

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**

Regular Board Meeting

April 25, 2017

**Location: FRRPD Conference Room  
1875 Feather River Blvd. Oroville, CA**

**AGENDA**

**Open Session 5:30PM**

*In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.*

**1. CALL MEETING TO ORDER**

Time: \_\_\_\_\_

**2. ROLL CALL**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

**5. ACKNOWLEDGEMENTS**

1. Thank you to the Arbor Day Foundation member for donating 12 flowering trees to be planted at District locations. (5 American Redbud, 5 White Dogwood, 2 Crape myrtle)
2. Thank you to the Forbestown Advisory Council volunteers for conducting a Forbestown Park cleanup on Thursday, April 6<sup>th</sup>.

**6. CONSENT AGENDA**

- A. Approve the March 28, 2017 Regular Board Meeting minutes (Appendix A)
- B. Approve the April 17, 2017 Special Board Meeting minutes (Appendix B)

7. ITEMS PULLED FROM THE CONSENT AGENDA

8. REGULAR AGENDA

A. ACTION ITEMS (Require vote)

1. Feather River Recreation and Park District Board of Directors to appoint members to the Benefit Assessment District Oversight Committee. (Appendix C)

Requested Action: Appoint member

**VOTE**

Chairperson Smith	_____
Vice-Chairman Emberland	_____
Director Carter	_____
Director Fowler	_____
Director Noble	_____

2. Review Oroville Noon Rotary club request for fee waiver request and co-sponsorship support in hosting annual fireworks celebration at Nelson Complex (Appendix D)

Requested Action: Approve or decline co-sponsorship fee waive

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. Review fee waiver request for PEB Family Fun Day hosted by the Hmong Cultural Center of Butte County at Nelson Complex (Appendix E)

Requested Action: Approve or decline fee waiver

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

4. Director Fowler request to be a representative at CA Libertarian meeting April 28-30 in Santa Clara.

Requested Action: The interest is that non establishment political groups can have an effective success in local elections. Approve or decline request of FRRPD representation.

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____

Director Marcia Carter \_\_\_\_\_  
Director Don Noble \_\_\_\_\_

**5. Request letter of support of AB18 (Appendix F)**

*Requested Action: Approve or decline letter of support submission.*

**VOTE**

Chairperson Victoria Smith \_\_\_\_\_  
Vice Chairman Gary Emberland \_\_\_\_\_  
Director Scott Kent Fowler \_\_\_\_\_  
Director Marcia Carter \_\_\_\_\_  
Director Don Noble \_\_\_\_\_

**6. RESOLUTION NO. 1347-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM THE MERCHANT ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600 (Appendix G)**

*Requested Action: adopt Resolution*

**VOTE**

Chairperson Victoria Smith \_\_\_\_\_  
Vice Chairman Gary Emberland \_\_\_\_\_  
Director Scott Kent Fowler \_\_\_\_\_  
Director Marcia Carter \_\_\_\_\_  
Director Don Noble \_\_\_\_\_

**7. RESOLUTION NO. 1348-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$3,500 FOR APPROVED BERRY CREEK STORAGE UNIT (Appendix H)**

*Requested Action: adopt Resolution*

**VOTE**

Chairperson Victoria Smith \_\_\_\_\_  
Vice Chairman Gary Emberland \_\_\_\_\_  
Director Scott Kent Fowler \_\_\_\_\_  
Director Marcia Carter \_\_\_\_\_  
Director Don Noble \_\_\_\_\_

**9. NON-ACTION ITEMS**

A. FINANCIALS-March 2017 (*the Finance Committee met*) (Appendix I)

**10. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix J)**

*The following committees met: SBF, Finance and Benefit Assessment District Oversight Committee (BAD)*

**11. CORRESPONDENCE**

Berry Creek Community Association March 11, 2017 Meeting Minutes update

**12. UNFINISHED BUSINESS**

**13. BOARD ITEMS FOR NEXT AGENDA**

A. May 3<sup>rd</sup>, 2017 at 1pm Board Budget Workshop Special Meeting

**14. ADJOURNMENT**

Time: \_\_\_\_\_

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Regular Board Meeting  
**March 28, 2017**

**Location: FRRPD Conference Room**

**DRAFT Minutes**

**Open Session 5:30PM**

*The public portion of the meeting was recorded by Executive Assistant Victoria Teague.*

**Chairperson Smith called the meeting to order at 5:03pm.**

**In attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

**The Pledge of Allegiance was performed.**

**PUBLIC COMMENT**

A member of the public recommended that the Board hire a General Contractor with insurance claims experience to supervise the Riverbend Park repairs process. Chairperson Smith requested that his recommendations be submitted to the General Manager who can then provide the information to the Board and thanked him for his suggestions.

**ACKNOWLEDGEMENTS**

The District acknowledged a local artist who restored the mural at Nolan Complex at no charge. An interactive before and after photo can be found on the District’s website.

**CONSENT AGENDA**

- A. Approve February 28, 2017 Regular Board Meeting Minutes**
- B. Approve March 3, 2017 Special Board Meeting Minutes**
- C. Approve March 15, 2017 Special Board Meeting Minutes**
- D. Approve 2017 Union Agreement Amendment**

Director Noble moved to approve the consent agenda.

Director Carter seconded the motion.

**\*THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED BY A UNANIMOUS VOTE.**

## REGULAR AGENDA

### A. ACTION ITEMS

**1. Review fee waiver request from the Oroville Southside Community Improvement Association for their annual Easter Egg Hunt at MLK Park.**

Director Carter moved to waive the remaining rental fees for the Oroville Southside Community Improvement Association for their annual Easter Egg Hunt at MLK Park. Director Fowler seconded the motion.

**\*THE MOTION TO WAIVE THE REMAINING RENTAL FEES FOR THE OROVILLE SOUTHSIDE COMMUNITY IMPROVEMENT ASSOCIATION FOR THEIR ANNUAL EASTER EGG HUNT AT MLK PARK WAS APPROVED BY A UNANIMOUS VOTE.**

**2. Review recommendation/request from District Staff to place a hold on upcoming 2017 District projects that would involve District cash flow due to Riverbend Park restoration.**

*General Manager Ramage provided a staff report including information regarding upcoming large projects and the current cash flow needed for the restoration of Riverbend Park.*

*Director Emberland expressed his concerns with abandoning the 2017 District projects but reminded the Board that Riverbend Park is a priority. He thinks the District should move forward with some of the projects but is concerned with the limited amount of reserve funds. He noted the Bedrock Skate Park fence project should move forward since it will be completed with BAD (Benefit Assessment District) funds and that the Foam Pit Project should be a priority as well for gym participant safety concerns.*

*Director Noble recommended that the Board decline placing the District projects on hold and to visit each project individually.*

*Director Carter noted the importance of addressing the costs associated with the restoration of Riverbend Park before moving forward with the completion of District projects. She believes that moving forward with projects is important to keep vision but that funding decisions should not be made until the District's insurance deductible is reimbursed or when the restoration process for Riverbend becomes clearer. She also mentioned that the Foam Pit is important for gym participant's safety and that the Board will be able to make a better decision when project bids are received. She noted that recreation gymnastics does not require a foam pit but team gymnastics does.*

*Director Fowler noted that participant safety is paramount and expressed his concerns with receiving a reimbursement from FEMA for the District's insurance deductible. He reminded the Board to keep the financial health of the District in mind when discussing large projects.*

A member of the public recommended that the District reach out to local construction companies and members of the community to volunteer their time to work on both the Foam Pit Project and the restoration at Riverbend Park.

*Chairperson Smith* expressed her confidence that the Board will not move forward with any projects in the future that will jeopardize the financial stability of the District and doesn't believe placing a hold on the projects is necessary.

Another member of the public expressed his appreciation that the Board will be reviewing each project individually instead of placing a hold on them all together.

Director Carter moved to decline placing a hold on upcoming 2017 District projects that would involve District cash flow due to Riverbend Park restoration and to review each project individually.

Director Noble seconded the motion.

**\*THE MOTION TO DECLINE PLACING A HOLD ON UPCOMING 2017 DISTRICT PROJECTS THAT WOULD INVOLVE DISTRICT CASH FLOW DUE TO RIVERBEND PARK RESTORATION AND TO REVIEW EACH PROJECT INDIVIDUALLY WAS APPROVED BY A UNANIMOUS VOTE.**

**3. Review and approve allocation of funds to necessary repairs of Nelson Pool for 2017 operating season.**

*General Manager Ramage* provided a Staff report summarizing the necessary repairs needed and the grant funding that the District received in 2000 that requires the District maintain and operate Nelson Pool until 2026.

*Vice-Chairman Emberland* and *Director Noble* questioned whether or not there are additional alternatives to make the pool useable for the 2017 summer season.

*General Manager Ramage* noted that one option would be to close the kiddie pool for the season to address the major water leaks. She also mentioned the possibility that the County may shut down the facility during inspections.

*Director Carter* expressed her concerns with putting money into Nelson Pool when the District may consider building a new aquatics facility in the future.

*Director Noble* also recommended that the pool be drained during the off season and noted the possibility of building a new aquatics facility in the future.

*Vice-Chairman Emberland* recommended directing Staff to explore temporary repairs and to shut down the kiddie pool to reduce the amount of leaking water.

Director Noble moved to deny the allocation of funds necessary for repairs of Nelson Pool and directed Staff to research temporary fixes for 2017 operating season.

Director Emberland seconded the motion.

**\*THE MOTION TO DENY THE ALLOCATION OF FUNDS NECESSARY FOR REPAIRS OF NELSON POOL AND DIRECTED STAFF TO RESEARCH TEMPORARY FIXES FOR 2017 OPERATING SEASON WAS APPROVED BY A UNANIMOUS VOTE.**

**4. Review Northstar Engineering quote for services rendered and future services preparing bid package and providing bid assistance for Activity Center Foam Pit project.**

*General Manager Ramage* provided a Staff report including an estimated expense/funding breakdown of the project.

*Director Noble* noted his desire to move forward with the Request for Proposal (RFP) process but also reminded the room that the Board isn't obligated to accept any bids that are received. He noted his concerns with gymnastics participant safety. He believes that the project will cost less than expected.

*Director Carter* believes that the foam pit project is a priority for the District. She recognized the gym participants and coaches in the room. Director Carter noted that the absence of a foam pit limits the performance of high level gymnasts and needs to be completed to ensure participant safety. She thinks that the pit would be beneficial for high level gymnasts.

A member of the public noted that the gymnastics program enhances teamwork skills, self-discipline, and athletic ability for her daughter and many other gym team students. She asked the Board to make the best decision for the safety of the students.

Discussion took place regarding the possible increased income that the District may receive as a result of the Foam Pit. Multiple gym parents discussed their experiences traveling to other gyms in order to use a foam pit.

*General Manager Ramage* informed the room of the lengthy process and the responsibilities of the District to have the project properly completed. She noted the increased costs of the project as well as the change of location.

A gym parent and Civil Engineer noted his volunteer time in testing the soil for the pit and read Northstar Engineering's initial assessment for the project. He also mentioned the ADA upgrades that must be done when the project is completed and recommended moving forward with the package.

Director Emberland moved to proceed with the Request for Proposal (RFP) process with Northstar Engineering.

Director Noble seconded the motion.

**\*THE MOTION TO PROCEED WITH THE REQUEST FOR PROPOSAL PROCESS WITH NORTHSTAR ENGINEERING WAS APPROVED BY A UNANIMOUS VOTE.**

**The meeting was adjourned for a short recess at 6:52pm and reconvened at 6:59pm.**

**5. Review, approve and choose fencing style for Bedrock Skate & Bike Park Fence Project, allocate up to \$23K of Benefit Assessment Funds.**

*General Manager Ramage* provided a Staff report including the estimated cost of the project and pictures of potential fencing styles.

Discussion took place of alternative options for cordoning off the park including different styles fencing or an open concept layout.

**\*The Board directed Staff to seek out alternative options including an open concept.**

**6. RESOLUTION NO. 1346-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE PARLERMO POOL FENCE PROJECT**

Director Carter moved to adopt RESOLUTION NO. 1346-17.

Director Emberland seconded the motion.

**\*THE MOTION TO ADOPT RESOLUTION NO. 1346-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT**



**ACKNOWLEDGING THE COMPLETION OF THE PARLERMO POOL FENCE PROJECT WAS APPROVED BY A UNANIMOUS VOTE.**

**7. Cast Feather River Recreation and Park District Board of Directors vote for 2017 Election Ballot of Regular Non-Enterprise and Alternate Members of the Butte Local Agency Formation Commission (LADCO).**

Director Carter moved to vote for Scott Kent Fowler and Tom Lando.

Director Noble seconded the motion.

Discussion took place amongst the Board to vote for one Director rather than two.

Directors Carter and Noble rescinded their motions.

Director Emberland moved to vote for Scott Kent Fowler for the Butte Local Agency Formation Commission.

Director Noble seconded the motion

**\*THE MOTION TO VOTE FOR SCOTT KENT FOWLER FOR THE BUTTE LOCAL AGENCY FORMATION COMMISSION WAS APPROVED BY A UNANIMOUS VOTE.**

**A time sensitive item was added to the agenda due to time constraints.**

**8. Approve the Supplemental Benefit Fund (SBF) request for grant extensions for the Trail Extension and Nelson Complex irrigation upgrades.**

Director Fowler moved to approve the Supplemental Benefit Fund request for grant extensions for the Trail Extension and Nelson Complex irrigation upgrades.

Director Carter seconded the motion.

**\*THE MOTION TO APPROVE THE SUPPLEMENTAL BENEFIT FUND REQUEST FOR GRANT EXTENSIONS FOR THE TRAIL EXTENSION AND NELSON COMPLEX IRRIGATION UPGRADES WERE APPROVED BY A UNANIMOUS VOTE.**

**NON-ACTION ITEMS**

1. February 2017 finance items were reviewed.
2. General Manager Ramage provided a SCI Engineering Quote as requested by Board of Directors. She also provided updates on the flowing items: Trail Extension and Nelson Complex Irrigation Upgrades Supplemental Benefit Fund grant extensions, Benefit Assessment District (BAD) vacancies, Vandal Restitution and an updated of the Riverbend Park claims process.
3. Executive Assistant Anton-Teague gave the Board an update on the 2017 Wildflower & Nature Festival.

**DIRECTOR'S & COMMITTEE REPORTS**

**Committee reports:** *The Finance Committee met this month.*

There were no Director Reports at this time.

**STAFF REPORTS WERE REVIEWED**

**CORRESPONDENCE**

None at this time.

**UNFINISHED BUSINESS**

None at this time.

**BOARD ITEMS FOR NEXT AGENDA**

April 25, 2017 Regular Board Meeting

Transfer of funds

Action Item: Review Director Fowler's request to be a District representative at the California Libertarian conference.

Upcoming: May 3, 2017 Special Meeting Board Budget Workshop @1PM

**Chairperson Smith adjourned the meeting at 8:05pm.**

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
**April 17, 2017**

**Location: FRRPD Board Room**

**Draft Minutes**

**Open Session 10:00AM**

*The public portion of the meeting was recorded by Executive Assistant Victoria Anton-Teague.*

**Chairperson Smith called the meeting to order at 10:03am.**

**In attendance:**

Chairperson Victoria Smith	<u>Absent</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Don Noble	<u>Present</u>
Director Marcia Carter	<u>Present</u>

**The pledge of allegiance was performed.**

**REGULAR AGENDA**

**A. Feather River Recreation and Park District Board of Directors to appoint members to the Benefit Assessment District Oversight Committee.**

Director Noble moved to appoint applicants David Pittman and Roger Soudan as members of the Benefit Assessment District (BAD) Committee.

Director Fowler seconded the motion

**\*THE MOTION TO APPOINT APPLICANTS DAVID PITTMAN AND ROGER SOUDAN AS MEMBERS OF THE BENEFIT ASSESSMENT DISTRICT (BAD) COMMITTEE WAS APPROVED BY A UNANIMOUS VOTE (Chairperson Smith absent).**

**Director Noble provided a Supplemental Benefits Fund (SBF) meeting update to the Board.**

**The meeting was adjourned at 10:27am.**



APPLICATION FOR  
PARK MAINTENANCE AND RECREATION IMPROVEMENT  
OVERSIGHT COMMITTEE  
(Benefit Assessment District)

Name: Trudy MacPhee Date: 4-20-2017

Address: PO Box 184 Bangor CA 95914

Phone number: (hm.) 679-2463 (cell) 321-9515

Education: Herald Business College - UC Berkeley extension for School Bus.

Occupation: NA Volunteer work only - disabled Butte College Mng. Academy accreditation

Employer: 501(c)3 Feather River Senior Citizens Assn Senior Director Post Treasurer & President

Business Address: 1335 Myers St Oroville

Business Phone: 533-8370 Weeks office day www.frscra.org - all links

**COMMITTEE MEMBER ELIGIBILITY REQUIREMENTS**

1. Do you currently own property in the District?  YES  NO If yes, # of yrs: 20+

2. Are you a resident of the District?  YES  NO If yes, # of yrs: \_\_\_\_\_

3. Are you at least 18 years of age?  YES  NO

**YOUR ANSWER MUST BE "YES" TO ALL 3 QUESTIONS TO BE ELIGIBLE.**

PLEASE ANSWER THE FOLLOWING QUESTIONS: (additional paper may be used)

1. Why are you interested in serving on the Oversight Committee?

I am very familiar with public funds management, reading budgets, reading and researching complex code, very successful grass roots fundraising experience, very people-person oriented - goal oriented & a team player and experience leader & public speaker

I believe this committee needs talented & dedicated people that represent a wide area of the district

2. What skills and abilities would you bring to the Oversight Committee?

see above

3. What role should the Oversight Committee play in governance of Benefit Assessment District proceeds?

Speaking for the entire assessment area,

4. Are the park and recreation needs of the community currently being met by the District?  
What areas do you feel need the most improvement?

I would have to see the area designations and parks receiving funds to answer this question. More info is needed

5. In your opinion, how can Benefit Assessment proceeds best be utilized to improve the service level of the District?

Same as above

6. Additional comments:

I would be honored to join this committee and work side by side with the current board and staffing. Positive changes have been made since I stepped away

**Applications must be submitted with a résumé**

to Feather River Recreation and Park District • 1875 Feather River Boulevard • Oroville CA 95965

*Thank you for your interest in serving on the  
FRRPD Park Maintenance and Recreation Improvement District Oversight Committee.*



## STAFF REPORT

**DATE: APRIL 25, 2017**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: GENERAL MANAGER APRYL RAMAGE**

**RE: REQUEST FROM NOON ROTARY CLUB FOR RENTAL FEE WAIVE AND CO-SPONSORSHIP SUPPORT OF 2017 ANNUAL FIREWORKS SHOW**

### SUMMARY

The Noon Rotary Club has approached the District with a request to utilize Nelson Complex as a staging and viewing area for the 2017 annual Fireworks Show in Oroville. In the past the annual event has been held at the Lake Oroville Dam, however with the recent spillway crisis the event has been forced to relocate.

The Noon Rotary Club is requesting support in the form of the Feather River Recreation and Park District offering Nelson complex as a place for viewers to watch the fireworks with a fee waiver request as well as marketing support by District staff. Staff has requested that the Rotary Club agree to provide security and volunteers to manage the event at Nelson Complex. This would be a free admission event and managed by volunteers. The Noon Rotary Club agrees to responsibility of insurance requirements, permitting fees, portable toilets, and trash dumpster necessary to host the event. District Staff have waived an initial 50% of fees bringing total fees to \$600.

The Noon Rotary Club is requesting from the Feather River Recreation and Park District Board of Directors that the remaining fees be waived for this event.

Total cost to the District is minimal which includes cost of site preparation prior to event, cleanup day after the event and marketing of the event. (Staff time incurred only.)

### RECOMMENDATION

Approve fee waive and co-sponsorship request.





### REQUEST FOR CO-SPONSORSHIP / FEE DISCOUNT FORM

Organization / Group: ROTARY OF OROVILLE  
 Contact Person: DAVID PITTMAN / PRESIDENT TIWA FRUIT  
 Phone: HOME: 530-940-4191 PH: 530-370-1450 Email: PITTMAN.DW@COMCAST.NET  
 Event Name: 2017 4TH OF JULY FIREWORKS  
 Date (s) of Event: JULY 4, 2017 Location: NORTH FOREBAY  
 Description (provide as much info as possible): CELEBRATION OF 4TH OF JULY WITH A FIREWORKS DISPLAY. HOPING FOR NELSON BALL PARK FOR SPECTATOR VIEWING

CO-SPONSORSHIP REQUEST  FEE DISCOUNT

1. Will your event have vendors?  yes  No  
 a. If yes, how many vendors? ORGANIZED THROUGH FRR&PD  
 minimum to maximum Fee

2. Do you plan to receive any money from participants?  yes  No  
 a. If yes, how much? \$ minimum to \$ maximum

3. What is your benefit of a co-sponsor and/or discount?  
ROTARY MISSION IS TO MAKE A DIFFERENCE FOR COMMUNITY.

4. What is FRRPD's benefit of a co-sponsor and/or discount?  
USE OF FACILITY & MAYBE VENDOR SALES TO SPECTATORS

5. What are your responsibilities as a co-sponsor?  
PROVIDE PARKING STAFF & FUNDRAISE FOR FIREWORKS CONTRACT.

6. What are FRRPD's responsibilities as a co-sponsor?  
ASSIST WITH EVENT PREPARATION & POST EVENT DAY NEEDS

Signature: David W. Pittman Date: 4-17-2017

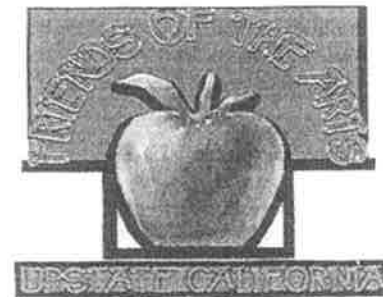
OFFICE USE ONLY

Received by: [Signature] Date: 4-17-17

approved waive 50% Fees TOTAL \$ 600<sup>00</sup>

# Rotary Club of Oroville

Rotary  
Chartered April 11, 1924  
Serving Oroville over 90 years



April 16, 2017

## 2017 Fireworks Funding Campaign

**We need your support** with Fundraising today for the **2017 Fourth of July Fireworks**

**Celebration.** The Goal of \$20,000 will ensure the celebration display happens. The \$20,000.00 dollars is for the Pyrotechnics contract and event necessities. **NOTICE: We won't be able to have the Fireworks on Oroville Dam, due to Spillway Incident and follow-up construction work, consequently we are making arraignments to have the Fireworks over the North Forebay Water at State Park and Nelson Avenue Ball Park Complex.** We will lose our many past contributors from the Lake and Kelly Ridge residents, consequently we have to extend the fundraising to others and encourage all to contact friends, relatives, business associates and neighbors to help!!

Please join with the Oroville Community and consider Donating to the 2017 July 4<sup>th</sup> Celebration on Lake Oroville. Rotary is leading the fundraising efforts and would like to Thank You for your help in celebrating Independence Day.

Rotary of Oroville is thrilled for the community and is working with California Department of Water Resources, Oroville Chamber of Commerce California State Parks, California Highway Patrol, Butte County Sheriff, Cal Fire Butte County Fire, Butte County STARS and many other agencies. Rotary also Thanks Upstate Community Enhancement Foundation<sup>1</sup> providing the media support and Fireworks display provided by PyroSpectaculars.

At the new location the 4<sup>th</sup> of July celebration display will be Tuesday evening viewing from North Forebay State Park, Aquatics Park, Nelson Avenue Ball Park and South Forebay (by boat if you wish) parking lot and many other places around Oroville an Thermolito.

Mark your Calendar: Tuesday July 4<sup>th</sup> at North Forebay/Nelson Ave Ball Complex, Oroville CA.

The show starts just after dusk. Please call with any questions



OROVILLE  
AREA  
CHAMBER  
OF  
COMMERCE

**Oroville Chamber of Commerce@ 530-538-2542 or Visit Face book:  
Lake Oroville Fireworks or Rotary of Oroville for updates**

Donation Information	Date: _____
Name/Company _____	
Address _____	City _____ Zip _____
Amount	\$50    \$100    \$250    \$500    \$1,000

Mail Donations to:

Rotary-Fireworks,  
P. O. Box 6227,  
Oroville Ca. 95966

<sup>1</sup> Tax exempt 501 3 C organization contribution





## STAFF REPORT

**DATE: APRIL 25, 2017**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: EXECUTIVE ASSISTANT VICTORIA ANTON-TEAGUE**

**RE: HMONG CULTURAL CENTER OF BUTTE COUNTY REQUEST FOR RENTAL FEE WAIVER OF NELSON COMPLEX FOR PEB FAMILY FUN DAY**

### SUMMARY

The Hmong Cultural Center of Butte County will be hosting its PEB Family Fun Day on Saturday June 24<sup>th</sup> 10am to 3pm at Nelson Complex utilizing the playground, picnic and parking areas. The event is held to offer educational and resource information to the Hmong community. Vendors are invited to promote their agency at no cost.

This group is a non-profit organization and carries a 5013c status.

### FEES

Public Event at Nelson Complex	\$1200
Electricity for Vendors	<u>\$20</u>
<b>TOTAL FEES</b>	<b>\$1,220</b>

Per Board policy fee waivers may be granted to 501C3 non-profit organizations, schools, service clubs or other public agencies. The General Manager may approve fee waivers from 10%-50% of the rental fee.

The General Manager has waived 30% of rental fees for the event bringing the cost to **\$860**. This is a non-revenue producing event held for families in the community. Attached is a letter from the Hmong Cultural Center of Butte County.

### RECOMMENDATION

Review and discuss fee waiver request.  
 Option 1: Waive a portion or all fees for upcoming event.  
 Option 2: Do not grant fee waiver request.

### REQUEST

Choose an option.



## HMONG CULTURAL CENTER OF BUTTE COUNTY

P.O. Box 2134 ♦ 1940 Feather River Blvd., Suite H ♦ California 95965-2134

Phone: (530) 534-7474

Fax: (530) 534-7477

Email: [info@hmongculturalcenter.net](mailto:info@hmongculturalcenter.net)

Website: [www.hmongculturalcenter.net](http://www.hmongculturalcenter.net)

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April 17, 2017

Re: Facility Waiver

Dear FRRPD Board members:

Hmong Cultural Center of Butte County (HCCBC) is a non-profit organization established in 2000 and has been serving the Hmong and non Hmong communities for more than fifteen years. The mission of HCCBC is to improve the lives of individuals and families through culturally sensitive education, advocacy, support, and services. HCCBC has served more than 3,500 individuals per year. HCCBC would like to request a fee waiver for Nelson Sport Complex Picnic and Playground Area for our Annual Peb Family Fun Day event.

This year will be the 6<sup>th</sup> Annual Peb Family Fun Day (PFFD). PFFD is free event for the community to know what resources are available throughout Butte County, showcase the Hmong culture to the community, and facilitate activities to support family strengthening. Last year, ten to fifteen community organizations participated in educating and sharing their resources with the community. Furthermore, participants volunteered to showcase their talent with the community and to showcase Hmong culture through Hmong dance and Hmong clothes. Additionally, families were able to participate in activities where they learned to help each other and supported their children in the activities.

HCCBC would like to thank the FRRDP Manager who already waived 30% of the total cost of \$1,200.00 to reserve Nelson Sport Complex Picnic and Playground Area. HCCBC hopes that the FRRDP Board will help waive the remaining cost in supporting our mission and the community.

Thank you for all the important work you do in supporting and investing in our community.

Sincerely yours,

Seng S. Yang  
Director



HMONG CULTURAL CENTER of BUTTE COUNTY

# Peb Family Fun Day



Muaj khoom  
txom ncauj  
thiab dej haus

Muaj kev lomzem ntau yam  
Come and enjoy our cultural activities

Free booth,  
please  
register.  
Space is  
limited.

Snacks and  
drink provided

*Family Strengthening/ Tsev Neeg Ruaj Khov*

Raffles  
Xeem Hmoov

Activities  
Kev Sib Tw Ua Si

Jump House  
Tsev Dhia



Hnub/Date: **Zwjcag/Saturday, lub 6 hli tim 24/June 24, 2017**

Sijhawm/Time: **10:00AM to 3:00PM**

Chaws Nyob/Location : **Nelson Sports Complex, Oroville**

Xav paub kom meej/For More Info, Call: **(530) 534 -7474**

[www.hmongculturalcenter.net](http://www.hmongculturalcenter.net) (Facebook) or Email: [info@hmongculturalcenter.net](mailto:info@hmongculturalcenter.net)



Funding Sponsor:





## STAFF REPORT

**DATE: APRIL 25, 2017**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: GENERAL MANAGER APRYL RAMAGE**

**RE: AB18 LETTER OF SUPPORT**

### SUMMARY

As a member of the California Parks and Recreation Society (CPRS) the District has been made aware of another iteration of a park bond vehicle that was introduced earlier in the year in the form of AB18 by Assembly member Eduardo Garcia (D-Coachella). Under existing law, programs have been established pursuant to bond acts for, among other things, the development and enhancement of state and local parks and recreational facilities. This bill would enact the California Clean Water, Climate, Coastal Protection, and Outdoor Access For All Act of 2018, which, if approved by the voters, would authorize the issuance of bonds in an amount of \$3,105,000,000 pursuant to the State General Obligation Bond Law to finance a clean water, climate, coastal protection, and outdoor access for all program. Currently, AB18 provides a framework for possible allocations to include:

- AB 31 (Park Poor Communities)
- Per Capita Program
- County / Regional Program
- Trails Program
- Rural Program
- State Parks (80% Deferred Maintenance)
- River Parkways
- Funding for All Conservancies including the Wildlife Conservation Board (WCB)
- Resiliency and Adaptation Program

CPRS is requesting support from many departments including Parks and Recreation departments.

### RECOMMENDATION

Submit letter of support. (Attachment included)



April 25, 2017

The Honorable Bob Hertzberg, Chair  
 Senate Natural Resources and Water Committee  
 State Capitol Building  
 Sacramento, CA 95814

RE: AB 18 (Garcia) – SUPPORT: California Clean Water, Climate, Coastal Protection, and Outdoor Access for All Act of 2018

Dear Senator Hertzberg:

On behalf of Feather River Recreation and Park District we respectfully request your support for AB 18.

It has been fifteen years since the passage of a “true park bond.” This measure establishes a framework and directs \$2.985 Billion to infuse much needed financial resources into all neighborhood, regional, and state parks.

As California recovers from the recession, there is an urgent need to fix, repair, and maintain the infrastructure state and local agencies currently operate. Nowhere is that more profound than in park and recreation departments across California which are experiencing daunting backlogs of major maintenance projects that add up to billions of dollars. A recent California Park & Recreation Society (CPRS) survey estimates that the unfunded need for local and regional parks tops out at over

\$5 Billion over the next several years. Through the Per Capita and other important grants programs envisioned in this bill (Trails, Statewide Park Program, etc.), Feather River Recreation and Park District will be afforded the opportunity to address the long overdue needs in our community . As an older District with failing infrastructure and growing community needs to the following areas of improvements are warranted:

- Resurfacing of community pool
- Restroom upgrades to two community pool facilities
- ADA upgrades to twelve parks and facility locations
- Backstop and fencing upgrades and replacements to two softball complexes
- Light pole and upgrading lighting to two softball complexes
- Resurface and restripe parking lots at twelve park and facility locations
- Irrigation repairs and upgrades to ten park locations
- Electrical panel replacement and upgrades to ten park locations





Updated drinking fountains to eleven park and facility locations  
 Replacement of five outdated play structures  
 Addition of five new play structures  
 Shade structures and pavilions at eleven park locations  
 Security lighting at eleven locations  
 Releveling and field turf to four park locations (multi use fields and softball/baseball complexes)  
 Upgraded trash receptacles at twelve locations  
 Security cameras at twelve locations  
 Park bench replacement at twelve locations  
 Addition of outdoor basketball courts and volleyball courts to one location  
 Addition of multi-use gymnasium  
 Addition of multi-use fields to one location  
 Addition of Dog Parks to two locations  
 HVAC and floor replacement to one facility  
 Upgrading and repairs to Skate and Bike Park facility  
 Additional restrooms to three facilities  
 Roof repairs/replacements to four facilities  
 Lighting added to multi use fields at three locations  
 Hall replacement at two locations  
 Addition of exercise stations to five locations  
 Walking trail upgrades and interpretative signage  
 And much more

In closing, AB 18 provides critical health and community benefits and, importantly, a tremendous return on investment (ROI) for California as the outdoor recreation industry represents an \$87 billion economic driver in the state.

Again, we respectfully request your support for AB 18.

Sincerely,

Apryl Ramage, General Manager

Cc: The Honorable Members of the Senate Natural Resources and Water Committee and Consultant  
 Assembly Member Eduardo Garcia  
 Senate Republican Caucus Consultant  
 Doug Houston, Legislative Advocate, California Park & Recreation Society (CPRS)



**RESOLUTION 1347-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM THE MERCHANT ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600**

**WHEREAS**, the General Manager has reviewed the finances of the District and recommends transferring \$240,000 from the Merchant Account at Bank of the West to the General Fund Account 2600,

**WHEREAS**, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$200,000 from the Bank of the West Merchant Account to the General Fund Account 2600, and

**NOW THEREFORE, IT BE RESOLVED**, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$200,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25th day of April 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_

Victoria Smith, Chairperson

\_\_\_\_\_  
Apyl Ramage, General Manager



**RESOLUTION 1348-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$3,500 FOR APPROVED BERRY CREEK STORAGE UNIT**

**WHEREAS**, on January 24, 2017 at a regular board meeting of the Feather River Recreation and Park District Board of Directors approved a purchase of a 40' storage container for placement at Berry Creek Park to store park items; and

**WHEREAS**, the General Manager has reviewed the finances of the District and recommends transferring \$3,500 from Public Use Impact Fees fund to the General Fund for approved purchase; and

**WHEREAS**, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer Public Use Impact Fees fund to the General Fund in the amount of \$3,500 to fund approved Berry Creek storage unit purchase; and

**THEREFORE, IT BE RESOLVED**, that the Board of Directors of the Feather River Recreation and Park District authorizes the transfer of \$3,500 from the Public Use Impact Fees fund to the General fund for approved purchase of Berry Creek storage unit.

**PASSED AND ADOPTED**, RESOLUTION NO. 1348-17 at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>th</sup> day of April 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Victoria Smith, Chairperson

\_\_\_\_\_  
Apyl Ramage, General Manager

**1875 Feather River Blvd. Oroville, CA 95965 (530) 533-2011**



Feather River Recreation & Park District Business Manager Staff Report								MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months						
annual budget								YTD Jul-Mar17		MONTHLY		YTD		
Compare Feb17-Mar17 Expenses								ACTUAL	BUDGET	Over	100%			
Review Budget Over/Under								TOTAL	9	(Under)	% used	Staff comments: Under/Over Budget		
Ordinary Income/Expense		Feb-17	Mar-17	TOTAL	Annual Budget	Over (Under)	% used	Staff comments: Expenses		TOTAL	9 MONTHS	(Under)	% used	Staff comments: Under/Over Budget
<b>Income</b>														
4100 - Tax Revenue 6,020 857,177 1,504,500 (647,323) 57%														
4150 - Tax Revenue (BAD) 136,582 261,517 (124,935) 52%														
- Program Income														
4350 - Discounts & Credits (519) (496) (5,487) (8,000) 2,513 69%														
4300 - Program Income 66,615 98,376 775,766 998,700 (222,934) 78% Mar17: Classes \$12k, Preschool \$29k, Gym Meet & Bday Rental \$12k, Gym \$29k, Youth Sports \$15k														
<b>Total - Program Income 66,096 97,880 770,279 990,700 (220,421) 78%</b>														
4400 - Donation & Fundraising Income 1,550 765 3,189 2,000 1,189 159% Feb17: \$1500 Oroville Hosp donation Concerts in the Park. \$50 Wildflower bus rides. Mar17: \$650 Preschool fundraiser, \$85 Wildflower Bus/Tshirts. \$30 Dogpark donation														
4500 - Grant/Reimbursed Expense Income 5,672 12,087 2,000 10,087 604% Mar17: Melton Design SBF trail project \$5672														
4600 - Other Income 494 30 963 0 963 Feb17: Juvenile restitution for park vandalism received from Butte County Sheriff.														
4900 - Interest Income 4,719 8,300 (3,581) 57%														
4905 - Interest Income - BAD 193 1,000 (807) 19%														
<b>Total Income 74,160 104,347 1,785,189 2,770,017 (984,828) 64%</b>														
<b>Gross Profit 74,160 104,347 1,785,189 2,770,017 (984,828) 64%</b>														
<b>Expense</b>														
- Payroll Expenses														
5010 - Wages & Salaries 91,605 143,405 923,161 1,299,713 (376,552) 71% 3 pay periods in March. YTD Average payperiod expense \$57k. Budgeted \$62k. Seasonal April-Jun average expense will increase will hiring seasonal staff.														
5020 - Employer Taxes 12,125 16,514 95,907 129,346 (33,439) 74%														
5030 - Employee Benefits 10,036 11,653 91,470 138,629 (47,159) 66%														
5040 - Workers Comp 3,247 5,293 33,938 50,202 (16,264) 68%														
5060 Labor/Benefits CIP Projects (3,290) (9,305) (8,000) (1,305) 116%														
<b>Total - Payroll Expenses 117,013 173,575 1,135,171 1,609,890 (474,719) 71%</b>														
5031 GASB 68 Benefit Expense 17,609 16,500 1,109 107% GASB paid in full														
5100 - Advertising & Promotion 313 5,327 10,000 (4,673) 53%														
5120 - Bank Fees 917 970 8,636 9,000 (364) 96% Over budget trend will continue. Under estimated bank fee expenses, plus program revenue growing results in higher bank fees.														
5130 - Charitable Contributions 1,250 2,500 3,000 (500) 83% Annual donation to Do It Leisure														
5140 - Copying & Printing 773 626 7,860 21,000 (13,140) 37% New copier lease: \$800-950 monthly fee will continue. Down from \$1500-2000 monthly lease														
5155 - Employment New Hire Screen 492 3,128 3,700 (572) 85% Mar17: 6 staff DOJ reimbursed at end 6 month probation.														
5160 - Dues, Mbrshps & Publications 774 237 10,579 12,000 (1,421) 88% Feb17: Annual accounting software Payroll subscription \$600														
5170 - Education & Development 1,095 197 4,170 5,500 (1,330) 76% Feb17: Deb/Apryl attending Special District Funding seminar May17 \$450. Maint training irrigation \$245. Preschool Teachers training Valley Oaks \$400														
5175 - Equipment Rental 633 477 2,587 4,450 (1,863) 58% Mar17: Wildflower tent rental (1 donated, 1 paid by FRRPD)														
- Equipment, Tools & Furn (<\$2k)														
5182 - Operating ET&F 0 5,000 (5,000) 0%														
5184 - Program ET&F 672 16,598 9,050 7,548 183% Feb17: \$672 lifeguard rescue tubes														
5186 - Site/Shop ET&F 482 129 8,913 19,000 (10,087) 47%														

Feather River Recreation & Park District Business Manager Staff Report										MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months					
Compare Feb17-Mar17 Expenses										YTD Jul-Mar17		MONTHLY		YTD	
Review Budget Over/Under										ACTUAL	BUDGET	Over	100%		
	Feb-17	Mar-17	TOTAL	Annual Budget	Over (Under)	75%	Staff comments: Expenses	TOTAL	9	(Under)	% used	Staff comments: Under/Over Budget			
5187 · Computers & Technology ET&F	224	106	2,581	12,000	(9,419)	22%	Microsoft Office software	2,581	9,000	(6,419)	29%	Blue Rec:\$8k charges in coming months. Budgeted in Operating Expense, but needs to be adjusted and recorded as Fixed Asset			
<b>Total · Equipment, Tools &amp; Furn (&lt;\$2k)</b>	<b>1,378</b>	<b>235</b>	<b>28,092</b>	<b>45,050</b>	<b>(16,958)</b>	<b>62%</b>		<b>28,092</b>	<b>33,788</b>	<b>(5,696)</b>	<b>83%</b>				
5200 · Insurance		6,635	41,362	47,000	(5,638)	88%	Mar17: Trampoline insurnace	41,362	35,250	6,112	117%	General/Liability \$34k 100% expensed for year, \$6.6k expensed trampoline insurance. \$6k under budget, changed trampoline insurance.			
5225 · Postage & Delivery	7	207	2,859	2,300	559	124%		2,859	1,725	1,134	166%				
· Professional & Outside Svcs															
5232 · Accounting			22,125	25,000	(2,875)	89%		22,125	18,750	3,375	118%	Annual audit \$21k 100% expensed			
5233 · Bands/Recreation		450	1,450	1,500	(50)	97%	Mar17: Wildflower event bands	1,450	1,125	325	129%	budget balance: 3 bands June Concerts in Park.			
5234 · Board Stipends	1,000	1,000	7,900	12,000	(4,100)	66%		7,900	9,000	(1,100)	88%				
5235 · Recreation Instructors	4,321	5,443	29,935	43,750	(13,815)	68%		29,935	32,813	(2,878)	91%				
5236 · Legal	1,463	925	12,921	20,000	(7,079)	65%		12,921	15,000	(2,079)	86%				
5237 · Contract Janitorial	5,050	5,050	44,930	49,600	(4,670)	91%	effective Nov16 Park restrooms on 7 day/week contract, not budgeted. Jan17 \$400 credit, Feb17 \$800 Riverbend Park closed, no bathroom cleaning service required.	44,930	37,200	7,730	121%	Board approved 7 days a week park restroom contract, budgeted at 5 days per week. Over budget trend will continue.			
5239 · Outside Service Admin/Consult	10,685	6,165	46,695	91,000	(44,305)	51%	Mar17: Melton Design SBF trail project \$5672, reimbursed by SBF see Grant Income g/l	46,695	68,250	(21,555)	68%	YTD \$5400 Melton Design, not budgeted- SBF to reimbursed FRRPD, see Grant Income to off set this expense. Under budget YTD related to no elections Nov16.			
<b>Total · Professional &amp; Outside Svcs</b>	<b>22,519</b>	<b>19,033</b>	<b>165,956</b>	<b>242,850</b>	<b>(76,894)</b>	<b>68%</b>		<b>165,956</b>	<b>182,138</b>	<b>(16,182)</b>	<b>91%</b>				
5250 · Rent		821	2,139	3,200	(1,061)	67%	Mar17: 6 month Noble property behind Act Center lease	2,139	2,400	(261)	89%				
· Repairs & Maintenance															
5261 · Building R&M	361	4,597	16,354	35,000	(18,646)	47%		16,354	26,250	(9,896)	62%				
5262 · Equipment R&M	71	639	11,703	25,000	(13,297)	47%		11,703	18,750	(7,047)	62%				
5263 · General R&M	1,025	1,799	16,014	30,000	(13,986)	53%		16,014	22,500	(6,486)	71%				
5264 · Grounds R&M	2,608	1,232	14,220	65,000	(50,780)	22%		14,220	48,750	(34,530)	29%				
5265 · Janitorial Supplies	591	2,534	17,819	27,000	(9,181)	66%	Mar17: Gym meet at Act Center add'l supplies, Parks being used/stocked up.	17,819	20,250	(2,431)	88%				
5266 · Vandalism Repair	133	471	8,696	12,000	(3,304)	72%	Mar17: Nelson park dugout benches replaced	8,696	9,000	(304)	97%				
5267 · Vehicle R&M	276	45	8,292	10,000	(1,708)	83%	Feb17/Mar17: Repair leak Dodge 1500 \$200. Dump truck repairs \$100	8,292	7,500	792	111%	Discussion regarding replacing several trucks should be a high priority during 2017-18 budget process. Maintenance on older trucks is becoming costly, replacing would be more cost effective.			
5268 · Aquatics Pool R&M	946		24,772	20,000	4,772	124%		24,772	15,000	9,772	165%				
5269 · Outside Contractor/Services R&M	1,877	4	10,770	6,000	4,770	180%	Feb17: Nolan electric panel repair	10,770	4,500	6,270	239%	This account is combined with the entire R&M accounts are monitored as a whole. For all repairs and Maint. g/l, the total budget used as of 2/28/17 is under budget \$36k			
<b>Total · Repairs &amp; Maintenance</b>	<b>7,888</b>	<b>11,321</b>	<b>128,640</b>	<b>230,000</b>	<b>(101,360)</b>	<b>56%</b>		<b>128,640</b>	<b>172,500</b>	<b>(43,860)</b>	<b>75%</b>				
5270 · Security	98		3,008	6,000	(2,992)	50%		3,008	4,500	(1,492)	67%				
· Supplies - Consumable															
5281 · Misc Staff & Uniform Supplies	445	214	6,489	7,000	(511)	93%		6,489	5,250	1,239	124%	Clothing allowance once a year. Budget will balance out. Also, Staff Xmas party has \$800 in donation revenue to offset expense			
5282 · Office Supplies	355	105	4,340	6,500	(2,160)	67%		4,340	4,875	(535)	89%				
5284 · Program Food	558	776	7,476	12,000	(4,524)	62%		7,476	9,000	(1,524)	83%				
5286 · Program Supplies	2,246	2,362	13,877	18,000	(4,123)	77%		13,877	13,500	377	103%				
5287 · Safety Supplies		256	2,216	2,300	(84)	96%		2,216	1,725	491	128%				
5289 · Site Supplies	0	249	1,569	2,500	(931)	63%		1,569	1,875	(306)	84%				
<b>Total · Supplies - Consumable</b>	<b>3,604</b>	<b>3,962</b>	<b>35,967</b>	<b>48,300</b>	<b>(12,333)</b>	<b>74%</b>		<b>35,967</b>	<b>36,225</b>	<b>(258)</b>	<b>99%</b>				
5290 · Taxes, Lic., Notices & Permits	561	624	4,686	6,000	(1,314)	78%		4,686	4,500	186	104%				
5300 · Telephone/Internet	1,022	908	8,969	11,000	(2,031)	82%		8,969	8,250	719	109%				
· Transportation, Meals & Travel															
5312 · Air, Lodging, Other Travel	195		1,774	2,000	(226)	89%	Sacramento 3 day conference, CPRS Recreation Supervisor	1,774	1,500	274	118%	Prepaid conferences and travel. Expenses will lower through out year.			
5314 · Fuel	631	1,508	12,142	25,000	(12,858)	49%		12,142	18,750	(6,608)	65%				
5316 · Meals (Traveling Conferences)	24	40	64	500	(436)	13%	Sacramento 3 day conference, CPRS Recreation Supervisor	64	375	(311)	17%				
5318 · Mileage	477	145	2,498	4,800	(2,302)	52%		2,498	3,600	(1,102)	69%				
<b>Total · Transportation, Meals &amp; Travel</b>	<b>1,327</b>	<b>1,693</b>	<b>16,478</b>	<b>32,300</b>	<b>(15,822)</b>	<b>51%</b>		<b>16,478</b>	<b>24,225</b>	<b>(7,747)</b>	<b>68%</b>				

Feather River Recreation & Park District Business Manager Staff Report								MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months				
						annual budget						
Compare Feb17-Mar17 Expenses Review Budget Over/Under				YTD	YTD	YTD	YTD	YTD Jul-Mar17	BUDGET	MONTHLY	YTD	
		Feb-17	Mar-17	TOTAL	Annual Budget	Over (Under)	% used	ACTUAL		Over (Under)	100%	
						Staff comments: Expenses		TOTAL	9	(Under)	% used	Staff comments: Under/Over Budget
- Utilities												
	5322 - Electric	2,930	4,875	77,541	105,000	(27,459)	74%	77,541	78,750	(1,209)	98%	
	5324 - Garbage	891	852	13,683	21,000	(7,317)	65%	13,683	15,750	(2,067)	87%	Riverbend service turned off until park reopens.
	5326 - Gas/Propane	1,939	476	6,950	4,100	2,850	170%	6,950	3,075	3,875	226%	Dec16 received Gas bill for Oct/November Nelson pool. The budget for the pool heater is in Electric, not gas.
	5328 - Sewer	1,817	240	3,242	4,600	(1,358)	70%	3,242	3,450	(208)	94%	
	5329 - Water	3,217	2,713	71,334	110,000	(38,666)	65%	71,334	82,500	(11,166)	86%	
	Total - Utilities	10,794	9,156	172,750	244,700	(71,950)	71%	172,750	183,525	(10,775)	94%	
	Total Expense	171,653	231,482	1,808,473	2,613,740	(805,267)	69%	1,808,473	1,960,305	(151,832)	92%	
	Total Profit (Loss)	(97,493)	(127,135)	(23,284)	156,277	(179,561)		(23,284)	117,208	(140,491)		
	Other Income/Expense							0	0			
	Other Income											
	4200 - Impact Fee Income	3,318	6,636	39,906				39,906	0			
	4910 - Interest Income - Impact Fees			1,058				1,058	0			
	9990 Gail (Loss) on Asset Disposal			0				0	0			
	Total Other Income	3,318	6,636	40,964				40,964	0			
	Other Expense											
	7000 Year End Adj Fair Value Adjustment			0				0				
	7210 - Debt Interest Expense	10,316	10,316	94,188	124,695			94,188	93,521			
	Total Other Expense	10,316	10,316	94,188	124,695			94,188	93,521			
	Net Other Income	(6,998)	(3,680)	(53,224)				(53,224)	0			
	Net Income	(104,491)	(130,815)	(76,508)	31,582			(76,508)	23,687			

Feather River Recreation & Park District  
Balance Sheet  
As of March 31, 2017

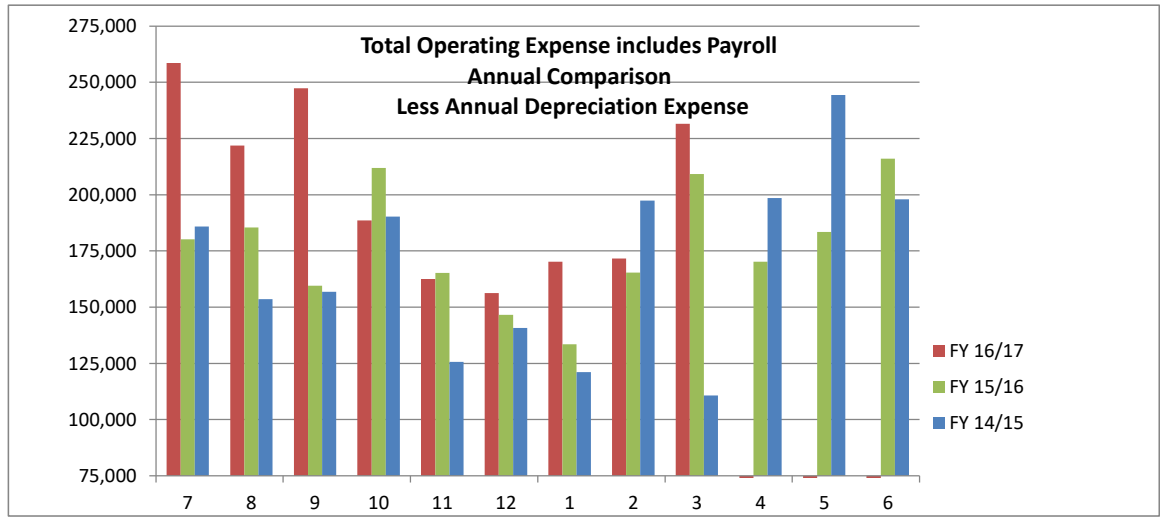
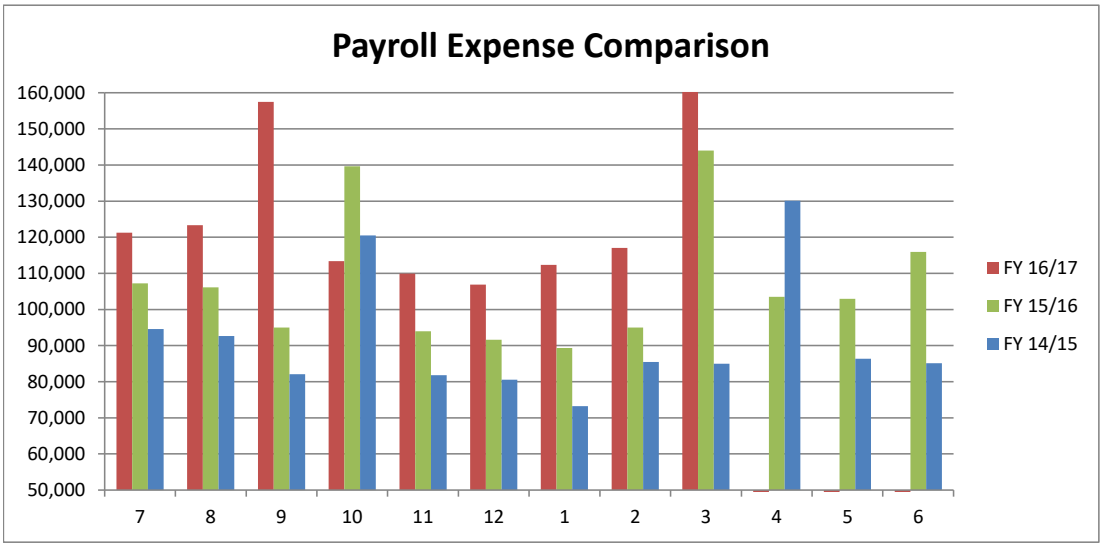
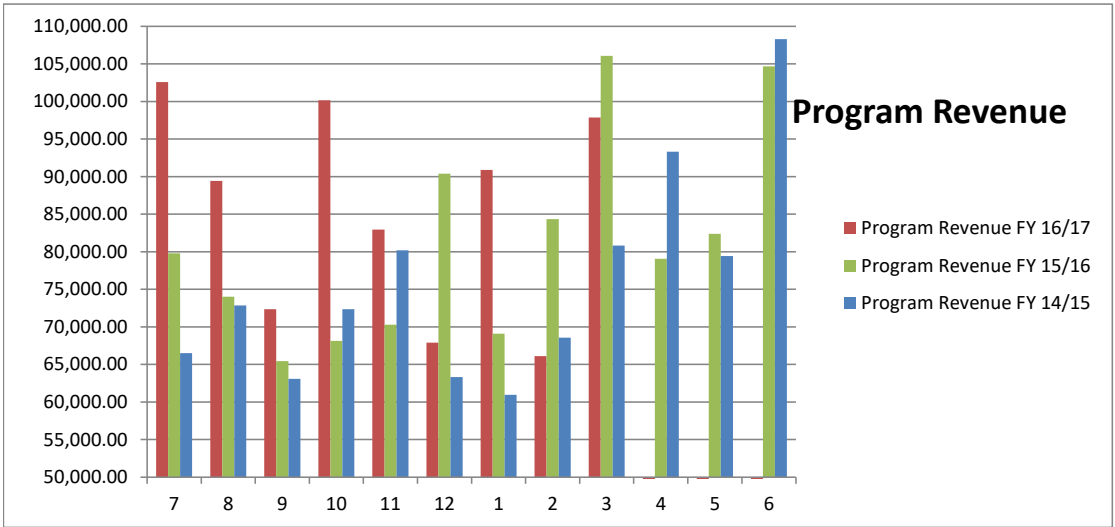
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04/20/2017  
Accrual Basis

	Mar 31, 17	Mar 31, 16	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	401,280.60	584,015.21	-182,734.61	-31.29%
1010.2 - Treasury Cash - Reserve	243,594.00	0.00	243,594.00	100.0%
Total 1010 - Treasury Cash	644,874.60	584,015.21	60,859.39	10.42%
1020 - Imprest Cash	407.98	560.80	-152.82	-27.25%
1030 - BofW - Merchant Acct.	243,548.34	201,291.14	42,257.20	20.99%
1031 - BofW Project Checking	146.38	210,842.51	-210,696.13	-99.93%
1040 - Fund 2610 - BAD	166,383.09	219,260.36	-52,877.27	-24.12%
1050 - Impact Fees				
1051 - Impact - Parklands	151,691.94	112,030.67	39,661.27	35.4%
1052 - Impact - Public Use	54,272.79	48,538.78	5,734.01	11.81%
1053 - Impact - Aquatics	25,205.79	44,216.88	-19,011.09	-43.0%
Total 1050 - Impact Fees	231,170.52	204,786.33	26,384.19	12.88%
Total Checking/Savings	1,286,530.91	1,420,756.35	-134,225.44	-9.45%
Accounts Receivable				
1210 - Accounts Receivable	36,983.16	40,471.95	-3,488.79	-8.62%
Total Accounts Receivable	36,983.16	40,471.95	-3,488.79	-8.62%
Other Current Assets				
1205 - Blue Rec A/R	2,204.00	0.00	2,204.00	100.0%
1300 - Grant/Scholarship Receivable	0.00	4,392.70	-4,392.70	-100.0%
1301 - Merchant Credit Card Receivable	0.00	2,621.80	-2,621.80	-100.0%
1310 - Miscellaneous Receivables	200.00	616.00	-416.00	-67.53%
1315 - Prepaid Insurance	0.00	8,544.97	-8,544.97	-100.0%
1320 - Umpqua Bank Project Fund	241,800.00	245,000.00	-3,200.00	-1.31%
1321 - Bank of NY Holding Account	0.00	6.74	-6.74	-100.0%
Total Other Current Assets	244,204.00	261,182.21	-16,978.21	-6.5%
Total Current Assets	1,567,718.07	1,722,410.51	-154,692.44	-8.98%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	18,112,560.27	17,845,179.76	267,380.51	1.5%
1430 - Equipment & Vehicles	764,229.22	690,973.57	73,255.65	10.6%
1440 - Construction in Progress				
1444 - CIP Tennis Courts Oct15 BT99	0.00	1,133.36	-1,133.36	-100.0%
1447 - CIP Berry Creek Bathroom BC99	4,388.44	0.00	4,388.44	100.0%
1448 - CIP Nelson Irrigation SBF NE99	29,042.15	0.00	29,042.15	100.0%
Total 1440 - Construction in Progress	33,430.59	1,133.36	32,297.23	2,849.69%
1499 - Accumulated Depreciation	-5,455,785.08	-4,946,265.95	-509,519.13	-10.3%
Total Fixed Assets	14,081,929.00	14,218,514.74	-136,585.74	-0.96%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	59,598.00	28,396.00	31,202.00	109.88%
Total 1550 - GASB 68 CalPERS Valuation	59,598.00	28,396.00	31,202.00	109.88%
Total Other Assets	59,598.00	28,396.00	31,202.00	109.88%
<b>TOTAL ASSETS</b>	<b>15,709,245.07</b>	<b>15,969,321.25</b>	<b>-260,076.18</b>	<b>-1.63%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				

Feather River Recreation & Park District  
Balance Sheet  
As of March 31, 2017

2:25 PM  
04/20/2017  
Accrual Basis

	Mar 31, 17	Mar 31, 16	\$ Change	% Change
2000 · Accounts Payable	41,833.08	20,272.97	21,560.11	106.35%
<b>Total Accounts Payable</b>	<b>41,833.08</b>	<b>20,272.97</b>	<b>21,560.11</b>	<b>106.35%</b>
<b>Credit Cards</b>				
2300 · Credit Cards Payable				
2335 · BofW CC 2122 GM	171.94	110.00	61.94	56.31%
2336 · BofW CC 0018 General	0.00	307.29	-307.29	-100.0%
2337 · BoW CC 4607 Preschool	1,204.59	0.00	1,204.59	100.0%
2339 · BoW CC 8111 General	612.97	0.00	612.97	100.0%
<b>Total 2300 · Credit Cards Payable</b>	<b>1,989.50</b>	<b>417.29</b>	<b>1,572.21</b>	<b>376.77%</b>
2350 · Supplier Accounts				
2352 · Staples	91.66	0.00	91.66	100.0%
2353 · Walmart	215.33	155.02	60.31	38.91%
2354 · Home Depot	174.39	0.00	174.39	100.0%
<b>Total 2350 · Supplier Accounts</b>	<b>481.38</b>	<b>155.02</b>	<b>326.36</b>	<b>210.53%</b>
<b>Total Credit Cards</b>	<b>2,470.88</b>	<b>572.31</b>	<b>1,898.57</b>	<b>331.74%</b>
<b>Other Current Liabilities</b>				
2100 · Payroll Liabilities				
2160 · Workers Comp Payable	-1,340.36	-4,275.64	2,935.28	68.65%
2180 · Health Insurance Payable	0.14	0.00	0.14	100.0%
2185 · Dental Insurance Payable	0.46	0.00	0.46	100.0%
2187 · Aflac Payable	1,028.54	0.00	1,028.54	100.0%
2199 · Accrued Leave Payable	26,077.44	19,076.02	7,001.42	36.7%
<b>Total 2100 · Payroll Liabilities</b>	<b>25,766.22</b>	<b>14,800.38</b>	<b>10,965.84</b>	<b>74.09%</b>
2200 · Sales Tax Payable	0.00	51.88	-51.88	-100.0%
2405 · Deferred Revenue	10,475.40	0.00	10,475.40	100.0%
2410 · Gift Certificate Liability	190.00	160.00	30.00	18.75%
<b>Total Other Current Liabilities</b>	<b>36,431.62</b>	<b>15,012.26</b>	<b>21,419.36</b>	<b>142.68%</b>
<b>Total Current Liabilities</b>	<b>80,735.58</b>	<b>35,857.54</b>	<b>44,878.04</b>	<b>125.16%</b>
<b>Long Term Liabilities</b>				
2955 · Umpqua Bank Tax Exempt Bond A	3,493,609.00	3,683,522.00	-189,913.00	-5.16%
2960 · Umpqua Bank Taxable Bond B	195,000.00	217,000.00	-22,000.00	-10.14%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	147,641.00	251,090.00	-103,449.00	-41.2%
2977 · GASB 68 Net Penison Liability	522,135.00	482,362.00	39,773.00	8.25%
<b>Total 2975 · GASB 68 CalPERS Liab Valuation</b>	<b>669,776.00</b>	<b>733,452.00</b>	<b>-63,676.00</b>	<b>-8.68%</b>
<b>Total Long Term Liabilities</b>	<b>4,358,385.00</b>	<b>4,633,974.00</b>	<b>-275,589.00</b>	<b>-5.95%</b>
<b>Total Liabilities</b>	<b>4,439,120.58</b>	<b>4,669,831.54</b>	<b>-230,710.96</b>	<b>-4.94%</b>
<b>Equity</b>				
3010 · Imprest Cash Reserve	1,000.00	617.52	382.48	61.94%
3020 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 · Investment in Assets	11,217,061.82	11,139,232.82	77,829.00	0.7%
3040 · General Fund Balance	-111,251.09	-322,334.19	211,083.10	65.49%
3050 · Benefit Assessment District	29,608.18	86,984.34	-57,376.16	-65.96%
3060 · Impact Fees (general)	190,206.56	219,718.21	-29,511.65	-13.43%
Net Income	-76,500.98	155,271.01	-231,771.99	-149.27%
<b>Total Equity</b>	<b>11,270,124.49</b>	<b>11,299,489.71</b>	<b>-29,365.22</b>	<b>-0.26%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,709,245.07</b>	<b>15,969,321.25</b>	<b>-260,076.18</b>	<b>-1.63%</b>



2016-17 Operating expense includes \$17k 100% GASB, previous year expensed monthly  
 2016-17 Operating expenses includes \$35k Insurance, previous year expensed monthly  
 2016-17 Dec15 Revenue included \$19k Gym Meet & \$8k Youth Sports.  
 2016-17 Gym Meet Revenue posted Oct16 & Youth Sport revenue will post in Jan17



Feather River Recreation & Park District Income Statement 2016-17 f/year										ANNUAL BUDGET COMPARISON				MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months												
Mar-17										YTD	YTD	YTD	YTD	Mar-17	Mar-17	MONTHLY	YTD									
										TOTAL	Annual Budget	Over (Under)	% used	ACTUAL	BUDGET	Over (Under)	% used									
Ordinary Income/Expense																										
Income																										
4100 - Tax Revenue										857,177	1,504,500	(647,323)	57%	857,177	1,128,375	(271,198)	76%									
4150 - Tax Revenue (BAD)										136,582	261,517	(124,935)	52%	136,582	196,138	(59,556)	70%									
- Program Income																										
4350 - Discounts & Credits										(579)	(508)	(602)	(836)	(647)	(636)	(664)	(519)	(496)	(5,487)	(8,000)	2,513	69%	(5,487)	(6,000)	513	91%
4300 - Program Income										103,173	89,943	72,956	101,010	83,606	68,540	91,547	66,615	98,376	775,766	998,700	(222,934)	78%	775,766	749,025	26,741	104%
Total - Program Income										102,594	89,435	72,354	100,174	82,959	67,904	90,883	66,096	97,880	770,279	990,700	(220,421)	78%	770,279	743,025	27,254	104%
4400 - Donation & Fundraising Income										27	26	21			800	1,550	765		3,189	2,000	1,189	159%	3,189	1,000	1,689	213%
4500 - Grant/Reimbursed Expense Income											4,266		580	1,274	295		5,672		12,087	2,000	10,087	604%	12,087	1,500	10,587	806%
4600 - Other Income										272	80		30	56	1		494	30	963	0	963	0	963	0	963	0
4900 - Interest Income													2,858			1,861			4,719	8,300	(3,581)	57%	4,719	6,225	(1,506)	76%
4905 - Interest Income - BAD													80			113			193	1,000	(807)	19%	193	750	(557)	26%
Total Income										102,893	93,807	72,375	177,578	91,151	969,056	99,822	74,160	104,347	1,785,189	2,770,017	(984,828)	64%	1,785,189	2,077,513	(292,324)	86%
Gross Profit										102,893	93,807	72,375	177,578	91,151	969,056	99,822	74,160	104,347	1,785,189	2,770,017	(984,828)	64%	1,785,189	2,077,513	(292,324)	86%
Expense																										
- Payroll Expenses																										
5010 - Wages & Salaries										98,913	101,056	131,430	91,645	88,670	88,627	87,810	91,605	143,405	923,161	1,299,713	(376,552)	71%	923,161	974,785	(51,624)	95%
5020 - Employer Taxes										9,898	9,675	11,810	8,294	7,905	7,730	11,956	12,125	16,514	95,907	129,346	(33,439)	74%	95,907	97,010	(1,103)	99%
5030 - Employee Benefits										8,870	8,855	11,978	9,997	10,009	10,036	10,036	10,036	11,653	91,470	138,629	(47,159)	66%	91,470	103,972	(12,502)	88%
5040 - Workers Comp										3,609	3,762	5,080	3,436	3,304	3,155	3,052	3,247	5,293	33,938	50,202	(16,264)	68%	33,938	37,652	(3,714)	90%
5060 Labor/Benefits CIP Projects												(2,839)			(2,638)	(538)	(3,290)	(9,305)	(8,000)	(1,305)	116%	(9,305)	(6,000)	(3,305)	155%	
Total - Payroll Expenses										121,290	123,348	157,459	113,372	109,888	106,910	112,316	117,013	173,575	1,135,171	1,609,890	(474,719)	71%	1,135,171	1,207,418	(72,247)	94%
5031 GASB 68 Benefit Expense										16,309	1,300								17,609	16,500	1,109	107%	17,609	12,375	5,234	142%
5100 - Advertising & Promotion										10	1,911	131		7	211	2,744		313	5,327	10,000	(4,673)	53%	5,327	7,500	(2,173)	71%
5120 - Bank Fees										1,020	1,315	922	835	997	948	712		970	8,636	9,000	(364)	96%	8,636	6,750	1,886	128%
5130 - Charitable Contributions												1,250						1,250	2,500	3,000	(500)	83%	2,500	2,250	250	111%
5140 - Copying & Printing										1,559	2,059	1,144	(587)	854	786	646	773	626	7,860	21,000	(13,140)	37%	7,860	15,750	(7,890)	50%
5155 - Employment New Hire Screen										213	977	167	428	486		365		492	3,128	3,700	(572)	85%	3,128	2,775	353	113%
5160 - Dues, Mbrshps & Publications										558	615	220	247	6,904	237	787	774	237	10,579	12,000	(1,421)	88%	10,579	9,000	1,579	118%
5170 - Education & Development										635	549		1,065	59	280	290	1,095	197	4,170	5,500	(1,330)	76%	4,170	4,125	45	101%
5175 - Equipment Rental										233		415			664	165	633	477	2,587	4,450	(1,863)	58%	2,587	3,338	(751)	78%
- Equipment, Tools & Furn (<\$2k)																										
5182 - Operating ET&F																			0	5,000	(5,000)	0%	0	3,750	(3,750)	0%
5184 - Program ET&F										1,493	261		14,172					672	16,598	9,050	7,548	183%	16,598	6,788	9,811	245%
5186 - Site/Shop ET&F										1,061	4,581	1,059	681		544	376		482	8,913	19,000	(10,087)	47%	8,913	14,250	(5,337)	63%
5187 - Computers & Technology ET&F										1,180	75		814			182	224	106	2,581	12,000	(9,419)	22%	2,581	9,000	(6,419)	29%
Total - Equipment, Tools & Furn (<\$2k)										3,734	4,917	1,059	15,667	0	544	558	1,378	235	28,092	45,050	(16,958)	62%	28,092	33,788	(5,696)	83%
5200 - Insurance										34,627					100			6,635	41,362	47,000	(5,638)	88%	41,362	35,250	6,112	117%
5225 - Postage & Delivery										185	814		175	207	28	1,236	7	207	2,859	2,300	559	124%	2,859	1,725	1,134	166%
- Professional & Outside Svcs																										
5232 - Accounting										595		16,573		574	3,500	883			22,125	25,000	(2,875)	89%	22,125	18,750	3,375	118%
5233 - Bands/Recreation										600	400							450	1,450	1,500	(50)	97%	1,450	1,125	325	129%
5234 - Board Stipends										900	900	700	700	800	900	1,000	1,000	1,000	7,900	12,000	(4,100)	66%	7,900	9,000	(1,100)	88%
5235 - Recreation Instructors										2,687	3,058	4,762	2,933	1,894	3,493	1,344	4,321	5,443	29,935	43,750	(13,815)	68%	29,935	32,813	(2,878)	91%
5236 - Legal										1,600	5,360	0	970	430	338	1,835	1,463	925	12,921	20,000	(7,079)	65%	12,921	15,000	(2,079)	86%
5237 - Contract Janitorial										4,920	4,920	3,920	3,920	5,850	5,850	5,450	5,050	5,050	44,930	49,600	(4,670)	91%	44,930	37,200	7,730	121%
5239 - Outside Service Admin/Consult										2,771	12,019	4,135	3,794	3,397	3,075	654	10,685	6,165	46,695	91,000	(44,305)	51%	46,695	68,250	(21,555)	68%
Total - Professional & Outside Svcs										14,073	26,657	30,090	12,317	12,945	17,156	11,166	22,519	19,033	165,956	242,850	(76,894)	68%	165,956	182,138	(16,182)	91%
5250 - Rent											652	118	274		274			821	2,139	3,200	(1,061)	67%	2,139	2,400	(261)	89%
- Repairs & Maintenance																										
5261 - Building R&M										304	2,391	3,409	1,201	352	404	3,335	361	4,597	16,354	35,000	(18,646)	47%	16,354	26,250	(9,896)	62%
5262 - Equipment R&M										1,687	1,482	569	3,371	995	1,009	1,880	71	639	11,703	25,000	(13,297)	47%	11,703	18,750	(7,047)	62%
5263 - General R&M										4,971	3,436	880	88	275	1,261	2,279	1,025	1,799	16,014	30,000	(13,986)	53%	16,014	22,500	(6,486)	71%
5264 - Grounds R&M										1,514	937	6,037	101	1,291	66	434	2,608	1,232	14,220	65,000	(50,780)	22%	14,220	48,750	(34,530)	29%
5265 - Janitorial Supplies										2,770	2,083	2,511	1,998	1,456	2,012	1,864	591	2,534	17,819	27,000	(9,181)	66%	17,819	20,250	(2,431)	88%
5266 - Vandalism Repair										509	385	2,203	653	1,035	2,179	1,128	133	471	8,696	12,000	(3,304)	72%	8,696	9,000	(304)	97%
5267 - Vehicle R&M										2,293	1,069	702	1,508	1,243	195	961	276	45	8,292	10,000	(1,708)	83%	8,292	7,500	792	111%
5268 - Aquatics Pool R&M										6,638	5,728	2,149	1,862	1,152	1,924	4,373	946		24,772	20,000	4,772	124%	24,772	15,000	9,772	165%
5269 - Outside Contractor/Services R&M										450	341	1,719	2,124	2,105	200	1,950	1,877	4	10,770	6,000	4,770	180%	10,770	4,500	6,270	239%
Total - Repairs & Maintenance										21,136	17,852	20,179	12,906	9,904	9,250	18,204	7,888	11,321	128,640	230,000	(101,360)	56%	128,640	172,500	(43,860)	75%
5270 - Security										914	98		1,012			886	98		3,008	6,000	(2,992)	50%	3,008	4,500	(1,492)	67%
- Supplies - Consumable																										
5281 - Misc Staff & Uniform Supplies										430	789	420	443	359	1,439	1,950	445	214	6,489	7,000	(511)	93%	6,489	5,250	1,239	124%
5282 - Office Supplies										628	744	456	395	487	349	821	355	105	4,340	6,500	(2,160)	67%	4,340	4,875	(535)	89%
5284 - Program Food										802	1,191	825	831	928	842	723	558	776	7,476	12,000	(4,524)	62%	7,476	9,000	(1,524)	83%





Feather River Recreation & Park District  
Detail Fixed Asset & Bonds  
As of March 31, 2017

4:33 PM  
04/13/2017  
Accrual Basis

	Date	Source Name	Memo	Amount	Balance
<b>1320 - Umpqua Bank Project Fund</b>					<b>241,800.00</b>
Total 1320 - Umpqua Bank Project Fund					241,800.00
<b>1410 - Land</b>					<b>627,494.00</b>
Total 1410 - Land					627,494.00
<b>1420 - Buildings &amp; Improvements</b>					<b>18,079,648.39</b>
	03/16/2017	COMPLETED PROJECT	PALERMO POOL FENCE 3/10/17 #161706 BAD Funding \$22k, balance Gen Fund	32,911.88	18,112,560.27
Total 1420 - Buildings & Improvements					18,112,560.27
<b>1430 - Equipment &amp; Vehicles</b>					<b>759,125.61</b>
	03/11/2017	Ewing	GRACO S100 FIELDLAZER LINE PAINTER	2,422.36	761,547.97
	03/31/2017	Rental Guys, Inc.	SEGWAY STANDON BLOWER HURRICAN BLO-VAC MODEL 314S	2,681.25	764,229.22
Total 1430 - Equipment & Vehicles					764,229.22
<b>1440 - Construction in Progress</b>					<b>45,001.42</b>
<b>1445 - CIP Fence Palermo Pool</b>					<b>32,669.80</b>
	03/16/2017	GE-General:GE7-Capital	MAR17 WAGES PALERMO POOL FENCE PROJECT COMPLETED 3/10/17	242.08	32,911.88
	03/16/2017	GE-General:GE7-Capital	PROJECT COMPLETED 3/10/17 PALERMO POOL FENCE IN SERVC 3/10/17 ASSET 161706	-32,911.88	0.00
Total 1445 - CIP Fence Palermo Pool					0.00
<b>1447 - CIP Berry Creek Bathroom BC99</b>					<b>4,388.44</b>
Total 1447 - CIP Berry Creek Bathroom BC99					4,388.44
<b>1448 - CIP Nelson Irrigation SBF NE99</b>					<b>7,943.18</b>
	03/07/2017	Home Depot	CONDUIT, PARTS, GASKETS	89.91	8,033.09
	03/08/2017	Home Depot	FITTINGS	10.37	8,043.46
	03/10/2017	Home Depot	CONDUIT, COMPRESSION CONNECTOR, PARTS	113.87	8,157.33
	03/13/2017	Ewing	WIRE MARKER TAPE DISPENSER, CONN 100	141.46	8,298.79
	03/13/2017	Strang Electric & Pump	INSTALL 15 AMP 120V GFCI, RECEPTICALS AND CONTROL RELAYS	346.00	8,644.79
	03/13/2017	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	36.25	8,681.04
	03/13/2017	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	29.06	8,710.10
	03/15/2017	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	277.73	8,987.83
	03/15/2017	Home Depot	IRRIGATION PARTS UPGRADE NELSON	9.36	8,997.19
	03/16/2017	West Coast Sand & Gravel, Inc.	INFIELD DIRT	1,800.73	10,797.92
	03/16/2017	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	15.21	10,813.13
	03/16/2017	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	24.12	10,837.25
	03/17/2017	Cresco Equipment Rentals	EQUIPMENT RENTAL	3,016.45	13,853.70
	03/21/2017	Crosswell Trucking	INFIELD DIRT	1,332.93	15,186.63
	03/25/2017	West Coast Sand & Gravel, Inc.	MIX INFIELD DIRT	5,402.18	20,588.81
	03/27/2017	Home Depot	IRRIGATION PARTS	3.70	20,592.51
	03/31/2017	West Coast Sand & Gravel, Inc.	INFIELD DIRT MIX	5,402.18	25,994.69
	03/31/2017	LABOR	MAR17 LABOR NELSON IRRIGATION PROJECT SBF	3,047.46	29,042.15
Total 1448 - CIP Nelson Irrigation SBF NE99				21,098.97	29,042.15
Total 1440 - Construction in Progress				21,098.97	33,430.59
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>					<b>-3,493,609.00</b>
Total 2955 - Umpqua Bank Tax Exempt Bond A					-3,493,609.00
<b>2960 - Umpqua Bank Taxable Bond B</b>					<b>-195,000.00</b>
Total 2960 - Umpqua Bank Taxable Bond B					-195,000.00

Feather River Recreation & Park District  
**Check Register**  
 March 2017

9:07 AM  
 04/14/2017  
 Accrual Basis

1010 - Treasury Cash  
 1010.1 - Treasury Cash - General

Date	Num	Name	Memo	Credit
03/02/2017	78528	Aflac	JRF86 FEB17 PREMIUMS	1,028.50
03/02/2017	78529	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	5,850.00
03/02/2017	78530	AT&T - Calnet 2	CALNET 2 C602225148777	55.31
03/02/2017	78531	Bankcard Center	STATEMENT 2122	1,615.52
03/02/2017	78532	Butte County Elections Division	ELECTION COST REIMBURSEMENT	461.93
03/02/2017	78533	City of Oroville	RIVERBEND SEWER ANNUAL	1,675.68
03/02/2017	78534	Comcast	Acct# 8155 60 019 0233893	118.12
03/02/2017	78535	Deigh, Raine	REFUND GYM CLASS	80.00
03/02/2017	78536	KCOE Isom	FINAL AUDIT 2015-16	500.00
03/02/2017	78537	Limey Tees	STAFF PAID: T-SHIRTS	73.68
03/02/2017	78538	Mazes Consulting	IT SUPPORT/SOFTWARE	566.94
03/02/2017	78539	Melton Design Group	MASTER PLAN UPDATE	2,550.00
03/02/2017	78540	Potts, Jennifer	REFUND GYM BIRTHDAY PARTY	175.00
03/02/2017	78541	SCI Consulting Group	BAD ENG REPORT 16/17 2ND INSTALL	7,260.58
03/02/2017	78542	South Feather Water & Power	007771-000	31.00
03/02/2017	78543	Sturgeon, Barbara	REFUND GYM BIRTHDAY PART CX'D	200.00
03/02/2017	78544	Tractor Supply Co.	FEB17 STATEMENT 0271 2285	319.85
03/02/2017	78545	Verizon Wireless	WIRELESS PHONES	0.92
03/02/2017	78546	Work Training Center	DONATION DO IT LEISURE	1,250.00
03/02/2017	78547	Glenn County Office of Education	ALL TEACHERS: PRESCHOOL CONFERENCE	400.00
03/02/2017	78548	Aramark	UNIFORMS	186.05
03/02/2017	78549	Carter Law Office	LEGAL FEES	1,530.00
03/02/2017	78550	Cintas	JANITORIAL SUPPLIES ACT CENTER	62.23
03/02/2017	78551	Comcast	Acct#8155600190189780 PHONE/INTERENT	344.87
03/02/2017	78552	Cresco Equipment Rentals	PRESSURE WASHER	2,527.54
03/02/2017	78553	D & G Sports Inc.	GYM CHALK	2,025.83
03/02/2017	78554	Del-Mar Rental & Landscape Supply	CONCRETE GRINDER BATHROOM FLOORS	181.50
03/02/2017	78555	Ewing	IRRIGATION SUPPLIES	740.56
03/02/2017	78556	Fastenal	BOLTS	21.14
03/02/2017	78557	Lincoln Equipment, Inc.	GASHKETS STRAINERS	33.05
03/02/2017	78558	MJB Welding Supply	WELDING WIRE/CLAMPS	164.33
03/02/2017	78559	Platinum Powdercoating, Inc.	REPAIR SIGN	420.00
03/02/2017	78560	Carter, Marcia	MONTHLY BOD STIPEND	200.00
03/02/2017	78561	Emberland, Gary	MONTHLY BOD STIPEND	200.00
03/02/2017	78562	Fowler, Scott Kent	MONTHLY BOD STIPEND	200.00
03/02/2017	78563	Noble, Don	MONTHLY BOD STIPENED	200.00
03/02/2017	78564	Smith, Victoria	MONTHLY BOD STIPEND	200.00
03/02/2017	78565	AARP	INSTRUCTOR AARP	110.00
03/02/2017	78566	Brault, Melissa	INSTRUCTOR CARDIO FUSIONI	331.50
03/02/2017	78567	Stampanoni, Jennifer	INSTRUCTOR DANCE	999.05
03/02/2017	78568	Long, Sara.	MILEAGE TO CHICO	23.54
03/02/2017	78569	VOID	VOID CHECK 78569	0.00
03/02/2017	78570	VOID	VOID CHECK 78570	0.00
03/02/2017	78571	Bodkins, Ron	BERRY CREEK CONTAINER	3,500.00
03/02/2017	78572-78637	PAYROLL	PAYROLL ITEMS	34,654.12
03/02/2017	78638	BCEA Union Local 1	3/2/17 PAYCHECK	47.68
03/02/2017	78639	CalPERS	1750666004 3/2/17 PAYCHECK	3,092.21
03/02/2017	78640	CalPers SIP 457 Plan	450-050 3/2/17 PAYCHECK	740.00
03/03/2017	78641	Ramage, Apryl	STIPEND- MISSED 2/16 3/2 PAYCHECK	200.00
03/16/2017	78642	Bankcard Center	STATEMENT 4607	968.58
03/16/2017	78643	Bankcard Center	FEB17 STATEMENT 8111	1,705.80
03/16/2017	78644	Bankcard Center	STATEMENT 6280	51.23
03/16/2017	78645	Better Deal Exchange	Acct#701960 FEB17	54.88
03/16/2017	78646	Brown's Gas Company	TANK RENTAL	102.01
03/16/2017	78647	Calif. Water Service	Acct 520857777 1/11/17-2/9/17 WATER	2,961.68
03/16/2017	78648	Dawson Oil Company	Acct#62765 FUEL	631.18
03/16/2017	78649	DiPietro & Assoc. Inc.	AED ANNUAL	150.00
03/16/2017	78650	Home Depot	HOME DEPOT STATEMENT	1,543.87
03/16/2017	78651	Inside Out Designs	SIGNS CLOSED DUE TO FLODDING	231.66
03/16/2017	78652	Melton Design Group	SBF TRAIL PROJECT- SBF TO REIMBR FRRPD	5,671.60
03/16/2017	78653	P. G. & E.	PGE ALL LOCAITONS 1/21/17-2/21/17	4,869.33
03/16/2017	78654	Recology Butte Colusa Counties	TRASH ALL SITES	891.07
03/16/2017	78655	Staples	FEB17 STATEMENT 8608	123.83
03/16/2017	78656	Strang Electric & Pump	ELECTRIC PANEL NOLAN	1,860.00
03/16/2017	78657	TWSD	4-112.01 WATER NELSON	288.08
03/16/2017	78658	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	772.55
03/16/2017	78659	Wal-Mart Community	MAR17 STATMENT 1712	40.99
03/16/2017	78660	Fastenal	RAIN GEAR PART TIME	53.61
03/16/2017	78661	Lincoln Equipment, Inc.	POOL VAC FILTERS	440.01
03/16/2017	78662	Riebes Auto Parts	TRUCK REPAIR	182.75
03/16/2017	78663	Sharp's Locksmithing	KEYS/LOCKS	613.97
03/16/2017	78664	Sims Tree Health, Inc.	MISLETOE CONTROL	1,530.00
03/16/2017	78665	Slakey Bros. - Chico	TOILET REPLACEMENTS	132.99
03/16/2017	78666	Universal Specialties, Inc.	FACUET REPAIR	7.12
03/16/2017	78667	Brazda, Kevin	CELL REIMBR	50.00
03/16/2017	78668	Carter, Shaw	CELL/MILEAGE REIMBR	157.70

Feather River Recreation & Park District  
**Check Register**  
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Date	Num	Name	Memo	Credit
03/16/2017	78669	English, Brittany	EXPENSE REIMBR	30.54
03/16/2017	78670	Gorman, T.	CELL PHONE REIMBR	30.00
03/16/2017	78671	Gray, Jason	MONTHLY CELL REIMBR	30.00
03/16/2017	78672	Quigley, G.	CELL PHONE REIMBR	30.00
03/16/2017	78673	Ramirez, Zerimar	MONTHLY CELL REIMBR	30.00
03/16/2017	78674	Sinor, Nina	CELL/MILEAGE REIMBR	111.69
03/16/2017	78675	Teague, Victoria	CELL/MILEAGE REIMBR	56.32
03/16/2017	78676	Terry, Kayla.	CELL/MILEAGE REIMBR	28.00
03/16/2017	78677	Valencia Estela	CELL/EXPENSE REIMBR	72.67
03/16/2017	78678	Valencia Justin	CELL PHONE REIMBR	30.00
03/16/2017	78679	Vang, H.	CELL PHONE REIMBR	30.00
03/16/2017	78680	Vasquez, Sam.	CELL PHONE REIMBR	30.00
03/16/2017	78681	Ronnie Smith Enterprises	INSTRUCTOR FITNESS	1,850.34
03/16/2017	78682	Stampanoni, Jennifer	INSTRUCTOR THEARTER	873.93
03/16/2017	78683-78749	PAYROLL	PAYROLL ITEMS	36,139.88
03/16/2017	78750	CalPERS	1750666004 3/16/17 paycheck	3,092.21
03/16/2017	78751	CalPers SIP 457 Plan	450-050 3/16/17 PAYCHECK	740.00
03/16/2017	78752	BCEA Union Local 1	3/16/17 PAYCHECK	47.96
03/16/2017	78753	State Disbursement Unit	3/16/17 PAYCHECK	92.30
03/30/2017	78754	Blue Shield of California	4004625 APR17 HEALTH	5,915.53
03/30/2017	78755	Premier Access	1000548827 APR17 DENTAL	947.47
03/30/2017	78756	Humana Insurance Co.	657103-001 MAR17 PREMIUMS	75.60
03/30/2017	78757	AT&T - Calnet 2	CALNET PHONES	37.94
03/30/2017	78758	Bankcard Center	STATEMENT 2122	306.76
03/30/2017	78759	Carter Law Office	LEGAL FEES	924.98
03/30/2017	78760	Comcast	Acct#8155600190189780 PHONE/INTERENT	344.87
03/30/2017	78761	Mazes Consulting	IT SUPPORT/SOFTWARE	450.00
03/30/2017	78762	North Yuba Water District	2695 SEP16 WATER	27.25
03/30/2017	78763	SDRMA	TRAMPOLINE/CERTIFCATE	6,634.53
03/30/2017	78764	Verizon Wireless	WIRELESS PHONES	1.97
03/30/2017	78765	Comcast	Acct# 8155 60 019 0233893	118.12
03/30/2017	78766	D. O. Noble & J. A. Noble Living Trust	JAN-JUL17 PROPERTY LEASE	820.86
03/30/2017	78767	Colby, Cash	CONCERT WILDFLOWER EVENT	150.00
03/30/2017	78768	Johnson, Brett	4/1/17 CONCERT	150.00
03/30/2017	78769	Michaelis, Matthew	CONCERT WILDFLOWER EVENT	150.00
03/30/2017	78770	Oroville Downtown Business Associati	BOOTH SPACE FEATHER FIESTA DAYS	65.00
03/30/2017	78771	Bankcard Center	STATEMENT 4607	996.27
03/30/2017	78772	Bankcard Center	STATEMENT 6280	477.38
03/30/2017	78773	Cintas	JANITORIAL SUPPLIES ACT CENTER	1,241.72
03/30/2017	78774	Crosswell Trucking	INFIELD DIRT	1,332.93
03/30/2017	78775	Dan's Electrical Supply	NOLAN LIGHTBULBS	418.28
03/30/2017	78776	Endeavor Homes, Inc.	LUMBER	911.71
03/30/2017	78777	Fastenal	SUPPLIES	915.47
03/30/2017	78778	Platinum Powdercoating, Inc.	BATHROOM PARTTIONS	205.00
03/30/2017	78779	Riebes Auto Parts	TRUCK PARTS	93.22
03/30/2017	78780	Sac-Val Janitorial	JANITORIAL SUPPLIES PARKS	788.14
03/30/2017	78781	Strang Electric & Pump	ELECTRICAL 120V INSTALL, CONTROLLS	346.00
03/30/2017	78782	Tim's Door Shop	MLK REPLACE METAL DOOR	596.37
03/30/2017	78783	West Coast Sand & Gravel, Inc.	INFIELD DIRT	1,800.73
03/30/2017	78784	Whilock, Betty	REFUND BOOTH WFNF	50.00
03/30/2017	78785	Calif. Water Service	Acct 520857777 6/14/16-7/13/16 water	2,504.13
03/30/2017	78786	Brault, Melissa	INSTRUCTOR FITNESS	279.50
03/30/2017	78787	Stampanoni, Jennifer	INSTRUCTOR DANCE	999.05
03/30/2017	78788-78876	PAYROLL	PAYROLL ITEMS	40,213.32
03/30/2017	78877	CalPERS	1750666004 3/30/17 PAYCHECK	3,140.74
03/30/2017	78878	CalPers SIP 457 Plan	450-050 3/30/17 PAYCHECK	740.00
03/30/2017	78879	BCEA Union Local 1	3/30/17 PAYCHECK	60.12
03/30/2017	78880	State Disbursement Unit	3/30/17 PAYCHECK	92.30
				<u>221,903.82</u>
Total 1010.1 - Treasury Cash - General				<u>221,903.82</u>
Total 1010 - Treasury Cash				<u>221,903.82</u>
<b>TOTAL</b>				<u><b>221,903.82</b></u>



## March 2017 Staff Reports

### Park Supervisor-Kevin Brazda

The maintenance staff is prepping up for the busy season that is fast approaching.

### Vandalism

- Nolan: 3-7-17
  - Removed graffiti on backstop and bleachers
    - Parts \$30                      labor \$45
- Sites all: 3-8-17
  - Removed and Painted graffiti
    - Parts \$40                      labor \$45
- Palermo: 3-11-17
  - Painted over graffiti on outside wall of restroom
    - Parts \$ 30                      Labor \$45
- Palermo: 3-12-17
  - Painted over graffiti again on outside wall of restroom
    - Parts \$ 30                      Labor \$45
- Tennis courts: 3-13-17
  - Restroom Toilet Plugged intentionally with objects
    - Parts \$0                      Labor \$30
- Nolan: 3-15-17
  - Painted over Graffiti
    - Parts \$25                      Labor \$30
- Nolan: 3-17-17
  - Painted over Graffiti
    - Parts \$25                      Labor \$30
- MLK: 3-21-17
  - Electrical panel broke into and breakers tore out.
    - Parts \$ 0                      Labor \$50
- Nolan: 3-22-17
  - Painted graffiti
    - Parts \$ 25                      Labor \$30
- Tennis court: 3-22-17
  - Restroom toilets plugged intentionally with objects
    - Parts                              Labor \$80
- Nolan: 3-22-17
  - Full dump truck of Transient trash in dugouts



- Parts \$ 40                      Labor \$45
- Nolan: 3-23-17
  - Painted graffiti
    - Parts \$ 300                      Labor \$600
- Nelson: 3-27-17
  - Copper wire stolen from trench, boards broken, ruts from driving through grass
    - Parts \$ 1500                      Labor \$1000
- Palermo: 3-29-17
  - Painted graffiti
    - Parts \$ 25                      Labor \$30

#### Meetings/ Commitments

- Started training kids work crew on power equipment.
- Went over upcoming soccer and softball season maintenance needs with rec department
- Set up for WFNF at Nelson
- Several meetings at/about Riverbend to assess the damages.
- Continued getting prices on replacement trucks
- Call OPD throughout the month to inform of Transient camps.
- Safety Meeting
- Homeless encampment clean up at Riverbend with OPD and SWAP.

#### Irrigation/ Plumbing

- Installed new infields sprinklers on RD Davis and started Shawnie fields
- Repair leak on toilet at tennis courts
- Started fixing drinking fountains MLK, Playtown
- Irrigation checks and repairs
- Irrigation timers set for three days a week and three cycles through the night, now down to 0% of normal with season change.
- Vacuumed pools and maintain chemicals
- Checked functionality of all faucets, toilets and drinking fountains.

#### Clean up

- Worked with probation to clean up a few sites throughout the month
- Hauled three dump truck loads of trash from Nolan
- Organized and cleaned paint shed
- Cleaned up old snack bar at Nelson for Little League storage.
- Removed brush along Mitchell outfield fence.
- Moved bleachers around for floor cleaning in main gym
- Clean out storage container at Activity Center



- Deep cleaning at Activity Center
- Cleaned out storage behind MLK Amphitheater
- Mowed overflow parking at Nelson for WFNF
- Extra Clean up Nelson Park for WFNF.
- Cleaned out Nelson garage
- Pressure washed dugouts throughout the month from homeless encampments
- Reinstall temp fence daily along trail to block public access to Riverbend Park
- Check for fallen limbs and storm debris from winter storms
- Cleaning Activity Center 7 days a week

#### Turf/ Trees/ shrubs

- Trim trees at Nelson
- Blowing, picking up and hauling leaves throughout month-all sites
- Continued spraying weeds
- Mowing, weed eating, edging and blowing on a regular basis depending on weather.

#### Projects

- Installed updated irrigation controllers at Nelson
- Trenched 450' for new controller wiring
- Trenched 100' to second controller
- Replaced rotted out siding on score booths at Nelson.
- Installed "no public access" signs at Riverbend
- Replaced boards on bleachers at Nolan
- Replaced rusted doors on storage areas behind MLK amphitheater
- Added 90 yards of ball field mix on Rd Davis and installed new base pegs
- Started working on adding 90 yards of ball field mix to Shawnie
- Tore off old plywood off backstop and replaced broken 2"x12" boards
- Installed dead bolt and locks on Palermo pool gates
- Repairing Activity Center west side roof throughout the month
- Painting Restrooms at Activity Center
- Painting score booths at Nelson
- Replace ceiling tiles at Activity Center
- Installed cell and set up programming on computer for new controllers at Nelson.
- Worked on stripping paint off park restroom floors during rainy periods.
- Ongoing maintenance on Bedrock skate park ramps. Tightening screws, assessing damage.
- Contracts for rentals handled every weekend. Cleaning and prepping rented areas
- Playground inspections



### Equipment and vehicles

- Repaired grasshopper mower pulley and belt
- Serviced trencher
- Serviced hot water pressure washer
- Repair lighting on F150
- Repair Chevy 2500 ac belt
- Repair axel on sprayer
- Ordered parts to fix pressure washer
- Repaired small equipment throughout the month that needed maintenance.
- Monthly maintenance logs.
- Cleaning trucks on a regular basis.
- Maintenance checks on mowers and equipment

### Executive Assistant-Victoria Anton-Teague

March was a great month for FRRPD! We hosted our first FRRPD Park Watch volunteer orientation on March 1<sup>st</sup> and had a good group of community members join the program. Multiple visits at Riverbend Park were warranted throughout the month to assess flood damage. I participated in a CSDA Webinar: Public Business on Private Devices to learn more about the California Supreme Court's recent decision regarding the California Public Records Act (CPRA) and what it means for public agencies from both practical and legal perspectives. The Court ruled that public business on private devices or accounts could be disclosed as a public record. I also attended monthly Oroville Tourism and Oroville Downtown Business Association committee meetings as a District Representative.

Daily operations were successful. Customer Relations Specialists worked hard. The Marketing Specialist focused on the remapping and organization of the 2017 Wildflower and Nature Festival to happen at Nelson Complex. Kayla and I attended a live interview with Action News Now on March 31<sup>st</sup> to promote the event.

### Director of Children's Services-Estela Valencia

Enrollment for preschool was at 75. We received our incentive for preschool materials, from Butte Quality Early Learning Initiative. We were able to purchase \$650 of new educational items. Two of our staff members assisted at The Wildflower Festival. Spring camp is in April; Assistant Director Zee has been working on planning fun activities and crafts. We are super happy to be able to offer the free lunch summer program through Cal Kids, again this year.



### **Gymnastics Supervisor-Shaw Carter**

Our Boys and Girls teams did well at regionals. The All Star team for Nor Cal placed second as a team at regionals. With our very own Reid Ross as team captain. Congrats boys and good luck at nationals in a couple weeks. Reid also placed 3rd on floor at Regionals. We are getting ready for our Mini Meets May 24th – 26th from 6-8. Our Team kids will be performing during the meets. Neil and Patty Resnick from Boise State will be here May 19th -21st to work with our Team Kids and our coaching Staff. Neil and Patty are both National Team coaches and took the Boise State Gymnastics Team to Regionals where they placed 3rd and ended up ranked 10th in the Nation. They are two of the most sought after coaches in the Nation to do clinics. As soon as one season ends another begins, I am currently going over what we did last year and getting ready to start training for next season.

### **Recreation Supervisor-Nina Sinor**

Unavailable this month