



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
February 25, 2020

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA **Closed Session 5:30 PM/Open Session Immediately Following**

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

- Chairperson Scott "Kent" Fowler _____
- Vice Chairperson Steven Rocchi _____
- Director Devin Thomas _____
- Director Shannon DeLong _____
- Director Clarence "Sonny" Brandt _____

PLEDGE OF ALLEGIANCE

CLOSED SESSION

A. Pursuant to Government Code section 54956.9, Conference with General Manager regarding legal counsel. Anticipated Litigation: Significant exposure to litigation pursuant to Section 54956.9(b) based on facts and circumstances that the District believes are not yet known to a potential plaintiff or plaintiffs.

ANNOUNCEMENT(S) FROM CLOSED SESSION

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

NON-ACTION ITEMS

A. CAEP-California Aquarium Education Program

Presentation provided by Jada-Simon White, Pacific States Marine Fisheries Commission & DWR DES Feather River Fisheries Research and Anna Kastner, California Department of Fish & Wildlife/Feather River Hatchery

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. Approve January 28, 2020 Regular Board Meeting Minutes (Appendix A)**
- 2. Approve January 31, 2020 Special Board Meeting Minutes (Appendix B)**
- 3. Approve February 6, 2020 Special Board Meeting Minutes (Appendix C)**
- 4. Approve February 18, 2020 Special Board Meeting Minutes (Appendix D)**
- 5. Approve January 2020 Financials (Appendix E)**

CONSENT AGENDA VOTE

Director Fowler _____

Director Rocchi _____

Director Thomas _____

Director DeLong _____

Director Brandt _____

ITEM(S) PULLED FROM THE CONSENT AGENDA

ACTION ITEMS (Require Vote)

- 1. African American Family & Cultural Center Juneteenth Fee Waiver Request (Appendix F)**

Requested Action: Approve or deny request

VOTE

Director Fowler _____

Director Rocchi _____

Director Thomas _____

Director DeLong _____

Director Brandt _____

- 2. Swing Set Purchase for Berry Creek Park (Appendix G)**

Requested Action: Approve allocation of funds

VOTE

Director Fowler _____

Director Rocchi _____

Director Thomas _____

Director DeLong _____

Director Brandt _____

- 3. Facility Use Agreement with the Oroville Orcas (Appendix H)**

Requested Action: Approve Agreement

VOTE

Director Fowler _____

Director Rocchi _____

Director Thomas _____

Director DeLong _____

Director Brandt _____

4. California Special District’s Association Position Letter (Appendix I)

Requested Action: Approve letter submission

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

5. Resolution 1931-20: A resolution directing preparation of the Engineer’s Report for fiscal year 2020-21 for the continuation of the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District (Appendix J)

Requested Action: Adopt Resolution

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix K)

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

Master Plan Workshops

- March 5th: Special Meeting/Master Plan Workshop in Bangor
- March 31st: Special Meeting/Master Plan Workshop in Berry Creek
- April 28th: Final presentation to the board at regular meeting

BOARD ITEMS FOR UPCOMING AGENDA(S)

2020-21 Budget

- April: Board budget workshop- Special Meeting (day/time TBA)
- April: BAD oversight committee meeting to review Engineers Report (day/time TBA)
- May 26th: Board approval of preliminary budget at regular meeting
- June 23rd: Public Hearing date and Adoption of Appropriation Limitations at regular meeting
- July 28th: Adoption of final budget at regular meeting

ADJOURNMENT _____


FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting Minutes

January 28, 2020

ACTIVITY CENTER

1875 Feather River Blvd.

Oroville, CA 95965

Draft Minutes
Open Session 5:30 PM
CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 10:05 AM.
ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Absent</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED
PUBLIC COMMENT

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CONSENT AGENDA
1. Chairperson Fowler appointed members to the following committees:

Finance (2 Directors): Shannon DeLong, Devin Thomas

Parks & Facilities (2 Directors): Kent Fowler, Sonny Brandt

Recreation (2 Directors): Sonny Brandt, Devin Thomas

Personnel Policies & Procedures (2 Directors): Shannon DeLong, Steve Rocchi

Supplemental Benefit Fund (2 Directors): Kent Fowler, Sonny Brandt (Alternates: Steve Rocchi Devin Thomas, Shannon DeLong)

RDA Oversight (1 Director): Kent Fowler (Alternate: Sonny Brandt)

2. Approve December 17, 2019 Regular Board Meeting Minutes
3. Approve December 19, 2019 Special Board Meeting Minutes
4. Approve January 23, 2020 Special Board Meeting Minutes
5. Approve December 2019 Financials
6. Resolution 1928-20 : A resolution of the Board of Directors of the Feather River Recreation and Park District authorizing all Board Members and General Manager to sign District checks, ACH transfers, and check registers associated with the Butte County Treasury

Director Brandt made the motion to approve the Consent Agenda.

Director Rocchi seconded the motion.

*The motion to approve the Consent Agenda passed with a unanimous vote.

ACTION ITEMS

1. Riverbend Park Amphitheater Project

Director Rocchi made the motion to put the Riverbend Park Amphitheater project out to bid.

Director Brandt seconded the motion.

*The motion to put the Riverbend Park Amphitheater project out to bid passed with a unanimous vote.

2. Review Riverbend Park Beach Project Bids

Director Rocchi made the motion to move forward with the bid process for the Riverbend Park Beach Project and giving the General Manager authorization to discuss a line item discrepancy with the submitting contractors.

Director DeLong seconded the motion.

*The motion to move forward with the bid process for the Riverbend Park Beach Project and giving the General Manager authorization to discuss a line item discrepancy with the submitting contractors passed with a unanimous vote.

3. Review surplus sale item list

Director Brandt made the motion to approve the surplus item list as presented by Staff.

Director Rocchi seconded the motion.

*The motion to approve the surplus item list passed with a unanimous vote.

4. Resolution 1929-20: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of Public Use Impact Fee funds to the General Fund in the amount of \$19k for approved Activity Center Small Gym Floor Project

Director Brandt made the motion to adopt Resolution 1929-20.

Director Rocchi seconded the motion.

*The motion to adopt Resolution 1929-20 passed with a unanimous vote.

5. Resolution 1930-20: A resolution of the Board of Directors of the Feather River Recreation and Park District acknowledging the completion of the approved Activity Center Small Gym Floor and Paint Project

Director Brandt made the motion to adopt Resolution 1930-20.

Director Rocchi seconded the motion.

*The motion to adopt Resolution 1930-20 passed with a unanimous vote.

NON-ACTION ITEMS

1. Nelson Pool Project: Supplemental Benefits Fund Extension Request

General Manager Rohrbacker announced that the Supplemental Benefits Fund committee accepted the District's project deadline extension request.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

Reports were reviewed.

BOARD ITEMS FOR UPCOMING AGENDA(S)Master Plan Workshops

February 6th: Special Meeting/Master Plan Workshop in Forbestown

February 18th: Special Meeting/Master Plan Workshop in Oroville

March 5th: Special Meeting/Master Plan Workshop in Bangor

March 31st: Special Meeting/Master Plan Workshop in Berry Creek

April 28th: Final presentation to the board at regular meeting

BOARD ITEMS FOR UPCOMING AGENDA(S)2020-21 Budget

April: Board budget workshop- Special Meeting (day/time TBA)

April: BAD oversight committee meeting to review Engineers Report (day/time TBA)

May 26th: Board approval of preliminary budget at regular meeting

June 23rd: Public Hearing date and Adoption of Appropriation Limitations at regular meeting

July 28th: Adoption of final budget at regular meeting

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 6:09 PM.

DRAFT



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting Minutes
January 31, 2020

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes Closed Session 2:00 PM/Open Session Immediately Following

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 2:04 PM.

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u> (Arrived at 2:10 PM)
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED

CLOSED SESSION

Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Section 54956.9(b) based on facts and circumstances that the District believes are not yet known to a potential plaintiff or plaintiffs.

ANNOUNCEMENT(S) FROM CLOSED SESSION – 2:27 PM

Direction was given to staff.

PUBLIC COMMENT

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ACTION ITEMS

1. Put Heater Replacement out to Bid for Nelson Pool

Director Rocchi made the motion to place the Nelson Pool heater replacement out to bid.

Director Thomas seconded the motion.

*The motion to place the Nelson Pool heater replacement out to bid passed with a unanimous vote.

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 2:29 PM.



FEATHER RIVER RECREATION & PARK DISTRICT
 Special Board Meeting – Community Workshop
 February 6, 2020

FORBESTOWN HALL
 19100 New York Flat Rd.
 Forbestown, CA

Draft Minutes

Open Session 5:30 PM

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:36 PM.

ROLL CALL

Chairperson Scott “Kent” Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence “Sonny” Brandt	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED

PUBLIC COMMENT

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NON-ACTION ITEMS

1. Master Plan Community Workshop #1

The Board of Directors and Staff met with the the District’s East Area communities (Forbestown, Feather Falls, Clipper Mills, Hurleton) to discuss the following items:

The District’s Role in the Community
 Background Information

- Specific Planning Areas
- Master Plan Document Format

Master Plan Update Process

- Facility and Program Needs Assessments
- District and Public Workshops (Goals/Priorities)
- District and Public Master Plan Draft Review
- District Final Review
- Master Plan Presentation

Input from the Community, Group Discussion to Specify and Refine Goals & Priorities

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 7:00 PM.



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting Minutes
February 18, 2020

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 5:30 PM

VICE CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 6:00 PM.

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Absent</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

NON-ACTION ITEMS

1. Master Plan Community Workshop #2

The Board of Directors and Staff met with the the District's Core Area communities (Oroville, Thermalito, Kelly Ridge, Cherokee) to discuss the following items:

- Master Plan Schedule for Completion
- How We Are Working Together
- Master Plan Document Format
- Vision, Goals, and Priorities of District and Planning Area
- Overview of Planning Areas: Core Planning Area
- Group Discussion to Identify Goals & Priorities of Planning Area
- Needs Assessment Survey and Results

VICE CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 7:37 PM.

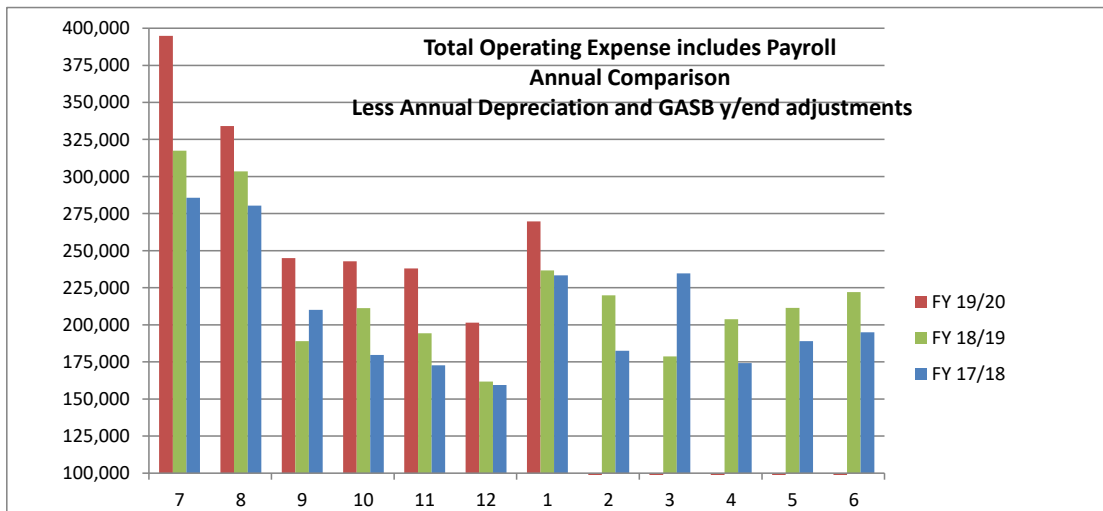
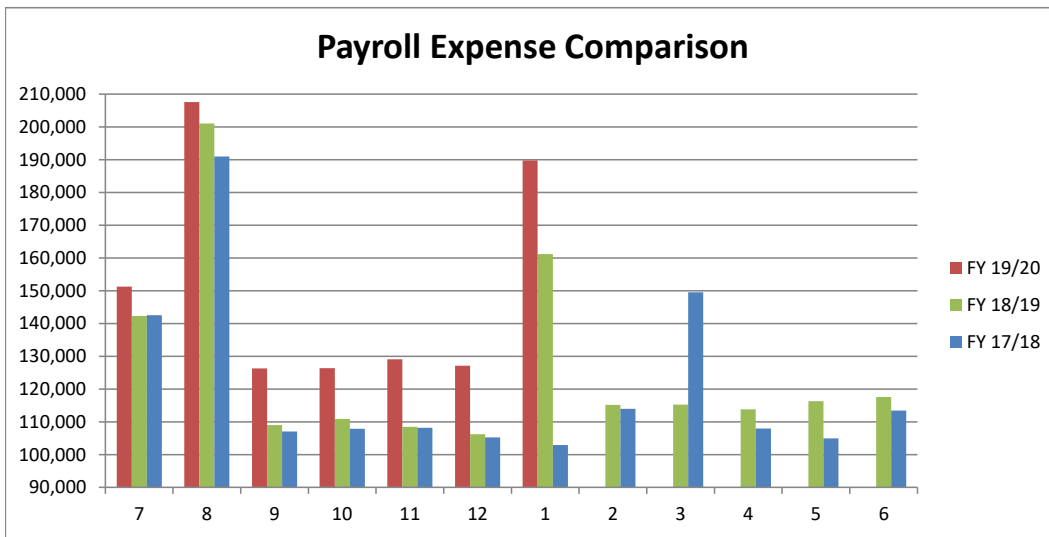
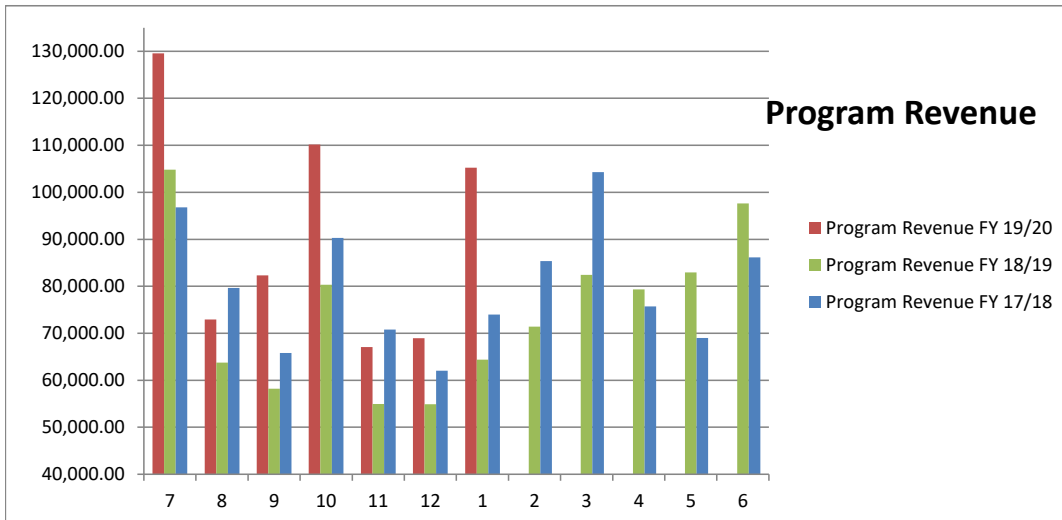
Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses			PAYROLL USE				16 out of 26 payroll paid out		MONTHLY ACTUAL VS. MONTHLY BUDGET			
Year to Date Income Statement and Staff Report			YTD	YTD	YTD	YTD BUDGET	Annual Budget divided by "X" amount of months					
Jan-20	Dec-19	Jan-20	TOTAL	Annual	Over	58%	ACTUAL YTD	Jan-20 BUDGET	MONTHLY Over	YTD 100%	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS	
NOT FINAL: The prior fiscal year 2018-19 is not closed.					(Under)	% used	TOTAL	7.0	(Under)	% used		
Ordinary Income/Expense			MONTHS									
Income												
4100 - Tax Revenue	885,939	7,739	978,259	1,700,000	(721,741)	58%	978,259	991,667	(13,408)	99%	Tax Payments are received December and April	
4150 - Tax Revenue (BAD)	150,199		150,199	288,750	(138,551)	52%	150,199	168,438	(18,239)	89%	Tax Payments are received December and April	
- Program Income												
4350 - Discounts & Credits	(547)	(6,304)	(15,469)	(7,440)	(8,029)	208%	(15,469)	(4,340)	(11,129)	356%		
4300 - Program Income	69,477	111,543	651,649	1,126,595	(474,946)	58%	651,649	657,180	(5,531)	99%	Rentals \$24k Aquatics \$20k, Classes \$34k, Adult Sports \$6.6k, Youth Sports \$20k, Preschool/Camp \$276k, Gymnastics \$254k	
Total - Program Income	68,930	105,239	636,180	1,119,155	(482,975)	57%	636,180	652,840	(16,660)	97%		
4400 - Donation & Fundraising Income			1,054	20,000	(18,946)	5%	1,054	11,667	(10,613)	9%		
4500 - Grant/Reimbursed Expense Income		71,681	78,539	30,000	48,539	262%	78,539	17,500	61,039	449%		
4600 - Other Income			30	200	(170)	15%	30	117	(87)	26%		
4900 - Interest Income		3,877	13,725	9,000	4,725	153%	13,725	5,250	8,475	261%		
4905 - Interest Income - BAD		198	1,489	1,000	489	149%	1,489	583	906	255%		
Total Income	1,105,068	188,734	1,859,475	3,168,105	(1,308,630)	59%	1,859,475	1,848,061	11,414	101%		
Gross Profit												
	1,105,068	188,734	1,859,475	3,168,105	(1,308,630)	59%	1,859,475	1,848,061	11,414	101%		
Expense												
- Payroll Expenses												
5010 - Wages & Salaries	100,278	149,124	840,336	1,497,693	(657,357)	56%	840,336	873,654	(33,318)	91%	Minium wage and district increases apply Jan20	
5020 - Employer Taxes	8,588	19,163	82,845	144,764	(61,919)	57%	82,845	84,446	(1,601)	93%	Budget on target to fully expense by June 2020	
5030 - Employee Benefits	13,714	16,369	98,693	188,151	(89,458)	52%	98,693	109,755	(11,062)	85%		
5040 - Workers Comp	4,539	6,684	37,074	66,942	(29,868)	55%	37,074	39,050	(1,976)	90%		
Total - Payroll Expenses	127,119	191,340	1,058,948	1,897,550	(838,602)	56%	1,058,948	1,106,904	(47,956)	91%		
5031 GASB 68 Benefit Expense			48,771	54,000	(5,229)	90%	48,771	31,500	17,271	155%	Paid annual CalPERs unfunded liability in full	
5100 - Advertising & Promotion	30	2,056	5,020	10,000	(4,980)	50%	5,020	5,833	(813)	86%		
5120 - Bank Fees	891	929	7,716	14,000	(6,284)	55%	7,716	8,167	(451)	94%		
5130 - Charitable Contributions			0	2,500	(2,500)	0%	0	1,458	(1,458)	0%		
5140 - Copying & Printing	692	832	5,711	11,000	(5,289)	52%	5,711	6,417	(706)	89%		
5155 - Employment New Hire Screen	68	328	1,019	2,464	(1,445)	41%	1,019	1,437	(418)	71%		
5160 - Dues, Mbrshps, Publications, Subscri	150	1,304	9,917	9,000	917	110%	9,917	5,250	4,667	189%		
5170 - Education & Development	100	170	2,147	6,250	(4,103)	34%	2,147	3,646	(1,499)	59%		
5175 - Equipment Rental	1,156	509	6,794	4,000	2,794	170%	6,794	2,333	4,461	291%	Moved Playtown portable toilet rental to Insurance Expense other. See bottom of report	
- Equipment, Tools & Furn (<\$5k)												
5182 - Operating ET&F		702	1,679	2,900	(1,221)		1,679	1,692	(13)	99%		
5184 - Program ET&F	12,340	55	12,810	11,100	1,710	115%	12,810	6,475	6,335	198%	Dec19 \$2k preschool cubbies, \$10k gymnastic equipment	
5186 - Site/Shop ET&F		772	1,762	20,000	(18,238)	9%	1,762	11,667	(9,905)	15%		
5187 - IT Computers/Hardware ET&F		395	6,248	20,000	(13,752)	31%	6,248	11,667	(5,419)	54%		
5188 - Computers/Software ET&F	694	912	9,798	13,000	(3,202)	75%	9,798	7,583	2,215	129%	Annual subscriptions paid in full 1st of year. Budget will balance throughout the year	
Total - Equipment, Tools & Furn (<\$5k)	13,034	2,836	32,297	67,000	(34,703)	48%	32,297	39,083	(6,786)	83%		
5200 - Insurance		48	79,165	60,000	19,165	132%	79,165	35,000	44,165	226%	Paid in full annual Property/Liability Insurane premiums. Premiums higher than budgeted. Staff will monitor budget and make adjustment to other line items throughout the year.	
5210 - Interest Expense - Operating	81	77	597	3,300	(2,703)		597	1,925	(1,328)	31%		
5225 - Postage & Delivery		39	829	1,200	(371)	69%	829	700	129	118%		
- Professional & Outside Svcs												
5232 - Accounting			18,000	26,000	(8,000)	69%	18,000	15,167	2,833	119%	Audit first invoice \$18k Nov19	
5233 - Bands/Recreation			1,100	2,150	(1,050)	51%	1,100	1,254	(154)	88%		
5234 - Board Stipends	800	1,000	5,200	12,000	(6,800)	43%	5,200	7,000	(1,800)	74%		
5235 - Recreation Instructors	475	12,303	38,212	52,150	(13,938)	73%	38,212	30,421	7,791	126%	Class \$11.5k, Gymnastics \$26.5k	
5236 - Legal	1,821	1,353	5,942	18,000	(12,058)	33%	5,942	10,500	(4,558)	57%		
5237 - Contract Janitorial	5,109	5,109	35,763	76,625	(40,862)	47%	35,763	44,698	(8,935)	80%		
5239 - Outside Service Admin/Consult	3,000	1,750	25,772	57,000	(31,228)	45%	25,772	33,250	(7,478)	78%	Dec19 IT new server/camera \$2k	
Total - Professional & Outside Svcs	11,205	21,515	129,989	243,925	(113,936)	53%	129,989	142,290	(12,301)	91%		
5250 - Rent			0	0	0		0	0	0			
- Repairs & Maintenance												
5261 - Building R&M	1,539	2,614	16,329	40,000	(23,671)	41%	16,329	23,333	(7,004)	70%	Jan20: Act Center \$2.3k paint	
5262 - Equipment R&M	959	2,545	10,052	17,500	(7,448)	57%	10,052	10,208	(156)	98%	Jan20: Repair backhoe \$1.8k	
5263 - General R&M	526		5,716	20,000	(14,284)	29%	5,716	11,667	(5,951)	49%		
5264 - Grounds R&M	550	1,628	35,756	40,000	(4,244)	89%	35,756	23,333	12,423	153%	Irrigation expense higher in summer months. Unbudgeted \$12k playground woodchips	
5265 - Janitorial Supplies	2,074	2,384	17,564	29,500	(11,936)	60%	17,564	17,208	356	102%		
5266 - Vandalism Repair		502	720	8,000	(7,280)	9%	720	4,667	(3,947)	15%		
5267 - Vehicle R&M	1,291	333	4,456	4,000	456	111%	4,456	2,333	2,123	191%		
5268 - Aquatics Pool R&M	132	239	22,780	40,000	(17,220)	57%	22,780	23,333	(553)	98%		
5269 - Outside Contractor/Services R&M	1,325	185	10,938	15,000	(4,062)	73%	10,938	8,750	2,188	125%		
Total - Repairs & Maintenance	8,396	10,430	124,311	214,000	(89,689)	58%	124,311	124,833	(522)	100%		
5270 - Security	302	798	28,953	25,000	3,953	116%	28,953	14,583	14,370	199%	Not budgeted: Board approved \$5k/mo additional security patrol at Riverbend.\$25k unbudgeted	

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses			PAYROLL USE				16 out of 26 payroll paid out		MONTHLY ACTUAL VS. MONTHLY BUDGET			
Year to Date Income Statement and Staff Report			YTD		Payroll %		62%		Annual Budget divided by "X" amount of months			
	Jan-20							Jan-20	Jan-20	MONTHLY	YTD	
			TOTAL	Budget	(Under)	% used	Staff Comments	ACTUAL YTD	BUDGET	Over	100%	
NOT FINAL: The prior fiscal year 2018-19 is not closed.												
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison												
- Supplies - Consumable												
5281 - Misc Staff & Uniform Supplies	1,486	951	2,798	9,000	(6,202)	31%		2,798	5,250	(2,452)	53%	
5282 - Office Supplies	796	1,500	6,500	6,000	500	108%		6,500	3,500	3,000	186%	
5284 - Program Food	1,329	1,122	8,288	13,625	(5,337)	61%		8,288	7,948	340	104%	
5286 - Program Supplies	5,767	4,638	41,686	79,800	(38,114)	52%	Jan20: Gymnastics \$4k	41,686	46,550	(4,864)	90%	Events \$2.7k, Preschool \$2k, Adult Sports \$1.5k, Youth Sports \$1k, Gymnastics \$33.2k
5287 - Safety Supplies		283	1,677	5,075	(3,398)	33%		1,677	2,960	(1,283)	57%	
5289 - Site Supplies	415	56	539	1,000	(461)	54%		539	583	(44)	92%	
Total - Supplies - Consumable	9,793	8,550	61,488	114,500	(53,012)	54%		61,488	66,792	(5,304)	92%	
5290 - Taxes, Lic., Notices & Permits	363		5,025	5,125	(100)	98%		5,025	2,990	2,035	168%	many Annual fees are paid in full 1st of the year
5300 - Telephone/Internet	1,064	1,209	7,584	14,000	(6,416)	54%		7,584	8,167	(583)	93%	
- Transportation, Meals & Travel												
5312 - Air, Lodging, Other Travel		402	1,267	7,000	(5,733)	18%	Jan20: Gymnastics \$400	1,267	4,083	(2,816)	31%	Admin Conference \$650, Gymnastics \$600
5314 - Fuel	2,318	2,164	18,702	29,000	(10,298)	64%		18,702	16,917	1,785	111%	
5316 - Meals		34	151	500	(349)	30%		151	292	(141)	52%	Admin \$50, Gymnastics 100
5318 - Mileage		869	2,322	2,000	322	116%	Jan20: Gymnastics \$775	2,322	1,167	1,155	199%	Admin \$215, Camp \$190, Other \$110, Gymnastics \$1.8k
Total - Transportation, Meals & Travel	2,318	3,469	22,442	38,500	(16,058)	58%		22,442	22,458	(16)	100%	
- Utilities												
5322 - Electric	7,493	7,569	85,361	115,000	(29,639)	74%		85,361	67,083	18,278	127%	
5324 - Garbage	1,404	2,287	14,516	25,000	(10,484)	58%		14,516	14,583	(67)	100%	
5326 - Gas/Propane	768	841	5,307	7,000	(1,693)	76%		5,307	4,083	1,224	130%	
5328 - Sewer	271	156	3,234	5,500	(2,266)	59%		3,234	3,208	26	101%	
5329 - Water	6,445	3,887	77,872	108,000	(30,128)	72%		77,872	63,000	14,872	124%	
Total - Utilities	16,381	14,740	186,290	260,500	(74,210)	72%		186,290	151,958	34,332	123%	
Total Expense	193,143	261,179	1,825,013	3,057,814	(1,232,801)	60%		1,825,013	1,783,725	41,288	102%	
Total Profit (Loss)	911,925	(72,445)	34,462	110,291	(75,829)			34,462	64,336	(29,874)		
Other Income/Expense												
Other Income												
4200 - Impact Fee Income	6,636	25,682	71,208					71,208	0			
4910 - Interest Income - Impact Fees		1,652	5,117					5,117	0			
4910 - Insurance Proceeds			9,664					9,664	0			
Total Other Income	6,636	27,334	85,989					85,989	0			
Other Expense												
5102 - Insurance Claim Expense (not capital)	8,570	7,905	55,856				Playtown Fire Claim: portable toilet rental	55,856				
7210 - Debt Interest Expense	8,583	8,418	60,420	102,018				60,420	59,511			
Total Other Expense	17,153	16,323	116,276	102,018				116,276	59,511			
Net Other Income	(10,517)	11,011	(30,287)					(30,287)	0			
Net Income	901,408	(61,434)	4,175	8,273				4,175	4,826			
	39737											
	45010											

FEATHER RIVER RECREATION AND PARK DISTRICT PRORGRAM INCOME JULY 2019-JANUARY 2020							
	AQUATICS	CLASSES	RENTALS	SCHOOL/CAMP	ADULT SPORTS	YOUTH SPORTS	GYMNASTICS
Ordinary Income/Expense							
Income							
4100 - Tax Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4150 - Tax Revenue (BAD)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4300 - Program Income							
4350 - Discounts & Credits	-79.00	-420.00	-1,279.50	-1,044.80	-35.00	-31.50	-12,575.73
4300 - Program Income - Other	19,819.00	34,046.99	24,976.50	277,229.13	6,650.00	19,210.20	266,467.00
Total 4300 - Program Income	19,740.00	33,626.99	23,697.00	276,184.33	6,615.00	19,178.70	253,891.27
4400 - Donation & Fundraising Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4500 - Grant/Reimbursed Expense Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4600 - Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4900 - Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4905 - Interest Income - BAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	19,740.00	33,626.99	23,697.00	276,184.33	6,615.00	19,178.70	253,891.27
Gross Profit	19,740.00	33,626.99	23,697.00	276,184.33	6,615.00	19,178.70	253,891.27
Expense							
5000 - Payroll Expenses							
5010 - Wages & Salaries	31,716.52	11,463.41	2,175.04	201,323.13	6,389.83	10,952.99	108,219.49
5020 - Employer Taxes	4,392.75	1,391.02	276.77	19,909.61	882.65	1,485.76	10,654.79
5030 - Employee Benefits	0.00	0.00	0.00	14,908.36	0.00	0.00	7,323.44
5040 - Workers Comp	1,176.98	295.95	49.25	4,555.29	144.66	248.02	2,447.91
Total 5000 - Payroll Expenses	37,286.25	13,150.38	2,501.06	240,696.39	7,417.14	12,686.77	128,645.63
5031 - GASB 68 Benefit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100 - Advertising & Promotion	0.00	0.00	0.00	576.00	0.00	0.00	0.00
5120 - Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 - Copying & Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5155 - Employment New Hire Screen	0.00	0.00	0.00	622.50	0.00	0.00	0.00
5160 - Dues, Mbrshps & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	655.00
5170 - Education & Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5175 - Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	338.25
5180 - Equipment, Tools & Furn (<\$5k)							
5182 - Operating ET&F	0.00	0.00	0.00	0.00	0.00	0.00	215.42
5184 - Program ET&F	0.00	228.73	0.00	2,361.54	0.00	0.00	10,033.19
5186 - Site/Shop ET&F	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5187 - IT Computer/HardwareTechnology	0.00	0.00	0.00	1,270.30	0.00	0.00	199.99
5188 - IT Computer/Software Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5180 - Equipment, Tools & Furn (<\$5k)	0.00	228.73	0.00	3,631.84	0.00	0.00	10,448.60
5200 - Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5210 - Interest Expense - Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5225 - Postage & Delivery	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230 - Professional & Outside Svcs							
5232 - Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5233 - Bands/Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5234 - Board Stipends	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5235 - Recreation Instructors	180.00	11,497.48	0.00	0.00	0.00	0.00	26,533.98
5236 - Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5237 - Contract Janitorial	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5239 - Outside Service Admin/Consult	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5230 - Professional & Outside Svcs	180.00	11,497.48	0.00	0.00	0.00	0.00	26,533.98
5260 - Repairs & Maintenance							
5261 - Building R&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5262 - Equip Repairs & Small Tools	0.00	0.00	0.00	0.00	0.00	0.00	566.15
5263 - General R&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5264 - Grounds R&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5265 - Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	1,589.99
5266 - Vandalism Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5267 - Vehicle R&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5268 - Aquatics Pool R&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5269 - Outside Contractor/Services R&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5260 - Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	2,156.14
5270 - Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5280 - Supplies - Consumable							
5281 - Misc Staff & Uniforms Supplies	0.00	0.00	0.00	18.98	0.00	0.00	0.00
5282 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	15.99

FEATHER RIVER RECREATION AND PARK DISTRICT
PRORGRAM INCOME JULY 2019-JANUARY 2020

	AQUATICS	CLASSES	RENTALS	SCHOOL/CAMP	ADULT SPORTS	YOUTH SPORTS	GYMNASTICS
5284 · Program Food	0.00	0.00	0.00	7,832.84	0.00	1.77	198.62
5286 · Program Supplies	84.64	4.36	0.00	1,844.26	1,520.66	839.23	33,230.84
5287 · Safety Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5289 · Site Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5280 · Supplies - Consumable	84.64	4.36	0.00	9,696.08	1,520.66	841.00	33,445.45
5290 · Taxes, Lic., Notices & Permits	0.00	0.00	0.00	716.00	0.00	0.00	0.00
5300 · Telephone/Internet	0.00	0.00	0.00	420.00	0.00	0.00	210.00
5310 · Transportation, Meals & Travel							
5312 · Air, Lodging, Other Travel	0.00	0.00	0.00	0.00	0.00	0.00	613.94
5314 · Fuel	0.00	0.00	0.00	0.00	0.00	0.00	185.55
5316 · Meals	0.00	0.00	0.00	0.00	0.00	0.00	95.64
5318 · Mileage	0.00	0.00	0.00	189.48	0.00	75.40	1,805.85
Total 5310 · Transportation, Meals & Travel	0.00	0.00	0.00	189.48	0.00	75.40	2,700.98
5320 · Utilities							
5322 · Electric	0.00	5,794.84	0.00	10,076.53	0.00	0.00	4,879.86
5324 · Garbage	0.00	541.61	0.00	1,026.27	0.00	0.00	709.28
5326 · Gas/Propane	0.00	326.88	0.00	619.37	0.00	0.00	275.27
5328 · Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5329 · Water	0.00	1,079.06	0.00	2,589.73	0.00	0.00	1,438.73
Total 5320 · Utilities	0.00	7,742.39	0.00	14,311.90	0.00	0.00	7,303.14
Total Expense	37,550.89	32,623.34	2,501.06	270,860.19	8,937.80	13,603.17	212,437.17
Net Ordinary Income	-17,810.89	1,003.65	21,195.94	5,324.14	-2,322.80	5,575.53	41,454.10
Other Income/Expense							
Other Income							
4200 · Impact Fee Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4650 · Insurance Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4910 · Interest Income - Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense							
5102 · Insurance Claim Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7210 · Debt Interest Expense	0.00	12,212.28	0.00	13,569.20	0.00	0.00	27,138.44
Total Other Expense	0.00	12,212.28	0.00	13,569.20	0.00	0.00	27,138.44
Net Other Income	0.00	-12,212.28	0.00	-13,569.20	0.00	0.00	-27,138.44
Net Income	-17,810.89	-11,208.63	21,195.94	-8,245.06	-2,322.80	5,575.53	14,315.66



Feather River Recreation & Park District
Balance Sheet
As of January 31, 2020

8:00 AM
02/13/2020
Accrual Basis

	Jan 31, 20	Jan 31, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	517,091.17	625,431.39	-108,340.22	-17.32%
1010.2 - Treasury Cash - Reserve	332,494.00	373,594.00	-41,100.00	-11.0%
1010.3 - Treasury Admin Ins Proceeds	334,501.17	0.00	334,501.17	100.0%
1010.4 - Treasury Ins Proceeds Playtown	126,529.21	0.00	126,529.21	100.0%
Total 1010 - Treasury Cash	1,310,615.55	999,025.39	311,590.16	31.19%
1020 - Imprest Cash	1,000.00	851.97	148.03	17.38%
1030 - BofW - Merchant Acct.	102,978.90	123,336.42	-20,357.52	-16.51%
1031 - BofW Project INS PROCEEDS	1,259,081.94	573,081.82	686,000.12	119.7%
1040 - Fund 2610 - BAD	191,409.23	189,888.86	1,520.37	0.8%
1050 - Impact Fees				
1051 - Impact - Parklands	421,688.76	253,108.63	168,580.13	66.6%
1052 - Impact - Public Use	25,798.21	12,982.29	12,815.92	98.72%
1053 - Impact - Aquatics	59,674.29	38,194.53	21,479.76	56.24%
Total 1050 - Impact Fees	507,161.26	304,285.45	202,875.81	66.67%
Total Checking/Savings	3,372,246.88	2,190,469.91	1,181,776.97	53.95%
Accounts Receivable				
1210 - Accounts Receivable	83,043.77	29,802.27	53,241.50	178.65%
Total Accounts Receivable	83,043.77	29,802.27	53,241.50	178.65%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	2,839.00	213,776.00	-210,937.00	-98.67%
1310 - Miscellaneous Receivables	401.82	82.00	319.82	390.02%
1320 - Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	192,096.94	402,714.12	-210,617.18	-52.3%
Total Current Assets	3,647,387.59	2,622,986.30	1,024,401.29	39.06%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	14,916,103.80	10,314,889.08	4,601,214.72	44.61%
1430 - Equipment & Vehicles	1,087,720.80	834,044.09	253,676.71	30.42%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	105,978.90	4,305,753.91	-4,199,775.01	-97.54%
1447 - CIP Berry Creek Bathroom BC99	0.00	30,419.35	-30,419.35	-100.0%
1448 - CIP Nelson SBF NE99	73,680.86	0.00	73,680.86	100.0%
1449 - CIP Palermo Park	0.00	17,175.81	-17,175.81	-100.0%
1450 - CIP Feather River Trail FRT99	3,466.63	0.00	3,466.63	100.0%
1451 - CIP Playtown Bathroom Fire	116,000.00	0.00	116,000.00	100.0%
Total 1440 - Construction in Progress	299,126.39	4,353,349.07	-4,054,222.68	-93.13%
1499 - Accumulated Depreciation	-4,824,103.09	-4,283,320.47	-540,782.62	-12.63%
Total Fixed Assets	12,106,341.90	11,846,455.77	259,886.13	2.19%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	204,906.00	232,623.00	-27,717.00	-11.92%
Total 1550 - GASB 68 CalPERS Valuation	204,906.00	232,623.00	-27,717.00	-11.92%
Total Other Assets	204,906.00	232,623.00	-27,717.00	-11.92%
TOTAL ASSETS	15,958,635.49	14,702,065.07	1,256,570.42	8.55%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	66,922.15	289,978.63	-223,056.48	-76.92%
Total Accounts Payable	66,922.15	289,978.63	-223,056.48	-76.92%

Feather River Recreation & Park District
Balance Sheet
As of January 31, 2020

8:00 AM
02/13/2020
Accrual Basis

	Jan 31, 20	Jan 31, 19	\$ Change	% Change
Credit Cards				
2300 - Credit Cards Payable	2,238.94	1,561.70	677.24	43.37%
2350 - Supplier Accounts	1,719.98	383.44	1,336.54	348.57%
Total Credit Cards	3,958.92	1,945.14	2,013.78	103.53%
Other Current Liabilities				
2100 - Payroll Liabilities	-14,447.24	8,515.66	-22,962.90	-269.66%
2210 - Accrued Debt Interest	8,418.26	9,071.13	-652.87	-7.2%
2400 - Deposits/Refunds to Customers	-347.00	0.00	-347.00	-100.0%
Total Other Current Liabilities	-6,375.98	17,586.79	-23,962.77	-136.25%
Total Current Liabilities	64,505.09	309,510.56	-245,005.47	-79.16%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	15,313.76	24,839.06	-9,525.30	-38.35%
2955 - Umpqua Bank Tax Exempt Bond A	2,938,295.00	3,145,895.00	-207,600.00	-6.6%
2960 - Umpqua Bank Taxable Bond B	126,999.97	151,999.98	-25,000.01	-16.45%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	124,940.00	149,733.00	-24,793.00	-16.56%
2977 - GASB 68 Net Pension Liability	842,871.00	844,607.00	-1,736.00	-0.21%
Total 2975 - GASB 68 CalPERS Liab Valuation	967,811.00	994,340.00	-26,529.00	-2.67%
Total Long Term Liabilities	4,048,419.73	4,317,074.04	-268,654.31	-6.22%
Total Liabilities	4,112,924.82	4,626,584.60	-513,659.78	-11.1%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 - General Fund Balance	-1,653,176.59	-1,461,551.34	-191,625.25	-13.11%
3050 - Benefit Assessment District	39,721.49	42,695.91	-2,974.42	-6.97%
3060 - Impact Fees (general)	440,963.61	246,363.94	194,599.67	78.99%
3099 - Undistributed Retained Earnings	6,553,500.51	3,124,867.59	3,428,632.92	109.72%
Net Income	4,184.83	1,662,587.55	-1,658,402.72	-99.75%
Total Equity	11,845,710.67	10,075,480.47	1,770,230.20	17.57%
TOTAL LIABILITIES & EQUITY	15,958,635.49	14,702,065.07	1,256,570.42	8.55%

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of January 31, 2020

8:07 AM
 02/13/2020
 Accrual Basis

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					461,030.38
1010.3 - Treasury Admin Ins Proceeds					334,501.17
Total 1010.3 - Treasury Admin Ins Proceeds					334,501.17
1010.4 - Treasury Ins Proceeds Playtown					126,529.21
Total 1010.4 - Treasury Ins Proceeds Playtown					126,529.21
Total 1010 - Treasury Cash					<u>461,030.38</u>
1031 - BofW Project INS PROCEEDS					1,267,785.89
Total 1031 - BofW Project INS PROCEEDS	01/16/2020	CALIFORNIA CUSTOM DOCKS CORPORATION	RIVERBEND PHASE 2 BOAT DOCK PROJECT	-8,703.95	<u>1,259,081.94</u>
				-8,703.95	1,259,081.94
1302 - FEMA Riverbend Claim A/R					2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					14,895,176.80
Total 1420 - Buildings & Improvements	01/05/2020	WET EDGE PAINTING	PAINT BASEBOARDS SMALL GYM ASSET 192005	1,885.00	<u>14,897,061.80</u>
	01/17/2020	Towne Carpet	INSTALL SPORTS FLOOR SMALL GYM ACT CENTER SHAW LVT TRANSCENT FIXED ASSET 192005	19,042.00	<u>14,916,103.80</u>
				20,927.00	14,916,103.80
1430 - Equipment & Vehicles					1,079,734.91
Total 1430 - Equipment & Vehicles	01/02/2020	Best Trailer, Inc.	GVVWR990 16' TILTBED TRAILER 1B9TB2122K1245924 FIXED ASSET 192004	7,985.89	<u>1,087,720.80</u>
				7,985.89	1,087,720.80
1440 - Construction in Progress					278,902.20
1443 - CIP Riverbend Restoration RB99					85,754.71
Total 1443 - CIP Riverbend Restoration RB99	01/01/2020	MELTON DESIGN GROUP	RIVERBEND CONSTRUCTION DOCS, DESIGN AMPT AND LANDSCAPE	20,224.19	<u>105,978.90</u>
1448 - CIP Nelson SBF NE99					73,680.86
Total 1448 - CIP Nelson SBF NE99					73,680.86
1450 - CIP Feather River Trail FRT99					3,466.63
Total 1450 - CIP Feather River Trail FRT99					3,466.63
1451 - CIP Playtown Bathroom Fire					116,000.00
Total 1451 - CIP Playtown Bathroom Fire					116,000.00
Total 1440 - Construction in Progress				20,224.19	<u>299,126.39</u>
2955 - Umpqua Bank Tax Exempt Bond A					-2,938,295.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,938,295.00
2960 - Umpqua Bank Taxable Bond B					-126,999.97
Total 2960 - Umpqua Bank Taxable Bond B					-126,999.97

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Date	Num	Name	Memo	Credit
Jan 20				
01/02/2020	86940	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
01/02/2020	86941	FOWLER, SCOTT KENT	BOD STIPEND	200.00
01/02/2020	86942	ROCCHI, STEVE	BOD STIPEND	200.00
01/02/2020	86943	THOMAS, DEVIN	BOD STIPEND	200.00
01/02/2020	86944	COMCAST	Acct# 8155 60 019 0233893	123.79
01/02/2020	86945	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
01/02/2020	86946	ALPINE PORTABLE TOILET SERVICE	BATHROOM RENTAL SERVICE	8,569.94
01/02/2020	86947	AT&T - CALNET	PHONE LINES	86.69
01/02/2020	86948	Best Trailer, Inc.	FIX ASSET 192004 16' TILTBED TANDEM TRAILER	7,985.89
01/02/2020	86949	BOBCAT OF CHICO	BOBCAT 50 HOUR OIL CHANGE	167.96
01/02/2020	86950	CARTER LAW OFFICE	LEGAL SERVICES	1,700.55
01/02/2020	86951	CINTAS	JANITORIAL SUPPLIES ACT CENTER	1,802.95
01/02/2020	86952	COMCAST	Acct#8155600190189780 PHONE/INTERENT	433.28
01/02/2020	86953	D & G Sports Inc.	GYM EQUIPMENT	10,344.46
01/02/2020	86954	Dan's Electrical Supply	NEW EXTERIOR LIGHT O ON HALL	154.03
01/02/2020	86955	EAGLE SECURITY SYSTEMS INC.	SECURITY ALARM	302.25
01/02/2020	86956	FERIANCEK, LIA	LOGO RESIGN	150.00
01/02/2020	86957	Hancock Automotive	FIX WINDOW MOTOR	271.29
01/02/2020	86958	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL AC	125.00
01/02/2020	86959	INSIDE OUT DESIGNS	WINTER SHOWCASE BANNER	128.55
01/02/2020	86960	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,172.61
01/02/2020	86961	Renne Public Law Group	LEGAL SERVICES	120.00
01/02/2020	86962	RENTAL GUYS, INC.	RENTAL EQUIPMENT	914.73
01/02/2020	86963	SOUTH FEATHER WATER & POWER	WATER PALERMO	50.32
01/02/2020	86964	SURPLUS CITY	CONEX RENTAL	255.00
01/02/2020	86965	CAPUT, LYNNDEE	INSTRUCTOR FITNESS	184.60
01/02/2020	86966-87021	PAYROLL	PAYROLL ITEMS	35,611.87
01/16/2020	87022	AFLAC	JRF86 DEC19 PREMIUMS	1,534.52
01/16/2020	87023	BLUE SHIELD OF CALIFORNIA	4004625 JAN20 PREMIUMS	8,944.81
01/16/2020	87024	HUMANA INSURANCE CO.	657103-001 JAN20 PREMIUMS	75.00
01/16/2020	87025	PREMIER ACCESS	657103-001 JAN19 PREMIUMS	1,024.48
01/16/2020	87027	Davis's Diamonds Gymnastics	REFUND GYM MEET OROVILLE MENS	1,355.00
01/16/2020	87028	EXTREME GYMNASTICS	REFUND GYM MEET WILDFLOWER	95.00
01/16/2020	87029	FIT FOR LIFE GYMNASTICS	REFUND GYM MEET	335.00
01/16/2020	87030	VOID	VOID CHECK 87030	
01/16/2020	87031	VOID	VOID CHECK 87031	
01/16/2020	87032	GYMNASTICS UNLIMITED	REFUND GYM MEET OROVILLE MENS	105.00
01/16/2020	87033	GYMNASTICS ZONE	REFUND GYM MEET OROVILLE MENS	245.00
01/16/2020	87034	TUMBLE TIME	REFUND GYM MEET WILDFLOWER	100.00
01/16/2020	87035	FLIP 2 IT SPORT CENTER	REFUND GYM MEET WILDFLOWER	237.50
01/16/2020	87036	GOLD COUNTRY GYMNASTICS	REFUND GYM MEET	100.00
01/16/2020	87037	Anton, Victoria	MONTHLY CELL REIMBR	30.00
01/16/2020	87038	DANNER, ERIC	CELL PHONE REIMBR	30.00
01/16/2020	87039	GORMAN, THOMAS.	CELL PHONE REIMBR	30.00
01/16/2020	87040	GRAY, JASON.	MONTHLY CELL REIMBR	30.00
01/16/2020	87041	HUFFMAN, MICHELLE.	MONTHLY CELL PHONE REIMBR	30.00
01/16/2020	87042	PELTZER, DEBORAH.	CELL PHONE REIMBR	30.00
01/16/2020	87043	RAMIREZ, ZERIMAR.	CELL AND EXPENSE REIMBR	58.47
01/16/2020	87044	THOMPSON, SCOTT.	MONTHLY CELL REIMBR	30.00
01/16/2020	87045	VALENCIA, ESTELA.	MONTHLY CELL PHONE REIMBR	30.00
01/16/2020	87046	VALENCIA, JUSTIN.	CELL PHONE REIMBR	30.00
01/16/2020	87047	VANG, HUE.	MONTHLY CELL PHONE REIMBR	30.00
01/16/2020	87048	Wilson, Bill	MONTHLY CELL PHONE REIMBR	30.00
01/16/2020	87049	WILSON, ROBERT BRIAN	MONTHLY CELL PHONE REIMBR	30.00
01/16/2020	87050	EMBER WHIPPLE	MEDICAL ATTENDANT GYM MEET JAN20	1,435.72
01/16/2020	87051	WENSEL, HEIDI	GYM MEET COORDINATOR	2,307.00
01/16/2020	87052	FOLEY, JERI	GYM MEET JUDGE WILDFLOWER	485.32
01/16/2020	87053	GEYER, SIDNEY	GYM MEET JUDGE WILDFLOWER	360.00
01/16/2020	87054	JONES, HALLE	GYM MEET JUDGE WILDFLOWER	341.72
01/16/2020	87055	LAKE, LUCIA	GYM MEET JUDGE WILDFLOWER	508.40
01/16/2020	87056	LOPES, KATHY	GYM MEET JUDGE WILDFLOWER	444.72
01/16/2020	87057	OSAKI, BARBARA	GYM MEET JUDGE WILDFLOWER	396.00
01/16/2020	87058	OWENS, JENNIFER	GYM MEET JUDGE WILDFLOWER	408.68
01/16/2020	87059	RUSSI, LAURIE	GYM MEET JUDGE WILDFLOWER	472.56
01/16/2020	87060	BOTOV, SERGEI	GYM MEET JUDGE OROVILLE MENS	568.78
01/16/2020	87061	HIRSCH, MIKE	GYM MEET JUDGE OROVILLE MENS	689.53
01/16/2020	87062	KHARSA, CHARLIE	GYM MEET JUDGE OROVILLE MENS	569.93
01/16/2020	87063	LOPEZ, JESS	OROVILLE MENS JUDGE	579.69
01/16/2020	87064	ROSEBOROUGH, ALEXANDRIA	GYM MEET JUDGE OROVILLE MENS	511.08
01/16/2020	87065	SHEBERT, ERIC	JAN20 GYM MEET JUDGE	482.83
01/16/2020	87066	BANKCARD CENTER	CREDIT CARD PAYMENTS	9,053.06
01/16/2020	87067	ACCULARM SECURITY SYSTEMS	Security Monitoring - 01/01/2020 - 3/31/2020	798.00
01/16/2020	87068	ASCAP	MUSIC LICENSE FOR EVENTS	363.00
01/16/2020	87069	BAKER, ADAM	REFUND VENDOR APP	125.00

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Date	Num	Name	Memo	Credit
01/16/2020	87070	BETTER DEAL EXCHANGE	Acct#701960 DEC. 19 STATEMENT	32.69
01/16/2020	87071	Butte County Sheriff's Office	WORK CREW GROUNDS MAINTENANCE	800.00
01/16/2020	87072	Butte County Special Districts' Assn.	5 ATTENDING FEB 7TH MEETING	40.00
01/16/2020	87073	CALF. WATER SERVICE	Acct 520857777 11/7/19-12/9/19	5,320.53
01/16/2020	87074	CINTAS	JANITORIAL SUPPLIES ACT CENTER	303.51
01/16/2020	87075	COMP	EMPLOYEE PRESSCREEN	93.00
01/16/2020	87076	DAWSON OIL COMPANY	62765 FUEL	2,317.95
01/16/2020	87077	DEL-MAR RENTAL & LANDSCAPE SUPPLY		426.37
01/16/2020	87078	FERDINAND, CHARLOTTE	REFUND YOGA	72.00
01/16/2020	87079	FIRST CHOICE SERVICES	WATER COOLER	210.00
01/16/2020	87080	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250	887.55
01/16/2020	87081	HOME DEPOT	HOME DEPOT STATEMENT	2,348.76
01/16/2020	87082	JACKSON'S GLASS	REPLACE BROKEN GLASS WITH PLEXI	201.25
01/16/2020	87083	Knorr Systems, Inc	EXAM	700.00
01/16/2020	87084	LAKE OROVILLE AREA PUBLIC UTILITY DIST.	SEWER SERVICE (MLK)	114.18
01/16/2020	87085	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	3,372.61
01/16/2020	87086	NEW DAY ACADEMY	REFUND GYMNASTICS	120.00
01/16/2020	87087	Oroville Cable & Equipment	HYDRAULIC HOSE FOR BACK HOE	52.33
01/16/2020	87088	OROVILLE CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP	150.00
01/16/2020	87089	OROVILLE POWER EQUIPMENT	SPARK PLUGS GENERATOR	66.26
01/16/2020	87090	P.G. & E.	PGE ALL LOCAITONS 11/21/19-12/22/19	8,260.87
01/16/2020	87091	RECOLOGY BUTTE COLUSA COUNTIES		1,687.39
01/16/2020	87092	RIEBES AUTO PARTS	TRUCK REPAIRS	555.41
01/16/2020	87093	SDRMA	ADDTL INSURED CERT	47.50
01/16/2020	87094	SHARP'S LOCKSMITHING	CAMLOCKS AND KEYS	23.66
01/16/2020	87095	Staples	STAPLES STATEMENT 3721 DEC. 19	242.25
01/16/2020	87096	STERLING ADMINISTRATION COBRA	ANNUAL COBRA ADMIN 2019	550.00
01/16/2020	87097	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT DEC. 19 2285	692.88
01/16/2020	87098	TWSD	4-112.01 WATER NELSON	653.84
01/16/2020	87099	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	691.91
01/16/2020	87100	WAL-MART COMMUNITY	STATEMENT 1712	386.91
01/16/2020	87101	WAXIE SANITARY SUPPLY	VACCUUM FILTERS	27.33
01/16/2020	87102	Western Web	JAN- APRIL 2020 ACTIVITY GUIDES	2,036.37
01/16/2020	87103	ZAMORA, STEPHANIE	REFUND VENDOR WILFLOWER	70.00
01/16/2020	87104	RONNIE SMITH ENTERPRISES	FITNESS INSTRUCTOR KARATE	1,312.68
01/16/2020	87105+87168	PAYROLL	PAYROLL ITEMS	39,029.34
01/16/2020	87169	BURLESON, HARRY	INSTRUCTOR FITNESS	110.50
01/16/2020	87170	Court Ordered Debt Collection	JK-256-1614 1/16/20 PAYCHECK	169.69
01/30/2020	87171	BLUE SHIELD OF CALIFORNIA	4004625 FEB20 PREMIUMS	8,542.91
01/30/2020	87172	PREMIER ACCESS	15763 FEB20 PREIMUMS	974.41
01/30/2020	87173	HUMANA INSURANCE CO.	657103-001 LIFE PREMIUMS	75.00
01/30/2020	87174	AT&T - CALNET	PHONE LINES	86.31
01/30/2020	87175	COMCAST	Acct#8155600190189780 PHONE/INTERENT	433.28
01/30/2020	87176	FASTENAL	MISC SUPPLIES	277.08
01/30/2020	87177	Huntington's Sportsman's Store	CLOTHING ALLOWANCE	406.09
01/30/2020	87178	INSIDE OUT DESIGNS	GYMNASTICS BANNERS	1,006.72
01/30/2020	87179	MELTON DESIGN GROUP	NELSON POOL PROJECT	13,084.50
01/30/2020	87180	NORTHERN CALIFORNIA BOYS' GYMNASTICS ASSC	BOY MEET HEAD TAX	183.00
01/30/2020	87181	RIEBES AUTO PARTS	TRUCK REPAIRS	370.03
01/30/2020	87182	THE TELEPHONE MAN	LANDLINE GM OFFICE	165.00
01/30/2020	87183	Towne Carpet	SPORTS FLOOR SMALL GYM FIXED ASSET 192005	19,042.00
01/30/2020	87184	WET EDGE PAINTING	PAINT SMALL GYM	1,885.00
01/30/2020	87185	Anton, Victoria	EXPENSE REIMBR	108.99
01/30/2020	87186	HUFFMAN, MICHELLE.	VACUUM, MEET SUPPLIES REIMBR	429.17
01/30/2020	87187	Ross, Steven	GYM MEET EXPENSE TRAVEL	800.51
01/30/2020	87188	VANG, MARIA	REFUND YOGA	80.00
01/30/2020	87189	Renne Public Law Group	LEGAL	1,105.50
01/30/2020	87190	ALPINE PORTABLE TOILET SERVICE	PLAYTOWN INS REIMBR PORTABLE TOILET RENTAL	7,904.94
01/30/2020	87191-87254	PAYROLL	PAYROLL ITEMS	42,141.84
01/30/2020	87255	CAPUT, LYNNDEE	INSTRUCTOR FITNESS	133.25
01/31/2020	87294	BETTER DEAL EXCHANGE	Acct#701960	228.07
				286,676.68

Jan 20



STAFF REPORT

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ADMINISTRATOR VICTORIA ANTON

RE: AFRICAN AMERICAN FAMILY & CULTURAL CENTER FEE WAIVER REQUEST FOR ANNUAL

JUNETEENTH EVENT AT MARTIN LUTHER KING JR. PARK (MLK)

SUMMARY

The African American Family & Cultural Center is hosting their annual Juneteenth event on Saturday, June 20, 2020 at Martin Luther King Jr. Park. The current rental fee for public events at MLK Park is \$500. This is a non-revenue producing event for the community.

Per District policy, fee waivers may be granted to 501C3 non-profit organizations, schools, service clubs or other public agencies. The General Manager may approve fee waivers from 10%-50% of the rental fee. The General Manager has waived 50% of fees for the event, reducing the rental cost to \$250.

RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

ATTACHMENT(S)

Fee waiver request form.



Request for Co-Sponsorship/Fee Waiver Form

Organization/Group: African American Family & Cultural Center
 Contact Person: Bobby Jones Sr Phone: 530-532-1205
 Event Name: Juneteenth Celebration 2020
 Date of Event: 6/20/2019
 Brief Description of Event: The observance of Juneteenth is about educating community of the importance of this part of history. It is a way to instill pride, for our culture and our wellbeing.

Co-Sponsorship Request

Fee Waiver

1. Will your event have vendors? Yes No
 If yes, how many vendors? 25-50 Fee charged to vendors? No
2. Do you plan to receive any money from participants? Yes No
 If yes, how much? _____
3. What is your benefit of a co-sponsor and/or discount?
We are requesting that FRPRD co-sponsor this event by waving the fee, so we can continue to keep this a free event for our community
4. What is FRRPD's benefit of a co-sponsor and/or discount?
FRRPD will benefit by logo being place on all promotional materials for this event, announce and thanked on our community radio station. Also the communities sees organizations and agencies working together, as well as being apart of helping us educate the community.
5. What are your responsibilities as a co-sponsor?
To provide a day of educational family fun in a safe environment for all.
6. What are FRRPD's responsibilities as a co-sponsor?
FRRPD's responsibilities would be to provide an inviting clean park for our guest to enjoy.

Signature: Bobby Jones Sr. Date: 11/14/2019

FOR OFFICE USE ONLY

Received By: [Signature] Date: 12/2/19

[Signature]
 Approved by General Manager
2/20/20
 Date Approved
50 % of Fees Waived
 (Up to 50%)

 Approved By Board of Directors

 Date Approved
 _____ % of Fees Waived
 (Up to 50%)



STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: BERRY CREEK SWING SET PROJECT & ALLOCATION REQUEST

SUMMARY

Staff is requesting approval to allocate \$12,650 in Impact Fees for the purchase and installation of a three-bay swing set at Berry Creek Park. Attached is a quote for the purchase of the swing. Volunteer contractors with the Berry Creek Community Association will install most of the swing set. This includes a 16-inch deep area under and around the swings that will be filled with drain rock and engineered wood fall material. The total surface area will be 32x48 feet. The allocation includes the cost of FRRPD staff to dig the footing posts out with a 24-inch auger.

Berry Creek Swing Set Project Estimate

\$	5,000	Swings
\$	2,350	Fall Material
\$	1,000	Drainage Fabric
\$	1,100	Drain Rock
\$	50	Drain Inlet
\$	150	Drain Pipe
\$	800	FRRPD Staff
\$	300	Auger Rental
\$	750	Truck, Trailer and Bobcat Use
\$	11,500	Sub Total
\$	1,150	Contingency (10%)
\$	12,650	Total

RECOMMENDATION

Approve allocation of \$12,650 in Impact Fees for the purchase and installation of a three-bay swing set at Berry Creek Park.

ATTACHMENT(S)

1. Swing equipment quote from Park Planet

QUOTE



Corporate Office **G20**
 1555 Tahoe Court
 Redding, CA 96003
 Tax ID#: 72-1545106
 Main#: (877) 473-7619
 Fax#: (530) 246-0518

QUOTE TO:

Feather River Recreation & Park District
 Accounts Payable
 1875 Feather River Blvd
 Oroville, CA 95965

DATE: 2/19/2020

QUOTE #: Q20-1384

REP: kyle@parkplanet.com

Main #: 530.533.2011

PROJECT: Swings

Email:

TERMS: Net 30dys / Shipment

QTY	VENDOR	MODEL#	DESCRIPTION	RATE	TOTAL
1	Playcraft	A2-2181-2B	8ft Single Post Swing (2 Belts) - 5' Dia. Posts	1,471.00	1,471.00T
1	Playcraft	A2-2181-2B...	8ft Single Post Swing - Add-A-Bay (2 Belts) - 5' Dia. Posts	1,158.00	1,158.00T
1	Playcraft	A2-2181-2F...	8ft Single Post Swing - Add-A-Bay (2 Full Buckets) - 5' Dia. Posts	1,432.00	1,432.00T
		PCF	PlayCraft Freight w/ Liftgate & Pallet Jack	600.00	600.00
		Equip Only Offloading	<p>**PlayCraft shipping pallet dimensions can reach upwards of 4'W x 8'H x 18'L. Offloading is the CUSTOMERS responsibility and is NOT included in shipping costs. Please discuss offloading options with an Park Planet and/or NSP3 representative PRIOR to placing an order.</p> <p>Equipment only. Installation to be supplied by others. Offloading & storage of equipment is the customer's responsibility. For most products a forklift rated for 5000lbs or more AND also reach forks is recommended.</p>		

QUOTE GOOD FOR 30 DAYS	SUBTOTAL	\$4,661.00
ORDER/DELIVERY INFORMATION: (Unless otherwise specified) Offloading and installation are customer's responsibility. Please consult your sales representative for shipping and delivery time line. Time line will depend on equipment ordered. At time of shipment the commercial freight company will call to make a delivery appointment.	SALES TAX (8.25%)	\$335.03
	TOTAL	\$4,996.03

Representative Authorized to Order: _____

Date: _____

SIGNED QUOTE REQUIRED TO ORDER



FACILITY USE AGREEMENT

Feather River Recreation & Park District And Oroville ORCAS

This Facility Use Agreement (the "Agreement") is executed on the date last set forth below opposite the parties' signatures by and between the Feather River Recreation & Park District ("District") and Oroville ORCAS, a California non-profit corporation ("Swim Team"), who desire to enter into this Agreement for the reservation, maintenance, improvement, operation, and use by Swim Team of the Nelson Complex Swimming Pool including restroom facilities and storage room located at 2280 6th Street, Oroville, CA owned by District and therefore agree as follows:

1. **Use of Pool.** Among all users of the Pool, Swim Team shall have the first priority to reserve and use the Pool for the period from mid-May to and including mid-August of each year during the term hereof. This use does include use of the wading pool only under the supervision by an ORCAS Team Coach or certified lifeguard. Swim Team will take sole responsibility for monitoring Wading Pool area to ensure that no other use by Swim Team participants or spectators occurs. Each year Swim Team shall submit to District no later than six weeks before its desired use of the Pool, for its acceptance and approval by the District, a full and complete schedule of its intended uses (including times and dates of practices, swim meets and team fundraisers) of the Pool. Once accepted by District, this schedule shall entitle Swim Team to use the Pool on the dates and time indicated therein. Any and all changes, deletions, and additions to a previously approved schedule shall be submitted to District as soon as possible but in no event later than three weeks prior to the date of the desired change for District's approval,

and if approved, a new schedule shall be adopted by the parties. District shall not schedule or allow any other use of the Pool between mid-May and mid-August of each year which will interfere with the approved schedule.

2. **Use of Storage Room.** During the term hereof Swim Team along with the District shall have shared use of the Storage Room also known as the Storage Room adjacent to the pump room at all times it is using the Pool. Shared space between FRRPD would include the snack bar area and the pump room. Swim Team at its sole cost and expense shall maintain in good order and condition and improve as it and District may agree in writing the Storage Room and in accordance with all applicable Federal, State and local laws and ordinances. It shall apply for and obtain any and all applicable permits for any improvements to be made by it to the Storage Room as approved by District. Upon expiration of the term of this agreement, Swim Team agrees any and all improvements made by it to the Storage Room shall become the property of District.

3. **Payment.** In consideration for its right to use the Pool and Storage Room, Swim Team agrees to pay District the rental fee therefor established from time to time by District (the "Fee"). This Fee shall be paid annually at the end of the regular Swim Season. The Fee shall be \$18.00 for every hour of use in 2020 and 2021. Total fee will be determined when schedule is presented to District prior to regular Swim Season. Fee may be adjusted at time of payment for time used/not used.

4. **Term.** The term of this Agreement shall commence on May 1, 2020 or upon execution of this contract, whichever comes first, and shall continue until August 15, 2021. Term also includes a one day swim party at the end of the swim season, date to be presented to the District. In the event that Swim Team holds over beyond the term of this Agreement with written consent of District, such holding over shall be for year-to-year only, and shall be subject to all other terms and conditions of the Agreement excepting Term.

5. **Licensee Status.** Swim Team shall be and is a licensee of the Pool and Storage Room and not an employee, agent, or partner of District.

6. **Maintenance Standards.** Swim Team agrees to maintain the Pool and Storage Room in accordance with District's maintenance standards therefor as described in Exhibits "B" and "C" attached hereto and made a part hereof. Swim Team shall provide all materials, supplies, labor and equipment necessary to accomplish said maintenance at no expense to the District. Swim Team agrees to operate said facilities in accordance with all applicable Federal, State, City and other local laws and ordinances.

To assure that the facilities are kept in good and safe condition for swimmers and spectators, Swim Team immediately shall notify District upon its discovery of any such hazardous conditions affecting the Pool or the Storage Room and shall remove or remedy such condition. District also may, but is not obligated to, inspect the Pool and Storage Room and if it does so, it will submit any recommendations it may have to Swim Team.

7. **Performance of Services.** Should Swim Team fail or neglect to properly perform any or all of its obligations under this Agreement, including without limitation its obligation to maintain the Pool and Storage Room pursuant to the requirements set forth in Exhibit "B" the District shall give written notice to Swim Team and Swim Team shall have seven days from the date of said notice to perform the obligation or obligations that it has failed to perform. Thereafter, District may, but shall not be obligated to, perform such obligation or obligations, and if it does, Swim Team shall reimburse District for the fees and costs incurred by it in so doing within 15 days of its being billed therefor.

8. **District Maintenance.** District agrees that the Pool and Storage Room shall be in good condition and at the level of maintenance described in Exhibit "B" on May 18 of each year during the term hereof.

9. **Alterations, Additions and Improvements.** Swim Team agrees that should it desire to make any alterations or improvements to the Pool or Storage Room, it shall first obtain

the written consent of District therefor. Any such alteration or improvement shall become property of the District upon expiration hereof, unless otherwise specified by written agreement between the parties. Maintenance of any additional equipment, facilities and permanent improvements shall be agreed upon in writing prior to the installation or erection thereof. Swim Team agrees that complete plans and specifications for all such alterations and improvements shall be submitted to District for approval prior to any said item being installed or erected. Any and all such alterations and improvements shall be completed in strict conformance to the approved plans and specifications thereof and shall be subject to State, County or City inspection and approval.

10. **Mutual Indemnity.** Each party (the "Indemnitor") shall indemnify, hold harmless and defend the other party and its officers, directors, employees and agents (collectively, the "Indemnitee") from any and all damages, costs or expenses that the Indemnitee may at any time suffer because of damage to property or death or injury to persons received or suffered by reason of the Indemnitor's use and maintenance of the Pool and/or the Storage Room. This indemnity shall include any and all environmental claims that may be brought during and after the term of this Agreement. In the event the Indemnitor or Indemnitee is named as a defendant in any action or claim, such party may request that the other party indemnify and defend it at its sole cost and expenses. In the event that either party elects to represent itself, such party shall be permitted to defend or prosecute any and all claims of indemnity, contribution or reimbursement under California law.

11. **Insurance.** Swim Team shall obtain and maintain during the term of the Agreement at its sole cost a commercial general liability policy with liability and property damage coverage of not less than \$1,000,000.00 single occurrence and \$2,000,000.00 combined occurrences with an insurance company approved by District. Such policy shall name District as an additional insured and shall provide the written notice to District shall be given by the insurer before any change or termination of coverage occurs. A certified copy of such liability policy

shall be given to District immediately upon execution hereof and thereafter upon annual renewal of the policy.

Additionally, in the event that Swim Team hires any employee or engages or allows any volunteer to perform any or all of its obligations under the Agreement, it will provide the District with a certified copy of a Worker's Compensation Insurance policy insuring such employee prior to hiring such employee or engaging or allowing any such volunteer to perform such work showing coverage for such employee and/or volunteer.

12. **Compliance.** Swim Team agrees to comply with any and all Federal, State and local laws or ordinances during its use, operation, maintenance and/or improvement of the Pool and Storage Room.

13. **Conditions of Default.** Every promise and obligation on the part of Swim Team to be kept and performed by Swim Team hereunder shall be an express condition concurrent to the continued existence of Swim Team's rights herein. In the event Swim Team refuses or otherwise fails to remedy, correct or otherwise comply with such conditions mentioned in any notice of default within seven days after receipt thereof, the District shall, at its sole option, have the right to declare this Agreement terminated by giving written notice thereof to Swim Team. In such event Swim Team shall be permitted to reserve and use the Pool as any other user thereof would be based on District's reservation policy then in effect and pursuant to any such fee schedule as District may adopt. In the event that a breach of any condition herein is waived by consent, either express or implied, of District, such waiver of the breach does not constitute a waiver of that condition in the future, nor of any other condition herein described.

14. **Surrender.** Within three weeks following the end of Swim Team's season , Swim Team shall peaceably vacate the Pool and leave them, any and all affixed improvements located thereon, and the building structures and grounds in reasonably good condition similar to their condition at the commencement of this Agreement, ordinary wear and tear excepted, and remove from the premises all temporary structures, signs or equipment such as billboards,

temporary structures, signs or equipment. However, the parties agree that any items owned by Swim Team that have routinely and customarily been kept at the Pool in the past with District's consent may be permitted to remain at the Pool after the end of the Swim Team season unless District notifies Swim Team in writing of its withdrawal of such consent. At the expiration of the term of this Agreement, Swim Team shall turn over all keys to the Pool and shall peaceably vacate the same, leaving any and affixed improvements in a reasonably good condition.

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Executed at Oroville, California on the dates set forth below opposite the parties' signatures.

DISTRICT:

Feather River Recreation and Park District

Date: _____

By: _____
Scott "Kent" Fowler, Chairperson

By: _____
Shawn Rohrbacker, General Manager

LEAGUE:

Oroville ORCAS, a California non-profit corporation

Date: _____

By: _____
Todd Estes, President

EXHIBIT "A"

(Description of Pool, including Restrooms and Storage Room)

1. Public swimming pool complex located at 2280 6th Street, Oroville CA

Enclosed with chain link fence.

- a. Large swimming pool
- b. Wading pool
- c. Slide
- d. Men's and Women's restroom facilities with changing areas
- e. Two storage facilities
- f. Front counter with snack bar access
- g. Pool pump shed
- h. Lane line reel

EXHIBIT "B"**MAINTENANCE STANDARDS****1. Oroville ORCAS****A. Pre-season Preparation**

1. Swim Team may be permitted to enter the Pool and Storage Room two weeks prior to season beginning for cleaning and preparation purposes. Key C may be issued to Swim Team President by the District at this time.

B. Meet Day Preparation and Clean-Up

1. Litter debris and other hazardous objects (including broken glass) shall be cleared on game days from the pool, parking lots and adjacent areas. A concerted effort shall be made by Oroville ORCAS organization to do a thorough job of litter removal. .

C. Storage Room and Restroom Facilities

1. Swim Team shall maintain the Storage Room and Restroom Facilities in a clean, safe and aesthetically pleasing condition while in use by the Swim Team. Any and all trash and/or debris shall be removed on a daily basis. District shall stock supplies and remove trash of the restroom facilities daily.
2. Swim Team owns
 - a. Large white storage cabinet
 - b. Small white storage cabinet
 - c. Refrigerator
 - d. 10 plastic chairs
 - e. Starting blocks and swim lane dividers

II. Feather River Recreation & Park District**A. General Pool Maintenance**

1. District staff shall maintain the pool and surrounding area. This includes any and all chemicals as required by Federal, State, City ordinances and health regulations. District staff will ensure that pool standards pass all necessary health testing to ensure the safety of participants.
2. District shall provide a trash dumpster at pool from May 1 to September 30 each year.

2. Operation of Records

The District shall keep all necessary records of information regarding operation, including readings of disinfectant residual, pH and maintenance procedures such as cleaning of filters and quantity of chemicals used.

(b) If cyanuric acid by itself or in a combined form with the disinfectant is added to a pool, the cyanuric acid concentration shall be measured a minimum of once per month and records shall be kept of the results of such testing

(c) Data collected pursuant to subsections

(a) and (b) shall be maintained at least one year for inspection by the enforcing agent, or shall be submitted to the enforcing agent upon his request. NOTE: Authority cited: Sections 100275 and 116050, Health and Safety Code. Reference: Sections 116040 and 116043, Health and Safety Code

3. The pumps, filters, disinfectant and chemical feeders, flow indicators, gauges and all related parts of the pool water purification system shall be kept in operation by the District whenever the pool is available for use, and at such additional times and periods as may be necessary to maintain the water in the pool in a clear and disinfected condition.

4. The District shall ensure that no debris is allowed to accumulate in the pool.. Skimmers, where provided, and water levels shall be maintained and operated to remove such material continuously. The bottom and sides of the pool shall be cleaned as often as necessary to be kept in a clean condition. The sides and bottom of pools, decks and other surfaces shall be kept free of slime and algae.

(b) Animals shall not be permitted in the pool or pool area.

B. Structural Maintenance

1. The District shall maintain and provide daily clean up of the restrooms at Nelson Complex Pool. Adequate paper supplies shall be provided by the District.

2. Pool Closure. (a) If, in the opinion of the District the pool is maintained or operated in a manner which creates an unhealthful, unsafe, or unsanitary condition, the pool may be closed by the District.



STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: LETTER IN OPPOSITION TO CALIFORNIA STATE ASSEMBLY BILL 2093

SUMMARY

Staff is requesting direction to submit a letter in opposition to California State Assembly Bill 2093. Last year the California Special Districts Association (CSDA) asked members to send veto requests to the Governor on legislation to require districts to retain all emails for two years, including spam and deleted files. With the help of many districts across the state, they were successful in securing that bill (AB 1184)'s veto.

Unfortunately, Assemblyman Gloria has introduced AB 2093 this year, which is the same as AB 1184 from last year. The impact of AB 2093 will require many agencies to purchase additional servers to store the massive amounts of data contained in the emails. Additionally, many agencies will likely need to hire additional staff to respond to California Public Records Act (CPRA) requests in order to review and filter through all the additional emails agencies are maintaining. AB 2093 will also likely result in lengthened response times to CPRA requests.

Our local CSDA representative Chris Norden has provided a sample letter to submit in opposition to the new bill, AB 2093.

RECOMMENDATION

Provide staff direction to submit a letter in opposition to California State Assembly Bill 2093.

ATTACHMENT(S)

1. Sample Letter

[Your Agency's Letterhead (REQUIRED)]

[Date]

The Honorable Todd Gloria
California State Assembly
State Capitol
Sacramento, CA 95814

RE: Assembly Bill 2093 (Gloria) – Oppose [As Introduced]

Dear Assembly Member Gloria:

The [Name of Your Agency] is respectfully opposed to your Assembly Bill 2093, which will require all public agencies to maintain all transmitted emails related to agency business for at least two years. [Include a brief description of your agency, particularly the services it provides (optional)].

To be clear, this is not a transparency bill, it is a data storage bill. The public will have no greater access to public records under AB 2093, nor will they have less. This bill creates no new disclosures or exemptions of records. This bill only mandates that public agencies retain all emails related to agency business for two years and avoids the constitutionally-required mandate subvention process declaring that the provisions of the bill are in furtherance of the California Public Records Act (CPRA).

While this measure is intended to improve public access to government records, in practice it will merely increase the burdens for both public agencies and CPRA requesters. The vast majority of emails consist of auto-replies, spam, and insignificant routine communications of minimal public interest. As the bulk of these emails increases, the burden to search through them and locate responsive records in the event of a CPRA request rises accordingly. Under the CPRA, the requester may be required to bear the cost of this data extraction - and indiscriminately mandating that emails be retained will thus make CPRA requests more expensive, perversely impeding public access. Moreover, for those costs that cannot be passed on to the requester, the public agency has no source for reimbursement, and must divert funds from other public programs. Compelling public agencies to retain masses of routine emails - which neither the sender nor recipient otherwise thought important enough to save - imposes significant burdens on all concerned for minimal public benefit. This point is corroborated by the Department of Finance's analysis of AB 1184 (Gloria, 2019), a bill that is completely identical to AB 2093 that was vetoed by Governor Newsom. In their analysis of AB 1184, the Department of Finance wrote that "[t]he retention of non-pertinent e-mails and the need to search through those e-mails, particularly for less specific CPRA requests, increases the amount of time needed to complete CPRA requests. This makes compliance with the CPRA more difficult in these instances and *produces worse outcomes for persons and entities submitting those requests* [emphases added]."

To further underscore this point, the Governor's veto message of AB 1184 read "[t]his bill does not strike the appropriate balance between the benefits of greater transparency through the public's access to public records, and the burdens of a dramatic increase in records-retention requirements, including associated personnel and data-management costs to taxpayer."

AB 2093 (Gloria) – Oppose
Page 2 of 2

AB 2093 will add millions of dollars in costs annually to the state and local agencies, including school districts. Public agencies will be forced to pay for additional data storage space as well as hire additional staff to sort through the millions of emails that are exempt from disclosure under the CPRA but mandated to be retained under AB 2093 in order to respond to public records act requests. Without the ability to be reimbursed for this costly unfunded mandate, public agencies will be forced to either raise fees and taxes or cut services to the communities they serve.

It is for these reasons that the [Name of Your Agency] must respectfully oppose AB 2093 (Gloria). Should you have any questions about our position, please feel free to contact us.

Sincerely,

[Name of Responsible Officer]

[Title]

[Name of Your Agency]

CC: Raquel Mason, Legislative Assistant, Office of Assembly Member Todd Gloria

[Raquel.mason@asm.ca.gov]

Dillon Gibbons, Senior Legislative Representative, California Special Districts Association

[advocacy@cdda.net]



STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENT FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT

RECOMMENDATION

The Landscaping and Lighting Act of 1972 requires that an annual Engineer's Report is prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District for fiscal year 2020-21 as the first step in a three-step process in continuing the annual assessments for fiscal year 2020-21.

RESULT OF RECOMMENDED ACTION

Each year, an updated Engineer's Report, including update budgets, scope of services, current legal justifications, and rate adjustments should be prepared by a California registered civil engineer. SCI Consulting Group will provide professional assessment engineering and assessment administration services to justify the continued collection of the Park Maintenance and Recreation Improvement District for fiscal year 2020-21. The services provided by SCI will include the preparation of the Engineer's Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer's Report will be presented to the Board for preliminary approval in May of this year.

The services provided by SCI Consulting Group includes the tasks required for the year-round administration of the District's assessments, including comprehensive property base auditing and levy accuracy confirmation, on a parcel by parcel basis, to ensure that the District receives the most accurate assessment revenues and directly responding to property owner inquiries on toll free taxpayer assistance line. SCI's services will also include evaluation of the most current legal requirements and developments for benefit assessments, including any court decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate. SCI was the engineer of record during the formation and balloting process for the District's assessments in 2002. As the Engineer of Record for the creation of the assessments, SCI is most qualified to make the annual assessment engineering findings to support the continued collection of the assessments.

BACKGROUND

In 2002, after gaining property owner ballot support, the benefit assessments were first established to provide funding for the installation, maintenance and servicing of landscaping, park and recreation facilities in the Feather River Recreation and Park District's Park Maintenance and Recreation Improvement District.

- Balloting Conducted: May-July 2002
- Ballot Results: 50.4 % of the weighted returned ballots were in support of the proposed assessment



- Board Approval of 1st Year Assessment Levies: July 17, 2002
- Fiscal Year 2002-03 Approved Rate: \$10.00 per single family equivalent benefit unit (SFE) for Zone of Benefit A, and \$5.00 per single family equivalent benefit unit (SFE) for Zone of Benefit B
- Annual CPI: In each subsequent year, the maximum assessment rate increases by the annual change in the Consumer Price Index, not to exceed 3% per year.
- Fiscal Year 2019-20 Approved Rate: \$14.88 per single family equivalent benefit unit (SFE) for Zone of Benefit A, and \$7.44 per single family equivalent benefit unit (SFE) for Zone of Benefit B.

ANALYSIS

The assessments can continue to be levied annually and can be increased by the change in the San Francisco Bay Area Consumer Price Index, not to exceed 3% per year.

In order to continue to levy the assessments, the Board will need to adopt the resolution to direct SCI Consulting Group, the assessment engineer, to prepare an Engineer's Report for fiscal year 2020-21. This Engineer's Report will include the proposed budget for the assessments for fiscal year 2020-21, the special and general benefit findings to support the assessments, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for fiscal year 2020-21. After the Engineer's Report and assessment roll is completed, they will be brought back to the Board for your review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and continued assessments, and to allow the Board to make a final decision on the continuation of these important assessments. The preliminary Engineer's Report is scheduled to be presented to the Board on May 26, 2020.

CONCLUSION

It is recommended that the Board approve the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District for fiscal year 2020-21



RESOLUTION NO. 1931-20

A RESOLUTION DIRECTING PREPARATION OF THE ENGINEER’S REPORT FOR FISCAL YEAR 2020-21 FOR THE CONTINUATION OF THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT

IT IS HEREBY RESOLVED, by the Board of Directors (the "Board") of the Feather River Recreation and Park District (the "District"), County of Butte, State of California, as follows:

1. On July 24th, 2002 by its Resolution No. 820-02, this Board ordered formation of a landscaping and lighting district pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof) (the “District”).

2. The purpose of the District is for the installation, maintenance and servicing of the improvements described in Section 4 below.

3. The District has been given the distinctive designation of the "Park Maintenance and Recreation Improvement District” and is primarily described as all of the lands within the current boundaries of the Feather River Recreation and Park District.

4. It is proposed that the Park Maintenance and Recreation Improvement District undertake the following improvements: installation, maintenance and servicing of public facilities, including but not limited to, playing fields, playground equipment, hard court surfaces, ground cover, shrubs and trees, street frontages, drainage systems, lighting, fencing, entry monuments, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities, detention basins and equipment, irrigation and sprinkler systems, landscaping, turf and track facilities, gymnasiums, swimming pools, landscaping, park grounds, park facilities, landscape corridors, open space and trails, as applicable, for property owned, maintained or acquired by the Feather River Recreation and Park District. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

5. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Board for submission to the Board.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25th day of February 2020 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott Kent Fowler, Chairperson

Shawn Rohrbacker, General Manager



DEPARTMENT UPDATES – JANUARY 2020

Preschool

By Estela Valencia – Director of Preschool

Enrollment:

Preschool – 75

Recently completed events/projects

School supplies were ordered this month; scholastic book orders were completed as well. Zee and Estela attended a training called “Reflective Conversation Skills for leaders”. The training was very helpful and beneficial.

Current events/projects:

Currently working on program budget for the next year.

Upcoming events/projects:

We will be hosting a four-day camp in February. Our preschool program is currently hiring and in need of one preschool teacher.

Gymnastics

By Michelle Huffman – Recreation Supervisor Gymnastics

Enrollment:

Rec Under 7	113	Boys Team	13	Total	318
Rec 7 and up	161	Girls Team	31		
	274		44	Change (1)	

Updates:

Classes are running smoothly and gearing up for testing and progress reports at the end of February.

The Boys and girls Optional Levels have heading into championship season with all athletes qualifying to State Championships at their divisions. They each have 1-2 more meets to improve their skill and broaden their experience before State Championships.

Upcoming Events:

FRRPD will be hosting the 2020 Nor Cal Xcel North State Championship April 3-5. There are currently over 700 athletes qualified in levels Xcel Silver, Gold, Platinum and Diamond. This will be a great event for the community to come watch and support the Feather River Elite athletes as they compete with the very best gymnasts the state has to offer.

The Recreational Program will be having their spring mini-meet May 22.



DEPARTMENT UPDATES – JANUARY 2020

Recreation

By Brian Wilson – Recreation Supervisor

Current/Ongoing Programs Offered

- Youth Sports Programs
 - Basketball S2 Tournament play scheduled for w/o Mar. 2
- Special Interest Classes
 - Whole Body Fitness M/W/F
 - Dance w/Gabby & Noelle M/T/Th/Sa
 - U-Jam and Zumba T/W/Th
 - Line Dance T
 - Karate/Judo M/Th/F
 - Science Explorers W (New Program)

Current events/projects

- Rec Coord Training Ongoing
- Rock room project update Ongoing
- Pool Manager Recruitment Ongoing
- Pool Calendar Development Ongoing
 - School Pool Party Schedule
 - Swim Team Schedule
 - Public Reservations
- Jr. Giants Commissioner Recruitment Ongoing
- Indoor Pickleball Varies

Recent events/projects

- Parent’s Night Out Feb. 14, 2020

Upcoming

- Daddy Daughter Dance Feb. 29, 2020
- Sporty All-Stars March 2020
- Youth Basketball (Session 3) March 2020
- Adult Softball March 2020
- Youth Track & Field March 2020
- Parent’s Night Out April 2020
- Youth Soccer (After-School League) April 2020
- Youth Soccer (Elementary Skills Sessions) April 2020
- Spring/Summer Activity Guide April 2020
- Lifeguard Training Classes May 2020
- Rec Program Strategic Plan/5-Year Plan Ongoing
- District Master Plan Ongoing



DEPARTMENT UPDATES – JANUARY 2020

Maintenance

Scott Thompson – Park Supervisor

Recently completed events/projects:

Riverbend Park

- Cut up and removed large dead tree that had fallen over into Cal Trans property at the Hwy 70 and Hwy 162 junction. Removed homeless debris and cleaned up site to discourage camping

Activity Center

- Paint admin hallway, paint Elderberry Room, paint kitchen and common area. Install new baseboard in all of these areas, paint baseboard
- Replace damaged ceiling tiles
- Roofing repairs were made in two area of built up torch down roofing
- Replace emergency sewage pump in lift station

Nelson Pool

- Repair chemical feeders

MLK Park

- Trim trees, haul away and dispose of debris

Current events/projects:

All Parks

- Cover/clean graffiti
- Trim trees
- Maintaining pools during the winter

Activity Center

- Roofing company preparing to install Pyramic coating over entire roof, and work on sealing metal roof
- Need to replace one or both main sewage pumps in lift station

Riverbend Park

- Repairing large irrigation leaks that were discovered
- Repairing/maintaining sewage pumps, replacing pumps and floats that have failed

Nelson Complex

- Zollner Field, Vorhees Field, Baldry Field, Damon Field:
 - Rip up infield, till
 - Rip up hump at infield/grass line, till and/or remove
 - Roll fields
 - Remove old base anchors
 - Install new base anchors, home plates, pitching rubbers
 - Make sure every field has a water connection
- Vorhees Field
 - Install backstop
 - Reseed grass for June use
- Damon Field
 - Reseed grass for June use

Nolan Complex

- Met with LOLL and OHS and got their maintenance wish list
 - Nolan Field



DEPARTMENT UPDATES – JANUARY 2020

- Ripped up infield/baselines/warning track
- Rototill infield/baselines
- Spray infield/baselines/warning track
- Playtown Restrooms
 - Shawn and I continue to work on this project with architects, engineers, and the contractor.
 - Building plans have been submitted to the City for plan review.

Bedrock Tennis

- Replace 6 bulbs in lights
- Install poles/cable fencing to keep vehicles from parking on grass/sprinklers

Gymnastics

- Build and install new bleacher seating on catwalk areas

Mitchell Shop

- Yearly cleaning of shop and shop yard
- Heavy equipment maintenance
- Small equipment maintenance
- Power tool maintenance
- Vehicle maintenance

Upcoming events/projects:

Activity Center

- Replace all wall pack lights around exterior
- Inspect/replace parking lot lighting to get more light and better coverage

Nelson Complex

- Zollner Field
 - Install one light pole/6 light fixtures

MLK Park

- Fix major damage to turf from vehicle damage
- Install pole barricades/cable fencing to cut off field access to vehicles

Bedrock Skatepark

- Fencing installation
- Ramp repairs
- Ramp resurfacing
- Graffiti removal

Administration, Events & Marketing

By Victoria Anton – Executive Administrator

Current Events/Projects

- Schedule and promotion of upcoming Master Plan Update Community Workshops
- Studio 2: Due to the relocation of Shawn’s office, Studio 2 was converted into a formal meeting space to accommodate board meetings, as well as group reservations.
- Activity Center janitorial supplies: Scott and I met with representatives to explore cost saving options
- Records retention and filing of board meeting documents for the 2019 calendar year
- Review of the rental fee structure for areas of the Activity Center
- Wildflower & Nature Festival event planning