



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
December 20, 2022

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**AGENDA** **Closed Session 5:00 PM/Open Session Immediately Following**

Written comments must be sent to [victoriaa@frrpd.com](mailto:victoriaa@frrpd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

**CALL MEETING TO ORDER**

**ROLL CALL**

Chairperson Shannon DeLong  
Director Scott "Kent" Fowler  
Director Devin Thomas  
Director Clarence "Sonny" Brandt  
Director Greg Passmore

**PLEDGE OF ALLEGIANCE**

**CLOSED SESSION**

- 1. Pursuant to Government Code Section 54956.8: Property Asset Update**
- 2. Pursuant to Government Code section 54954.5(e): Public Employee Release**

**CLOSED SESSION ANNOUNCEMENTS**

**PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.*

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. November 15, 2022 Regular Board Meeting Minutes (Appendix A)**
- 2. December 1, 2022 Special Board Meeting (Appendix B)**
- 3. November 2022 Financials (Appendix C)**

Consent Agenda Motion:

Vote:

**ACTION ITEM(S)**

- 1. Memorandum of Understanding with the City of Oroville: Security Light Installation and Maintenance at the Bedrock Tennis Courts (Appendix D)**

Motion:

Vote:

**2. Resolution 2005-22: A Resolution of the Board of Directors of the Feather River Recreation and Park District Acknowledging the Completion of the Fitness Equipment Project At Riverbend Park**

Fixed Asset number 222301 (Appendix E)

Motion:

Vote:

**3. Nominate Chairperson and Vice-Chairperson for 2023**

*Nominate a Chairperson and Vice-Chairperson. Once a nomination is first and seconded, call to vote.*

**VOTE**

Director Fowler	_____
Director Rocchi	_____
Director Thomas	_____
Director DeLong	_____
Director Brandt	_____

**Chairperson shall appoint members to the following committees:**

**Finance**

Two Directors meet monthly

\_\_\_\_\_  
\_\_\_\_\_

**Parks & Facilities**

Two Directors meet as needed

\_\_\_\_\_  
\_\_\_\_\_

**Recreation**

Two Directors meet as needed

\_\_\_\_\_  
\_\_\_\_\_

**Personnel Policies & Procedures**

Two Directors meet as needed

\_\_\_\_\_  
\_\_\_\_\_

**Supplemental Benefits Fund**

Two Directors plus alternate

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (Alternate)

**NON-ACTION ITEM(S)**

**1. Supplemental Benefits Fund Project Request: FRRPD Proposed List (Appendix F)**

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix G)**

**UNFINISHED BUSINESS**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

**ADJOURNMENT**


**FEATHER RIVER RECREATION & PARK DISTRICT**

Regular Board Meeting  
November 15, 2022

**ACTIVITY CENTER**

1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes**
**Closed Session 5:00 PM/Open Session Immediately Following**
**CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:06 PM.**
**ROLL CALL**

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Absent</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

**CLOSED SESSION ANNOUNCEMENTS AT 5:32 PM.**
**1. Pursuant to Government Code Section 54956: Property Asset Update**

No action was taken.

**CONSENT AGENDA**
**1. October 25, 2022 Regular Board Meeting Minutes**
**2. October 2022 Financials**

Director Fowler made the motion to approve the consent agenda.

Director Brandt seconded the motion.

**\*The motion to approve the Consent Agenda passed with a unanimous vote.**

**PUBLIC HEARING**
**1. Public hearing and formation of Community Facilities District No. 2022-01 (Park Maintenance) to Fund Certain Public Services and Authorize and Related Certain Related Actions**

The public hearing report is available online here:

<https://www.frrpd.com/files/eda8bf1f3/2+FRRPD+CFD+2022-01+Public+Hearing+Report+Final.pdf>

**ACTION ITEMS**
**1. Consideration of Resolution No. 2002-22, A Resolution of the Board of Directors of the Feather River Recreation and Park District Forming CFD 2022-01 (Park Maintenance) and Future Annexation Area**

Director Brandt made the motion to adopt Resolution 2002-22.

Director Fowler seconded the motion.

**\*The motion to adopt Resolution 2002-22 passed with a unanimous vote.**

**2. Consideration of Resolution No. 2003-22, A Resolution of the Board of Directors the Feather River Recreation and Park District Calling a Special Election within CFD 2022-01**

Director DeLong made the motion to adopt Resolution 2003-22.

Director Fowler seconded the motion.

**\*The motion to adopt Resolution 2003-22 passed with a unanimous vote.**

**RESULTS OF THE LANDOWNER SPECIAL TAX ELECTION - 5:23 PM**

The board opened the ballots, tallied the vote, and District Clerk announced the results as follows:

Qualified Landowner Ballots	1
Qualified Landowner Votes	50
Ballots Cast	1
Votes Cast	50
Yes Votes	50
No Votes	0

The special tax measure for Community Facilities District No. 2022-01 passes with 100% support.

**ACTION ITEM(S) CONTINUED**

**3. Consideration of Resolution No. 2004-22, A Resolution of the Feather River Recreation and Park District Declaring Results of Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Notice of Special Tax Lien for CFD No. 2022-01**

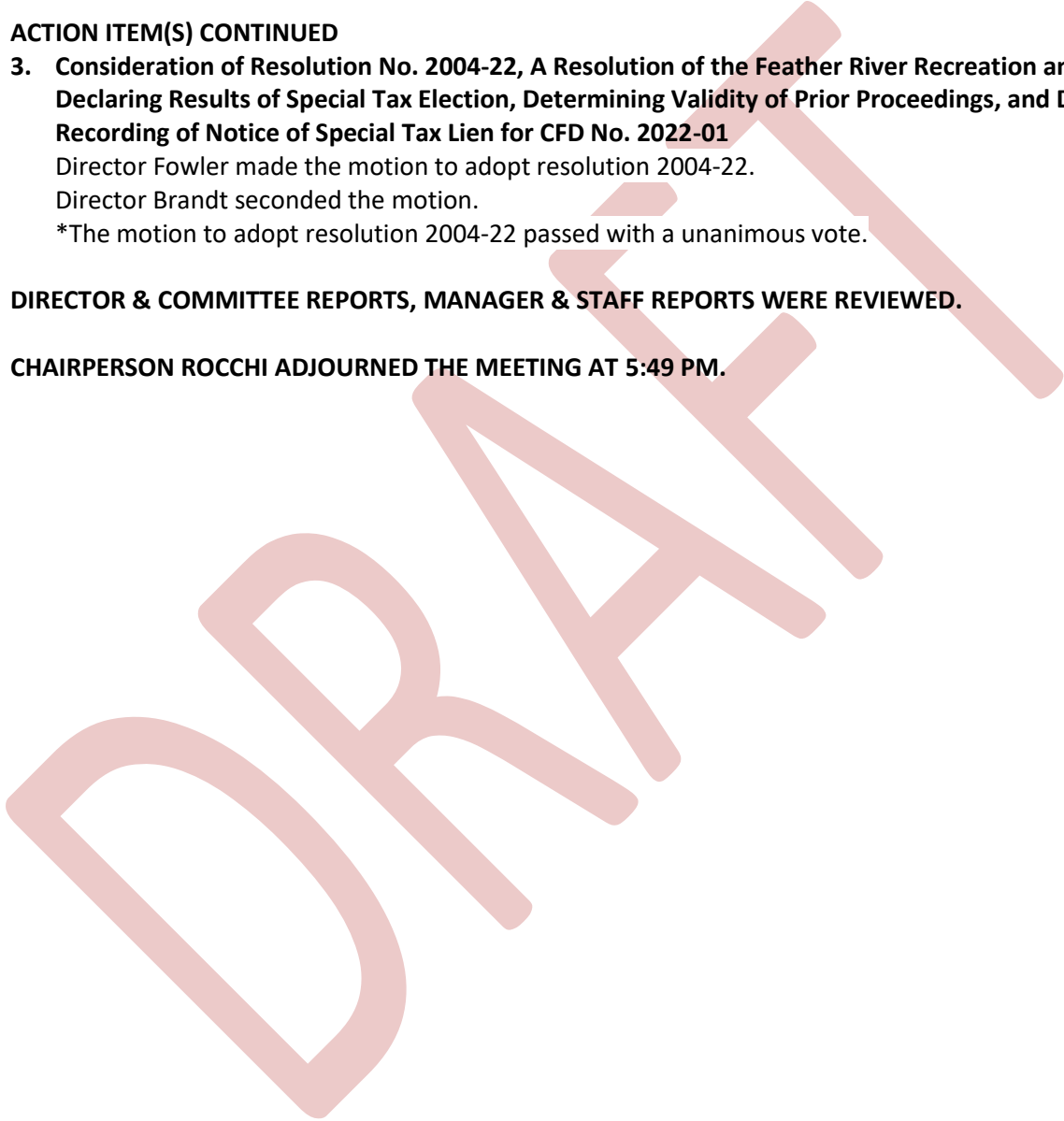
Director Fowler made the motion to adopt resolution 2004-22.

Director Brandt seconded the motion.

\*The motion to adopt resolution 2004-22 passed with a unanimous vote.

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.**

**CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 5:49 PM.**





**FEATHER RIVER RECREATION & PARK DISTRICT**  
Special Board Meeting  
December 1, 2022

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes** **Closed Session 5:00 PM/Open Session Immediately Following**

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**CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:03 PM.**

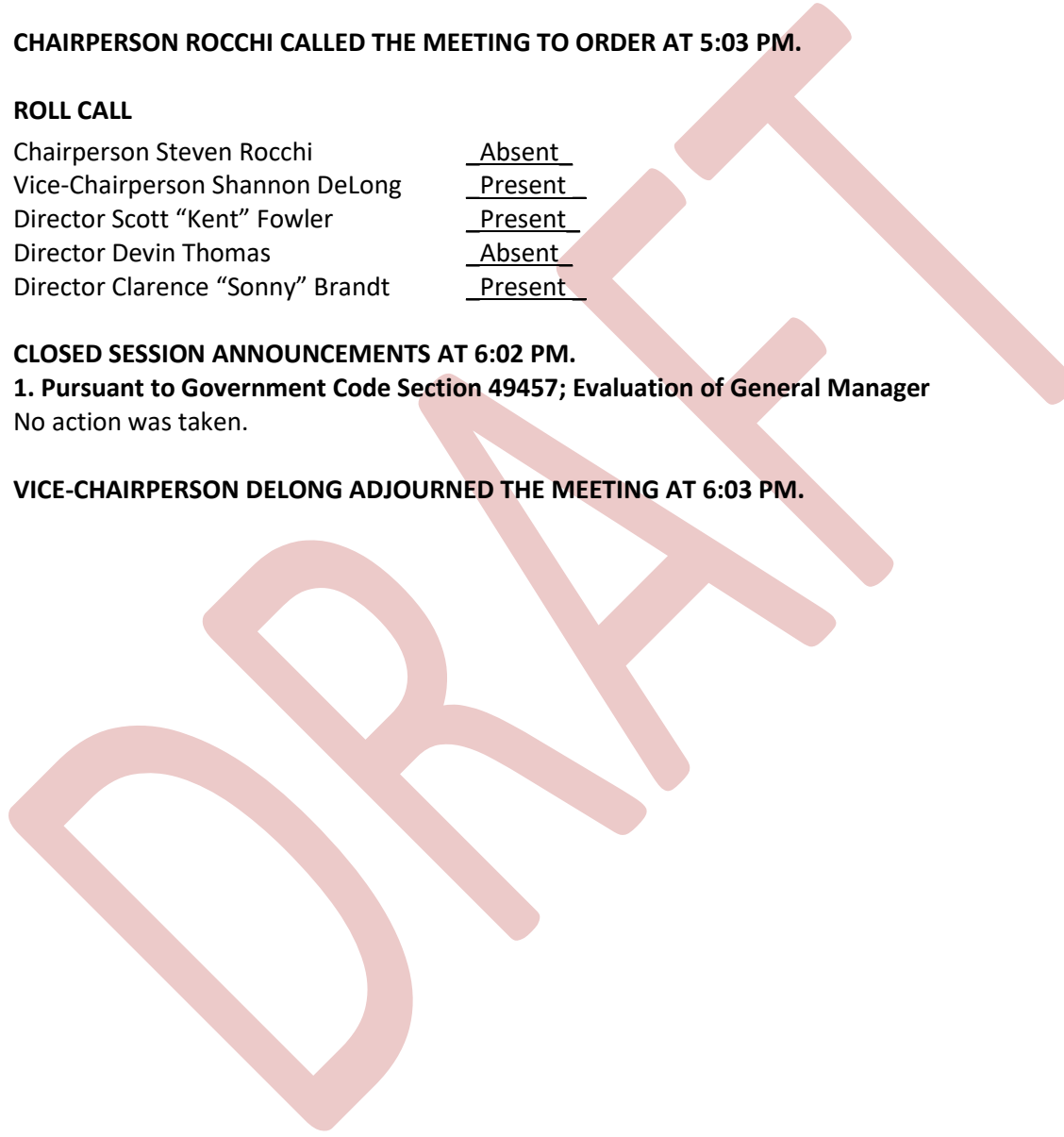
**ROLL CALL**

Chairperson Steven Rocchi	<u>Absent</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Absent</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

**CLOSED SESSION ANNOUNCEMENTS AT 6:02 PM.**

- 1. Pursuant to Government Code Section 49457; Evaluation of General Manager**  
No action was taken.

**VICE-CHAIRPERSON DELONG ADJOURNED THE MEETING AT 6:03 PM.**



Feather River Recreation & Park District  
Balance Sheet Prev Year Comparison  
As of November 30, 2022

4:32 AM  
12/15/2022  
Accrual Basis

	Nov 30, 22	Nov 30, 21	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	434,993	123,366	311,627	253%
1010.2 · Treasury Cash - Reserve	295,494	347,494	-52,000	-15%
1010.3 · Treasury Admin Ins Proceeds	216,525	16,525	200,000	1,210%
1010.4 · Treasury Ins Proceeds Playtown	67,657	68,968	-1,311	-2%
1010.5 · Treasury Nelson Pool Funds	-356,145	454,261	-810,406	-178%
<b>Total 1010 · Treasury Cash</b>	<b>658,524</b>	<b>1,010,614</b>	<b>-352,090</b>	<b>-35%</b>
1020 · Imprest Cash	499	576	-77	-13%
1030 · BofW - Merchant Acct.	39,463	35,610	3,853	11%
1031 · BofW Project INS PROCEEDS	296,302	310,187	-13,885	-4%
1040 · Fund 2610 - BAD	31,632	35,528	-3,896	-11%
1050 · Impact Fees	824,744	647,814	176,930	27%
<b>Total Checking/Savings</b>	<b>1,851,164</b>	<b>2,040,329</b>	<b>-189,165</b>	<b>-9%</b>
Accounts Receivable	33,953	134,525	-100,572	-75%
<b>Other Current Assets</b>				
1302 · FEMA Riverbend Claim A/R	2,839	2,839	0	0%
1316 · Prepaid Expenses/Debt Interest	6,504	7,220	-716	-10%
1320 · Umpqua Bank Project Fund	188,856	188,856	0	0%
<b>Total Other Current Assets</b>	<b>198,199</b>	<b>198,915</b>	<b>-716</b>	<b>-0%</b>
<b>Total Current Assets</b>	<b>2,083,316</b>	<b>2,373,769</b>	<b>-290,453</b>	<b>-12%</b>
<b>Fixed Assets</b>				
1410 · Land	627,494	627,494	0	0%
1420 · Buildings & Improvements	16,054,943	15,903,777	151,166	1%
1430 · Equipment & Vehicles	1,949,199	1,822,063	127,136	7%
1440 · Construction in Progress				
1448 · CIP Nelson SBF NE99	1,547,788	801,326	746,462	93%
1450 · CIP Feather River Trail FRT99	23,460	23,235	225	1%
1451 · CIP Playtown Bathroom Fire	525,622	525,622	0	0%
<b>Total 1440 · Construction in Progress</b>	<b>2,096,870</b>	<b>1,350,183</b>	<b>746,687</b>	<b>55%</b>
1499 · Accumulated Depreciation	-6,947,995	-6,158,511	-789,484	-13%
<b>Total Fixed Assets</b>	<b>13,780,511</b>	<b>13,545,006</b>	<b>235,505</b>	<b>2%</b>
<b>Other Assets</b>				
1500 · FMV Adjustments	94,302	15,666	78,636	502%
1550 · GASB 68 CalPERS Valuation				
1551 · GASB68 Deferred Outflow Pension	191,855	191,855	0	0%
<b>Total 1550 · GASB 68 CalPERS Valuation</b>	<b>191,855</b>	<b>191,855</b>	<b>0</b>	<b>0%</b>
<b>Total Other Assets</b>	<b>286,157</b>	<b>207,521</b>	<b>78,636</b>	<b>38%</b>
<b>TOTAL ASSETS</b>	<b>16,149,984</b>	<b>16,126,296</b>	<b>23,688</b>	<b>0%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	122,266	72,901	49,365	68%

	Nov 30, 22	Nov 30, 21	\$ Change	% Change
<b>Credit Cards</b>				
2300 · Credit Cards Payable	2,181	4,944	-2,763	-56%
2350 · Supplier Accounts	455	387	68	18%
<b>Total Credit Cards</b>	2,636	5,331	-2,695	-51%
<b>Other Current Liabilities</b>				
2100 · Payroll Liabilities	71,737	97,220	-25,483	-26%
2400 · Deposits/Refunds to Customers	-80	0	-80	-100%
2405 · Deferred Revenue	7,588	8,692	-1,104	-13%
<b>Total Other Current Liabilities</b>	79,245	105,912	-26,667	-25%
<b>Total Current Liabilities</b>	204,147	184,144	20,003	11%
<b>Long Term Liabilities</b>				
2954 · Ford Motor Vehicle Loan	84,463	25,270	59,193	234%
2955 · Umpqua Bank Tax Exempt Bond A	2,273,608	2,502,380	-228,772	-9%
2960 · Umpqua Bank Taxable Bond B	45,000	73,000	-28,000	-38%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	108,475	108,475	0	0%
2977 · GASB 68 Net Pension Liability	1,036,482	1,036,482	0	0%
<b>Total 2975 · GASB 68 CalPERS Liab Valuation</b>	1,144,957	1,144,957	0	0%
<b>Total Long Term Liabilities</b>	3,548,028	3,745,607	-197,579	-5%
<b>Total Liabilities</b>	3,752,175	3,929,751	-177,576	-5%
<b>Equity</b>	12,397,809	12,196,543	201,266	2%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,149,984</b>	<b>16,126,294</b>	<b>23,690</b>	<b>0%</b>

Feather River Recreation & Park District  
Profit & Loss Budget Performance  
November 2022

Not a final report. November accounts  
unreconciled, report includes accruals due to  
early December board meeting

	Nov 22	Budget	\$ Over Budget	staff comments	Jul - Nov 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
4100 - Tax Revenue					107,006	60,000	47,006	178%	2,200,000
4150 - Tax Revenue (BAD)									317,500
4300 - Program Income	60,952	70,000	(9,048)		282,587	345,000	(62,413)	82%	816,300
4400 - Donation & Fundraising Income	1,846		1,846	Tree planting event donation via releaf program	2,101	2,000	101	105%	6,000
4900 - Interest Income						1,000	(1,000)		10,000
<b>Total Income</b>	<b>62,798</b>	<b>70,000</b>	<b>(7,202)</b>		<b>391,694</b>	<b>408,000</b>	<b>(16,306)</b>	<b>96%</b>	<b>3,349,800</b>
<b>Gross Profit</b>	<b>62,798</b>	<b>70,000</b>	<b>(7,202)</b>		<b>391,694</b>	<b>408,000</b>	<b>(16,306)</b>	<b>96%</b>	<b>3,349,800</b>
<b>Expense</b>									
5000 - Payroll Expenses	114,896	135,918	(21,022)		679,887	679,592	295	100%	1,924,500
5031 - GASB 68 Benefit Expense					77,848	81,800	(3,952)	95%	81,800
5100 - Advertising & Promotion	1,909	425	1,484		3,276	2,125	1,151	154%	5,000
5120 - Bank Fees	490	665	(175)		2,042	3,325	(1,283)	61%	8,000
5140 - Copying & Printing	187	750	(563)		1,041	3,750	(2,709)	28%	9,000
5155 - Employment New Hire Screen	70	200	(130)		1,030	1,000	30	103%	2,500
5160 - Dues, Mbrshps & Subscriptions					16,136	11,000	5,136	147%	11,000
5170 - Education & Development		1,000	(1,000)		4,240	2,000	2,240	212%	5,000
5175 - Equipment Rental					3,422	2,000	1,422	171%	4,000
5180 - Equipment, Tools & Furn (<\$5k)									
5182 - Operating ET&F					1,107	4,000	(2,893)	28%	6,000
5184 - Program ET&F					1,324	5,750	(4,426)	23%	11,500
5186 - Site/Shop ET&F		700	(700)		11,158	3,500	7,658	319%	8,500
5187 - IT Computer/HardwareTechnology		850	(850)		703	4,050	(3,347)	17%	10,000
5188 - IT Computer/Software Technology	1,629	690	939		22,501	11,550	10,951	195%	20,000
<b>Total 5180 - Equipment, Tools &amp; Furn (&lt;\$5k)</b>	<b>1,629</b>	<b>2,240</b>	<b>(611)</b>		<b>36,793</b>	<b>28,850</b>	<b>7,943</b>	<b>128%</b>	<b>56,000</b>
5200 - Insurance					56,126	57,000	(874)	98%	116,000
5210 - Interest Expense - Operating	503	370	133		1,380	1,010	370	137%	3,500
5225 - Postage & Delivery	109	250	(141)		218	500	(282)	44%	1,000
5230 - Professional & Outside Svcs	14,634	35,150	(20,516)	Park Janitorial \$6.5k, Interim GM \$6k, IT Support \$1.2k	109,786	85,900	23,886	128%	180,000
5260 - Repairs & Maintenance									
5261 - Building R&M	789	2,100	(1,311)		11,944	10,500	1,444	114%	25,000
5262 - Equip Repairs & Small Tools	647	1,600	(953)		6,299	8,800	(2,501)	72%	20,000
5264 - Grounds R&M	3,154	3,000	154	Mainline leak repair, chairlink fence, gate repair, bark fitenss equipment, irrigation supplies	14,517	28,000	(13,483)	52%	60,000
5265 - Janitorial Supplies	2,094	1,250	844		8,337	6,250	2,087	133%	15,000
5266 - Vandalism Repair	2,363	1,500	863	Employee vechile vandalised, gate repair, replace locks	6,144	9,500	(3,356)	65%	20,000
5267 - Vehicle R&M		800	(800)		4,082	4,400	(318)	93%	10,000
5268 - Aquatics Pool R&M	1,797	500	1,297		20,669	20,500	169	101%	40,000



Not a final report. November accounts  
unreconciled, report includes accruals due to  
early December board meeting

	Nov 22	Budget	\$ Over Budget	staff comments	Jul - Nov 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5269 · Outside Contractor/Services R&M	7,415	3,000	4,415	\$7.2k monthly outside landscaper Riverbend/Nelson not budgeted	46,821	15,000	31,821	312%	35,000
<b>Total 5260 · Repairs &amp; Maintenance</b>	<b>18,259</b>	<b>13,750</b>	<b>4,509</b>		<b>118,813</b>	<b>102,950</b>	<b>15,863</b>	<b>115%</b>	<b>225,000</b>
5270 · Security	110	1,500	(1,390)		1,973	9,500	(7,527)	21%	20,000
5280 · Supplies - Consumable									
5281 · Misc Staff & Uniforms Supplies	3,706		3,706	\$1.1k staff Xmas party, \$700 maint staff clothing allowance, \$1.3k maint uniforms, \$600 recreation uniforms	5,126	1,500	3,626	342%	5,000
5282 · Office Supplies	281	250	31		2,291	1,250	1,041	183%	3,000
5284 · Program Food	50	250	(200)		555	1,250	(695)	44%	3,000
5286 · Program Supplies	1,365	2,000	(635)	\$250 preschool, \$250 gymnastics, \$875 youth sports	6,567	13,000	(6,433)	51%	35,500
5288 · Safety & Staff Supplies	150		150		3,259		3,259	100%	
5289 · Site/Volunteer Maint Supplies	307	500	(193)	\$100 fitness station signs, \$200 lunch agency cleanup	2,574	3,000	(426)	86%	6,000
<b>Total 5280 · Supplies - Consumable</b>	<b>5,859</b>	<b>3,000</b>	<b>2,859</b>		<b>20,372</b>	<b>20,000</b>	<b>372</b>	<b>102%</b>	<b>52,500</b>
5290 · Taxes, Lic., Notices & Permits	26	450	(424)		2,198	3,800	(1,602)	58%	7,000
5300 · Telephone/Internet	1,146	1,500	(354)		6,143	7,500	(1,357)	82%	18,000
5310 · Fuel, Travel and Meals	2,675	3,165	(490)		17,524	16,825	699	104%	39,000
5320 · Utilities	20,135	26,600	(6,465)		162,509	184,500	(21,991)	88%	385,000
7000 · Debt Interest	6,504	6,400	104		33,066	33,100	(34)	100%	77,000
<b>Total Expense</b>	<b>189,141</b>	<b>233,333</b>	<b>(44,192)</b>		<b>1,355,823</b>	<b>1,338,027</b>	<b>17,796</b>	<b>101%</b>	<b>3,230,800</b>
<b>Net Ordinary Income</b>	<b>(126,343)</b>	<b>(163,333)</b>	<b>36,990</b>		<b>(964,129)</b>	<b>(930,027)</b>	<b>(34,102)</b>	<b>104%</b>	<b>119,000</b>
<b>Other Income/Expense</b>									
<b>Other Income</b>									
4200 · Impact Fee Income	6,726		6,726		29,116		29,116	100%	
4500 · Grant/Reimbursed Expense Income	19,959	1,675	18,284	\$18k fitness equipment County donation, \$1.9k food program preschool reimbr	31,071	8,375	22,696	371%	20,000
9900 · Gain/(Loss) on Asset disposal					13,725		13,725	100%	
<b>Total Other Income</b>	<b>26,685</b>	<b>1,675</b>	<b>25,010</b>		<b>73,912</b>	<b>8,375</b>	<b>65,537</b>	<b>883%</b>	<b>20,000</b>
<b>Net Other Income</b>	<b>26,685</b>	<b>1,675</b>	<b>25,010</b>		<b>73,912</b>	<b>8,375</b>	<b>65,537</b>	<b>883%</b>	<b>20,000</b>
<b>Net Income</b>	<b>(99,658)</b>	<b>(161,658)</b>	<b>62,000</b>		<b>(890,217)</b>	<b>(921,652)</b>	<b>31,435</b>	<b>97%</b>	<b>139,000</b>

Feather River Recreation & Park District  
Detail Fixed Asset & Bonds  
As of November 30, 2022

	Date	Source Name	Memo	Amount	Balance
<b>1010 - Treasury Cash</b>					-71,963
<b>1010.3 - Treasury Admin Ins Proceeds</b>					216,525
Total 1010.3 - Treasury Admin Ins Proceeds					216,525
<b>1010.4 - Treasury Ins Proceeds Playtown</b>			see staff comments below, under Fixed Asset project "Playtown Bathroom"		67,657
Total 1010.4 - Treasury Ins Proceeds Playtown					67,657
<b>1010.5 - Treasury Nelson Pool Funds</b>			<b>Outstanding balance due to contractor: retainer estimated \$17k.</b>		-356,145
Total 1010.5 - Treasury Nelson Pool Funds			Final transfer of allocated funds required: Umpqua gl 1320 \$189k and State Grant per Capita allocation \$177k (Deborah working with State Grant office to finalize paperwork, funds to be received soon)		-356,145
Total 1010 - Treasury Cash					-71,963
<b>1031 - BofW Project INS PROCEEDS</b>					296,302
Total 1031 - BofW Project INS PROCEEDS					296,302
<b>1320 - Umpqua Bank Project Fund</b>			<b>Allocated to Nelson Pool, transfer to General Fund needed. Authorized signer required to be updated via board resolution. Staff recommends adding 2023 Chair as a signer</b>		188,856
Total 1320 - Umpqua Bank Project Fund					188,856
<b>1410 - Land</b>					627,494
Total 1410 - Land					627,494
<b>1420 - Buildings &amp; Improvements</b>					16,054,943
Total 1420 - Buildings & Improvements					16,054,943
<b>1430 - Equipment &amp; Vehicles</b>					1,879,016
	11/16/2022	CO-T CONSTRUCTION	LABOR/CONSTRUCTION INSALL FITNESS EQUIPMENT PAID BY FRRPD #222301	52,893	1,931,909
	11/16/2022	Butte County	FITNESS EQUIPMENT COUNTY DONATED TO FRRPD 6 STATIONS #222301	18,015	1,949,924
	11/30/2022	CO-T CONSTRUCTION	Adj fixed asset 222301 CI Construction Fitness Install Credit Bark	-726	1,949,198
Total 1430 - Equipment & Vehicles				70,182	1,949,198
<b>1440 - Construction in Progress</b>					2,096,870
<b>1448 - CIP Nelson SBF NE99</b>					1,547,788
Total 1448 - CIP Nelson SBF NE99					1,547,788
<b>1450 - CIP Feather River Trail FRT99</b>					23,460
Total 1450 - CIP Feather River Trail FRT99					23,460
<b>1451 - CIP Playtown Bathroom Fire</b>					525,622
Total 1451 - CIP Playtown Bathroom Fire			Staff working with SDRMA to settle Playtown Bathroom insurance claim (construction completed 2021). The delay closing this project is between the Insurance adjustor and Before Construction regarding final invoice. As of today, final invoice estimated \$550k due to contractor (not yet applied to total cost of project). Total contractor project estimated \$1.5m		525,622
Total 1440 - Construction in Progress					2,096,870

	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
<b>2955 · Umpqua Bank Tax Exempt Bond A</b>					<b>-2,331,726</b>
	11/01/2022	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	58,118	-2,273,608
Total 2955 · Umpqua Bank Tax Exempt Bond A				58,118	-2,273,608
<b>2960 · Umpqua Bank Taxable Bond B</b>					<b>-52,000</b>
	11/01/2022	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	7,000	-45,000
Total 2960 · Umpqua Bank Taxable Bond B				7,000	-45,000
<b>4500 · Grant/Reimbursed Expense Income</b>					<b>-11,112</b>
	11/16/2022	Butte County	COUNTY DONATED GRANT FITNESS EQUIPMENT (IN-KIND TRANSACATION) #222301	-18,015	-29,127
	11/30/2022	BCOE	Pres Food Program BCOE	-1,944	-31,071
Total 4500 · Grant/Reimbursed Expense Income				-19,959	-31,071

**Feather River Recreation & Park District**  
**Check Register**  
 November 2022

**4:36 AM**  
**12/15/2022**  
**Accrual Basis**

Date	Num	Name	Memo	Credit
11/03/2022	92227	PREMIER ACCESS	1000548827 NOV22 PREMIUMS	1,159.63
11/03/2022	92228	BLUE SHIELD OF CALIFORNIA	4004625	9,448.81
11/03/2022	92229	HUMANA INSURANCE CO.	657103-001	92.60
11/03/2022	92230	BANKCARD CENTER	STATEMENT 6804	2,156.40
11/03/2022	92231	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
11/03/2022	92232	DELONG, SHANNON	BOD STIPEND	200.00
11/03/2022	92233	FOWLER, SCOTT KENT	BOD STIPEND	200.00
11/03/2022	92234	ROCCHI, STEVE	BOD STIPEND	200.00
11/03/2022	92235	THOMAS, DEVIN	BOD STIPEND	200.00
11/03/2022	92236	BANKCARD CENTER	STATEMENT 4607	174.65
11/03/2022	92237	COMCAST	Acct# 8155 60 019 0233893	183.98
11/03/2022	92238	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	6,440.00
11/03/2022	92239	BANK OF NEW YORK MELLON	UMPQUA LOANS 2015a 2015b	84,628.77
11/03/2022	92240	CALF. WATER SERVICE	Acct 520857777 5/7/21-6/7/21	8,892.85
11/03/2022	92241	California Special Districts Association	ANNUAL MEMBERSHIP	8,186.00
11/03/2022	92242	CARTER LAW OFFICE	LEGAL	1,938.83
11/03/2022	92243	Chalmers, R. Scott	SEP22 INTERIM GM CONSULTING	4,650.00
11/03/2022	92244	CITI CARDS	COSTCO STATEMENT 9398	5,166.80
11/03/2022	92245	City of Oroville	ANNUAL SEWAR	2,083.68
11/03/2022	92246	COMCAST	Acct#8155600190189780 PHONE/INTERENT	499.31
11/03/2022	92247	CRABTREE, RICHARD	GM CONSULTING	5,950.00
11/03/2022	92248	DEL-MAR RENTAL & LANDSCAPE SUPPLY	TRUCK HITCH	456.78
11/03/2022	92249	Dept. of Social Services	LICENSE CHILDCARD 045405901	1,089.00
11/03/2022	92250	FASTENAL	MISC SUPPLIES	308.72
11/03/2022	92251	FOOTHILL FIRE PROTECTION, INC.	FIRE EXTINGUISHER INSPCECTION	2,031.95
11/03/2022	92252	Golden Bear Alarms	QTRLY ALARM FBT	109.50
11/03/2022	92253	INDUSTRIAL PLUMBING SUPPLY	UPDATE POOL BATHROOMS	1,258.32
11/03/2022	92254	INSIDE OUT DESIGNS	UNIFORMS	516.76
11/03/2022	92255	Lincoln Aquatics	POOL CHEMCIALS	2,228.02
11/03/2022	92256	P.G. & E.	7241369682-3 9/22/22-10/20/22	15,099.56
11/03/2022	92257	PLUMMER, SEAN	REFUND	30.00
11/03/2022	92258	REYNOLDS, ALIVIA.	DOJ REIMBR	70.00
11/03/2022	92259	RP PORTABLE RENTALS	PORTABLE TOILET RENTAL	575.00
11/03/2022	92260	SHARP'S LOCKSMITHING	KEYS/LOCKS	1,370.08
11/03/2022	92261	SHINN, MCKAYLA.	DOJ REIMBR	70.00
11/03/2022	92262	SOUTH FEATHER WATER & POWER	007771-000	51.09
11/03/2022	92263	VELASQUEZ, JOE	MILEAGE	150.63
11/03/2022	92264	WAXIE SANITARY SUPPLY	JANITORIAL SUPLIES	893.39
11/03/2022	92265	WELLS FARGO VENDOR FINANCIAL, LLC	CUST #1055709916	187.23
11/03/2022	92266	Western Tree Nursery, Inc.	TREE PLANTING/STAKES/TIES	506.76
11/03/2022	92267	WRIGHT, BRENDON.	MILEAGE	34.49
11/03/2022	92268	BERG, LARRY.	EXPENSE REIMBR	12.63
11/03/2022	92269	WILLIS, MARIE	REFUND	60.00
11/03/2022	92270-309	PAYROLL	PAYROLL ITEMS	32,717.38
11/17/2022	92310	AFLAC	JRF86	1,683.08
11/17/2022	92311	BETTER DEAL EXCHANGE	Acct#701960	877.30
11/17/2022	92312	BURLESON, HARRY	INSTRUCTOR FITNESS	643.50
11/17/2022	92313	COMP	EMPLOYMENT SCREENING	60.00
11/17/2022	92314	Dan's Electrical Supply	MISC ELECTRIC SUPPLIES	274.56
11/17/2022	92315	DAWSON OIL COMPANY	62765 FUEL	3,000.00
11/17/2022	92316	FASTENAL	MISC SUPPLIES	477.31
11/17/2022	92317	FEATHER RIVER GYMNASISTICS BOOSTER CLUB	REFUND GYM MEET DEPOSIT	500.00
11/17/2022	92318	FORD MOTOR CREDIT COMPANY LLC	2 TRUCK PAYMENTS	2,143.26
11/17/2022	92319	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	125.00
11/17/2022	92320	HOME DEPOT	HOME DEPOT STATEMENT	1,633.54
11/17/2022	92321	MAINTAIN X	SOFTWARE WORK ORDERS	3,159.00
11/17/2022	92322	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,283.09
11/17/2022	92323	OROVILLE POWER EQUIPMENT	MOWER SERVICE	426.61
11/17/2022	92324	PELTZER, DEBORAH.	SEP/OCT MILAGE	59.23
11/17/2022	92325	Ray's General Hardware	MISC SUPPLIES	117.87
11/17/2022	92326	RECOLOGY BUTTE COLUSA COUNTIES	TRASH ALL SITES	2,165.12
11/17/2022	92327	RIEBES AUTO PARTS	TRUCK REPAIR	65.71
11/17/2022	92328	SAL RODRIGUEZ LANDSCAPE LLC	C-602 LANDSCAPE CONTRACT	7,200.00
11/17/2022	92329	Staples	STAPLES STATEMENT 3721	289.37
11/17/2022	92330	TWSD	4-112.01 WATER NELSON	1,218.12
11/17/2022	92331	VALENCIA, ESTELA.	EXPENSE REIMBR	175.28
11/17/2022	92332-377	PAYROLL	PAYROLL ITEMS	34,117.11
<b>TOTAL</b>				<b>265,173.66</b>



**Feather River Recreation and Park District  
And  
City of Oroville**

Feather River Recreation and Park District (“FRRPD”) and the City of Oroville (“City”) (together “Parties”) own and maintain certain adjacent recreation facilities known as Bedrock Park, Bedrock Skatepark and Bedrock Tennis Courts, including nearby levee, paved and grassy areas, etc. (together jointly referred to as “Bedrock Facilities”). The parties desire to cooperate in the acquisition, installation, operation and maintenance of certain safety and security features, including lights, in and near the area surrounding Bedrock Facilities.

**Lights.** The Parties desire to cooperate in the acquisition, installation, operating and maintenance of certain security lights, in and near Bedrock Facilities, specifically at Bedrock Tennis Courts. The Parties agree that City shall be responsible for the acquisition and installation of said lights, including the maintenance cost thereof. FRRPD shall absorb and pay the cost of providing electric service to power said lights.

**Term.** This agreement shall commence upon the execution hereof and shall expire January 1, 2027. The agreement may be renewed or amended at any time by mutual written consent of both Parties.

Executed at Oroville, California on the dates set forth below opposite the parties’ signatures.

Date: \_\_\_\_\_

**Feather River Recreation and Park District**

\_\_\_\_\_  
FRRPD Interim General Manager

Date: \_\_\_\_\_

**City of Oroville**

\_\_\_\_\_  
City Administrator



**RESOLUTION NO. 2005-22**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE FITNESS EQUIPMENT PROJECT AT RIVERBEND PARK**

**Fixed Asset number 222301**

**WHEREAS**, the Feather River Recreation and Park District Board of Directors approved the installation of six fitness stations at Riverbend Park; and,

**WHEREAS**, the Feather River Recreation and Park District Board approved the utilization of the Riverbend Insurance Proceeds Fund for installation and construction costs; and,

**WHEREAS**, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

**RESOLVED**, that the Feather River Recreation & Park District Board of Directors hereby acknowledges the completion of the Fitness Equipment Project at Riverbend Park in the total amount of \$70,182, which includes \$18,015 equipment donation from Butte County Public Health and \$52,167 construction costs paid by the District.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 20<sup>TH</sup> of December 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_

Shannon DeLong, Chairperson

\_\_\_\_\_  
Interim General Manager



## STAFF REPORT

**DATE: DECEMBER 20, 2022**

**TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER BUSINESS MANAGER**

**RE: SUPPLEMENTAL BENEFITS FUND CALL FOR COMMUNITY IDEAS FOR POTENTIAL PROJECTS**

### SUMMARY

The Supplemental Benefits Fund (SBF) has released a notice asking the community for potential project utilizing SBF monies up to \$100k. At this time, the SBF has not released a NOFA/Grant, but they are calling for “ideas and projects especially for parks and trails” within the Feather River Conceptual Plan (FRPC). Riverbend Park is included in the FRCP.

FRRPD staff has suggested 5 potential project ideas and with board direction, staff is prepared to submit all 5 projects to be potentially funded by the SBF. All projects listed below are located at Riverbend Park:

1. **South end Riverbend Dog Park:** Dog park renovation, improvements. Replace all dog park fencing and gates, add doggie drinking fountain and play equipment, grade dog park grounds, adding topsoil for efficient maintenance and weed control, Add benches for public seating. Add ADA parking and ADA sidewalk leading to Dog Park. Matching fund: FRRPD staff labor. Possible Partnership: Home Depot for high quality fence replacement.
2. **South end Riverbend Ponds:** Improvement to access Pond area. Add a secure, safe, ADA compliant fishing dock. Improve water circulation in and out of pond area. Add ADA parking and accessibility to dock. Improve and add picnic area around pond, near dock. Pave/chip seal end of Salmon Run Road leading into Dog park/Pond area, Impact Fees can be utilized as matching funds.
3. **Riverbend Park main Playground:** Improve play structure area located near park entrance. Add toddler aged play structure equipment. Add picnic area with small shade structure.
4. **Riverbend additional parking:** Chip seal parking lot on Salmon Run Road near entrance of park. Add foot trail from new parking area toward Horseshoe area. Impact Fees can apply toward matching funds, as this is new construction to due to population increase demands.
5. **Riverbend Park: Security and safety:** Add visitor kiosk at entrance of park. Add signage and trail information. Replace security gate at park entrance and at walking trail at Hwy 70 bridge, Ballads to prevent vehicle driving on walking trails and levee. Add speed bumps throughout park for safety. Add locking security boxes to electrical equipment to present vandalism.

### RECOMMENDATION

Board to direct staff to submit the above five potential projects. The Board may add another project or remove any project suggested above. The due date for project reports to be submitted to the City of Oroville is December 29<sup>th</sup>.

### ATTACHEMENT(S)

SBF letter: 2023 CALL FOR COMMUNITY IDEAS FOR POTENTIAL PROJECTS

## SUPPLEMENTAL BENEFITS FUND



### **2023 CALL FOR COMMUNITY IDEAS FOR POTENTIAL PROJECTS**

The Supplemental Benefits Fund (SBF) is a part of the Settlement Agreement that was signed in 2006 by fifty stakeholders in the Greater Oroville Area with the California Department of Water Resources (DWR) regarding the re-licensing of Lake Oroville (FERC Project No. 2100).<sup>1</sup>

The final approval of FERC Project No. 2100, based on the license years, will determine the long-term funding for projects by the Supplemental Benefits Funds. DWR, in the interim sixteen years, has provided a total of \$11,170,000 of upfront funds. \$6,070,000 has been used by the SBF for projects, marketing the region, improving tourism, studies and administration all of which have benefited the Greater Oroville Area.<sup>2</sup> Additional direct payments of \$5,100,000 were made to the Feather River Recreation & Park District for the first two phases of Riverbend Park. Final funding, per the Settlement Agreement, will only occur once the re-licensing is approved.

**The SBF currently has limited funds and is allocating \$100,000 by issuing the ...**

#### **2023 ANNUAL CALL FOR IDEAS AND PROJECTS SPECIFICALLY FOR PARKS & TRAILS**

**... that would benefit defined areas within the Feather River Conceptual Plan (FRCP)  
"A Vision for the Future of the Low Flow Channel of the Feather River."<sup>3</sup>**

There are six descriptive areas in the FRCP approved for potential future funding by the Supplemental Benefits Funds Committee:

<u>Area</u>	<u>Description</u>
1. Diversion Pool:	Oroville Dam Thermalito Diversion Dam
2. Fish Barrier Pool:	Thermalito Diversion Dam Table Mountain Bridge
3. Downtown:	Table Mountain Bridge Highway 70 Bridge
4. Riverbend Park:	Highway 70 Bridge Downstream to the end of Riverbend Park
5. Oroville Wildlife Area (OWA):	Downstream end of Riverbend Park Thermalito Afterbay Outlet
6. Thermalito Forebay:	Power Canal entrance to the North Forebay to the South Forebay at Thermalito

<sup>1</sup> Visit the link for details regarding the Project No 2100 Settlement Agreement & the SBF. [About the SBF | City of Oroville, CA](#)

<sup>2</sup> Visit the link for details regarding SBF funding. [SBF Projects | City of Oroville, CA](#)

<sup>3</sup> Visit the link for details regarding the Feather River Conceptual Plan. [636923881641630000 \(cityoforville.org\)](#)



**Projects or ideas —to be potentially funded by the SBF, or that could be privately funded, planned and implemented— are requested to be submitted in writing by, 4:00 PM, Thursday, December 29, 2022 using the following format:**

- Name of entity or group proposing project
- Name of project or idea
- Indicate the descriptive area as listed above
- Benefit to the community
- Is the project “shovel ready” (defined as can it start immediately)
- Amount of funds needed for the project
- Other sources of funding to assist with or to complete the project
- Sustainability of the project (short term/long term)

**Submit two (2) copies of the written proposal (no electronic submissions) to:**

Supplemental Benefits Fund  
2023 Call for Ideas/Projects  
City of Oroville, Administrator  
1735 Montgomery Street  
Oroville, CA 95965

All submitted potential projects, or ideas, must use the above format and will be provided to the SBF Steering Committee at their January 25, 2023 quarterly meeting for discussion, consideration, additional information, potential funding, or direction.

Questions regarding this notice may be directed to the SBF Program Specialist via email at [sbf@cityofroville.org](mailto:sbf@cityofroville.org)





## NOVEMBER 2022 DEPARTMENT UPDATES

### Parks & Maintenance Department Update

*Joe Velasquez – Park Supervisor*

#### **Completed Tasks/Projects**

See Attached: Report from MaintainX app.

#### **Additional Information:**

Homeless clean up event was very successful. We had nearly 70 volunteers show up from numerous agencies. DWR, Sheriff crew, Probation department, Code Enforcement, OPD, Dax-it house, our crew, and donations from Waxie and Recology. We were able to fill all five dumpsters. There were estimated 20 active camps with over 40 total sites including dump sites. Ron Belser, Code Enforcement, and OPD made contact a few days before the event and made around seven arrests for outstanding warrants. Our team has repaired the gate at the south end of the park to deter them from driving vehicles in. We have placed boulders in areas near entrances to prevent vehicle access. We have been clearing brush and opening areas, to prevent them from setting up new camps. I have submitted a request with Cal Trans to repair the fence from Montgomery St. down to Matthews ready mix. Our crew is trying very hard to keep this area clean and keep the homeless out.

Riverbend fitness equipment has been completed. CO-T finished the job on 11/15/22. The stations look great, and the community has been expressing their enjoyment of having these stations back in the park. The fitness loop is half a mile with six exercise stations. The last station of the loop is a stretching station where you can choose to either end your workout or continue around the soccer fields for an extra half mile of cardio. The flow of the fitness loop is excellent.

We have been spending a lot of time the last few weeks on leaves.

#### **Riverbend Park:**

Our crew built a temporary gate so we can lock the park at night again.

We have had some vandalism recently. Somebody burnt down one of the slides and steps at our new play structure at the park. It happened between 6 am – 8 am on December 7<sup>th</sup>. I filed a police report and have been in contact with the manufacturer. I will have estimates for replacement parts soon. We were unable to locate the person responsible for starting the fires.

An insurance claim will be filed with CAPRI for the slide vandalism. The deductible is \$2k, the estimated side replacement cost is \$4-7k.

I hope you all have a Merry Christmas and a safe and Happy New Year!

#### **Upcoming/Ongoing Projects:**

- Disc Golf course clean up event, Dec 17<sup>th</sup>
- Gym Floor Replacement



## NOVEMBER 2022 DEPARTMENT UPDATES

### Childcare Services

*Estela Valencia – Director of Children’s Services*

#### **Preschool Enrollment:**

23 Preschool

#### **Recently completed events/projects:**

Our preschool children enjoyed a Thanksgiving feast. All our children brought a food item from home to share with their friends. Our theme for November was all about giving and being thankful.

#### **Upcoming events/projects:**

We are preparing for a fun Christmas craft /family night on December 15<sup>th</sup> at 4:30pm. Our families will be able to make ornaments, take pictures with Santa, do some cookie decorating and enjoy some hot cocoa.

#### **Acknowledgements for staff/other organizations:**

I will acknowledge myself this time, Estela Valencia. I recently was contacted by Software designers who are working closely with Community Care Licensing and CDSS, who are redesigning the Guardian Software. I was interviewed about the Guardian and my experience with it. I will say my feedback was very useful to them. I am super happy I was able to assist them and teach them how to search for rosters and centers. Apparently, my knowledge helped other Administrators too.

### Administration, Events & Marketing

*Victoria Anton Teague – Executive Administrator*

#### **Current/Ongoing Projects:**

- Administration:
  - Project Management:
    - Master Plan Update: Reviewing Draft/Collecting Feedback from Board and Staff
    - CFD Public Hearing & Election: Feather River Ranch Development
    - Brad Freeman Trail Extension: Researching Grant/Additional Funding Opportunities
  - Public Event Rentals in District Parks & Facilities
    - Oroville Union High School District Soccer Tournament at Riverbend Park
    - Oroville Adult Soccer Tournament at Martin Luther King Jr. Park
  - Employee Recruitment: Marketing Specialist
- Events & Marketing:
  - 2023 Wildflower & Nature Festival: <https://www.frrpd.com/wildflower-nature-festival>
  - Oroville Disc Golf Group Volunteer Cleanup Day December 17<sup>th</sup>

#### **Completed Projects:**

- Riverbend Park Fit-Trail System
  - Six stations offer body weight exercises and stretching along a one-mile loop. In the coming months, instructional signage for all skill levels will be installed at each location.
- Attended Local Meetings Representing FRRPD
  - Oroville Tourism Committee, Oroville Recreation Advisory Committee, Oroville Chamber of Commerce, Butte County Area Public Information Officers, Explore Butte County
  - Butte County Wayfinding Signage Master Plan
- Events & Marketing:
  - Staff Holiday Party on Saturday, December 3rd at 5pm

# Work Orders List for 11/13/2022 - 12/14/2022



ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#417	<b>Build gate for dugouts on tee ball field</b>	Nolan Sports Complex	<span>Medium</span> <span>Preventive</span> <span>Project</span>	<span>T</span> Maintenance Team joseph velasquez Hue Vang			<span>✓</span> Done Completed by Hue Vang on 11/14/2022
#455	<b>Instal door plates on restroom doors</b>	Riverbend Park	<span>Preventive</span> <span>Project</span>	Eric Danner Hue Vang			<span>✓</span> Done Completed by Eric Danner on 11/14/2022
#454	<b>Graffiti on Little League snacks shack</b>	Nolan Sports Complex	<span>Medium</span> <span>Maintenance</span>	<span>T</span> Maintenance Team Chris Narayan			<span>✓</span> Done Completed by Chris Narayan on 11/15/2022
#271	<b>Palermo round up application</b>	Palermo Park	<span>Medium</span> <span>Maintenance</span>	Eric Danner Hue Vang			<span>✓</span> Done Completed by Chris Narayan on 11/15/2022
#465	<b>Leaf cleanup at tennis court</b>	Bedrock Tennis Court	<span>Maintenance</span>	Chris Narayan			<span>✓</span> Done Completed by Chris Narayan on 11/15/2022
#469	<b>Replace speed hump sign at Riverbend</b>	Riverbend Park	<span>Repair</span>	<span>T</span> Maintenance Team Chris Narayan Hue Vang			<span>✓</span> Done Completed by Hue Vang on 11/16/2022
#467	<b>Sprinkler repair at tennis court</b>	Bedrock Tennis Court	<span>Repair</span>	<span>T</span> Maintenance Team Jesus Aispuro			<span>✓</span> Done Completed by Jesus Aispuro on 11/16/2022
#466	<b>Spray behind bedrock tennis court</b>	Bedrock Tennis Court	<span>Preventive</span>	Chris Narayan Hue Vang			<span>✓</span> Done Completed by Hue Vang on 11/17/2022

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#289	<b>Parking lot Clean up at A.C</b>	Activity Center	<div style="background-color: #ffc107; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Maintenance</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Chris Narayan			<div style="color: green;">✓</div> <b>Done</b> Completed by Chris Narayan on 11/17/2022
#486	<b>Riverbend gate top part is about fall off weld broke off.</b>	Riverbend Park	<div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Repair</div>	Eric Danner Hue Vang			<div style="color: green;">✓</div> <b>Done</b> Completed by Eric Danner on 11/18/2022
#487	<b>More trees need fencing</b>	Riverbend Park	<div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Preventive</div>	Hue Vang Marco Aispuro			<div style="color: green;">✓</div> <b>Done</b> Completed by Marco Aispuro on 11/18/2022
#492	<b>Kitchen sink faucet-Preschool</b>	Preschool <small>Parent: Activity Center</small>	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Marco Aispuro			<div style="color: green;">✓</div> <b>Done</b> Completed by Marco Aispuro on 11/18/2022
#404	<b>Ground Squirrel Abatement</b>	Nolan Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Safety</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team joseph velasquez Justin Valencia Eric Danner Chris Narayan	11/18/2022		<div style="color: green;">✓</div> <b>Done</b> Completed by joseph velasquez on 11/19/2022
#514	<b>MLK clean up</b>	Martin Luther King Jr Park	<div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Maintenance</div>	Jesus Aispuro Marco Aispuro			<div style="color: green;">✓</div> <b>Done</b> Completed by Marco Aispuro on 11/20/2022
#521	<b>Thanksgiving Soccer Tournament Checklist</b>	Martin Luther King Jr Park	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Project</div>	Jesus Aispuro Marco Aispuro Victoria Anton			<div style="color: green;">✓</div> <b>Done</b> Completed by Jesus Aispuro on 11/26/2022
#468	<b>Pocket gophers at Nelson</b>	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #17a2b8; padding: 2px; border-radius: 3px; display: inline-block;">Maintenance</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Marco Aispuro	12/02/2022		<div style="color: green;">✓</div> <b>Done</b> Completed by Marco Aispuro on 11/26/2022

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#504	<b>Ground Squirrel Abatement</b>	Nolan Sports Complex	High Safety	T Maintenance Team joseph velasquez Justin Valencia Eric Danner Chris Narayan	11/25/2022		✓ Done Completed by joseph velasquez on 12/01/2022
#587	<b>Ground Squirrel Abatement</b>	Nolan Sports Complex	High Safety	T Maintenance Team joseph velasquez Justin Valencia Eric Danner Chris Narayan	12/02/2022		✓ Done Completed by joseph velasquez on 12/01/2022
#579	<b>Hang String Lights</b>	Activity Center	Medium Project	T Maintenance Team Hue Vang Victoria Anton	12/02/2022		✓ Done Completed by Hue Vang on 12/01/2022
#573	<b>Light bulb replacement</b>	Activity Center	Medium Repair	T Maintenance Team Hue Vang Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 12/01/2022
#386	<b>Clear Weeds from infields (ALL FIELDS)</b>		Medium Project Field Prep	T Maintenance Team joseph velasquez Justin Valencia	11/11/2022		✓ Done Completed by joseph velasquez on 12/01/2022
#593	<b>Leaf Removal at all parks.</b>		Maintenance	T Maintenance Team joseph velasquez			✓ Done Completed by joseph velasquez on 12/01/2022
#592	<b>Clear Weeds from infields (ALL FIELDS)</b>		Medium Project Field Prep	T Maintenance Team joseph velasquez Justin Valencia	12/02/2022		✓ Done Completed by joseph velasquez on 12/01/2022

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#591	<b>Nelson sports building blow off gutter</b>	Nelson Sports Complex	Maintenance	Hue Vang Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 12/01/2022
#623	<b>Clean up the roof and the gutter on the activity center</b>	Activity Center	Maintenance	Jesus Aispuro Marco Aispuro			✓ Done Completed by Jesus Aispuro on 12/03/2022
#645	<b>Build and replace front gate Riverbend</b>	Riverbend Park	Project Repair	Chris Narayan			✓ Done Completed by Chris Narayan on 12/06/2022
#673	<b>Fix broken bubbler at riverbend park</b>		Repair	Eric Danner Hue Vang			✓ Done Completed by Eric Danner on 12/09/2022
#674	<b>Replace door latch on woman's restroom at Nelson</b>		Repair	Eric Danner			✓ Done Completed by Eric Danner on 12/09/2022
#649	<b>Fix fence at dog park</b>	Dog Park	Medium Repair	T Maintenance Team Eric Danner Marco Aispuro			✓ Done Completed by Marco Aispuro on 12/11/2022
#693	<b>Clean up gutters On Snack bar at eagle point</b>	Riverbend Park	Maintenance	Marco Aispuro			✓ Done Completed by Marco Aispuro on 12/11/2022
#588	<b>Ground Squirrel Abatement</b>	Nolan Sports Complex	High Safety	T Maintenance Team joseph velasquez Justin Valencia Eric Danner Chris Narayan	12/09/2022		✓ Done Completed by joseph velasquez on 12/14/2022
#647	<b>Riverbend leaf cleanup</b>	Riverbend Park	Maintenance	T Maintenance Team joseph velasquez			✓ Done Completed by joseph velasquez on 12/14/2022