

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING

Special Board Meeting
September 21, 2017

Location: FRRPD Conference Room

AGENDA

Open Session 1:30PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER

Time: _____

2. ROLL CALL

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

5. REGULAR AGENDA

A. ACTION ITEMS (Require vote)

1. RESOLUTION NO. 1366-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE HABITAT CONSERVATION FUND PROGRAM

Requested Action: adopt resolution *Time sensitive due to application deadline. Melton Design Group and Northstar Engineering to present (Appendix A)

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____

Director Marcia Carter _____
Director Don Noble - - _____

2. Review and approve Request for Proposal (RFP) Phase 1 for restoration of Riverbend Park

Requested Action: approve RFP -Melton Design Group to present (supporting documents presented in power point presentation form)

VOTE

Chairperson Victoria Smith _____
Vice Chairman Gary Emberland _____
Director Scott Kent Fowler _____
Director Marcia Carter _____
Director Don Noble _____

6. ADJOURNMENT

Time: _____



RESOLUTION NO 1366-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE HABITAT CONSERVATION FUND PROGRAM

WHEREAS, the people of the State of California have enacted the California Wildlife Protection Act of 1990, which provides funds to the State of California for grants to local agencies to acquire, enhance, restore or develop facilities for public recreation and fish and wildlife habitat protection purposes; and

WHEREAS, the Feather River Recreation and Park District Board approved \$25,000 of Public Use Impact Fee Funds allocated for said project; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the HCF Program, setting up necessary procedures governing project application under the HCF Program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant will enter into a contract with the State of California to complete the project(s);

NOW, THEREFORE, BE IT RESOLVED that the Feather River Recreation and Park District Board of Directors hereby:

1. Approves the filing of an application for the Habitat Conservation Fund Program; and
2. Certifies that said applicant has or will have available, prior to commencement of any work on the project included in this application, the required match and sufficient funds to complete the project; and
3. Certifies that the applicant has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that the applicant has reviewed, understands, and agrees to the provisions contained in the contract shown in the grant administration guide; and
5. Delegates the authority to (designated position) to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the project.
6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.



Approved and Adopted the 21st day of September 2017.

I, the undersigned, hereby certify that the foregoing resolution number 1366-17 was duly adopted by the the Feather River Recreation and Park District Board of Directors following a roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apyrl Ramage, General Manager

RIVERBEND SOUTH TRAIL DEVELOPMENT

NEED

The Feather River Recreation and Park District (District) encompasses an area of 730 square miles in Southeastern Butte County, and acts as the largest recreation service provider within the County. The District encompasses an area exceptionally rich in natural and manmade resources providing a multitude of recreational opportunities. Existing state and federal recreational facilities, predominantly related to the Feather River and to Lake Oroville, provide recreation opportunities for boating, fishing, camping, hiking, and dramatic scenery. The Feather River provides the focus for 12,000 acres of riparian forestland in the Oroville Wildlife Area¹ and Lake Oroville State Recreation Area. Salmon, steelhead, shad, and striped bass can be found in the Feather River. Wildlife species viewable within the Wildlife Area include coyote, badger, fox, bobcat, porcupine, osprey, white-tailed kite, egrets, woodpeckers, and warblers. There are also good populations of coyotes, deer, dove, quail, and waterfowl, and fair populations of squirrel and rabbit. One of the principal District facilities, Riverbend Park, lies immediately adjacent to the Wildlife Area, and is in series with the Feather River Nature Center and Native Plant Park, Veteran's Memorial Park, Centennial Plaza and Bedrock Park. The educational connection of these parks is highlighted each September during the Annual Salmon Festival. During this showcase event, the community comes together to celebrate the thousands of spawning salmon that annually make their way from the ocean back up the Feather River, filing through Downtown and the Feather River Fish Hatchery to observe Native ceremonies, tour the hatchery, and experience all kinds of fish-flavored activities. However, the through trail connection to take people from the Nature Center to the southern reaches of Riverbend Park does not yet exist. Both trail improvements and interpretive elements within the Park would help eventually connect Riverbend Park to the Oroville Wildlife Area (OWA) to neighborhoods, schools and businesses and community at large on this western side of Oroville.

Riverbend Park consists of 56 acres under District ownership, with an additional 100 acres leased from the California Wildlife Conservation Board and the California Department of Fish and Game. Only five of the 56 acres have been developed to date. The District has been developing Riverbend Park in phases since 2005, largely in part to funds available through California Department of Water Resources and California Department of Boating and Waterways grants.

Riverbend Park is close to a mile in length and is bound by Highway 70 to the east and the Feather River to the north and west. The north end of Riverbend Park connects to the Brad Freeman Trail which is 41 miles in length, following along the Feather River, and including connections from the Dam to downtown Oroville and other points of interest along the levee, Lake Oroville, the forebay and afterbay. The Brad Freeman trail turns into a concrete trail as it connects to the northern reaches of the Park which follows the "river bend" for approximately 1.1 miles in length, ending in the middle of the Park at The Wildlife Fishing Ponds recreation area. A vehicular service road not open to the public runs parallel to Highway 70 passing under the Highway 162 Bridge to access the Wildlife Fishing Ponds south of the bridge. An existing

¹ <https://www.wildlife.ca.gov/Lands/Places-to-Visit/Oroville-WA>

RIVERBEND SOUTH TRAIL DEVELOPMENT

paved trail parallels this service road allowing public foot traffic access to a dog park and terminates at the ponds.

At the terminus of the existing concrete trail, the trails diverts to a “volunteer trail” dirt trail that loops around the ponds, along the Feather River, through the wooded area and back towards the developed park. Currently, numerous homeless encampments line this “volunteer trail”, which strongly discourages even the most curious of environmentalist and urban residents from accessing this reach of the park. Debris from these homeless camp sights litters the full extent of the undeveloped trail, degrading habitat and causing concern for the wildlife now sharing their space with these transient visitors. Formally developing this “volunteer trail” will allow easy access to pedestrians (including assistive mobility devices), equestrians and bicycle users eager to enjoy the habitat and wildlife. The added social justice benefit is once the trail has been formally developed, it will no longer be attractive to the homeless populations looking to hide in and amongst the existing flora and fauna, thereby removing a safety barrier for the general public. The Oroville Area Urban Greening Plan² is a guidance document that was developed with extensive community involvement, and one of the goals of the effort is to support the creation of a more vibrant and enjoyable outdoor environment through improving connections between trails and the urban area. Formally developing this section of trail is specifically identified as a means to creating a better and safer connection to Riverbend Park and the Brad Freeman Trail. In addition to providing significant access to habitat that has not previously been available, this trail development will provide a critical link of the Brad Freeman Trail through Riverbend Park, the Sewim Bo River Trail, the Feather River Nature Center and Native Plant Park, and eventually, the Oroville Wildlife Area.

The critical need for the Riverbend South Trail Development would be to eventually complete a traveled way connection to the OWA from downtown Oroville through Riverbend Park in order to expose Butte County residents to the existing habitat, wildlife and flora that is currently inaccessible. There are roughly 20-acres of woodlands at the south end of the park that is not currently accessible to the public. A July 31st, 2017 copy of the Feather River Consolidated Master Plan outlines an ideal route for the trail in Riverbend Park to divert through the middle a wooded portion of the park, continue through the south end of the park and connect to the OWA by way of a pedestrian bridge, keeping a large portion of the trail off the highway and creating recreation and interpretive opportunities through an underutilized portion of Riverbend Park. The pedestrian bridge will generate costs beyond what the scope and budget for this grant can pay for, but the sustainably designed loop trail that could be constructed through this HCF grant cycle would nearly complete this goal.

INTERPRETIVE OPPORTUNITIES

² <https://www.buttecounty.net/LinkClick.aspx?fileticket=2b7uwi0Rd5w%3d&portalid=10>

RIVERBEND SOUTH TRAIL DEVELOPMENT

The primary opportunities for interpretive elements associated with this project are for the Natural and Scenic elements. The parks in series upland of Riverbend Park have significant Cultural and Historic interpretive elements that have a separate and distinct story to tell about the development and history of Oroville as an early Gold Rush mining town. However, Riverbend Park is rich with opportunity to teach about the river and habitat. The woodlands and the Feather River provide great interpretive opportunities to inform and help visitors experience the sites native plants and wildlife. Additional interpretive opportunities beyond habitat education include the formation of the Feather River, the effect of Oroville Dam, especially the flooding of the park through water balancing efforts at Lake Oroville which contributed to events like the recent spillway emergency.

DRAFT

CALIFORNIA WILDLIFE PROTECTION ACT OF 1990 HABITAT CONSERVATION FUND GRANT PROGRAM PROJECT APPLICATION FORM

TRAILS CATEGORY

PROJECT NAME	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Grant Request Amount</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">\$</td> </tr> <tr> <td>Required Match Amount</td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td colspan="4">TOTAL PROJECT COST \$ _____</td> <td></td> </tr> </table>	Grant Request Amount				\$	Required Match Amount				\$	TOTAL PROJECT COST \$ _____				
Grant Request Amount				\$												
Required Match Amount				\$												
TOTAL PROJECT COST \$ _____																
GRANT APPLICANT (agency and address, include zip code)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 100%;">COUNTY</td> </tr> <tr> <td>PROJECT ADDRESS (OR NEAREST CITY)</td> </tr> <tr> <td>NEAREST CROSS STREET</td> </tr> </table>	COUNTY	PROJECT ADDRESS (OR NEAREST CITY)	NEAREST CROSS STREET												
COUNTY																
PROJECT ADDRESS (OR NEAREST CITY)																
NEAREST CROSS STREET																
APPLICATION CONTACT PERSON																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name (typed or printed) and Title</td> <td style="width: 25%;">E-mail Address</td> <td style="width: 20%;">Phone</td> <td style="width: 20%;">Fax</td> </tr> </table>		Name (typed or printed) and Title	E-mail Address	Phone	Fax											
Name (typed or printed) and Title	E-mail Address	Phone	Fax													
PERSON WITH DAY-TO-DAY RESPONSIBILITIES FOR PROJECT IF DIFFERENT FROM AUTHORIZED REPRESENTATIVE																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name (typed or printed) and Title</td> <td style="width: 25%;">E-mail Address</td> <td style="width: 20%;">Phone</td> <td style="width: 20%;">Fax</td> </tr> </table>		Name (typed or printed) and Title	E-mail Address	Phone	Fax											
Name (typed or printed) and Title	E-mail Address	Phone	Fax													
GRANT APPLICANT'S REPRESENTATIVE AUTHORIZED IN RESOLUTION																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name (typed or printed) and Title</td> <td style="width: 25%;">E-mail Address</td> <td style="width: 20%;">Phone</td> <td style="width: 20%;">Fax</td> </tr> </table>		Name (typed or printed) and Title	E-mail Address	Phone	Fax											
Name (typed or printed) and Title	E-mail Address	Phone	Fax													
<p>For ACQUISITION projects, project land will be</p> <p>_____ Acres to be acquired in fee simple by applicant.</p> <p>_____ Acres to be acquired as permanent easement</p> <p>(explain): _____</p> <p>_____</p>	<p>For development projects, land tenure is:</p> <p>_____ Acres owned in fee simple by applicant.</p> <p>_____ Recordation number(s) (attach additional sheet if necessary)</p> <p>_____</p> <p>_____ Acres available under a _____ year lease.</p> <p>_____ Acres other interest (explain):</p> <p>_____</p>															
<p>GRANT SCOPE: I represent and warrant that this APPLICATION PACKET describes the intended use of the requested GRANT to complete the RECREATION FEATURES and MAJOR SUPPORT AMENITIES listed in the attached GRANT SCOPE/Cost Estimate Form. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this APPLICATION PACKET, including required attachments, is accurate.</p>																
SIGNED		DATE														
	Grant Applicant's Authorized Representative as shown in Resolution															
NAME																

Land Tenure Requirements and Form

The APPLICANT must satisfy one of the following land tenure requirements for the HCF Program at the time of application. The land tenure requirements below do not apply to ACQUISITION PROJECTS.

Fee-Simple Ownership

If the PROJECT site is owned in fee simple by the APPLICANT, the APPLICANT provides one of the following, indicating that the APPLICANT is the land owner:

- A copy of relevant ownership documents, (Grant Deed, Quitclaim Deed, etc.), indicating the APPLICANT has title to the property.

OR

- Deed recordation number(s) on the application form or on a separate sheet attached to the application form. The recordation numbers are found on the ownership deeds, or may be obtained through the applicable county recorder's office.

Non-Ownership

If the APPLICANT does not own the PROJECT site in fee simple, the APPLICANT must provide the following:

- A land tenure document (lease, agreement, Memorandum of Understanding, etc) that, at a minimum, addresses all the elements of the Land Tenure Form (see page 22)
- A completed Land Tenure Form (see page 22)

Alternate Requirements

If the land tenure agreement is an unsigned **draft** at the time of application, the APPLICANT must provide the following:

- A complete Land Tenure Form (see page 22)
- A copy of the draft land tenure document
- A letter from the APPLICANT which confirms the APPLICANT's intention to sign the proposed land tenure agreement should the GRANT be awarded.
- A corresponding letter from the landowner which confirms an intention to sign the proposed land tenure agreement should the GRANT be awarded.

If a GRANT is awarded, the APPLICANT must send a signed land tenure agreement to OGALS before OGALS can sign the GRANT CONTRACT.

If the APPLICANT cannot meet the 10 or 20 year-term requirement at the time the application is submitted, the APPLICANT must provide the following:

- A letter from the land owner which:
 - States the land owner's policy prohibiting long-term land tenure documents, if applicable
 - Describes the history of the APPLICANT's use of the property.
 - States a commitment to continue to renew the land tenure document with the APPLICANT in incremental periods to satisfy the 10 or 20 year land tenure requirement, absent any unforeseen circumstances.
- A letter from the APPLICANT, signed by the AUTHORIZED REPRESENTATIVE, which states the APPLICANT's intention to renew the land tenure document with the land owner in incremental periods to satisfy the 10 or 20 year land tenure term requirement.

NOTE: For all land tenure documents, if the land owner does not renew the document, and the GRANTEE cannot comply with the time period stated in the CONTRACT, OGALS may hold the GRANTEE in breach of CONTRACT. This is covered in the Use of Facilities section reproduced below. The entire CONTRACT, including all provisions, can be found in the GRANT Administration Guide.

Use of Facilities

- The GRANTEE agrees that the GRANTEE shall use any property acquired, enhanced, restored, or developed with GRANT monies under this agreement only for the purposes of the GRANT and no other use, sale, or other disposition shall be permitted except as authorized by a specific act of the legislature in which event the property shall be replaced by the GRANTEE with property of equivalent value and usefulness as determined by the state.
- The property acquired, enhanced, restored, or developed may be transferred to another eligible entity only if the successor entity assumes the obligations imposed under this agreement and with written approval of the state.

Land Tenure Form

This form is required for development projects. In addition, the applicant must attach a copy of the land tenure document.

- Type of Agreement** _____
- Identify the type of agreement, e.g., agreement, lease, joint powers agreement, easement, memorandum of understanding, etc.
- Parties to the Signed Agreement** Page _____
- Highlight the sections which identify the parties to the agreement.
 - The agreement must be signed by all parties.
- Term of the Agreement** Page _____
- All grant amounts up to and including \$100,000 require at least 10 years of land tenure.
 - All grant amounts greater than \$100,000 require at least 20 years of land tenure.
 - OGALS will start counting the 10 or 20 year land tenure requirement from the date of appropriation.
- Renewal Clause** Page _____
- The renewal clause must include an option, which can be non-binding, for the applicant/grantee to renew the agreement beyond the original 10 or 20 year term requirement.
- Termination (Revocability)**..... Page _____
- Any of the following is acceptable:
- No termination clause - the agreement is non-revocable.
 - The termination clause may specify that the agreement is revocable:
 - For breach of the contract provisions, that is, for cause.
 - By mutual consent.
- The following is not acceptable: A termination clause that allows the land owner to revoke the agreement without cause (at will).
- Site Control Roles and Responsibilities**..... Page _____
- The applicant must have the authority to construct, operate, and maintain the project in accordance with the contract provisions.
- Roles and Responsibilities** Page _____
- The agreement must authorize the applicant to proceed with the construction project. The applicant may delegate construction to other entities.
 - The agreement gives the applicant permission to operate and maintain the project site. The applicant may delegate these roles to other entities.

CEQA Instructions and Form

The APPLICANT is required to comply with CEQA. The APPLICANT must check with the local city or county planning agency for more information, prior to submitting the APPLICATION PACKET.

The APPLICANT may demonstrate compliance with CEQA by providing a CEQA Certification Form, signed by the AUTHORIZED REPRESENTATIVE, and either:

- a copy of the Notice of Exemption,
- a copy of the Notice of Determination,
- other documentation of CEQA PROJECT approval by the Lead Agency as appropriate.

**California Environmental Quality Act (CEQA)
CEQA Compliance Certification Form**

Grantee: Feather River Recreation
& Park District

Project Name: Riverbend South Trail
Development

Project Address: Riverbend Park, Montgomery Street, Oroville, CA 95965

When was CEQA analysis completed for this Project? Date: Sept. 21, 2017

What document(s) were filed for this Project's CEQA compliance: (check all that apply)

- Initial Study Notice of Exemption Negative Declaration Mitigated Negative Declaration
 Environmental Impact Report Notice of Determination Other (letter, etc.):

Note: If a Master Environmental Impact Report was used to comply with CEQA you are certifying that the project is covered in adequate detail to allow the project's construction or acquisition.

Attach the Notice of Exemption or the Notice of Determination as appropriate. If these forms were not completed, attach a letter from the lead agency explaining why.

Lead Agency Contact Information:

Lead Agency Name: Feather River Recreation Contact Person: Apryl Ramage
& Park District

Mailing Address: 1875 Feather River Blvd., Oroville, CA 95965

Phone: (530) 533-2011 Email: apryl@frrpd.com

Certification:

I hereby certify that the lead agency listed above has determined that it has complied with the California Environmental Quality Act (CEQA) for the project identified above and that the Project is described in adequate and sufficient detail to allow the project's construction or acquisition.

I represent and warrant that I have full authority to execute this CEQA Compliance Certification on behalf of the lead agency. I declare under penalty of perjury that the foregoing certification of CEQA Compliance for the above named project is true and correct.

Authorized Representative
(Signature)

Date

Authorized Representative
(Printed Name and Title)

TRAILS

NOTICE OF EXEMPTION

To: Office of Planning and Research
State Clearinghouse
P.O. Box 3044
Sacramento, CA 95812-3044

From: Feather River Recreation & Park Dist.
1875 Feather River Blvd.
Oroville, CA 95965
(530) 533-2011

To: County Clerk
County of Butte
25 County Center Drive
Oroville, CA 95965

Project Title: Riverbend Park – South Trail Development Project

Project Location - Specific: *Refer to Figure 1: Location Map*

The project is located along the east bank of the Feather River in the western portion of the City of Oroville, in Butte County, CA. Proposed project improvements are within the southern half of Riverbend Park, south of State Route 162. **Section:** 13 T 19N R 3E Palermo USGS 7.5' Quad, **Latitude/Longitude:** 39°29'35.80'N / 121°34'37.09"W

Project Location - City: Oroville

Project Location - County: Butte

Description of Nature, Purpose, and Beneficiaries of Project:

The project will consist of formal improvements of the approximately 6,066-linear feet of existing dirt trails within the southern portion of Riverbend Park as well as provide for sitting areas, overlooks, and interpretive signage. Formal development of existing trails provides better accessibility to nature and adjacent park amenities, decrease trail erosion, and improves safety. The project also provides a link to other trail facilities in the Oroville Area.

Public Agency Approving Project: Feather River Recreation & Park District

Agency Carrying Out Project: Feather River Recreation & Park District

Exempt Status:

- Ministerial (Sec. 21080(b)(1); 15268); _____
- Declared Emergency (Sec. 21080(b)(3) 15269(a)); _____
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); _____
- Categorical Exemption (type and section number); Categorical (Public Resources Code Section 21080(b)(9), 21084); Section 15301-Existing Facilities; Section 15302-Replacement or Reconstruction; and Section 15304-Minor Alterations to Land.
- Statutory Exemption (state code number): _____

Reason why project is exempt:

The project consists of the formal improvement of existing dirt trails to provide access and improve public safety. Trail improvements would be located on the same site and will have the same purpose and capacity as the facility replaced. No significant effect on the environment has been determined because the project is at the same site and will have the same purpose and capacity as the existing trail.

Lead Agency Contact: Apryl Ramage, General Manager **Phone:** (530) 533-2011

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Title: _____ Date: _____

Signed by Lead Agency

Signed by Applicant

Date received for filing at OPR: _____

CALIFORNIA WILDLIFE PROTECTION ACT OF 1990 HABITAT CONSERVATION FUND GRANT PROGRAM PROJECT APPLICATION FORM

TRAILS CATEGORY

PROJECT NAME	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Grant Request</td> <td style="width: 15%;">Amount</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">\$</td> </tr> <tr> <td>Required Match</td> <td>Amount</td> <td></td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td colspan="4">TOTAL PROJECT COST \$ _____</td> <td></td> </tr> </table>	Grant Request	Amount			\$	Required Match	Amount			\$	TOTAL PROJECT COST \$ _____				
Grant Request	Amount			\$												
Required Match	Amount			\$												
TOTAL PROJECT COST \$ _____																
GRANT APPLICANT (agency and address, include zip code)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 100%;">COUNTY</td> </tr> <tr> <td>PROJECT ADDRESS (OR NEAREST CITY)</td> </tr> <tr> <td>NEAREST CROSS STREET</td> </tr> </table>	COUNTY	PROJECT ADDRESS (OR NEAREST CITY)	NEAREST CROSS STREET												
COUNTY																
PROJECT ADDRESS (OR NEAREST CITY)																
NEAREST CROSS STREET																
APPLICATION CONTACT PERSON																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name (typed or printed) and Title</td> <td style="width: 25%;">E-mail Address</td> <td style="width: 20%;">Phone</td> <td style="width: 20%;">Fax</td> </tr> </table>		Name (typed or printed) and Title	E-mail Address	Phone	Fax											
Name (typed or printed) and Title	E-mail Address	Phone	Fax													
PERSON WITH DAY-TO-DAY RESPONSIBILITIES FOR PROJECT IF DIFFERENT FROM AUTHORIZED REPRESENTATIVE																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name (typed or printed) and Title</td> <td style="width: 25%;">E-mail Address</td> <td style="width: 20%;">Phone</td> <td style="width: 20%;">Fax</td> </tr> </table>		Name (typed or printed) and Title	E-mail Address	Phone	Fax											
Name (typed or printed) and Title	E-mail Address	Phone	Fax													
GRANT APPLICANT'S REPRESENTATIVE AUTHORIZED IN RESOLUTION																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Name (typed or printed) and Title</td> <td style="width: 25%;">E-mail Address</td> <td style="width: 20%;">Phone</td> <td style="width: 20%;">Fax</td> </tr> </table>		Name (typed or printed) and Title	E-mail Address	Phone	Fax											
Name (typed or printed) and Title	E-mail Address	Phone	Fax													
<p>For ACQUISITION projects, project land will be</p> <p>_____ Acres to be acquired in fee simple by applicant.</p> <p>_____ Acres to be acquired as permanent easement</p> <p>(explain): _____</p> <p>_____</p>	<p>For development projects, land tenure is:</p> <p>_____ Acres owned in fee simple by applicant.</p> <p>_____ Recordation number(s) (attach additional sheet if necessary)</p> <p>_____</p> <p>_____ Acres available under a _____ year lease.</p> <p>_____ Acres other interest (explain):</p> <p>_____</p>															
<p>GRANT SCOPE: I represent and warrant that this APPLICATION PACKET describes the intended use of the requested GRANT to complete the RECREATION FEATURES and MAJOR SUPPORT AMENITIES listed in the attached GRANT SCOPE/Cost Estimate Form. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this APPLICATION PACKET, including required attachments, is accurate.</p>																
SIGNED		DATE														
	Grant Applicant's Authorized Representative as shown in Resolution															
NAME																

Resolution Instructions and Form

OGALS requires a resolution to ensure that the APPLICANT has reviewed the GRANT application and GRANT CONTRACT and agrees to all language within both documents.

1. The APPLICANT may reformat the resolution as long as the text is unchanged. Additional language may be added to the resolution as long as it does not change the required language. Resolutions with content that differs from the required language will be sent to Departmental legal counsel for review, which may cause a delay in evaluating the application. The resolution may have to be returned to the APPLICANT for changes.
2. The resolution must identify position(s) as the AUTHORIZED REPRESENTATIVE(s). Do not put name(s) in the resolution.
3. The person holding the position named as the AUTHORIZED REPRESENTATIVE in the resolution may delegate that authority by sending a letter to OGALS. A separate letter is required for each CONTRACT.

Resolution Form

Resolution No: _____

RESOLUTION OF THE (Title of Governing Body/City Council, Board of Supervisors) OF (City, County, District Applicant) APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE HABITAT CONSERVATION FUND PROGRAM

WHEREAS, the people of the State of California have enacted the California Wildlife Protection Act of 1990, which provides funds to the State of California for grants to local agencies to acquire, enhance, restore or develop facilities for public recreation and fish and wildlife habitat protection purposes; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the HCF Program, setting up necessary procedures governing project application under the HCF Program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant will enter into a contract with the State of California to complete the project(s);

NOW, THEREFORE, BE IT RESOLVED that the (Applicant's Governing Body) hereby:

1. Approves the filing of an application for the Habitat Conservation Fund Program; and
2. Certifies that said applicant has or will have available, prior to commencement of any work on the project included in this application, the required match and sufficient funds to complete the project; and
3. Certifies that the applicant has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that the applicant has reviewed, understands, and agrees to the provisions contained in the contract shown in the grant administration guide; and
5. Delegates the authority to (designated position) to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the project.
6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and Adopted the ____ day of _____, 20_____.

I, the undersigned, hereby certify that the foregoing resolution number ____ was duly adopted by the (Grantee's Governing Body) following a roll call vote:

Ayes:

Noes:

Absent:

Clerk _____

Land Tenure Requirements and Form

The APPLICANT must satisfy one of the following land tenure requirements for the HCF Program at the time of application. The land tenure requirements below do not apply to ACQUISITION PROJECTS.

Fee-Simple Ownership

If the PROJECT site is owned in fee simple by the APPLICANT, the APPLICANT provides one of the following, indicating that the APPLICANT is the land owner:

- A copy of relevant ownership documents, (Grant Deed, Quitclaim Deed, etc.), indicating the APPLICANT has title to the property.

OR

- Deed recordation number(s) on the application form or on a separate sheet attached to the application form. The recordation numbers are found on the ownership deeds, or may be obtained through the applicable county recorder's office.

Non-Ownership

If the APPLICANT does not own the PROJECT site in fee simple, the APPLICANT must provide the following:

- A land tenure document (lease, agreement, Memorandum of Understanding, etc) that, at a minimum, addresses all the elements of the Land Tenure Form (see page 22)
- A completed Land Tenure Form (see page 22)

Alternate Requirements

If the land tenure agreement is an unsigned **draft** at the time of application, the APPLICANT must provide the following:

- A complete Land Tenure Form (see page 22)
- A copy of the draft land tenure document
- A letter from the APPLICANT which confirms the APPLICANT's intention to sign the proposed land tenure agreement should the GRANT be awarded.
- A corresponding letter from the landowner which confirms an intention to sign the proposed land tenure agreement should the GRANT be awarded.

If a GRANT is awarded, the APPLICANT must send a signed land tenure agreement to OGALS before OGALS can sign the GRANT CONTRACT.

If the APPLICANT cannot meet the 10 or 20 year-term requirement at the time the application is submitted, the APPLICANT must provide the following:

- A letter from the land owner which:
 - States the land owner's policy prohibiting long-term land tenure documents, if applicable
 - Describes the history of the APPLICANT's use of the property.
 - States a commitment to continue to renew the land tenure document with the APPLICANT in incremental periods to satisfy the 10 or 20 year land tenure requirement, absent any unforeseen circumstances.
- A letter from the APPLICANT, signed by the AUTHORIZED REPRESENTATIVE, which states the APPLICANT's intention to renew the land tenure document with the land owner in incremental periods to satisfy the 10 or 20 year land tenure term requirement.

NOTE: For all land tenure documents, if the land owner does not renew the document, and the GRANTEE cannot comply with the time period stated in the CONTRACT, OGALS may hold the GRANTEE in breach of CONTRACT. This is covered in the Use of Facilities section reproduced below. The entire CONTRACT, including all provisions, can be found in the GRANT Administration Guide.

Use of Facilities

- The GRANTEE agrees that the GRANTEE shall use any property acquired, enhanced, restored, or developed with GRANT monies under this agreement only for the purposes of the GRANT and no other use, sale, or other disposition shall be permitted except as authorized by a specific act of the legislature in which event the property shall be replaced by the GRANTEE with property of equivalent value and usefulness as determined by the state.
- The property acquired, enhanced, restored, or developed may be transferred to another eligible entity only if the successor entity assumes the obligations imposed under this agreement and with written approval of the state.

Land Tenure Form

This form is required for development projects. In addition, the applicant must attach a copy of the land tenure document.

- Type of Agreement** _____
- Identify the type of agreement, e.g., agreement, lease, joint powers agreement, easement, memorandum of understanding, etc.
- Parties to the Signed Agreement** Page ____
- Highlight the sections which identify the parties to the agreement.
 - The agreement must be signed by all parties.
- Term of the Agreement** Page ____
- All grant amounts up to and including \$100,000 require at least 10 years of land tenure.
 - All grant amounts greater than \$100,000 require at least 20 years of land tenure.
 - OGALS will start counting the 10 or 20 year land tenure requirement from the date of appropriation.
- Renewal Clause** Page ____
- The renewal clause must include an option, which can be non-binding, for the applicant/grantee to renew the agreement beyond the original 10 or 20 year term requirement.
- Termination (Revocability)**..... Page ____
- Any of the following is acceptable:
- No termination clause - the agreement is non-revocable.
 - The termination clause may specify that the agreement is revocable:
 - For breach of the contract provisions, that is, for cause.
 - By mutual consent.
- The following is not acceptable: A termination clause that allows the land owner to revoke the agreement without cause (at will).
- Site Control Roles and Responsibilities**..... Page ____
- The applicant must have the authority to construct, operate, and maintain the project in accordance with the contract provisions.
- Roles and Responsibilities** Page ____
- The agreement must authorize the applicant to proceed with the construction project. The applicant may delegate construction to other entities.
 - The agreement gives the applicant permission to operate and maintain the project site. The applicant may delegate these roles to other entities.

CEQA Instructions and Form

The APPLICANT is required to comply with CEQA. The APPLICANT must check with the local city or county planning agency for more information, prior to submitting the APPLICATION PACKET.

The APPLICANT may demonstrate compliance with CEQA by providing a CEQA Certification Form, signed by the AUTHORIZED REPRESENTATIVE, and either:

- a copy of the Notice of Exemption,
- a copy of the Notice of Determination,
- other documentation of CEQA PROJECT approval by the Lead Agency as appropriate.

**OFFICE OF GRANTS AND LOCAL SERVICES
HABITAT CONSERVATION FUND (HCF) PROGRAM
Documented Contact with CCC and Certified Local Conservation Corps
Required for HCF Applications
Applicants complete the upper portion - Corps complete the bottom portion**

Project Title: _____ **SEE ATTACHED HCF APPLICATION FORM**
PROJECT TYPE (check one below)

<input type="checkbox"/> Riparian <input type="checkbox"/> Anadromous Salmonids and Trout	<input type="checkbox"/> Wetlands <input type="checkbox"/> Trails
HCF APPLICANT (agency, address, phone, and fax)	Grant Request Amount \$ _____
HCF APPLICANT CONTACT PERSON (address, phone, email and fax)	

**Conservation Corps Contacts
For Habitat Conservation Fund Projects**

AGENCY	CCC CONTACT TITLE	EMAIL ADDRESS
California Conservation Corps (C.C.C.)	Chief of Field Operations	See www.parks.ca.gov/grants , click "Annual Programs" in the shaded box on the right and then the HCF Program link. Then click on "Website Links" for the links to the CCC.
California Association of Local Conservation Corps	Association Manager	See www.parks.ca.gov/grants , click "Annual Programs" in the shaded box on the right and then the HCF Program link. Then click on "Website Links" for the link to the Local Conservation Corps.

A Corps can participate on the following items of work:

Name of Corps: _____ Corps Contact _____
 _____ (Name)
 _____ (Phone number) _____ Signature

A Corps cannot participate on the project for the following reasons:

- Tasks/Scope of Work outside the skill set of the Corps
- Project Distance/Logistics
- Financial/Budgetary Reasons
- Grant scope too limited
- Other _____

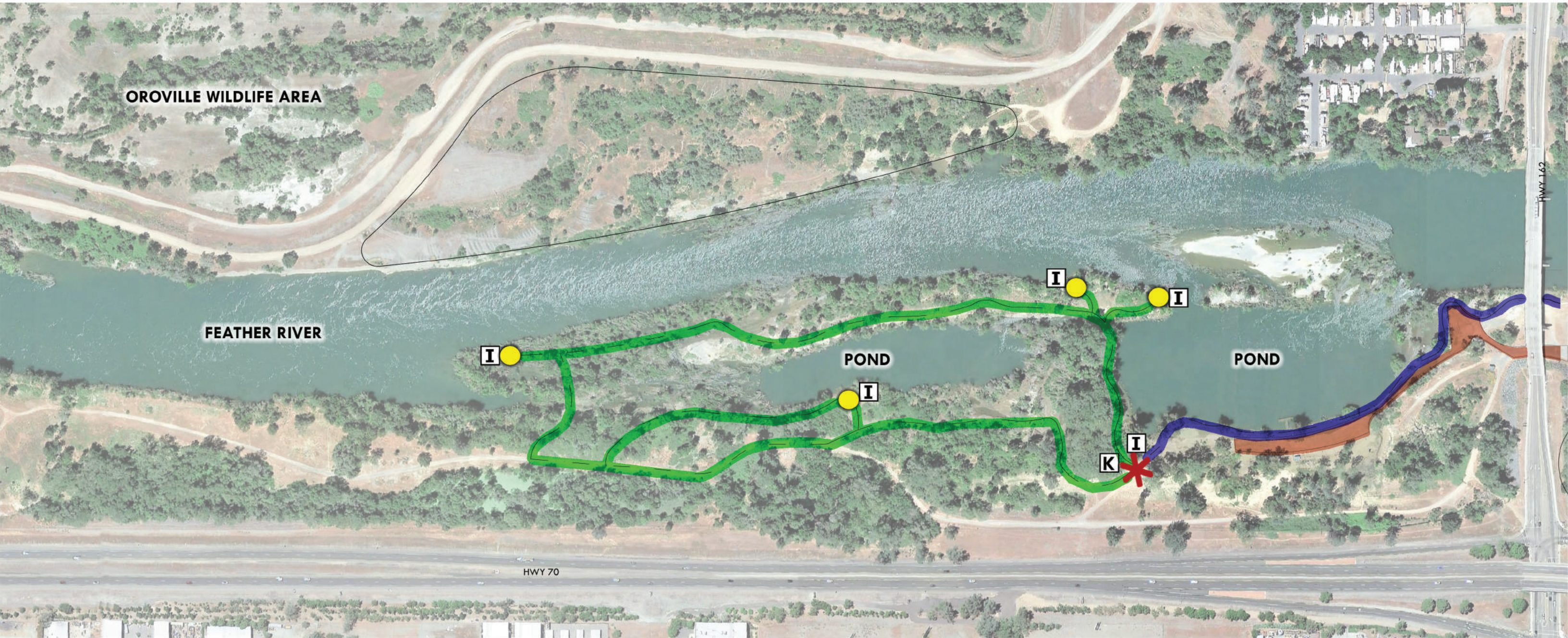
Name of Corps: _____ Corps Contact _____
 _____ (Name)
 _____ (Phone number) _____ Signature

“Riverbend South Trail Development”

GRANT SCOPE/Cost Estimate Form

GRANT SCOPE items – PRE-CONSTRUCTION costs	HCF Grant	Required MATCH	Total
Planning and Construction Documents	\$25,000	\$25,000	\$50,000
Permits	\$7,500	\$7,500	\$15,000
Administration	\$5,000	\$5,000	\$10,000
	Subtotal: \$37,500	\$37,500	\$75,000
GRANT SCOPE items – ACQUISITION or CONSTRUCTION costs	HCF Grant	Required MATCH	Total
Decomposed Granite Trail – 6’ wide	\$72,500	\$72,500	\$145,000
River and Pond Overlooks – Decomposed Granite and Boulders	\$25,000	\$25,000	\$50,000
Benches, Picnic Tables and Waste Receptacle	\$18,750	\$18,750	\$37,500
Interpretive Panels and Kiosk	\$8,750	\$8,750	\$17,500
Shade Structure	\$37,500	\$37,500	\$75,000
	Subtotal: \$162,500	\$162,500	\$325,000
	Total: \$200,000	\$200,000	\$400,000
TOTAL PROJECT COST			\$400,000

APPLICANT’S MATCH Sources (by name and date committed)	Total
Feather River Recreation and Park District – September 21, 2017	\$200,000
Total of MATCH Sources	\$200,00



EXISTING AMENITIES

- EXISTING CONCRETE TRAIL
- (E) GRAVEL PARKING LOT/GRAVEL ROAD

PROPOSED AMENITIES

- 6' DECOMPOSED GRANITE PATH - ON EXISTING DIRT PATH
- * PROPOSED TRAIL HEAD W/SHADE STRUCTURE AND PICNIC TABLES & WASTE RECEPTACLES
- DECOMPOSED GRANITE OVERLOOKS WITH BENCHES, PICNIC TABLES & WASTE RECEPTACLES
- I INTERPRETIVE PANELS
- K KIOSK