FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
October 27, 2026

FORBESTOWN HALL
19100 New York Flat Rd
Forbestown, CA 95941

MINUTES **Open Session at 5:30pm**

Written comments must be sent to Lorinh@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.

CALL MEETING TO ORDER – 5:30pm

ROLL CALL

Chairperson Greg Passmore - *Present*
Vice-Chairperson Michelle Huffman - *Present*
Director Devin Thomas- *Absent*
Director Shannon DeLong - *Absent*
Director Scott "Kent" Fowler - *Present*

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

OUR MISSION: *We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.*

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

- *Public comment was received by four community members.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

1. **September 22, 2026 Regular Board Meeting Minutes** (Appendix A)
2. **September 2026 Financials** (Appendix B)
3. **Gridley High School Swim Team — Pool Facility Use Agreement** (Appendix C)
   Consideration and possible action to approve a facility-use Memorandum of Understanding between the Feather River Recreation and Park District and the Gridley High School Swim Team for use of Nelson Pool at the Thermalito Family Center, and authorize execution of the agreement.
   - Staff Report

4. **Butte County Mobile Library — Nelson Sports Complex MOU** (Appendix D)
   Consideration and possible action to approve a Memorandum of Understanding with the County of Butte, acting through Butte County Library, for scheduled Mobile Library services at Nelson Sports Complex, and authorize the General Manager to execute the agreement.
   - Staff Report

5. **Approval of Amendment No. 2 to Butte County MOU — ACS Program** (Appendix E)
   Consideration and possible action to approve Amendment No. 2 to Contract R42418, the Memorandum of Understanding between the County of Butte and the District for ACS Program participant public service activities, and authorize the General Manager to execute the amendment.
   - Staff Report

6. **Orchardcrest Project — Status Update on RFQ Evaluation** (Appendix F)
   Informational update regarding the District's review of four Statements of Qualifications (SOQs) received for the Orchardcrest Neighborhood Park Improvements, Lots A and C; discussion of the ongoing evaluation and selection process, with staff anticipating returning to the Board with a recommendation at the November 17, 2026 regular meeting.
   No Board action is requested at this time.
   - Staff Report

7. **Resolution No. 2113-26: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the Transfer of Funds in the Amount of $50,000 From the Merchant Payment Received by Credit Card Account: Five Star Bank to the General Fund Account 2600** (Appendix G)
   The Board of Directors may consider adoption of Resolution 2113-26.

   Consent Agenda Motion: *Huffman*
   Second: *Fowler*
   Vote: *3-0, 2 Absent*
   **Motion passed 3-0. Ayes: Passmore, Huffman, and Fowler. Absent: Thomas and DeLong.*

REGULAR AGENDA

1. **Yuba Feather Museum — Correspondence and Requested Improvements** (Appendix H)
   Received correspondence dated October 14, 2026 from the Yuba Feather Historical Association regarding Yuba Feather Museum activities and requests for an update on accessible parking, general parking lot improvements, and exterior siding on the north wall of the museum building; discussion and direction as appropriate.
   - Staff Report

   Motion: *N/A*
   Second: *N/A*
   Vote: *No action taken.*

   - *Following discussion, no action was taken on this item. Direction was given to staff.*

2. **2027 Employee Benefit Cost Projections and Allowance Adjustment** (Appendix I)
   Review and discussion of 2027 employee medical benefit cost projections prepared by GCI Health Insurance Services; consideration and possible action to increase the District's monthly employee benefit allowance from $950 to $1,100 per eligible employee.

- Staff Report

Motion: *Huffman*
Second: *Fowler*
Vote: *3-0, 2 Absent*
**Motion passed 3-0. Ayes: Passmore, Huffman, and Fowler. Absent: Thomas and DeLong.*

3. **American Ramp Company Design Services - Riverbend Park** (Appendix J)
   Consideration and possible action to authorize the General Manager to negotiate and execute a professional concept design services agreement with American Ramp Company (ARC) for a proposed pump track and bicycle skills park at Riverbend Park, in an amount not to exceed $27,000, subject to agreement on a fixed scope and price.
   - Staff Report

   Motion: *N/A*
   Second: *N/A*
   Vote: *No action taken.*

   - *Following discussion, no action was taken on this item. By concurrence, the Board directed staff to table the item until a future Board meeting to allow staff to provide additional information for the Board's consideration.*

COMMITTEE, DIRECTOR'S, MANAGER'S & STAFF REPORTS
1. **Recreation Department Update** (Appendix K)
2. **Maintenance Department Update** (Appendix L)
3. **Maintain X Report** (Appendix M)

   - *Staff presented the above reports to the Board as submitted.*

CORRESPONDENCE

UNFINISHED BUSINESS
1. **Reminder of November & December Board Meeting Date Changes**
   November and December regular board meetings have been rescheduled to the third Tuesday of the month, one week prior to the regularly scheduled meeting date due to proximity to Thanksgiving & Christmas holidays.
   - *Tuesday November 17, 2026 at 5:30pm*
   - *Tuesday December 15, 2026 at 5:30pm*

2. **Announcement of Upcoming November & December Finance Committee Meeting Date Changes**
   Due to the rescheduling of the November and December regular Board meetings and the proximity of the Veterans Day holiday, the Finance Committee meetings have also been rescheduled as follows.
   - *Tuesday November 10, 2026 at 10:00am*
   - *Wednesday December 9, 2026 at 10:00am*

BOARD ITEMS FOR NEXT AGENDA – 6:22pm

ADJOURNMENT
Adjourn to the next meeting of the Board of Directors of the Feather River Recreation and Park District scheduled for November 17, 2026.