

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**

Regular Board Meeting

April 24, 2018

*Location: FRRPD Conference Room*

**AGENDA Closed session 5:00PM/ Open Session 5:30PM**

*In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.*

**1. CALL MEETING TO ORDER**

Time: \_\_\_\_\_

**2. ROLL CALL**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**3. PLEDGE OF ALLEGIANCE**

**4. ADJOURNMENT TO CLOSED SESSION**

- A. Pursuant to Government Code section 54956.9(b)(3)(A), Conference with Legal Counsel – Anticipated Litigation (two cases);
- B. Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Existing Litigation: Shaw Carter v Feather River Recreation and Park District, Department of Fair Employment and Housing Case No. 970781-322443.

**5. ANNOUNCEMENTS FROM CLOSED SESSION**

**6. PUBLIC COMMENT**

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes, and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

**7. ACKNOWLEDGEMENTS**

**8. CONSENT AGENDA**

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

- A. Approve the February 8, 2018 Special Board Meeting Minutes (Appendix A)**
- B. Approve the February 22, 2018 Special Board Meeting Minutes (Appendix B)**
- C. Approve the February 27, 2018 Regular Board Meeting Minutes (Appendix C)**
- D. Approve the March 9, 2018 Special Board Meeting Minutes (Appendix D)**
- E. Approve the March 13, 2018 Special Board Meeting Minutes (Appendix E)**
- F. Approve the March 23, 2018 Special Board Meeting Minutes (Appendix F)**
- G. Approve the March 27, 2018 Special Board Meeting Minutes (Appendix G)**
- H. Approve March Financials (Appendices H1-H7)**
- I. Approve updated cost of the fence and Bedrock Skatepark (Appendix I)**
- J. Adopt Resolution 1383-18-A Resolution of the Feather River Recreation and Park District Board authorizing the General Manager to utilize District resources and waive fees related to the use of the Nelson Complex during the 2018 Oroville Independence Day Celebration. (Appendices J1-J2)**
- K. Authorize the General Manager to allow Fishing Guide Access to Launch at Riverbend during Riverbend Park closure. (Appendix K)**
- L. Authorize the General Manager to purchase a mower in an amount not to exceed \$25K. (Appendix L)**
- M. Adopt Resolution 1381-18-A Resolution of the Board of Directors of the Feather River Recreation and Park District authorizing the District General Manager and all Board members to sign any and all checks, ACH transfers, and check registers. (Appendix M)**
- N. Approve Amendment to Lease Agreement between Yuba Feather Historical Association and Feather River Recreation and Park District. (Appendices N1-N3)**

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**9. ITEMS PULLED FROM THE CONSENT AGENDA**

**10. REGULAR AGENDA**

**A. ACTION ITEMS (Require vote)**

**1. Review and approve Job Titles and Descriptions of Gymnastics Director and Recreation Supervisor 1, as requested by Director Carter. (Appendices 1a-1d)**

*Requested Action: Approve Job Title and Description*

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**2. Review policy regarding the misuse of District facilities. (Appendix 2)**

*Requested Action: Direct Staff to return to the Board with a policy to address the misuse of District facilities.*

**VOTE**

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

**11. NON-ACTION ITEMS**

**12. DIRECTOR, & COMMITTEE REPORTS, MANAGER, & STAFF REPORTS**

*The following committees met: Finance, SBF*

**13. CORRESPONDENCE**

**14. UNFINISHED BUSINESS**

**15. BOARD ITEMS FOR NEXT AGENDA**

**16. ADJOURNMENT**

Time: \_\_\_\_\_

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
February 8, 2018

*Location: FRRPD Conference Room*

**DRAFT MINUTES: Closed Session 3:00 pm/Open Session Immediately Following**

*The public portion of the meeting was recorded by Chairperson Smith.*

**The meeting was called to order at 3:05pm**

**IN ATTENDANCE:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Absent</u> Present @ 3:10pm for closed session
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

**The Pledge of Allegiance was performed.**

**PUBLIC COMMENT:**

A member of the public urged the Board to pick someone for Park Supervisor who has previous experience.

**The meeting was adjourned to Closed Session.**

**A.** Pursuant to Government Code section 54957, Public Employee Employment – Title: Park Supervisor

**The meeting reconvened at 3:50pm.**

**Chairperson Smith made the Announcement from Closed Session:**

*“We’ve given our General Manager direction.”*

**ACTION ITEMS**

- 1. Review and approve contract between Steel’s Roofing Company and the Feather River Recreation and Park District to repair/patch roof leaks at the Activity Center. (Appendix A )**



Interim General Manager Lando urged the Board to go forward with approving the contract and asked that the Board approve \$7,000, the amount of the contract and a little for contingency. He also reminded the Board that the contractor guarantees his work for 5 years. There was discussion regarding the work being done on the roof and length of time the contractor has been in business. Also the benefit of allotting the contingency amount. Director Noble stated he'd like to go up on the roof and possibly consider solar. Interim General Manager stated that that would be an issue for a later meeting.

**A motion was made by Director Noble to accept the bid from Steele's Roofing to complete the repairs. It was seconded by Marcia Carter.**

**VOTE**

Chairperson Victoria Smith	<u>Yes</u>
Vice Chairman Gary Emberland	<u>Yes</u>
Director Scott Kent Fowler	<u>Yes</u>
Director Marcia Carter	<u>Yes</u>
Director Don Noble	<u>Yes</u>

**\*THE MOTION TO ACCEPT THE BID FROM STEELE'S ROOFING TO COMPLTE THE REPAIRS WAS PASSED BY A UNANIMOUS VOTE.**

**NON-ACTION ITEMS**

There was discussion as to whether the gates at Riverbend Park should be closed at night. Some of the local agencies have suggested leaving the gates open in case of emergencies; it takes time for them to stop and open the gates in emergency situations.

Interim General Manager Lando stated that it has not benefitted us to keep the gates closed. There has still been vandalism happening.

Director Noble suggested closing just the right-hand side of the gate, with better signage.

Director Fowler expressed that keeping the gates closed deter those people who sleep in their vehicles at the park not only during the day, but at night.

Interim General Manager suggested that the Park Committee meet to discuss this further, possibly with someone from the Fire Department attending.

Director Noble advocated a key pad for the gates.

Director Fowler stated that the agencies that need it, have a key to the gate.

Business Manager Peltzer reminded the Board that emergency agencies that need to get into the park while the gates are locked, get slowed down. Also, our maintenance department is working different schedules to close the gates at night.

Director Carter suggested keeping the gates open for a limited time to see if anything changes.

**UNFINISHED BUSINESS:**

A Member of the public asked if there the BAD committee was short a member and it was confirmed that there was an opening and that it was open until it is filled.

Director Fowler reminded everyone of the Park Watch Meeting at Riverbend Park on Sunday, February 10, 2018 at 1:00pm.

**THERE WERE NO BOARD ITEMS FOR NEXT AGENDA.**

**The meeting was adjourned by Chairperson Smith at 4:03pm.**

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
February 22, 2018

*Location: FRRPD Conference Room*

**DRAFT MINUTES:** Closed Session 10:30am/Open Session Immediately Following

*Chairperson Smith recorded the public portion of the meeting.*

**The meeting was called to order at 10:30am.**

**IN ATTENDANCE:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Absent</u> (Recused)
Director Don Noble	<u>Present</u>

**PUBLIC COMMENT:**

A member of the public was going to ask the Board for money for the Tennis Courts for poles and lights, but decided not to after things discussed in the Finance Committee Meeting became public. He stated that he would be “holding the Board’s feet to the fire” in regards to this now public information. He wonders what has been done and what is going to be done.

Interim General Manager Lando indicated that the information was not a big surprise, to which the member of the public conceded that it might not be news to the Board, but that it was news to the public. Interim General Manager Lando stated that Tasha points out at every meeting that the District’s expenditures are dictated by what you make. He says that the expenditures will probably need to have a close examination done.

Another member of the public wanted to express her concern that the District was losing money on programs that aren’t viable programs that are helping to pay for the building.

A member of the public clarifies that things are tight enough to look into receivership if we don’t figure out a way to pull things together better. She reminded the Board and public that we are down \$800K from where we were this time last year. This was a forewarning.

A member of the public wanted to know if we were a part of one of the lawsuits to recoup some of the damages. Interim General Manager relayed that we were not. Director Noble explained that the lawsuit by Mike Ramsay includes other entities and we are one of them. FRRPD

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

attorney Jeff Carter clarified that Butte County was one of the agencies and would include public agencies. The member of the public urged the District to sign on with one of the lawsuits, formally. Director Noble stated that the District has incurred losses above and beyond what has been done at Riverbend Park. Interim General Manager Lando stated we would be submitting that to the District Attorney. Director Fowler suggested we communicate with Mike Ramsey.

**The meeting was adjourned to Closed Session.**

- A. Pursuant to Government Codes Section 54957, Public Employee Discipline/Dismissal/Release. Information only, no action to be taken by the Board
- B. Pursuant to Government Code Section 54957, Public Employment – Interim General Manager

**The Open session was reconvened at 11:35am.**

**The following announcements were made out of the closed session:**

- As to Item A, We heard from our attorney and there was no action taken.
- As to Item B, an agreement was reached with the Interim General Manager.

**ACTION ITEMS**

**1. Authorize staff to create and fill new job description Recreation Supervisor I**

The Board discussed the details of the new job description of Recreation Supervisor 1. This position would need gymnastics experience, but would increase other recreation revenues. Director Noble thinks it is a great idea. Interim General Manager Lando suggested that the position would report directly to Nina. A member of the public wanted clarification that the person in the new job description would need gymnastics experience. Interim General Manager Lando assured her that even though it is an open position, FRRPD would be hiring the most qualified person for the job. The new position pay would be less than the currently outdated position.

**Director Noble made a motion to authorize staff to create the new job description of Recreation Supervisor 1 position.**

**Vice-Chairman Emberland seconded the motion.**

**The motion was approved by the Board with a vote of 4-0-1.**

**2. Increase General Manager pay-scale range \$60k-\$85k/annually**

There was discussion made regarding the increase to the pay-scale of the General Manager. Interim General Manager Lando stated that FRRPD was not getting any applications and we need to indicate we are willing to pay at the middle or upper range. Director Noble questioned how the pay-scale was posted. Business Manager Peltzer clarified that it was posted as starting at \$60K and that on the CPRS site it was posted with the approved range of \$60K-\$75K. Director Noble questioned whether we are publicizing the position far enough out. It was determined that we were and it was strongly suggested that it be publicized more. Business Manager Peltzer reminded the Board that the last time the pay-scale was approved, the minimum wage was at \$9/hr.

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

Chairperson Smith stated that we can only afford to pay what we can afford to pay. Director Fowler advised that the position was market-driven and they won't come work for less when they can get more elsewhere. Interim General Manager Lando stated that he would like the range to be acceptable and that we were willing to pay mid-range. It was stated that there would be probation period and that the position was a Full-time exempt position.

**Director Fowler made the motion to increase the General Manager pay-scale as advertised between \$60-\$85K/annually.**

**Vice-Chairperson Emberland seconded the motion.**

**The motion was approved by the Board with a vote of 4-0-1.**

#### **UNFINISHED BUSINESS**

Director Noble gave kudos to Director Fowler for his efforts with the Park Watch Program. This is our best chance to reclaim our parks.

There was discussion about when the audit would be released.

A member of the public would like to give kudos to Apryl Ramage for her efforts in locking the bathrooms at Bedrock Tennis Courts.

#### **BOARD ITEMS FOR NEXT AGENDA**

Loran Gill would like an update made on the Berry Creek Bathroom project.

**Chairperson Smith adjourned the meeting at 11:49am.**

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**

Regular Board Meeting  
February 27, 2018  
5:30PM

*Location: FRRPD Conference Room*

**DRAFT Minutes**

**Open Session 5:30PM**

*The public portion of the meeting was recorded by Chairperson Smith.*

**Chairperson Smith called the meeting to order at 5:30pm.**

**IN ATTENDANCE**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

**The Pledge of Allegiance was performed.**

**Items pulled from the Consent Agenda**

- A.** Approve the January 23, 2018 Regular Board Meeting Minutes (**Appendix A**)  
Chairperson Smith recommended the following changes be made to the January 23, 2018 minutes:
  - a. On page 2 of 5, change the wording “Tom Lando and Jeff Carter is” to “Tom Lando and Jeff Carter are”
  - b. On page 3 of 5, change Director Fowler to Director Noble under the SBF Committee.

**6. CONSENT AGENDA**

- A.** Approve the January 23, 2018 Regular Board Meeting Minutes (**Appendix A**)
- B.** Financials – Review monthly financial statements (**Appendix B**)
- C.** Approve as recommended by Finance Committee: Allocation up to \$11k Feather River Aire Heating & Cooling repair 3 AC units and replace 1 unit at Activity Center. (**Appendix C**)
- D.** Approve as recommended by Finance Committee: Fee waiver for Fish & Wildlife rental: Act Center Board Room on 3/3/18. General Manager approved 50% waiver, request Board to waive 50% resulting in a 100% waiver totaling \$100 (**Appendix D**)

In the January 23, 2018 Regular Board Meeting Minutes, the wording “Jeff Carter and Tom Lando is” needs to be changed to “Jeff Carter and Tom Lando are”. Also, for the SBF Committee it should be Vice Chairperson Emberland and Director Noble as committee members.

Director Noble made a motion to approve the Consent Agenda with the corrections made.  
Director Carter seconded the motion.

**THE MOTION TO APPROVE THE CONSENT AGENDA WITH THE CORRECTIONS MADE WAS APPROVED BY A UNANIMOUS VOTE.**

## REGULAR AGENDA

### ACTION ITEMS

- 1. RESOLUTION NO 1378-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION & PARK DISTRICT INCREASING FIXED ASSET/CAPITAL THRESHOLD FROM \$2K TO \$5K AS RECOMMENED BY STAFF, AUDITORS KCOE ISOM, AND HARVEST ACCOUNTING**

Director Carter asked why the threshold was being increased. It was clarified that \$5K was a general practice for government agencies have a \$5K threshold for fixed assets. It also makes it easier for the County.

Director Fowler made a motion to adopt Resolution No. 1378-18.

Vice Chairperson Emberland seconded the motion.

- \*THE MOTION TO ADOPT RESOLUTION NO. 1378-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION & PARK DISTRICT INCREASING FIXED ASSETS/CAPITAL THRESHOLD FROM \$2K TO \$5K AS RECOMMENDED B STAFF, AUDITORS KCOE ISOM, AND HARVEST ACCOUNTING WAS APPROVED BY UNANIMOUS VOTE.**

- 2. RESOLUTION NO 1376-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION & PARK DISTRICT REVIEWING AND ADOPTING THE 2016-2017 FEATHER RIVER RECREATION & PARK DISTRICT FINAL AUDIT REPORT (Appendix E)**

A final audit report was presented by a representative from KCOE & ISOM. KCOE & ISOM reported that there was identified/suspected fraud with regards to the gymnastics program and Gymnastics Director. Interim General Manager Lando made a corrected statement with regards to the audit that states that some gym coaches were waiving fees for private lessons, not the Gymnastics Director.

A member of the public indicated that the District seems to operate as gymnastics first, which is actually hurting the District. She stated that the gymnastics program needs a healthy Parks and Rec to survive. She stated that the District needs additional programs and revenue.

Another member of the public spoke in support of Shaw Carter. They asked the Board and the public to go down to the gym floor and see the good Shaw does for the kids in the program. She requested that proof be given, in regards to Shaw giving private lessons, before the audit was approved. Interim General Manager Lando clarified that it had already been asked to be stricken from the audit. She also suggested that this was a personal attack against Shaw and that the District was ruining gymnastics for everyone.

A member of the public asked what the District was going to do about the deficiencies on page 2 of the audit. Interim General Manager Lando stated that

there would be no forensic audit done. He assured the problem had been addressed.

Interim General Manager Lando stated that it is not a question of “did it happen”, it did happen and that we need to move on.

Director Noble made a motion to adopt Resolution 1376-18.

Director Fowler seconded the motion.

**\*THE MOTION TO ADOPT RESOLUTION NO 1376-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION & PARK DISTRICT REVIEWING AND ADOPTING THE 2016-2017 FEATHER RIVER RECREATION & PARK DISTRICT FINAL AUDIT REPORT WAS APPROVED BY UNANIMOUS VOTE.**

**3. RESOLUTION NO: 1373-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$150,000 FROM THE BANK OF THE WEST MERCHANT ACCOUNT TO THE GENERAL FUND ACCOUNT 2600**

Vice Chairperson Emberland made a motion to adopt Resolution 1373-18.

Director Noble seconded the motion.

**\*THE MOTION TO ADOPT RESOLUTION NO: 1373-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$150,000 FROM THE BANK OF THE WEST MERCHANT ACCOUNT TO THE GENERAL FUND ACCOUNT 2600 WAS APPROVED BY UNANIMOUS VOTE.**

**4. RESOLUTION NO. 1374-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$26,000 FOR APPROVED BERRY CREEK RESTROOM PROJECT.**

Director Carter made a motion to adopt Resolution 1374-18.

Director Fowler seconded the motion.

**\*THE MOTION TO ADOPT RESOLUTION NO. 1374-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$26,000 FOR APPROVED BERRY CREEK RESTROOM PROJECT WAS APPROVED BY UNANIMOUS VOTE.**

**5. RESOLUTION NO: 1375-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$52,944 FROM THE BANK OF NEW YORK PROJECT FUND TO THE GENERAL FUND ACCOUNT 2600 FOR APPROVED PALERMO PLAYSTRUCTURE PROJECT ACCOUNT**

A member of the public suggested adding “Palermo Playstructure” in the actual resolution.

Director Fowler made the motion to adopt Resolution 1375-18, with the added wording “Palermo Play Structure”.

Vice Chairperson Emberland seconded the motion.



**\*THE MOTION TO ADOPT RESOLUTION NO: 1375-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$52,944 FROM THE BANK OF NEW YORK PROJECT FUND TO THE GENERAL FUND ACCOUNT 2600 FOR APPROVED PALERMO PLAYSTRUCTURE PROJECT ACCOUNT, AS AMENDED, PASSED BY UNANIMOUS VOTE.**

**6. RESOLUTION NO: 1377-18: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENT FISCAL YEAR 2017-18 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT (APPENDIX F)**

Director Noble made the motion to adopt Resolution No. 1377-18.

Director Carter seconded the motion.

**\*THE MOTION TO ADOPT RESOLUTION NO: 1377-18: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENT FISCAL YEAR 2017-18 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT WAS PASSED BY UNANIMOUS VOTE.**

**7. Agreement between the Forbestown Advisory Council and the Feather River Recreation and Park District. Changes: 5 special events changed to up to 10 special events. Adding wording to agreement to have additional 10 meetings a year for the Forbestown Ridge Fire Safe Council. (Appendix G)**

Vice Chairperson Emberland made a motion to approve the changes to the agreement between the Forbestown Advisory Council and Feather River Recreation & Park District.

Director Fowler seconded the motion.

**\*THE MOTION TO APPROVE THE CHANGES TO THE AGREEMENT BETWEEN THE FORBESTOWN ADVISORY COUNCIL AND FEATHER RIVER RECREATION AND PARK DISTRICT PASSED BY UNANIMOUS VOTE.**

**PUBLIC COMMENT:**

A member of the public spoke in regards to the salary range posted for the General Manager position. He suggested we might get more applicants if the range of \$60-\$75K was stated instead of the starting at \$60K.

Another member of the wanted to reiterate that she is not opposed to gymnastics. She is trying to figure out a way to save the Parks District and in turn save gymnastics.

A member of the public spoke in regards to swimming. She feels the District has lost sight of its purpose. She feels that swimming is a critical investment for the youth in our area. She wants Nelson Pool to be upgraded. She also stated that gymnastics should not be driving the District.

A former employee of the District feels that the Board messed things up. He feels like the Board created a hostile work environment for some of the employees, which is the reason he quit.

Another former employee of the District supported some of the others comments that were made. She wants the Board to take a look at what their sole purpose is, which is Parks and Recreation. She feels a lot of things have been pushed to the side because of gymnastics.

A member of the public spoke in support of Shaw Carter. He stated that the newspaper article with regards to Shaw was slander. He also stated he knows Apryl Ramage, who previously worked for him. He hopes that there is proof to the Shaw Carter allegations.

A member of the public spoke to the state of Riverbend Park and Salmon Road. He states that the conditions are unsafe.

A member of the public wanted 2 things addressed. The 1<sup>st</sup> being the tennis courts and the issues there. The lighting and the condition of the courts. The 2<sup>nd</sup> thing he wanted addressed was something he heard from the finance committee meeting which was the fraud to the District's Home Depot account. Interim General Manager Lando assured him that it was being investigated. Business Manager Peltzer clarified that the card number had been stolen and that the fraud actually occurred in Southern California.

A member of the public stated that they are in support of the parks and that we need to come together. She wants the negativity to go away.

A member of the public said most of her concerns were addressed. She did state that there were times when Shaw would work skills with her daughters if they were early to class. She stated that there times he called other girls down to work skills without compensation. She stated that Shaw did things with the best intention for the District.

A member of the public, who is friends with both Shaw Carter and Apryl Ramage, stated that they didn't like each other. He felt there were other people carrying on Apryl's agenda. He also spoke in support of Shaw.

A member of the public would like the District to fix the lights at Bedrock Tennis Courts. She states she know the courts were just redone, but there are cracks that have reappeared. She also stated that the courts are being used frequently.

A current employee spoke to the negativity in regards to management. She wanted to know how we could have a positive program when management wants the program to go away. She claims that the gymnastics program is being mismanaged, that there is a waiting list, but there are classes that aren't full. She would also like the accusations to stop.

Interim General Manager Lando clarified that the Recreation Supervisor specializing in gymnastics would help.

A member of the public said his organization pledged \$1K to help with the new playstructure.

A member of the public spoke in support of Shaw Carter and the gymnastics program. She feels it is a positive activity for the kids in the community. Her daughter and grandchildren love the program.

A member of the public indicated that the community needs more support from the residents. There is a different atmosphere in Oroville, compared to Chico. He would like to see the community come together. He also brought up that the tennis courts, which are used frequently, need lights, light poles, and the bathrooms are being vandalized.

An attorney with public interest law was sked to speak to the Board on behalf of community members. The community members have significant concerns with regards to the symptoms and the cause; the symptom being the potential embezzlement from a public employee. The Board has a duty to the funds of the District. He spoke to common law conflict of interest, that a Board member is related to one of the employees.

#### **NON-ACTION ITEMS**

- 1. Reminder: Board Training: Annual Required Ethics AB134 Compliance Training, 3/13/18 FRRPD Board Room 10am-12pm**

**DIRECTOR, & COMMITTEE REPORTS, MANAGER, & STAFF REPORTS**

Director Noble wanted to thank those that got the sign by the freeway up and running. He also stated that there would not be a Wildflower Festival. He also stated he felt that you could support gymnastics and still support the parks.

Interim General Manager Lando reports that the state of the tennis courts will be reviewed.

Director Fowler reported that the Park Watch Program was successful so far. The Park Watch group walks between 2-4 miles each time. It is getting out that if you are camping illegally, you need to move on. He is meeting with Fish and Game. Park Watch meets every Monday, Wednesday, and Friday at 9am. There is also a Park Watch app called Park Watch Report. It can be downloaded on your phone and reports are sent directly to Director Fowler.

Chairperson Smith stated that Nelson Pool has been getting fixed with “band-aids”. The District previously had repairs quoted for the pool in the \$300-\$500K range. As to Salmon Run Rd, it is a gravel road and in a constant state of needing repairs. She finished with stating that the Park Watch Program is a great program and she hopes it will continue to be successful.

**CORRESPONDENCE**

None

**UNFINISHED BUSINESS**

None

**BOARD ITEMS FOR NEXT AGENDA**

**3/8/18 10am Special Board Meeting:**

- **Award Bid Riverbend Park Phase I construction**
- **Review and Approve Melton Design Contract Phase II construction docs Riverbend Park**

**Chairperson Smith adjourned the meeting at 7:17pm.**

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
March 9, 2018

**Location: FRRPD Conference Room**  
**Closed Session 3:30pm**

**DRAFT Minutes**

*The public portion of the meeting was recorded by Chairperson Smith*

**Chairperson Smith called the meeting to order at 3:40pm.**

**In Attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Absent</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

**The meeting was adjourned to closed session.**

**3A Pursuant to Government Code section 54957, Public Employee Employment – Title: General Manager**

**The meeting reconvened at 4:43pm.**

**The following announcement was made from closed session:**

“Direction was given to the Interim General Manager.”

**Chairperson Smith adjourned the meeting at 4:43pm.**

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
March 13, 2018

*Location: FRRPD Conference Room*

**DRAFT Minutes Addendum Add ITEM 4D, \*DETAILED BELOW,  
TO CLOSED SESSION ORIGINAL AGENDA Closed Session 9:00am**

*Chairperson Smith recorded the public portion of the meeting.*

**Chairperson Smith called the meeting to order at 9:05am.**

**In Attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Absent</u> (Present @ 9:35am)
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u> (Recused from Closed session @ 10:05am)
Director Don Noble	<u>Present</u>

**The Pledge of Allegiance was performed.**

**The meeting was adjourned to closed session.**

**4A** Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Existing Litigation: Discrimination Complaint of David Carter. DFEH Complaint 970781-322433; and,

**4B** Pursuant to Government Code section 54956.9, Anticipated Litigation: One Case.

**4C** Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Anticipated Litigation: Facts and circumstances that might result in litigation against the District but which are believed to be not yet known to a plaintiff or plaintiffs.

**\*4D** Pursuant to Government Code section 54957, Public Employee Employment – Title: General Manager

**The following announcements were made from closed session:**

Regarding 4A, 4B, and 4C- “Heard from counsel and no action taken”.

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

Regarding 4D- "Direction was given to General Manager".

**Director Noble made a statement as to his position as a Board member and the Conflict of Interest with regards to property owned by Director Noble. He also read a letter regarding his resignation as a Board Member, effective April 1, 2018.**

**NON-ACTION ITEMS**

The Mandatory training for Board of Directors-Required Ethics AB 1234 Compliance Training-estimated 2 hours has been postponed. There was discussion concerning the logistics of when and how the Board would do the Mandatory Ethics Training. Some ideas were individually, together as a Board via webinar, or together as a Board via live instructor.

**PUBLIC COMMENT**

A member of the public reminded the Board of the importance of filling the position of Board Member, with Director Noble stepping down. She also reminded the Board that Director Noble spot on the SBF committee would also need to be filled.

Interim General Manager Lando reminded everyone that the Board has 30 days from when the spot becomes vacant to fill it, otherwise it will need to go to elections.

**Chairperson Smith adjourned the meeting at 10:40am**

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
March 23, 2018

*Location: FRRPD Conference Room*

**Draft Minutes: \_\_\_\_\_ Closed Session 4:00pm Open Session to follow**

*Chairperson Smith recorded the public portion of the meeting.*

**Chairperson Smith called the meeting to order at 4:04pm.**

**In Attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Absent</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

**The meeting was adjourned to closed session.**

**4A** Pursuant to Government Code Section 54957, Public Employee Employment- Title General Manager

**The following announcement was made out of closed session:**

“The Board gave our General Manager direction.”

**PUBLIC COMMENT**

A member of the public asked about the tennis courts. There was a discussion about our maintenance working hard to get the tennis courts done. FRRPD is waiting for the Lineman’s College to get back in session. FRRPD was also working to get the courts resurfaced, although the work was not under any warranty but we were going to file a claim with our insurance.

**Chairperson Smith adjourned the meeting at 4:25pm.**

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
March 27, 2018

*Location: FRRPD Conference Room*

**DRAFT Minutes: \_\_\_\_\_ Closed Session 10:00am Open Session to follow**

*Chairperson Smith recorded the public portion of the meeting.*

**Chairperson Smith called the meeting to order at 10:00am**

**In Attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

**The Pledge of Allegiance was performed.**

**The meeting was adjourned to closed session.**

**4A** Pursuant to Government Code Section 54957, Public Employee Employment- Title General Manager

**The meeting reconvened at 10:13am.**

**Public Comment:**

A member of the Public indicated that Nina Sinor was interested in the General Manager position and that she would be a wonderful opportunity for the District.

Another member of the public and Spokesperson for Save Oroville Trees was appalled that the Board would consider hiring Mr. Murphy. He stated the Mr. Murphy had a “despicable” record.

Another member of the public hoped that the Board did an in-depth background check on Mr. Murphy. He urged the Board to hire someone they could turn the management of the District over to and the board could get back to setting policy. He also wished the Board success.

**ACTION ITEMS**

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”



**6A** Appointment of General Manager of the FRRPD and approval of an employment agreement for the General Manager.

**Director Noble made a motion to approve and agree to the contract with Randolph Murphy.**

**Director Carter seconded the motion.**

**The motion was approved with a 4-1-0 vote.**

**Chairperson Smith adjourned the meeting at 10:17am**

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses			PAYROLL USE				20		Annual total Payroll Periods: 26		MONTHLY ACTUAL VS. MONTHLY BUDGET			
Business Manager Staff Report- detailed monthly expenses and comment on budget over/under			PAYROLL USE				77%		Paid 15 out of 26 Payroll		Annual Budget divided by "X" amount of months			
Mar-18			YTD	YTD	YTD	YTD BUDGET			Mar-18	Mar-18	MONTHLY	YTD		
			TOTAL	Annual Budget	Over (Under)	75%	% used		ACTUAL YTD	BUDGET	Over (Under)	100%	STAFF COMMENTS MONTHLY TRANSACTIONS	
									TOTAL	9		% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS	
Ordinary Income/Expense									MONTHS					
Income														
4100 - Tax Revenue			8,586	908,596	1,550,000	(641,404)	59%		908,596	1,162,500	(253,904)	78%	2nd Tax installment due April 2018	
4150 - Tax Revenue (BAD)				143,304	270,057	(126,753)	53%		143,304	202,543	(59,239)	71%	2nd Tax installment due April 2018	
- Program Income														
4350 - Discounts & Credits			(647)	(670)	(4,951)	(7,750)	2,799 64%		(4,951)	(5,813)	862	85%		
4300 - Program Income			85,346	104,302	729,000	1,056,675	(327,675) 69%		729,000	792,506	(63,506)	92%	Mar18: Classes \$11k, Preschool \$28k, Rentals/Bday \$22k, Gymnastics \$30k, Sports Adult/Youth Sports \$13k	
Total - Program Income			84,699	103,632	724,049	1,048,925	(324,876) 69%		724,049	786,694	(62,645)	92%		
4400 - Donation & Fundraising Income			268	1,311	10,476	4,000	6,476 262%		10,476	3,000	7,476	349%		
4500 - Grant/Reimbursed Expense Income			38,959	45,059	35,000	10,059	129%		45,059	26,250	18,809	172%	Feb18: \$38,959 Palermo Play structures grant from Gametime, Inc.	
4600 - Other Income				30	1,000	(970)			30	750	(720)			
4900 - Interest Income				8,081	7,500	581	108%		8,081	5,625	2,456	144%		
4905 - Interest Income - BAD				117	842	600	140%		842	450	392	187%		
Total Income			132,512	107,122	1,840,437	2,917,082	(1,076,645) 63%		1,840,437	2,187,812	(347,375)	84%		
Gross Profit			132,512	107,122	1,840,437	2,917,082	(1,076,645) 63%		1,840,437	2,187,812	(347,375)	84%		
Expense													Adjusted Payroll Budget Used % to reflect total pay periods paid vs. budgeted	
- Payroll Expenses														
5010 - Wages & Salaries			90,286	119,168	909,505	1,407,893	(498,388) 65%		909,505	1,055,920	(146,415)	84%	YTD Average Wages-W/Comp: Budgeted: \$67.6k per payroll, Expensed \$56.2k per payroll. \$225k under budget YTD average	
5020 - Employer Taxes			11,534	14,049	93,975	141,657	(47,682) 66%		93,975	106,243	(12,268)	86%	Mar18: 3 pay periods	
5030 - Employee Benefits			9,129	11,087	88,663	154,558	(65,895) 57%		88,663	115,919	(27,256)	75%		
5040 - Workers Comp			3,169	4,634	33,538	54,603	(21,065) 61%		33,538	40,952	(7,414)	80%		
5060 Labor/Benefits CIP Projects					0	(25,000)	25,000 0%		0	(18,750)	18,750	0%		
5060 Labor OT Riverbend FEMA					0	0			0					
Total - Payroll Expenses			114,118	148,938	1,125,681	1,733,711	(608,030) 65%		1,125,681	1,300,283	(174,602)	84%		
5031 GASB 68 Benefit Expense					24,691	26,275	(1,584) 94%		24,691	19,706	4,985	125%	Jul17: Paid in full. Balance of budget for GASB reports to be paid next month	
5100 - Advertising & Promotion			48	39	2,550	10,000	(7,450) 26%		2,550	7,500	(4,950)	34%		
5120 - Bank Fees			700	784	7,330	14,000	(6,670) 52%		7,330	10,500	(3,170)	70%		
5130 - Charitable Contributions			1,250		2,500	2,500	0 100%		2,500	1,875	625	133%	Annual donation to Do It Leisure paid in full	
5140 - Copying & Printing			619	1,180	7,611	11,000	(3,389) 69%		7,611	8,250	(639)	92%		
5155 - Employment New Hire Screen			188	251	1,587	3,985	(2,398) 40%		1,587	2,989	(1,402)	53%		
5160 - Dues, Mbrshps, Publications, Subscriptions			722	902	13,251	12,000	1,251 110%		13,251	9,000	4,251	147%	Feb18: Park Watch annual subscription \$485.	
5170 - Education & Development					2,160	12,000	(9,840) 18%		2,160	9,000	(6,840)	24%		
5175 - Equipment Rental/Lease			626		3,000	31,000	(28,000) 10%		3,000	23,250	(20,250)	13%	Budgeted for 3 trucks lease expense. Mid year changed expense to Fixed Assets, 1 truck leased as option to buy. 1 Dump Trailer to be purchased in place of Dump Truck lease.	
- Equipment, Tools & Furn (<\$5k)														
5182 - Operating ET&F				53	2,336	3,700	(1,364) 63%		2,336	2,775	(439)	84%		
5184 - Program ET&F			321		10,097	15,600	(5,503) 65%		10,097	11,700	(1,603)	86%	Feb18: Preschool sand and water play table \$321	
5186 - Site/Shop ET&F			655		4,072	14,000	(9,928) 29%		4,072	10,500	(6,428)	39%		
5187 - Computers & Technology ET&F			4,247	129	6,757	10,000	(3,243) 68%		6,757	7,500	(743)	90%	Feb18: Park Watch app \$3k. Replace crashed computer \$1.2k	
Total - Equipment, Tools & Furn (<\$5k)			5,223	182	23,262	43,300	(20,038) 54%		23,262	32,475	(9,213)	72%		
5200 - Insurance			2,985		46,043	49,500	(3,457) 93%		46,043	37,125	8,918	124%	Jul17 Paid Liability insurance in full. Budget balance \$6.5k reflects trampoline insurance and misc addtl insured fees as need through out year	
5210 - Interest Expense - Operating			154	150	1,123	0	1,123 33%		1,123	0	1,123		2017-18 Financed maintenance truck	
5225 - Postage & Delivery			103	439	1,159	3,500	(2,341) 33%		1,159	2,625	(1,466)	44%		
- Professional & Outside Svcs														
5232 - Accounting			1,272		25,319	30,000	(4,681) 84%		25,319	22,500	2,819	113%	Auditor paid in full	
5233 - Bands/Recreation					700	1,850	(1,150) 38%		700	1,388	(688)	50%	Seasonal expense: Summer months concert in parks	
5234 - Board Stipends			1,000	1,000	8,600	12,000	(3,400) 72%		8,600	9,000	(400)	96%		
5235 - Recreation Instructors			2,312	2,204	16,664	42,100	(25,436) 40%		16,664	31,575	(14,911)	53%		
5236 - Legal				15,755	47,469	18,000	29,469 264%		47,469	13,500	33,969	352%		
5237 - Contract Janitorial			5,050	5,050	45,450	71,000	(25,550) 64%		45,450	53,250	(7,800)	85%		
5239 - Outside Service Admin/Consult			6,699	13,890	89,768	27,000	62,768 332%		89,768	20,250	69,518	443%	Mar18: Interim GM \$5k, HR investigation \$7.8k	
Total - Professional & Outside Svcs			16,333	37,899	233,970	201,950	32,020 116%		233,970	151,463	82,508	154%	BAD Report \$15k, 2 or 2 annual payments. Unbudgeted expense Interim General Manager \$20k. Unbudgeted \$36k six months previous GM contract. Unbudgeted \$7.8k HR investigation. Total \$63.8k expensed unbudgeted items.	
5250 - Rent					230	2,200	(1,970) 10%		230	1,650	(1,420)	14%		

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses Business Manager Staff Report- detailed monthly expenses and comment on budget over/under				PAYROLL USE		Payroll %		77%	20 Annual total Payroll Periods: 26 Paid 15 out of 26 Payroll	MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months			
Mar-18				YTD	YTD	YTD	YTD		Mar-18	Mar-18	MONTHLY	YTD	
				Feb-18	Mar-18	TOTAL	Annual	Over	75%	ACTUAL YTD	BUDGET	Over	100%
							Budget	(Under)	% used	TOTAL	9	(Under)	% used
				STAFF COMMENTS MONTHLY TRANSACTIONS									
				STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS									
- Repairs & Maintenance													
5261 - Building R&M	6,270	3,017	26,081	35,000	(8,919)	75%	Feb18: Patch roof at Act Center \$6.1k	26,081	26,250	(169)	99%		
5262 - Equipment R&M	119	2,686	8,607	22,000	(13,393)	39%		8,607	16,500	(7,893)	52%		
5263 - General R&M	111	459	2,822	30,000	(27,178)	9%		2,822	22,500	(19,678)	13%		
5264 - Grounds R&M	2,659	3,291	15,538	45,000	(29,462)	35%		15,538	33,750	(18,212)	46%		
5265 - Janitorial Supplies	1,852	2,169	20,417	28,750	(8,333)	71%		20,417	21,563	(1,146)	95%		
5266 - Vandalism Repair	60	560	10,483	15,000	(4,517)	70%		10,483	11,250	(767)	93%		
5267 - Vehicle R&M	12	285	3,954	6,500	(2,546)	61%		3,954	4,875	(921)	81%		
5268 - Aquatics Pool R&M	1,407	0	16,086	45,000	(28,914)	36%		16,086	33,750	(17,664)	48%		
5269 - Outside Contractor/Services R&M	86	69	11,804	20,000	(8,196)	59%		11,804	15,000	(3,196)	79%		
Total - Repairs & Maintenance	12,576	12,536	115,792	247,250	(131,458)	47%		115,792	185,438	(69,646)	62%		
5270 - Security	110	185	3,904	8,000	(4,096)	49%		3,904	6,000	(2,096)	65%		
- Supplies - Consumable													
5281 - Misc Staff & Uniform Supplies	232	1,308	6,049	9,000	(2,951)	67%	Mar18: per Union agreement clothing allowance released to FT Maintenance personnel	6,049	6,750	(701)	90%		
5282 - Office Supplies	208	901	3,959	6,500	(2,541)	61%		3,959	4,875	(916)	81%		
5284 - Program Food	1,012	963	8,024	12,000	(3,976)	67%		8,024	9,000	(976)	89%		
5286 - Program Supplies	1,375	1,202	20,818	22,000	(1,182)	95%		20,818	16,500	4,318	126%	\$7.5k not in operating budget, FRRPD reimbursed by parents for Cheer Uniforms posted to program income to offset expense	
5287 - Safety Supplies	264	1,398	2,741	3,000	(259)	91%	Mar18: Restock maintenance shop and truck first aid kits \$750. Sunscreen/safety supplies for lifeguards \$365	2,741	2,250	491	122%		
5289 - Site Supplies	117	61	839	2,000	(1,161)	42%		839	1,500	(661)	56%		
Total - Supplies - Consumable	3,208	5,833	42,430	54,500	(12,070)	78%		42,430	40,875	1,555	104%		
5290 - Taxes, Lic., Notices & Permits	45	52	3,088	6,800	(3,712)	45%		3,088	5,100	(2,012)	61%		
5300 - Telephone/Internet	864	885	8,616	14,000	(5,384)	62%		8,616	10,500	(1,884)	82%		
- Transportation, Meals & Travel													
5312 - Air, Lodging, Other Travel		845	2,362	3,000	(638)	79%	Mar18: CPRS conference Long Beach, CA Rec Sup attended conference on scholarship- conference fees waived.	2,362	2,250	112	105%		
5314 - Fuel	1,051	1,527	13,131	22,000	(8,869)	60%		13,131	16,500	(3,369)	80%		
5316 - Meals		208	463	1,000	(537)	46%		463	750	(287)	62%		
5318 - Mileage	182		1,400	3,000	(1,600)	47%		1,400	2,250	(850)	62%		
Total - Transportation, Meals & Travel	1,233	2,580	17,356	29,000	(11,644)	60%		17,356	21,750	(4,394)	80%		
- Utilities													
5322 - Electric	4,997	5,796	75,896	110,000	(34,104)	69%		75,896	82,500	(6,604)	92%		
5324 - Garbage	1,345	2,470	16,243	23,000	(6,757)	71%		16,243	17,250	(1,007)	94%		
5326 - Gas/Propane	893	700	4,210	8,000	(3,790)	53%		4,210	6,000	(1,790)	70%		
5328 - Sewer	1,846	246	3,314	4,000	(686)	83%		3,314	3,000	314	110%		
5329 - Water	2,179	2,868	60,663	100,000	(39,337)	61%		60,663	75,000	(14,337)	81%		
Total - Utilities	11,260	12,080	160,326	245,000	(84,674)	65%		160,326	183,750	(23,424)	87%		
Total Expense	172,365	224,915	1,847,660	2,761,471	(913,811)	67%		1,847,660	2,071,103	(223,443)	89%		
Total Profit (Loss)	(39,853)	(117,793)	(7,223)	155,611	(162,834)			(7,223)	116,708	(123,931)			
Other Income/Expense													
Other Income													
4200 - Impact Fee Income	3,318	90	33,450					33,450	0				
4910 - Interest Income - Impact Fees		692	2,132					2,132	0				
9990 Gail (Loss) on Asset Disposal			0					0	0				
Total Other Income	3,318	782	35,582					35,582	0				
Other Expense													
7000 - Year End Adj Fair Value Adjustment			0					0					
7210 - Debt Interest Expense	9,710	9,710	88,758	117,429				88,758	88,072				
Total Other Expense	9,710	9,710	88,758	117,429				88,758	88,072				
Net Other Income	(6,392)	(8,928)	(53,176)					(53,176)	0				
Net Income	(46,245)	(126,721)	(60,399)	38,182				(60,399)	28,637				

	Mar 31, 18	Mar 31, 17	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	484,903.34	401,280.60	83,622.74	20.84%
1010.2 - Treasury Cash - Reserve	383,594.00	243,594.00	140,000.00	57.47%
<b>Total 1010 - Treasury Cash</b>	<b>868,497.34</b>	<b>644,874.60</b>	<b>223,622.74</b>	<b>34.68%</b>
1020 - Imprest Cash	433.23	407.98	25.25	6.19%
1030 - BofW - Merchant Acct.	115,781.72	245,561.43	-129,779.71	-52.85%
1031 - BofW Project RIVERBEND	2,588,244.89	146.38	2,588,098.51	1,768,068.39%
1040 - Fund 2610 - BAD	168,314.73	166,383.09	1,931.64	1.16%
1050 - Impact Fees				
1051 - Impact - Parklands	194,001.10	151,691.94	42,309.16	27.89%
1052 - Impact - Public Use	4,949.41	54,272.79	-49,323.38	-90.88%
1053 - Impact - Aquatics	30,629.32	25,205.79	5,423.53	21.52%
<b>Total 1050 - Impact Fees</b>	<b>229,579.83</b>	<b>231,170.52</b>	<b>-1,590.69</b>	<b>-0.69%</b>
<b>Total Checking/Savings</b>	<b>3,970,851.74</b>	<b>1,288,544.00</b>	<b>2,682,307.74</b>	<b>208.17%</b>
Accounts Receivable				
1210 - Accounts Receivable	25,656.01	36,983.16	-11,327.15	-30.63%
<b>Total Accounts Receivable</b>	<b>25,656.01</b>	<b>36,983.16</b>	<b>-11,327.15</b>	<b>-30.63%</b>
Other Current Assets				
1205 - Blue Rec A/R	0.00	1,376.46	-1,376.46	-100.00%
1302 - FEMA Riverbend Claim A/R	250,000.00	248.82	249,751.18	100,374.24%
1310 - Miscellaneous Receivables	0.00	200.00	-200.00	-100.00%
1320 - Umpqua Bank Project Fund	188,856.12	241,800.00	-52,943.88	-21.9%
<b>Total Other Current Assets</b>	<b>438,856.12</b>	<b>243,625.28</b>	<b>195,230.84</b>	<b>80.14%</b>
<b>Total Current Assets</b>	<b>4,435,363.87</b>	<b>1,569,152.44</b>	<b>2,866,211.43</b>	<b>182.66%</b>
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.00%
1420 - Buildings & Improvements	10,314,889.08	18,112,560.27	-7,797,671.19	-43.05%
1430 - Equipment & Vehicles	802,004.23	764,223.59	37,780.64	4.94%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	315,515.94	0.00	315,515.94	100.00%
1447 - CIP Berry Creek Bathroom BC99	25,330.75	4,388.44	20,942.31	477.22%
1448 - CIP Nelson Irrigation SBF NE99	0.00	29,042.15	-29,042.15	-100.00%
<b>Total 1440 - Construction in Progress</b>	<b>340,846.69</b>	<b>33,430.59</b>	<b>307,416.10</b>	<b>919.57%</b>
1499 - Accumulated Depreciation	-3,872,382.85	-5,455,785.08	1,583,402.23	29.02%
<b>Total Fixed Assets</b>	<b>8,212,851.15</b>	<b>14,081,923.37</b>	<b>-5,869,072.22</b>	<b>-41.68%</b>
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	124,015.00	59,598.00	64,417.00	108.09%
<b>Total 1550 - GASB 68 CalPERS Valuation</b>	<b>124,015.00</b>	<b>59,598.00</b>	<b>64,417.00</b>	<b>108.09%</b>
<b>Total Other Assets</b>	<b>124,015.00</b>	<b>59,598.00</b>	<b>64,417.00</b>	<b>108.09%</b>
<b>TOTAL ASSETS</b>	<b>12,772,230.02</b>	<b>15,710,673.81</b>	<b>-2,938,443.79</b>	<b>-18.7%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	75,334.94	42,028.64	33,306.30	79.25%
<b>Total Accounts Payable</b>	<b>75,334.94</b>	<b>42,028.64</b>	<b>33,306.30</b>	<b>79.25%</b>
Credit Cards				
2300 - Credit Cards Payable				
2335 - BofW CC 2122 GM	642.83	171.94	470.89	273.87%
2337 - BoW CC 4607 Preschool	249.09	1,204.59	-955.50	-79.32%
2339 - BoW CC 8111 General	252.46	573.00	-320.54	-55.94%
<b>Total 2300 - Credit Cards Payable</b>	<b>1,144.38</b>	<b>1,949.53</b>	<b>-805.15</b>	<b>-41.3%</b>
2350 - Supplier Accounts				
2352 - Staples	0.00	91.66	-91.66	-100.00%
2353 - Walmart	787.17	215.33	571.84	265.56%
2354 - Home Depot	62.36	174.39	-112.03	-64.24%
2357 - Tractor Supply	121.47	0.00	121.47	100.00%
<b>Total 2350 - Supplier Accounts</b>	<b>971.00</b>	<b>481.38</b>	<b>489.62</b>	<b>101.71%</b>
<b>Total Credit Cards</b>	<b>2,115.38</b>	<b>2,430.91</b>	<b>-315.53</b>	<b>-12.98%</b>

	Mar 31, 18	Mar 31, 17	\$ Change	% Change
<b>Other Current Liabilities</b>				
2100 · Payroll Liabilities				
2120 · Payroll Taxes payable	-2.46	0.00	-2.46	-100.0%
2160 · Workers Comp Payable	-7,865.29	-1,340.36	-6,524.93	-486.8%
2170 · Retirement Payable	-0.01	0.00	-0.01	-100.0%
2180 · Health Insurance Payable	5,139.13	0.14	5,138.99	3,670,707.14%
2185 · Dental Insurance Payable	720.49	0.46	720.03	156,528.26%
2186 · Life Insurance Payable	56.70	0.00	56.70	100.0%
2187 · Aflac Payable	744.18	1,028.54	-284.36	-27.65%
2199 · Accrued Leave Payable	20,664.82	26,077.44	-5,412.62	-20.76%
<b>Total 2100 · Payroll Liabilities</b>	<b>19,457.56</b>	<b>25,766.22</b>	<b>-6,308.66</b>	<b>-24.48%</b>
2400 · Deposits/Refunds to Customers	1,106.00	0.00	1,106.00	100.0%
2405 · Deferred Revenue	0.00	11,125.40	-11,125.40	-100.0%
2410 · Gift Certificate Liability	0.00	190.00	-190.00	-100.0%
<b>Total Other Current Liabilities</b>	<b>20,563.56</b>	<b>37,081.62</b>	<b>-16,518.06</b>	<b>-44.55%</b>
<b>Total Current Liabilities</b>	<b>98,013.88</b>	<b>81,541.17</b>	<b>16,472.71</b>	<b>20.2%</b>
<b>Long Term Liabilities</b>				
2954 · Ford Motor Vehicle Loan	32,396.40	0.00	32,396.40	100.0%
2955 · Umpqua Bank Tax Exempt Bond A	3,297,450.00	3,493,609.00	-196,159.00	-5.62%
2960 · Umpqua Bank Taxable Bond B	173,000.00	195,000.00	-22,000.00	-11.28%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	85,013.00	147,641.00	-62,628.00	-42.42%
2977 · GASB 68 Net Pension Liability	709,041.00	522,135.00	186,906.00	35.8%
<b>Total 2975 · GASB 68 CalPERS Liab Valuation</b>	<b>794,054.00</b>	<b>669,776.00</b>	<b>124,278.00</b>	<b>18.56%</b>
<b>Total Long Term Liabilities</b>	<b>4,296,900.40</b>	<b>4,358,385.00</b>	<b>-61,484.60</b>	<b>-1.41%</b>
<b>Total Liabilities</b>	<b>4,394,914.28</b>	<b>4,439,926.17</b>	<b>-45,011.89</b>	<b>-1.01%</b>
<b>Equity</b>				
3010 · Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 · Investment in Assets	5,022,758.82	11,217,061.82	-6,194,303.00	-55.22%
3040 · General Fund Balance	-23,687.34	-111,251.09	87,563.75	78.71%
3050 · Benefit Assessment District	24,168.02	29,608.18	-5,440.16	-18.37%
3060 · Impact Fees (general)	243,785.83	190,206.56	53,579.27	28.17%
Net Income	3,089,290.41	-75,877.83	3,165,168.24	4,171.4%
<b>Total Equity</b>	<b>8,377,315.74</b>	<b>11,270,747.64</b>	<b>-2,893,431.90</b>	<b>-25.67%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>12,772,230.02</b>	<b>15,710,673.81</b>	<b>-2,938,443.79</b>	<b>-18.7%</b>

Feather River Recreation & Park District  
 Detail Fixed Asset & Bonds  
 As of March 31, 2018

FEBRUARY AND MARCH 2018 TRANSACTIONS

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 04/15/2018

FEBRUARY AND MARCH TRANSACTIONS			monthly transactions	Accrual Basis
Date	Source Name	Memo	Amount	Balance
<b>1031 - BofW Project RIVERBEND</b>				<b>2,698,031.09</b>
03/01/2018	Melton Design Group		-109,786.20	2,588,244.89
03/01/2018	VOID	void check 5027	0.00	2,588,244.89
Total 1031 - BofW Project RIVERBEND				2,588,244.89
<b>1302 - FEMA Riverbend Claim A/R</b>				<b>250,000.00</b>
Total 1302 - FEMA Riverbend Claim A/R				250,000.00
<b>1320 - Umpqua Bank Project Fund</b>				<b>241,800.00</b>
03/09/2018	GE-General:GE1-Gen Op	TRANSFER TO GEN FUND RES 1375-18 PALERMO PLAYSTRUCTURES GAME-TIME	-52,943.88	188,856.12
Total 1320 - Umpqua Bank Project Fund				188,856.12
<b>1410 - Land</b>				<b>627,494.00</b>
Total 1410 - Land				627,494.00
<b>1420 - Buildings &amp; Improvements</b>				<b>10,306,394.08</b>
03/29/2018	Feather River Aire	171806	8,495.00	10,314,889.08
Total 1420 - Buildings & Improvements				10,314,889.08
<b>1430 - Equipment &amp; Vehicles</b>				<b>710,101.83</b>
02/16/2018	Game Time, Inc.	2 PLAYSTRUCTURES, SWINGS, MOUNTED DINO BOUNCE	91,902.40	802,004.23
Total 1430 - Equipment & Vehicles				802,004.23
<b>1440 - Construction in Progress</b>				<b>213,134.12</b>
<b>1443 - CIP Riverbend Restoration RB99</b>				<b>191,071.92</b>
02/07/2018	Melton Design Group	MELTON PHASE 1, CHANGE DOCS TO INCLUDED APPROVED PHASE 2 ITEMS- BID DOCS/ADMIN/PLANS	91,112.10	282,184.02
02/07/2018	Melton Design Group	PHASE 1 BID DOCS, CEQE DOCS, PROJECT DOCS	18,674.10	300,858.12
03/27/2018	Melton Design Group	BID ADMINISTRATION, REIMBURSABLES	5,227.82	306,085.94
03/27/2018	Melton Design Group	PHASE 2 RIVERBEND, PROJECT COORDINATION, CONSTRUCTION DOCS, REIMBURSABLES	9,430.00	315,515.94
Total 1443 - CIP Riverbend Restoration RB99				315,515.94
<b>1447 - CIP Berry Creek Bathroom BC99</b>				<b>22,062.20</b>
02/07/2018	BCCA	PAYLESS BUILDING SUPPLY LUMBER	677.97	22,740.17
02/07/2018	BCCA	DEL MAR LANDSCAPING	81.40	22,821.57
02/07/2018	BCCA	HOME DEPOT 12/20/17	15.28	22,836.85
02/07/2018	BCCA	BUTTE COUNTY 12/13/17	145.18	22,982.03
02/07/2018	BCCA	HOME DEPOT 12/13/17	36.78	23,018.81
02/07/2018	BCCA	HOME DEPOT 12/5/17	4.95	23,023.76
02/16/2018	BCCA	PAYLESS BLDG SUPPLY 2/12/18	556.62	23,580.38
02/16/2018	BCCA	HOME DEPOT 2/13/18	92.16	23,672.54
02/16/2018	BCCA	PAYLESS BLDG SUPPLY 2/20/18	794.07	24,466.61
02/16/2018	BCCA	HOME DEPOT 2/18/18	5.41	24,472.02
03/21/2018	BCCA	HOME DEPOT 2/25/18	206.11	24,678.13
03/21/2018	BCCA	BETTER DEAL ACE 12/17/17	6.83	24,684.96
03/21/2018	BCCA	HOME DEPOT 3/2/18	44.05	24,729.01
03/21/2018	BCCA	HOME DEPOT 3/1/18	335.12	25,064.13
03/21/2018	BCCA	HOME DEPOT 2/26/18	359.28	25,423.41
03/21/2018	BCCA	RETURN SUPPLIES TO HOME DEPOT 3/1/18	-174.48	25,248.93
03/21/2018	BCCA	PAID HOME DEPOT INVOICE TWICE ON 3/1/18 CHECK TO BCCA	-5.41	25,243.52
03/28/2018	BCCA	HOME DEPOT 3/22/18	71.14	25,314.66
03/28/2018	BCCA	INSIDE OUT DESIGNS 3/27/18 10010157	16.09	25,330.75
Total 1447 - CIP Berry Creek Bathroom BC99				25,330.75
Total 1440 - Construction in Progress				340,846.69
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>				<b>-3,346,883.00</b>
02/01/2018	Bank of New York Mellon	2015A PRINCIPAL PAYMENT	49,433.00	-3,297,450.00
Total 2955 - Umpqua Bank Tax Exempt Bond A				-3,297,450.00
<b>2960 - Umpqua Bank Taxable Bond B</b>				<b>-178,000.00</b>
02/01/2018	Bank of New York Mellon	2015B PRINCIPAL PAYMENT	5,000.00	-173,000.00
Total 2960 - Umpqua Bank Taxable Bond B				-173,000.00
<b>TOTAL</b>				<b>119,812.89</b>
				<b>11,641,885.01</b>



Feather River Recreation & Park District Income Statement 2017-18 Fiscal Year										ANNUAL BUDGET COMPARISON				20	MONTHLY ACTUAL VS. MONTHLY BUDGET											
										Payroll Used %	77%	Annual Budget divided by "X" amount of months														
EXCLUDING RIVERBEND FLOOD INSURANCE/EXPENSE																										
Mar-18										YTD	YTD	YTD	YTD	Mar-18	Mar-18	MONTHLY	YTD									
										TOTAL	Annual	Over	75%	ACTUAL YTD	BUDGET	Over	100%									
										TOTAL	Budget	(Under)	% used	TOTAL	9	(Under)	% used									
Ordinary Income/Expense														MONTHS												
Income																										
4100 - Tax Revenue																										
4150 - Tax Revenue (BAD)																										
- Program Income																										
4350 - Discounts & Credits										(464)	(393)	(555)	(503)	(555)	(529)	(635)	(647)	(670)	(4,951)	(7,750)	2,799	64%	(4,951)	(5,813)	862	85%
4300 - Program Income										96,816	79,626	65,814	90,288	70,810	62,024	70,124	85,346	104,302	725,150	1,056,675	(331,525)	69%	725,150	792,506	(67,356)	92%
Total - Program Income										96,352	79,233	65,259	89,785	70,255	61,495	69,489	84,699	103,632	720,199	1,048,925	(328,726)	69%	720,199	786,694	(66,495)	92%
4400 - Donation & Fundraising Income											8,535	15	2	200	125	20	268	1,311	10,476	4,000	6,476	262%	10,476	3,000	7,476	349%
4500 - Grant/Reimbursed Expense Income												2,000		4,100		3,850	38,959		48,909	35,000	13,909	140%	48,909	26,250	22,659	186%
4600 - Other Income																30			30	1,000	(970)		30	750	(720)	4%
4900 - Interest Income												2,819	3,200					2,062	8,081	7,500	581	108%	8,081	5,625	2,456	144%
4905 - Interest Income - BAD												645			80			117	842	600	242	140%	842	450	392	187%
Total Income										96,352	87,768	70,738	164,790	74,555	1,016,587	90,013	132,512	107,122	1,840,437	2,917,082	(1,076,645)	63%	1,840,437	2,187,812	(347,375)	84%
Gross Profit										96,352	87,768	70,738	164,790	74,555	1,016,587	90,013	132,512	107,122	1,840,437	2,917,082	(1,076,645)	63%	1,840,437	2,187,812	(347,375)	84%
Expense																										
- Payroll Expenses																										
5010 - Wages & Salaries										115,464	157,488	86,608	86,426	88,015	85,596	80,455	90,286	119,167	909,505	1,407,893	(498,388)	65%	909,505	1,055,920	(146,415)	84%
5020 - Employer Taxes										11,472	14,947	7,492	7,829	8,059	7,582	11,011	11,534	14,049	93,975	141,657	(47,682)	66%	93,975	106,243	(12,268)	86%
5030 - Employee Benefits										9,500	12,731	9,780	10,524	8,516	9,001	8,395	9,129	11,087	88,663	154,558	(65,895)	57%	88,663	115,919	(27,256)	75%
5040 - Workers Comp										4,160	5,754	3,163	3,114	3,568	3,042	2,934	3,169	4,634	33,538	54,603	(21,065)	61%	33,538	40,952	(7,414)	80%
5060 Labor/Benefits CIP Projects																			0	(25,000)	25,000	0%	0	(18,750)	18,750	0%
5060 Labor OT Riverbend FEMA																			0		0		0			
Total - Payroll Expenses										140,596	190,920	107,043	107,893	108,158	105,221	102,795	114,118	148,937	1,125,681	1,733,711	(608,030)	65%	1,125,681	1,300,283	(174,602)	84%
5031 GASB 68 Benefit Expense										23,991	700								24,691	26,275	(1,584)	94%	24,691	19,706	4,985	125%
5100 - Advertising & Promotion										82		2,084	100	187		10	48	39	2,550	10,000	(7,450)	26%	2,550	7,500	(4,950)	34%
5120 - Bank Fees										1,239	914	817	730	825	789	532	700	784	7,330	14,000	(6,670)	52%	7,330	10,500	(3,170)	70%
5130 - Charitable Contributions												1,250					1,250		2,500	2,500	0	100%	2,500	1,875	625	133%
5140 - Copying & Printing										798	769	673	827	1,374	752	619	619	1,180	7,611	11,000	(3,389)	69%	7,611	8,250	(639)	92%
5155 - Employment New Hire Screen										97	308	0	193	115	315	120	188	251	1,587	3,985	(2,398)	40%	1,587	2,989	(1,402)	53%
5160 - Dues, Mbrshps & Publications										375	1,658	716	237	6,657	1,389	595	722	902	13,251	12,000	1,251	110%	13,251	9,000	4,251	147%
5170 - Education & Development										25	1,810	25		200		100			2,160	12,000	(9,840)	18%	2,160	9,000	(6,840)	24%
5175 - Equipment Rental										232	723	299	63		83	974	626		3,000	31,000	(28,000)	10%	3,000	23,250	(20,250)	13%
- Equipment, Tools & Furn (<\$2k)																										
5182 - Operating ET&F										0	324		180	490		1,289		53	2,336	3,700	(1,364)	63%	2,336	2,775	(439)	84%
5184 - Program ET&F										286		6,598	2,892				321		10,097	15,600	(5,503)	65%	10,097	11,700	(1,603)	86%
5186 - Site/Shop ET&F										413		(73)	515	1,353		1,209	655		4,072	14,000	(9,928)	29%	4,072	10,500	(6,428)	39%
5187 - Computers & Technology ET&F										0	800			275	0	1,306	4,247	129	6,757	10,000	(3,243)	68%	6,757	7,500	(743)	90%
Total - Equipment, Tools & Furn (<\$2k)										699	1,124	6,525	3,587	2,118	0	3,804	5,223	182	23,262	43,300	(20,038)	54%	23,262	32,475	(9,213)	72%
5200 - Insurance										41,545						1,513	2,985		46,043	49,500	(3,457)	93%	46,043	37,125	8,918	124%
5210 - Interest Expense - Operating												170	167	165	160	157	154	150	1,123	0	1,123		1,123	0	1,123	
5225 - Postage & Delivery											308			309			103	439	1,159	3,500	(2,341)	33%	1,159	2,625	(1,466)	44%
- Professional & Outside Svcs																										
5232 - Accounting										638		15,136	3,138	3,500		1,635	1,272		25,319	30,000	(4,681)	84%	25,319	22,500	2,819	113%
5233 - Bands/Recreation										600	100								700	1,850	(1,150)	38%	700	1,388	(688)	50%
5234 - Board Stipends										1,000	1,000	700	900	1,000	1,000	1,000	1,000	1,000	8,600	12,000	(3,400)	72%	8,600	9,000	(400)	96%
5235 - Recreation Instructors										2,271	1,982	2,044	1,892	1,740	2,219		2,312	2,204	16,664	42,100	(25,436)	40%	16,664	31,575	(14,911)	53%
5236 - Legal										2,905	2,232	2,050	3,297	4,073	6,295	10,862		15,755	47,469	18,000	29,469	264%	47,469	13,500	33,969	352%
5237 - Contract Janitorial										5,050	5,050	5,050	5,050	5,050	5,050	5,050	5,050	5,050	45,450	71,000	(25,550)	64%	45,450	53,250	(7,800)	85%
5239 - Outside Service Admin/Consult										850	8,519	642	1,500	1,875	5,806	49,987	6,699	13,890	89,768	27,000	62,768	332%	89,768	20,250	69,518	443%
Total - Professional & Outside Svcs										13,314	18,883	25,622	15,777	17,238	20,370	68,534	16,333	37,899	233,970	201,950	32,020	116%	233,970	151,463	82,508	154%
5250 - Rent										130	100								230	2,200	(1,970)	10%	230	1,650	(1,420)	14%
- Repairs & Maintenance																										
5261 - Building R&M										4,251	276	3,561	2,835	414	722	4,735	6,270	3,017	26,081	35,000	(8,919)	75%	26,081	26,250	(169)	99%
5262 - Equipment R&M										853	1,068	1,262	734	583	579	723	119	2,686	8,607	22,000	(13,393)	39%	8,607	16,500	(7,893)	52%
5263 - General R&M										1,230	140	227	60	171	122	302	111	459	2,822	30,000	(27,178)	9%	2,822	22,500	(19,678)	13%
5264 - Grounds R&M										1,187	5,123	1,100	218	190	1,209	561	2,659	3,291	15,538	45,000	(29,462)	35%	15,538	33,750	(18,212)	46%
5265 - Janitorial Supplies										2,119	3,145	1,185	2,851	2,097	1,498	3,501	1,852	2,169	20,417	28,750	(8,333)	71%	20,417	21,563	(1,146)	95%
5266 - Vandalism Repair										567	1,274	2,103	1,353	735	329	3,502	60	560	10,483	15,000	(4,517)	70%	10,483	11,250	(767)	93%
5267 - Vehicle R&M											137	338	1,289	459	220	1,214	12	285	3,954	6,500	(2,546)	61%	3,954	4,875	(921)	81%
5268 - Aquatics Pool R&M										3,780	4,085	3,318	1,221		366	1,909	1,407		16,086	45,000	(28,914)	36%	16,086	33,750	(17,664)	48%
5269 - Outside Contractor/Services R&M										1,910	1,177	6,010	195	729	75	1,553	86	69	11,804	20,000	(8,196)	59%	11,804	15,000	(3,196)	79%
Total - Repairs & Maintenance										15,897	16,425	19,104	10,756	5,378	5,120	18,000	12,576	12,536	115,792	247,250	(131,458)	47%	115,792	185,438	(69,646)	62%
5270 - Security										800	505		800	98		1,406	110	185	3,904	8,000	(4,096)	49%	3,904	6,000	(2,096)	65%
- Supplies - Consumable																										
5281 - Misc Staff & Uniform Supplies										737	632	545	560	360	1,074	601	232	1,308	6,049	9,000	(2,951)	67%	6,049	6,750	(701)	90%
5282 - Office Supplies										103	195	59	836	240	611	806	208	901	3,959	6,500	(2,541)	61%	3,959	4,875	(916)	81%
5284 - Program Food										858	1,079	453	1,123	808	781	947	1,012	963	8,024	12,000	(3,976)	67%	8,024	9,000	(976)	89%
5286 - Program Supplies										1,198	1,615	2,018	1,826	1,354	682	9,548	1,375	1,202	20,818	22,000	(1,182)	95%	20,818	16,500	4,318	126%
5287 - Safety Supplies										43	30	85	846			75	264	1,398	2,741	3,000	(259)	91%	2,741	2,250	491	122%
5289 - Site Supplies										0																

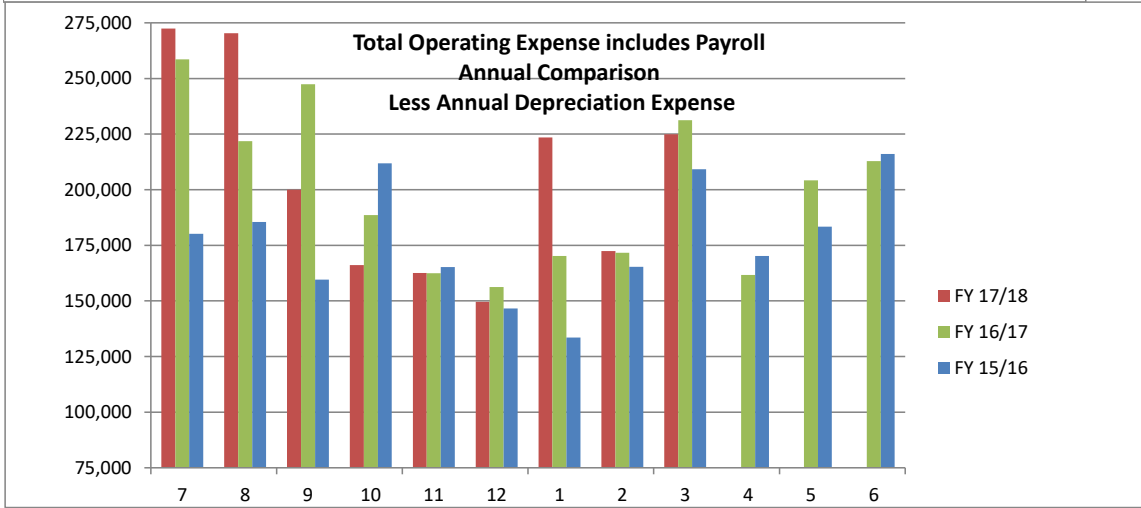
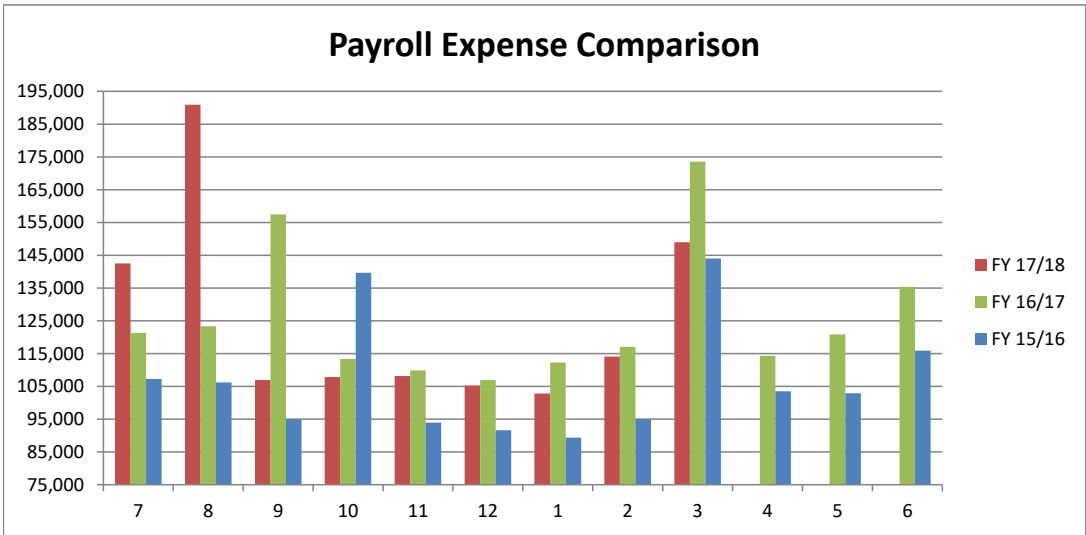
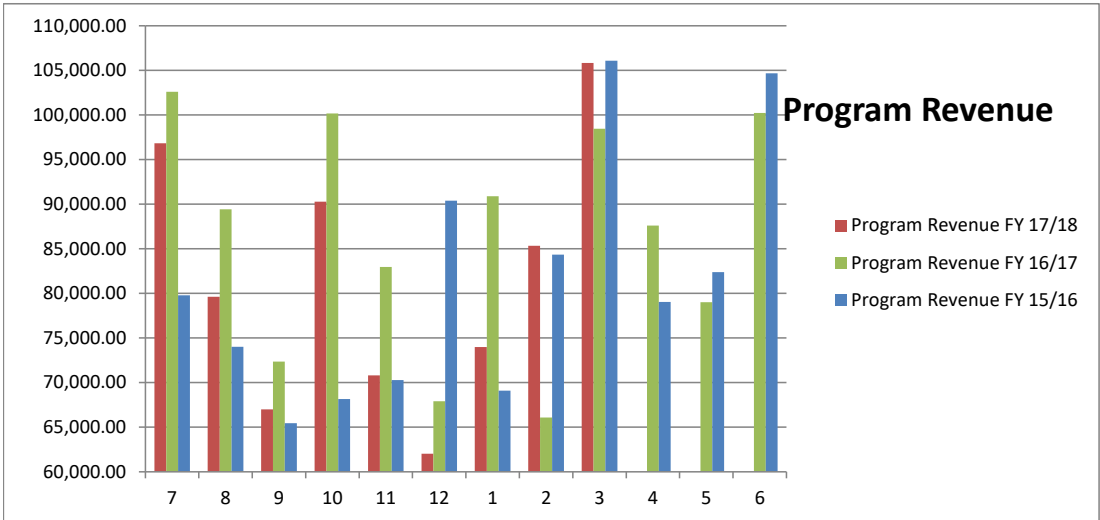




Feather River Recreation & Park District  
Income by month FLOOD ONLY  
July 2017 through March 2018

8:01 AM  
04/16/2018  
Accrual Basis

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	TOTAL
<b>Ordinary Income/Expense</b>										
<b>Expense</b>										
<b>5000 - Payroll Expenses</b>										
5010 - Wages & Salaries	1,359	0	0	0	0	0	0	0	0	1,359
5020 - Employer Taxes	102	0	0	0	0	0	0	0	0	102
5030 - Employee Benefits	342	0	0	0	0	0	0	0	0	342
5040 - Workers Comp	109	0	0	0	0	0	0	0	0	109
<b>Total 5000 - Payroll Expenses</b>	<u>1,912</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,912</u>
<b>Total Expense</b>	<u>1,912</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,912</u>
<b>Net Ordinary Income</b>	-1,912	0	0	0	0	0	0	0	0	-1,912
<b>Other Income/Expense</b>										
<b>Other Income</b>										
4501 - FEMA Riverbend Flooding Gra	28,433	25,670	46,192	43,937	0	0	0	0	0	144,232
4650 - Insurance Proceeds	2,496,270	0	0	0	0	552,500	47,500	0	0	3,096,270
<b>Total Other Income</b>	<u>2,524,703</u>	<u>25,670</u>	<u>46,192</u>	<u>43,937</u>	<u>0</u>	<u>552,500</u>	<u>47,500</u>	<u>0</u>	<u>0</u>	<u>3,240,502</u>
<b>Other Expense</b>										
5101 - Riverbend Flood Expenses	12,370	25,670	46,192	1,815	594	565	565	565	565	88,901
<b>Total Other Expense</b>	<u>12,370</u>	<u>25,670</u>	<u>46,192</u>	<u>1,815</u>	<u>594</u>	<u>565</u>	<u>565</u>	<u>565</u>	<u>565</u>	<u>88,901</u>
<b>Net Other Income</b>	<u>2,512,333</u>	<u>0</u>	<u>0</u>	<u>42,122</u>	<u>-594</u>	<u>551,935</u>	<u>46,935</u>	<u>-565</u>	<u>-565</u>	<u>3,151,601</u>
<b>Net Income</b>	<u>2,510,421</u>	<u>0</u>	<u>0</u>	<u>42,122</u>	<u>-594</u>	<u>551,935</u>	<u>46,935</u>	<u>-565</u>	<u>-565</u>	<u>3,149,689</u>



Feather River Recreation & Park District  
 Check Register

February through March 2018

Feb and Mar 2018. March finance meeting can

FEBRUARY AND MARCH CHECK REGISTER

12:42 PM

04/15/2018

Accrual Basis

1010 - Treasury Cash  
 1010.1 - Treasury Cash - General

Date	Num	Name	Memo	Credit
02/01/2018	81424	Aflac	JRF86 JAN18 PREMIUMS	1,032.80
02/01/2018	81425	Blue Shield of California	4004625 FEB18 PREMIUMS	5,510.71
02/01/2018	81426	Humana Insurance Co.	657103-001 FEB18 PREMIUMS	54.00
02/01/2018	81427	Premier Access	FEB18 PREMIUMS	637.66
02/01/2018	81428	Carter, Marcia	MONTHLY BOD STIPEND	200.00
02/01/2018	81429	Emberland, Gary	MONTHLY BOD STIPEND	200.00
02/01/2018	81430	Fowler, Scott Kent	MONTHLY BOD STIPEND	200.00
02/01/2018	81431	Noble, Don	MONTHLY BOD STIPEND	200.00
02/01/2018	81432	Smith, Victoria	MONTHLY BOD STIPEND	200.00
02/01/2018	81433	AT&T - Calnet	PHONE LINES ALARMS	78.22
02/01/2018	81434	Bankcard Center	STATEMENT 2122	226.99
02/01/2018	81435	Comcast	Acct# 8155 60 019 0233893	115.82
02/01/2018	81436	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	5,050.00
02/01/2018	81437	Bankcard Center	STATEMENT 4607	1,124.84
02/01/2018	81438	BCCA	BATHROOM PROJECT REIMBRUSE	1,694.09
02/01/2018	81439	Cintas	JANITORIAL SUPPLIES ACT CENTER	1,018.40
02/01/2018	81440	Comcast	Acct#8155600190189780 PHONE/INTERENT	344.87
02/01/2018	81441	Cresco Equipment Rentals	BOOM LIFT RENTAL	907.90
02/01/2018	81442	D & G Sports Inc.	EQUIPMENT SUPPLIES	223.07
02/01/2018	81443	Dan's Electrical Supply	REPAIR ELECTRIC	699.38
02/01/2018	81444	Del-Mar Rental & Landscape Supply	SCISSOR LIFT RENTAL	66.00
02/01/2018	81445	Ewing	IRRIGATION SUPPLIES	503.52
02/01/2018	81446	Fastenal	MISC PARTS/SUPPLIES	91.94
02/01/2018	81447	Lando, Tom	JAN18 INTERIM GM	5,000.00
02/01/2018	81448	Les Schwab Tires	TIRES 2008 DODGE RAM 1500	1,049.16
02/01/2018	81449	North Yuba Water District	2695 FBT WATER	27.25
02/01/2018	81450	Northstar Engineering	ELDERBERRY ANNUAL MONITORING	715.00
02/01/2018	81451	Oroville Power Equipment	REPAIR/REPLACE EQUIP	620.84
02/01/2018	81452	Pioneer Union Elementary School District	BERRY CREEK UTILITIES MOU	807.17
02/01/2018	81453	R & B Company	MISC PARTS/SUPPLIES	138.34
02/01/2018	81454	Recology Butte Colusa Counties	TRASH ALL SITES	1,478.73
02/01/2018	81455	Riebes Auto Parts	TRUCK REPAIR	85.57
02/01/2018	81456	Run Electric	ELECTRIC REPAIRS	3,100.00
02/01/2018	81457	Sac-Val Janitorial	JANITORIAL SUPPLIES PARKS	2,083.22
02/01/2018	81458	SCI Consulting Group	2017-18 BAD REPORT	7,250.00
02/01/2018	81459	SDRMA	ADD NEW F250 TRUCK/TOOLBOX TO POLICY	1,512.54
02/01/2018	81460	Sharp's Locksmithing	LOCKS, KEYS	989.24
02/01/2018	81461	Turner, Kylie	EXPENSE REIMBR:	100.00
02/01/2018	81462	Verizon Wireless	WIRELESS PHONES 842045253-00001	3.52
02/01/2018	81463	Victory Cheer Uniforms	CHEER UNIFORMS	7,338.78
02/01/2018	81464	Mazes Consulting	IT SUPPORT/SOFTWARE	998.69
02/01/2018	81465-81538	PAYROLL	PAYROLL ITEMS	39,307.21
02/01/2018	81539	Ramage, Apryl	GM CONTRACT	35,961.53
02/15/2018	81540	Aramark	MAINT. UNIFORMS	216.48
02/15/2018	81541	Avery's	OIL CHANGE	66.01
02/15/2018	81542	Bank of New York Mellon	JAN18-MAR18 UMPQUA LOANS	83,562.17
02/15/2018	81543	Bankcard Center	JAN18 STATEMENT	3,769.04
02/15/2018	81544	BCCA	BERRY CREEK BATHROOM PROJECT	961.56
02/15/2018	81545	Ben Toilet Rentals, Inc.	PORTABLE TOILET RIVERBEND	565.10
02/15/2018	81546	Better Deal Exchange	Acct#701960	678.03
02/15/2018	81547	Butte County Air Quality Mgmt. District	BURN PERMIT RIVERBEND PARK	45.00
02/15/2018	81548	Calif. Water Service	Acct 520857777 12/9/17-1/10/18	1,931.82
02/15/2018	81549	Carter Law Office	DEC/JAN LEGAL	10,862.45
02/15/2018	81550	Chico Truck and RV	2018 PJ DUMP TRAILER #171804	8,673.05
02/15/2018	81551	COMP	PRE EMPLOYMENT SCREEN	120.00
02/15/2018	81552	Dan's Electrical Supply	REPLACE LIGHT BULBS	268.13
02/15/2018	81553	Dawson Oil Company	62765 FUEL	1,183.80
02/15/2018	81554	Eagle Security Systems Inc.	FIRE ALARM INSPECTION	59.87
02/15/2018	81555	Ewing	IRRIGATION SUPPLIES	969.84
02/15/2018	81556	First Choice Services	DRINKING WATER JAN-JUN18	268.93
02/15/2018	81557	Ford Motor Credit Dept	LEASE 9423800 F250	887.55
02/15/2018	81558	Golden Bear Alarms	ALARM SECURITY	109.50
02/15/2018	81559	Hobbs Pest Solutions, Inc.	BIMONTHLY PEST CONTROL	75.00
02/15/2018	81560	Home Depot	HOME DEPOT STATEMENT	1,672.55
02/15/2018	81561	KCOE Isom	2016-17 FINAL AUDIT	1,550.00
02/15/2018	81562	Mazes Consulting	IT SUPPORT/SOFTWARE	2,009.67
02/15/2018	81563	P.G. & E.	PGE ALL LOCATIONS 12/21/17-1/21/18	5,277.92
02/15/2018	81564	Recology Butte Colusa Counties	TRASH ALL SITES	1,578.80
02/15/2018	81565	South Feather Water & Power	007771-000	62.92
02/15/2018	81566	Staples	JAN18 STAPLES 8608	398.83
02/15/2018	81567	Sterling HSA, Cobra Dept.	ANNUAL COBRA	550.00
02/15/2018	81568	Sunrise Environmental Scientific	JANITORIAL SUPPLIES	341.68
02/15/2018	81569	Tractor Supply Co.	JAN18 STATEMENT	182.31
02/15/2018	81570	TWSD	4-112.01 WATER NELSON	328.60
02/15/2018	81571	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	619.31
02/15/2018	81572	Wal-Mart Community	STATEMENT 1712	724.53
02/15/2018	81573	Danner, Eric	CELL PHONE REIMBR	30.00
02/15/2018	81574	Gorman, T.	CELL PHONE REIMBR	30.00
02/15/2018	81575	Gray, Jason	MONTHLY CELL REIMBR	30.00
02/15/2018	81576	Peltzer, Deborah	CELL PHONE REIMBR	30.00
02/15/2018	81577	Ramirez, Zenimar	MONTHLY CELL REIMBR	30.00
02/15/2018	81578	Sinor, Nina	CELL PHONE REIMBR	40.00
02/15/2018	81579	Valencia Estela	CELL REIMBR	40.00
02/15/2018	81580	Valencia Justin	CELL PHONE REIMBR	30.00
02/15/2018	81581	Vang, H.	CELL PHONE REIMBR	30.00
02/15/2018	81582	Vasquez, Sam.	CELL PHONE REIMBR	30.00
02/15/2018	81583	Reichel, Leo	DOJ REIMBR	68.00
02/15/2018	81584	Wilson, Bill	DOJ REIMBR	68.00
02/15/2018	81585	Ronnie Smith Enterprises	INSTRUCTOR FITNESS	2,161.58
02/15/2018	81586	AARP	AARP INSTRUCTOR	150.00
02/15/2018	81587-81587	PAYROLL	PAYROLL ITEMS	31,418.00
03/01/2018	81653	Aflac	JRF86 feb18 premiums	685.42
03/01/2018	81654	Premier Access	1000548827 MAR18 DENTAL	732.82
03/01/2018	81655	Blue Shield of California	4004625 MAR18 PREMIUMS	6,356.69
03/01/2018	81656	Carter, Marcia	MONTHLY STIPEND	200.00
03/01/2018	81657	Emberland, Gary	MONTHLY STIPEND	200.00
03/01/2018	81658	Fowler, Scott Kent	MONTHLY STIPEND	200.00
03/01/2018	81659	Noble, Don	MONTHLY STIPEND	200.00
03/01/2018	81660	Smith, Victoria	MONTHLY STIPEND	200.00
03/01/2018	81661	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	5,050.00
03/01/2018	81662	Aramark	MAINT. UNIFORMS	775.06

Appendix H7

FEBRUARY AND MARCH CHECK REGISTER

Date	Num	Name	Memo	Credit
03/01/2018	81663	AT&T - Calnet	PHONE LINES ALARMS	83.14
03/01/2018	81664	Bankcard Center	STATEMENT 2122	296.98
03/01/2018	81665	BCCA	BC BATHROOM PROJECT	1,448.26
03/01/2018	81666	Calif. Water Service	Acct 520857777 1/11/18-2/9/18	1,946.82
03/01/2018	81667	Cintas	JANITORIAL SUPPLIES	1,169.76
03/01/2018	81668	Comcast	INTERNET/PHONE SHOP/ACT	459.51
03/01/2018	81669	Cresco Equipment Rentals	FORKLIFT RENTAL	358.71
03/01/2018	81670	DiPietro & Assoc. Inc.	defibrillator annual service	213.73
03/01/2018	81671	Fastenal	MISC PARTS/SUPPLIES	122.89
03/01/2018	81672	Feather River Aire	A/C UNIT BIENNIAL SERVICE	2,376.00
03/01/2018	81673	Feather River Electric Motors	POOL MOTOR PUMP	1,158.25
03/01/2018	81674	FP Mailing Solutions	POSTAGE RENTAL	102.96
03/01/2018	81675	Les Schwab Tires	BATTERY FOR MOWER	54.99
03/01/2018	81676	Lincoln Equipment, Inc.	POOL CHEMICALS	1,850.51
03/01/2018	81677	Oroville Chamber of Commerce	ANNUAL MEMBERSHIP	150.00
03/01/2018	81678	Riebes Auto Parts	TRUCK REPAIR	20.58
03/01/2018	81679	SDRMA	TRAMPOLINE INS FEB18-JUN18	2,984.77
03/01/2018	81680	Sharp's Locksmithing	JANITOR KEYS	11.36
03/01/2018	81681	Surplus City	3 MONTH CONEX RENTAL	267.11
03/01/2018	81682	Work Training Center	2 OF 2 ANNUAL CONTRIBUTIONS	1,250.00
03/01/2018	81683-81755	PAYROLL	PAYROLL ITEMS	30,682.15
03/05/2018	81756	Lando, Tom	FEB18 INTERIM GM	5,000.00
03/15/2018	81757	Humana Insurance Co.	657103-001	54.00
03/15/2018	81758	Bankcard Center	STATEMENT 4607	2,446.33
03/15/2018	81759	Bankcard Center	STATEMENT 6280	233.03
03/15/2018	81760	Ben Toilet Rentals, Inc.	PORTABLE TOILET RIVERBEND	565.10
03/15/2018	81761	Butte County Sheriff's Office	RIVERBEND CLEAN UP WORKCREW	1,275.00
03/15/2018	81762	Carter Law Office	LEGAL SERVICES	8,102.48
03/15/2018	81763	City of Oroville	RIVERBEND SEWER	1,699.68
03/15/2018	81764	D & G Sports Inc.	CHALK/TAPE	475.81
03/15/2018	81765	Dawson Oil Company	FUEL	1,051.07
03/15/2018	81766	Ford Motor Credit Dept	LEASE 9423800 F250	887.55
03/15/2018	81767	Game Time, Inc.	PALERMO PARK 2 PLAYSTRUCTURE	52,943.88
03/15/2018	81768	Growing up Chico	SUMMER CAMP AD	39.00
03/15/2018	81769	Home Depot	HOME DEPOT STATEMENT	243.54
03/15/2018	81770	KCOE Isom	2016-17 FINAL AUDIT	528.34
03/15/2018	81771	P.G. & E.	PGE ALL LOCAITONS 1/22/18-2/20/18	5,890.17
03/15/2018	81772	Park Watch Report, LLC	PARK WATCH APP/WEBSITE	3,485.00
03/15/2018	81773	Recology Butte Colusa Counties	TRASH ALL SITES	1,863.67
03/15/2018	81774	South Feather Water & Power	007771-000	49.48
03/15/2018	81775	Steeles Roofing	PATCH ACT CENTER ROOF	6,160.00
03/15/2018	81776	TWSD	4-112.01 WATER NELSON	361.90
03/15/2018	81777	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	619.31
03/15/2018	81778	Wal-Mart Community	STATEMENT 1712	163.41
03/15/2018	81779	Zee Medical Services	RESTOCK SAFETY KITS	733.73
03/15/2018	81780	Celentano, Kaleigh	PROGRAM SUPPLIES	57.91
03/15/2018	81781	Danner, Eric	CELL PHONE REIMBR	30.00
03/15/2018	81782	Gorman, T.	CELL PHONE REIMBR	30.00
03/15/2018	81783	Gray, Jason	MONTHLY CELL REIMBR	30.00
03/15/2018	81784	Peltzer, Deborah	CELL PHONE REIMBR	30.00
03/15/2018	81785	Ramirez, Zerimar	CELL/MILEAGE/EXPENSE REIMBR	95.38
03/15/2018	81786	Sinor, Nina	CELL PHONE REIMBR	40.00
03/15/2018	81787	Thompson, Scott	CELL/EXPENSE REIMBR	102.00
03/15/2018	81788	Valencia Estela	CELL REIMBR	40.00
03/15/2018	81789	Valencia Justin	CELL PHONE REIMBR	30.00
03/15/2018	81790	Vang, H.	CELL PHONE REIMBR	30.00
03/15/2018	81791	Vasquez, Sam.	CELL PHONE REIMBR	30.00
03/15/2018	81792	Ronnie Smith Enterprises	INSTRUCTOR FITNESS	2,203.50
03/15/2018	81793	Bankcard Center	FEB18 STATEMENT	1,389.66
03/15/2018	81794-81860	PAYROLL	PAYROLL ITEMS	31,688.75
03/29/2018	81862	Bankcard Center	STATEMENT 2122	216.99
03/29/2018	81863	BCCA	BERRY CREEK BATHROOM	771.50
03/29/2018	81864	Cintas	JANITORIAL SUPPLIES ACT CENTER	1,845.89
03/29/2018	81865	Comcast	Acct#8155600190189780 PHONE/INTERENT	345.28
03/29/2018	81866	Dan's Electrical Supply	ELECTRIC REPAIRS	127.55
03/29/2018	81867	Fastenal	MISC PARTS/SUPPLIES	225.37
03/29/2018	81868	Huntington's Sportsman's Store	CLOTHING ALLOWANCE	392.54
03/29/2018	81869	Industrial Power Products	TOOLS, EQUIP REPAIR/REPLACE	490.70
03/29/2018	81870	Lando, Tom	MAR18 INTERIM GM	5,000.00
03/29/2018	81871	MJB Welding Supply	WELDING SUPPLIES	181.39
03/29/2018	81872	North Yuba Water District	2695 FBT WATER	27.25
03/29/2018	81873	Oroville Power Equipment	TOOLS, EQUIP REPAIR/REPLACE	245.25
03/29/2018	81874	Pritchard, Mindy	REFUND GYMNASTICS	150.00
03/29/2018	81875	Riebes Auto Parts	TRUCK REPAIR	328.81
03/29/2018	81876	Site Hatchery	WEBSITE HOSTING	260.00
03/29/2018	81877	Siles, Susan	REFUND PROGRAM	25.00
03/29/2018	81878	Thomas Hydraulic & Hardware	REPAIR BACKHOE RAM	1,324.17
03/29/2018	81879	Tim's Door Shop	DOOR REPAIR	791.67
03/29/2018	81880	Verizon Wireless	WIRELESS PHONES 842045253-00001	2.39
03/29/2018	81881	Sinor, Nina	MILEAGE SF JR GIANTS	160.50
03/28/2018	81882	VOID	void check 81882	0.00
03/29/2018	81883-81953, 955-956	PAYROLL	PAYROLL ITEMS	33,459.74
03/29/2018	81954	Mazes Consulting	IT SUPPORT	1,698.75
03/29/2018	81957	Harvest Accounting & Management Systems	QTRLY ACCOUNTING	828.75
Total 1010.1 - Treasury Cash - General				534,909.68
Total 1010 - Treasury Cash				534,909.68
<b>TOTAL</b>				<b>534,909.68</b>



## STAFF REPORT

**DATE: 4/24/2018**

**TO: BOARD OF DIRECTORS**

**FROM: SCOTT THOMPSON, PARK SUPERVISOR**

**RE: FENCE AND BEDROCK SKATEPARK – COST UPDATE**

### SUMMARY

Staff request the Board to increase the spending authority to an amount not-to-exceed \$7,500 in order to complete the solid barrier across the back of Bedrock Skatepark.

### BACKGROUND

The Board previously approved the expenditure of up to \$5,000 in order to complete this project at Purple Line Winery (PLW). As discussed at the April 10 Board meeting, based on input from the City, more work will be required than originally planned. The updated estimate is now approximately \$7,100.

### BUDGETARY IMPACT

PLW has asked the District to also provide minimal labor, primarily the demolition of the old fences, some minor grading and concrete work around the containers that are to be used as the barrier. As previously discussed, PLW intends to provide the cargo containers, any necessary permit fees and other costs. The request includes approximately \$400 in contingencies.

### RECOMMENDATION

Approve the expenditure of District funds and resources, at the Purple Line Winery and authorize the General Manager to spend up to \$7,500, as well as execute any and all necessary agreements with PLW (e.g. – right of entry, maintenance agreement), subject to review by District Counsel.

### ALTERNATIVE ACTIONS

None

### ATTACHMENTS

None



## **STAFF REPORT**

**DATE: 4/24/2018**

**TO: BOARD OF DIRECTORS**

**FROM: RANDY MURPHY, GENERAL MANAGER**

**RE: USE OF NELSON COMPLEX FOR THE LOCAL INDEPENDENCE DAY CELEBRATION**

### **SUMMARY**

Staff request for the Board to authorize the General Manager to utilize District resources to assist in the planning and preparation of the local Independence Day celebration and to waive all fees related to the use of the Nelson Complex for the event.

### **BACKGROUND**

Staff recently met with a group of the stakeholders associated with the annual Independence Day celebration. While it is not yet a certainty that the event will happen again this year, there is a high likelihood that it will. Consequently, staff is looking for direction from the Board about the District's level of involvement.

### **BUDGETARY IMPACT**

Some staff costs for field prep and event coordination

### **RECOMMENDATION**

Authorize the General Manager to utilize District resources to assist in the planning and preparation of the local Independence Day celebration and to waive all fees related to the use of the Nelson Complex for the event.

### **ALTERNATIVE ACTIONS**

None

### **ATTACHMENTS**

Resolution 1383-18



**RESOLUTION NO. 1383-18**

**A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD  
AUTHORIZING THE GENERAL MANAGER TO UTILIZE DISTRICT RESOURCES AND WAIVE FEES  
RELATED TO THE USE OF THE NELSON COMPLEX DURING THE 2018 OROVILLE  
INDEPENDENCE DAY CELEBRATION**

**WHEREAS**, the residents of the Greater Oroville Area enjoy the annual celebration of our Nation's Independence held at or near the Oroville Dam; and

**WHEREAS**, the event was moved from Lake Oroville to the North Forebay in 2017; and

**WHEREAS**, the Nelson Complex was used for event parking and viewing of the fireworks display by the general public in 2017; and

**WHEREAS**, several local and state Agencies cooperate in the planning and preparation of this event; and

**WHEREAS**, this event would not be possible if not for the willing cooperation and coordination of these Agencies; and

**WHEREAS**, these Agencies agree that the event would not be as successful without the use of the Nelson Complex.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of the Feather River Recreation and Park District hereby authorizes the General Manager to utilize District resources to assist in the planning and preparation of, as well as the participation in, the local Independence Day celebration and to waive all fees related to the use of the Nelson Complex for the event.



**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 24th day of April 2018 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Victoria Smith, Chairperson

\_\_\_\_\_  
Randy Murphy, General Manager





## STAFF REPORT

**DATE: 4/24/2018**

**TO: BOARD OF DIRECTORS**

**FROM: RANDY MURPHY, GENERAL MANAGER**

**RE: RIVER ACCESS DURING RIVERBEND PARK CLOSURE**

### SUMMARY

Staff request for Board to authorize the General Manager the discretion to allow professional fishing guides to utilize the boat launch at Riverbend Park during the closure.

### BACKGROUND

As you are probably aware, the 2017 Spillway Event deleteriously affected the fishing season last year due to the extensive damage to and subsequent closure of Riverbend Park. Now that the restoration has begun, the Park must again be closed during a critical time of the fishing season. Staff has received three requests (so far) by professional guides requesting access to the boat launch in order to provide services to their clients. Staff has discussed this matter with Melton Design Group and Franklin Construction, neither of whom has any concern with allowing a limited number of guides to access the river.

### BUDGETARY IMPACT

Minimal staff time to coordinate boat launch and retrieval.

### RECOMMENDATION

Authorize the General Manager the discretion to allow Riverbend launch access to a limited number of professional guides with specific time parameters for put in and take out during the Park closure. Further, to allow the GM to exercise discretion to disallow uncooperative guides' access to the launch facilities.

### ALTERNATIVE ACTIONS

None

### ATTACHMENTS

None

Appendix K



## STAFF REPORT

**DATE: 4/24/2018**

**TO: BOARD OF DIRECTORS**

**FROM: SCOTT THOMPSON, PARK SUPERVISOR**

**RE: MOWER PURCHASE**

### SUMMARY

Staff requests the Board to authorize the General Manager to purchase a mower in an amount not-to-exceed \$25,000.

### BACKGROUND

The maintenance department needs a new zero-turn mower to continue to properly maintain the fields and grass areas of the parks. The large John Deere tractor cannot be repaired any longer and needs to be included for sale in a surplus auction, as well as the smaller of the Husqvarna mowers that also cannot be repaired any longer. Once those two mowers are gone, we will be left with three mowers total, all of which have a cutting deck that is 72" or under. If we were to lose a mower during the week and be down to two mowers only, we would be dangerously close to not being able to cut the grass in the parks quickly enough, and we would put a lot more wear on the operational mowers which will contribute to more maintenance.

Staff reviewed several options and determined that the best choice is the Hustler brand Super 104" mower. This brand is the one that rental companies like Rental Guys in Chico use as their rental mowers because of how tough they are. Since we run our mowers here so many hours per week that any amount of time we can save on maintenance will be directly represented in how much grass we can cut during the week.

This item was presented to the Finance Committee on April 19<sup>th</sup> and agreed to support the purchase of this equipment.

### BUDGETARY IMPACT

The Super 104" mower also has one of the largest decks available on a zero-turn mower, which allow it to cut up to 9.24 acres per hour. Currently we are cutting about 5.75 acres per hour on all of our mowers during a full week. If we were to replace just one of our mowers with the Super 104", we could save up to 15 hours per week of cutting time. That would save us almost

Appendix L



two full days of a maintenance technician that could be used to do other things to beautify the parks rather than just cutting grass. The proposed cost of just under \$25,000 will be paid from equipment reserves and some of those funds will be replaced when the old equipment is sold at auction.

**RECOMMENDATION**

Authorize the General Manager to purchase a mower in an amount not-to-exceed \$25,000 and to execute all documents related to said purchase.

**ALTERNATIVE ACTIONS**

None

**ATTACHMENTS**

None



**RESOLUTION 1381-18**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE DISTRICT GENERAL MANAGER AND ALL BOARD MEMBERS TO SIGN ANY AND ALL DISTRICT CHECKS, ACH TRANSFERS, AND CHECK REGISTERS.**

**WHEREAS,** The District has hired Randolph P. Murphy to serve as General Manager,

**WHEREAS,** Victoria Smith, Gary Emberland, Scott Kent Fowler, and Marcia Carter are all members of the Board of Directors of the Feather River Recreation and Park District,

**THEREFORE, BE IT FURTHER RESOLVED** that the Board of Directors of the Feather River Recreation and Park District hereby adopts Resolution 1380-18 authorizing the following individuals to sign any and all checks, ACH transfers, and check registers (two signatures required):

1. Randolph P. Murphy, General Manager
2. Victoria Smith, Chairperson
3. Gary Emberland, Vice Chairperson
4. Scott Kent Fowler, Director
5. Marcia Carter, Director

**PASSED AND ADOPTED,** at a regular board meeting of the Board of Directors of the Feather River Recreation and Park District on the 24th day of April 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Victoria Smith, Chairperson

Attest:

---

Randy Murphy, General Manager

Appendix M



## STAFF REPORT

**DATE: 4/24/2018**

**TO: BOARD OF DIRECTORS**

**FROM: RANDY MURPHY, GENERAL MANAGER**

**RE: RENEWAL OF AGREEMENT WITH YUBA FEATHER HISTORICAL ASSOCIATION**

### SUMMARY

Staff request to extend the agreement to allow the Yuba Feather Historical Association use of District property.

### BACKGROUND

The current agreement expires on June 1, 2018. The latest annual report is included as an attachment.

### BUDGETARY IMPACT

None

### RECOMMENDATION

Authorize the Chair to sign the contract extension.

### ALTERNATIVE ACTIONS

None

### ATTACHMENTS

Draft of the lease amendment

YFHA Annual Report

**AMENDMENT TO LEASE AGREEMENT**

This Amendment to Lease Agreement by and between Yuba Feather Historical Association (YFHA) and Feather River Recreation and Park District (FRRPD) amends the Lease Agreement between the parties dated June 1, 2009, as previously amended, as follows:

Paragraph 1 continues to be amended to extend the term of the lease to five (5) years. Therefore, this renewal of the Lease as of June 1, 2018, will be to June 1, 2023.

**IN WITNESS THEREOF**, the parties hereto have caused this Amendment to Lease Agreement to be executed by the respective officers duly authorized hereto, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**YUBA FEATHER HISTORICAL ASSOCIATION**

**FEATHER RIVER RECREATION AND PARK DISTRICT**

\_\_\_\_\_  
President Date

\_\_\_\_\_  
Board Chair Date

\_\_\_\_\_  
Secretary Date

\_\_\_\_\_  
Board Secretary Date

# Yuba Feather Museum – Annual Report 2016-2017

## October 2017

### **EVENTS:**

#### **Museum Opening:**

Road signs (4) turned to *OPEN* & arrow signs checked; new signage within the grounds & at entrance gates; new seasonal days/hours sign at front ramp; tables & chairs & umbrellas set up; porches & boardwalks cleaned; sound systems set up; canopies at Mercantile & Pantry put up; tarps taken down at barn & off of stamp mill & Model-T shed; all buildings in Old Town & Hotel Lobby cleaned & refurbished. Restrooms cleaned & stocked. Pantry cleaned & stocked; Main building cleaned, exhaust fans uncovered & tested; light bulbs replaced. Research Room shelves tidied. VCR & DVD monitor checked. New pages put in the Guest Register book. Annual information flyers printed & posted throughout the communities; newspaper articles presented for publication. Water turned on for Old Town; faucets etc checked for leaks.

#### **Docent Orientation:**

Three training sessions with oral presentations of sections of the main building & of Old Town. Docent binder pages updated; spare binders updated. 2017 Docents/Players list updated.

##### **1. Preview Party:**

- a. Set up tables & chairs, decorations, food service; take down & clean up.

#### **Opening Day & Chili Cook-Off:**

Set up tables, canopies, sound system(s); Pantry preparations; Bake Sale set up; organize judges & awards for Chili Cook-Off; organize flag raising & entertainment; make preparations for Gold Country Flywheelers to set up in the park; take down & clean up grounds; haul garbage.

#### **July General Membership Meeting & BBQ:**

Set up tables & chairs, food service, 40<sup>th</sup> anniversary displays & honors; take down & clean up.

#### **Forbestown Daze:**

Organize flag raising & entertainment; Pantry & food service set up; Bake Sale set up; arrangements made for Butte Co. Sheriff Honea to attend & swear in the new Sheriff of Gold Trader Flat; monitor museum's parking lot; clean Pantry; clean up grounds & haul garbage.

#### **Ice Cream Socials:**

Obtain ice cream & condiments & organize extra helpers; *ICE CREAM SOCIAL* sign put up & taken down for each event. Pantry cleaned, grounds cleaned; haul garbage.

#### **Museum Closing:**

The museum was not opened on closing day due to the fire. Canvas canopies taken down (mercantile & pantry); Post Office flagpole & Homestead porch equipment stored; School House porch items moved inside; bathtub items taken down & stored; garbage cans cleaned (ready for use for Hometown Christmas); garbage tote cleaned (garbage service stopped for the winter months);

Hector's cabin windows covered; tarps put up at the barn, the Model T shed & the stamp mill; road signs (4) turned to *CLOSED*; MP-3 players & speakers bagged & labeled & stored in the office; umbrellas stored; Pantry cleaned, freezer cleaned & turned off.

### **Hometown Christmas:**

Artifacts & furnishings in buildings put away: Post Office, Barber Shop, Millinery, Saloon, Homestead, Sheriff's Office, Wells Fargo; lights strung, lanterns hung, sound system(s) readied; flyers & posters put up throughout the communities; postcards printed, addressed & mailed; Pantry cleaned & supplied; take down & clean up; garbage cans cleaned, garbage hauled; tables & chairs stored on boardwalks for the winter; shut off water in old town and drained lines, winterized bathrooms.

### **Mother's Day Bake Sale:**

Organize volunteer workers & call members for baked goods donations; set up, close down/clean up; sell excess bake goods the next day at the Hill Top Breakfast.

### **EXHIBITS:**

**Old Towns:** updated & cleaned; photos & captions reprinted & mounted as needed; light bulbs replaced as needed.

All exhibits inside the main building were cleaned with new photos & captions reprinted & mounted as needed.

### **PROJECTS & MAINTENANCE:**

- **Severe roof leaks of main building, repairs were attempted several times.**
- **Parking lot needs pot holes filled, leveled, and new gravel spread and compacted.**
- **Repairs to north office wall and South Pantry wall, including a French Drain, are required to stop the water seepage.**
- Mining Display (Old Town) tidied and organized
- Bathrooms (Old Town) cleaned & stocked (on-going).
- General year-round maintenance & cleaning of all buildings & grounds.
- Pantry cleaned, tidied, stocked (on-going).
- New artifacts recorded, organized & stored.
- Paint touch-up throughout museum.
- Bathtub cleaned & prepped.
- Raked up pine needles. Needles hauled away by The Purple Pig Blueberry Farm for mulch.
- Burned tree limbs, lumber scraps & miscellaneous debris.
- Rain gutters cleaned (many times).
- Roofs cleaned (many times).
- Trim all shrubbery; limb & trim trees & shrubs in parking lot.
- Inspect & oil all locks in Old Town & gates.
- Upstairs computer moved to the office for the winter.
- Water lines for the mercantile mister & pantry mister checked for the summer season.



- Several Old Town signs repaired/repainted.
- Mercantile roof leak (over doorway) was repaired again.
- Shed for the water wagon (by the barn) was completed.
- Annual work day (April 2017)
- Structural repairs to Millinery façade.
- Millinery windows re-puttied/painted

## **ARCHIVES & ARTIFACTS:**

- Artifacts & photographs logged in; records updated (ongoing project).
- Newspaper clippings sorted (by area), organized, put into binders (ongoing project).
- Photograph card files updated, with thumbprints (ongoing project).
- Family Group Sheets index updated & printed (ongoing project).
- *GMR* index updated & printed (ongoing project).
- Photograph index updated & printed (ongoing project).
- Cemeteries index updated & printed (ongoing project).
- Miscellaneous photos identified, labeled, scanned, stored (ongoing project).
- Family binders, in Research corner, are being scanned into the database (ongoing project).
- Genealogy research on families including (but not limited to): Brown, Riant, Lemmon, Buckelew, Bartholomew, Chitenden, Lett, Robinson, Eddy, Lassly, Knox, and Keith; sorting, labeling, putting in binders and Roots Magic database (ongoing project).
- Maps (towns, mines, cemeteries, roads etc) sorted, labeled, put into the blueprint/draft filing cabinet.
- Photo displays (oversized) put into the blueprint/draft filing cabinet.
- Inventory of Barber Shop, Millinery, Post Office, and Quilt room Completed.

## **ADMINISTRATION:**

- Fire extinguishers checked.
- Docent records updated.
- Docent calendar & schedule updated.
- Quarterly General Membership Meeting(s) reports.
- Annual report for October meeting: research, compile, print.
- Annual report to FRRPD, submitted annually in January; copy filed.
- Updated report to FRRPD, presented to that Board in March 2017; copy filed.
- Ongoing communication with researchers, genealogists, museums.
- Annual (2018) calendar production: research, compile, design, print.
- Annual museum flyer updated with dates of seasonal events.
- Scan of association photos for publicity.
- Traveling Box updated; YFHA represented at Pioneer Days in Smartsville.
- Planning & preparation for work days, projects, field trips & events.
- Acquired
- “Roots Magic” database to digitize Family group sheets, completed through the “Hs”.
- Miscellaneous correspondence (letters, thank you notes, etc) done as needed.

**The museum was in use more than 100 times in 2016-2017. Events and usage include:**

- Hometown Christmas
- Special Work Day, YFHA members & churches
- Docent Orientation (3)
- Opening Day Preview Party
- Opening Day
- July Membership meeting & BBQ
- Forbestown Daze
- YFHA Board & committee meetings (monthly)
- Regular work days (Mondays)
- Special Tours: clubs, schools, families
- Genealogists
- Ice Cream Socials
- Summer season (28 days)

**More than 1588 volunteer hours and 174 docent days were donated during the past year, serving over 1048 visitors from 10 states (other than California) as well as from Mexico.**

Thanks to each of you who took part in the activities during this past year and supported the museum with your time, talent, donations and good wishes. Your efforts to preserve the history of our region and to welcome all people is a terrific accomplishment. We appreciate you and look forward to continuing working together in the years ahead.

Respectfully submitted,

Michael Kehoe  
Museum Director



## STAFF REPORT

**DATE: 4/24/2018**

**TO: BOARD OF DIRECTORS**

**FROM: RANDY MURPHY, GENERAL MANAGER**

**RE: RECREATION SUPERVISOR JOB DESCRIPTION**

### SUMMARY

Director Carter has requested the Board to discuss, clarify, make any necessary changes, and take action on the Organizational Chart.

### BACKGROUND

The Board provided direction at the last meeting to maintain the status quo regarding the District's Organization Chart (Org Chart). Staff understood the Board's direction to be specific to the reporting relationships depicted thereon, and, since, neither the job titles nor their descriptions were included in the discussion (other than to clarify that the absence of Gymnastics Director and the inclusion of Recreation Supervisor 1 referred to the same position), that the title of Recreation Supervisor 1 would remain in use. However, Director Carter understood that the title would revert back to Gymnastics Director, even though the Board had authorized the change on February 22nd (see attached).

Staff would respectfully remind the Board that proper observance of the role of the Board is to set policy and for the General Manager to enact whatever policy the Board sets, as long as it is legal and ethical. Since the establishment of job titles and descriptions of various positions within the organization is clearly within the realm of personnel management, and thus an operational issue, any changes to them would fall under the role of the General Manager.

### BUDGETARY IMPACT

None

### RECOMMENDATION

Provide direction to staff regarding the Organization Chart.

Appendix 1a



## ALTERNATIVE ACTIONS

None

## ATTACHMENTS

Draft minutes of Special meeting held on Feb 22, 2018

Email from Director Carter to GM Murphy requesting this discussion

Org Chart as presented at the April 10<sup>th</sup> meeting

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
February 22, 2018

*Location: FRRPD Conference Room*

**DRAFT MINUTES:** Closed Session 10:30am/Open Session Immediately Following

*Chairperson Smith recorded the public portion of the meeting.*

**The meeting was called to order at 10:30am.**

**IN ATTENDANCE:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Absent</u> (Recused)
Director Don Noble	<u>Present</u>

**PUBLIC COMMENT:**

A member of the public was going to ask the Board for money for the Tennis Courts for poles and lights, but decided not to after things discussed in the Finance Committee Meeting became public. He stated that he would be “holding the Board’s feet to the fire” in regards to this now public information. He wonders what has been done and what is going to be done.

Interim General Manager Lando indicated that the information was not a big surprise, to which the member of the public conceded that it might not be news to the Board, but that it was news to the public. Interim General Manager Lando stated that Tasha points out at every meeting that the District’s expenditures are dictated by what you make. He says that the expenditures will probably need to have a close examination done.

Another member of the public wanted to express her concern that the District was losing money on programs that aren’t viable programs that are helping to pay for the building.

A member of the public clarifies that things are tight enough to look into receivership if we don’t figure out a way to pull things together better. She reminded the Board and public that we are down \$800K from where we were this time last year. This was a forewarning.

A member of the public wanted to know if we were a part of one of the lawsuits to recoup some of the damages. Interim General Manager relayed that we were not. Director Noble explained that the lawsuit by Mike Ramsay includes other entities and we are one of them. FRRPD

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

attorney Jeff Carter clarified that Butte County was one of the agencies and would include public agencies. The member of the public urged the District to sign on with one of the lawsuits, formally. Director Noble stated that the District has incurred losses above and beyond what has been done at Riverbend Park. Interim General Manager Lando stated we would be submitting that to the District Attorney. Director Fowler suggested we communicate with Mike Ramsey.

**The meeting was adjourned to Closed Session.**

- A. Pursuant to Government Codes Section 54957, Public Employee Discipline/Dismissal/Release. Information only, no action to be taken by the Board
- B. Pursuant to Government Code Section 54957, Public Employment – Interim General Manager

**The Open session was reconvened at 11:35am.**

**The following announcements were made out of the closed session:**

- As to Item A, We heard from our attorney and there was no action taken.
- As to Item B, an agreement was reached with the Interim General Manager.

**ACTION ITEMS**

**1. Authorize staff to create and fill new job description Recreation Supervisor I**

The Board discussed the details of the new job description of Recreation Supervisor 1. This position would need gymnastics experience, but would increase other recreation revenues. Director Noble thinks it is a great idea. Interim General Manager Lando suggested that the position would report directly to Nina. A member of the public wanted clarification that the person in the new job description would need gymnastics experience. Interim General Manager Lando assured her that even though it is an open position, FRRPD would be hiring the most qualified person for the job. The new position pay would be less than the currently outdated position.

**Director Noble made a motion to authorize staff to create the new job description of Recreation Supervisor 1 position.**

**Vice-Chairman Emberland seconded the motion.**

**The motion was approved by the Board with a vote of 4-0-1.**

**2. Increase General Manager pay-scale range \$60k-\$85k/annually**

There was discussion made regarding the increase to the pay-scale of the General Manager. Interim General Manager Lando stated that FRRPD was not getting any applications and we need to indicate we are willing to pay at the middle or upper range. Director Noble questioned how the pay-scale was posted. Business Manager Peltzer clarified that it was posted as starting at \$60K and that on the CPRS site it was posted with the approved range of \$60K-\$75K. Director Noble questioned whether we are publicizing the position far enough out. It was determined that we were and it was strongly suggested that it be publicized more. Business Manager Peltzer reminded the Board that the last time the pay-scale was approved, the minimum wage was at \$9/hr.

Mission Statement

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

Chairperson Smith stated that we can only afford to pay what we can afford to pay. Director Fowler advised that the position was market-driven and they won't come work for less when they can get more elsewhere. Interim General Manager Lando stated that he would like the range to be acceptable and that we were willing to pay mid-range. It was stated that there would be probation period and that the position was a Full-time exempt position.

**Director Fowler made the motion to increase the General Manager pay-scale as advertised between \$60-\$85K/annually.**

**Vice-Chairperson Emberland seconded the motion.**

**The motion was approved by the Board with a vote of 4-0-1.**

#### **UNFINISHED BUSINESS**

Director Noble gave kudos to Director Fowler for his efforts with the Park Watch Program. This is our best chance to reclaim our parks.

There was discussion about when the audit would be released.

A member of the public would like to give kudos to Apryl Ramage for her efforts in locking the bathrooms at Bedrock Tennis Courts.

#### **BOARD ITEMS FOR NEXT AGENDA**

Loran Gill would like an update made on the Berry Creek Bathroom project.

**Chairperson Smith adjourned the meeting at 11:49am.**

#### Mission Statement

"We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community."

## Randy Murphy

---

**From:** Marcia  
**Sent:** Friday, April 13, 2018 4:38 PM  
**To:** Vicki  
**Cc:** Randy Murphy

I am requesting that the Gymnasts Director position and the added Recreation Supervisor Gymnastics 1 position be put on the agenda at Regular Board meeting Apryl 24 th. For discussion and action.

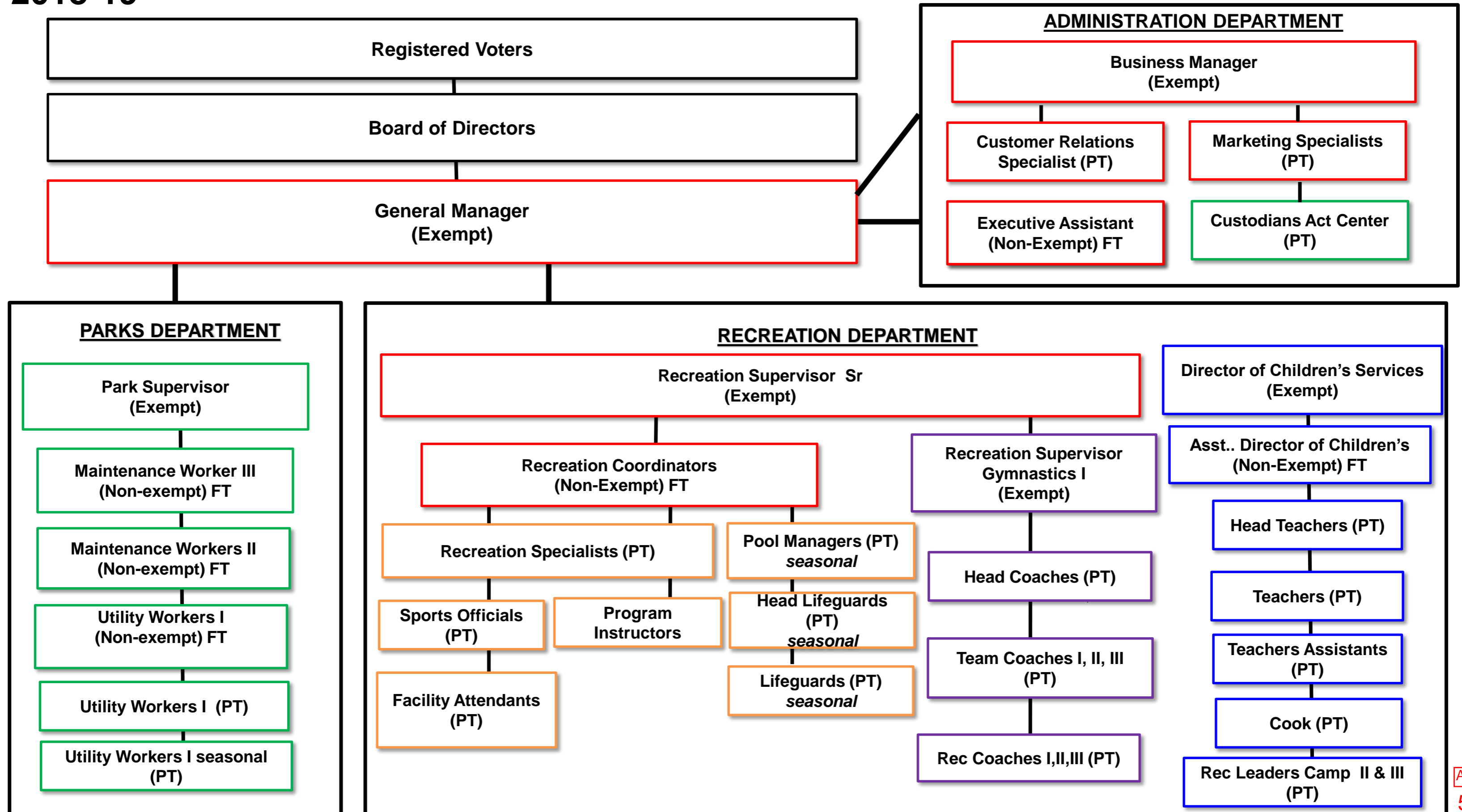
They are two completely different job descriptions. My understanding of the Recreation Supervisor 1 position as presented to the Board was someone to assist Nina in all programs with a understanding of Gymnastics. Not the Gymnast Director.

Thank you  
Marcia



FY 2018-19

# Feather River Recreation & Park District Organizational Structure





## STAFF REPORT

**DATE: 4/24/2018**

**TO: BOARD OF DIRECTORS**

**FROM: RANDY MURPHY, GENERAL MANAGER**

**RE: POLICY DIRECTION REGARDING THE MISUSE OF DISTRICT FACILITIES**

### SUMMARY

Staff requests the Board to provide direction regarding the establishment of a policy that would encourage better compliance with terms of use of District facilities.

### BACKGROUND

Discussion at a recent Board meeting about the poor condition in which some District facilities are left after an event has prompted staff to investigate ways to encourage compliance with and/or modifications of the District's terms of use. Another more recent example is that the lights and scoreboard remained on all night after the team(s) that used the Nelson facility left them on, this in spite of numerous previous attempts by staff to correct the situation.

Some ideas to consider include: to disallow fee waivers for future events, to assess a financial penalty, and/or to disallow future use of habitual violators.

### BUDGETARY IMPACT

None

### RECOMMENDATION

Direct staff to return to the Board with a policy to address the misuse of District facilities.

### ALTERNATIVE ACTIONS

None

### ATTACHMENTS

None