

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Regular Board Meeting  
October 3, 2017

*Location: FRRPD Conference Room*

**AGENDA Closed Session 5:00PM/ Open Session 5:30PM**

*In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.*

**1. CALL MEETING TO ORDER** Time: \_\_\_\_\_

**2. ROLL CALL**

- Chairperson Victoria Smith \_\_\_\_\_
- Vice Chairman Gary Emberland \_\_\_\_\_
- Director Scott Kent Fowler \_\_\_\_\_
- Director Marcia Carter \_\_\_\_\_
- Director Don Noble \_\_\_\_\_

**3. PLEDGE OF ALLEGIANCE**

**4. ADJOURNMENT TO CLOSED SESSION**

**A. Public Employee Performance Evaluation**

*Government Code Section 54957: Position Park Supervisor*

**5. ANNOUNCEMENTS FROM CLOSED SESSION**

**4. PUBLIC COMMENT**

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

**5. ACKNOWLEDGEMENTS**

1. Thank you all community volunteers and local sponsors for participating in the 2017 Feather River Cleanup Event.

6. **CONSENT AGENDA**

A. Approve August 22, 2017 Regular Board Meeting Minutes. *(Appendix A)*

B. Divide Park & Rec Committee into two standing committees titled Park & Facility Committee and Recreation Committee per Park & Rec Committee recommendation and appoint members to each committee. *(Appendix B)*

7. **ITEMS PULLED FROM THE CONSENT AGENDA**

8. **REGULAR AGENDA**

A. **ACTION ITEMS** (Require vote)

1. Review fee waiver request for a fundraising event hosted by the Forbestown Advisory Council at Forbestown Hall (Representative not present) *(Appendix C)*

*Requested action: Choose a fee waiving option*

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

2. **RESOLUTION NO. 1367-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$26,000 FOR APPROVED ACTIVITY CENTER FOAM PIT PROJECT.** *(Appendix D)*

*Requested Action: adopt resolution*

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. **RESOLUTION NO. 1368-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE ACTIVITY CENTER FOAM PIT PROJECT** *(Appendix E- Project Financials Attached)*

*Requested Action: adopt resolution*

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**4. Review and approve annual agreement with Mazes Consulting for District IT services (Appendix F)**

*Requested Action: approve renewal*

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**5. RESOLUTION 1369-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$100,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600 (Appendix G)**

*Requested Action: adopt resolution*

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**9. NON-ACTION ITEMS**

**A. Financials (Appendix H) – Committee Update**

**B. Final letter regarding Elderberry mitigation compliance (Appendix I)**

**C. Approval from California Special District Association of formation of Butte County Special District Association. (Appendix J)**

**10. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix K)**

*The following committees met: Finance, Park & Rec*

**11. CORRESPONDENCE**

**A. Hmong Cultural Center: PEB Family Fun Day Thank you card (Appendix L)**

**B. California Special Districts Association: 2017 Innovative Program/Project of the Year award for the collaborated cleanup efforts on June 23rd at Riverbend Park.**

**12. UNFINISHED BUSINESS**

**13. BOARD ITEMS FOR NEXT AGENDA**

**14. ADJOURNMENT**

Time: \_\_\_\_\_

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING  
Regular Board Meeting  
August 22, 2017**

**Location: FRRPD Conference Room**

**DRAFT Minutes**

**Closed Session 5:00PM/Open Session 5:30PM**

*The public portion of the meeting was recorded by Executive Assistant Victoria Anton.*

**Chairperson Smith called the meeting to order at 5:00pm.**

**In attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Absent</u>

**The meeting was adjourned to closed session.**

**A. Property Negotiations**

*Government Code Section 54956.8*

*Conference with Real Property Negotiators/Property Mitchell Avenue*

*Agency Negotiator: Apryl Ramage, General Manager*

*Property Negotiator: Donald O. & Jean A. Noble Living Trust*

**B. Public Employee Evaluation**

*Government Code Section 5495: General Manager*

**The meeting reconvened to open session at 5:35pm.**

**THE PLEDGE OF ALLEGIANCE WAS PERFORMED**

**Chairperson Smith gave the closed session announcement:**

- A. The Board of Directors have given direction to the District property negotiator regarding the potential property purchase.
- B. After giving the General Manager a performance evaluation, the Board of Directors unanimously approved to give her a \$10,000 increase.

**PUBLIC COMMENT**

A member of the Palermo Grange noted the importance of the District keeping record of the septic system of the Grange which is located within the boundaries of Palermo Park.

A member of Sun Works Solar Company recommended that the Board of Directors consider solar energy options for the District. She provided Board and Staff with promotional and business contact materials.

A member of the Berry Creek Community noted that some members of the Berry Creek Community Council attended a Pioneer Elementary School District meeting and requested a ten year extension on their current lease agreement with the Feather River Recreation and Park District. He stated that the School District was open to a discussion about a longer agreement. The community member also met with the District General Manager to discuss the extension. He also mentioned attending the Berry Creek concert in the park as well as the Sunshine Concert event at Berry Creek Park.

#### **ACKNOWLEDGEMENTS**

- A. Thank you to the Palermo Community Council for completing a cleanup of Palermo Park on August 7<sup>th</sup>.

#### **CONSENT AGENDA**

- A. Approve the July 25, 2017 regular board meeting minutes**
- B. Approve the August 1, 2017 special board meeting minutes**
- C. Approve the August 10, 2017 special board meeting minutes**

Director Carter moved to approve the consent agenda.

Director Emberland seconded the motion.

**\*THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

#### **REGULAR AGENDA**

##### **A. ACTION ITEMS**

Original Item #2 was moved the beginning of the agenda.

- 1. Provide staff direction to collaborate with Oroville Police Department in making request to the Supplemental Benefits Fund (SBF) for funding of Municipal Law Enforcement Officers specific to patrol the Feather River Trail from the Nature Center to Riverbend Park.**

Oroville Police Chief Bill Lagrone requested approval from the Board of Directors to allow him and General Manager Ramage to seek funding from the Supplemental Benefits Fund to hire Park Ranger Officers specific to patrol the Feather River Trail from the Nature Center to Riverbend Park.

Chairperson Smith questioned if the funding for the officers would be indefinitely. Chief Lagrone answered that the initial request for funding would be for five years and would be revisited after the five years to determine if the program was successful and if it should continue. An additional request of \$100k per year would be required to maintain the program after five years if successful.

Director Fowler noted meeting with the city of Oroville officials over five years ago regarding his concerns with the safety of District parks and noted that his concerns

have only worsened since that time. He thanked the Oroville Police Department for their presence in the Parks when they are able.

General Manager Ramage noted the District's partnership with the Oroville Police Department in 2014 when a reserve officer regularly patrolled the parks and how it was successful.

Further Discussion took place in regards to the specifics of the proposed program and how it could protect District and community assets.

Director Fowler moved to collaborate with the Oroville Police Department to pursue funding opportunities from Supplemental Benefits Fund (SBF) to fund Park Ranger Officers specific to patrol the Feather River Trail from the Nature Center to Riverbend Park.

Director Emberland seconded the motion.

**\*THE MOTION TO COLLABORATE WITH THE OROVILLE POLICE DEPARTMENT TO PURSUE FUNDING OPPORTUNITIES FROM SUPPLEMENTAL BENEFITS FUND (SBF) TO FUND PARK RANGER OFFICERS SPECIFIC TO PATROL THE FEATHER RIVER TRAIL FROM THE NATURE CENTER TO RIVERBEND PARK WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**2. Review and approve South Sutter Charter School annual fee waiver request for hosting Mobile Science Lab at Nelson Complex.**

Executive Assistant Anton provided a staff report summarizing the program and a proposal from a South Sutter Charter School.

Director Carter moved to approve South Sutter Charter School annual fee waiver request for hosting Mobile Science Lab at Nelson Complex.

Director Fowler seconded the motion.

**\*THE MOTION TO APPROVE SOUTH SUTTER CHARTER SCHOOL ANNUAL FEE WAIVER REQUEST FOR HOSTING MOBILE SCIENCE LAB AT NELSON COMPLEX WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**3. Review and approve request to enter into monthly lease with Oroville Ford for one maintenance vehicle Ford F-250.**

General Manager Ramage provided a staff report including lease options and a recommendation to lease only one of the three vehicles that were approved in the 2017-18 budget. Staff recommended to move forward with leasing one truck to be fiscally responsible and revisit the leasing of the other two trucks after January 1 to ensure financial feasibility.

Director Carter questioned why the District needed a new truck. She also noted her desire to revisit the option of contracting out landscaping duties. She believes this would limit the need for purchasing more District vehicles.

Discussion took place regarding the previously purchased vehicles in 2013.

General Manager Ramage clarified that the trucks purchased in 2013 would not be replaced and that the new trucks would replace the District's vehicles from the 1990s.

Director Fowler stressed the importance of good quality District vehicles and how their performance directly impacts Staff's ability to do their job.

Director Emberland moved to approve monthly lease with Oroville Ford for one maintenance vehicle Ford F-250 for 48 months.

Director Fowler seconded the motion.

**\*THE MOTION TO APPROVE TO APPROVE MONTHLY LEASE WITH OROVILLE FORD FOR ONE MAINTENANCE VEHICLE FORD F-250 FOR 48 MONTHS WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**4. RESOLUTION NO. 1365-17: A RESOLUTION OF THE GOVERNING BODY OF THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

*Discussion took place regarding the Special District Risk Management Authority Board election candidates.*

Director Fowler moved to vote for candidates Timothy Unruh, Mike Scheafer, and Jean Bracy for the Special District Risk Management Authority Board.

Director Emberland seconded the motion.

**\*THE MOTION TO APPROVE RESOLUTION NO. 1365-17: A RESOLUTION OF THE GOVERNING BODY OF THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS WAS APPROVED BY A UNANIMOUS VOTE.**

**5. Review and approve updated agreement between Feather River Recreation and Park District and Harvest Accounting & Management Systems for financial consulting.**

Director Fowler moved to approve the agreement between Feather River Recreation and Park District and Harvest Accounting & Management Systems for financial consulting.

Director Emberland seconded the motion.

**\*THE MOTION TO APPROVE THE AGREEMENT BETWEEN FEATHER RIVER RECREATION AND PARK DISTRICT AND HARVEST ACCOUNTING & MANAGEMENT SYSTEMS FOR FINANCIAL CONSULTING WAS APPROVED BY A UNANIMOUS VOTE.**

**6. Review and approve two year maintenance agreement between Feather River AIRE and the Feather River Recreation and Park District for services to the Activity Center HVAC units.**

*Discussion took place regarding current servicing needs and cost.*

Director Carter requested that the District obtain a quote for the addition of servicing the Activity Center swamp coolers.

Director Emberland moved to approve the two year maintenance agreement between Feather River AIRE and the Feather River Recreation and Park District for services to the Activity Center HVAC units.

Director Fowler seconded the motion.

**\*THE MOTION TO APPROVE THE TWO YEAR MAINTENANCE AGREEMENT BETWEEN FEATHER RIVER AIRE AND THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR SERVICES TO THE ACTIVITY CENTER HVAC UNITS WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**7. Review staff request to reschedule regular board meeting September 26, 2017 to October 3, 2017 due to staff attendance at California Special District Association conference.**

*General Manager requested that the September regularly scheduled Board meeting be rescheduled to October 3<sup>rd</sup> due to staff attending a conference at the time of the regularly scheduled meeting.*

Director Carter moved to reschedule regular board meeting September 26, 2017 to October 3, 2017 due to staff attendance at California Special District Association conference.

Director Emberland seconded the motion.

**\*THE MOTION TO RESCHEDULE REGULAR BOARD MEETING SEPTEMBER 26, 2017 TO OCTOBER 3, 2017 DUE TO STAFF ATTENDANCE AT CALIFORNIA SPECIAL DISTRICT ASSOCIATION CONFERENCE WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

#### **NON-ACTION ITEMS**

July 2017 finance items were reviewed.

Director Carter thanked Business Manager Peltzer for her hard work.

General Manager Ramage noted that the Finance Committee would have the District's annual strategic plan present at every meeting moving forward to reference and assist in effective project planning.

#### **DIRECTOR'S & COMMITTEE REPORTS**

**Committee reports:** *The Finance Committee met this month.*

1. Directors Noble was absent.
2. Director Smith did not report.
3. Director Carter did not report.
4. Director Emberland did not report.
5. Director Fowler expressed his disappointment with the visible condition of Rogue River that he witnessed while taking a trip to Oregon.

General Manager Ramage gave a report on the Following items:

1. Upcoming FRRPD Event: Feather River Cleanup on Saturday, September 16<sup>th</sup>
2. CSDA Award interviews to take place at Riverbend Park on Friday August 25<sup>th</sup>

#### **STAFF REPORTS WERE REVIEWED**



**CORRESPONDENCE**

Correspondence received: the Orange Tree Grove Apartments thanking the FRRPD summer camp for visiting the facility, a community member complimenting Bedrock Skate Park, and Certificate of Appreciation from Butte County Workability.

**UNFINISHED BUSINESS**

None at this time.

**BOARD ITEMS FOR NEXT AGENDA**

**Chairperson Smith adjourned the meeting at 7:01pm.**



## **STAFF REPORT**

**DATE: OCTOBER 3, 2017**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT PARK AND REC COMMITTEE**

**FROM: GENERAL MANAGER APRYL RAMAGE**

**RE: DIVIDE PARK & REC COMMITTEE PER COMMITTEE RECOMMENDATION**

### **SUMMARY**

The current standing PARK & REC COMMITTEE is recommending dividing the committee into two standing committees titled PARK & FACILITIES COMMITTEE and RECREATION COMMITTEE. This division will assist with focusing attention individually to parks and recreation. Recreation needs tend to become overlooked at PARK & RECREATION COMMITTEE MEETINGS as there are so many current park needs. The RECREATION COMMITTEE will include event planning, new programming and current program updates. The PARK & FACILITIES COMMITTEE will focus on park and facility needs, safety, security, ADA, and projects.

### **RECOMMENDATION**

Divide PARK & REC COMMITTEE into PARK & FACILITIES COMMITTEE and RECREATION COMMITTEE  
(Appoint two Director committee members to each committee)

### **REQUESTS**

Divide committees and appoint directors.



## STAFF REPORT

**DATE: OCTOBER 3, 2017**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: EXECUTIVE ASSISTANT VICTORIA ANTON**

**RE: FORBESTOWN ADVISORY COUNCIL FEE WAIVER REQUEST FOR COMMUNITY FUNDRAISING EVENT**

**AT FORBESTOWN HALL**

### SUMMARY

The Forbestown Advisory Council is hosting a community fundraising event on Saturday November 25, 2017 at Forbestown Hall. \*See attached letter for the FAC.

### FEES

Reservation	\$190
<b>TOTAL</b>	<b>\$190</b>

Per Board policy, fee waivers may be granted to 501(c)(3) non-profit organizations, schools, service clubs or other public agencies. The General Manager may approve fee waivers from 10%-50% of the rental fee.

The General Manager has waived 50% of fees, bringing the cost of the event to \$95. The Forbestown Advisory Council are offering \$25 to offset heating costs and is requesting that the remainder of the rental fees be waived. This is a non-revenue producing event held for the community to raise funds for the library and other Forbestown Advisory Council events. Attached is a letter from the Forbestown Advisory Council and a copy of their 501(c)(3) status.

District Board Policies & Procedures states that requests in addition to 50% may be sent to the Board of Directors for consideration. Other information regarding fees include that all individuals, agencies or organizations will be charged if their function is determined to be commercial in nature.

### RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

### REQUEST

Choose an option.

Forbestown Advisory Council  
Forbestown Mountain Library  
P. O. Box 161  
Forbestown, CA 95941

Feather River Recreation & Parks Dist.  
1875 Feather River Blvd.  
Oroville, CA 95965

August 23, 2017

ATTENTION: Board of Directors

This letter is to request the use of the Forbestown Community Hall (aka Charles Lynds Hall) for the date of November 25, 2017. The Forbestown Mountain Library would like to conduct a fund raiser for the library and other FAC events on that date. We plan on hosting a library open-house and a book sale open to the general public. This is the Saturday that the Yuba Feather Historical Society conducts their annual "Hometown Christmas" at the museum. We hope to have substantial traffic on that day.....and considerably better weather than last year! We plan on being open between 11-6 pm.

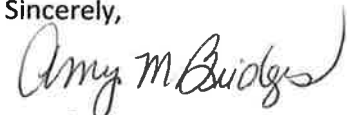
Additionally, we would like to request relief from the rental fee. We do understand there are expenses incurred in having the hall open, especially in the winter months. To that end, we would like to offer \$25 to help defray the cost of heating and lighting and ask that the remainder of the rental fee be waived.

Our insurance company already recognizes an event in November. We recently had them list in our policy as "Pre-Christmas Book Sale." We will have used donated books, discards and duplicates from our shelves, including some beautiful art books that we hope will find homes under many Christmas trees this year. We plan on serving free refreshments, turning on the Wi-Fi, and introducing new residents, as well as some of long standing, to what the Mountain Library has to offer. Additionally, we will have t-shirts for sale that say "Forbestown DAZE".

Of course, we will be responsible for prepping the hall and clean up after the event.

Thank you for considering this request. We appreciate your encouragement and hope you will come visit us!

Sincerely,



Amy Bridges

Library Volunteer and FAC Treasurer



**RESOLUTION NO 1367-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION  
AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE  
GENERAL FUND IN THE AMOUNT OF \$26,000 FOR APPROVED FOAM PIT PROJECT**

**WHEREAS**, at a regular board meeting the Feather River Recreation and Park District Board of Directors approved utilization of Public Use Impact Fee Funds for the installation of a new foam pit; and

**WHEREAS**, the Feather River Recreation and Park District Board approved \$26,000 of Public Use Impact Fee Funds allocated for said project; and

**WHEREAS**, the Feather River Recreation & Park District Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer Public Use Impact Fees to the General Fund in the amount of \$26,000 to partially fund the approved Foam Pit Project; and

**NOW THEREFORE IT BE RESOLVED**, the Feather River Recreation & Park District Board of Directors authorizes the transfer of \$26,000 from the Public Use Impact Fees account to the General Fund for the approved Foam Pit Project.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 3<sup>rd</sup> day of October 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Victoria Smith, Chairperson

\_\_\_\_\_  
Apryl Ramage, General Manager



**RESOLUTION NO 1368-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE ACTIVITY CENTER FOAM PIT PROJECT**

**WHEREAS**, the Feather River Recreation and Park District Board of Directors approved the Request for Proposal Package with Northstar Engineering to move forward with the Foam Pit Project; and,

**WHEREAS**, the Feather River Recreation and Park District Board approved the utilization of the attached funds for said project; and,

**WHEREAS**, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

**NOW THEREFORE IT BE RESOLVED**, the Feather River Recreation & Park District Board of Directors herby acknowledges the completion of the Activity Center Foam Pit Project.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 3<sup>rd</sup> day of October 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Victoria Smith, Chairperson

\_\_\_\_\_  
Apryl Ramage, General Manager

**Feather River Recreation & Park District**

**Foam Pit Project**

**Completed: 9/15/17**

Jun16: Allocation \$68k

Jul17: Added \$26k

Aug17: Added \$18.5k

Board Approved Total Allocation \$112.5k, utilizing \$26k Public Use Impact Fees

	<b>Date</b>	<b>Source Name</b>	<b>Memo</b>	<b>Amount</b>
<b>Gymnastics Dept</b>				
FOAM PIT	05/08/2017	Northstar Engineering	FOAM PIT ENGINEER RFP PACKAGE	5,575.00
	05/31/2017	Enterprise-Record	FOAM PIT REQUEST FOR BID AD IN NEWSPAPERS	402.70
	05/31/2017	Northstar Engineering	FOAM PIT BID PACKAGE	1,045.00
	07/10/2017	Northstar Engineering	FOAM PIT BID ASSISTANCE	705.00
	07/27/2017	Rock Creek Construction, Inc.	FOAM PIT 1ST INVOICE CONTRACTOR	15,675.00
	08/14/2017	Northstar Engineering	ADDED RESI PIT AND SUMP PUMP ATT'L ENG FEES	2,888.50
	08/26/2017	Rock Creek Construction, Inc.	2ND CONTRACTOR INSTALLMENT FOAM PIT	79,007.70
	08/29/2017	Applied Testing Consultants	BOLT TEST FOAM PIT	140.00
	09/15/2017	Rock Creek Construction, Inc.	FINAL INVOICE FOAM PIT	4,983.30
			<b>ASSET NUMBER 171802 FINAL</b>	
			<b>Public Use Impact Fees \$84,422.20 Gen Fund</b>	<b>\$26k</b>
Total Cost of Project				<b>110,422.20</b>

## AGREEMENT

This agreement is between FEATHER RIVER RECREATION AND PARK DISTRICT (“FRRPD”) and MAZES CONSULTING LLC, a Limited Liability Company (“Leon”).

The parties agree as follows:

### 1. OBLIGATIONS.

*FRRPD To make monthly payment for services provided.*

### 2. OBLIGATIONS.

After 1 year of services and averaging almost 8 hours a week providing support, server management, patch management, personal requests, backups and regular maintenance I will continue the average price of \$450 per month for these services.

Services

1. 1 year contract @ \$450 a month with the first 8 hours are included there after the hourly rate is @ \$75/hr.

2. Mail boxes will be \$7.99 per mailbox and additional mailboxes are FRRPD request Sherweb is hosting service and all maintenance and help will be provided by them 24/7.

3. We now have a Document server and will be in need of a product like Laser Fische, e-file Cabinet or something similar for document management. Most of the research has been done implementation will be billed separate.

4. Currently testing an off site back up for disaster recovery. This is for instances of Fire, Flood, Theft, Server quits etc. Will speak with FRRPD and will negotiate a cost for backup.

5. Monitor Servers / Workstations, Patch Servers/Workstations, Provide a monthly report on hours used

6. Be On-Call with a response time of no less than 1/hr M-F from 8 to 5. Depending on severity of issue, a solution should be fixed w/in 24 hrs.

### 3. REPRESENTATIONS OF THE PARTIES.

(a) General Manager Apryl Ramage hereby represents that Feather River Recreation and Parks District.

(b) Leon hereby represents that Mazes Consulting



#### 4. ADDITIONAL TERMS.

This agreement is good for 1 year.

#### 5. FORCE MAJEURE.

A party will not be in breach of or in default under this agreement on account of, and will not be liable to the other party for, any delay or failure to perform obligations under this agreement by reason of fire, earthquake, flood, explosion, strike, riot, war, terrorism, or similar event beyond that party's reasonable control (each a "**Force Majeure Event**"). However, if a Force Majeure Event occurs, the affected party shall, as soon as practicable:

- (a) notify the other party of the Force Majeure Event and its impact on performance under this agreement; and
- (b) use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform obligations under this agreement.

#### 6. GOVERNING LAW.

- (a) **Choice of Law.** The laws of the state of California govern this agreement (without giving effect to its conflicts of law principles).
- (b) **Choice of Forum.** Both parties consent to the personal jurisdiction of the state and federal courts in Butte County, California.
- (c) **Attorneys' Fees.** If either party employs attorneys to enforce any rights arising out of or relating to this agreement, the losing party shall reimburse the prevailing party for [his][her][its] reasonable attorneys' fees and costs.

#### 7. AMENDMENTS.

No amendment to this agreement will be effective unless it is in writing and signed [by both parties] [by the parties' respective authorized representatives] [by a party or its authorized representative].

#### 8. ASSIGNMENT AND DELEGATION.

- (a) **No Assignment.** Neither party may assign any of its rights under this agreement, except with the prior written consent of the other party, which consent may not be unreasonably withheld. All voluntary assignments of rights are limited by this subsection.
- (b) **No Delegation.** Neither party may delegate any performance under this agreement, except with the prior written consent of the other party, which consent may not be unreasonably withheld.

- (c) **Enforceability of an Assignment or Delegation.** If a purported assignment or purported delegation is made in violation of this section 8, it is void.

## 9. COUNTERPARTS; ELECTRONIC SIGNATURES.

- (b) **Counterparts.** The parties may execute this agreement in any number of counterparts, each of which is an original but all of which constitute one and the same instrument.
- (c) **Electronic Signatures.** This agreement, agreements ancillary to this agreement, and related documents entered into in connection with this agreement are signed when a party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

## 10. SEVERABILITY.

If any one or more of the provisions contained in this agreement is, for any reason, held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provisions of this agreement, but this agreement will be construed as if those invalid, illegal, or unenforceable provisions had never been contained in it, unless the deletion of those provisions would result in such a material change so as to cause completion of the transactions contemplated by this agreement to be unreasonable.

## 11. NOTICES.

- (a) **Writing; Permitted Delivery Methods.** Each party giving or making any notice, request, demand, or other communication required or permitted by this agreement shall give that notice in writing and use one of the following types of delivery, each of which is a writing for purposes of this agreement: personal delivery, mail (registered or certified mail, postage prepaid, return-receipt requested), nationally recognized overnight courier (fees prepaid), facsimile, or email.
- (b) **Addresses.** A party shall address notices under this section 11 to a party at the following addresses:

Feather River Recreation and Parks District.  
 Apryl Ramage  
 1875 Feather River Blvd.  
 Oroville, CA. 95965  
 530-533-2724  
[apryl@frprd.com](mailto:apryl@frprd.com)

Mazes Consulting  
 Richard Leon  
 1525 Golden Birch Place  
 Chico, Ca. 95928  
 530-519-3431  
 Rich99731@comcast.net

- (c) **Effectiveness.** A notice is effective only if the party giving notice complies with subsections (a) and (b) and if the recipient receives the notice.

## **12. WAIVER.**

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this agreement will be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, and no waiver will constitute a continuing waiver, unless the writing so specifies.

## **13. ENTIRE AGREEMENT.**

This agreement constitutes the final agreement of the parties. It is the complete and exclusive expression of the parties' agreement with respect to the subject matter of this agreement. All prior and contemporaneous communications, negotiations, and agreements between the parties relating to the subject matter of this agreement are expressly merged into and superseded by this agreement. The provisions of this agreement may not be explained, supplemented, or qualified by evidence of trade usage or a prior course of dealings. Neither party was induced to enter this agreement by, and neither party is relying on, any statement, representation, warranty, or agreement of the other party except those set forth expressly in this agreement. Except as set forth expressly in this agreement, there are no conditions precedent to this agreement's effectiveness.

## **14. HEADINGS.**

The descriptive headings of the sections and subsections of this agreement are for convenience only, and do not affect this agreement's construction or interpretation.

## **15. EFFECTIVENESS.**

This agreement will become effective when all parties have signed it. The date this agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this agreement.

## **16. NECESSARY ACTS; FURTHER ASSURANCES.**

Each party and its officers and directors shall use all reasonable efforts to take, or cause to be taken, all actions necessary or desirable to consummate and make effective the transactions this agreement contemplates or to evidence or carry out the intent and purposes of this agreement.

[SIGNATURE PAGE FOLLOWS]

Each party is signing this agreement on the date stated opposite that party's signature.

Date: \_\_\_\_\_/2017

By: *Richard Leon*  
Name: Richard Leon  
Title: Owner

Date: \_\_\_\_\_/2017

By:  
Name: Apryl Ramage  
Title: General Manager



**RESOLUTION NO. 1369-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$100,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600**

**WHEREAS**, the General Manager has reviewed the finances of the District and recommends transferring \$100,000 from the Merchant Account at Bank of the West to the General Fund Account 2600; and

**WHEREAS**, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$100,000 from the Bank of the West Merchant Account to the General Fund Account 2600; and

**NOW THEREFORE, IT BE RESOLVED**, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$100,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 3<sup>RD</sup> day of October 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Victoria Smith, Chairperson

\_\_\_\_\_  
Apyrl Ramage, General Manager

Feather River Recreation & Park District			5		Annual total Payroll Periods: 26		MONTHLY ACTUAL VS. MONTHLY BUDGET				
Business Manager Staff Report- detailed monthly expenses and comment on budget over/under			PAYROLL USE		Paid 5 out of 26 Payroll		Annual Budget divided by "X" amount of months				
Aug-17			YTD	YTD BUDGET			Aug-17	Aug-17	MONTHLY	YTD	
NOT FINAL- JULY AND AUGUST ARE NOT CLOSED WAITING ON COUNTY REPORTS July 2017			TOTAL	17% % used	STAFF COMMENTS MONTHLY TRANSACTIONS		ACTUAL YTD TOTAL	BUDGET 2	Over (Under)	100% % used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
Ordinary Income/Expense							MONTHS				
Income											
4100 - Tax Revenue			0	0%			0	258,333	(258,333)	0%	Tax payment due to FRRPD in Dec17
4150 - Tax Revenue (BAD)			0	0%			0	45,010	(45,010)	0%	Tax payment due to FRRPD in Dec17
- Program Income											
4350 - Discounts & Credits	(464)	(393)	(857)	11%			(857)	(1,292)	435	66%	
4300 - Program Income	96,816	79,626	176,442	17%	Classes \$8.2k, Camp \$18.2k, Preschool \$22.2k, Gymnastics \$21.8k, Aquatics \$7k, Rentals \$2k		176,442	176,113	330	100%	
Total - Program Income			96,352	79,233	175,585	17%		175,585	174,821	764	100%
4400 - Donation & Fundraising Income		8,535	8,535	213%	OGBC Donation		8,535	667	7,868	1280%	
4500 - Grant/Reimbursed Expense Income			0	0%			0	5,833	(5,833)	0%	
4600 - Other Income			0	0%			0	167	(167)	0%	
4900 - Interest Income			0	0%			0	1,250	(1,250)	0%	
4905 - Interest Income - BAD			0	0%			0	100	(100)	0%	
Total Income			96,352	87,768	184,120	6%		184,120	486,180	(302,060)	38%
Gross Profit			96,352	87,768	184,120	6%		184,120	486,180	(302,060)	38%
Expense											
- Payroll Expenses											
5010 - Wages & Salaries	116,823	157,488	274,311	19%	Adjusted YTD Budget % used to match actual pay periods paid out (see above Payroll %, 19% = perfect budget/expense ratio) Aug17 had 3 payperiod		274,311	234,649	39,662	101%	Adjusted Payroll Budget Used % to reflect total pay periods paid vs. budgeted Excellent budgeting/expense ratio. 100% used budget trend will continue through out 2017-18 f/year.
5020 - Employer Taxes	11,575	14,947	26,522	19%			26,522	23,610	2,913	101%	
5030 - Employee Benefits	9,843	12,731	22,574	15%			22,574	25,760	(3,186)	101%	
5040 - Workers Comp	4,268	5,754	10,022	18%			10,022	9,101	922	101%	
5060 Labor/Benefits CIP Projects			0	0%			0	(4,167)	4,167	101%	
5060 Labor OT Riverbend FEMA			0				0				
Total - Payroll Expenses			142,509	190,920	333,429	19%		333,429	288,952	44,477	101%
5031 GASB 68 Benefit Expense	23,991	700	24,691	94%	CalPERS unfunded liability paid in full to avoid finance charges		24,691	4,379	20,312	564%	Jul17: Paid in full. Balance of budget for GASB reports to be paid next month
5100 - Advertising & Promotion	82		82	1%			82	1,667	(1,585)	5%	
5120 - Bank Fees	1,239	914	2,153	15%			2,153	2,333	(180)	92%	
5130 - Charitable Contributions			0	0%			0	417	(417)	0%	
5140 - Copying & Printing	798	769	1,567	14%			1,567	1,833	(266)	85%	
5155 - Employment New Hire Screen	97	308	405	10%			405	664	(259)	61%	
5160 - Dues, Mbrshps & Publications	343	567	910	8%			910	2,000	(1,090)	46%	
5170 - Education & Development	25	1,810	1,835	15%	Aug17: CAMS conference Rec Coordinator \$595, GM & Admin Assist Conference Exhibit \$1160		1,835	2,000	(165)	92%	
5175 - Equipment Rental	232	723	955	3%	Aug17: Chipper rental \$345, Palermo Pool toilet rental \$375		955	5,167	(4,212)	18%	
- Equipment, Tools & Furn (<\$2k)											
5182 - Operating ET&F	0	324	324	9%			324	617	(293)	53%	
5184 - Program ET&F	286		286	2%			286	2,600	(2,314)	11%	
5186 - Site/Shop ET&F	413		413	3%			413	2,333	(1,920)	18%	
5187 - Computers & Technology ET&F	32	1,891	1,923	19%	Aug17: Firewall \$800, Antivirus \$900		1,923	1,667	256	115%	
Total - Equipment, Tools & Furn (<\$2k)			731	2,215	2,946	7%		2,946	7,217	(4,271)	41%
5200 - Insurance	41,545		41,545	84%			41,545	8,250	33,295	504%	Jul17 Paid Liability insurance in full. Budget balance \$8k reflects trampoline insurance and misc addtl insured fees as need through out year
5225 - Postage & Delivery		308	308	9%			308	583	(275)	53%	
- Professional & Outside Svcs											
5232 - Accounting	638		638	2%			638	5,000	(4,362)	13%	
5233 - Bands/Recreation	600	100	700	38%			700	308	392	227%	Seasonal expense: Summer months concert in parks
5234 - Board Stipends	1,000	1,000	2,000	17%			2,000	2,000	0	100%	
5235 - Recreation Instructors	2,271	1,982	4,253	10%			4,253	7,017	(2,764)	61%	
5236 - Legal	2,905	2,232	5,137	29%			5,137	3,000	2,137	171%	
5237 - Contract Janitorial	5,050	5,050	10,100	14%			10,100	11,833	(1,733)	85%	
5239 - Outside Service Admin/Consult	850	8,519	9,369	35%	Aug17: BAD engineer report, 1 of 2 payments \$8070		9,369	4,500	4,869	208%	BAD Report
Total - Professional & Outside Svcs			13,314	18,883	32,197	16%		32,197	33,658	(1,461)	96%
5250 - Rent	130		130	6%			130	367	(237)	35%	
- Repairs & Maintenance											

Feather River Recreation & Park District			5 Annual total Payroll Periods: 26		MONTHLY ACTUAL VS. MONTHLY BUDGET					
Business Manager Staff Report- detailed monthly expenses and comment on budget over/under			PAYROLL USE		Annual Budget divided by "X" amount of months					
Aug-17			YTD	19% YTD BUDGET	Paid 5 out of 26 Payroll					
NOT FINAL- JULY AND AUGUST ARE NOT CLOSED			17%	17%	Aug-17	Aug-17	MONTHLY	YTD		
WAITING ON COUNTY REPORTS July 2017			TOTAL	% used	ACTUAL YTD	BUDGET	Over	100%		
			Jul-17	Aug-17	TOTAL	2	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS	
			STAFF COMMENTS MONTHLY TRANSACTIONS							
	5261 · Building R&M	4,251	276	4,527	13%	4,527	5,833	(1,306)	78%	
	5262 · Equipment R&M	853	1,068	1,921	9%	1,921	3,667	(1,746)	52%	
	5263 · General R&M	1,230	140	1,370	5%	1,370	5,000	(3,630)	27%	
	5264 · Grounds R&M	1,187	5,216	6,403	14%	6,403	7,500	(1,097)	85%	
	5265 · Janitorial Supplies	2,119	3,145	5,264	18%	5,264	4,792	472	110%	Seasonal expense, higher expense in summer
	5266 · Vandalism Repair	567	1,274	1,841	12%	1,841	2,500	(659)	74%	
	5267 · Vehicle R&M		137	137	2%	137	1,083	(946)	13%	
	5268 · Aquatics Pool R&M	3,780	4,085	7,865	17%	7,865	7,500	365	105%	Seasonal expense, higher in summer
	5269 · Outside Contractor/Services R&M	1,910	1,177	3,087	15%	3,087	3,333	(246)	93%	
	Total · Repairs & Maintenance	15,897	16,518	32,415	13%	32,415	41,208	(8,793)	79%	entire Repair and Maintenance Dept under budget \$12k
	5270 · Security	800	505	1,305	16%	1,305	1,333	(28)	98%	Alarm companies invoice quarterly
	- Supplies - Consumable									
	5281 · Misc Staff & Uniform Supplies	737	516	1,253	14%	1,253	1,500	(247)	84%	
	5282 · Office Supplies	103	195	298	5%	298	1,083	(785)	28%	
	5284 · Program Food	858	1,149	2,007	17%	2,007	2,000	7	100%	
	5286 · Program Supplies	1,198	1,645	2,843	13%	2,843	3,667	(824)	78%	
	5287 · Safety Supplies	43	30	73	2%	73	500	(427)	15%	
	5289 · Site Supplies	0	61	61	3%	61	333	(272)	18%	
	Total · Supplies - Consumable	2,939	3,596	6,535	12%	6,535	9,083	(2,548)	72%	
	5290 · Taxes, Lic., Notices & Permits	2,618	25	2,643	39%	2,643	1,133	1,510	233%	Annual renewals- majority of budget will be spent in full by December for annual renewals
	5300 · Telephone/Internet	968	929	1,897	14%	1,897	2,333	(436)	81%	
	- Transportation, Meals & Travel									
	5312 · Air, Lodging, Other Travel	579		579	19%	579	500	79	116%	
	5314 · Fuel	1,612	1,873	3,485	16%	3,485	3,667	(182)	95%	
	5316 · Meals	177		177	18%	177	167	10	106%	
	5318 · Mileage	298	76	374	12%	374	500	(126)	75%	
	Total · Transportation, Meals & Travel	2,666	1,949	4,615	16%	4,615	4,833	(218)	95%	
	- Utilities									
	5322 · Electric	13,257	14,068	27,325	25%	27,325	18,333	8,992	149%	Summer months, higher electric. Will balance out in winter months.
	5324 · Garbage	1,582	1,892	3,474	15%	3,474	3,833	(359)	91%	
	5326 · Gas/Propane	167	146	313	4%	313	1,333	(1,020)	23%	
	5328 · Sewer	146	146	292	7%	292	667	(375)	44%	
	5329 · Water	9,716	12,480	22,196	22%	22,196	16,667	5,529	133%	Summer months, higher water usage. Will balance out in winter months.
	Total · Utilities	24,868	28,732	53,600	22%	53,600	40,833	12,767	131%	
	Total Expense	275,792	270,371	546,163	20%	546,163	460,245	85,918	119%	
	<b>Total Profit (Loss)</b>	<b>(179,440)</b>	<b>(182,603)</b>	<b>(362,043)</b>		<b>(362,043)</b>	<b>25,935</b>	<b>(387,978)</b>		
	Other Income/Expense					0	0			
	Other Income									
	4200 · Impact Fee Income	2,302	1,106	3,408		3,408	0			
	4501 · FEMA Riverbend Flooding Grant	21,933	25,670	47,603		47,603				Aug17: \$24.9k Melton Design retainer, \$750 equipment rental
	4650 · Insurance Proceeds	2,496,270	0	2,496,270		2,496,270	0			Riverbend Park 1st insurance installment
	4910 · Interest Income - Impact Fees			0		0	0			
	9990 Gail (Loss) on Asset Disposal			0		0	0			
	Total Other Income	2,520,505	26,776	2,547,281		2,547,281	0			
	Other Expense									
	5102 · FEMA Riverbend Flood Expenses	12,370	25,670	38,040		38,040				
	7210 · Debt Interest Expense	10,014	10,014	20,028		20,028	19,572			
	Total Other Expense	22,384	35,684	58,068		58,068	19,572			
	Net Other Income	2,498,121	(8,908)	2,489,213		2,489,213	0			
	Net Income	2,318,681	(191,511)	2,127,170		2,127,170	6,364			



<b>FEATHER RIVER REC AND PARK DISTRICT 9/14/17</b>	
<b>General Fund Cash Flow Forecast through November 2017- awaiting December tax revenue payment</b>	
Treasury Balance (less reserves), as of 9/15/17, plus estimated BoW Mercharant Balance	<b>314,570</b>
Sep17-Nov17 Cash In Program Revenue (\$85k month estimate)	255,000
Accounts Payable balance 9/15/17 cash out	(8,000)
Loan payment: November 2017	(85,000)
Sep-Nov17 expenses- monthly expenses estimated average \$219k month	(547,500)
Riverbend Insurance Deductible (FEMA out of pocket could be hundreds of thousands)	(250,000)
Foam Pit Committed Funds \$68k Gen Fund. Expensed \$7k, Impact Public Balance \$26k (total project \$94k) Increased again, added \$18,5, and \$800. total Project \$115k, paid out \$105k	(10,000)
Transfer Impact Fees Public Foam Pit (balance only \$26k)	26,000
<b>11/30/17 Available General Fund Balance</b>	<b>(304,930)</b>
Due to Riverbend construction and the District going out of pocket prior to FEMA reimbursements, the District is now in an unfamiliar cash flow situation. Please note: FEMA policy states reimbursment retention 10% on most projects until the projects are 100% complete.	
Dec17 (middle of month) estimated Tax payment cash in	750,000
Transfer Impact Fees Public Use for Berry Creek Bathroom (finish date unknwn)	26,000
Bobcat purchase	(55,000)
Apr18 estimated Tax payment cash in	800,000
BAD tax revenue transfer- General Fund paid BAD maintenance expenses	270,000
FEMA insurance deductible reimbursment (unknown date reimbursment received)	0
Dec17-Jun18 estimated Program Revenue cash in (\$88k month)	616,000
Dec17-Jun18 estimated Expenses cash out	(1,550,000)
Feb18 and May18 Loan payments cash out	(170,000)
<b>General Fund Balance as of 6/30/18</b>	<b>382,070</b>

\$47k additional unbudgeted allocation

removed, cannot depend on timely reimbursment FEMA

6/30/17 Balance \$1.1 million (not including reserves)

**FRRPD will have \$150k increase to payroll 2018-19 due to fair wage mandatory increase**

<b>Other Cash Account Balances, including Gen Fund Reserves- 8/31/17</b>	<b>8/31/17 balance Not Restricted</b>	<b>8/31/17 balance Restricted (less committed)</b>
Impact Fees: Aquatics Restricted new construction only		27,283 Aquatics, new construction only
Impact Fees: Public Use Restricted new construction only (balance less committed \$26k Berry Creek bathroom and Foam Pit \$26k)		1,122 less committed Foam Pit/BC Bath
Bank of New York: New Project Fund (proposed matching grant funds up to \$75k replace Palermo Playstructure)	241,946	
General Fund Reserves: Unassigned, no restrictions (FRRPD should at a minimum retain 2 months operating expenses, plus 1 loan payment = \$525k)	214,000	
Impact Fees: Parkland Restricted new construction only (possible funding source for Riverbend improvements during construction phase. 1 proposed Grant is outstanding, Fitness Structure all ages Riverbend \$25k proposed in Grant)		167,985 Parks, new construction only
General Fund Reserves: Equipment replacement		80,000 equipment only
BAD Fund Restricted: Maintenance only		10,000 restricted
General Fund Reserves: Restricted Elections		60,000 restricted
General Fund Reserves: Natural Disaster Restricted		20,000 restricted
Total	<b>\$ 455,946</b>	<b>\$ 366,390</b>

Feather River Recreation & Park District  
 Balance Sheet  
 As of August 31, 2017  
**Not Final: Waiting on County reports  
 both July and August**

11:12 AM  
 09/19/2017  
 Accrual Basis

	Aug 31, 17	Aug 31, 16	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	282,654.22	692,948.93	-410,294.71	-59.21%
1010.2 - Treasury Cash - Reserve	383,594.00	243,594.00	140,000.00	57.47%
<b>Total 1010 - Treasury Cash</b>	<b>666,248.22</b>	<b>936,542.93</b>	<b>-270,294.71</b>	<b>-28.86%</b>
1020 - Imprest Cash	894.64	861.25	33.39	3.88%
1030 - BofW - Merchant Acct.	112,814.23	121,609.19	-8,794.96	-7.23%
1031 - BofW Project Checking	2,496,416.46	146.38	2,496,270.08	1,705,335.48%
1040 - Fund 2610 - BAD	24,168.02	29,608.18	-5,440.16	-18.37%
1050 - Impact Fees				
1051 - Impact - Parklands	167,984.97	129,173.62	38,811.35	30.05%
1052 - Impact - Public Use	53,122.06	50,964.81	2,157.25	4.23%
1053 - Impact - Aquatics	27,282.80	22,324.12	4,958.68	22.21%
<b>Total 1050 - Impact Fees</b>	<b>248,389.83</b>	<b>202,462.55</b>	<b>45,927.28</b>	<b>22.68%</b>
<b>Total Checking/Savings</b>	<b>3,548,931.40</b>	<b>1,291,230.48</b>	<b>2,257,700.92</b>	<b>174.85%</b>
<b>Accounts Receivable</b>				
1210 - Accounts Receivable	24,333.44	6,072.47	18,260.97	300.72%
<b>Total Accounts Receivable</b>	<b>24,333.44</b>	<b>6,072.47</b>	<b>18,260.97</b>	<b>300.72%</b>
<b>Other Current Assets</b>				
1301 - Merchant Credit Card Receivable	0.00	1,049.84	-1,049.84	-100.0%
1302 - FEMA Riverbend Claim A/R	159,870.90	0.00	159,870.90	100.0%
1310 - Miscellaneous Receivables	365.00	4,467.53	-4,102.53	-91.83%
1316 - Prepaid Expenses/Debt Interest	10,013.74	10,615.59	-601.85	-5.67%
1320 - Umpqua Bank Project Fund	241,800.00	241,800.00	0.00	0.0%
<b>Total Other Current Assets</b>	<b>412,049.64</b>	<b>257,932.96</b>	<b>154,116.68</b>	<b>59.75%</b>
<b>Total Current Assets</b>	<b>3,985,314.48</b>	<b>1,555,235.91</b>	<b>2,430,078.57</b>	<b>156.25%</b>
<b>Fixed Assets</b>				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	18,136,579.60	18,062,629.05	73,950.55	0.41%
1430 - Equipment & Vehicles	663,054.79	743,435.23	-80,380.44	-10.81%
1440 - Construction in Progress				
1445 - CIP Fence Palermo Pool	0.00	22,721.68	-22,721.68	-100.0%
1446 - CIP Act Center Improvement AC99	105,438.90	8,107.94	97,330.96	1,200.44%
1447 - CIP Berry Creek Bathroom BC99	6,129.11	4,388.44	1,740.67	39.67%
<b>Total 1440 - Construction in Progress</b>	<b>111,568.01</b>	<b>35,218.06</b>	<b>76,349.95</b>	<b>216.79%</b>
1499 - Accumulated Depreciation	-5,849,980.85	-5,455,785.08	-394,195.77	-7.23%
<b>Total Fixed Assets</b>	<b>13,688,715.55</b>	<b>14,012,991.26</b>	<b>-324,275.71</b>	<b>-2.31%</b>
<b>Other Assets</b>				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	59,598.00	59,598.00	0.00	0.0%
<b>Total 1550 - GASB 68 CalPERS Valuation</b>	<b>59,598.00</b>	<b>59,598.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Assets</b>	<b>59,598.00</b>	<b>59,598.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL ASSETS</b>	<b>17,733,628.03</b>	<b>15,627,825.17</b>	<b>2,105,802.86</b>	<b>13.48%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2000 - Accounts Payable	27,997.42	101,242.86	-73,245.44	-72.35%
<b>Total Accounts Payable</b>	<b>27,997.42</b>	<b>101,242.86</b>	<b>-73,245.44</b>	<b>-72.35%</b>
<b>Credit Cards</b>				
2300 - Credit Cards Payable				
2335 - BofW CC 2122 GM	140.14	909.97	-769.83	-84.6%
2337 - BoW CC 4607 Preschool	877.28	594.87	282.41	47.47%
2338 - BoW CC 6280 Maintenance	0.00	1,211.69	-1,211.69	-100.0%
2339 - BoW CC 8111 General	373.24	1,267.34	-894.10	-70.55%

\*\* please review footnote

Feather River Recreation & Park District  
Balance Sheet  
As of August 31, 2017

11:12 AM  
09/19/2017  
Accrual Basis

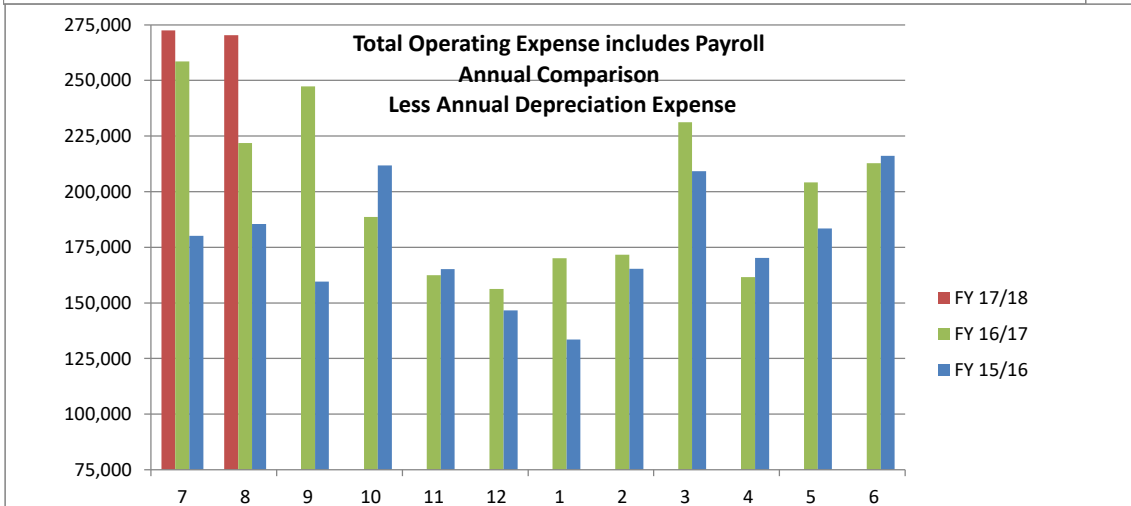
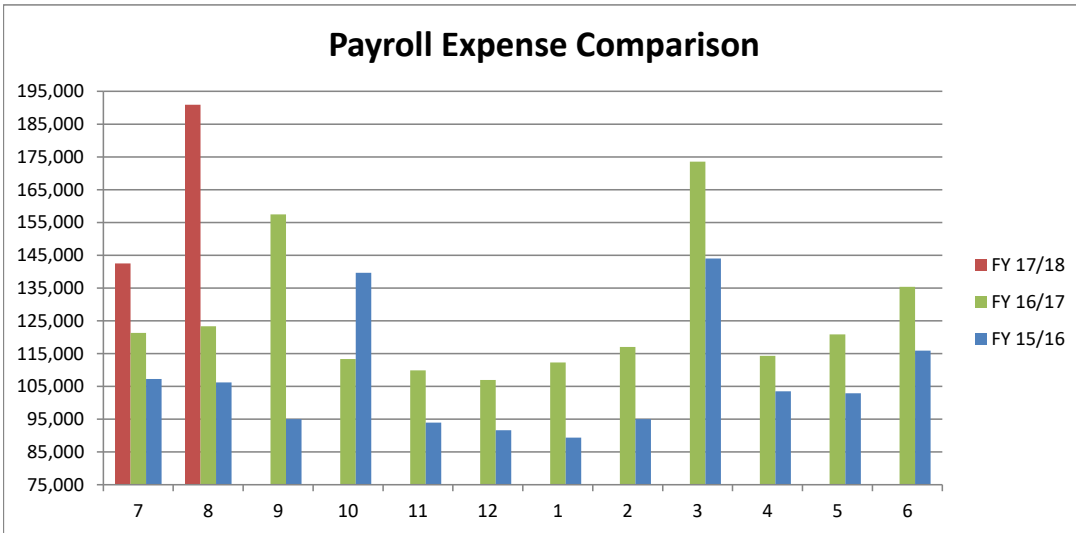
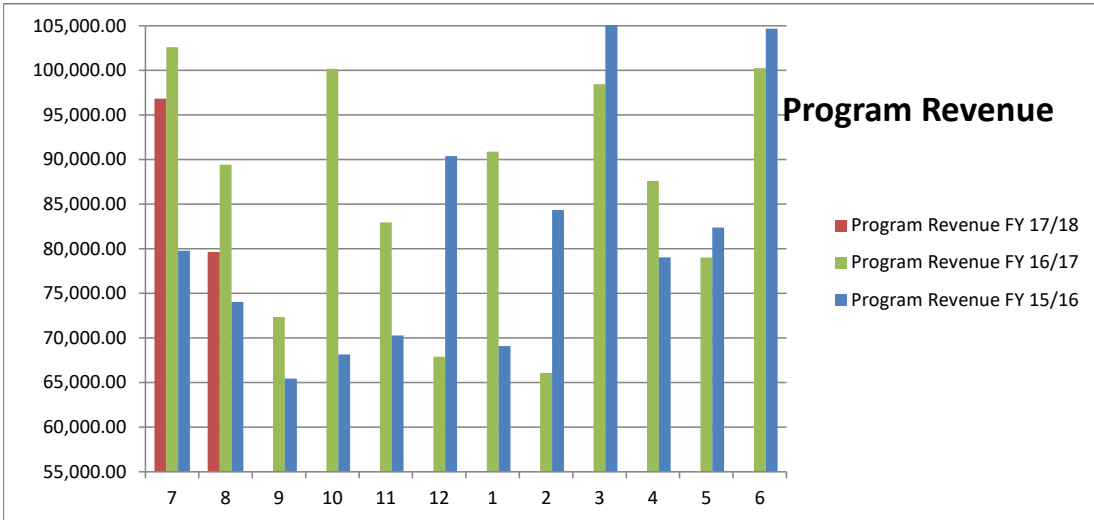
**Not Final: Waiting on County reports  
both July and August**

	Aug 31, 17	Aug 31, 16	\$ Change	% Change
<b>** Please review footnote</b>				
Total 2300 - Credit Cards Payable	1,390.66	3,983.87	-2,593.21	-65.09%
2350 - Supplier Accounts				
2352 - Staples	0.00	11.28	-11.28	-100.0%
2353 - Walmart	169.02	0.00	169.02	100.0%
2354 - Home Depot	92.19	280.35	-188.16	-67.12%
2357 - Tractor Supply	-14.84	0.00	-14.84	-100.0%
Total 2350 - Supplier Accounts	246.37	291.63	-45.26	-15.52%
Total Credit Cards	1,637.03	4,275.50	-2,638.47	-61.71%
Other Current Liabilities				
2100 - Payroll Liabilities				
2140 - Union Dues Payable	0.00	45.36	-45.36	-100.0%
2160 - Workers Comp Payable	-27,292.06	-29,092.21	1,800.15	6.19%
2170 - Retirement Payable	4.29	0.00	4.29	100.0%
2180 - Health Insurance Payable	0.00	5,238.13	-5,238.13	-100.0%
2185 - Dental Insurance Payable	0.00	808.40	-808.40	-100.0%
2186 - Life Insurance Payable	0.00	64.80	-64.80	-100.0%
2187 - Aflac Payable	0.00	822.86	-822.86	-100.0%
2199 - Accrued Leave Payable	32,234.16	26,077.44	6,156.72	23.61%
Total 2100 - Payroll Liabilities	4,946.39	3,964.78	981.61	24.76%
2200 - Sales Tax Payable	197.53	75.48	122.05	161.7%
2210 - Accrued Debt Interest	0.00	0.02	-0.02	-100.0%
2400 - Deposits/Refunds to Customers	-194.00	0.00	-194.00	-100.0%
2410 - Gift Certificate Liability	185.00	230.00	-45.00	-19.57%
Total Other Current Liabilities	5,134.92	4,270.28	864.64	20.25%
Total Current Liabilities	34,769.37	109,788.64	-75,019.27	-68.33%
Long Term Liabilities				
2955 - Umpqua Bank Tax Exempt Bond A	3,396,316.00	3,589,327.00	-193,011.00	-5.38%
2960 - Umpqua Bank Taxable Bond B	183,000.00	205,000.00	-22,000.00	-10.73%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	147,641.00	147,641.00	0.00	0.0%
2977 - GASB 68 Net Pension Liability	522,135.00	522,135.00	0.00	0.0%
Total 2975 - GASB 68 CalPERS Liab Valuat	669,776.00	669,776.00	0.00	0.0%
Total Long Term Liabilities	4,249,092.00	4,464,103.00	-215,011.00	-4.82%
Total Liabilities	4,283,861.37	4,573,891.64	-290,030.27	-6.34%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	11,217,061.82	11,217,061.82	0.00	0.0%
3040 - General Fund Balance	-111,251.09	-111,251.09	0.00	0.0%
3050 - Benefit Assessment District	29,608.18	29,608.18	0.00	0.0%
3060 - Impact Fees (general)	190,206.56	190,206.56	0.00	0.0%
3099 - Undistributed Retained Earnings	-24,029.42	0.00	-24,029.42	-100.0%
Net Income	2,127,170.61	-292,691.94	2,419,862.55	826.76%
Total Equity	13,449,766.66	11,053,933.53	2,395,833.13	21.67%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>17,733,628.03</b>	<b>15,627,825.17</b>	<b>2,105,802.86</b>	<b>13.48%</b>

**\*\*2016-17 Riverbend Park Flood Damage: adjustment for the disposal of Fixed Assets remains unposted**

Feather River Recreation & Park District Income Statement 2017-18 Fiscal Year			ANNUAL BUDGET COMPARISON				5	MONTHLY ACTUAL VS. MONTHLY BUDGET				
					Payroll Used %	19%		Annual Budget divided by "X" amount of months				
Aug-17			YTD	YTD	YTD	YTD	Aug-17	Aug-17	MONTHLY	YTD		
NOT FINAL-JULY AND AUGUST WAITING ON COUNTY REPORTS JULY AND AUGUST 2017			TOTAL	Annual Budget	Over (Under)	17% % used	ACTUAL YTD TOTAL	BUDGET 2	Over (Under)	100% % used		
Ordinary Income/Expense							MONTHS					
Income												
4100 · Tax Revenue			0	1,550,000	(1,550,000)	0%	0	258,333	(258,333)	0%		
4150 · Tax Revenue (BAD)			0	270,057	(270,057)	0%	0	45,010	(45,010)	0%		
· Program Income												
4350 · Discounts & Credits			(464)	(393)	(857)	6,893	11%	(857)	(1,292)	435	66%	
4300 · Program Income			96,816	79,626	176,442	1,056,675	17%	176,442	176,113	330	100%	
Total · Program Income			96,352	79,233	175,585	1,048,925	17%	175,585	174,821	764	100%	
4400 · Donation & Fundraising Income				8,535	8,535	4,000	4,535	213%	8,535	667	7,868	1280%
4500 · Grant/Reimbursed Expense Income				0	0	35,000	(35,000)	0%	0	5,833	(5,833)	0%
4600 · Other Income				0	0	1,000	(1,000)		0	167	(167)	
4900 · Interest Income				0	0	7,500	(7,500)	0%	0	1,250	(1,250)	0%
4905 · Interest Income - BAD				0	0	600	(600)	0%	0	100	(100)	0%
Total Income			96,352	87,768	184,120	2,917,082	(2,732,962)	6%	184,120	486,180	(302,060)	38%
Gross Profit			96,352	87,768	184,120	2,917,082	(2,732,962)	6%	184,120	486,180	(302,060)	38%
Expense												
· Payroll Expenses												
5010 · Wages & Salaries			116,823	157,488	274,311	1,407,893	(1,133,582)	19%	274,311	234,649	39,662	101%
5020 · Employer Taxes			11,575	14,947	26,522	141,657	(115,135)	19%	26,522	23,610	2,913	97%
5030 · Employee Benefits			9,843	12,731	22,574	154,558	(131,984)	15%	22,574	25,760	(3,186)	76%
5040 · Workers Comp			4,268	5,754	10,022	54,603	(44,581)	18%	10,022	9,101	922	95%
5060 Labor/Benefits CIP Projects				0	0	(25,000)	25,000	0%	0	(4,167)	4,167	0%
5060 Labor OT Riverbend FEMA				0	0	0	0		0			
Total · Payroll Expenses			142,509	190,920	333,429	1,733,711	(1,400,282)	19%	333,429	288,952	44,477	100%
5031 GASB 68 Benefit Expense			23,991	700	24,691	26,275	(1,584)	94%	24,691	4,379	20,312	564%
5100 · Advertising & Promotion			82		82	10,000	(9,918)	1%	82	1,667	(1,585)	5%
5120 · Bank Fees			1,239	914	2,153	14,000	(11,847)	15%	2,153	2,333	(180)	92%
5130 · Charitable Contributions				0	0	2,500	(2,500)	0%	0	417	(417)	0%
5140 · Copying & Printing			798	769	1,567	11,000	(9,433)	14%	1,567	1,833	(266)	85%
5155 · Employment New Hire Screen			97	308	405	3,985	(3,580)	10%	405	664	(259)	61%
5160 · Dues, Mbrshps & Publications			343	567	910	12,000	(11,090)	8%	910	2,000	(1,090)	46%
5170 · Education & Development			25	1,810	1,835	12,000	(10,165)	15%	1,835	2,000	(165)	92%
5175 · Equipment Rental			232	723	955	31,000	(30,045)	3%	955	5,167	(4,212)	18%
· Equipment, Tools & Furn (<\$2k)												
5182 · Operating ET&F			0	324	324	3,700	(3,376)	9%	324	617	(293)	53%
5184 · Program ET&F			286		286	15,600	(15,314)	2%	286	2,600	(2,314)	11%
5186 · Site/Shop ET&F			413		413	14,000	(13,587)	3%	413	2,333	(1,920)	18%
5187 · Computers & Technology ET&F			32	1,891	1,923	10,000	(8,077)	19%	1,923	1,667	256	115%
Total · Equipment, Tools & Furn (<\$2k)			731	2,215	2,946	43,300	(40,354)	7%	2,946	7,217	(4,271)	41%
5200 · Insurance			41,545		41,545	49,500	(7,955)	84%	41,545	8,250	33,295	504%
5225 · Postage & Delivery				308	308	3,500	(3,192)	9%	308	583	(275)	53%
· Professional & Outside Svcs												
5232 · Accounting			638		638	30,000	(29,362)	2%	638	5,000	(4,362)	13%
5233 · Bands/Recreation			600	100	700	1,850	(1,150)	38%	700	308	392	227%
5234 · Board Stipends			1,000	1,000	2,000	12,000	(10,000)	17%	2,000	2,000	0	100%
5235 · Recreation Instructors			2,271	1,982	4,253	42,100	(37,847)	10%	4,253	7,017	(2,764)	61%
5236 · Legal			2,905	2,232	5,137	18,000	(12,863)	29%	5,137	3,000	2,137	171%
5237 · Contract Janitorial			5,050	5,050	10,100	71,000	(60,900)	14%	10,100	11,833	(1,733)	85%
5239 · Outside Service Admin/Consult			850	8,519	9,369	27,000	(17,631)	35%	9,369	4,500	4,869	208%
Total · Professional & Outside Svcs			13,314	18,883	32,197	201,950	(169,753)	16%	32,197	33,658	(1,461)	96%
5250 · Rent			130		130	2,200	(2,070)	6%	130	367	(237)	35%
· Repairs & Maintenance												
5261 · Building R&M			4,251	276	4,527	35,000	(30,473)	13%	4,527	5,833	(1,306)	78%
5262 · Equipment R&M			853	1,068	1,921	22,000	(20,079)	9%	1,921	3,667	(1,746)	52%
5263 · General R&M			1,230	140	1,370	30,000	(28,630)	5%	1,370	5,000	(3,630)	27%
5264 · Grounds R&M			1,187	5,216	6,403	45,000	(38,597)	14%	6,403	7,500	(1,097)	85%

Feather River Recreation & Park District Income Statement 2017-18 Fiscal Year			ANNUAL BUDGET COMPARISON				5	MONTHLY ACTUAL VS. MONTHLY BUDGET				
					Payroll Used %	19%		Annual Budget divided by "X" amount of months				
Aug-17			YTD	YTD	YTD	YTD	Aug-17	Aug-17	MONTHLY	YTD		
NOT FINAL-JULY AND AUGUST WAITING ON COUNTY REPORTS JULY AND AUGUST 2017			TOTAL	Annual Budget	Over (Under)	17% % used	ACTUAL YTD TOTAL	BUDGET 2	Over (Under)	100% % used		
		5265 · Janitorial Supplies	2,119	3,145	5,264	28,750	(23,486)	18%	5,264	4,792	472	110%
		5266 · Vandalism Repair	567	1,274	1,841	15,000	(13,159)	12%	1,841	2,500	(659)	74%
		5267 · Vehicle R&M		137	137	6,500	(6,363)	2%	137	1,083	(946)	13%
		5268 · Aquatics Pool R&M	3,780	4,085	7,865	45,000	(37,135)	17%	7,865	7,500	365	105%
		5269 · Outside Contractor/Services R&M	1,910	1,177	3,087	20,000	(16,913)	15%	3,087	3,333	(246)	93%
		<b>Total · Repairs &amp; Maintenance</b>	<b>15,897</b>	<b>16,518</b>	<b>32,415</b>	<b>247,250</b>	<b>(214,835)</b>	<b>13%</b>	<b>32,415</b>	<b>41,208</b>	<b>(8,793)</b>	<b>79%</b>
		5270 · Security	800	505	1,305	8,000	(6,695)	16%	1,305	1,333	(28)	98%
		· Supplies - Consumable										
		5281 · Misc Staff & Uniform Supplies	737	516	1,253	9,000	(7,747)	14%	1,253	1,500	(247)	84%
		5282 · Office Supplies	103	195	298	6,500	(6,202)	5%	298	1,083	(785)	28%
		5284 · Program Food	858	1,149	2,007	12,000	(9,993)	17%	2,007	2,000	7	100%
		5286 · Program Supplies	1,198	1,645	2,843	22,000	(19,157)	13%	2,843	3,667	(824)	78%
		5287 · Safety Supplies	43	30	73	3,000	(2,927)	2%	73	500	(427)	15%
		5289 · Site Supplies	0	61	61	2,000	(1,939)	3%	61	333	(272)	18%
		<b>Total · Supplies - Consumable</b>	<b>2,939</b>	<b>3,596</b>	<b>6,535</b>	<b>54,500</b>	<b>(47,965)</b>	<b>12%</b>	<b>6,535</b>	<b>9,083</b>	<b>(2,548)</b>	<b>72%</b>
		5290 · Taxes, Lic., Notices & Permits	2,618	25	2,643	6,800	(4,157)	39%	2,643	1,133	1,510	233%
		5300 · Telephone/Internet	968	929	1,897	14,000	(12,103)	14%	1,897	2,333	(436)	81%
		· Transportation, Meals & Travel										
		5312 · Air, Lodging, Other Travel	579		579	3,000	(2,421)	19%	579	500	79	116%
		5314 · Fuel	1,612	1,873	3,485	22,000	(18,515)	16%	3,485	3,667	(182)	95%
		5316 · Meals	177		177	1,000	(823)	18%	177	167	10	106%
		5318 · Mileage	298	73	371	3,000	(2,629)	12%	371	500	(129)	74%
		<b>Total · Transportation, Meals &amp; Travel</b>	<b>2,666</b>	<b>1,946</b>	<b>4,612</b>	<b>29,000</b>	<b>(24,388)</b>	<b>16%</b>	<b>4,612</b>	<b>4,833</b>	<b>(221)</b>	<b>95%</b>
		· Utilities										
		5322 · Electric	13,257	14,068	27,325	110,000	(82,675)	25%	27,325	18,333	8,992	149%
		5324 · Garbage	1,582	1,892	3,474	23,000	(19,526)	15%	3,474	3,833	(359)	91%
		5326 · Gas/Propane	167	146	313	8,000	(7,687)	4%	313	1,333	(1,020)	23%
		5328 · Sewer	146	146	292	4,000	(3,708)	7%	292	667	(375)	44%
		5329 · Water	9,716	12,480	22,196	100,000	(77,804)	22%	22,196	16,667	5,529	133%
		<b>Total · Utilities</b>	<b>24,868</b>	<b>28,732</b>	<b>53,600</b>	<b>245,000</b>	<b>(191,400)</b>	<b>22%</b>	<b>53,600</b>	<b>40,833</b>	<b>12,767</b>	<b>131%</b>
		<b>Total Expense</b>	<b>275,792</b>	<b>270,368</b>	<b>546,160</b>	<b>2,761,471</b>	<b>(2,215,311)</b>	<b>20%</b>	<b>546,160</b>	<b>460,245</b>	<b>85,915</b>	<b>119%</b>
		<b>Total Profit (Loss)</b>	<b>(179,440)</b>	<b>(182,600)</b>	<b>(362,040)</b>	<b>155,611</b>	<b>(517,651)</b>		<b>(362,040)</b>	<b>25,935</b>	<b>(387,975)</b>	
		Other Income/Expense							0	0		
		Other Income										
		4200 · Impact Fee Income	2,302	1,106	3,408				3,408	0		
		4501 FEMA Riverbend Flooding Grant	21,933	25,670	47,603				47,603			
		4650 · Insurance Proceeds	2,496,270	0	2,496,270				2,496,270	0		
		4910 · Interest Income - Impact Fees			0				0	0		
		<b>Total Other Income</b>	<b>2,520,505</b>	<b>26,776</b>	<b>2,547,281</b>				<b>2,547,281</b>	<b>0</b>		
		Other Expense										
		5102 FEMA Riverbend Flood Expenses	12,370	25,670	38,040				38,040			
		7210 · Debt Interest Expense	10,014	10,014	20,028	117,429			20,028	19,572		
		<b>Total Other Expense</b>	<b>22,384</b>	<b>35,684</b>	<b>58,068</b>	<b>117,429</b>			<b>58,068</b>	<b>19,572</b>		
		<b>Net Other Income</b>	<b>2,498,121</b>	<b>(8,908)</b>	<b>2,489,213</b>				<b>2,489,213</b>	<b>0</b>		
		<b>Net Income</b>	<b>2,318,681</b>	<b>(191,508)</b>	<b>2,127,173</b>	<b>38,182</b>			<b>2,127,173</b>	<b>6,364</b>		



Feather River Recreation & Park District  
Detail Fixed Asset & Bonds  
As of August 31, 2017

	Date	Source Name	Memo	Amount	Balance
<b>1302 - FEMA Riverbend Claim A/R</b>					<b>134,200.64</b>
	08/04/2017	Rental Guys, Inc.	VAC TRAILER 500 GALLON RENTAL	442.03	134,642.67
	08/08/2017	Ben Toilet Rentals, Inc.	RIVERBEND TOILET RENTALS AUG17	308.13	134,950.80
	08/10/2017	Melton Design Group	RIVERBEND FLOOD ASSESSMENT RETAINER	24,920.10	159,870.90
Total 1302 - FEMA Riverbend Claim A/R				25,670.26	159,870.90
<b>1320 - Umpqua Bank Project Fund</b>					<b>241,800.00</b>
Total 1320 - Umpqua Bank Project Fund					241,800.00
<b>1410 - Land</b>					<b>627,494.00</b>
Total 1410 - Land					627,494.00
<b>1420 - Buildings &amp; Improvements</b>					<b>18,136,579.60</b>
Total 1420 - Buildings & Improvements					18,136,579.60
<b>1430 - Equipment &amp; Vehicles</b>					<b>663,054.79</b>
Total 1430 - Equipment & Vehicles					663,054.79
<b>1440 - Construction in Progress</b>					<b>29,531.81</b>
<b>1446 - CIP Act Center Improvement AC99</b>					<b>23,402.70</b>
	08/14/2017	Northstar Engineering	ADDED RESI PIT AND SUMP PUMP ATT'L ENG FEES	2,888.50	26,291.20
	08/26/2017	Rock Creek Construction, Inc.	2ND CONTRACTOR INSTALLMENT FOAM PIT	79,007.70	105,298.90
	08/29/2017	Applied Testing Consultants	BOLT TEST FOAM PIT	140.00	105,438.90
Total 1446 - CIP Act Center Improvement AC99				82,036.20	105,438.90
<b>1447 - CIP Berry Creek Bathroom BC99</b>					<b>6,129.11</b>
Total 1447 - CIP Berry Creek Bathroom BC99					6,129.11
Total 1440 - Construction in Progress				82,036.20	111,568.01
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>					<b>-3,445,750.00</b>
	08/01/2017	Bank of New York Mellon	2015A PRINCIPAL PAYMENT	49,434.00	-3,396,316.00
Total 2955 - Umpqua Bank Tax Exempt Bond A				49,434.00	-3,396,316.00
<b>2960 - Umpqua Bank Taxable Bond B</b>					<b>-188,000.00</b>
	08/01/2017	Bank of New York Mellon	2015B PRINCIPAL PAYMENT	5,000.00	-183,000.00
Total 2960 - Umpqua Bank Taxable Bond B				5,000.00	-183,000.00



Feather River Recreation & Park District  
**Check Register**  
 August 2017

12:42 PM  
 09/13/2017  
 Accrual Basis

Date	Num	Name	Memo	Credit
<b>1010 - Treasury Cash</b>				
<b>1010.1 - Treasury Cash - General</b>				
08/03/2017	79937	Blue Shield of California	4004625	5,915.53
08/03/2017	79938	Humana Insurance Co.	657103-001	75.60
08/03/2017	79939	Premier Access	1000548827	947.47
08/03/2017	79940	Aflac	JRF86	1,028.46
08/03/2017	79941	Bankcard Center	STATEMENT 6280	107.94
08/03/2017	79942	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	5,050.00
08/03/2017	79943	Bankcard Center	STATEMENT 2122	841.32
08/03/2017	79944	Butte County Public Health Department	SHOP HAZ MAT	105.00
08/03/2017	79945	Calif. Water Service	Acct 520857777 5/11/17-6/9/17	7,623.19
08/03/2017	79946	Comcast	Acct#8155600190189780 PHONE/INTERENT	345.39
08/03/2017	79947	COMP	EMPLOYEMENT SCREEN	46.50
08/03/2017	79948	Dept. of Social Services	ANNUAL COMM LICENSING FEE	726.00
08/03/2017	79949	Forebay Aquatic Center	CAMP FIELD TRIP	450.00
08/03/2017	79950	Mazes Consulting	JUN17 IT SUPPORT	450.00
08/03/2017	79951	North Yuba Water District	2695 FBT WATER	106.75
08/03/2017	79952	Northstar Engineering	BID ASSISTANCE FOAM PIT	705.00
08/03/2017	79953	Recology Butte Colusa Counties	TRASH SERVICE	1,119.96
08/03/2017	79954	South Feather Water & Power	007771-000	75.79
08/03/2017	79955	Verizon Wireless	WIRELESS PHONES MAINTENANCE	14.35
08/03/2017	79956	Carter, Marcia	MONTHLY BOD STIPEND	200.00
08/03/2017	79957	Emberland, Gary	MONTHLY BOD STIPEND	200.00
08/03/2017	79958	Fowler, Scott Kent	MONTHLY BOD STIPEND	200.00
08/03/2017	79959	Noble, Don	MONTHLY BOD STIPEND	200.00
08/03/2017	79960	Smith, Victoria	MONTHLY BOD STIPEND	200.00
08/03/2017	79961	Marquez, Kristyn	DANCE CAMP REFUND 2 WEEKS	90.00
08/03/2017	79962	Yang, Teng	REFUND ADULT SOCCER	200.00
08/03/2017	79963	Yang, Thayeng	REFUND SOCCER	200.00
08/03/2017	79964	Carrillo, Ruben	REFUND SOCCER	200.00
08/03/2017	79965	VOID	VOID	0.00
08/03/2017	79966	Dioszeghy, Marilyn	8/10/17 CONCERT FORGIVEN	100.00
08/03/2017	79967	VOID	VOID	0.00
08/03/2017	79968	VOID	VOID	0.00
08/03/2017	79969	Mirola-Lopez, Monica	MILEAGE	31.03
08/03/2017	79970	Ramage, Apryl	MILEAGE OUT OF COUNTY	136.64
08/03/2017	79971	Builders Fence Co, Inc.	FENCE SLATS PRIVACY POOL PUMP	947.02
08/03/2017	79972	Cintas	JANITORIAL SUPPLIES	970.03
08/03/2017	79973	Cresco Equipment Rentals	BOOM LIFT RENTAL	232.23
08/03/2017	79974	Dan's Electrical Supply	GYM LIGHT BULBS/HIGH POWER LAMP	596.74
08/03/2017	79975	Endeavor Homes, Inc.	BLEACHER REPAIR	88.11
08/03/2017	79976	Ewing	SOIL TEST	189.75
08/03/2017	79977	Fastenal	MISC PARTS, TOOLS	143.24
08/03/2017	79978	Lincoln Equipment, Inc.	POOL CHEMICALS	2,522.46
08/03/2017	79979	Oroville Power Equipment	MOWER BLADES	140.54
08/03/2017	79980	P.G. & E.	PGE ALL LOCAITONS 6/22/17-7/23/17	13,424.43
08/03/2017	79981	Riebes Auto Parts	TRUCK PARTS	64.86
08/03/2017	79982	Rock Creek Construction, Inc.	PHASE 1 FOAM PIT	15,675.00
08/03/2017	79983	Sac-Val Janitorial	VACCUM ACT CENTER	412.91
08/03/2017	79984	Comcast	Acct# 8155 60 019 0233893	134.05
08/03/2017	79985	Haury*, Taylor	MILEAGE REIMBR	29.79
08/03/2017	79986	Lupercio, Alejandro.	REIMBR DOJ	50.00
08/03/2017	79987	Thomson, Elizabeth	MILEAGE REIMBR	26.54
08/03/2017	79988	Ronnie Smith Enterprises	INSTRUCTOR KARATE	1,731.93
08/03/2017	79989-80079	Payroll	Payroll Items	44,789.64
08/14/2017	80080	Bankcard Center	STATEMENT 4607	1,026.72
08/17/2017	80081	AT&T	FBT ALARM PHONE LINE	3.08
08/17/2017	80082	AT&T - Calnet	ALARM PHONE NELSON POOL	45.35
08/17/2017	80083	Bank of New York Mellon	JUL17-SEP17 UMPQUA LOANS	84,475.22
08/17/2017	80084	Bankcard Center	JUL17 STATEMENT 8111	619.57
08/17/2017	80085	Better Deal Exchange	Acct#701960	283.19
08/17/2017	80086	Butte County Public Health Department	ADDTL SURCHARGE HAZ MAT	35.00
08/17/2017	80087	Carter Law Office	LEGAL SERVICES	2,904.98
08/17/2017	80088	Dawson Oil Company	62765 FUEL	1,612.34
08/17/2017	80089	Golden Bear Alarms	QTRLY ALARM FBT	97.50
08/17/2017	80090	Harvest Accounting & Management S	QTRLY ACCOUNTING REVIEW	637.50
08/17/2017	80091	Home Depot	HOME DEPOT STATEMENT	1,307.09
08/17/2017	80092	Melton Design Group	FLOOD ASSESSMENT	9,326.39
08/17/2017	80093	Sac-Val Janitorial	JANITORIAL SUPPLIES PARKS	1,376.36
08/17/2017	80094	Sharp's Locksmithing	KEYS FOR FIRE DEPT	145.43
08/17/2017	80095	Staples	JUL17 STAPLES STATEMENT	448.96
08/17/2017	80096	State Lands Commission	ANNUAL LEASE RIVERBEND	130.32
08/17/2017	80097	TWSD	4-112.01 WATER NELSON	2,997.78
08/17/2017	80098	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	798.97
08/17/2017	80099	VOID	VOID	0.00
08/17/2017	80100	Claiborne, Gai	REFUND CAMP	25.00
08/17/2017	80101	Halopoff, Guy	REFUND JUL17 IMPACT FEES	1,196.00
08/17/2017	80102	Recology Butte Colusa Counties	TRASH SERVICE	3,500.24
08/17/2017	80103	Butte County Special Districts' Assn.	2 ATTENDEES 9/7/17 CONFERENCE	30.00
08/17/2017	80104	Carter, Shaw	CELL PHONE	40.00

Feather River Recreation & Park District  
**Check Register**  
 August 2017

12:42 PM  
 09/13/2017  
 Accrual Basis

Date	Num	Name	Memo	Credit
08/17/2017	80105	Gorman, T.	CELL PHONE REIMBR	30.00
08/17/2017	80106	Peltzer, Deborah	CELL PHONE REIMBR	30.00
08/17/2017	80107	Quigley, G.	CELL PHONE REIMBR	40.00
08/17/2017	80108	Ramirez, Zerimar	CELL/MILEAGE REIMBR	69.27
08/17/2017	80109	Sinor, Nina	CELL PHONE REIMBR	40.00
08/17/2017	80110	Teague, Victoria	CELL PHONE REIMBR	30.00
08/17/2017	80111	Valencia Estela	CELL REIMBR	40.00
08/17/2017	80112	Valencia Justin	CELL PHONE REIMBR	30.00
08/17/2017	80113	Vang, H.	CELL PHONE REIMBR	30.00
08/17/2017	80114	Vasquez, Sam.	CELL/MILEAGE REIMBR	64.35
08/17/2017	80115-80204	Payroll	Payroll Items	50,190.04
08/31/2017	80205	Carter, Marcia	MONTHLY BOD STIPEND	200.00
08/31/2017	80206	Emberland, Gary	MONTHLY BOD STIPEND	200.00
08/31/2017	80207	Fowler, Scott Kent	MONTHLY BOD STIPEND	200.00
08/31/2017	80208	Noble, Don	MONTHLY BOD STIPEND	200.00
08/31/2017	80209	Smith, Victoria	MONTHLY BOD STIPEND	200.00
08/31/2017	80210	AARP	INSTRUCTOR: AARP	250.00
08/31/2017	80211	Historic Oroville Inn	DEPOSIT 2/10/18 DANCE	100.00
08/31/2017	80212	Ramos, Susan	REPLACE LOST CK 76828 8/4/16	35.68
08/31/2017	80213	Comcast	Acct# 8155 60 019 0233893	134.05
08/31/2017	80214	Carter, Carlee	DOJ REIMBR	68.00
08/31/2017	80215	Hensley, Hannah	DOJ REIMBR	52.00
08/31/2017	80216	Horn, Rebecca	DOJ REIMBR	68.00
08/31/2017	80217	Jiron, Alexandria	DOJ REIMBR	52.00
08/31/2017	80218	Kirk, Amber	DOJ REIMBR	68.00
08/31/2017	80219	All Metals Supply, Inc.	STEEL ELECTRICAL LOCK	38.95
08/31/2017	80220	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	5,050.00
08/31/2017	80221	Aramark	UNIFORMS	506.19
08/31/2017	80222	AT&T - Calnet	WIRELESS PHONES MAINTENANCE	26.69
08/31/2017	80223	Bankcard Center	STATEMENT 2122	1,600.92
08/31/2017	80224	Ben Toilet Rentals, Inc.	PALERMO POOL/RIVERBEND RENTAL	686.83
08/31/2017	80225	Builders Fence Co, Inc.	FENCE POOL PUMP/REPAIR NELSON	2,147.28
08/31/2017	80226	Calif. Water Service	Acct 520857777 7/12/17-8/10/17	9,543.89
08/31/2017	80227	CalPers Financial Reporting	GASB REPORTS 100000015044666	700.00
08/31/2017	80228	Carter Law Office	LEGAL SERVICES	2,232.46
08/31/2017	80229	Cintas	JANITORIAL SUPPLIES ACT CENTER	1,234.87
08/31/2017	80230	Comcast	Acct#8155600190189780 PHONE/INTERENT	378.50
08/31/2017	80231	Ewing	IRRIGATION SUPPLIES/SOIL TEST	2,039.94
08/31/2017	80232	Fastenal	MISC PARTS, TOOLS	181.91
08/31/2017	80233	FP Mailing Solutions	POSTAGE MACHINE RENTAL	102.96
08/31/2017	80234	Hobbs Pest Solutions, Inc.	PEST CONTROL	75.00
08/31/2017	80235	Industrial Power Products	MOWER MAINTENANCE	113.00
08/31/2017	80236	Jimmy's Custom Trophies of Northern	ADULT SOFTBALL TROPHIES	128.70
08/31/2017	80237	Lincoln Equipment, Inc.	POOL CHEMICALS	4,408.56
08/31/2017	80238	Mazes Consulting	2 SUBSCRIPTIONS SOFTWARE	1,699.00
08/31/2017	80239	Melton Design Group	RBEND ASSESSMENT RETAINER	24,920.10
08/31/2017	80240	Northstar Engineering	ADDTL FOAM PIT PROJECT/ELDERBERRY	4,798.50
08/31/2017	80241	Owens, Erica	REFUND POOL RENTAL	100.00
08/31/2017	80242	P.G. & E.	PGE ALL LOCAITONS 7/22/17-8/22/17	14,214.15
08/31/2017	80243	Rankin, Joanne	REFUND AARP 8/21/17	17.00
08/31/2017	80244	Rental Guys, Inc.	VAC TRAILER RENTAL	442.03
08/31/2017	80245	Rock Creek Construction, Inc.	2ND CONTRACTOR PYMNT FOAM PIT	79,007.70
08/31/2017	80246	Smith, Harvey	REFUND AARP 8/21/17	22.00
08/31/2017	80247	Verizon Wireless	WIRELESS PHONES MAINTENANCE	19.78
08/31/2017	80248	Wal-Mart Community	STATEMENT 1712	350.20
08/31/2017	80249-80326	Payroll	Payroll Items	35,890.32
Total 1010.1 - Treasury Cash - General				468,023.00
Total 1010 - Treasury Cash				468,023.00
<b>TOTAL</b>				<b>468,023.00</b>



Civil Engineering  
Architecture  
Environmental  
Planning  
Surveying  
Water Resources

August 29, 2017

Ms. Apryl Ramage  
Feather River Recreation and Park District  
1875 Feather River Blvd.  
Oroville, CA 95965

RE: **Elderberry Shrub Monitoring for the Riverbend Park Project, Oroville, Butte County, CA (SPK-2004-00072), USFWS (Service File#1-1-04-F-0255) and (NSE#2013-083).**

Dear Ms. Ramage,

NorthStar is under contract with the Feather River Recreation and Park District (FRRPD) to perform bi-annual monitoring of the Riverbend Park Project site (project) to monitor the success of the four elderberry shrub transplants, elderberry seedlings and seedling associates installed at the Riverbend Park Elderberry Conservation Area (Riverbend) in 2005. The plantings were established at the conservation area to fulfill FRRPD mitigation requirements for the removal elderberry shrubs during construction of 2005 park improvements. This letter is being provided to the USFWS as documentation of the monitoring required by the USFWS Biological Opinion (#1-1-04-F-0255) and the U.S. Army Corps of Engineers (USACE) (SPK 2004-00072) formal consultation for the Riverbend Park project.

### **Background**

In 2005, a total of four elderberry shrub transplants, 16 elderberry seedlings, and 32 native associate species were planted at the conservation area.

Due to poor health of two of the transplanted elderberry shrubs, a large flooding event in 2006, repeated vandalism at the conservation area, FRRPD management turnover, and several years of USACE and USFWS permit non-compliance in maintaining the conservation area, remedial plantings of elderberries and associate plants were attempted in 2009, 2011 and 2013 with varied success.

A November 14, 2014 survey of the conservation area by NorthStar indicated that one of the original elderberry transplants (TP4), seven elderberry seedlings, and 20 associates from the four planting attempts were growing in the conservation area. Upon learning these results, FRRPD management installed 17 additional one-gallon elderberry seedlings on December 3, 2014.

### Riverbend Monitoring Requirements and Success Criteria

According to the November 20, 2004 *USFWS Formal Consultation on the Riverbend Park Project (Corps File Number 200400072)*, the minimum success criteria for the Riverbend Park Elderberry Conservation Area are as follows:

1. Elderberry shrubs 33, 35, and 36 will be transplanted per the Service's 1999 *Conservation Guidelines for the Valley Elderberry Longhorn Beetle* (Conservation Guidelines) to a riparian area onsite where they will not be further affected by the proposed construction. The conservation area will have fencing and signs to keep park users out, and will be preserved in perpetuity and managed by the Feather River Recreation and Park District.
2. The conservation area will be monitored for 10 consecutive years. A qualified biologist will conduct two site visits each year between February 14 and June 30. A yearly report will be submitted by December 31 of the same year to the Service. The report will include the following information: (1) a population census of adult beetles; (2) a census of beetle exit holes; (3) an evaluation of transplanted elderberry shrubs, seedlings, and associate plants; (4) an evaluation of protective measures (i.e. fencing, signs, and weed control); and (5) a general habitat assessment. Success criteria will be judged on a 60 percent survival rate of the elderberry shrubs and associate plants. If the success rate drops below 60 percent additional plants will be planted to assure a 60 percent survival rate.
3. Vegetative maintenance will be managed by the Feather River Recreation and Park District in consultation with the California Department of Fish and Game (CDFW) (sic), who owns the southern 62 acres of the proposed project site.

### Results

NorthStar biologist, Matt Rogers conducted a monitoring visit to the elderberry conservation area on June 30, 2016 to perform the tasks outlined in Monitoring Requirement 2 listed above. This visit coincided with the time of year when adult valley elderberry longhorn beetles (VELB, *Desmocerus californicus dimorphus*) could be active and present.

The outer fencing that surrounds the conservation area was present and intact. Protective fencing and staking was present around only some elderberry and riparian associates. It is likely most of the fencing and staking was lost due to the extremely high flows in February 2017 resulting from the crisis at the Lake Oroville spillway. Riverbend Park experienced extreme flooding and was not accessible for most of the 2017 spring season.

A total of 19 elderberry shrubs are alive within the conservation area, this represents 95% of the original total planted in the conservation area (4 transplants and 16 seedlings).

### *Elderberry Transplants*

Of the original four elderberry transplanted within the conservation area, one (TP-4) has survived and is thriving. The other transplants did not survive due to poor health, flooding, lack of watering, and vandalism. The remaining transplanted elderberry is large and growing vigorously. It contains many shoots of suitable size for the VELB. It should be noted, Himalayan blackberry (*Rubus armeniacus*) is found growing in the immediate area of this shrub which may compete with this shrub for resources.

A small cluster of elderberry was discovered at 39°29'56"N -121°34'39"W that contained seven stems over one inch in diameter with the largest stem at approximately five inches in diameter at the ground.. This cluster was within the fenced area but was not identified as one of the mitigation plants on project maps. The size of the stems was indicative of a more established shrub and consistent with the other transplanted shrub within the conservation area. Assuming this cluster is part of the Elderberry Conservation area, it represents an additional healthy individual containing suitable VELB habitat.

### *Elderberry Seedlings*

A total of 18 elderberry seedlings were found alive within the Conservation Area, for an overall success rate of 112.5%. In the winter of 2014, 17 additional seedlings were planted by FRRPD, it appears that a majority of these seedlings have survived and are growing. Elderberry seedlings within the Conservation Area ranged in health from fair to excellent, with a majority in good condition showing healthy growth (see **Attachment A-Site Photos**)

### *Native Associates*

The success criteria for native associates was met within the conservation area in 2014. It was noted in 2014, healthy populations of willow (*Salix exigua*) and interior live oak (*Quercus wislizeni*) were naturally recruiting within the site. This trend continues, large areas within the conservation area are covered with sandbar willow. In some places it has over grown riparian associates that were planted in years past.

The presence of early pioneering species like sandbar willow indicate riparian succession and typical riverine processes (flooding, sediment transportation, etc) are occurring, likely aided by high river flows, especially during the winter of 2016/2017. The riparian forest occurring directly upstream of the conservation area will provide a source of seed from a variety of riparian canopy tree species including Fremont cottonwood (*Populus fremontii*), Goodding's black willow (*Salix gooddingii*), and Oregon ash (*Fraxinus latifolia*) that could mobilize to the conservation area. The continuation of riverine processes through the conservation area will likely transition the habitat from the current intermediate stage

To: Ms. Apryl Ramage  
RE: Riverbend Park Elderberry Monitoring  
Page 4 of 4



towards a more developed riparian forest. A map depicting the locations of elderberry shrubs and riparian associates can be found in **Attachment B**.

#### *Valley Elderberry Longhorn Beetle Census*

All the shrubs within the conservation area were examined for the presence VELB. Mr. Rogers extensively searched the shrubs for live adults and exit holes. No live adults were observed on or surrounding any shrub within the conservation area. One exit hole was present on TP-4 on the western side of the shrub on a stem approximately two inches in diameter. The exit hole was located approximately one foot above the ground. The exit hole did not appear to be freshly cut as there was no evidence of frass around the opening.

#### **Conclusions**

The Riverbend Elderberry Conservation Area is meeting all the established success criteria. There are 19 elderberry shrubs alive within the Conservation Area well exceeding the established 60 percent survival rate of 12 shrubs. In addition, the elderberry cluster within the fenced conservation area with seven stems over one inch in diameter could provide suitable habitat for VELB. Although no adult beetles were observed, there was evidence that elderberry within the Conservation Area are/could be utilized by VELB as an exit hole was discovered on TP-4.

Sincerely,

**NORTHSTAR**

Matt Rogers  
Associate Biologist

#### Attachments

*Attachment A-Site Photos*

*Attachment B- Elderberry and Riparian Associates Location Map*

**ATTACHMENT A:**

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SITE PHOTOS



## PHOTO 1:

Riverbend Park  
Elderberry Monitoring  
Project –

Elderberry seedling  
growing in close  
association with  
sandbar willow. Shrub  
is growing vigorously.

- Standing on the west  
side of the  
conservation area  
looking west.

June 30, 2017



## PHOTO 2:

Riverbend Park  
Elderberry Monitoring  
Project–

Two elderberry  
seedlings. Shrubs are  
in fair condition but  
showing vigorous new  
growth.

- Standing on the  
northwest portion of  
the conservation area  
looking north.

June 30, 2017

USFWS – Photo Documentation

USFWS File #  
1-1-04-F-0255  
NSE# 13-083



Riverbend Park Elderberry  
Monitoring Project – Oroville, CA

PAGE 1 OF 6





PHOTO 3:

Riverbend Park  
Elderberry Monitoring  
Project –

Two elderberry  
seedlings alive and in  
fair to good condition.  
Lots of young Fremont  
cottonwood growing  
in background of  
photo.

- Standing on the north  
side of the  
conservation area  
looking north.

June 30, 2017



PHOTO 4:

Riverbend Park  
Elderberry Monitoring  
Project–

Three elderberry  
seedlings. Shrub in  
center is the same as  
the one on right side of  
photo above.

- Standing on the  
northern portion of the  
conservation area  
looking north.

June 30, 2017

USFWS – Photo Documentation

USFWS File #  
1-1-04-F-0255  
NSE# 13-083



Riverbend Park Elderberry  
Monitoring Project – Oroville, CA

PAGE 2 OF 6



PHOTO 5:

Riverbend Park  
Elderberry Monitoring  
Project –

Large transplanted  
elderberry (TP-4).  
Shrub is in good  
health.

- Standing on the north  
side of the  
conservation area  
looking north.

June 30, 2017



PHOTO 6:

Riverbend Park  
Elderberry Monitoring  
Project–

TP-4 and an elderberry  
seedling. Both healthy  
and growing well.  
More established  
riparian habitat visible  
in background  
including cottonwood,  
black willow, and  
arroyo willow.

- Standing on the  
northern portion of the  
conservation area  
looking west.

June 30, 2017

USFWS – Photo Documentation

USFWS File #  
1-1-04-F-0255  
NSE# 13-083

 **NORTHSTAR**  
... Designing Solutions

Riverbend Park Elderberry  
Monitoring Project – Oroville, CA

PAGE 3 OF 6



PHOTO 7:

Riverbend Park  
Elderberry Monitoring  
Project –

Vigorously growing  
elderberry shrub,  
sprouting  
approximately 7-8  
feet.

- Standing on the  
northeast side of the  
conservation area  
looking east.

June 30, 2017



PHOTO 8:

Riverbend Park  
Elderberry Monitoring  
Project–

Riparian associates  
growing in the central  
portion of the  
conservation area.

- Standing on the  
northern portion of the  
conservation area  
looking south.

June 30, 2017

USFWS – Photo Documentation

USFWS File #  
1-1-04-F-0255  
NSE# 13-083



Riverbend Park Elderberry  
Monitoring Project – Oroville, CA

PAGE 4 OF 6



PHOTO 9:

Riverbend Park  
Elderberry Monitoring  
Project –

Dense sandbar willow  
growing within the  
conservation area.

- Standing on the  
south side of the  
conservation area  
looking north.

June 30, 2017



PHOTO 10:

Riverbend Park  
Elderberry Monitoring  
Project–

Habitat in the opening  
of the conservation  
area.

- Standing on the  
middle portion of the  
conservation area  
looking north.

June 30, 2017

USFWS – Photo Documentation

USFWS File #  
1-1-04-F-0255  
NSE# 13-083



Riverbend Park Elderberry  
Monitoring Project – Oroville, CA

PAGE 5 OF 6



PHOTO 11:

Riverbend Park  
Elderberry Monitoring  
Project –

Valley elderberry  
longhorn beetle exit  
hole on TP-4.

- Standing at TP-4 in  
the northern portion of  
the conservation area.  
Exit hole is on a 2 inch  
stem approximately 1  
foot above the ground.

June 30, 2017



PHOTO 12:

Riverbend Park  
Elderberry Monitoring  
Project–

VELB exit hole on  
TP-4. This is the only  
exit hole discovered  
within the  
conservation area.

- Standing at TP-4 in  
the northern portion of  
the conservation area.

June 30, 2017

USFWS – Photo Documentation

USFWS File #  
1-1-04-F-0255  
NSE# 13-083



Riverbend Park Elderberry  
Monitoring Project – Oroville, CA

PAGE 6 OF 6

**ATTACHMENT B:**

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ELDERBERRY AND RIPARIAN ASSOCIATES LOCATION MAP



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

**Legend**

- Riverbend Project Area
- Blue Elderberry - June 2017

**Associate Species - June 2017**

- Box Elder
- Live Oak
- Sand Bar Willow
- Blue Elderberry (Previous-1934)

0 5 10 20 30 Feet

1 inch = 15 feet (printed @ 11 x 17)

Within Section 13, Township 19N, Range 3E; Palermo USGS 7.5' Quad

Aerial Imagery: Google Earth - 5/2017  
 Plant Data: NorthStar (Feb 2016/June 2017)  
 (original point data collected using a Trimble Geo XH 2005 Series handheld GPS unit)  
 (All points field verified for 2017 Inspection)

**Planting Map**

**Riverbend Park Restoration**

Feather River Recreation and Parks District - Butte County, CA -

# NORTHSTAR

... Designing Solutions

111 MISSION RANCH BLVD., SUITE 100 CHICO, CA 95926  
 PHONE: (530) 893-1600 - [www.NorthStarEng.com](http://www.NorthStarEng.com) - © NorthStar

Map Date: 8/31/2017	NS Project No. 13-083	Drawn By: CJW
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September 2017

### CSDA Welcomes Butte County Special District Association as Affiliated Chapter

On August 25, the CSDA Board of Directors voted unanimously to sign an affiliation agreement with the Butte County Special District Association (BCSDA). BCSDA becomes CSDA's 15th affiliated chapter and joins the Plumas County chapter as the second local chapter in CSDA's Northern Network.

The BCSDA covers 25 special districts in the area and meets quarterly to network, engage in local and state advocacy, inform the public of the role of special districts, participate in state and local organizations that advance the interests of districts, and provide training to board members and staff. Recently, BCSDA held training events and hosted state and local elected officials including Assemblymember James Gallagher and Butte County Supervisor Doug Teeter.

CSDA is committed to establishing relationships with special districts throughout California through its District NetWorks Program. CSDA is pleased to welcome the BCSDA and looks forward to providing resources to the chapter and its member districts. After the CSDA board approved the affiliation agreement, CEO Neil McCormick expressed gratitude to the BCSDA's Executive Committee, who have led the affiliation process over the last two years.

The BCSDA's next meeting will take place on September 7 from 11:00 a.m. to 1:00 p.m. at the Chico Area Recreation and Park District. Additional information including contact information for the Chapter officers, can be found at on the BCSDA webpage.





## August 2017 Staff Reports

### Park Supervisor-Kevin Brazda \*report provided by Maintenance III Glen Quigley

- Fence installed around electrical panels to stop vandalism to panels
- All curbs and parking lanes painted for safety at MLK
- Repaired main water line break at MLK
- BBQ and table installed at Palermo Pool
- (3) Water main line breaks located and repaired which were filling septic tank
- Bench repaired that was vandalized (Palermo Pool)
- Installed new fence and roof over new pool equipment at Palermo
- Installed new park access gate at Palermo Park
- Added gravel to south parking area at Palermo
- Trimmed trees and chipped branches at Palermo
- Trimmed trees at MLK and hauled off to burn pile
- Vacuumed out all Irrigation boxes at Riverbend soccer fields in order to check irrigation valves
- Had CDF crew for day; cut brush and weed eat at south area of Riverbend
- Took down 200' of damaged, falling down fence at Nelson and replace with chain link
- Replaced 150' of vandalized fence on Shawnee Field (Nelson) and replaced
- Replaced damaged toilet at tennis courts
- Restriped parking lot and painted curbs at Activity Center and Shop
- Replaced majority of damaged fencing at Bedrock Tennis Courts
- Finalized foam pit project
- Replaced missing fence at Zollner Field (Nelson)
- Pressure washed all tables, picnic area, gazebo, and restrooms at Palermo and repainted tables getting ready for field days
- Drew plans for rear deck of Palermo Community Building so can get permit for replacement
- Pressure washed front of Activity Center Building
- Ordered LED lights for MLK parking lot and working on install (finished)
- Painted graffiti at dugouts at Nolan
- Removed old carpet and replaced with new at Karate Room
- Aerated turf areas at parks getting ready to start fertilizing program
- Trained (2) new employees in Dept.
- Patch hole in ceiling in Karate room
- Patch hole in fence at Activity Center

### Executive Assistant-Victoria Anton-Teague

August was a busy month for FRRPD! We hired for the Marketing Specialist position and gained a great addition to the team! New activity guides were distributed to local schools and businesses to promote programs and upcoming events. Staff attended the VIPS National Night out to promote the District. I assisted in scheduling and implementing interviews for a utility worker position. I researched and applied for two grant opportunities for the District to replace the play structures at



Palermo Park and replace the damaged exercise equipment at Riverbend Park. Awardees of both grants will be announced in September. I also met with the Palermo Community Council to assist in the planning of the upcoming Palermo Community Festival on September 16<sup>th</sup>. I attended a Department of Water Resources site visit of the Oroville Dam operations with District staff and Board Directors. I also attended monthly Oroville Tourism and Oroville Downtown Business Association committee meetings as a District Representative. Daily operations were successful. The Marketing/event staff focused on the organization of the 2017 Feather River Cleanup. The District received overwhelming support from local groups and agencies looking to participate in the event. I attended a live radio interview with KZFR on March 31<sup>st</sup> to promote the event.

#### **Director of Children's Services-Estela Valencia**

Preschool enrollment was about 55 children. We started our new preschool year with 17 children enrolled in our Pre-kindergarten program. We have a lot of educational learning planned for this coming school year. One of our goals this year is to help create a more inviting playground. We hope to purchase more physical education play materials. Our preschool will receive an Infant/Toddler stipend which will help with the purchase of curriculum and materials. We held our first end of summer junior rec leader ceremony. We had a total of seven junior rec leaders participate in our program this year. They did awesome! Ten staff members are interested in participating in Butte Quality Early Learning Initiative, this coming year. This program supports professionals working in learning settings, provide a high quality learning experiences for preschool children. Through this free program our staff is able to attend professional trainings at no cost. Our center receives material to promote learning and education stipends.

#### **Gymnastics Supervisor-Shaw Carter**

We have 540 participants signed up for our Halloween Jamboree October 28<sup>th</sup> and 29<sup>th</sup>. We might have to add Friday evening in because we have had so many entries. Even though we did not have the pit finished we were able to move the gym equipment around and held a Fantastic Future Star State meet with over 100 of the best male gymnasts from California. Coaches and parents were very impressed with the setup and facility even though the entire pit area was still fenced off. With the help of some parents the pit trampoline bed and springs were mounted. We also set up the Tumble Trak, Rail Floor, platforms, matting and carpet in in 2.5 days. We were short over 3000 foam cubes and OGBC purchased from another gym in Redwood City. Thank You OGBC! Moved all the bars over 2' which required drilling 85 holes 4" deep in the concrete. We also moved and set up all of the boy's equipment out of the back room to the main gym floor. We have had 5 gymnasts get their double backs, 3 gymnasts made bar releases and Reid Ross is working a double twisting double back into the pit. These gymnasts would not have attempted these skills without the safety feature the pit gives them. Our Gymnastics Program has just stepped up to another Level! Thank You for believing in this project.



Donation numbers:

OGBC has donated \$28,000.

Crosswell Trucking donated \$451.25 worth of hauling crushed rock and gravel for foam pit project.

JC Concrete cutting donated \$4200 worth of time and labor.

Franklin Construction donated \$300 dollars towards the cost of the crushed rock and Gravel.

OGBC picked up the extra on the Crushed rock and gravel totaling \$1500.

October 15 and 16<sup>th</sup> OGBC has paid for Neil and Patty Resnick from Boise State to come to our gym and work with our team girls and coaches. I have also reached out to Neil and Patty from Boise and Justin and Liz from Cal to do a clinic in November and or May.

### **Recreation Supervisor-Nina Sinor**

August was all about prep for fall sports: Cross Country, Flag Football and Volleyball. We have 6 flag football (down 3 teams from last year) teams 22 volleyball (up from 16 last year) teams and 50 (same as last year) cross country participants. The majority of our volleyball games are held out of town due to not having gym access, which creates a travel expense for participating schools. Volleyball games will be held in Gridley, Palermo and at St. Thomas here in Oroville. Flag Football games are taking place at Nelson Sports Complex on Zollner field. Cross Country will be at Riverbend Park.

The recreation department has been teaming up with the gymnastics department to create some fantastic new programs and we are really looking forward to getting started in October. We will be offering a cheer program which we hope to eventually develop into a cheer competition team. We have a few other ideas in the works that are being developed as we speak. I look forward to increasing class enrollment and offering some great new programs for our community. Overall, August was a good month.



**Thank you  
FRRPD**



**WITH YOUR GENEROUS CONTRIBUTION AND SUPPORT, HMONG CULTURAL CENTER OF BUTTE COUNTY WAS ABLE TO HOST OUR 6TH ANNUAL PEB FAMILY FUN DAY AND CONTINUATION OF THE SUMMER YOUTH PROGRAM. UA TSAUG ! THANK YOU!**

