

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

April 23, 2019

Location: FRRPD Conference Room

AGENDA Closed session 5:00PM/ Open Session 5:30PM or immediately following

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER Time: _____

2. ROLL CALL
Director Sonny Brandt _____
Director Marcia Carter _____
Director Steven Rocchi _____
Chairperson Kent Fowler _____

3. PLEDGE OF ALLEGIANCE

4. ADJOURNMENT TO CLOSED SESSION
A. Pursuant to Government Code section 54956.9: Conference with Legal Counsel
1. Existing Litigation – Vasquez v FRRPD (DFEH #201810-03787104);
2. Anticipated Litigation – Facts and circumstances that might result in litigation against FRRPD but which FRRPD believes are not yet known to a potential plaintiff (two cases).
B. Pursuant to Government Code section 54957: Performance Evaluation – General Manager.

5. ANNOUNCEMENTS FROM CLOSED SESSION

6. PUBLIC COMMENT
At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes, and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board

will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS

A. Thank you to DWR, Recology, Sierra Nevada, Explore Butte County, SBF, and everyone who helped make the 2019 Wildflower & Nature Festival happen.

8. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

- A. Approve March 26, 2019 Regular Board Meeting Minutes** (Appendix A)
- B. Approve April 4, 2019 Special Board Meeting #1 Minutes** (Appendix B)
- C. Approve April 4, 2019 Special Board Meeting #2 Minutes** (Appendix C)

9. ITEMS PULLED FROM THE CONSENT AGENDA

10. NON-ACTION ITEMS

- A. Presentation from Oroville High School Students re: Eggs in the Classroom**
- B. Nolan Field Bathroom Replacement Update**
- C. Financials** (Appendix D)

11. ACTION ITEMS (Require vote)

A. Authorize General Manager to approve Palermo Playground Contractor.
(Appendix E)

Requested Action: Authorize GM to execute related documents

VOTE

Director Sonny Brandt _____

Director Marcia Carter _____

Director Steven Rocchi _____

Chairperson Kent Fowler _____

B. Discuss District interest in the Municipal Auditorium Use and Management of all City-Owned Recreation Assets. (Appendix F)

Requested Action: Give direction to staff

VOTE

Director Sonny Brandt _____

Director Marcia Carter _____

Director Steven Rocchi _____

Chairperson Kent Fowler _____

C. Ratify fee waiver for the Easter Egg Hunt at MLK. (Appendix G)

Requested Action: Approve request

VOTE

Director Sonny Brandt _____

Director Marcia Carter _____

Director Steven Rocchi _____

Chairperson Kent Fowler _____

D. Discuss policy re: 100% fee waiver by the General Manager for in-kind work.

(Appendix H)

Requested Action: Review and approve

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Chairperson Kent Fowler	_____

E. Authorize General Manager to Execute the Lease Agreement for Nelson Park.

(Appendix I)

Requested Action: Authorize GM to execute related documents

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Chairperson Kent Fowler	_____

F. Discuss continuing security services at Riverbend Park. (Appendix J)

Requested Action: Give direction to staff

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Chairperson Kent Fowler	_____

G. Review and approve Riverbend update and change order requests. (Appendix K)

Requested Action: Review and approve

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Chairperson Kent Fowler	_____

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix L)

The following committees met: Finance and Parks

13. CORRESPONDENCE

A. ACA 1 Letter of Support (Appendix M)

B. LAFCO Election Results (Appendix N)

14. UNFINISHED BUSINESS

None

15. BOARD ITEMS FOR UPCOMING AGENDAS

April: Special Meeting- CIP and Equipment Needs (April 25th)

April: BAD oversight committee- Committee Meeting, date/time TBA

May: Appoint New Board Member (May 28th)

May: Board approval of preliminary budget- Regular Board meeting agenda item

June: Public Hearing date. Adoption of appropriation limitations. Regular Board meeting agenda item

July: Adoptions of final budget: Regular Board meeting agenda item

16. ADJOURNMENT

Time: _____

*Can you spare one minute per month to make your local Park District better?
Please register at www.flashvote.com/frprd to let your voice be heard.*

*Apply to be on our Benefit Assessment District (BAD) Committee
<http://frprd.com/about-frprd/bad/>*

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DISTRICT BOARD MEETING

Regular Board Meeting

March 26, 2019

Location: FRRPD Conference Room

AGENDA **Closed session 5:00PM/ Open Session 5:30PM**

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. Vice Chairperson Fowler called the meeting to order at 5:00

2. ROLL CALL

Director Sonny Brandt	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Steven Rocchi	<u>Present</u>
Vice Chairperson Kent Fowler	<u>Present</u>
Chairperson Gary Emberland	<u>Absent</u>

3. PLEDGE OF ALLEGIANCE

4. ADJOURNMENT TO CLOSED SESSION

A. Subject to Government Code section 54956.8, Conference with Real Property Negotiator – Properties: those unimproved parcels adjacent to or near the Activity Center; District Negotiator: General Manager Randy Murphy; Negotiators of properties: owners or their agents; and, Under Negotiation: Sale and purchase of properties and prices and terms thereof contingent upon funding becoming available therefor.

B. Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to section 54956.9(b) – one case, the facts and circumstances of which are not yet known to a potential plaintiff or plaintiffs.

C. Pursuant to Government Code section 54957, Public Employee Performance Evaluation: General Manager.

5. ANNOUNCEMENTS FROM CLOSED SESSION

Direction given to staff.

6. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes, and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS

- A. Thank you to Recology and volunteers at the March 13th River Clean Up.**
- B. Thank you to the Friends of the Nature Center for \$10K donation.**
- C. Thank you to Tree of Life for tree service.**

8. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

- A. Review and approve February 21, 2019 Special Board Meeting minutes.**
- B. Review and approve February 26, 2019 Regular Board Meeting minutes.**
- C. Review and approve February financials.**
- D. RESOLUTION NO 1900-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT NOMINATING RANDOLPH P. "RANDY" MURPHY AS A CANDIDATE FOR ELECTION TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS.**
- E. RESOLUTION NO 1901-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT NOMINATING RANDOLPH P. "RANDY" MURPHY AS A CANDIDATE FOR ELECTION TO THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS.**

Director Rocchi made a motion to approve the Consent Agenda.

Director Carter seconded the motion.

*The motion to approve the Consent Agenda passed with a 4-0-1 vote (Emberland absent).

9. ITEMS PULLED FROM THE CONSENT AGENDA

None

10. NON-ACTION ITEMS

- 1. SDRMA Letter re: Insurance increase.**
Discussion

11. ACTION ITEMS (Require vote)

- 1. Fee waiver for the Annual DA Softball Tournament at Nelson Complex.**

Director Cater made a motion to approve the fee waiver.

Director Brandt seconded the motion.

*The motion to approve the fee waiver passed with a 4-0-1 vote (Emberland absent).

2. Fee waiver for Sonshine Festival on June 15th at Berry Creek.

Director Brandt made a motion to approve the fee waiver.

Director Carter seconded the motion.

*The motion to approve the fee waiver passed with a 4-0-1 vote (Emberland absent).

3. Fee waiver for Every 15 Minutes at the Activity Center.

Director Rocchi made a motion to approve the fee waiver.

Director Carter seconded the motion.

*The motion to approve the fee waiver passed with a 4-0-1 vote (Emberland absent).

4. Discuss priorities regarding Prop 68 applications.

Board gave consensus to Prop 68 potential projects as presented in the staff report.

5. RESOLUTION NO 1902-19: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS ADOPTING A LEGISLATIVE POLICY AND AMENDING THE DISTRICT CREDIT CARD POLICY.

Director Rocchi made a motion to adopt the resolution.

Director Carter seconded the motion.

*The motion to adopt Resolution 1902-19 passed with a 4-0-1 vote (Emberland absent).

6. RESOLUTION NO 1903-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING AGREEMENT WITH UMPQUA BANK TO PARTICIPATE IN CSDA DISTRICT PURCHASING CARD PROGRAM.

Director Rocchi made a motion to adopt the resolution.

Director Brandt seconded the motion.

*The motion to adopt Resolution 1903-19 passed with a 4-0-1 vote (Emberland absent).

7. RESOLUTION NO 1904-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TOTAL CREDIT LIMIT ON CSDA COMMERCIAL CARDS

Director Rocchi made a motion to adopt the resolution.

Director Brandt seconded the motion.

*The motion to adopt Resolution 1904-19 passed with a 4-0-1 vote (Emberland absent).

8. Discuss new job descriptions.

Director Brandt made a motion to approve the new job description.

Director Rocchi seconded the motion.

*The motion to approve the new job descriptions passed with a 4-0-1 vote (Emberland absent).

9. LAFCO Call for Nominations for Enterprise District.

The Board decided to take no action.

10. LAFCO Request for Vote to fill Non-Enterprise Vacancy. (Appendix P)

Director Brandt made the motion to write in a vote for Kent Fowler.

Director Rocchi seconded the motion.

*The motion to write in a vote for Kent Fowler passed with a 4-0-1 vote (Emberland

absent).

11. Authorize GM to enroll in CalKidz Summer Food Service Program

Director Rocchi made the motion to authorize the GM to enroll in the CalKids Summer Food Service Program.

Director Brandt seconded the motion.

*The motion to authorize the GM to enroll in the CalKids Summer Food Service Program passed with a 4-0-1 vote (Emberland absent).

12. Riverbend update and change order requests.

Director Rocchi made a motion to approve the Riverbend change order requests.

Director Brandt seconded the motion.

* The motion to approve the Riverbend change order requests passed with a 3-1-1 vote (Carter negative, Emberland absent).

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

The following committees met: Finance and Policy

13. CORRESPONDENCE

A. AB 510 Letter of Support

B. Donation of \$10K from Friends of the Nature Center

14. UNFINISHED BUSINESS

None

15. BOARD ITEMS FOR UPCOMING AGENDAS

TBA: Policy re: 100% fee waiver by GM for in-kind work

April: Presentation from Oroville High School students re: Eggs in the Classroom

April: Board budget workshop- Special Meeting, April 4th at 2 PM

April: BAD oversight committee- Committee Meeting, date/time TBA

May: Board approval of preliminary budget- Regular Board meeting agenda item

June: Public Hearing date. Adoption of appropriation limitations. Regular Board meeting agenda item

July: Adoptions of final budget: Regular Board meeting agenda item

16. Vice Chairperson Fowler adjourned the meeting at 8:11 PM.

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DISTRICT BOARD MEETING

Special Board Meeting

April 4, 2019

Location: FRRPD Conference Room

AGENDA

Open Session 2:00PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. Vice Chairperson Fowler called the meeting to order at 2:04 M.

2. ROLL CALL

Director Sonny Brandt	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Steven Rocchi	<u>Present</u>
Vice Chairperson Kent Fowler	<u>Present</u>
Chairperson Gary Emberland	<u>Absent</u>

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

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5. ACTION ITEMS

Staff is requesting Board consensus on several items proposed in the 2019-20 Budget, see Staff Report for details

1. 2019-2020 Board Budget Workshop Documents Appendix A-I

- A. Budget Meeting Schedule
- B. Staff Report: Business Manager 2019-20 Budget
- C. 2019-20 Budget Summary
- D. 2019-20 Budget by Department

- E. 2019-20 Budget Gymnastics Dept in Detail
- F. 2019-20 Part-time Pay Scale
- G. 2019-20 Full-time Pay Scale
- H. Executive Administrator Job Description
- I. Previous years' Approved Strategic Plan: Priority Repairs

The majority of the Board gave consensus to move forward with the Budget as presented.

6. Vice Chairperson Fowler Adjourned the meeting at 3:55 PM.

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DISTRICT BOARD MEETING

Special Board Meeting

April 4, 2019

Location: FRRPD Conference Room

AGENDA

Immediately Following 2:00PM Meeting

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. Vice Chairperson Fowler called the meeting to order at 3:56 PM.

2. ROLL CALL

Director Sonny Brandt	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Steven Rocchi	<u>Present</u>
Vice Chairperson Kent Fowler	<u>Present</u>
Chairperson Gary Emberland	<u>Absent</u>

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes, and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

5. ACTION ITEMS

General Manager Murphy requested that we add to the agenda and item for him to negotiate a contract for the repair of Nolan facilities

Director Rocchi made a motion to add the item.

Director Brandt seconded the motion.

*The motion to add the item passed with a 4-0-1 vote (Emberland absent).

1. RESOLUTION NO. 1905-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT TO DECLARE AN EMERGENCY AND REPAIR NOLAN FIELD RESTROOMS AND STORAGE FACILITY.

Director Rocchi made a motion to adopt Resolution 1905-19.

Director Brandt seconded the motion.

*The motion to adopt Resolution 1905-19 passed with a 4-0-1 vote (Emberland absent).

ADDED ITEM: Authorize General Manager Murphy to negotiate a contract for the repair of the Nolan facilities.

Director Rocchi made a motion to authorize General Manager Murphy to negotiate a contract for the repair of the Nolan facilities.

Director Brandt seconded the motion.

*The motion to authorize General Manager Murphy to negotiate a contract for the repair of the Nolan facilities passed with a 4-0-1 vote (Emberland absent).

6. Vice Chairperson Fowler adjourned the meeting at 4:07 PM.

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Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses Year to Date Income Statement and Staff Report			PAYROLL USE				20		MONTHLY ACTUAL VS. MONTHLY BUDGET			
Mar-19			YTD	YTD	YTD	77%	Annual Budget divided by "X" amount of months					
NOT FINAL: WAITING ON COUNTY, BANK AND MONTHLY RECONCILIATION			YTD	Annual	Over	75%	Mar-19	Mar-19	MONTHLY	YTD		
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison			TOTAL	Budget	(Under)	% used	TOTAL	9	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS	
Ordinary Income/Expense							MONTHS					
Income												
4100 - Tax Revenue	5,906		891,755	1,600,000	(708,245)	56%	891,755	1,200,000	(308,245)	74%		
4150 - Tax Revenue (BAD)			146,054	280,329	(134,275)	52%	146,054	210,247	(64,193)	69%		
- Program Income												
4350 - Discounts & Credits	(686)	(748)	(4,883)	(12,550)	7,667	39%	(4,883)	(9,413)	4,530	52%		
4300 - Program Income	71,394	84,938	637,615	1,015,000	(377,385)	63%	637,615	761,250	(123,635)	84%		
Total - Program Income	70,708	84,190	632,732	1,002,450	(369,718)	63%	632,732	751,838	(119,105)	84%		
4400 - Donation & Fundraising Income	695	10,020	13,637	9,000	4,637	152%	13,637	6,750	6,887	202%		
4500 - Grant/Reimbursed Expense Income			9,120	43,500	(34,380)	21%	9,120	32,625	(23,505)	28%		
4600 - Other Income	49		79	500	(421)	16%	79	375	(296)	21%		
4900 - Interest Income		2,683	10,308	8,000	2,308	129%	10,308	6,000	4,308	172%		
4905 - Interest Income - BAD			1,139	875	264	130%	1,139	656	483	174%		
Total Income	77,358	96,893	1,704,824	2,944,654	(1,239,830)	58%	1,704,824	2,208,491	(503,666)	77%		
Gross Profit	77,358	96,893	1,704,824	2,944,654	(1,239,830)	58%	1,704,824	2,208,491	(503,666)	77%		
Expense												
- Payroll Expenses												
5010 - Wages & Salaries	87,732	89,149	921,183	1,409,284	(488,101)	65%	921,183	1,056,963	(135,780)	85%	\$68.8k per payroll budgeted	
5020 - Employer Taxes	10,657	9,298	92,713	152,320	(59,607)	61%	92,713	114,240	(21,527)	79%	\$58.6k per payroll expensed	
5030 - Employee Benefits	12,788	12,788	114,223	165,979	(51,756)	69%	114,223	124,484	(10,261)	89%	Increases effective Jan 2019	
5040 - Workers Comp	3,950	3,994	41,298	61,909	(20,611)	67%	41,298	46,432	(5,134)	87%	All FT positions filled	
5060 Labor/Benefits CIP Projects			0	0	0		0	0	0		Summer positions will be hired	
5060 Labor OT Riverbend FEMA			0	0	0		0	0	0		Payroll expense will increase through Jun 2019	
Total - Payroll Expenses	115,127	115,229	1,169,417	1,789,492	(620,075)	65%	1,169,417	1,342,119	(172,702)	85%		
5031 GASB 68 Benefit Expense			35,330	36,762	(1,432)	96%	35,330	27,572	7,759	128%		
5100 - Advertising & Promotion	388	2,447	6,621	10,000	(3,379)	66%	6,621	7,500	(879)	88%		
5120 - Bank Fees	737	864	7,090	13,000	(5,910)	55%	7,090	9,750	(2,660)	73%		
5130 - Charitable Contributions	1,250		9,692	2,500	7,192	388%	9,692	1,875	7,817	517%	Feb19: 2nd payment to WTC \$1250	
5140 - Copying & Printing	851	726	6,943	12,000	(5,057)	58%	6,943	9,000	(2,057)	77%		
5155 - Employment New Hire Screen		120	1,113	3,100	(1,988)	36%	1,113	2,325	(1,213)	48%		
5160 - Dues, Mbrshps, Publications, Subscript	629	520	13,014	14,000	(986)	93%	13,014	10,500	2,514	124%	Mar19: Annual Parkwatch membership \$480	
5170 - Education & Development	1,818	930	8,538	15,000	(6,462)	57%	8,538	11,250	(2,712)	76%	Mar19: Legislatlure conference GM, 2 Board members \$825. Gymnastics training material \$105	
5175 - Equipment Rental	2,212	2,905	11,215	5,600	5,615	200%	11,215	4,200	7,015	267%	Playtown Fire: Portable toilets and conex storage Feb/Mar19	
- Equipment, Tools & Furn (<\$5k)												
5182 - Operating ET&F			1,693	2,500	(807)	68%	1,693	1,875	(182)	90%		
5184 - Program ET&F			4,684	15,450	(10,766)	30%	4,684	11,588	(6,904)	40%		
5186 - Site/Shop ET&F	1,638		4,655	13,500	(8,845)	34%	4,655	10,125	(5,470)	46%		
5187 - Computers & Technology ET&F	1,961	529	10,840	20,000	(9,160)	54%	10,840	15,000	(4,160)	72%		
Total - Equipment, Tools & Furn (<\$5k)	3,599	529	21,872	51,450	(29,578)	43%	21,872	38,588	(16,716)	57%		
5200 - Insurance		1,000	54,088	52,500	1,588	103%	54,088	39,375	14,713	137%		
5210 - Interest Expense - Operating	116	113	1,140	3,600	(2,460)		1,140	2,700	(1,560)	42%		
5225 - Postage & Delivery	103		732	3,200	(2,468)	23%	732	2,400	(1,668)	31%		
- Professional & Outside Svcs												
5232 - Accounting	1,030		25,800	32,000	(6,200)	81%	25,800	24,000	1,800	108%		
5233 - Bands/Recreation	375	450	1,525	1,900	(375)	80%	1,525	1,425	100	107%		
5234 - Board Stipends	1,000	600	7,200	12,000	(4,800)	60%	7,200	9,000	(1,800)	80%		
5235 - Recreation Instructors	2,068	2,638	18,946	30,400	(11,454)	62%	18,946	22,800	(3,854)	83%		
5236 - Legal	878	1,219	18,540	18,000	540	103%	18,540	13,500	5,040	137%		
5237 - Contract Janitorial	5,109	5,109	47,170	69,000	(21,830)	68%	47,170	51,750	(4,580)	91%		
5239 - Outside Service Admin/Consult	44,368	2,786	83,935	57,000	26,935	147%	83,935	42,750	41,185	196%	Feb19: \$7.4k BAD Eningers Report. \$31.6k 2018 Election expense. \$3.2k Temp employee	
Total - Professional & Outside Svcs	54,828	12,802	203,116	220,300	(17,184)	92%	203,116	165,225	37,891	123%		
5250 - Rent			0	0	0		0	0	0			
- Repairs & Maintenance												
5261 - Building R&M	1,916	723	27,949	40,000	(12,051)	70%	27,949	30,000	(2,051)	93%		
5262 - Equipment R&M	3,153	154	8,231	18,000	(9,769)	46%	8,231	13,500	(5,269)	61%		
5263 - General R&M	75	588	8,281	25,000	(16,719)	33%	8,281	18,750	(10,469)	44%		
5264 - Grounds R&M	136	1,798	12,253	40,000	(27,747)	31%	12,253	30,000	(17,747)	41%		
5265 - Janitorial Supplies	2,771	2,121	16,840	29,500	(12,660)	57%	16,840	22,125	(5,285)	76%		
5266 - Vandalism Repair	69		1,558	10,000	(8,442)	16%	1,558	7,500	(5,942)	21%		
5267 - Vehicle R&M	3,127	322	12,897	6,000	6,897	215%	12,897	4,500	8,397	287%		
5268 - Aquatics Pool R&M	1,618		20,025	45,000	(24,975)	45%	20,025	33,750	(13,725)	59%		
5269 - Outside Contractor/Services R&M	117	107	3,188	20,000	(16,812)	16%	3,188	15,000	(11,812)	21%		
Total - Repairs & Maintenance	12,982	5,813	111,222	233,500	(122,278)	48%	111,222	175,125	(63,903)	64%		
5270 - Security	110	8,717	11,991	15,000	(3,009)	80%	11,991	11,250	741	107%		
- Supplies - Consumable												
5281 - Misc Staff & Uniform Supplies	662		9,504	9,000	504	106%	9,504	6,750	2,754	141%	Jan/Feb19 change to Maintenance Dept uniforms \$4k	
5282 - Office Supplies	30	(28)	3,780	6,250	(2,470)	60%	3,780	4,688	(908)	81%		
5284 - Program Food	1,092	1,011	9,914	12,400	(2,486)	80%	9,914	9,300	614	107%		
5286 - Program Supplies	1,246	559	10,670	29,500	(18,830)	36%	10,670	22,125	(11,455)	48%		
5287 - Safety Supplies	27	47	1,574	3,500	(1,926)	45%	1,574	2,625	(1,051)	60%		
5289 - Site Supplies	70	195	288	2,200	(1,912)	13%	288	1,650	(1,362)	17%		
Total - Supplies - Consumable	3,127	1,784	35,730	62,850	(27,120)	57%	35,730	47,138	(11,408)	76%		
5290 - Taxes, Lic., Notices & Permits	38		3,484	5,000	(1,516)	70%	3,484	3,750	(266)	93%		

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses			20				MONTHLY ACTUAL VS. MONTHLY BUDGET				
Year to Date Income Statement and Staff Report			PAYROLL USE		Payroll %		Annual Budget divided by "X" amount of months				
Mar-19			YTD	YTD	YTD	YTD BUDGET	Mar-19	Mar-19	MONTHLY	YTD	
NOT FINAL: WAITING ON COUNTY, BANK AND MONTHLY RECONCILIATION			TOTAL	Annual	Over	75%	ACTUAL YTD	BUDGET	Over	100%	
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison			TOTAL	Budget	(Under)	% used	TOTAL	9	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
5300 - Telephone/Internet	1,023	1,013	9,688	14,000	(4,312)	69%	9,688	10,500	(812)	92%	
- Transportation, Meals & Travel											
5312 - Air, Lodging, Other Travel	11	89	5,220	5,000	220	104%	5,220	3,750	1,470	139%	
5314 - Fuel	1,269	1,552	22,416	21,750	666	103%	22,416	16,313	6,104	137%	
5316 - Meals	29	40	468	1,000	(532)	47%	468	750	(282)	62%	
5318 - Mileage	294	30	1,136	2,500	(1,364)	45%	1,136	1,875	(739)	61%	
Total - Transportation, Meals & Travel	1,603	1,711	29,240	30,250	(1,010)	97%	29,240	22,688	6,553	129%	
- Utilities											
5322 - Electric	5,425	5,662	78,366	110,000	(31,634)	71%	78,366	82,500	(4,134)	95%	
5324 - Garbage	1,522	1,416	13,019	23,300	(10,281)	56%	13,019	17,475	(4,456)	74%	
5326 - Gas/Propane	833	887	6,243	5,900	343	106%	6,243	4,425	1,818	141%	
5328 - Sewer	146	246	3,304	4,000	(696)	83%	3,304	3,000	304	110%	
5329 - Water	2,563	2,800	76,114	95,000	(18,886)	80%	76,114	71,250	4,864	107%	
Total - Utilities	10,489	11,011	177,046	238,200	(61,154)	74%	177,046	178,650	(1,604)	99%	
Total Expense	211,030	168,234	1,928,321	2,831,304	(902,983)	68%	1,928,321	2,123,478	(195,157)	91%	
Total Profit (Loss)	(133,672)	(71,341)	(223,496)	113,350	(336,846)		(223,496)	85,013	(308,509)		
Other Income/Expense							0	0			
Other Income											
4200 - Impact Fee Income	23,470	14,648	97,224				97,224	0			
4910 - Interest Income - Impact Fees			2,133				2,133	0			
4910 Insurance Proceeds NOT RIVERBEND	205		205				205	0			
Total Other Income	23,675	14,648	99,562				99,562	0			
Other Expense											
7000 Year End Adj Fair Value Adjustment			0				0				
7210 - Debt Interest Expense	9,071	9,071	83,091	109,825			83,091	82,369			
Total Other Expense	9,071	9,071	83,091	109,825			83,091	82,369			
Net Other Income	14,604	5,577	16,471				16,471	0			
Net Income	(119,068)	(65,764)	(207,025)	3,525			(207,025)	2,644			

	Mar 31, 19	Mar 31, 18	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	278,710.55	483,997.34	-205,286.79	-42.42%
1010.2 · Treasury Cash - Reserve	373,594.00	383,594.00	-10,000.00	-2.61%
Total 1010 · Treasury Cash	652,304.55	867,591.34	-215,286.79	-24.81%
1020 · Imprest Cash	829.97	433.23	396.74	91.58%
1030 · BoFW - Merchant Acct.	224,257.99	115,781.72	108,476.27	93.69%
1031 · BoFW Project RIVERBEND	1,856,711.13	2,588,244.89	-731,533.76	-28.26%
1040 · Fund 2610 - BAD	189,888.86	168,314.73	21,574.13	12.82%
1050 · Impact Fees				
1051 · Impact - Parklands	281,464.57	194,001.10	87,463.47	45.08%
1052 · Impact - Public Use	16,931.95	4,949.41	11,982.54	242.1%
1053 · Impact - Aquatics	41,794.93	30,629.32	11,165.61	36.45%
Total 1050 · Impact Fees	340,191.45	229,579.83	110,611.62	48.18%
Total Checking/Savings	3,264,183.95	3,969,945.74	-705,761.79	-17.78%
Accounts Receivable				
1210 · Accounts Receivable	6,450.61	25,656.01	-19,205.40	-74.86%
Total Accounts Receivable	6,450.61	25,656.01	-19,205.40	-74.86%
Other Current Assets				
1302 · FEMA Riverbend Claim A/R	2,839.00	250,000.00	-247,161.00	-98.86%
1320 · Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	191,695.12	438,856.12	-247,161.00	-56.32%
Total Current Assets	3,462,329.68	4,434,457.87	-972,128.19	-21.92%
Fixed Assets				
1410 · Land	627,494.00	627,494.00	0.00	0.0%
1420 · Buildings & Improvements	10,314,889.08	10,314,889.08	0.00	0.0%
1430 · Equipment & Vehicles	834,044.09	802,004.23	32,039.86	4.0%
1440 · Construction in Progress				
1443 · CIP Riverbend Restoration RB99	4,377,317.63	315,515.94	4,061,801.69	1,287.35%
1447 · CIP Berry Creek Bathroom BC99	30,419.35	25,330.75	5,088.60	20.09%
1449 · CIP Palermo Park	17,351.31	0.00	17,351.31	100.0%
Total 1440 · Construction in Progress	4,425,088.29	340,846.69	4,084,241.60	1,198.26%
1499 · Accumulated Depreciation	-4,283,320.47	-3,872,382.85	-410,937.62	-10.61%
Total Fixed Assets	11,918,194.99	8,212,851.15	3,705,343.84	45.12%
Other Assets				
1550 · GASB 68 CalPERS Valuation				
1551 · GASB68 Deferred Outflow Pension	232,623.00	124,015.00	108,608.00	87.58%
Total 1550 · GASB 68 CalPERS Valuation	232,623.00	124,015.00	108,608.00	87.58%
Total Other Assets	232,623.00	124,015.00	108,608.00	87.58%
TOTAL ASSETS	15,613,147.67	12,771,324.02	2,841,823.65	22.25%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	77,261.82	75,450.63	1,811.19	2.4%
Total Accounts Payable	77,261.82	75,450.63	1,811.19	2.4%
Credit Cards				
2300 · Credit Cards Payable				
2335 · BoFW CC 9693 GM	601.02	642.83	-41.81	-6.5%
2337 · BoW CC 4607 Preschool	563.73	249.09	314.64	126.32%
2338 · BoW CC 6280 Maintenance	189.53	58.77	130.76	222.49%
2339 · BoW CC 9561 General	0.00	277.28	-277.28	-100.0%
Total 2300 · Credit Cards Payable	1,354.28	1,227.97	126.31	10.29%
2350 · Supplier Accounts				
2353 · Walmart	118.95	787.17	-668.22	-84.89%

	Mar 31, 19	Mar 31, 18	\$ Change	% Change
2354 - Home Depot	0.00	3.59	-3.59	-100.0%
2357 - Tractor Supply	0.00	121.14	-121.14	-100.0%
Total 2350 - Supplier Accounts	118.95	911.90	-792.95	-86.96%
Total Credit Cards	1,473.23	2,139.87	-666.64	-31.15%
Other Current Liabilities				
2100 - Payroll Liabilities				
2120 - Payroll Taxes payable	18.90	-0.01	18.91	189,100.0%
2160 - Workers Comp Payable	-20,798.33	-7,912.83	-12,885.50	-162.84%
2170 - Retirement Payable	3,516.17	-0.02	3,516.19	17,580,950.0%
2180 - Health Insurance Payable	10,308.82	7,542.32	2,766.50	36.68%
2185 - Dental Insurance Payable	919.89	993.24	-73.35	-7.39%
2186 - Life Insurance Payable	64.40	56.70	7.70	13.58%
2187 - Aflac Payable	989.72	744.18	245.54	33.0%
2199 - Accrued Leave Payable	24,201.12	20,664.82	3,536.30	17.11%
Total 2100 - Payroll Liabilities	19,220.69	22,088.40	-2,867.71	-12.98%
2400 - Deposits/Refunds to Customers	-385.00	0.00	-385.00	-100.0%
Total Other Current Liabilities	18,835.69	22,088.40	-3,252.71	-14.73%
Total Current Liabilities	97,570.74	99,678.90	-2,108.16	-2.12%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	23,317.16	32,396.40	-9,079.24	-28.03%
2955 - Umpqua Bank Tax Exempt Bond A	3,094,835.00	3,297,450.00	-202,615.00	-6.15%
2960 - Umpqua Bank Taxable Bond B	145,999.98	173,000.00	-27,000.02	-15.61%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	149,733.00	85,013.00	64,720.00	76.13%
2977 - GASB 68 Net Penison Liability	844,607.00	709,041.00	135,566.00	19.12%
Total 2975 - GASB 68 CalPERS Liab Valuation	994,340.00	794,054.00	200,286.00	25.22%
Total Long Term Liabilities	4,258,492.14	4,296,900.40	-38,408.26	-0.89%
Total Liabilities	4,356,062.88	4,396,579.30	-40,516.42	-0.92%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	6,439,516.82	5,022,758.82	1,416,758.00	28.21%
3040 - General Fund Balance	-1,461,551.34	-23,687.34	-1,437,864.00	-6,070.18%
3050 - Benefit Assessment District	42,695.91	24,168.02	18,527.89	76.66%
3060 - Impact Fees (general)	246,363.94	243,785.83	2,578.11	1.06%
3099 - Undistributed Retained Earnings	3,124,867.59	0.00	3,124,867.59	100.0%
Net Income	2,844,191.87	3,086,719.39	-242,527.52	-7.86%
Total Equity	11,257,084.79	8,374,744.72	2,882,340.07	34.42%
TOTAL LIABILITIES & EQUITY	15,613,147.67	12,771,324.02	2,841,823.65	22.25%

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of March 31, 2019

10:10 AM
 04/16/2019
 Accrual Basis

	Date	Source Name	Memo	Amount	Balance
1031 - BofW Project RIVERBEND					558,326.05
	03/11/2019	INSURANCE DEPOSIT	INSURANCE DEPOSIT	773,622.61	1,331,948.66
	03/14/2019	FRANKLIN CONSTRUCTION, INC	RIVERBEND FEB19	-36,297.12	1,295,651.54
	03/14/2019	HYLTON SECURITY, INC.	RIVERBEND SECURITY	-8,880.00	1,286,771.54
	03/14/2019	MELTON DESIGN GROUP	DESIGN/CONTRACT MGMNT	-6,021.70	1,280,749.84
	03/18/2019	INSURANCE DEPOSIT	INSURANCE DEPOSIT	31,346.28	1,312,096.12
	03/22/2019	INSURANCE DEPOSIT	INSURANCE DEPOSIT	451,279.85	1,763,375.97
	03/25/2019	INSURANCE DEPOSIT	INSURANCE DEPOSIT	104,123.86	1,867,499.83
	03/28/2019	MELTON DESIGN GROUP	DESIGN/CONTRACT MGMNT	-10,788.70	1,856,711.13
	03/28/2019	VOID	VOID CHECK 5050	0.00	1,856,711.13
	03/28/2019	VOID	VOID CHECK 5050	0.00	1,856,711.13
Total 1031 - BofW Project RIVERBEND				1,298,385.08	1,856,711.13
1302 - FEMA Riverbend Claim A/R					2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					10,314,889.08
Total 1420 - Buildings & Improvements					10,314,889.08
1430 - Equipment & Vehicles					834,044.09
Total 1430 - Equipment & Vehicles					834,044.09
1440 - Construction in Progress					4,395,667.89
1443 - CIP Riverbend Restoration RB99					4,348,072.73
	03/18/2019	MELTON DESIGN GROUP	PHASE 2 CONSTRUCTION DOC	3,220.00	4,351,292.73
	03/18/2019	MELTON DESIGN GROUP	CONTINGENCY	300.00	4,351,592.73
	03/18/2019	MELTON DESIGN GROUP	MELTON DONTATION TOWARD PROJECT	-29.80	4,351,562.93
	03/18/2019	MELTON DESIGN GROUP	BMX PARK FUTURE PLANS	90.00	4,351,652.93
	03/18/2019	MELTON DESIGN GROUP	PHASE 2 ADDED TO PHASE 1 CONSTRUCTION ADMIN	867.80	4,352,520.73
			CHAIN LINK FENCE, PARKING LOT STRIPPING/SIGNS, SIDEWALK		
	03/31/2019	FRANKLIN CONSTRUCTION, INC	CLEANING, AMPHITHEATER DESIGN 4.0	24,796.90	4,377,317.63
Total 1443 - CIP Riverbend Restoration RB99				29,244.90	4,377,317.63
1447 - CIP Berry Creek Bathroom BC99					30,419.35
Total 1447 - CIP Berry Creek Bathroom BC99					30,419.35
1449 - CIP Palermo Park					17,175.81
	03/04/2019	CHICO RENT-A-FENCE	TEMP FENCE RENTAL	175.50	17,351.31
Total 1449 - CIP Palermo Park				175.50	17,351.31
Total 1440 - Construction in Progress				29,420.40	4,425,088.29
2955 - Umpqua Bank Tax Exempt Bond A					-3,094,835.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-3,094,835.00
2960 - Umpqua Bank Taxable Bond B					-145,999.98
Total 2960 - Umpqua Bank Taxable Bond B					-145,999.98

Date	Num	Name	Memo	Credit
1010 - Treasury Cash				
1010.1 - Treasury Cash - General				
03/14/2019	84604	BLUE SHIELD OF CALIFORNIA	4004625 MAR19 HEALTH PREMIUMS	9,480.66
03/14/2019	84605	HUMANA INSURANCE CO.	657103-001 MAR19 LIFE PREMIUMS	69.00
03/14/2019	84606	PREMIER ACCESS	MAR19 DENTAL PREMIUMS	919.64
03/14/2019	84607	BRANDT, CLARENCE 'SONNY'	BOD STIPEND	200.00
03/14/2019	84608	EMBERLAND, GARY	MONTHLY BOD STIPEND	200.00
03/14/2019	84609	CARTER, MARCIA	MONTHLY BOD STIPEND	200.00
03/14/2019	84610	FOWLER, SCOTT KENT	MONTHLY BOD STIPEND	200.00
03/14/2019	84611	ROCCHI, STEVE	MONTHLY BOD STIPEND	200.00
03/14/2019	84612	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
03/14/2019	84613	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILETS	419.98
03/14/2019	84614	ARAMARK	UNIFORMS	335.42
03/14/2019	84615	BANKCARD CENTER	STATEMENT 9693	235.50
03/14/2019	84616	BETTER DEAL EXCHANGE	Acct#701960 FEB19	209.62
03/14/2019	84617	BLUE STAR SOLUTIONS	TEMP EMPLOYEE	2,508.00
03/14/2019	84618	CALF. WATER SERVICE	Acct 520857777 1/11/19-2/8/19	2,256.05
03/14/2019	84619	CARTER LAW OFFICE	LEGAL SERVICES	877.50
03/14/2019	84620	DAWSON OIL COMPANY	62765 FUEL	1,269.29
03/14/2019	84621	DEL-MAR RENTAL & LANDSCAPE SUPPLY	RENTAL STUMP GRINDER	170.00
03/14/2019	84622	ENTERPRISE-RECORD	NEWSPAPER AD/SUBSCRIPTION	307.50
03/14/2019	84623	LIMEY TEES	STAFF TSHIRTS	662.49
03/14/2019	84624	Lincoln Aquatics	POOL CHEMCIALS	1,252.97
03/14/2019	84625	MAZES CONSULTING	COMPUTER IT SUPPORT/SOFTWARE	2,534.19
03/14/2019	84626	NORTH STATE PARENT	AD IN MAG PRESCHOOL	47.00
03/14/2019	84627	P. G. & E.	PGE ALL LOCAITONS 1/23/19-2/21/19	6,258.17
03/14/2019	84628	Park Watch Report, LLC	SIGNS PARK WATCH	194.85
03/14/2019	84629	RECOLOGY BUTTE COLUSA COUNTIES		1,522.07
03/14/2019	84630	Regional Government Services	TRAINING BOARD/STAFF	287.50
03/14/2019	84631	RIEBES AUTO PARTS	TRUCK REPAIRS	136.63
03/14/2019	84632	SOUTH FEATHER WATER & POWER	007771-000	93.96
03/14/2019	84633	SURPLUS CITY	CONEX RENTALS	925.37
03/14/2019	84634	Tractor Supply Co.	FEB19 STATEMENT	197.61
03/14/2019	84635	TWSD	4-112.01 WATER NELSON	344.14
03/14/2019	84636	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	851.32
03/14/2019	84637	WORK TRAINING CENTER	CONTRIBUTION	1,250.00
03/14/2019	84638	HARRY BURLESON	FITNESS INSTRUCT	117.00
03/14/2019	84639	AFLAC	JRF86 FEB19 PREMIUMS	1,027.44
03/14/2019	84640	BANKCARD CENTER	M/CARD STATEMENT	3,742.10
03/14/2019	84641	HOME DEPOT	HOME DEPOT STATEMENT FEB19	1,180.07
03/14/2019	84642-847	PAYROLL	PAYROLL ITEMS	35,365.36
03/28/2019	84702	DEBORAH PELTZER ,	CELL PHONE REIMBR	30.00
03/28/2019	84703	ERIC DANNER ,	CELL PHONE REIMBR	30.00
03/28/2019	84704	VALENCIA, ESTELA.	CELL REIMBR	40.00
03/28/2019	84705	HUE VANG ,	CELL PHONE REIMBR	30.00
03/28/2019	84706	JASON GRAY ,	MONTHLY CELL REIMBR	30.00
03/28/2019	84707	JUSTIN VALENCIA ,	CELL PHONE REIMBR	30.00
03/28/2019	84708	MICHELLE HUFFMAN	CELL/EXPENSE REIMBR	57.99
03/28/2019	84709	MONICA MIROLA-LOPEZ ,	CELL/MILEAGE REIMBR	190.08
03/28/2019	84710	ROBERT BRIAN WILSON ,	CELL PHONE REIMBR	30.00
03/28/2019	84711	SCOTT THOMPSON ,	MONTHLY CELL REIMBR	50.00
03/28/2019	84712	STEPHANIE PEOPLES ,	MONTHLY CELL REIMBR	25.00
03/28/2019	84713	THOMAS GORMAN ,	CELL PHONE REIMBR	30.00
03/28/2019	84714	ZERIMAR RAMIREZ ,	MONTHLY CELL REIMBR	30.00
03/28/2019	84715	Colby, Cash	WILDFLOWER BANK 8 TRACK	150.00
03/28/2019	84716	Garrahy, Mary	WILDFLOWER BAND HILLCREST	150.00
03/28/2019	84717	Johnson, Brett	WILDFLOWER BAND STRUNG NUGGET	150.00
03/28/2019	84718	HARRY BURLESON	DOJ REIMBR	68.00
03/28/2019	84719	KELLY VINCENT	DOJ REIMBR	52.00
03/28/2019	84720	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET PLAYTOWN/NOLAN	2,149.95
03/28/2019	84721	AT&T - CALNET	PHONE LINES	83.28
03/28/2019	84722	CHICO RENT-A-FENCE	TEMP FENCE RENTAL	175.50
03/28/2019	84723	CINTAS	JANITORIAL SUPPLIES	1,692.56
03/28/2019	84724	COMCAST	Acct#8155600190189780 PHONE/INTERENT	421.29
03/28/2019	84725	CRESCO EQUIPMENT RENTALS	EQUIPMENT RENTAL	786.47
03/28/2019	84726	FASTENAL	MISC PARTS/SUPPLIES	180.04
03/28/2019	84727	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250	887.55
03/28/2019	84728	Industrial Power Products	CHAINSAW/MISC SM TOOLS	1,256.12
03/28/2019	84729	INSIDE OUT DESIGNS	PARK SIGNS/TRUCK DECALS	842.25
03/28/2019	84730	KCOE Isom	FINAL AUDIT DOCS 2017-18	1,030.00
03/28/2019	84731	LES SCHWAB TIRES	TIRES 2012 DODGE RAM 1500	1,139.13
03/28/2019	84732	MJB Welding Supply	MISC WELDING SUPPLIES	96.80
03/28/2019	84733	NORTH YUBA WATER DISTRICT	2695 FBT WATER	26.50
03/28/2019	84734	OROVILLE POWER EQUIPMENT	REPAIR EQUIP/MISC PART	2,551.74
03/28/2019	84735	Regional Government Services	BOARD TRAINING OFFSITE	1,275.00
03/28/2019	84736	RIEBES AUTO PARTS	TRUCK MAINTENANCE	92.03
03/28/2019	84737	SDRMA	TRUCK DEDUCTIBLE PR1819007738-0001	1,000.00
03/28/2019	84738	SHARP'S LOCKSMITHING	LOCKS/KEYS	171.54
03/28/2019	84739	WAL-MART COMMUNITY	STATEMENT 1712	148.38

Feather River Recreation & Park District
 Check Register
 March 2019

10:25 AM
 04/16/2019
 Accrual Basis

Date	Num	Name	Memo	Credit
03/28/2019	84740	WAXIE SANITARY SUPPLY	CLOVES/TRASH LINERS	1,272.78
03/28/2019	84741	COMCAST	Acct# 8155 60 019 0233893	123.29
03/28/2019	84742	AARP	INSTRUCTOR SPECIAL CLASS	395.00
03/28/2019	84743	KELLY VINCENT	INSTRUCTOR DANCE	345.15
03/28/2019	84744	LYNNDIE CAPUT	INSTRUCTOR FITNESS	279.50
03/28/2019	84745	RONNIE SMITH ENTERPRISES	INSTRUCTOR FITNESS	1,478.75
03/28/2019	84746	LYNNDIE CAPUT	INSTRUCTOR SPEICAL	22.75
03/28/2019	84747-848	PAYROLL	PAYROLL ITEMS	33,997.00
Total 1010.1 - Treasury Cash - General				<u>138,250.82</u>
Total 1010 - Treasury Cash				<u>138,250.82</u>
TOTAL				<u>138,250.82</u>

Feather River Recreation & Park District
 Income by month FLOOD ONLY
 July 2018 through March 2019

10:35 AM
 04/16/2019
 Accrual Basis

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	TOTAL
Other Income/Expense										
Other Income										
4650 - Insurance Proceeds	0	0	1,225,533	584,274	0	0	1,800	25,005	1,360,373	3,196,985
Total Other Income	0	0	1,225,533	584,274	0	0	1,800	25,005	1,360,373	3,196,985
Other Expense										
5101 - Riverbend Flood Expenses	12,249	16,203	28,185	24,112	10,848	22,605	12,410	8,880	10,280	145,772
Total Other Expense	12,249	16,203	28,185	24,112	10,848	22,605	12,410	8,880	10,280	145,772
Net Other Income	-12,249	-16,203	1,197,348	560,162	-10,848	-22,605	-10,610	16,125	1,350,093	3,051,213
Net Income	-12,249	-16,203	1,197,348	560,162	-10,848	-22,605	-10,610	16,125	1,350,093	3,051,213



STAFF REPORT

DATE: APRIL 23, 2019

TO: BOARD OF DIRECTORS

FROM: Scott Thompson, Park Supervisor

RE: Sub Out Completion of Palermo Park Play Structures

SUMMARY

Maintenance started the play structure replacement project at Palermo Park in October of 2018. Many factors contributed to Maintenance being unable to complete the project as of April 2019, and the structures still need to be completed. At this time of the year, Maintenance will not be able to complete the project in reasonable amount of time this summer while maintaining all the other parks during the growing season. The contractor who we originally contracted with to consult with us on the building of the play structures has supplied a bid to complete the smaller structure, completely build the larger structure, and concrete the structures in the ground. Their bid does not include installing the ASTM certified wood fill.

BACKGROUND

At the end of October/beginning of November maintenance crews had one section of the new play structure at Palermo Park built and were getting the layout of the second structure started. On November 8th maintenance crews were pulled from that project in order to help ready other areas for potential animals and/or evacuees from the Camp Fire. Over the course of the next 2-3 smoke-filled weeks, maintenance crews wore respirators and hauled away all the excess dirt and sand from the job site, as we waited to get back to work on the play structure. Towards the end of November rains came through and helped clear the air of the smoke that was hindering our progress, but also soaked the two playground pits and flooded them with water. Subsequent rains have continued to keep the ground wet, as well as a high water table in that area not allowing water to drain and/or percolate into the ground. We have performed some repairs to the French drain system and will complete some more repairs now the ground is starting to dry out and we can get a tractor back in the play areas.

At the current time FRRPD maintenance staff has expended approximately 640 labor hours, which includes admin time for dealing with plans and permits, working with the supplier and contractor, setting the new equipment, and removing the sand and concrete from the job site.



Now that we have gone through the wet winter and are now heading directly into the heavy growth season for grass and other plants in the parks, we will not be able to focus any man power on the Palermo Play Structure Project until potentially the fall of 2019. Our best option in order to complete the project in a timely fashion and give the community back it's park for the summer would be to contract out the remainder of the playground build, as we will not have the time to do the work in house as we had hoped. The contractor who we contracted with to act as a consultant only for three days to show us how to build the play system back in October 2018 has furnished a bid to complete the project, besides the required ADA ramps and parking spot, and installation of the ASTM certified wood fill.

BUDGETARY IMPACT

Bid from Recreation Project Services to complete the play structure install is \$19,530, not including ASTM-certified wood fill and additional County-required ADA improvements. Staff will return when those numbers are known.

RECOMMENDATION

Authorize the GM to execute a contract with Recreation Project Services for an amount not-to-exceed \$19,530.

ALTERNATIVE ACTIONS

If the sub bid is not approved, the project will have to sit through the summer without being able to be used until the fall when we could work on it again. The community has already waited a long time and they are starting to ask questions about when the playground will be complete again. Waiting for next fall would really be a let down for that community.

ATTACHMENTS

None.



STAFF REPORT

DATE: APRIL 23, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: REQUEST FOR STAFF DIRECTION REGARDING POTENTIAL DISTRICT OPERATIONS AND MANAGEMENT OF CITY-OWNED RECREATION ASSETS, INCLUDING MUNICIPAL AUDITORIUM

SUMMARY

Staff requests your Board to provide direction regarding the exploration of cooperatively managing and operating some or all City-owned recreation assets, including the Municipal Auditorium, and various parks and museums.

BACKGROUND

As you may recall, staff recently expressed an interest to the City of Oroville for finding a way to utilize the Municipal Auditorium for District programming (see attached letter). District staff has more recently been approached by City staff about exploring ideas to cooperatively manage and operate some or all City-owned recreation assets, including the Municipal Auditorium, and various parks and museums.

BUDGETARY IMPACT

Unknown at this time. The goal would be to accomplish this at little to no additional cost to either entity.

RECOMMENDATION

Authorize the GM to explore any and all opportunities to cooperatively manage and operate some or all City-owned recreation assets, including the Municipal Auditorium, and various parks and museums.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

LOI for Muni



April 11, 2019

Oroville City Council
Executive Committee
1735 Montgomery Street Oroville, CA 95965

Re: Municipal Auditorium

Please accept this Letter of Intent (LOI) from the Feather River Recreation and Park District (FRRPD) for the purpose of starting the process of negotiating a long-term agreement between the City and FRRPD for providing community programming at the Oroville Municipal Auditorium.

The Feather River Recreation and Park District provides community recreation, park, and open-space facilities and recreation services within the boundaries of FRRPD. The FRRPD Recreation Department currently offers a variety of youth and adult recreation and leisure programming for the community. Use of the Oroville Municipal Auditorium would allow for increased year-round programming opportunities to include:

Youth Basketball Skills Clinics & League Play
Youth Volleyball Skills Clinics & League Play
Youth Futsal/Indoor Soccer Skills Clinics
Youth Pickleball Skills Clinics & League Play

Adult Drop-In Basketball & League Play
Adult Drop-In Volleyball & League Play
Adult Badminton
Adult Pickleball
Adult Table Tennis
Adult Fitness/Wellness

In addition to the many recreational opportunities offered to the community, the Oroville Municipal Auditorium would be made available as a facility rental space for events to include meetings, seminars, trainings, lectures, parties, receptions, dances, social gatherings, and more.

At this time, FRRPD is asking for an opportunity to meet with City staff to discuss the terms of a long-term facility use agreement for the Oroville Municipal Auditorium.

We look forward to this opportunity of working with the City of Oroville in expanding FRRPD programs and services to the community.

Sincerely,

Randy Murphy
General Manager

Brian Wilson
Recreation Supervisor



STAFF REPORT

DATE: APRIL 23, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: RATIFY FEE WAIVER REQUEST FOR EASTER EGG HUNT AT MLK PARK

SUMMARY

Staff requests your Board to ratify the 100% fee waiver request for the Easter Egg Hunt held on April 13th at Martin Luther King Park.

BACKGROUND

Staff received a last-minute request from Pastor Kevin Thompson to hold Easter festivities at MLK on April 13th. Since the District has such an egg-cellent and coop-erative working relationship with Pastor Thompson, staff determined that a 100% fee waiver would be appropriate.

BUDGETARY IMPACT

Approximately \$250 in rental fees were waived.

RECOMMENDATION

Approve the staff request.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

None



STAFF REPORT

DATE: APRIL 23, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: REQUEST FOR STAFF DIRECTION REGARDING FEE WAIVERS FOR IN-KIND WORK

SUMMARY

Staff request to allow the GM to grant up to a 100% fee waiver for local groups who provide an in-kind service of equal or greater value.

BACKGROUND

Staff often receive requests to waive fees for various community events that are held at a District facility. Current policy allows the GM to waive up to 50% of usual fees but requires Board approval for any waiver greater than that. Some of these requests are accompanied by an offer of an in-kind trade, usually some sort of maintenance or exchange of services, for a 100% fee waiver. Due to the time and expense associated with preparing a staff report, staff requests the Board to authorize the GM to waive up to 100% of District fees if the District will receive a benefit of equal or greater value in return.

Recent examples include the Easter Egg hunt on tonight's agenda, a local group of disc golf aficionados who provided several manhours of labor in preparation for a recent disc golf tournament at Riverbend, and Starbucks who utilize the Board room for regular meetings in exchange for gift cards, coffee and other goodies at District-sponsored events.

BUDGETARY IMPACT

The potential cost savings for in-kind work or other considerations is immeasurable.

RECOMMENDATION

Authorize the GM to approve fee waivers of up to 100% when the in-kind work or exchange of services offered meet or exceed the value of the venue provided and direct staff to report any such examples at the next regular Board meeting.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

None



STAFF REPORT

DATE: APRIL 23, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: AUTHORIZE GM TO EXECUTE A LEASE RENEWAL AGREEMENT FOR THE NELSON SPORTS COMPLEX PROPERTY

SUMMARY

Staff request for the Board to authorize the General Manager to execute a lease renewal agreement with CA Department of Water Resources for the Nelson Sports Complex property.

BACKGROUND

The District entered into an eighteen-year lease agreement with DWR for much of the property that comprises the Nelson Sports Complex in November of 1997. Unbeknownst to current staff, that lease agreement expired in October of 2015. DWR staff recently reached out to District staff to inquire of our interest to renew the lease, a draft of which is attached. Since staff is exploring options related to the use of Prop 68 funds to help improve the Nelson Complex, and terms of all Prop 68 grants require 30-year control over the property, staff has inquired of DWR the possibility to extend the grant for that entire thirty year span. Staff is awaiting a response from DWR but thought it prudent to get this issue before your Board now, with the understanding that they might approve that request.

BUDGETARY IMPACT

Current proposed amount is \$100 per 5-year term.

RECOMMENDATION

Authorize the GM to execute the lease renewal agreement and any related documents with DWR for the Nelson Sports Complex property. Unless otherwise rescinded by this Board, this authorization extends to any additional renewals for up to a total of thirty years.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Draft FRRPD Lease Agreement
FRRPD Lease Exhibit

Field Division: Oroville
Project: Thermalito Power Canal
Lease No:
Cost Object:

State of California
California Natural Resources Agency
DEPARTMENT OF WATER RESOURCES

LEASE

This Lease consists of this summary and the following attached and incorporated parts:

- Section 1 Basic Provisions
- Section 2 Special Provisions Amending or Supplementing Section 1 or 3
- Section 3 Standard Provisions
- Section 4 Legal Description and/or map(s) of Lease Premises

SECTION 1

BASIC PROVISIONS

THE STATE OF CALIFORNIA, acting by and through the Department of Water Resources of the State of California (P.O. Box 942836, Sacramento, California 94236-0001), hereinafter called STATE, for consideration specified in this Lease, does hereby lease, demise and let to:

Feather River Recreation and Park District
1875 Feather River Blvd
Oroville, California 95965

hereinafter referred to as LESSEE, those certain lands included in Section 4, hereinafter referred to as Premises, subject to the provisions, reservations, terms, covenants and conditions of this Lease.

- SIZE AND LOCATION:** 10.3± acres Section 1, T.19N., R.3E, M.D.M, Butte County
- LAND USE OR PURPOSE:** Recreational Facility for incidental recreational uses.
- IMPROVEMENTS:** Two baseball fields with fencing and stadium lighting.
- TERM:** May 1, 2019 to April 31, 2024 (5 years) with options for two 5-year terms.
- CONSIDERATION:** \$100 one time fee
- LIABILITY INSURANCE:** **\$1,000,000 combined single limit. (See Standard Provisions.)**

SECTION 2

SPECIAL PROVISIONS

This Lease may include Special Provisions. In the event that any terms of the Standard Provisions and the Special Provisions are inconsistent, the Special Provisions shall prevail.

1. LESSEE may make alterations to the Premises for the purpose of the construction of the intended recreational facilities only after STATE's review and approval of LESSEE's plans, such approval shall not be unreasonably withheld.
2. LESSEE may install a water well at its own expense. The water well must comply with all applicable standards and as-built drawings must be provided.
3. STATE reserves the right to use the premises for operation and maintenance of its facilities. For instance, STATE may use the premises for emergency purposes which may include spoiling material, borrowing material, storing equipment, but is not limited to these uses. STATE shall incur no liability for any such use or for damage to LESSEE's facilities, except for damage caused by STATE's gross negligence.

DRAFT

SECTION 3 - STANDARD PROVISIONS

1. **ACREAGE APPROXIMATE.** LESSEE has visited and inspected the Premises and it is agreed that the acreage stated or shown in exhibits is only approximate and the STATE does not hereby warrant or guarantee the actual acreage included hereunder.
2. **USE OF PREMISES.** The use of Premises is to be strictly construed and therefore excludes the existence of any structures, mobile homes or trailers, incidental to the use of the Premises stated in Section 1 which are used for business, residential, or other incidental purposes, unless authorized in Section 1 Basic Provisions. No hunting or discharge of firearms are permitted on the Premises, unless authorized in Section 2, Special Provisions.
3. **PAYMENT OF RENT.** Rental payment shall be submitted to STATE addressed as follows:

California Department of Water Resources
ATTENTION: Cashier, Room 841
Post Office Box 942836
Sacramento, California 94236-0001

Such payments must be identified with Lease Number. If rent is not paid when due, STATE may take action including terminating the Lease.
4. **UTILITIES.** LESSEE agrees to pay said rent as herein provided and to pay all water, electric, gas and other utility charges or any other charges payable in connection with LESSEE'S use of Premises during the term of this Lease. No utilities including electricity or gas will be provided by STATE and STATE assumes no liability for the existence or nonexistence of utilities.
5. **WATER AVAILABILITY.** It is understood and agreed between the parties hereto STATE does not guarantee the availability, quality or quantity of water on the Premises.
6. **TAXES.** LESSEE agrees to pay all lawful taxes, assessments, or charges which at any time may be levied upon interest in this Lease. It is understood that this Lease may create a possessory interest subject to property taxation and LESSEE may be subject to the payment of property taxes levied on such interest.
7. **COMPLIANCE WITH LAW.** LESSEE shall, at his sole cost and expense, comply with all of the laws and requirements of all municipal, county, state, and federal authorities now in force, or which may hereafter be in force pertaining to the Premises and the use of the Premises as provided in this Lease.
8. **CONDITION OF PREMISES.** By entry hereunder, LESSEE accepts the Premises as being in good order, condition and repair, and agrees that on the last day of the term, or upon sooner termination of this Lease, to surrender to STATE the Premises with any appurtenances or improvements in the same condition as when received, reasonable use and wear thereof and damage by act of God, excepted.
9. **MAINTENANCE.** LESSEE shall maintain the Premises, and any improvements existing on the Premises in a weed free condition and in good repair, and otherwise operate the premises during the term hereof in a businesslike manner.

LESSEE agrees that in no event shall STATE be required to perform any maintenance on or make repairs or alterations to the Premises of any nature whatsoever. LESSEE agrees to keep the Premises in good order and condition at his sole cost and expense. LESSEE does hereby waive all rights to make repairs at the expense of STATE as provided in Sections 1941 and 1942 of the Civil Code.
10. **ALTERATION OF PREMISES.** No alteration to the Premises, including earth moving or grading, or construction of facilities or improvements thereon shall be allowed without prior written approval by the STATE.
11. **PROTECTION AGAINST NUISANCE AND DAMAGE.** No removal of soil or dumping of refuse by LESSEE is permitted in any area of the Premises, and LESSEE shall not commit or suffer to be committed any waste or nuisance upon the Premises including storage of abandoned and inoperable motorized equipment or vehicles; and Lessee agrees not to cut or remove any trees or brush thereon except as approved in writing by STATE; and LESSEE further agrees that he shall at all times exercise due diligence in the protection of the Premises against damage or destruction by fire or other causes.
12. **PERFORMANCE.** In the event of the failure, neglect, or refusal of LESSEE to do or perform work, or any part thereof, or any act or thing in this Lease provided for by law to be done and performed by LESSEE, STATE shall, at its option, have the right to do and perform the same, and LESSEE hereby covenants and agrees to pay STATE the cost thereof on demand.
13. **RIGHT TO ENTER, STATE.** During continuance in force of this Lease, there shall be and is hereby expressly reserved to STATE and to any of its agencies, contractors, agents, employees, representatives or licensees, the right at any and all times, and any and all places, to temporarily enter upon said Premises to inspect the Premises and the operations of LESSEE or for survey or other lawful STATE purposes.
14. **RIGHTS OF OTHERS.** This Lease is subject to all existing easements, servitudes, licenses and rights of way for canals, ditches, levees, roads, highways, telegraph, telephone and electric power lines, railroads, pipelines and other purposes, whether recorded or not and rights of others under any existing oil, gas and mineral lease or leases affecting the Premises or any portion thereof, whether recorded or not. STATE further reserves the right to grant additional public utility easements as may be necessary and LESSEE hereby consents to the granting of any such easement. The public utility will be required to reimburse LESSEE for any damages caused by the construction work on the easement area.
15. **RIGHT TO ENTER UNDER MINERAL RIGHTS.** LESSEE agrees not to interfere, in any way, with the interests of any person or persons that may presently, or in the future, hold oil, gas, or other mineral interests upon or under said leased Premises; nor shall LESSEE, in any way, interfere with the rights of ingress and egress of said interest holders.
16. **INDEMNIFICATION.** This Lease is made upon the express condition that the State of California is to be free from all liability and claims for damages by reason of any injury to any person or persons, including LESSEE, or property of any kind whatsoever and to whomsoever belonging, including LESSEE, from any cause or causes whatsoever while in, upon, or in any way connected with the Premises during the term of this Lease or any occupancy hereunder, except those arising out of the sole negligence of the STATE. LESSEE agrees to defend, indemnify and save harmless the State of California from all liability, loss, cost or obligation on account of or arising out of any such injury or loss, however occurring. LESSEE further agrees to provide necessary workers compensation insurance for all employees of LESSEE upon Premises at LESSEE's own cost and expense.

17. **INSURANCE.** LESSEE shall furnish to the STATE a Certificate of Insurance, at the time the Lease is signed, stating that there is liability insurance presently in effect for LESSEE with bodily injury and property damage limits of not less than \$1,000,000 per occurrence. The Certificate of Insurance will provide:
- That the insurer will not cancel the insured's coverage without 30 days' prior written notice to the STATE.
 - That the STATE, its officers, agents, employees and servants are included as additional insureds, but only insofar as the operations under this Lease are concerned.
 - That the STATE will not be responsible for any premiums or assessments on the policy.
 - That Premises included in this Lease (referenced by Lease number) is covered by the policy.

LESSEE agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this Lease. In the event said insurance coverage expires at any time or times during the term of this Lease, LESSEE agrees to provide at least thirty (30) days prior to said expiration date, a new Certificate of Insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the Lease, or for a period of not less than one (1) year. New Certificates of Insurance are subject to the approval of the State Department of General Services. In the event LESSEE fails to keep in effect at all times insurance coverage as herein provided, STATE may, in addition to any other remedies it may have, terminate this Lease upon the occurrence of such event.

18. **DEBTS AND CLAIMS - STATE NOT LIABLE.** The STATE shall not be liable for any debts or claims that arise from the operation of this Lease.
19. **NOTICES.** All notices herein provided to be given or which may be given by either party to the other shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified, postage prepaid and addressed to such party at its address set forth in Section 1 of this Lease. The address to which notices may be mailed, as aforesaid to either party, may be changed by written notice given by subject party to the other, as hereinbefore provided; but nothing contained shall preclude the giving of any such notice by personal service.
20. **NO SUBLETTING.** LESSEE shall not, without previous consent in writing of STATE, sublet the Premises in whole or in part, nor assign this Lease or any interest herein.
21. **TERMINATION.** STATE may terminate this Lease in whole or in part at any time during the term hereof by giving LESSEE notice in writing at least 30 days prior to the date when any such termination shall become effective. In the event of any such termination, in whole or in part, STATE shall reimburse LESSEE for the unearned portion of any prepaid rent. Any such refund shall be based on the premise that the rent payable under the Lease is identical as to all portions of the land. In the event of a partial termination, all rentals payable thereafter shall be reduced in accordance with the proportionate amounts of land remaining under the Lease.
22. **HOLDOVER.** Any holding over after expiration of the term of this Lease with the consent of STATE, expressed or implied, shall be deemed to be a tenancy only from month to month. Rental to be paid monthly pro rata to the rate set forth herein. Said month-to-month tenancy shall be subject otherwise to all the terms and conditions of this Lease so far as applicable.

23. **ACTION FOR BREACH - ATTORNEYS' FEES.** If action be brought by the STATE for recovery of any rent due under the provisions hereof or for any breach hereof, or for the recovery of possession of Premises, or to protect any rights given to the STATE against LESSEE, prevailing party shall be entitled to attorney's fees in said action as the court shall determine to be reasonable, which shall be fixed by the court as part of payment or the costs of said action.
24. **INDEPENDENT CAPACITY.** LESSEE and any and all agents and employees of LESSEE shall act in an independent capacity and not as officers or employees of STATE. Nothing herein contained shall be construed as constituting the parties herein as partners.
25. **NONDISCRIMINATION.** LESSEE agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, or national origin, sex, age or physical handicap. LESSEE agrees to take affirmative action to ensure that applicants are employed, and that employees are treated fairly during employment, without regard to their race, color, religion, ancestry, national origin, sex, age, or physical handicap. (See California Government Code - Sections 12920-12994 for further details.)
26. **PERSONAL PROPERTY.** All personal property, tools, or equipment taken onto, stored or placed on the Premises by LESSEE shall remain the property of LESSEE. Such personal property shall be removed by LESSEE, at his sole risk and expense, upon the expiration or sooner termination of this Lease. STATE does not accept any responsibility for any damage, including, but not limited to damages caused by fire, flooding and theft, to any personal property, including any equipment, tools or machinery stored on the lease Premises.
27. **HAZARDOUS SUBSTANCES.** LESSEE agrees that it will comply with all laws, either Federal, State, or local, existing during the term of this Lease pertaining to the use, storage, transportation and disposal of any hazardous substance as that term is defined in such applicable law. In the event the STATE or any of its affiliates, successors, principals, employees, or agents should incur any liability, cost or expense, including attorneys' fees and costs, as a result of LESSEE's illegal or alleged illegal use, storage, transportation or disposal of any hazardous substance, including any petroleum derivative, LESSEE shall indemnify, defend and hold harmless any of these individuals against such liability. Where LESSEE is found to be in breach of this provision due to the issuance of a government order directing LESSEE to cease and desist any illegal action in connection with a hazardous substance, or to remediate a contaminated condition caused by LESSEE or any person acting under LESSEE's direction control and authority, LESSEE shall be responsible for all costs and expenses of complying with such order including any and all expenses imposed on or incurred by STATE in connection with or response to such government order. In the event a government order is issued naming LESSEE or LESSEE incurs any liability, during or after the term of the Lease, in connection with contamination which preexisted LESSEE's obligations and occupancy under this Lease or which were not caused by LESSEE, STATE shall hold harmless, indemnify, and defend LESSEE in connection therewith and shall be solely responsible as between LESSEE and STATE for all efforts and expenses thereof.
28. **SUCCESSORS TO LEASE.** The terms of this Lease and covenants and agreements herein contained shall apply to and shall bind and inure to the benefit of the heirs, representatives, assigns and successors in interest of the parties hereto.

**State of California
California Natural Resources Agency
DEPARTMENT OF WATER RESOURCES**

LEASE NO.

This Lease shall become effective only when fully approved and executed on behalf of the State of California and a duly executed copy has been delivered to LESSEE. The submission of this Lease by STATE, its agent or representative for examination by LESSEE does not constitute an option or offer to lease the Premises upon the terms and conditions contained herein, or a reservation of the Premises in favor of LESSEE. LESSEE'S submission of an executed copy of this Lease to STATE shall constitute an offer to STATE to lease the Premises on the terms and conditions set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the date hereafter affixed.

LESSEE:

FEATHER RIVER RECREATION
AND PARK DISTRICT

STATE OF CALIFORNIA
DEPARTMENT OF WATER RESOURCES

Title: _____

Title: _____

Date: _____

Date: _____

VICINITY MAP



EXHIBIT

**DWR
(TC&F-0036)**

LEASE: TC&F-36-A
Recreation and Park Use
10.3± Ac.



**THERMALITO
POWER CANAL**



NELSON PARK

**DWR
(TC&F-0036)**

GATED ACCESS

6TH STREET

WATER SERVICE ROAD

**S. 1/2 SECTION 1
T.19N. R.3E. M.D.B.&M.
BUTTE COUNTY**

**THERMALITO POWER CANAL
OROVILLE FIELD DIVISION - BUTTE COUNTY**

**LEASE EXHIBIT:
TC&F-36-A**

STATE OF CALIFORNIA
THE RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
DIVISION OF ENGINEERING - GEODETIC BRANCH

4/10/2019



STAFF REPORT

DATE: APRIL 23, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: REQUEST DIRECTION TO STAFF REGARDING THE CONTINUED USE OF SECURITY GUARDS AT RIVERBEND PARK DURING OVERNIGHT AND WEEKEND HOURS

SUMMARY

Staff request for direction regarding the continued use of for-hire security services at Riverbend Park.

BACKGROUND

As you may recall, shortly after the main electrical panel at Riverbend Park was stolen last April, staff requested your Board for permission to retain Hylton Security Services to watch over the Park while it underwent restoration. This decision was largely a success with only a few other incidents of vandalism during the remainder of the construction period. As you may also recall, staff successfully argued the case that insurance should cover the costs of security, so the bulk of those related costs have not been borne by the District.

Now that Phase 1 of the project is near completion, staff believes that District insurers will not continue to pay the costs for security. Since the related costs exceed GM approval authority, staff requests direction from your Board regarding the continued use of security services at Riverbend Park.

BUDGETARY IMPACT

Monthly security expenses exceed \$10,000 and are not included in the current or upcoming budget.

RECOMMENDATION

Provide direction to staff.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

None



STAFF REPORT

DATE: APRIL 23, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: RIVERBEND PARK UPDATE AND CHANGE ORDER REQUEST

SUMMARY

This report will provide an update to the Riverbend Park Reconstruction Project Phases 1 and 2 as well as summarize Contract Change Orders (CCOs) and Proposed Change Orders (PCOs) to date.

BACKGROUND

Melton Design Group (MDG) has submitted the attached summary of the activities that have occurred and/or are in process at Riverbend since the last update. This report also includes a list of CCOs and PCOs that have been approved since that time. Also, as discussed at the April 26th Special Meeting, the Board approved Resolution 1382-18 that granted the General Manager authority to approve CCOs of \$50K or less and not greater than a cumulative total of 10% of the awarded construction contract amount (\$318,957), so the Board must ratify any new CCOs and PCOs in order to keep the project moving forward.

BUDGETARY IMPACT

Since these changes are spending repurposed insurance monies, there is no net effect on the General Fund.

RECOMMENDATION

Ratify the Contract Changes Orders (CCOs) and Proposed Change Orders (PCOs), as presented, and provide direction, as necessary. Provide direction regarding the splash pad.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

MDG Riverbend Update Report, dated April 23, 2019

A. Riverbend Phase One Update

1. Work in Progress

- a) Amphitheater fine grading, sod, irrigation
- b) Punchlist of minor items for finish Phase One construction
- c) Striping parking area at dog park – to be scheduled
- d) Irrigation Inspection scheduled April 25, 2019
- e) Final Inspection scheduled April 29, 2019
- f) Close Out Documentation including O&M Manuals, Equipment to be Furnished, final review of previous punch list items scheduled April 30, 2019
- g) Estimated Close Out for Riverbend Park Phase One tentatively scheduled by FCI April 30, 2019

2. Work Schedule

Forecast for the majority of next two weeks is mostly sunny and warm. Site should be dry enough to complete Phase 1 construction by estimated date 4/30/2019. The park is currently fully open to the public. Contractors will work around the public and when necessary. When construction work interferes with public access, the Contractor shall coordinate with the District to close areas on an as needed” basis.

3. New Change Orders

There are no new Change Orders.

4. Pending Change Orders

There are no pending Change Orders.

B. Riverbend Phase Two Update

1. Phase Two is being broken up into 3 phases to simplify the projects for specialty contractors and to minimize costs. This break up will also help speed up the construction cycle for these individual elements.
 - a) Boat Dock bid package – This is to replace the existing dock as it was. There are options considering a design change to raise the pylons. Information on cost for consideration is underway.
 - b) Spray Grounds Renovation bid package – The existing spray grounds will be rebuilt to operate as activated. Similar and updated spray nozzles and multiple activators will give the park a slightly different feel and operation to minimize water use. There will be a recirculating pump system out of the flood plane and a connection to potable and sewer lines.

- c) East Core Area- This will wrap up the core area and includes the following items. We will be meeting with the City to present plans and future permitting of Phase 2 items. Budget will be discussed to finalize design and amend CEQA if necessary.
 - 1) Amphitheater shell and stage – there will be direct coordination with the City on exact zoning requirements for future use of stage and what meets the current zoning. We will be meeting with City to discuss this item.
 - 2) Fitness Stations – identify location and elements (3 locations with 2/3 elements each.)
 - 3) Ropes, bark and cables at bouldering play area by District Staff.
 - 4) Field Four, pump track, parking, rest rooms and accessories - This project is slated for future construction. It will come up in the master plan process for further review.
 - 5) Future RV Park / Camping and Trail area

C. NELSON POOL UPGRADES – the SBF funding will be activated to complete pool renovation and updates

- 1. Finalize contract with MDG – Presented by RM and MDG
- 2. Design per the SBF proposal
- 3. Complete plans for summer construction

D. FEATHER RIVER NATURE TRAIL – the SBF funding will be activated to complete the trail.

- 1. District is finalizing land owner ship
- 2. MDG will manage project construction from existing contract that will be modified for Construction Administration

E. PARK AND RECREATION MASTER PLAN – Next steps for the master plan to coordinate with staff and advisory committee the final format of document and existing and future facilities.

- 1. Meet with Staff and MDG to discuss direction of master plan: (establish meeting times)
 - a) Facilities – include all facilities of district
 - b) Programing
 - c) Maintenance
- 2. Discuss format of Document
- 3. Coordinate public meetings to coincide with Prop-68

F. PROPOSITION 68 PLAN – LINEAR RIVER PARK

- 1. Confirm scope of plan with regional stakeholders
- 2. Date of application – August 2019

END OF REPORT

Department Updates

Preschool

By Estela Valencia – Director of Preschool

Enrollment:

10 enrolled in toddler program

71 in our preschool

Our daily average is 50 children

Recently completed events/projects:

Our preschoolers celebrated Dr. Suess's birthday, we enjoyed a fun day of fun activities and books.

Current events/projects:

Currently working on planning Splash into Fun Summer camp. Next month we will have a Spring camp held at Nelson school April 15-19.

Upcoming events/projects:

This year we have 27 Pre-K students going into T-K and Kindergarten in the fall. Pre-K graduation is scheduled for May 24, 2019 at 10:00am in the Big Gym.

Acknowledgements:

Thank you, Deb Peltzer for all the hard work you put in and working with all the supervisors on the budget. You are Awesome!!!

Gymnastics

By Michelle Huffman – Recreation Supervisor Gymnastics

Enrollment:

Rec Under 7	92	Boys Team	13	Total	274
Rec 7 and up	122	Girls Team	47		
	214		60	Change	-3

Updates:

General - Enrollment has been holding better than anticipated. We have gained new students and lost fewer to baseball and soccer than originally estimated based on historical accounts.

The May Mini Meet is scheduled for Friday May 24. Classes will be starting routine preparations for the next few weeks.

Program - Regional Championships: Boys highlights: Level 10 Ryan Schwartz 8th on Rings and Qualified to Nationals. Level 6 Cedric Parker 3rd on Vault, 5th on Floor and Parallel Bars and 3rd All Around. Girls highlights: Level 9 Kellis Dieter 6th on Floors and 7th on Vault. Level 8 Katelyn Hatcher 8th on Bars. Level 7 Girls Regionals is on April 26-28.

Events:

May 24th Mini meet for the Recreational Program
Summer Various camps and new class schedule

Projects:

We are preparing next years budget with looking at adding several new class programs and instructors.

Recreation

By Brian Wilson – Recreation Supervisor

Current Programs Offered:

- **Dance Classes**
 - Dance w/Miss Gabby and Miss Noelle offered M/T/Th/Sa
 - Dance w/Miss Peggy (invite only) offered M
 - In-Step School of Dance w/Miss Kelly offered W
 - Zumba/Zumba Strong offered T/Th
 - U-Jam offered W/Th
 - Line Dancing offered T

- **Martial Arts Classes**
 - Adult Karate offered M/Th
 - Youth Karate offered M/Th
 - Youth Sport Judo offered F

- **Health/Wellness Classes**
 - Yoga
 - Classes offered MWF
 - Workshops offered Sa
 - Whole Body Fit offered MWF
 - University of Life offered 3rd Wed of the month

- **Special Interest Classes**
 - AARP Driver’s Safety offered bi-annually
 - Sew Social offered T

- **Youth Sports**

- After School Youth Track 5 teams / approximately 170 participants
- After School Youth Soccer 16 teams/approximately 160 participants

- **Adult Sports**
 - Spring League Softball 22 teams/approximately 260 participants
 - 24 Total Teams Participated in 2 divisions
 - Tournament scheduled for the week of 3/18-3/21
 - 11 Teams participating in the 5th/6th Tournament
 - 7 Teams participating in the 7th/8th Tournament

Recently Completed Events/Projects

- WNF 1—Mile Fun Run/Walk and 5k Run cancelled due to high river levels resulting in closure of portions of the course

- Rec Department Information Tables: Information made available to public about upcoming recreational programs

Current events/projects

- Staff continues to work on Aquatics Staff Check-Ins, pre-season meetings, schedules, recruitments, interviews and trainings.
- Staff continues to work on Aquatics Facilities scheduling and Pool Rental Calendars
- Staff continues to work with the Park Maintenance teams to provide ball fields improvements at District parks to meet community need
- Staff continues to work with local Disc Golf clubs/groups to the possibilities of bringing more “organized” events to Riverbend Park, as well as implantation of youth skills workshops/events
- Staff continues to work on development of a District run All-Star Cheer program, and recruitment of coaching staff
- Staff continues to work on design proposal for climbing apparatus, to include horizontal and vertical peg boards, horizontal traverse walls, slack lines, and monkey bars, in the lower-level “rock room.”
- Staff continues to work with community members, school administrators, school site supervisors, and recreation professionals, to build and develop relationships to help identify recreational wants/needs in the community.

Upcoming events/projects

- Swim Lesson Registration Opens April 15
- Lifeguard Training Classes May 2019
- Summer League Adult Softball June 2019
- Jr. Giants Youth Baseball Program June 2019

Events & Marketing

By Stephanie Peoples – Executive Assistant

Recently completed events/projects:

Our next Activity Guide is out! Taylor is currently working on distributing to schools.

WFNF is a wrap. We had about 2500 attendees. Unfortunately, we had to cancel the Wildflower Tours due to weather, but overall the festival went well.

Current events/ projects:

We will be having a Mother & Son Superhero Dance on May 4th at the Activity Center. We are looking forward to a fun, successful event similar to the Daddy Daughter Dance we did in February.

Upcoming events/ projects:

In the planning stages of Concerts in the Park, and 4th of July Fireworks at Nelson Complex.



FRRPD PRESENTS MOTHER & SON SUPERHERO DANCE

**SATURDAY
MAY 4, 2019
1PM-4PM**

FRRPD is proud to announce our first annual Mother and Son Superhero dance! Mom and Son will enjoy dancing, games, pizza buffet, candy buffet, and a special superhero training. Get silly in our superhero photo booth and capture moments you want to remember.

*Tickets are \$20 a couple, \$5 each additional child and \$15 each additional adult.
Pre-Registration is required.
Advanced tickets may be purchased at our front desk.*

1875 FEATHER RIVER BLV, OROVILLE, CA (530) 533-2011

FEATHER RIVER
PROVIDE & INSPIRE
CATCH THE DREAM



March 28, 2019

The Honorable Jim Nielsen
California State Senate
State Capitol
Sacramento, CA 95814

Re: ACA 1 (Aguiar-Curry) – Local Government Financing - SUPPORT

Dear Senator Nielsen:

On behalf of the Feather River Recreation and Park District (FRRPD), I am writing to support ACA 1 (Aguiar- Curry), which will create a new voter approved mechanism with a vote threshold of 55% to approve local general obligation (G.O.) bonds and special taxes for certain affordable housing and public infrastructure projects. As you may know, in addition to maintaining several parks throughout the southeastern portion of Butte County, including its crown jewel, Riverbend Park, FRRPD offers a variety of recreation programs and activities for people of all ages through its Activity Center located on Feather River Boulevard. Programs offered by the District include: preschool and kinder-care; youth summer camps; various dance, fitness and yoga classes; instruction in multiple martial arts techniques; renowned recreational and competitive gymnastics classes and regional competitions; youth team sports (coordinated with local schools); adult team sports; senior fitness and education classes; guided trips and tours; and, swim lessons along with other aquatic programs.

ACA 1 targets the urgent needs of local communities. This measure would give local governments a more realistic financing option to fund an increase in the supply of affordable housing, and to address the numerous local public infrastructure challenges cities, counties, and special districts are facing. The California Constitution currently requires a two-thirds vote at the local level for both G.O. bonds and special taxes, regardless of the purpose a city, county, or special district is seeking those funds.

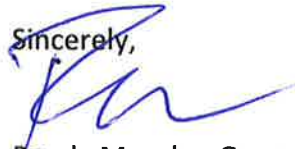
ACA 1 will provide mechanisms for cities, counties, and special districts to have a viable financing tool to help address important community needs for affordable housing and public infrastructure. Local voters would still need to overwhelmingly support a bond or special tax (with 55%) in order for it to be approved, thus protecting voters' control over how their tax dollars are spent. The bill also provides specific requirements for voter protection, public notice, and financial accountability.

This proposed legislation would level the playing field with other agencies that already have a 55% voter threshold. In addition, this change could provide a much-needed infusion of revenue to assist FRRPD in its struggle to maintain a balance of providing safe and affordable recreational opportunities in the face of rising labor costs due to the state-mandated annual increases to minimum wage and the need to mitigate the unfortunate rise of transients living in our parks.

If approved by the Legislature, ACA 1 would then have to achieve voter approval during a statewide election. This would further solidify the fact that voters support this change. Californians want to have an impact on their communities, because they know best what their families and neighbors need.

For these reasons, the Feather River Recreation and Park District is pleased to support Assembly Constitutional Amendment 1. Please feel free to contact me if you have any questions.

Sincerely,



Randy Murphy, General Manager
Feather River Recreation and Park District

cc: Anthony Tannehill, Legislative Representative, California Special Districts Association



March 28, 2019

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California State Assembly
State Capitol
Sacramento, CA 95814

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Sincerely,



Randy Murphy, General Manager
Feather River Recreation and Park District

cc: Anthony Tannehill, Legislative Representative, California Special Districts Association



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

TO: Butte County Special Districts
Butte County Special District Association

FROM: Jill Broderson, Management Analyst

SUBJECT: **Election Results for Special District *Regular* "Enterprise" Member**

DATE: April 16, 2019

On March 5, 2019, the Butte Local Agency Formation Commission called for nominations for a Special District *Regular* "Enterprise" Member to serve on the Commission, as the seat was which is currently held by Jack Kiely from the Lake Oroville Area Public Utility District will expire May 31, 2019.

The nomination period closed on Friday, April 12, 2019 which resulted in one nomination for Jack Kiely from the Lake Oroville Area Public Utility District. Pursuant to Government Code Section 56332(d), the candidate nominated shall be deemed selected, with no further proceedings. Mr. Kiely's new term will commence June 1, 2019 and expire May 31, 2023.

Should you have any questions, please feel free to contact me at 538-7784.

cc: Butte Local Agency Formation Commission