

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING
Regular Board Meeting
October 16, 2018

Location: FRRPD Conference Room

AGENDA

Closed session 5:00PM/ Open Session 5:30PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER

Time: _____

2. ROLL CALL

Director Marcia Carter _____
Director Scott Kent Fowler _____
Director Steven Rocchi _____
Vice Chairperson Emberland _____
Chairperson Victoria Smith _____

3. PLEDGE OF ALLEGIANCE

4. ADJOURNMENT TO CLOSED SESSION

A. Pursuant to Government Code Section 54957(b), the Board will meet to consider the evaluation of performance related to the following position: General Manager

5. ANNOUNCEMENTS FROM CLOSED SESSION

6. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes, and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS

A. Thank you to the following for their donations and hard work at our Annual Feather River Clean Up: The Feather Falls Lodge, Dave’s Party Rental, Llano Seco, Franz Bakery, River’s Hot Dogs, Supervisor Bill Connelly, Lundberg Farms, Oroville Chamber of Commerce, Northwest Lineman College, Houser’s Music, Tong Fong Low, Starbucks, Mountain Mike’s, Brushstrokes, Hair Chix, Recology, Native Sons of the Golden West, the Great Sierra River Cleanup, Butte County Sheriff’s Office & Probation, Sims Tree Health Specialists, Master Gardeners, River Partners, Forebay Aquatics Center, Oroville Botanical Gardens & Education Center, and all of our volunteers.

B. Introduction of new recreation staff.

8. NON-ACTION ITEMS

A. Presentation by American Lung Association (Appendix A)

B. Financials – Committee update (Appendix B)

9. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

A. Review and approve August 28, 2018 Regular Board Meeting minutes. (Appendix C)

B. Review and approve September 13, 2018 Special Board Meeting minutes. (Appendix D)

C. Review and approve September 19, 2018 Regular Board Meeting minutes. (Appendix E)

VOTE

Director Marcia Carter	_____
Director Scott Kent Fowler	_____
Director Steven Rocchi	_____
Vice Chairperson Emberland	_____
Chairperson Victoria Smith	_____

10. ITEMS PULLED FROM THE CONSENT AGENDA

11. ACTION ITEMS (Require vote)

1. Approve General Manager to negotiate and execute new MOU with BCSO for Fire Prevention Services. (Appendix F)

Requested Action: Give direction to staff

VOTE

Director Marcia Carter	_____
Director Scott Kent Fowler	_____
Director Steven Rocchi	_____
Vice Chairperson Emberland	_____
Chairperson Victoria Smith	_____

2. Approve General Manager to negotiate and execute new contract with OGBC. (Appendix G)

Requested Action: Give direction to staff

VOTE

Director Marcia Carter	_____
Director Scott Kent Fowler	_____
Director Steven Rocchi	_____
Vice Chairperson Emberland	_____
Chairperson Victoria Smith	_____

3. Approve General Manager to negotiate and execute new contract with All Things Cleaning for janitorial services at District Parks. (Appendix H)

Requested Action: Give direction to staff

VOTE

Director Marcia Carter	_____
Director Scott Kent Fowler	_____
Director Steven Rocchi	_____
Vice Chairperson Emberland	_____
Chairperson Victoria Smith	_____

4. Review and approve Riverbend change order requests. (Appendix I)

Requested Action: Approve change order requests

VOTE

Director Marcia Carter	_____
Director Scott Kent Fowler	_____
Director Steven Rocchi	_____
Vice Chairperson Emberland	_____
Chairperson Victoria Smith	_____

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix J

will be provided at meeting)

The following committees met: Finance

13. CORRESPONDENCE

14. UNFINISHED BUSINESS

15. BOARD ITEMS FOR NEXT AGENDA

16. ADJOURNMENT

Time: _____

***Can you spare one minute per month to make your local Park District better?
Please register at www.flashvote.com/frpd to let your voice be heard.***

**STAFF REPORT**

DATE: OCTOBER 16, 2018

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: PRESENTATION BY AMERICAN LUNG ASSOCIATION

SUMMARY

Presentation by a representative of the American Lung Association (ALA).

BACKGROUND

Staff has recently been approached by a representative of the ALA about exploring ways to restrict smoking in District parks.

BUDGETARY IMPACT

Unknown at this time.

RECOMMENDATION

Listen to presentation.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Presentation slides.

† AMERICAN LUNG ASSOCIATION.

Smoke-Free Parks

Enhancing a Healthier Community

AN ENVIRONMENT YOU MAY REMEMBER

† AMERICAN LUNG ASSOCIATION.

LET'S ADD SMOKE-FREE PARKS TO THE LIST

SMOKE-FREE AREAS CAN DETER SMOKING

- Reduced youth smoking
- Reduced tobacco consumption
- Increased quit rates


•The 2014 Surgeon General's Report, The Health Consequences of Smoking—50 Years of Progress, found that smoke-free laws can reduce smoking, noting that, "The primary purpose of laws and policies on secondhand smoke is to protect nonsmokers from exposure to secondhand smoke. However, a growing body of evidence suggests that these policies have the additional benefit of lowering smoking rates among youth and young adults. There are several pathways for this effect including lower visibility of role models who smoke, fewer opportunities to smoke alone or with others, and diminished social acceptability and social advantage for smoking."

† AMERICAN LUNG ASSOCIATION.

SUPPORT SMOKE-FREE PARKS

A Smoke-free Park policy will support a healthy community

1. They change individual and community norms
2. Encourage healthy behavior




AMERICAN LUNG ASSOCIATION.

SMOKE-FREE PARKS

BENEFITS

- A place for the community to get fresh air, exercise, and play with their family
 - Studies find levels of secondhand smoke in outdoor areas can be equal to amounts inside where smoking is allowed
- Cleaner parks- over 3,000 butts were picked up in a day.
 - Cigarette filters are made of plastic and don't biodegrade
 - They also pollute waterways



AMERICAN LUNG ASSOCIATION.

YOUTH PARTNERSHIPS



STONE WALL ALLIANCE CENTER



AMERICAN LUNG ASSOCIATION.

BUTT LITTER CLEANUPS

SEVEN PARKS

- Riverbend
- Martin Luther King Jr.
- Playtown USA
- Bedrock Skate
- Nolan Baseball Complex
- Nelson Softball Complex
- Palermo

3723 Cigarette Butts
80 other Tobacco Products



† AMERICAN LUNG ASSOCIATION.

PUBLIC OPINION SURVEYS

SURVEYS IN THE PARKS

The survey contained 18 questions that addressed topics that included:

- frequency of park usage
- the perceived dangers of secondhand smoke
- experiences with drifting smoke
- the environmental impact of tobacco-related litter
- support of a policy to ban smoking in parks
- enforcing a smoke-free policy
- tobacco use status
- demographic information

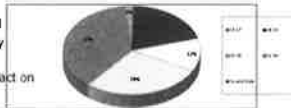


† AMERICAN LUNG ASSOCIATION.

PUBLIC OPINION SURVEY

RESULTS

- 89 completed surveys
- 35% of participants were tobacco users
- 83% said Secondhand smoke was harmful
- 70% said they were personally bothered by secondhand smoke
- 91% said tobacco litter has a negative impact on the environment
- 80% said they would support a policy to ban smoking in all parks in Oroville



† AMERICAN LUNG ASSOCIATION.

OROVILLE COMMUNITY EVENTS

GATHERING COMMUNITY SUPPORT

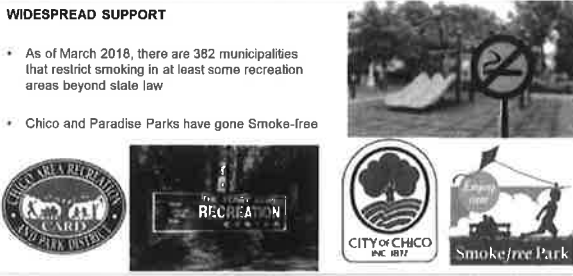
197 community endorsements collected!



AMERICAN LUNG ASSOCIATION.

WIDESPREAD SUPPORT

- As of March 2018, there are 382 municipalities that restrict smoking in at least some recreation areas beyond state law
- Chico and Paradise Parks have gone Smoke-free



AMERICAN LUNG ASSOCIATION.

SELF-ENFORCING

We will work with you!

- Work with Park Watch to support the policy
- Educate the community through:
 - Posting No-Smoking Signs
 - Ads in local media, news releases, letters to the editor, etc.
 - Community events and presentations
 - Establishing enforcement protocol language in the policy



AMERICAN LUNG ASSOCIATION.

Thank you for your time



AMERICAN LUNG ASSOCIATION.

11

FEATHER RIVER REC AND PARK DISTRICT 9/30/18	
General Fund Cash Flow Forecast through November 2018- pending December tax revenue payment	
Treasury Balance (less reserves), as of 9/30/18, plus estimated BoW Merchant Balance	487,975
Oct18-Nov18 Cash In Program Revenue (\$65k month estimate)	130,000
Oct18 Cash in Gym Meet (no approved contract at time of this report) Loss of revenue possible	18,000
Accounts Payable balance 9/30/18 cash out	(82,571)
Loan payment: November 2018	(86,000)
Oct-Nov17 expenses- monthly expenses estimated average \$180k	(360,000)
BC Bathroom Committed Funds \$34k Gen Fund. Paid \$31k, balance allocated \$3k cash out	(3,000)
Transfer Impact Fees Public to General Fund completion BC Bathroom (\$26k transfer completed, balance \$8k)	8,000
11/30/18 Available General Fund Balance	112,404
December monthly expenses	(165,000)
December estimated income	65,000
December General Fund Balance- pending Dec18 tax payment	\$ 12,404

Tax payment received mid to late December

*** Please note: The General Fund owes the Riverbend Insurance Fund \$226,300, this report does not reflect the Receivable

**** Please note: 2019-20 Fiscal Year estimated \$100k increased expenses: Payroll Fair Wage Act

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses										MONTHLY ACTUAL VS. MONTHLY BUDGET									
Year to Date Income Statement and Staff Report										Annual Budget divided by "X" amount of months									
PAYROLL USE Payroll % 27%																			
Sep-18										Sep-18	Sep-18	MONTHLY	YTD						
YTD YTD YTD YTD BUDGET										ACTUAL YTD	BUDGET	Over	100%						
Annual Over 25%																			
Income Statement, Budget variances and Staff Report Combined as 1 report										TOTAL	3	(Under)	% used	STAFF COMMENTS MONTHLY TRANSACTIONS	TOTAL	3	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
Ordinary Income/Expense										MONTHS									
Income																			
4100 - Tax Revenue			0	1,600,000	(1,600,000)	0%				0	400,000	(400,000)	0%	Tax payments received in December and April					
4150 - Tax Revenue (BAD)			0	280,329	(280,329)	0%				0	70,082	(70,082)	0%						
- Program Income																			
4350 - Discounts & Credits	(413)	(371)	(1,174)	(12,550)	11,376	9%				(1,174)	(3,138)	1,964	37%						
4300 - Program Income	63,993	58,505	227,349	1,015,000	(787,651)	22%	Sep18: Aquatics \$3.2k, Classes \$5.3k, Rafting \$1.9k, Rental \$2.5k, Preschool \$21k, Adult Sports \$4.5k, Youth Sports \$3.6k, Gymnastics \$15.7k.			227,349	253,750	(26,401)	90%	New programs planned. Staff is expecting to be at 100% of budgeted revenue within fiscal year					
Total - Program Income	63,580	58,134	226,175	1,002,450	(776,275)	23%				226,175	250,613	(24,438)	90%						
4400 - Donation & Fundraising Income		1,015	1,220	9,000	(7,780)	14%	Sep18: Donation Feather Falls Hotel Clean-up Sponsor \$1k			1,220	2,250	(1,030)	54%						
4500 - Grant/Reimbursed Expense Income	1,489	131	1,620	43,500	(41,880)	4%	Aug18: OGBC contribution toward Gym staff conference, offset total expense \$3.5k			1,620	10,875	(9,255)	15%						
4600 - Other Income	30		30	500	(470)	6%				30	125	(95)	24%						
4900 - Interest Income	4,282		4,282	8,000	(3,718)	54%				4,282	2,000	2,282	214%						
4905 - Interest Income - BAD	931		931	875	56	106%				931	219	712	426%						
Total Income	70,312	59,280	234,258	2,944,654	(2,710,396)	8%				234,258	736,164	(501,906)	32%						
Gross Profit																			
Expense																			
- Payroll Expenses																			
5010 - Wages & Salaries	163,946	86,063	362,996	1,409,284	(1,046,288)	26%	Aug18: 3 payrolls			362,996	352,321	10,675	96%	On-target, good budget ratio					
5020 - Employer Taxes	15,743	7,304	34,667	152,320	(117,653)	23%				34,667	38,080	(3,413)	85%						
5030 - Employee Benefits	14,491	11,648	39,084	165,979	(126,895)	24%				39,084	41,495	(2,411)	87%						
5040 - Workers Comp	6,883	3,964	15,598	61,909	(46,311)	25%				15,598	15,477	121	94%						
Total - Payroll Expenses	201,063	108,979	452,345	1,789,492	(1,337,147)	25%				452,345	447,373	4,972	94%						
5031 GASB 68 Benefit Expense			34,630	36,762	(2,132)	94%				34,630	9,191	25,440	377%	Paid annual expense in full					
5100 - Advertising & Promotion	2,424	267	2,808	10,000	(7,192)	28%	Aug18: \$2.3k Activity Guide			2,808	2,500	308	112%						
5120 - Bank Fees	948	809	2,642	13,000	(10,358)	20%				2,642	3,250	(608)	81%						
5130 - Charitable Contributions			0	2,500	(2,500)	0%				0	625	(625)	0%						
5140 - Copying & Printing	860	642	2,362	12,000	(9,638)	20%				2,362	3,000	(638)	79%						
5155 - Employment New Hire Screen	544		637	3,100	(2,463)	21%	Aug18: DOJ expense seasonal employees			637	775	(138)	82%						
5160 - Dues, Mbrshps, Publications, Subscripti	147	271	650	14,000	(13,350)	5%				650	3,500	(2,850)	19%						
5170 - Education & Development	882	936	4,722	15,000	(10,278)	31%	Sep18: GM CSDA Expo conference \$600, Maintenance Dept. Pesticide Certification training material \$335			4,722	3,750	972	126%						
5175 - Equipment Rental	75	740	4,213	5,600	(1,387)	75%	Sep18: Feather River Cleanup portable toilet rent \$650			4,213	1,400	2,813	301%						
- Equipment, Tools & Furn (<\$5k)																			
5182 - Operating ET&F		487	514	2,500	(1,986)	21%	Sep18: Gymnastics office furniture \$487			514	625	(111)	82%						
5184 - Program ET&F	3,814		3,814	15,450	(11,636)	25%	Aug18: 1 of 2 new Trampolines \$3.8k (2nd tramp \$7.7k see fixed assets)			3,814	3,863	(49)	99%						
5186 - Site/Shop ET&F	360	272	1,270	13,500	(12,230)	9%				1,270	3,375	(2,105)	38%						
5187 - Computers & Technology ET&F	451	1,521	3,800	20,000	(16,200)	19%	Sep18: Preschool computer replacement \$1k			3,800	5,000	(1,200)	76%						
Total - Equipment, Tools & Furn (<\$5k)	4,625	2,280	9,398	51,450	(42,052)	18%				9,398	12,863	(3,465)	73%						
5200 - Insurance			53,088	52,500	588	101%				53,088	13,125	39,963	404%	Paid annual expense in full					
5210 - Interest Expense - Operating	137	130	407	3,600	(3,193)					407	900	(493)	45%						
5225 - Postage & Delivery	110	207	317	3,200	(2,883)	10%				317	800	(483)	40%						
- Professional & Outside Svcs																			
5232 - Accounting	680		680	32,000	(31,320)	2%				680	8,000	(7,320)	9%						
5233 - Bands/Recreation	100		700	1,900	(1,200)	37%				700	475	225	147%	Summer expense					

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Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses										MONTHLY ACTUAL VS. MONTHLY BUDGET							
Year to Date Income Statement and Staff Report										Annual Budget divided by "X" amount of months							
PAYROLL USE										27%							
Payroll %										25%							
7																	
Sep-18										Sep-18		MONTHLY		YTD			
YTD										ACTUAL YTD		BUDGET		Over		100%	
Annual																	
Over																	
YTD																	
YTD BUDGET																	
25%																	
Income Statement, Budget variances and Staff Report Combined as 1 report										TOTAL		3		(Under)		% used	
Aug-18										TOTAL						STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS	
Sep-18																	
TOTAL																	
Budget																	
(Under)																	
% used																	
STAFF COMMENTS MONTHLY TRANSACTIONS																	
5322 · Electric										39,212		27,500		11,712		143%	
13,839										39,212		27,500		11,712		143%	
10,734										5,245		5,825		(580)		90%	
39,212										5,245		5,825		(580)		90%	
110,000										428		1,475		(1,047)		29%	
(70,788)										428		1,475		(1,047)		29%	
36%										533		1,000		(467)		53%	
36%										533		1,000		(467)		53%	
5324 · Garbage										59,350		23,750		35,600		250%	
1,576										59,350		23,750		35,600		250%	
2,036										104,768		59,550		45,218		176%	
5,245										104,768		59,550		45,218		176%	
23,300										2,831,304		707,826		93,676		113%	
(18,055)										2,831,304		707,826		93,676		113%	
7%										113,350		28,338		(595,582)			
7%										113,350		28,338		(595,582)			
5326 · Gas/Propane																	
120																	
168																	
428																	
5,900																	
(5,472)																	
7%																	
7%																	
5328 · Sewer																	
146																	
241																	
533																	
4,000																	
(3,467)																	
13%																	
13%																	
5329 · Water																	
18,326																	
26,414																	
59,350																	
95,000																	
(35,650)																	
62%																	
62%																	
Sep18: Riverbend well failure, Cal-Water used on new turf \$13k																	
Higher expense in summer months. Will balance out during year																	
Higher expense in summer months. Will balance out during year																	
Total · Utilities										104,768		59,550		45,218		176%	
34,007										104,768		59,550		45,218		176%	
39,593										801,502		707,826		93,676		113%	
104,768										801,502		707,826		93,676		113%	
238,200										2,831,304		707,826		93,676		113%	
(133,432)										2,831,304		707,826		93,676		113%	
44%										801,502		28,338		(595,582)			
44%										801,502		28,338		(595,582)			
Total Expense																	
298,034																	
189,919																	
801,502																	
2,831,304																	
(2,029,802)																	
28%																	
28%																	
Total Profit (Loss)																	
(227,722)																	
(130,639)																	
(567,244)																	
113,350																	
(680,594)																	
Other Income/Expense																	
0																	
0																	
Other Income																	
4200 · Impact Fee Income																	
4,424																	
3,318																	
11,150																	
11,150																	
4910 · Interest Income - Impact Fees																	
919																	
919																	
9990 Gail (Loss) on Asset Disposal																	
0																	
0																	
Total Other Income																	
5,343																	
3,318																	
12,069																	
12,069																	
Other Expense																	
7000 · Year End Adj Fair Value Adjustment																	
0																	
7210 · Debt Interest Expense																	
9,395																	
9,395																	
28,185																	
109,825																	
28,185																	
27,456																	
Total Other Expense																	
9,395																	
9,395																	
28,185																	
109,825																	
28,185																	
27,456																	
Net Other Income																	
(4,052)																	
(6,077)																	
(16,116)																	
3,525																	
3,525																	
Net Income																	
(231,774)																	
(136,716)																	
(583,360)																	
3,525																	
3,525																	
(583,360)																	
881																	
881																	

B4

	Sep 30, 18	Sep 30, 17	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	312,975.25	152,647.63	160,327.62	105.03%
1010.2 - Treasury Cash - Reserve	373,594.00	383,594.00	-10,000.00	-2.61%
Total 1010 - Treasury Cash	686,569.25	536,241.63	150,327.62	28.03%
1020 - Imprest Cash	1,000.00	941.83	58.17	6.18%
1030 - BofW - Merchant Acct.	176,153.20	150,691.97	25,461.23	16.9%
1031 - BofW Project RIVERBEND	1,876,167.42	2,496,416.46	-620,249.04	-24.85%
1040 - Fund 2610 - BAD	43,626.76	24,813.26	18,813.50	75.82%
1050 - Impact Fees				
1051 - Impact - Parklands	215,949.70	171,896.55	44,053.15	25.63%
1052 - Impact - Public Use	7,927.57	53,748.12	-45,820.55	-85.25%
1053 - Impact - Aquatics	33,449.70	27,793.86	5,655.84	20.35%
Total 1050 - Impact Fees	257,326.97	253,438.53	3,888.44	1.53%
Total Checking/Savings	3,040,843.60	3,462,543.68	-421,700.08	-12.18%
Accounts Receivable				
1210 - Accounts Receivable	27,873.16	22,774.21	5,098.95	22.39%
Total Accounts Receivable	27,873.16	22,774.21	5,098.95	22.39%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	226,347.00	206,063.15	20,283.85	9.84%
1310 - Miscellaneous Receivables	102.49	20.16	82.33	408.38%
1320 - Umpqua Bank Project Fund	188,856.12	241,800.00	-52,943.88	-21.9%
Total Other Current Assets	415,305.61	447,883.31	-32,577.70	-7.27%
Total Current Assets	3,484,022.37	3,933,201.20	-449,178.83	-11.42%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	10,314,889.08	10,306,394.08	8,495.00	0.08%
1430 - Equipment & Vehicles	834,044.09	701,428.78	132,615.31	18.91%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	2,228,691.50	0.00	2,228,691.50	100.0%
1447 - CIP Berry Creek Bathroom BC99	30,419.35	6,129.11	24,290.24	396.31%
Total 1440 - Construction in Progress	2,259,110.85	6,129.11	2,252,981.74	36,758.71%
1499 - Accumulated Depreciation	-4,283,320.47	-3,872,382.85	-410,937.62	-10.61%
Total Fixed Assets	9,752,217.55	7,769,063.12	1,983,154.43	25.53%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	124,015.00	124,015.00	0.00	0.0%
Total 1550 - GASB 68 CalPERS Valuation	124,015.00	124,015.00	0.00	0.0%
Total Other Assets	124,015.00	124,015.00	0.00	0.0%
TOTAL ASSETS	13,360,254.92	11,826,279.32	1,533,975.60	12.97%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	72,954.95	122,138.95	-49,184.00	-40.27%
Total Accounts Payable	72,954.95	122,138.95	-49,184.00	-40.27%
Credit Cards				
2300 - Credit Cards Payable				
2335 - BofW CC 9693 GM	2,712.62	1,088.85	1,623.77	149.13%
2337 - BoW CC 4607 Preschool	1,796.99	154.28	1,642.71	1,064.76%
2338 - BoW CC 6280 Maintenance	1,369.01	0.00	1,369.01	100.0%

Feather River Recreation & Park District
Balance Sheet
As of September 30, 2018

1:54 PM
10/05/2018
Accrual Basis

	Sep 30, 18	Sep 30, 17	\$ Change	% Change
2339 · BoW CC 9561 General	1,171.01	50.00	1,121.01	2,242.02%
Total 2300 · Credit Cards Payable	7,049.63	1,293.13	5,756.50	445.16%
2350 · Supplier Accounts				
2351 · Better Deal Exchange	-557.68	0.00	-557.68	-100.0%
2352 · Staples	327.01	0.00	327.01	100.0%
2353 · Walmart	178.32	126.73	51.59	40.71%
2354 · Home Depot	2,198.50	223.65	1,974.85	883.01%
2357 · Tractor Supply	0.00	471.08	-471.08	-100.0%
Total 2350 · Supplier Accounts	2,146.15	821.46	1,324.69	161.26%
Total Credit Cards	9,195.78	2,114.59	7,081.19	334.87%
Other Current Liabilities				
2100 · Payroll Liabilities				
2120 · Payroll Taxes payable	0.00	-6.46	6.46	100.0%
2160 · Workers Comp Payable	-46,497.49	-28,329.15	-18,168.34	-64.13%
2170 · Retirement Payable	0.00	-0.01	0.01	100.0%
2180 · Health Insurance Payable	9,373.27	-1,130.55	10,503.82	929.09%
2185 · Dental Insurance Payable	916.05	-201.57	1,117.62	554.46%
2186 · Life Insurance Payable	59.80	-10.80	70.60	653.7%
2187 · Aflac Payable	945.34	1,597.18	-651.84	-40.81%
2199 · Accrued Leave Payable	24,201.12	32,234.16	-8,033.04	-24.92%
Total 2100 · Payroll Liabilities	-11,001.91	4,152.80	-15,154.71	-364.93%
2200 · Sales Tax Payable	3.92	207.16	-203.24	-98.11%
2400 · Deposits/Refunds to Customers	0.00	-194.00	194.00	100.0%
2410 · Gift Certificate Liability	0.00	185.00	-185.00	-100.0%
Total Other Current Liabilities	-10,997.99	4,350.96	-15,348.95	-352.77%
Total Current Liabilities	71,152.74	128,604.50	-57,451.76	-44.67%
Long Term Liabilities				
2954 · Ford Motor Vehicle Loan	27,909.95	36,769.14	-8,859.19	-24.09%
2955 · Umpqua Bank Tax Exempt Bond A	3,196,955.00	3,396,316.00	-199,361.00	-5.87%
2960 · Umpqua Bank Taxable Bond B	157,999.98	183,000.00	-25,000.02	-13.66%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	85,013.00	85,013.00	0.00	0.0%
2977 · GASB 68 Net Pension Liability	709,041.00	709,041.00	0.00	0.0%
Total 2975 · GASB 68 CalPERS Liab Valuation	794,054.00	794,054.00	0.00	0.0%
Total Long Term Liabilities	4,176,918.93	4,410,139.14	-233,220.21	-5.29%
Total Liabilities	4,248,071.67	4,538,743.64	-290,671.97	-6.4%
Equity				
3010 · Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 · Investment in Assets	5,022,758.82	5,022,758.82	0.00	0.0%
3040 · General Fund Balance	-23,687.34	-23,687.34	0.00	0.0%
3050 · Benefit Assessment District	24,168.02	24,168.02	0.00	0.0%
3060 · Impact Fees (general)	243,785.83	243,785.83	0.00	0.0%
3099 · Undistributed Retained Earnings	3,216,545.59	0.00	3,216,545.59	100.0%
Net Income	607,612.33	1,999,510.35	-1,391,898.02	-69.61%
Total Equity	9,112,183.25	7,287,535.68	1,824,647.57	25.04%
TOTAL LIABILITIES & EQUITY	13,360,254.92	11,826,279.32	1,533,975.60	12.97%

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of September 30, 2018

1:58 PM
 10/05/2018
 Accrual Basis

	Date	Source Name	Memo	Amount	Balance
1031 - BofW Project RIVERBEND					1,235,567.81
	09/06/2018		Deposit	1,225,533.23	2,461,101.04
	09/13/2018	Franklin Construction, Inc	RIVERBEND PHASE 1	-550,328.87	1,910,772.17
	09/13/2018	Melton Design Group		-19,703.49	1,891,068.68
	09/13/2018	Rental Guys, Inc.	RIVERBEND GENERATOR RENTAL	-2,541.26	1,888,527.42
	09/27/2018	Hylton Security, Inc.	RIVERBEND SECURITY	-9,360.00	1,879,167.42
	09/27/2018	Green Carbon Nexus, Inc	CONTRACT FUNDRAISE RB PROJECT	-3,000.00	1,876,167.42
	09/27/2018	VOID	VOID CHECK 5060	0.00	1,876,167.42
Total 1031 - BofW Project RIVERBEND				640,599.61	1,876,167.42
1302 - FEMA Riverbend Claim A/R					226,347.00
Total 1302 - FEMA Riverbend Claim A/R					226,347.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					10,314,889.08
Total 1420 - Buildings & Improvements					10,314,889.08
1430 - Equipment & Vehicles					834,044.09
Total 1430 - Equipment & Vehicles					834,044.09
1440 - Construction in Progress					2,239,220.96
1443 - CIP Riverbend Restoration RB99					2,208,801.61
			PROJECT ADMIN, PHASE 2 DOCS, REIMBURSABLES, CONTINGENCY, PARKLOT AT SOC FIELD, LESS MDG DONATION		
	09/05/2018	Melton Design Group		15,783.99	2,224,585.60
	09/05/2018	Melton Design Group	CONSTRUCTION ADMINISTRATION, REIMBURSEABLES	3,919.50	2,228,505.10
	09/12/2018	City of Oroville	CITY PERMIT ELECTRIC, GREEN FEES, STRONG MOTION, TECH COST	186.40	2,228,691.50
Total 1443 - CIP Riverbend Restoration RB99				19,889.89	2,228,691.50
1447 - CIP Berry Creek Bathroom BC99					30,419.35
Total 1447 - CIP Berry Creek Bathroom BC99					30,419.35
2955 - Umpqua Bank Tax Exempt Bond A					-3,196,955.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-3,196,955.00
2960 - Umpqua Bank Taxable Bond B					-157,999.98
Total 2960 - Umpqua Bank Taxable Bond B					-157,999.98

Feather River Recreation & Park District
 Income by month FLOOD ONLY
 July through September 2018

2:19 PM
 10/05/2018
 Accrual Basis

	<u>Jul 18</u>	<u>Aug 18</u>	<u>Sep 18</u>	<u>TOTAL</u>
Other Income/Expense				
Other Income				
4650 - Insurance Proceeds	0	0	1,225,533	1,225,533
Total Other Income	<u>0</u>	<u>0</u>	<u>1,225,533</u>	<u>1,225,533</u>
Other Expense				
5101 - Riverbend Flood Expenses	9,981	11,901	12,600	34,482
Total Other Expense	<u>9,981</u>	<u>11,901</u>	<u>12,600</u>	<u>34,482</u>
Net Other Income	<u>-9,981</u>	<u>-11,901</u>	<u>1,212,933</u>	<u>1,191,051</u>
Net Income	<u>-9,981</u>	<u>-11,901</u>	<u>1,212,933</u>	<u>1,191,051</u>

Feather River Recreation & Park District
Check Register
 September 2018

Date	Num	Name	Memo	Credit
1010 - Treasury Cash				
1010.1 - Treasury Cash - General				
09/13/2018	83307	Blue Shield of California	4004625 SEP18 PREMIUMS	9,745.57
09/13/2018	83308	Premier Access	SEP18 DENTAL PREMIUMS 1000548827	1,071.78
09/13/2018	83309	Humana Insurance Co.	657103-001 SEP18 PREMIUMS	64.40
09/13/2018	83310	Aflac	JRF86 AUG18 PREMIUMS	744.18
09/13/2018	83311	Carter, Marcia	MONTHLY BOD STIPEND	100.00
09/13/2018	83312	Emberland, Gary	MONTHLY BOD STIPEND	100.00
09/13/2018	83313	Fowler, Scott Kent	MONTHLY BOD STIPEND	100.00
09/13/2018	83314	Rocchi, Steven	MONTHLY BOD STIPEND	200.00
09/13/2018	83315	Smith, Victoria	MONTHLY BOD STIPEND	200.00
09/13/2018	83316	Bankcard Center	GENERAL MC STATEMENT	4,522.15
09/13/2018	83317	Bankcard Center	STATEMENT 4607	1,564.58
09/13/2018	83318	Bankcard Center	STATEMENT 2122	29.99
09/13/2018	83319	Bankcard Center	STATEMENT 6280	1,421.71
09/13/2018	83320	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	5,050.00
09/13/2018	83321	AT&T - Calnet	PHONE ALARM SYSTEM	121.92
09/13/2018	83322	Avery's	OIL CHANGE	45.68
09/13/2018	83323	Dawson Oil Company	62765 FUEL	3,925.17
09/13/2018	83324	Eagle Security Systems Inc.	ADD SEC MAGNETS TO NEW GYM DOOR	139.60
09/13/2018	83325	Hancock Automotive	FUEL PUMP 2008 DODGE 1500	1,142.51
09/13/2018	83326	Home Depot	HOME DEPOT STATEMENT	3,010.62
09/13/2018	83327	Industrial Power Products	MISC TOOLS AND SUPPLIES	66.60
09/13/2018	83328	J.W. Wood	MISC TOOLS AND SUPPLIES	127.82
09/13/2018	83329	Knorr Systems, Inc	REPLACE PUMP HANDLE	867.37
09/13/2018	83330	Lincoln Aquatics	POOL CHEMICALS/SUPPLIES	3,105.19
09/13/2018	83331	North State Parent	AD IN MAGAZINE	257.00
09/13/2018	83332	Oroville Power Equipment	BELT GRASSHOPPER	77.18
09/13/2018	83333	Recology Butte Colusa Counties	TRASH ALL SITES	1,575.92
09/13/2018	83334	Sac-Val Janitorial	VACUUM REPAIR	103.32
09/13/2018	83335	SCI Consulting Group	BAD ENGINEERS REPORT	8,265.85
09/13/2018	83336	South Feather Water & Power	007771-000	91.29
09/13/2018	83337	Tractor Supply Co.	AUG18 STATEMENT	75.05
09/13/2018	83338	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	859.82
09/13/2018	83339	Calif. Water Service	Acct 520857777 7/12/18-8/10/18	14,997.66
09/13/2018	83340	P.G. & E.	PGE ALL LOCATIONS 4/24/18-5/21/18	13,959.14
09/13/2018	83341	Caput, Lynndee	INSTRUCTOR FITNESS	136.50
09/13/2018	83342	Ronnie Smith Enterprises	INSTRUCTOR FITNESS	1,530.75
09/13/2018	83343-83404	PAYROLL	PAYROLL ITEMS	32,819.48
09/27/2018	83405	Comcast	Acct#8155600190189780 PHONE/INTEREN	413.48
09/27/2018	83406	AT&T - Calnet	ALARM PHONE LINES	85.86
09/27/2018	83407	Bankcard Center	STATEMENT 2122	1,248.00
09/27/2018	83408	Better Deal Exchange	Acct#701960	730.85
09/27/2018	83409	Comcast	Acct# 8155 60 019 0233893	115.68
09/27/2018	83410	Ewing	IRRIGATION	279.46
09/27/2018	83411	Ford Motor Credit Dept	LEASE 9423800 F250	887.55
09/27/2018	83412	J.W. Wood	POOL PLUMBING	210.94
09/27/2018	83413	Jackson's Glass	SHOP GLASS REPAIR	41.09
09/27/2018	83414	JC Nelson Supply	FEATHER RIVER CLEANUP TRASHBAGS/C	701.42
09/27/2018	83415	Lincoln Aquatics	POOL CHEMICALS/SUPPLIES	4,503.87
09/27/2018	83416	MJB Welding Supply	WELDER REPAIR	90.12
09/27/2018	83417	Oroville Safe, Lock & Door Co.	FIX CYLINDER	21.45
09/27/2018	83418	Sharp's Locksmithing	LOCKS AND KEYS	561.87
09/27/2018	83419	Staples	STAPLES STATEMENT	162.46
09/27/2018	83420	TWSD	4-112.01 WATER NELSON	2,965.96
09/27/2018	83421	Verizon Wireless	WIRELESS PHONES 842045253-00001	15.00
09/27/2018	83422	Wal-Mart Community	STATEMENT 1712	297.66
09/27/2018	83423	Danner, Eric	CELL PHONE REIMBR	30.00
09/27/2018	83424	Gorman, T.	CELL PHONE REIMBR	30.00
09/27/2018	83425	Gray, Jason	MONTHLY CELL REIMBR	30.00
09/27/2018	83426	Haury*, Taylor	MONTHLY CELL PHONE	25.00
09/27/2018	83427	Huffman, Michelle	MONTHLY CELL PHONE REIMBR	30.00
09/27/2018	83428	Leonard, Grace	GAS/SUPPLIES	104.68
09/27/2018	83429	Peltzer, Deborah	CELL PHONE REIMBR	30.00
09/27/2018	83430	Peoples, Stephanie	MONTHLY CELL REIMBR	25.00
09/27/2018	83431	Ramirez, Zerimar	MONTHLY CELL REIMBR	30.00
09/27/2018	83432	Thompson, Scott	MONTHLY CELL REIMBR	50.00
09/27/2018	83433	Valencia Estela	CELL REIMBR	40.00
09/27/2018	83434	Valencia Justin	CELL PHONE REIMBR	30.00
09/27/2018	83435	Vang, H.	CELL PHONE REIMBR	30.00
09/27/2018	83436	AARP	AARP INSTRUCTOR	197.00
09/27/2018	83437	Burleson, Harry	INSTRUCTOR FITNESS	58.50
09/27/2018	83438-83497	PAYROLL	PAYROLL ITEMS	34,242.39
Total 1010.1 - Treasury Cash - General				<u>160,531.09</u>
Total 1010 - Treasury Cash				<u>160,531.09</u>
TOTAL				<u>160,531.09</u>

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING

Regular Board Meeting
August 28, 2018

Location: FRRPD Conference Room

Draft Minutes

Closed session 5:00PM/ Open Session 5:30PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

Chairperson Smith called the meeting to order at 5:02 PM.

ROLL CALL

Director Marcia Carter	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Steven Rocchi	<u>Present</u>
Vice Chairperson Emberland	<u>Present</u>
Chairperson Victoria Smith	<u>Present</u>

The Pledge of Allegiance was performed.

ADJOURNMENT TO CLOSED SESSION

A. Pursuant to Government Code section 54956.9(b)(3)(A), Conference with Legal Counsel – Anticipated Litigation (one case) based on facts and circumstances that might result in litigation but which may not yet be known to the potential claimant or claimants.

ANNOUNCEMENTS FROM CLOSED SESSION

Direction given to staff.

PUBLIC COMMENT

There was discussion between the Board and members of the public.

ACKNOWLEDGEMENTS

Thank you to Hue Vang for 20 years of hard work at FRRPD.

The Board gave consensus to reward Hue for his hard work.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

- A. Review and approve July 2018 Financials**
- B. Review and approve July 19, 2018 Special Board Meeting Minutes.**
- C. Review and approve July 24, 2018 Regular Board Meeting Minutes.**
- D. Review and approve August 8, 2018 Emergency Board Meeting Minutes.**
- E. Review and approve August 16, 2018 Special Board Meeting Minutes.**

Item A was pulled from the consent agenda.

Vice Chairperson Emberland made the motion to approve the remainder of the Consent Agenda.

Director Rocchi seconded the motion.

***The motion to approve the Consent Agenda passed with a unanimous vote.**

NON-ACTION ITEMS

Weed mapping presentation by River Partners

Michael Rogner gave a presentation about weed mapping. Murphy asked the Board for consensus to continue working with River Partners to identify invasive species and the Board agreed.

ITEMS PULLED FROM THE CONSENT AGENDA

A. Review and approve July 2018 Financials

Chairperson Smith reported that herself and Director Rocchi reviewed the financials at the Finance Committee meeting.

Vice Chairperson Emberland made the motion to approve the financials.

Director Rocchi seconded the motion.

***The motion to approve the Financials passed with a unanimous vote.**

ACTION ITEMS

Approve fee waiver for Hunter Safety Courses.

General Manager Randy Murphy expressed how great this program would be good for the District and the fee waiver would help Lynn cover the supply costs.

Vice Chairperson Emberland made the motion to approve the fee waiver.

Director Fowler seconded the motion.

***The motion to approve the fee waiver passed with a unanimous vote.**

RESOLUTION NO. 1391-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ADOPTING A CODE OF CONDUCT.

General Manager Murphy presented a draft of the Code of Conduct. Chairperson Smith and Director Fowler made some edits to the code.

Director Rocchi made the motion to approve the amended Code of Conduct.

Vice Chairperson Emberland seconded the motion.

***The motion to approve the Code of Conduct passed with a unanimous vote.**

Give staff direction regarding the maintenance and upkeep of Bedrock Park.

General Manager Murphy talked about an article that had been recently published regarding the poor condition of Bedrock Park. He expressed that most citizens believe that we are

responsible for Bedrock Park and how that impacts FRRPD's reputation. The Board and public voiced their opinions.

Vice Chairperson Emberland made a motion to move forward in negotiation with the City of Oroville regarding Bedrock Park and bring it back to the Board.

Director Fowler seconded the motion.

***The motion to negotiate with the City of Oroville regarding Bedrock Park passed with a unanimous vote.**

Review Riverbend Park update and change order requests.

Sean with Melton Design Group gave a presentation about progress of projects at Riverbend Park and the remainder of the budget. The Board and public commented.

Director Fowler made a motion to allocate up to \$410k for the Riverbend amphitheater.

Director Rocchi seconded the motion.

***The motion to approve change order requests and allocate up to \$410k for the Riverbend amphitheater passed with a unanimous vote.**

Give staff direction regarding the overall District Master Plan.

Greg Melton spoke about the need to complete the Master Plan for FRRPD.

Director Carter made a motion to direct General Manager Murphy to meet with Melton regarding the FRRPD Master Plan.

Director Fowler seconded the motion.

***The motion to direct General Manager Murphy to meet with Melton regarding the FRRPD Master Plan passed with a unanimous vote.**

Give staff direction regarding the future of an aquatic center in Oroville.

General Manager Murphy spoke about some of the options for the aquatic center and reminded the Board of the grant obligation at Nelson Pool. Chairperson Smith asked about asking the SBF for funding. General Manager Murphy expressed that legal counsel felt that FRRPD would be "jumping the gun" to do this without cost analysis. Vice Chairperson Emberland and Director Fowler encouraged bringing someone like Ann Willman in to share some information.

Director Fowler made a motion to allocate funding for Nelson pool only at this time and have an assessment regarding an aquatic center to be supplemented later.

Vice Chairperson Emberland seconded the motion.

***The motion to allocate funding for Nelson pool only at this time and have an assessment regarding an aquatic center to be supplemented later passed with a unanimous vote.**

DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

The following committees met: Finance

General Manager Murphy gave department updates. Director Fowler gave an update on Park Watch.

CORRESPONDENCE

None

UNFINISHED BUSINESS

None

Chairperson Smith adjourned the meeting at 8:06 PM.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING

Special Board Meeting
September 13, 2018
2:00 pm

Location: FRRPD Board Room

Draft Minutes

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

Vice Chairperson Emberland called the meeting to order at 2:02 PM.

ROLL CALL

Director Marcia Carter	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Steven Rocchi	<u>Present</u>
Vice Chairperson Emberland	<u>Present</u>
Chairperson Victoria Smith	<u>Absent</u>

PLEDGE OF ALLEGIANCE

ADJOURN TO CLOSED SESSION

A. Pursuant to Government Code Section 54957, Public Employment- Recreation Supervisor

ANNOUNCEMENT FROM CLOSED SESSION

Direction given to staff

PUBLIC COMMENT

None

Vice Chairperson Emberland adjourned the meeting at 2:37 PM.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

E1

DISTRICT BOARD MEETING

Regular Board Meeting
September 19, 2018

Location: FRRPD Conference Room

Open Session 5:30PM

Draft Minutes

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

Chairperson Smith called the meeting to order at 5:30 PM.

ROLL CALL

Director Marcia Carter	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Steven Rocchi	<u>Present</u>
Vice Chairperson Emberland	<u>Present</u>
Chairperson Victoria Smith	<u>Present</u>

PLEDGE OF ALLEGIANCE

ADJOURNMENT TO CLOSED SESSION

None

ANNOUNCEMENTS FROM CLOSED SESSION

None

PUBLIC COMMENT

There was discussion amongst the Board and the public.

ACKNOWLEDGEMENTS

None

CONSENT AGENDA

None

ITEMS PULLED FROM THE CONSENT AGENDA

None

NON-ACTION ITEMS**A. Financials – Committee update****B. Presentation by Pacific States Marine Fisheries Commission**

Dr. Jada White presented a partnership idea for FRRPD to do river tours.

ACTION ITEMS (Require vote)**D. Review Chair Smith's request to reconsider the decision regarding purchase of properties surrounding the Activity Center.**

Director Fowler questioned why the Board was reconsidering in item that was passed unanimously. Chairperson Smith stated that the Board hadn't discussed the purchase of property separately. Director Fowler reviewed his previously made motion to take care of Nelson first then to do an analysis that is wide in scope regarding the construction of an aquatic center. Chairperson Smith and Vice Chairperson Emberland clarified that the agenda item was looking into the purchase of property for any project not just the aquatic center. Don Noble suggested that getting the properties with SBF funding at no cost to the District is a no-lose situation. Chief Bill Lagrone stated that from a security perspective, if the District is going to build anything, the properties around the Activity Center would be centrally located and easier to patrol.

Director Carter made the motion to reconsider the motion regarding the purchase of properties surrounding the Activity Center.

Vice Chairperson Emberland seconded the motion.

***The motion to reconsider the motion regarding the purchase of properties surrounding the Activity Center passed with a 4 (Carter, Rocchi, Emberland, Smith) – 1 (Fowler) vote.**

The purchase of properties is now being reconsidered. Legal council Jeff Carter clarified that the Board isn't talking about purchase, rather investigating and preparing an application for funding to go toward the property.

Director Carter made a motion to direct staff to 1. Prepare an application for the SBF Committee to fund the purchase and related costs for the ten privately owned parcels on either side of Mitchell Avenue, adjacent to the Activity Center for future development of a recreational facility and 2. To contact and negotiate terms with the owners of the parcels before the October 24th NOFA deadline.

Director Rocchi seconded the motion.

The motion to direct staff to 1. Prepare an application for the SBF Committee to fund the purchase and related costs for the ten privately owned parcels on either side of Mitchell Avenue, adjacent to the Activity Center for future development of a recreational facility and 2. To contact and negotiate terms with the owners of the parcels before the October 24th NOFA deadline passed with a 4 (Carter, Rocchi, Emberland, Smith) – 1 (Fowler) vote.*A. RESOLUTION NO. 1392-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$4,419 FOR APPROVED BERRY CREEK BATHROOM PROJECT.**

B. RESOLUTION NO. 1393-18: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE BERRY CREEK BATHROOM PROJECT.

After an update from Loren Gill, it was determined that the project was not yet complete, so items A and B were tabled.

C. Review Riverbend Park update and change order requests.

General Manager Murphy gave an update on Riverbend Park and showed some pictures of the progress.

Director Fowler made a motion to approve the change order requests.

Director Rocchi seconded the motion.

***The motion to approve the change order requests passed with a 4-0-1 vote (Emberland absent).**

DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

The following committees met: None

General Manager Murphy shared the progress made at the Feather River Clean Up.

CORRESPONDENCE

A. Letter from the Rotary about 4th of July Fireworks at the North Forebay

UNFINISHED BUSINESS

None

Chairperson Smith adjourned the meeting at 7:50 PM.

**STAFF REPORT**

DATE: OCTOBER 16, 2018

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: MOU WITH BUTTE COUNTY SHERIFF FOR FIRE PREVENTION SERVICES

SUMMARY

Staff request to authorize the General Manager to extend the Agreement with Butte County Sheriff's Office (BCSO) for Fire Prevention Services in District parks and facilities.

BACKGROUND

BCSO provides an inexpensive solution to supplement FRRPD maintenance staff. For \$75 per hour, sheriff crews have helped reduce fire hazards as well as improve safety in our parks.

BUDGETARY IMPACT

A minimum of \$10,000 is included for this service in the current budget.

RECOMMENDATION

Authorize GM to execute the amended MOU with BCSO to provide fire prevention services in District parks and facilities.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Draft MOU between BCSO and FRRPD

MEMORANDUM OF UNDERSTANDING

Feather River Recreation and Park District and Butte County Sheriff Office

This **Memorandum of Understanding (MOU)** sets forth the terms of a working relationship between the Feather River Recreation and Park District hereinafter referred to as FRRPD and the Butte County Sheriff's Office, hereinafter referred to as BCSO, and the Alternate Custody Supervision program, hereinafter referred to as ACS.

Whereas, FRRPD maintains community properties with significant fire concerns and has need for labor to help with this prevention and whereas BCSO utilizes ACS inmates in such public service activities as offered by ACS.

Whereas, FRRPD and the BCSO agree to work together in the betterment of the community and officer services, free of charge.

Program Description: Assist FRRPD staff with community park locations at risk to wildfire in Butte County.

Project Work: Through this agreement Feather River Recreation and Park District and the Butte County Sheriff Office acknowledge their individual responsibilities and agree to provide the following services necessary to carry out prevention.

Butte County Sheriff Office: Agrees to provide, based upon availability, ACS inmate crews to create defensible space clearance of fire danger from immediately within community properties.

BCSO shall provide transportation, supervision, personal protective equipment and tools.

ACS inmates will be supervised by an armed member of the BCSO when engaged in public service activities.

ACS inmates assigned under this agreement shall not be compensated by FRRPD or BCSO and shall not be considered employees of either with regards to wage and tax laws.

BCSO ACS inmates assigned under this agreement may be utilized or assigned the following duties:

- Thinning and trimming trees and brush
- Remove dry vegetation
- Remove hazardous limbs
- Remove blackberries, broom or other invasive plants

- Loading trailers with vegetation
- Stacking vegetation for chipping
- Conduct other hazardous fuel reduction as needed
- Assist with the chipper
- BCSO will provide hauling of vegetation, disposal of trash and landscape waste, at no charge to BCSO.
- The work described above will be completed Monday – Friday, excluding Holidays, when available, as determined by BCSO.

Feather River Recreation and Park District agrees to compensate BCSO at a rate of \$75 per hour when FRRPD requests a chipper. FRRPD will authorize BCSO to dispose of vegetation, trash, landscape waste at no charge to BCSO. All other assigned duties by BCSO will be provided free of charge. An invoice detailing chipper activities will be sent to FRRPD, in arrears, on a monthly-basis. Reimbursement will be contingent upon availability of funds.

Funds Available: The Butte County Sheriff Office will provide their service to FRRPD at no cost or limited reimbursement. Limited reimbursement is based upon availability of funds available to FRRPD.

Term: The term of this MOU is for 12 months. This agreement is in effect from _____ (Date) to _____ (Date).

Amendments: This MOU may be amended with the written approval of the Butte County Sheriff Office and the Feather River Recreation and Park District

Cancellation: Either party upon the giving of thirty (30) day's advance written notice may cancel this MOU.

Feather River Recreation and Park District:

Point of Contact: Apyrl Ramage, General Manager
 1875 Feather River Recreation and Park District
 Oroville, CA 95965
 Ofc: 530-533-2011
 apryl@frrpd.com

Sheriff/County Point of Contacts:

Program: Sgt. Robert Cooley, Butte County Sheriff's Office
 33 County Center Drive
 Oroville, CA 95965
 Ofc: 538-7940 Cell: 591-7371

Fiscal: rcooley@buttecounty.net

Susan Tiffany, Butte County Sheriff's Accounting Office
33 County Center Drive
Oroville, CA 95965
Ofc: 538-7543
stiffany@buttecounty.net

By signing below, you agree to all of the provisions and conditions listed herein.

FEATHER RIVER RECREATION AND PARK DISTRICT

Randy Murphy, General Manager Date

BUTTE COUNTY SHERIFF'S OFFICE

Kory L. Honea, Sheriff-Coroner Date



STAFF REPORT

DATE: OCTOBER 16, 2018

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: REVIEW AND APPROVE CONTRACT RENEWAL FOR OROVILLE GYMNASTICS BOOSTER CLUB

SUMMARY

Contract renewal for the Oroville Gymnastics Booster Club (OGBC).

BACKGROUND

OGBC serves as a liaison between gymnastics parents and the District. They also provide support for the competitive teams as well as host several gymnastics events each year. This contract provides guidelines and expectations for both parties.

BUDGETARY IMPACT

This new agreement will provide a minimum contribution to the District of \$37,000 in FY 18/19. Since the events for FY 19/20 have not been awarded, that amount has yet to be determined. OGBC has also generously committed to providing some, if not all, funding for various fixed asset needs, including both maintenance and replacement of District gymnastics equipment.

RECOMMENDATION

Authorize the General Manager to execute the Agreement with OGBC.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Draft Agreement for FY 18/19 and 19/20

MEMORANDUM OF UNDERSTANDING
BETWEEN
FEATHER RIVER RECREATION & PARK DISTRICT
A Special District
and
THE OROVILLE GYMNASTICS BOOSTER CLUB

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into on the date last set forth below opposite parties' signatures by and between the FEATHER RIVER RECREATION & PARK DISTRICT (hereinafter FRRPD) and the OROVILLE GYMNASTICS BOOSTER CLUB (hereinafter OGBC), Booster Club to the Feather River Recreation and Park District Gymnastics Competitive Team titled Oroville Gymnastics. The Parties hereto agree to work together in good faith within the framework described herein as follows:

A. PURPOSE AND PARTIES:

1) The purpose of the MOU is to identify, develop, and set out a mutually beneficial framework of cooperation between FRRPD and OGBC.

2) Parties:

a) FRRPD, a special district whose principal office is located at 1875 Feather River Blvd, Oroville, CA 95965, attention: Randy Murphy, General Manager.

b) The OGBC, is a booster club existing of family members whose children participate in Team Gymnastics within the FRRPD Activity Center (hereinafter Center). Mailing address 1875 Feather River Blvd, Oroville, CA 95965, attention: OGBC Board of Directors

B. STATEMENT OF MUTUAL BENEFIT and INTERESTS.

1. Statement of Mutual Benefit and Interests: The benefits include but are not limited to:

Facility Use: FRRPD agrees to provide exclusive use of the snack bar area and sign areas within the Center. FRRPD will also allow OGBC to hold annual meets within the Center, providing full use of the Center excluding preschool rooms and offices. FRRPD also agrees that no other activities or programs will take place within the Center on scheduled meet dates and the Center will be cleaned and fully stocked with restroom paper products prior to the start of each meet. In addition, OGBC Board representatives will be provided a key and alarm code to the Center and access to the janitorial supply closet to restock supplies as needed during gymnastic meets. Three keys and alarm codes to the Center will be issued. One to the President, Vice President and one to the Meet Coordinator of OGBC. Keys and Codes will be kept confidential.

Snack Bar: OGBC will operate the snack bar during gymnastics classes and gymnastic events. This includes purchasing and providing ALL items necessary for the snack bar such as food, drinks and cleaning supplies for the area. Should the area around the snack bar need cleaning, OGBC will remove debris, sweep and vacuum as needed. The catwalk carpet shall be cleaned twice per year. Once at the expense of FRRPD and once at the expense of OGBC.

Meet Revenue: OGBC will pay FRRPD 16,000 for the Halloween Jamboree. OGBC will pay FRRPD facility rental rates of \$3500.00/day and \$2000.00/half day (up to 8 hours) for use of the Activity Center and equipment and supplies to host its events. This excludes all private offices and preschool classrooms. This also excludes set up and breakdown times and services.

Equipment Maintenance: OGBC will maintain any and all gymnastics equipment necessary to run their hosted events. OGBC will also donate and maintain other gymnastics training equipment requested by the Recreation Supervisor Gymnastics on a case-by-case approval restricted only by availability of funds over and above the OGBC minimum annual reserve of \$30,000.00. If In the event that FRRPD discontinues all gymnastics, FRRPD agrees to provide OGBC first right of refusal to purchase any used gymnastics equipment at the then current fair market value (FMV).

Congress: As budget allows, and at the discretion of the Recreational Supervisor I, FRRPD will allocate up to \$2,000/year to pay for up to half of FRRPD coaching staff expenses in order to attend regional training, USAG Congress, etc. OGBC agrees to pay the other half and/or any amount over the \$2,000 District limit if available.

[REDACTED]

p

Copy Machine: OGBC will be charged for per copies used at _____ Black and _____ per color. We will also be given a new copy code and provided a use sheet.

C. IT IS MUTUALLY UNDERSTOOD AND AGREED AS TO THE FOLLOWING:

Representation: In good working relations FRRPD will agree to be represented at OGBC regular board meetings by the Gymnastics Director or a Head Coach. This interaction will allow for better communication between both parties.

1) Mutual Cooperation. The Parties agree to work together in good faith within the framework set out within this MOU.

2) Early MOU Termination for Convenience. If at any time the Parties elect to terminate the MOU for any reason Parties shall notify the other in writing, with a copy to the other Parties Representative 60 days prior to the termination.

3) Public Information. All information furnished to or by the OGBC may be subject to the Freedom of Information Act (5 USC §552) and/or the California Public Records Act (§6250 Government Code).

4) Modification. The Parties will mutually and in good faith negotiate amendment(s) to this Agreement as the need for such modification arises.

5) Principal contacts:

Feather River Recreation & Park District
Attn: General Manager
1875 Feather River Blvd
Oroville, CA 95966

Oroville Gymnastics Booster Club
Attn: OGBC Board of Directors
1875 Feather River Blvd
Oroville, CA 95966

12) Expiration date. This instrument is effective when signed by all Parties and shall be effective September 31, 2018 through June 30, 2020.

13) Negotiations of future contracts: Negotiations to extend this MOU will commence two (2) months prior to the expiration.

IN WITNESS HEREOF, the Parties hereto have affixed their signature to this MOU consisting of three pages as of the date last written below.

General Manager FRRPD, Randy Murphy

Date

Oroville Gymnastics Booster Club President
Laura Pejsa

Date

FRRPD Board Chair
Vicky Smith

Date



STAFF REPORT

DATE: OCTOBER 16, 2018

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: EXTEND THE CONTRACT WITH ALL THINGS CLEANING FOR JANITORIAL SERVICES AT DISTRICT PARKS

SUMMARY

Staff request to authorize the General Manager to extend the Agreement with All Things Cleaning for janitorial services at District parks.

BACKGROUND

Kevin Thompson, through his company All Things Cleaning (ATC), has been providing all supplies and janitorial services in the restrooms at Riverbend (including the dog park), Bedrock Tennis Courts, Martin Luther King, Palermo Park (and pool, in season), Playtown, as well as the Nelson Complex (and pool, in season) 365 days per year since 2014. They also close and lock the restroom facilities every night. The current contract expires at the end of this month. The amount of the current contract totals approximately \$70,000 when all restrooms are open. This amount has not been increased, except to add facilities, since ATC began providing service, although it was reduced when Riverbend was damaged and closed.

The new agreement includes a ten percent annual increase, for an amount not-to-exceed \$77,000 per year. ATC has generously agreed to continue to donate the time and materials to clean and supply the Riverbend Soccer Field and Dog Park facilities, a value of approximately \$14,000 per year.

The services provided by ATC cannot be easily undertaken by the District, as it would require additional staff, necessary supplies and associated equipment, which would easily cost more than this contract.

BUDGETARY IMPACT

Since Riverbend remains closed, the existing budget should cover the increased amount.

**RECOMMENDATION**

Authorize GM to execute the agreement with All Things Cleaning for a term to expire June 30, 2021, with a two-year option, and for an amount not-to-exceed \$77,000 per year.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Draft contract between ATC and FRRPD

CLEANING SERVICES AGREEMENT

THIS CLEANING SERVICES AGREEMENT (the "Agreement") is executed this ____ day of October, 2018

BETWEEN:

Feather River Recreation & Park District of 1875 Feather River Blvd. Oroville, Ca 95965
(the "Client")

- AND -

All things Carpet and Upholstery Cleaning of 79 Rolling Hills Ct. Oroville, Ca 95966
(the "Contractor")

BACKGROUND:

- A. Contractor has the necessary qualifications, experience and abilities to provide cleaning services to the Client.
- B. Contractor shall provide such cleaning services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, Client and Contractor (each individually, a "Party" and collectively, the "Parties" to this Agreement) agree as follows:

Services Provided

1. Client hereby engages Contractor to provide Client with and Contractor hereby accepts such engagement to provide Client with, the following cleaning services (the "Services"):
 - Thoroughly clean and sanitize Client's restrooms facilities, including, without limitation: sweeping, mopping, emptying, cleaning and sanitizing waste receptacles.

2. The venue for delivery of the Services is:
 - All Feather River Recreation & Park District Parks, as identified on the attached Exhibit A.

3. The time for delivery of the Services is:
 - Seven days per week, 365 days per year, between 5:30 pm and 3:30 am, daily.

4. The Services will also include any other cleaning tasks which the Parties may agree on in writing. The Contractor hereby agrees to provide such services to the Client.

Term of Agreement

5. The term of this Agreement (the "Term") will begin on the date as set forth above and will remain in full force and effect until June 30, 2021, subject to earlier termination as provided in this Agreement. The Term of this Agreement may be extended an additional two years with the written consent of the Parties.

Performance

6. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

Currency

7. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in USD (US Dollars).

Compensation

8. The Contractor will charge the Client for the Services at the rates set forth in Exhibit A, not-to-exceed \$77,000.00 per year (the "Compensation"). In case of a park closure or other unforeseen event, Compensation shall be adjusted accordingly.
9. The Client will be invoiced monthly.
10. Invoices submitted by the Contractor to the Client are due within 30 days of receipt.
11. Contractor will bear all expenses incurred by it in connection with providing the Services of this Agreement.

Trade Secrets

12. Trade secrets (the "Trade Secrets") include but are not limited to any data or information, technique or process, tool or mechanism, formula or compound, pattern or test results relating to the business of the Client, which are secret and proprietary to the Client, and which give the business a competitive advantage where the release of that Trade Secret could be reasonably expected to cause harm to the Client.

13. The Contractor agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Trade Secrets which the Contractor has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the term of this Agreement and will survive indefinitely upon termination of this Agreement.

Return of Property

14. Upon the termination of this Agreement, the Contractor will return to the Client any property, documentation, records, or confidential information which is the property of the Client.

Capacity/Independent Contractor

15. In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefit for the Contractor during the Term, all of which costs and expenses shall be borne by Contractor for itself and its employees. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Contractor under this Agreement.

16. **Notice**

All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:

- a. Feather River Recreation & Park District
1875 Feather River Blvd. Oroville, Ca 95965

- b. All things Carpet and Upholstery Cleaning
79 Rolling Hills Ct. Oroville, Ca 95966

or to such other address as either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally, (b) two days after being deposited with the postal service if served by registered mail, or (c) the following day after being deposited with an overnight courier.

Indemnification

17. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

Additional Clauses

18. Please review attached summary (Quote) of compensation for daily cleaning of park district restrooms.
*Note Compensation will be an annual fee of \$76,608 not to exceed \$77,000 annually. monthly payments will be based on restrooms that are open and cleaned.
19. We propose to offer our services for the fiscal year November 1st, 2018- June 30th, 2021.*(Please note All Things Carpet Clean would be open and willing to extend this service for an additional 2 years should it be acceptable to both parties)

Modification of Agreement

20. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

Time of the Essence

21. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Assignment

22. The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

Entire Agreement

23. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

Enurement

24. This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

Titles/Headings

25. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

Gender

26. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Governing Law

27. This Agreement will be governed by and construed in accordance with the laws of the State of California.

Severability

28. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Waiver

29. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this _____ day of October, 2018.

Feather River Recreation & Park District

Per: _____ (Seal)

All things Carpet and Upholstery Cleaning

Per: _____ (Seal)



788

All Things Cleaning
 79 Rolling Hills Ct.
 Oroville, California 95966
 530-693-0728

QUOTE

Customer
 Att. Randy Murphy FRRPD

Customer Order	Date 10-01-18	Date Shipped	Rep	Shipped Via	Terms
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Order	Shipped	Unit	Description :	Price \$
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Mr. Randy Murphy

Please accept this quote for the ongoing janitorial service for FRRPD restroom cleaning for district parks. Note* Annual cost not to exceed \$77,000

	day	Month	
1)Palermo	\$35	\$980	\$11,760
2)MLK	\$35	\$980	\$11,760
3)Playtown	\$35	\$980	\$11,760
4)Nelson	\$30	\$840	\$10,080
5)Tennis Court	\$30	\$840	\$10,080
6)Soccer field	DONATED		
Dog Park	DONATED		
8)River bend	\$35	\$980	\$11,760 (Closed)
	(Seasonal swimming pools)		
9)Nelson	\$14	\$392	\$4,704
10)Palermo	\$14	\$392	\$4,704

Annually \$76,608

Kevin Thompson _____

Date 10-01-2018

Sub Total \$ 76,608

Invoice Total



STAFF REPORT

DATE: OCTOBER 16, 2018

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: RIVERBEND PARK UPDATE AND CHANGE ORDER REQUEST

SUMMARY

This report will provide an update to the Riverbend Park Reconstruction Project Phase 1 and summarize Contract Change Orders (CCOs) and Proposed Change Orders (PCOs) to date.

BACKGROUND

Melton Design Group (MDG) has submitted the attached summary of the activities that have occurred and/or are in process at Riverbend since the last update. This report also includes a list of CCOs and PCOs that have been approved since that time. Also, as discussed at the April 26th Special Meeting, the Board approved Resolution 1382-18 that granted the General Manager authority to approve CCOs of \$50K or less and not greater than a cumulative total of 10% of the awarded construction contract amount (\$318,957), so the Board must ratify any new CCOs and PCOs in order to keep the project moving forward.

BUDGETARY IMPACT

Since these changes are spending repurposed insurance monies, there is no net effect on the General Fund.

RECOMMENDATION

Ratify the Contract Changes Orders (CCOs) and Proposed Change Orders (PCOs), as presented, and provide direction, as necessary.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

MDG Riverbend Update Report, dated October 12, 2018

RIVERBEND PARK RENOVATION

Board of Directors Update

October 12, 2018

1. Phase One Work in Progress

- A. Installation of irrigation laterals & control valves
- B. Clearing and grubbing of planters for DG
- C. Clearing and grubbing of misc. areas for sod
- D. Miscellaneous electrical work
- E. Reinforced Door installation
- F. Miscellaneous site furnishing installations

2. Phase One Schedule

The Contractor is working on a change order proposal to add the landscape to the parking lot and we're negotiating the cost to add the seating portion of the Amphitheatre. With the addition of the parking lot, Salmon Run Road and the Amphitheatre, project will extend into December. The soccer field (all of the park north of Montgomery Street) is scheduled to be open mid-November.

3. New Change Orders

(\$5,285.00)	Clean Fire Damage Around Park (Washing)
(\$6,614.46)	Clear & Grade at Beach Area at Pond
(\$5,187.26)	Sleeves for Parking Lot Landscaping
(\$43,009.90)	Fire Damage Painting
(\$7,950.00)	Paint Rails at Concession Stand. Paint New Reinforced Doors
<hr/>	
\$1,066,551.04	Remaining Balance of Insurance Surplus
\$217,012.66	Pending Vandal and Fire Insurance Reimbursement
<hr/>	
\$1,283,563.70	Remaining Balance with Vandal and Fire Insurance Reimbursement

4. Pending Change Orders – cost being determined

- Amphitheatre seat walls
- Soccer Parking Lot Landscape
- Speed Bumps and Signs – Salmon Run Rd and Soccer Parking Lot
- Hydroseeding instead of straw over disturbed soil

END OF REPORT