

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING

Regular Board Meeting

August 22, 2017

Location: FRRPD Conference Room

AGENDA Closed Session 5:00PM/ Open Session 5:30PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER

Time: _____

2. ROLL CALL

- Chairperson Victoria Smith _____
- Vice Chairman Gary Emberland _____
- Director Scott Kent Fowler _____
- Director Marcia Carter _____
- Director Don Noble _____

3. PLEDGE OF ALLEGIANCE

4. ADJOURNMENT TO CLOSED SESSION

A. Property Negotiations

*Government Code Section 54956.8
Conference with Real Property Negotiators/Property Mitchell Avenue
Agency Negotiator: Apryl Ramage, General Manager
Property Negotiator: Donald O. & Jean A. Noble Living Trust*

B. Public Employee Evaluation

Government Code Section 5495: General Manager

5. ANNOUNCEMENTS FROM CLOSED SESSION

6. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take

any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS

1. Palermo Community Council cleanup at Palermo Park on August 7, 2017

8. CONSENT AGENDA

A. Approve the July 25, 2017 regular board meeting minutes (Appendix A)

B. Approve the August 1, 2017 special board meeting minutes (Appendix B)

C. Approve the August 10, 2017 special board meeting minutes (Appendix C)

9. ITEMS PULLED FROM THE CONSENT AGENDA

10. REGULAR AGENDA

A. ACTION ITEMS (Require vote)

1. Review and approve South Sutter Charter School annual fee waiver request for hosting Mobile Science Lab at Riverbend Park. (Appendix D)

Requested Action: approve the request

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

2. Provide staff direction to collaborate with Oroville Police Department in making request to the Supplemental Benefits Fund (SBF) for funding of Municipal Law Enforcement Officers specific to patrol the Feather River Trail from the Nature Center to Riverbend Park. (Appendix E)

Requested Action: provide staff direction to collaborate

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. Review and approve request to enter into monthly lease with Oroville Ford for one maintenance vehicle Ford F-250. (Appendix F)

Requested Action: choose lease option and approve lease request

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

4. RESOLUTION NO. 1365-17: A RESOLUTION OF THE GOVERNING BODY OF THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS (Appendix G)

Requested Action: adopt resolution and vote for up to four candidates

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

5. Review and approve updated agreement between Feather River Recreation and Park District and Harvest Accounting & Management Systems for financial consulting. (Appendix H)

Requested Action: approve agreement

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

6. Review and approve two year maintenance agreement between Feather River AIRE and the Feather River Recreation and Park District for services to the Activity Center HVAC units. (Appendix I)

Requested Action: approve agreement

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

7. Review staff request to reschedule regular board meeting September 26, 2017 to October 3, 2017 due to staff attendance at California Special District Association conference.

Requested Action: approve revised reschedule

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

11. NON-ACTION ITEMS

A. Financials (Appendix J) – Committee update

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix K)

The following committees met: Finance

13. CORRESPONDENCE (attached)

1. Orange Tree Grove Apartments (Appendix L)
2. Bedrock Skate Park (Appendix M)
3. Certificate of Appreciation from Butte County Workability (Appendix N)

14. UNFINISHED BUSINESS

15. BOARD ITEMS FOR NEXT AGENDA

16. ADJOURNMENT

Time: _____

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Regular Board Meeting
July 25, 2017

Location: FRRPD Conference Room

DRAFT Minutes

Closed Session 5:00PM/Open Session 5:30PM

The public portion of the meeting was recorded by Executive Assistant Victoria Anton.

Chairperson Smith called the meeting to order at 5:00pm.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED

The meeting was adjourned to closed session.

A. Public Employee Evaluation

Government Code Section 5495: General Manager

The meeting reconvened to open session at 5:52pm.

Chairperson Smith made the closed session announcement:

The Board will continue the performance evaluation of the General Manager until August 10th at 9:00am.

PUBLIC COMMENT

A member of the public presented a letter to the Board encouraging the continuation of the Pat Alley Dog Park. The letter included the history of the Park, the potential of future activities, and the eagerness of volunteers to assist in the restoration process.

Another public thanked the Staff for their collaboration with the Sunshine Church Group to organize a cleanup of Berry Creek Park to prepare for upcoming concert events.

Another member of the public informed the Board that the Annual National Night Out event location has been changed to the Municipal Auditorium downtown Oroville. She encouraged the room to attend the event.

ACKNOWLEDGEMENTS

- A. Thank you to the Berry Creek Community Churches and members for completing a cleanup of Berry Creek Community Park to prepare for the summer Concerts in the Park.
- B. Thank you to Butte County Probation for conducting a cleanup of Nelson Complex on Thursday, June 15th.

CONSENT AGENDA

- A. Approve June 20, 2017 Special Board Meeting Minutes**
- B. Approve June 27, 2017 Regular Board Meeting Minutes**
- C. Approve July 3, 2017 Special Board Meeting Minutes**
- D. Approve July 20, 2017 Special Board Meeting Minutes**

Director Noble moved to approve the consent agenda.

Director Carter seconded the motion.

***THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED BY A UNANIMOUS VOTE.**

REGULAR AGENDA**A. ACTION ITEMS****1. Review and prioritize 2017-18 District projects and provide staff direction**

Board consensus was to revisit the item at another proposed meeting date where more time can be spent on the discussion.

2. Review and renew the annual Do It Leisure Agreement and contribution for 2017-18

A representative from Do It Leisure provided a summary of the agency and how District donated funds are utilized.

Director Carter thanked the agency for the services that they provide and noted her involvement with the Do It Leisure in the past as a business owner.

Director Noble thanked Do It Leisure for everything they do and mentioned a family member that may be interested in participating in their programs.

Director Smith highlighted grammatical errors to the agreement and provided Staff recommended changes.

Director Carter moved to renew the annual Do It Leisure Agreement and contribution for 2017-18.

Director Fowler seconded the motion.

***THE MOTION TO RENEW THE ANNUAL DO IT LEISURE AGREEMENT AND CONTRIBUTION FOR 2017-18 WAS APPROVED BY A UNANIMOUS VOTE.**

3. RESOLUTION NO. 1359-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2017–2018

Director Noble requested clarification on the location of the Compact Track Loader and Staff's progress on the research of purchasing options.

General Manager Ramage informed the Board that purchasing options of the Loader have not yet been researched and an update will be given to the Board in the future.

Director Carter questioned the full-time salary scale.

Discussion took place regarding the mandatory minimum wage increase, full-time Staff salary step scale and opportunities for long term employees to receive increases.

Director Fowler moved to approve RESOLUTION NO: 1359-17.

Director Noble seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1359-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2017–2018 WAS APPROVED BY A UNANIMOUS VOTE.**

4. RESOLUTION NO. 1360-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE GENERAL MANAGER TO PAY RIVERBEND PARK RESTORATION INVOICES DIRECTLY FROM THE BANK OF THE WEST IMPROVEMENT PROJECT FUND

General Manager Ramage gave a brief summary of the current status of the insurance claim and advised the Board that they will receive monthly financial reports on all payments made.

Director Carter moved to approve RESOLUTION NO: 1360-17.

Director Fowler seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1360-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE GENERAL MANAGER TO PAY RIVERBEND PARK RESTORATION INVOICES DIRECTLY FROM THE BANK OF THE WEST IMPROVEMENT PROJECT FUND WAS APPROVED BY A UNANIMOUS VOTE.**

5. RESOLUTION NO. 1361-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$175,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

Director Carter moved to approve RESOLUTION NO: 1361-17.

Director Noble seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1361-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$175,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600 WAS APPROVED BY A UNANIMOUS VOTE.**

6. RESOLUTION NO. 1362-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$261,517 FROM COUNTY ACCOUNTS: BENEFIT ASSESSMENT FUND 2610 TO THE GENERAL FUND ACCOUNT 2600

Director Noble moved to approve RESOLUTION NO: 1362-17.

Director Carter seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1362-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$261,517 FROM COUNTY ACCOUNTS: BENEFIT ASSESSMENT FUND 2610 TO THE GENERAL FUND ACCOUNT 2600 WAS APPROVED BY A UNANIMOUS VOTE.**

NON-ACTION ITEMS

June 2017 finance items were reviewed.

Discussion took place concerning future financial plans for the Riverbend Park Restoration process with FEMA and the District's insurance provider.

DIRECTOR'S & COMMITTEE REPORTS

Committee reports: *The Finance and Supplemental Benefits Fund Committees met this month.*

1. Directors Noble noted his concerns with the trees at Riverbend Park being watered while the irrigation system is nonoperational. He also expressed his disappointment with the recent vandalism to the Riverbend Park Bears but was hopeful that they can be repaired. He thanked the Staff for their hard work in completing the budget process.
Director Noble reported that the Supplemental Benefits Fund committee has a consensus that the next Notice of Funds Available (NOFA) that is released will not include a fixed amount of money. He noted that the next meeting to be held in September will offer information to the public to better understand the Supplemental Benefits Fund and NOFA process.
2. Director Smith did not report.
3. Director Carter did not report.
4. Director Emberland did not report.
5. Director Fowler noted visiting Riverbend Park on the 4th of July and observed many park visitors enjoying the site.

General Manager Ramage gave a report on the Following items:

1. Application for a Special District Award
2. Attending the California Special District Association's Leadership Academy July 10th-12th.
3. Riverbend Park Update: Current state of the park, plans for the completion of Phase 1, and a timeline for Phase 2.
4. Butte Local Agency Formation Commission (LAFCO) Update: Efforts to fill empty seats.
5. Foam Pit Project Change Order Request Update

STAFF REPORTS WERE REVIEWED**CORRESPONDENCE**

Executive Assistant Anton presented a card from the Yuba Feather Historical Association thanking the Feather River Recreation and Park District Board of Directors for their ongoing support.

UNFINISHED BUSINESS

None at this time.

BOARD ITEMS FOR NEXT AGENDA

Special Meeting on August 10th: Riverbend Park Workshop

Chairperson Smith adjourned the meeting at 7:11pm.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Special Board Meeting
August 1, 2017

Location: FRRPD Activity Center
1875 Feather River Blvd.
Open Session 4:00pm

Draft Minutes

The public portion of the meeting was recorded by Executive Assistant Victoria Anton-Teague.

Vice-Chairman Emberland called the meeting to order at 4:04pm.

In attendance:

Chairperson Victoria Smith	<u>Absent</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Don Noble	<u>Present</u>
Director Marcia Carter	<u>Present</u>

The pledge of allegiance was performed.

PUBLIC COMMENT

None.

REGULAR AGENDA

A. ACTION ITEMS

1. Review change order request #2 regarding foam pit project at the Activity Center

Discussion took place regarding the Foam Pit Project’s additional unbudgeted expenses:

- Change Order Request #1-Purchase and Installation of Sump Pump
- Change Order Request #2-Additional 7x14-2 feet depth for added resi pit.

General Manager Ramage relayed an emailed received by a member of the public who could not attend the meeting regarding new change order request:

“So sorry, but I will not be able to attend. My "public comment" would be that I don't see that you really have any choice except to go ahead with the change order requested. Thank you.”

The Board noted their concerns with the additional cost of adding a new resi pit to the project. The President of the Oroville Gymnastics Booster Club

confirmed to donate an additional \$5,000 to the Foam Pit Project to assist with the added charges. Director Fowler requested a report from the Gymnastics Director on what labor has been donated including number of volunteer hours and equipment used. There was Board consensus to move forward with the addition of the resi pit to the Foam Pit Project to avoid a higher cost to add the resi pit at a later date.

Director Carter moved to accept the change order request #2 for the addition of a resi pit with \$5,000 extra contributions from the Oroville Gymnastics Booster Club and to counter offer the contractor for the addition not to exceed \$11,000.

Director Emberland recommended the counter offer not to exceed \$9,000 including the \$5,000 contributions from the OGBC.

General Manager Ramage recommended that the Board allocate a specific amount of dollars for the entire change order request that would approve everything on the list. This would give staff more leeway to negotiate with the contractor and not have their hands tied.

Director Fowler moved to allocate up to \$18,520 total of extra funding for change order request #2 including the previously directed sump pump and NorthStar Engineering fees minus the additional \$5,000 donation from the Oroville Gymnastics Booster Club that will be received within the next 5 months.

Director Noble seconded the motion.

Additional discussion took place regarding the amount of money to allocate.

Director Noble moved to allocate up to \$15,000 plus the donated funds from OGBC to proceed with the change order request.

Director Carter seconded the motion.

***THE MOTION TO ALLOCATE UP TO \$15,000 PLUS THE DONATED FUNDS FROM OGBC TO PROCEED WITH THE CHANGE ORDER REQUEST WAS APPROVED BY A UNANIMOUS VOTE (CHAIRPERON SMITH ABSENT).**

Vice-Chairman Emberland adjourned the meeting at 4:44pm.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING
Regular Board Meeting
August 10, 2017**

Location: FRRPD Conference Room

DRAFT Minutes

Closed Session 9:00AM/Open Session 10:00AM

The public portion of the meeting was recorded by Executive Assistant Victoria Anton.

Chairperson Smith called the meeting to order at 9:02am.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Absent</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED

Chairperson Smith announced Director Fowler’s request to postpone the evaluation due to his absence. Board consensus was to move forward with the evaluation.

The meeting was adjourned to closed session at 9:07am.

A. Public Employee Evaluation

Government Code Section 5495: General Manager

The meeting reconvened to open session at 10:31am.

Chairperson Smith made the closed session announcement:

The Board and General Manager have met to discuss the General Manager’s performance evaluation.

PUBLIC COMMENT

None at this time.

REGULAR AGENDA

NON ACTION ITEM

- 1. Riverbend Park restoration workshop Phase 1 facilitated by Melton Design Group**

Representatives from Melton Design Group and Special District Risk Management Authority representatives provided an update on the progress of the restoration project of Riverbend Park including:

- Irrigation operations Review: Melton Design Group met with District Staff to discuss current damage and repair needs. Extensive damage to the water control boxes and electrical panels have taken place.
- The District's General Manager met with local law enforcement representatives to open a discussion of how vandalism and transient encampments can be stopped at Riverbend Park. It offered an opportunity to brainstorm possible solutions for the issues taking place at the site. Future goals are to adopt new park ordinances to bring the park up to code and provide law enforcement authority to issue citations.
The District holds a grant deed for 90 acres of property at Riverbend Park with CA Fish and Wildlife. With the deed came a responsibility for CA Fish and Wildlife to maintain enforcement within that 90 acres. This discovery classifies the property as Title 14 which means that any state law enforcement agency can enforce rules and regulations.
- FEMA Update: District staff and Melton Design Group met with FEMA representatives to review the scope of work. A Construction and Permit Staff inspection took place on July 18, 2017.
- Review of SDRMA Insurance Letter and Meeting Regarding Coverage: August 1, 2017
- Insurance Scope of work Update: Bids will determine total reimbursement: Planning Services and Construction Schedule: Renovation Master Plan, Phase 1, Phase 2

ACTION ITEMS

2. Review and approve Melton Design Group agreement for services for the restoration of Riverbend Park.

Director Emberland moved to approve the Melton Design Group agreement for services for the restoration of Riverbend Park.

Director Noble seconded the motion.

***THE MOTION TO APPROVE THE MELTON DESIGN GROUP AGREEMENT FOR SERVICES FOR THE RESTORATION OF RIVERBEND PARK WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR FOWLER ABSENT).**

3. RESOLUTION NO. 1363-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE NATIONAL FITNESS CAMPAIGN TO REPLACE DAMAGED EXERCISE EQUIPMENT AT RIVERBEND PARK

Executive Assistant Anton provided a Staff Report summarizing the grant opportunity and provided a recommendation on funding the project.

Director Carter moved to adopt RESOLUTION NO. 1363-17.

Director Emberland seconded the motion.

***THE MOTION TO ADOPT RESOLUTION NO. 1363-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE NATIONAL FITNESS CAMPAIGN TO REPLACE DAMAGED EXERCISE EQUIPMENT AT RIVERBEND PARK WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR FOWLER ABSENT).**

4. **RESOLUTION NO. 1364-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA PARKS & RECREATION SOCIETY STATE-WIDE INITIATIVE TO REPLACE PLAY STRUCTURE AT PALERMO PARK**

Executive Assistant Anton provided a Staff Report summarizing the grant opportunity and provided a recommendation on funding the project.

Director Carter moved to approve RESOLUTION NO: 1364-17.

Director Emberland seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1364-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA PARKS & RECREATION SOCIETY STATE-WIDE INITIATIVE TO REPLACE PLAY STRUCTURE AT PALERMO PARK WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR FOWLER ABSENT).**

Chairperson Smith adjourned the meeting at 12:00pm.



STAFF REPORT

DATE: AUGUST 22, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ASSISTANT VICTORIA ANTON

RE: SOUTH SUTTER CHARTER SCHOOL MOBILE SCIENCE LAB FEE WAIVER REQUEST FOR NELSON

COMPLEX PLACEMENT

SUMMARY

South Sutter Charter School is an accredited charter school that serves students in Sutter, Butte, Colusa, Placer, Sacramento, Yolo, and Yuba counties. The South Sutter Charter School would like to hold a science technology, engineering, art and math class in a Mobile Science Lab at Nelson Complex. Classes will be held one day per week during the following session dates: August 31st through November 2nd, Spring Session TBA.

FEES

Reservation price based on current pavilion rental fees

\$75 per day (x20 classes -both semesters)	\$1,500
TOTAL	\$1,500

Per Board policy, fee waivers may be granted to 501(c)(3) non-profit organizations, schools, service clubs or other public agencies. The General Manager may approve fee waivers from 10%-50% of the rental fee. The General Manager has waived 50% of fees bringing the current cost to \$750. Attached is a proposal from the South Sutter Charter School and a copy of their 501(c)(3) status.

District Board Policies & Procedures states that requests in addition to 50% may be sent to the Board of Directors for consideration. Other information regarding fees include that all individuals, agencies or organizations will be charged if their function is determined to be commercial in nature.

RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

REQUEST

Choose an option.



STAFF REPORT

DATE: AUGUST 22, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE

RE: REQUEST TO COLLABORATE WITH OROVILLE POLICE DEPARTMENT (OPD) IN MUNICIPAL LAW ENFORCEMENT (MLE)-PARK RANGER FUNDING REQUEST

SUMMARY

During the restoration process of Riverbend Park many discussions have taken place for added patrols, security or park rangers of the site. This need arises from frequent vandalism and transient encampments in the area, public safety concerns and the need to protect District current and future assets. Staff has held recent discussions with multiple law enforcement agencies to determine solutions for public safety on the Feather River Trail, Bedrock Tennis Courts, Bedrock Park and Skate Park and Riverbend Park including the dog park area. A permanent solution not only includes frequent patrols from multiple law enforcement agencies but also a daily visual presence on site. This daily presence may come from Park Ranger style officers. With the existing Oroville Police Department MLE program already in place District staff and local law enforcement have determined that a collaboration effort would be most effective. These Park Rangers would be considered OPD employees and be under the management of OPD.

RECOMMENDATION

Staff is recommending collaborating with Oroville Police Chief Bill Lagrone to request funding from the SBF for these services. Final funding request and terms are yet to be determined through staff and OPD discussions. A long term solution of developing MLE Park Ranger job descriptions and hiring a minimum of two rangers for at least five years is being discussed. Current and future operational cost is being considered and will be presented in a future request to the SBF.

REQUESTS

Direct staff to collaborate with OPD in making request to the SBF for funding of two future MLE Park Rangers specific to patrol services of the Feather River Parkway and Riverbend Park.



STAFF REPORT

DATE: AUGUST 22, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE

RE: LEASE MAINTENANCE VEHICLE REQUEST

SUMMARY

District maintenance department is in need of additional vehicles for service. Adopted 2017-18 District budget allocates up to \$26K for leasing of District vehicles. Staff has researched options for financing, leasing and purchasing vehicles outright. Staff is recommending leasing one FORD F-250 4X2 at this time. Quotes obtained are from local companies and are at the federal rate for public agencies. Multiple lease options are offered. There is not a discount offered for leasing multiple vehicles at one time.

<u>VEHICLE LEASE</u>	<u>MONTHLY COST</u>	<u>PURCHASE PRICE</u>
2017 Ford F-250 (4X2)	60 MONTH -\$711.66/month	\$37,471.39
2017 Ford F-250 (4X2)	48 MONTH-\$866.68/month	\$37,471.39

*APR financing rate is 5.45%. Price includes depreciation, full maintenance program to 100,000 miles, monthly lease charge and tax. There is no security deposit, no prepayment penalty and no mileage penalty. The District receives an option to purchase at any time during lease.

RECOMMENDATION

Enter into 60 month lease with Oroville Ford for one FORD F250. Revisit leasing additional vehicles after January 1, 2018.

REQUESTS

Provide direction to staff.


FORD CREDIT

Municipal Finance Department
1 American Road, MD 7500
Dearborn, Michigan 48126

August 14, 2017

Tommy
Oroville Ford
tommy.fordfleet@gmail.com

R: Feather River Parks and Recreations, CA, Quote #88587

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Option	Quantity	Description				Price
A	1	2017 Ford F-250 w Utility Body				\$36,926.39
	Total Amount Financed*	Number of Payments	Payment Timing	APR	Payment Factor	Payment Amount
	\$37,471.39	48	Monthly in Advance	5.45%	0.023129	\$866.68
	\$37,471.39	4	Annual in Advance	5.95%	0.272073	\$10,194.95
	\$37,471.39	60	Monthly in Advance	5.45%	0.018992	\$711.66
	\$37,471.39	5	Annual in Advance	5.95%	0.22376	\$8,384.60

*\$545.00 underwriting fee included

EXPIRATION DATE: 11/30/2017

This quotation, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

Ford Credit Municipal Finance Program

- There is no security deposit, no prepayment penalty, and no mileage penalty.
- At inception, the new equipment title/registration indicates the municipality as Registered Owner, with Ford Motor Credit Company LLC as first lien holder.
- At term end, the municipality buys the equipment for \$1.

Thank you for allowing Ford Credit Municipal Finance the opportunity to provide this quotation. If you have any questions regarding the option presented, need additional options, or would like to proceed with the approval process, please contact me at (800) 241-4199, option 1.

Sincerely,

Joe Girard

Joe Girard
Marketing Coordinator
jgirar15@ford.com



We look forward to assisting you as we have other customers.

"I purchase Fords through Ford Credit as an easy alternative to conventional financing. Good product, good rate, easy process, great support staff." J.J. Randall – Frankfort Park District, IL 02/15/2016

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.

Premium Maintenance Plans – Gas/Hybrid/Electric/Diesel

Plan Overview – Gas/Hybrid/Diesel

Covers routine inspections and all scheduled maintenance, including:

- Engine oil and filter changes
- Multipoint inspections
- Tire rotations
- Diesel Exhaust Fluid (DEF) top-off at normal scheduled service intervals
- All required OEM scheduled maintenance for the specified interval(s)
- Available for normal duty (7,500 and 10,000 intervals) or severe duty (5,000 interval) vehicle usage

PLUS replacement of selected wear items, including:

- Spark plugs
- Shock absorbers and struts
- Clutch disc
- Engine belts, hoses, hose clamps and hose o-ring seals
- Brake pads and linings
- Wiper blades

Note: Wear item coverage stays active until the contract expires by either time or mileage even if the customer uses all the intervals before time or mileage expiration.

All Ford/Lincoln Protect Extended Service Plan Maintenance plans are designed to allow you to sell maintenance protection based on customer needs or expectations. Many customers elect to service their vehicle more frequently than the manufacturer's recommended schedule. The maintenance plans developed by Ford/Lincoln Protect Extended Service Plan provide the flexibility to customize appropriate coverage based upon the frequency of services.

- Premium Maintenance will provide maintenance coverage based on the plan purchased and the OEM-recommended scheduled maintenance information
- If a customer purchased a normal duty plan, Ford/Lincoln Protect Extended Service Plan will not pay for maintenance claims if a severe duty schedule is followed
- Dealer created maintenance schedules or recommendations will not be honored under Premium Maintenance

Ford Service Reimbursement	<ul style="list-style-type: none"> • Labor time standard x warranty labor rate x 35% • 15% parts mark-up
Lincoln Service Reimbursement	<ul style="list-style-type: none"> • Labor time standard x warranty labor rate x 70% • 40% parts mark-up

Plus First-day rental

2 of 2





1112 I Street, Suite 300
 Sacramento, California 95814-2865
 T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • www.sdrma.org

SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for four (4) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in February 2017.

On May 11, 2017, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-03 Establishing Guidelines for Director Elections. The Election Committee confirmed that seven (7) candidates met the qualification requirements and those names are included on the Official Election Resolution Ballot.

Enclosed is the Official Election Resolution Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed combined Official Election Resolution Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to four (4) candidates, your agency's governing body must approve the enclosed Official Election Resolution Ballot. **Ballots containing more than four (4) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Resolution Ballot **MUST** be sealed and received **by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Tuesday, August 29, 2017 to the address below.** Faxes or electronic transmissions are NOT acceptable. A self-addressed, stamped envelope is enclosed.

Special District Risk Management Authority
 Election Committee
 1112 "I" Street, Suite 300
 Sacramento, California 95814

5. The four-year terms for newly elected Directors will begin on January 1, 2018 and terminate on December 31, 2021.
6. Important balloting and election dates are:

August 29, 2017 - Deadline for members to return the signed Official Election Resolution Ballot

August 30, 2017 - Ballots are opened and counted

August 31, 2017 - Election results are announced and candidates notified

September 27, 2017 - Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Monterey at the CSDA Annual Conference

November 1-2, 2017 – Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)

January 2018 - Newly elected Directors are seated and Board officer elections are held

Please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790 if you have any questions regarding the election and balloting process.

RESOLUTION NO. _____**A RESOLUTION OF THE GOVERNING BODY OF THE
Feather River Recreation & Park District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2017-03 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2017-03 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Feather River Recreation & Park District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



**OFFICIAL 2017 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

VOTE FOR ONLY FOUR (4) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than four (4) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than four (4) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Tuesday, August 29, 2017. Faxes or electronic transmissions are NOT acceptable.

- TIMOTHY UNRUH**
District Manager, Kern County Cemetery District No. 1
- JAMES M. HAMLIN (Jim)**
Board Director, Burney Water District
- MIKE SCHEAFER (INCUMBENT)**
Director/President, Costa Mesa Sanitary District
- MICHAEL J. KAREN**
Board Director, Apple Valley Fire Protection District
- DAVID ARANDA (INCUMBENT)**
General Manager, Mountain Meadows Community Services District
- CINDI BEAUDET**
General Manager, Temecula Public Cemetery District
- JEAN BRACY, SDA (INCUMBENT)**
Deputy Director – Administration, Mojave Desert Air Quality Management District

ADOPTED this ____ day of _____, 2017 by the Feather River Recreation & Park District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Timothy Unruh
 District/Agency Kern County Cemetery District No.1
 Work Address 18662 Santa Fe Way, PO Box 354, Shafter, CA 93263
 Work Phone 661-746-3921 Home Phone 661-746-6725

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

The work of SDRMA is critical to the everyday operations of a Special District. Knowing that the district and the board is protected gives a 'Peace of Mind' to our daily operations. Sitting on this Board will give me an opportunity to give back to SDRMA and its membership. As a manager of a moderate sized Special District, I am especially interested in maintaining an involvement from that small district perspective. It is imperative that SDRMA maintains cost effective service to the Special District community and it's important that smaller districts have a voice in their insurance needs.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I spent three years as a Director for CSDA including one year as Legislation Committee Chairman. I currently sit on the CSDA Legislation Committee and am a Special District Administrator (SDA). Our District is in its fourth term as a District of Distinction which now includes the Transparency Certification. I currently sit as a Director with a city appointment on Kern Mosquito and Vector board. I have been a Director of the California Association of Public Cemeteries for 15 years and currently am Chairman of the Legislation Committee. I have been involved with the Kern County Special Districts Association since 1995 from when we worked to obtain LAFCo representation for Special Districts.

Most importantly, I have been a manager for the Kern County Cemetery District for 30 years and work daily to keep our cemetery district strong and effective in our community. To that end, I have the SDRMA General Safety Specialist Certification and with that training I work for a compliant, safe and healthy working relationship with our staff.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

I feel that community history is very important and am a volunteer with the local Historical Society. I also have sat on the local school board and have been involved with our youth through our church as well as our community through sports and especially by giving our young people a safe and entertaining place to visit after our home football games.

This being said, I feel that I am a committed and thorough person who knows that to get things done you must be involved and be able to think out of the box in difficult situations. You must listen to those around you and sometimes that means keeping one's mouth shut.

I have worked as a Manager for many years and understand the needs of special districts. What SDRMA offers is an integral part of special district operations and I feel that I can bring a passion for the practical needs of Special Districts.

What is your overall vision for SDRMA? (Response Required)

SDRMA has shown great concern for the Special Districts in California as is seen in their commitment to meeting our insurance needs. This is done by listening to the membership and continuing to work on being a better and complete insurance stop. I feel that the Health Insurance part of their programs will be the next large growth area. As we deal with PERB's and the needs of our work force, this area will help to meet the needs of our agencies.

Their education is excellent and they have defined their role in local government very well. It will be necessary to maintain this role and work to educate the membership. SDRMA's commitment to be a cost-effective insurance provider has work well in the past and will continue to do so as long as the Board and staff work together to fulfill their mission statement.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date: April 24, 2017

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate James M. Hamlin (Jim)
 District/Agency Burney Water & Sewer District
 Work Address 20541 Burney Court, Burney, Ca. 96013
 Work Phone (530) 335-2040 Home Phone (530) 335-2040

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Able to look at actual evidence. Being able to set adequate rates for both insurance program and districts. SDRMA needs to operate as a business.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Served on hospital district for 24 1/2 years, California Hospital District board for 8 years, Burney water Sewer board for three years. I had my own insurance brokerage for 43 years. I did not have an E & O Claim.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

see previous question

What is your overall vision for SDRMA? (Response Required)

SDRMA must operate as a viable business. Many district carriers and board members are reluctant to raise rates. When I served on Ca. Hospital Board, many of the board members were not willing to operate as a business because it would affect their hospitals bottom line.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M. Hamlin Date 4-1-2017

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate **MIKE SCHEAFER**
 District/Agency **COSTA MESA SANITARY DISTRICT**
 Work Address **1551-B BAKER ST, COSTA MESA, CA 92626**
 Work Phone **714-435-0300** Home Phone **714-552-9858**

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As an incumbent on the SDRMA Board I wish to continue providing the service and knowledge that I have been consistent with during my current term. As an insurance professional for over 44 years I bring the experience needed to manage the risks Districts are faced with. Over my term I have consistently made decisions to provide the protections necessary at the most affordable cost. Districts continue to encounter new challenges to their risk management programs. My years of experience, my continued involvement in insurance education and my desire to protect make me a sound choice to continue on the Board of SDRMA.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Current SDRMA Board Member. President Costa Mesa Sanitary District Board of Directors. Former City Councilmember for the City of Costa Mesa. Former Parks and Recreation Commissioner for the City of Costa Mesa.

Leadership positions, including Board President for the following: Little League Baseball, Boys and Girls Club of the Harbor Area, Costa Mesa Senior Center, The Albert Dixon Memorial Foundation (non profit providing funds for other non-profit agencies).

Over 30 years experience with Lions Clubs International. Served as District Governor, Club President several times. Chaired the California Convention Committee several times. Membership in the organization continues.

My leadership role in all these organizations gave, and give, me experience in the risks that face each. My insurance experience helps me make prudent decisions when challenged with those risks.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Many of the organizations that I have either been elected to or volunteered for quickly put me in a leadership role. They recognized my ability to handle the risks and challenges the organizations meet. I was able to steer those organizations in a clear path to minimize the risk.

I continue to hold a teaching credential in Insurance Education with the local community college District. Additionally I was a professor of Insurance Continuing Education for many years. I have a passion for passing on the knowledge I have acquired over my career.

I have always faced the risk management challenges of any organization with the confidence that the desired outcomes would be realized. +

What is your overall vision for SDRMA? (Response Required)

My vision is to continue providing the protection and service to the Special Districts that make them strong in their risk management efforts. I will continue to work for those ends while keeping strong my conviction that rates need to be adequate yet affordable for the Districts.

New technologies, changes in legislation, make it extremely difficult for Districts to keep up with the factors posing new challenges to risk management, insurance, etc. My experience in those areas, my position as an elected official, make me keenly aware of how to protect the Districts.

I will continue to be committed to making SDRMA the leader in protecting the risk management needs of our Special Districts.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____



Date _____

4/25/17

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

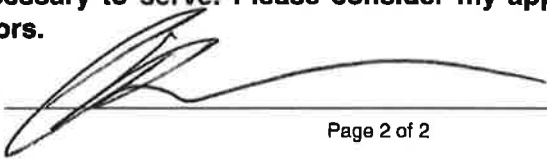
**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

I have been a business owner, and I am a Veteran of Desert Strike/Desert Storm. I am a member of the Apple Valley Chamber of Commerce, Victor Valley Republican, and the Community Emergency Response Team (CERT). I am an elected member of the Republican Central Committee as well as a Director for the Apple Valley Fire District. I have donated my time to seniors, the needy, and Salvation Army. I was also a Man About Town nominee for the High Desert Phoenix Foundation.

What is your overall vision for SDRMA? (Response Required)

As a Director, I would work to promote education in the districts. I would also build coalitions to keep the rates competitive. I hope to work with the board on any and all issues facing all of our districts. I would love to be elected to such a distinguished team!

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4-20-17

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates - **no attachments will be accepted.** No statements are endorsed by SDRMA.

Nominee/Candidate David Aranda
 District/Agency Mountain Meadows Community Services District
 Work Address 17980 Highline Rd - Tehachapi CA 93561
 Work Phone 661-822-7616 Home Phone 661-300-1231

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Working with six other board members and the staff,
as a team is challenging and rewarding.

Over the years of my service on the SDRMA Board
I hope the members have found my input to be
beneficial and it is my desire to continue to look
after the members receiving the best service at a
fair cost.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Service on SDRMA
Service on SOWCA - I was part of the group that
consolidate two entities into one entity which was
very cost effective
Service on SDLF
Past service on CSDA - current Education Committee member

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Serving as a General MANAGER over the past twenty plus years and serving as a Board Member assists me in understanding the proper process that benefits the operation of SDRMA
Eighteen years of experience with SDRMA provides a good knowledge base to benefit the members

What is your overall vision for SDRMA? (Response Required)

- 1) Continue to provide excellent service
- 2) Continue the balance of a financially strong pool that provides great policy coverage at the best pricing possible.
- 3) Serve the members with cutting edge software, customer service oriented employees and a Board that remembers who we are serving!

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

Date

4-20-17

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Cindi Beaudet		
District/Agency	Temecula Public Cemetery District		
Work Address	41911 C Street, Temecula CA 92592		
Work Phone	(951)699-1630	Home Phone	(951)541-8736

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As a member of SDRMA, I've learned first hand the risk and challenges that comes with my type of Special District. I think it is important to have an active and knowledgeable voice representing our industry and districts and that understands the role special districts play and their importance. I will bring sound policy principles to the table and work with my fellow board members in the spirit of collaboration to ensure SDRMA continues to be a cost effective, high quality risk management service.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I have played an active role in the cemetery industry in both the private sector and with special districts for almost two decades and was elected in 2006 to the Board of California Association of Public Cemeteries (CAPC). While on the Board for CAPC one of my roles was Education Committee Chair, working with executive staff to identify learning and certification opportunities for our members. This experience has provided me with the skills and knowledge of board development, procedures, protocol and policy development.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

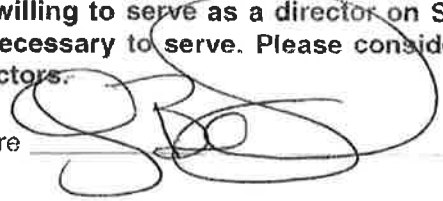
Since 2004 I have served as General Manager to the Temecula Public Cemetery District. I consider myself to be well versed in cemetery leadership, risk mitigation, best management practices and risk reduction. I hold a life insurance license from the State of California. I am an advocate for the cemetery profession, serving as a formal mentor for CAPC. I am engaged and involved heavily in my community and understand first hand the challenges and risk associated with cemetery operations and management.

What is your overall vision for SDRMA? (Response Required)

My overall vision for SDRMA is that it appropriately and accurately addresses the risk and mitigation needs of all its members in a thoughtful and deliberate manner; considering the size, scope and nuances of each type of public agency. This thoughtful consideration will provide better service to our members while maintaining the cost effective quality programs SDRMA continues to offer.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4/27/17

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Jean Bracy, SDA
District/Agency Mojave Desert Air Quality Management District
Work Address 14306 Park Ave., Victorville, CA 92392
Work Phone 760-245-1661

Why do you want to serve on the SDRMA Board of Directors?

I have served on the SDRMA Board of Directors since 2010. In 2017 I was elected by the Board to be the **Board President**. The Board strives to provide a variety of avenues for members to be successful and has adopted many important programs and policies aimed to provide members **cost effective coverage**. Each year, the Board **carefully considered** rates for services and from 2009 to 2016 voted to hold rates flat for the property/liability program. Through strategic planning SDRMA has a **strong financial base**. SDRMA has included **Cyber Coverage**; provided a **FREE Law Legal Hotline**; established a **multiple-policy discount (5%)** for each member who belongs to both the property/liability and the workers compensation programs; shares investment earnings with members through a **longevity distribution**; established the **loss prevention allowance funds** which reimburses members for safety-related costs up to \$1,000; launched and enhanced the **SDRMA interactive website**; provided **FREE online training** through Target Solutions; launched a **Safety Specialist Certificate** program; and contracted with Company Nurse to provide **FREE screening services** for work-related injury cases. I have worked closely with **SDRMA for 17 years**. I am attracted to its member-focused, pro-active, and positive mission. I would like to see – and be a part of – SDRMA continue this member-centric approach.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I am serving my eighth year on the **SDRMA Board of Directors** and in 2017 I am the Board President. I am serving my fifth year on the Board of Directors for the **Special District Leadership Foundation (SDLF)** and I am the Board Secretary. On this Board I have been part of the continuing expansion of the SDLF programs, including the premier program, **District of Distinction**, also the Special District Administrator Certificate, the Recognition of Special District Governance, and the District Transparency Certificate of Excellence.

My career experience with special districts has helped me to understand the issues specific to smaller organizations. I have learned what it really means for an organization to do more with less. I have also learned that political realities for special districts are distinct from other forms of governments. As the Deputy Director – Administration for the Mojave Desert Air Quality Management District, I am the staff representative to the Governing Board Committees for Budget and Personnel. I am a member of and have chaired the California Air Pollution Control Officers Association (CAPCOA), statewide committees for Fiscal and Human Resource officers. I organized and have chaired the Alternate Fuel Task Force for the Mojave Desert air basin; I have represented the District in the Antelope Valley Clean Cities Coalition.

My working opportunities have crossed several public service types. I served as the Victorville city representative to the Technical Advisory Committee for the Victor Valley Transit Authority and as the City representative and officer on the Executive Committee of the Regional Economic Development Authority. I volunteered four years on the Board of Directors of the Victor Valley Federal Credit Union. For six years, I worked as an adjunct professor at Victor Valley Community College teaching Public Works Administration.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

As professional and as a volunteer, I have a wide range of experiences with organizational structures, long term and vision planning, development of staff and volunteers, and resource and program management. My experience of leading organizational activities and implementing change for growth includes bringing together intergenerational and multicultural groups to achieve common goals.

I am an effective manager with expertise in efficient and productive management implementing process improvements in finance, human resources, risk management, and a wide variety of related administrative and organizational functions. I have led highly skilled teams to support the achievement of overall agency goals and objectives.

I earned a Master's Degree in Public Administration from California State University, San Bernardino

I earned the Special District Administrator Certification from the Special Districts Leadership Foundation

I earned the Recognition of Special District Governance from the Special Districts Leadership Foundation

I earned the Masters Certification in Labor Relations from the California Public Employers Labor Relations Association (CALPELRA)

What is your overall vision for SDRMA?

I want to continue contributing my experience and expertise to SDRMA's overall function to further strengthen and enhance the lines of services provided by SDRMA. I want to see members educated to be wise in their management to reduce costs and deliver their very important missions to their communities. I want to be part of the mission to enhance the member's experience through claims management and education that leads to loss prevention.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

John Parney

Date

2-27-17



***CONSULTING SERVICES AGREEMENT
AMENDMENT V***

Dated: July 1, 2017

BETWEEN: Feather River Recreation & Park District, (FRRPD)

AND: Harvest Accounting & Management Systems (“Consultant”).

Consulting Services Agreement dated April 24, 2013 is hereby amended to include the following:

1. Statement of Work

- Perform year-end review and assist as needed with audit preparation.
- Perform quarterly reviews of data and reconciliations of all assets and liabilities.
- Provide support as needed with regards to fiscal management and budgeting.

2. Payment

FRRPD agrees to pay Consultant at the rate of \$85.00 for each hour spent.

Consultant agrees that the above services shall not exceed 35 hours per fiscal year.

3. Termination

Either party may terminate this agreement, without cause, at any time.

4. Entire Amendment

This Amendment constitutes the entire agreement of the parties with respect to the subject matter of this Amendment. It may be modified only by mutual written consent of the parties.

FEATHER RIVER RECREATION & PARK
DISTRICT

Consultant: HARVEST ACCOUNTING
& MANAGEMENT SYSTEMS

Authorized Signature

Vada Bouffard

Print Name: _____

P.O. Box 384

Address: 1875 Feather River Blvd.

Paradise, CA 95967

Oroville, CA 95965

Phone: 530-872-4177

Phone: 530-533-2011

EIN: 27-0269485



**Feather
River Aire**
— Heating & Cooling —

Feather River Recreation & Park District
Attention: Apryl Ramage
1875 Feather River Blvd.
Oroville, CA 95965

August 10, 2017

2017/18 SPRING & WINTER MAINTENANCE SERVICES

Maintenance Service/Tune Up is \$106.00 per unit. Maintenance service includes the assessment of:

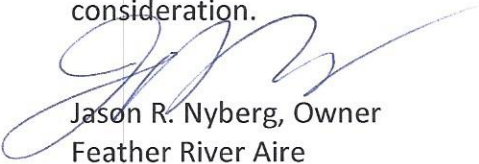
- * Electrical and Voltage Connection
- * Amp draw of Compressor
- * Fan Motor
- * Capacitor
- * Contactor
- * Freon Check
- * Proper Split
- * Return & Intake temperatures

- * Cleaning of coils -Additional charge of \$49.00 (Optional) per unit
- * Adding of Freon- Additional charge per unit (R-22 Freon is \$85 per lb.); (R-410a Freon is \$45 per lb.)
- * Note: R-22 is being phased out by EPA ; *R-22 Freon charges will be market based pricing if added.

The Spring Maintenance (AC) Service for 22 Units: \$2,376.00
The Winter Maintenance (Heating) Service for 22 Units: \$2,376.00
Total Annual Maintenance Service for 22 Units: \$4,752.00

***Should the District elect to go for a two (2) year agreement, the above pricing would increase by 10% the second year. The service cost per unit would be \$117.00 in the second year.

Please contact me directly at 530-589-2260, or my cell 530-567-7113, if you have any questions or would like additional information. Thank you in advance for your consideration.


Jason R. Nyberg, Owner
Feather River Aire
1650 Feather River Blvd.
Oroville, CA 95965

Attachment – Alternate Proposal

Feather River Aire
1650 Feather River Blvd., Oroville, CA 95965
office_featherriveraire@yahoo.com – featherriveraire.com



Feather River Recreation & Park District
Attention: Apryl Ramage
1875 Feather River Blvd.
Oroville, CA 95965

August 10, 2017

**2017/18 SPRING & WINTER MAINTENANCE SERVICES
ALTERNATE SERVICES RECOMMENDED**

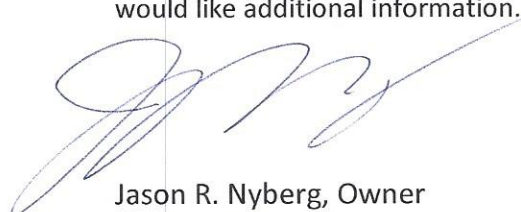
Feather River Aire has been servicing the District's HVAC units since 2015. During this time-period, our technicians have observed increased dirt and debris on the filters during the filter maintenance changes. Dirty filters impede efficiency and can diminish the useful life of the units; particularly those that are aged.

Due to the condition of the filters, the age of the units, the amount and type of usage, it's recommended that the District consider semi-annual filter changes. This would be in addition to the semi-annual maintenance services. The additional filter changes would help the aging units function more efficiently and not have to work as hard to provide the same level of comfort. The more efficiently the units run the less energy they typically use.

The cost for semi-annual filter changes for the District's 22 units would be \$625 for each service.

Note: the proposed semi-annual filter changes would be done between the Fall and Summer Maintenance Services so the filters would be changed on a quarterly basis instead of twice a year.

Please contact me directly at 530-589-2260, or my cell 530-567-7113, if you have any questions or would like additional information. Thank you in advance for your consideration.



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Feather River Recreation & Park District Business Manager Staff Report- detailed monthly expenses and comment on budget over/under					MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months				
	Jul-17	YTD	YTD BUDGET		Jul-17	Jul-17	MONTHLY	YTD	
			8%		ACTUAL YTD	BUDGET	Over	100%	
	Jul-17	TOTAL	% used	STAFF COMMENTS MONTHLY TRANSACTIONS	TOTAL	1	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
Ordinary Income/Expense					MONTHS				
Income									
4100 - Tax Revenue		0	0%		0	129,167	(129,167)	0%	Tax payment due to FRRPD in Dec17
4150 - Tax Revenue (BAD)		0	0%		0	22,505	(22,505)	0%	Tax payment due to FRRPD in Dec17
- Program Income									
4350 - Discounts & Credits	(464)	(464)	6%		(464)	(646)	182	72%	
4300 - Program Income	96,816	96,816	9%	Pools \$10k, Classes \$3.7k, Camp \$31.2k, Rentals \$4.8k, Preschool \$21.6k, Adult Sports \$4.2k, Gymnastics \$21k	96,816	88,056	8,760	110%	Program revenue is over budget for the month, however, this month is when the District will notice the lack of revenue due to Riverbend Rentals not available. July had 5 weekends and a holiday, rentals revenue at Riverbend alone could have exceeded \$6k in July.
Total - Program Income	96,352	96,352	9%		96,352	87,410	8,942	110%	
4400 - Donation & Fundraising Income		0	0%		0	333	(333)	0%	
4500 - Grant/Reimbursed Expense Income		0	0%		0	2,917	(2,917)	0%	
4501 - FEMA Riverbend Flooding Grant	21,933	21,933		\$9k 2017-18 loss of revenue, \$9.3k Melton flood assessment fees. \$1.7k misc expenses see Details on Fixed Assets/Loan Detail report	21,933				
4600 - Other Income		0			0	83	(83)		
4900 - Interest Income		0	0%		0	625	(625)	0%	
4905 - Interest Income - BAD		0	0%		0	50	(50)	0%	
Total Income	118,285	118,285	4%		118,285	243,090	(124,805)	49%	
Gross Profit									
	118,285	118,285	4%		118,285	243,090	(124,805)	49%	
Expense									
- Payroll Expenses									
5010 - Wages & Salaries	116,823	116,823	8%		116,823	117,324	(501)	100%	Excellent budgeting/expense ratio. 100% used budget trend will continue through out 2017-18 f/year.
5020 - Employer Taxes	11,575	11,575	8%		11,575	11,805	(230)	98%	
5030 - Employee Benefits	9,843	9,843	6%		9,843	12,880	(3,037)	76%	
5040 - Workers Comp	4,268	4,268	8%		4,268	4,550	(282)	94%	
5060 Labor/Benefits CIP Projects		0	0%		0	(2,083)	2,083	0%	
5060 Labor OT Riverbend FEMA		0			0				
Total - Payroll Expenses	142,509	142,509	8%		142,509	144,476	(1,967)	99%	
5031 GASB 68 Benefit Expense	23,991	23,991	91%	CalPERS unfunded liability paid in full to avoid finance charges	23,991	2,190	21,801	1096%	Jul17: Paid in full. Balance of budget for GASB reports to be paid next month
5100 - Advertising & Promotion	43	43	0%		43	833	(790)	5%	
5102 FEMA Riverbend Flood Expenses	12,370	12,370			12,370				
5120 - Bank Fees	1,239	1,239	9%		1,239	1,167	72	106%	
5130 - Charitable Contributions		0	0%		0	208	(208)	0%	
5140 - Copying & Printing	798	798	7%		798	917	(119)	87%	
5155 - Employment New Hire Screen	97	97	2%		97	332	(235)	29%	
5160 - Dues, Mbrshps & Publications	343	343	3%		343	1,000	(657)	34%	
5170 - Education & Development	25	25	0%		25	1,000	(975)	3%	
5175 - Equipment Rental	232	232	1%	Lift rental	232	2,583	(2,351)	9%	
- Equipment, Tools & Furn (<\$2k)									
5182 - Operating ET&F	413	413	11%	Replace broken vaccum	413	308	105	134%	
5184 - Program ET&F	268	268	2%	Gymnastics camera for tramoline	268	1,300	(1,032)	21%	
5186 - Site/Shop ET&F		0	0%		0	1,167	(1,167)	0%	
5187 - Computers & Technology ET&F		0	0%		0	833	(833)	0%	
Total - Equipment, Tools & Furn (<\$2k)	681	681	2%		681	3,608	(2,927)	19%	
5200 - Insurance	41,545	41,545	84%		41,545	4,125	37,420	1007%	Jul17 Paid Liability insurance in full. Budget balance \$8k reflects trampoline insurance and misc addtl insured fees as need through out year
5225 - Postage & Delivery		0	0%		0	292	(292)	0%	
- Professional & Outside Svcs									
5232 - Accounting	638	638	2%	Harvest Accounting quarterly accounting review	638	2,500	(1,862)	26%	
5233 - Bands/Recreation	600	600	32%		600	154	446	389%	Seasonal expense: Summer months concert in parks
5234 - Board Stipends	1,000	1,000	8%		1,000	1,000	0	100%	
5235 - Recreation Instructors	2,271	2,271	5%		2,271	3,508	(1,237)	65%	
5236 - Legal	2,905	2,905	16%		2,905	1,500	1,405	194%	
5237 - Contract Janitorial	5,050	5,050	7%		5,050	5,917	(867)	85%	
5239 - Outside Service Admin/Consult		0	0%		0	2,250	(2,250)	0%	

Feather River Recreation & Park District Business Manager Staff Report- detailed monthly expenses and comment on budget over/under					MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months				
	Jul-17	YTD	YTD BUDGET		Jul-17	Jul-17	MONTHLY	YTD	
			8%		ACTUAL YTD	BUDGET	Over	100%	
	Jul-17	TOTAL	% used	STAFF COMMENTS MONTHLY TRANSACTIONS	TOTAL	1	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
NOT FINAL- JUNE AND JULY ARE NOT CLOSED									
WAITING ON COUNTY REPORTS (JUN AND JULY), BANK STATEMENTS (JUL) AND MISC LATE INVOICES (JUL). Finance meeting early in August.									
Total - Professional & Outside Svcs	12,464	12,464	6%		12,464	16,829	(4,365)	74%	
5250 - Rent	130	130	6%	Riverbend lease, annual State Lands Commision	130	183	(53)	71%	
- Repairs & Maintenance									
5261 - Building R&M	889	889	3%		889	2,917	(2,028)	30%	
5262 - Equipment R&M	853	853	4%		853	1,833	(980)	47%	
5263 - General R&M	1,230	1,230	4%		1,230	2,500	(1,270)	49%	
5264 - Grounds R&M	1,187	1,187	3%		1,187	3,750	(2,563)	32%	
5265 - Janitorial Supplies	2,119	2,119	7%		2,119	2,396	(277)	88%	
5266 - Vandalism Repair	567	567	4%		567	1,250	(683)	45%	
5267 - Vehicle R&M		0	0%		0	542	(542)	0%	
5268 - Aquatics Pool R&M	3,780	3,780	8%		3,780	3,750	30	101%	
5269 - Outside Contractor/Services R&M	1,910	1,910	10%		1,910	1,667	243	115%	
Total - Repairs & Maintenance	12,535	12,535	5%		12,535	20,604	(8,069)	61%	entire Repair and Maintenance Dept under budget \$6.6k
5270 - Security	800	800	10%		800	667	133	120%	Alarm companies invoice quarterly
- Supplies - Consumable									
5281 - Misc Staff & Uniform Supplies	289	289	3%		289	750	(461)	39%	
5282 - Office Supplies	103	103	2%		103	542	(439)	19%	
5284 - Program Food	858	858	7%		858	1,000	(142)	86%	
5286 - Program Supplies	1,198	1,198	5%	Summer Camp supplies and field trips \$550	1,198	1,833	(635)	65%	
5287 - Safety Supplies	43	43	1%		43	250	(207)	17%	
5289 - Site Supplies	18	18	1%		18	167	(149)	11%	
Total - Supplies - Consumable	2,509	2,509	5%		2,509	4,542	(2,033)	55%	
5290 - Taxes, Lic., Notices & Permits	2,618	2,618	39%		2,618	567	2,051	462%	Annual renewals- majority of budget will be spent in full by December for annual renewals
5300 - Telephone/Internet	968	968	7%		968	1,167	(199)	83%	
- Transportation, Meals & Travel									
5312 - Air, Lodging, Other Travel	579	579	19%	SDLA Conference hotel stay GM and Exect Assistant	579	250	329	232%	
5314 - Fuel	1,612	1,612	7%		1,612	1,833	(221)	88%	
5316 - Meals	177	177	18%	SDLA Conference hotel stay GM and Exect Assistant	177	83	94	212%	
5318 - Mileage	298	298	10%		298	250	48	119%	
Total - Transportation, Meals & Travel	2,666	2,666	9%		2,666	2,417	249	110%	
- Utilities									
5322 - Electric	13,257	13,257	12%		13,257	9,167	4,090	145%	Summer months, higher electric. Will balance out in winter months.
5324 - Garbage	1,582	1,582	7%		1,582	1,917	(335)	83%	
5326 - Gas/Propane	167	167	2%		167	667	(500)	25%	
5328 - Sewer	146	146	4%		146	333	(187)	44%	
5329 - Water	9,716	9,716	10%		9,716	8,333	1,383	117%	Summer months, higher water usage. Will balance out in winter months.
Total - Utilities	24,868	24,868	10%		24,868	20,417	4,451	122%	
Total Expense	283,431	283,431	10%		283,431	230,123	53,308	123%	
Total Profit (Loss)	(165,146)	(165,146)			(165,146)	12,968	(178,114)		
Other Income/Expense					0	0			
Other Income									
4200 - Impact Fee Income	2,302	2,302			2,302	0			
4910 - Interest Income - Impact Fees		0			0	0			
9990 Gail (Loss) on Asset Disposal		0			0	0			
Total Other Income	2,302	2,302			2,302	0			
Other Expense									
7000 Year End Adj Fair Value Adjustment		0			0				
7210 - Debt Interest Expense	10,014	10,014			10,014	9,786			
Total Other Expense	10,014	10,014			10,014	9,786			
Net Other Income	(7,712)	(7,712)			(7,712)	0			
Net Income	(172,858)	(172,858)			(172,858)	3,182			

Feather River Recreation & Park District
 Balance Sheet
 As of July 31, 2017

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 08/16/2017
 Accrual Basis

NOT FINAL. SUBJECT TO CHANGE. WAITING ON COUNTY REPORTS JUNE AND JULY 2017
2016-17 F/YEAR NOT FINAL. Y/END ADJ
TO BE POSTED TO FIXED ASSETS,
W/COMP PAYABLE, OTHER MISC
ACCOUNTS. NOT FINAL

	Jul 31, 17	Jul 31, 16	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	773,938.01	944,401.41	-170,463.40	-18.05%
1010.2 - Treasury Cash - Reserve	383,594.00	243,594.00	140,000.00	57.47%
Total 1010 - Treasury Cash	1,157,532.01	1,187,995.41	-30,463.40	-2.56%
1020 - Imprest Cash	933.56	975.46	-41.90	-4.3%
1030 - BofW - Merchant Acct.	68,073.12	70,494.08	-2,420.96	-3.43%
1031 - BofW Project Checking	2,496,416.46	146.38	2,496,270.08	1,705,335.48%
1040 - Fund 2610 - BAD	24,168.02	29,608.18	-5,440.16	-18.37%
1050 - Impact Fees				
1051 - Impact - Parklands	166,166.39	123,860.08	42,306.31	34.16%
1052 - Impact - Public Use	52,868.84	50,224.95	2,643.89	5.26%
1053 - Impact - Aquatics	27,052.60	21,651.52	5,401.08	24.95%
Total 1050 - Impact Fees	246,087.83	195,736.55	50,351.28	25.72%
Total Checking/Savings	3,993,211.00	1,484,956.06	2,508,254.94	168.91%
Accounts Receivable				
1210 - Accounts Receivable	11,354.54	11,995.01	-640.47	-5.34%
Total Accounts Receivable	11,354.54	11,995.01	-640.47	-5.34%
Other Current Assets				
1301 - Merchant Credit Card Receivable	0.00	835.07	-835.07	-100.0%
1302 - FEMA Riverbend Claim A/R	134,200.64	0.00	134,200.64	100.0%
1310 - Miscellaneous Receivables	933.18	5,324.24	-4,391.06	-82.47%
1320 - Umpqua Bank Project Fund	241,800.00	241,800.00	0.00	0.0%
1321 - Bank of NY Holding Account	0.00	6.74	-6.74	-100.0%
Total Other Current Assets	376,933.82	247,966.05	128,967.77	52.01%
Total Current Assets	4,381,499.36	1,744,917.12	2,636,582.24	151.1%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	18,139,941.20	18,062,629.05	77,312.15	0.43%
1430 - Equipment & Vehicles	663,054.79	743,435.23	-80,380.44	-10.81%
1440 - Construction in Progress				
1445 - CIP Fence Palermo Pool	0.00	5,000.00	-5,000.00	-100.0%
1446 - CIP Act Center Improvement AC99	23,402.70	0.00	23,402.70	100.0%
1447 - CIP Berry Creek Bathroom BC99	6,129.11	1,066.00	5,063.11	474.96%
Total 1440 - Construction in Progress	29,531.81	6,066.00	23,465.81	386.84%
1499 - Accumulated Depreciation	-5,849,980.85	-5,455,785.08	-394,195.77	-7.23%
Total Fixed Assets	13,610,040.95	13,983,839.20	-373,798.25	-2.67%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	59,598.00	59,598.00	0.00	0.0%
Total 1550 - GASB 68 CalPERS Valuation	59,598.00	59,598.00	0.00	0.0%
Total Other Assets	59,598.00	59,598.00	0.00	0.0%
TOTAL ASSETS	18,051,138.31	15,788,354.32	2,262,783.99	14.33%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	83,937.02	67,594.35	16,342.67	24.18%
Total Accounts Payable	83,937.02	67,594.35	16,342.67	24.18%
Credit Cards				
2300 - Credit Cards Payable				

Feather River Recreation & Park District
 Balance Sheet
 As of July 31, 2017

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 Accrual Basis

NOT FINAL. SUBJECT TO CHANGE. WAITING ON COUNTY REPORTS JUNE AND JULY 2017
2016-17 F/YEAR NOT FINAL. Y/END ADJ
TO BE POSTED TO FIXED ASSETS,
W/COMP PAYABLE, OTHER MISC
ACCOUNTS. NOT FINAL

	Jul 31, 17	Jul 31, 16	\$ Change	% Change
2335 - BofW CC 2122 GM	140.00	1,853.87	-1,713.87	-92.45%
2337 - BoW CC 4607 Preschool	407.59	920.68	-513.09	-55.73%
2338 - BoW CC 6280 Maintenance	0.00	34.40	-34.40	-100.0%
2339 - BoW CC 8111 General	11.80	1,730.36	-1,718.56	-99.32%
Total 2300 - Credit Cards Payable	559.39	4,539.31	-3,979.92	-87.68%
2350 - Supplier Accounts				
2353 - Walmart	350.20	217.64	132.56	60.91%
2354 - Home Depot	172.67	1,192.97	-1,020.30	-85.53%
2357 - Tractor Supply	-173.53	0.00	-173.53	-100.0%
Total 2350 - Supplier Accounts	349.34	1,410.61	-1,061.27	-75.24%
Total Credit Cards	908.73	5,949.92	-5,041.19	-84.73%
Other Current Liabilities				
2080 - A/P Insurance Proceeds	2,496,270.08	0.00	2,496,270.08	100.0%
2100 - Payroll Liabilities				
2160 - Workers Comp Payable	-27,902.38	-32,854.69	4,952.31	15.07%
2180 - Health Insurance Payable	5,915.54	5,203.74	711.80	13.68%
2185 - Dental Insurance Payable	947.52	808.36	139.16	17.22%
2186 - Life Insurance Payable	75.60	64.80	10.80	16.67%
2187 - Aflac Payable	1,028.50	922.58	105.92	11.48%
2199 - Accrued Leave Payable	32,234.16	26,077.44	6,156.72	23.61%
Total 2100 - Payroll Liabilities	12,298.94	222.23	12,076.71	5,434.33%
2200 - Sales Tax Payable	197.53	0.00	197.53	100.0%
2210 - Accrued Debt Interest	10,013.74	10,615.60	-601.86	-5.67%
2400 - Deposits/Refunds to Customers	-55.00	0.00	-55.00	-100.0%
2410 - Gift Certificate Liability	185.00	155.00	30.00	19.36%
Total Other Current Liabilities	2,518,910.29	10,992.83	2,507,917.46	22,814.12%
Total Current Liabilities	2,603,756.04	84,537.10	2,519,218.94	2,980.02%
Long Term Liabilities				
2955 - Umpqua Bank Tax Exempt Bond A	3,445,750.00	3,637,186.00	-191,436.00	-5.26%
2960 - Umpqua Bank Taxable Bond B	188,000.00	211,000.00	-23,000.00	-10.9%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	147,641.00	147,641.00	0.00	0.0%
2977 - GASB 68 Net Pension Liability	522,135.00	522,135.00	0.00	0.0%
Total 2975 - GASB 68 CalPERS Liab Valuation	669,776.00	669,776.00	0.00	0.0%
Total Long Term Liabilities	4,303,526.00	4,517,962.00	-214,436.00	-4.75%
Total Liabilities	6,907,282.04	4,602,499.10	2,304,782.94	50.08%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	11,217,061.82	11,217,061.82	0.00	0.0%
3040 - General Fund Balance	-111,251.09	-111,251.09	0.00	0.0%
3050 - Benefit Assessment District	29,608.18	29,608.18	0.00	0.0%
3060 - Impact Fees (general)	190,206.56	190,206.56	0.00	0.0%
3099 - Undistributed Retained Earnings	-29,912.44	0.00	-29,912.44	-100.0%
Net Income	-172,856.76	-160,770.25	-12,086.51	-7.52%
Total Equity	11,143,856.27	11,185,855.22	-41,998.95	-0.38%
TOTAL LIABILITIES & EQUITY	18,051,138.31	15,788,354.32	2,262,783.99	14.33%

Feather River Recreation & Park District			ANNUAL BUDGET COMPARISON				MONTHLY ACTUAL VS. MONTHLY BUDGET				
Income Statement 2017-18 Fiscal Year							Annual Budget divided by "X" amount of months				
Jul-17			YTD	YTD	YTD	YTD	Jul-17	Jul-17	MONTHLY	YTD	
NOT FINAL- JUNE AND JULY ARE NOT CLOSED				Annual	Over	8%	ACTUAL YTD	BUDGET	Over	100%	
WAITING ON COUNTY REPORTS (JUN AND JULY), BANK STATEMENTS (JUL) AND MISC LATE INVOICES (JUL)			TOTAL	Budget	(Under)	% used	TOTAL	1	(Under)	% used	
Ordinary Income/Expense							MONTHS				
Income											
4100	· Tax Revenue		0	1,550,000	(1,550,000)	0%	0	129,167	(129,167)	0%	
4150	· Tax Revenue (BAD)		0	270,057	(270,057)	0%	0	22,505	(22,505)	0%	
· Program Income											
4350	· Discounts & Credits	(464)	(464)	(7,750)	7,286	6%	(464)	(646)	182	72%	
4300	· Program Income	96,816	96,816	1,056,675	(959,859)	9%	96,816	88,056	8,760	110%	
Total · Program Income			96,352	96,352	1,048,925	(952,573)	9%	96,352	87,410	8,942	110%
4400	· Donation & Fundraising Income		0	4,000	(4,000)	0%	0	333	(333)	0%	
4500	· Grant/Reimbursed Expense Income		0	35,000	(35,000)	0%	0	2,917	(2,917)	0%	
4501	FEMA Riverbend Flooding Grant	21,933	21,933				21,933				
4600	· Other Income		0	1,000	(1,000)		0	83	(83)		
4900	· Interest Income		0	7,500	(7,500)	0%	0	625	(625)	0%	
4905	· Interest Income - BAD		0	600	(600)	0%	0	50	(50)	0%	
Total Income			118,285	118,285	2,917,082	(2,798,797)	4%	118,285	243,090	(124,805)	49%
Gross Profit			118,285	118,285	2,917,082	(2,798,797)	4%	118,285	243,090	(124,805)	49%
Expense											
· Payroll Expenses											
5010	· Wages & Salaries	116,823	116,823	1,407,893	(1,291,070)	8%	116,823	117,324	(501)	100%	
5020	· Employer Taxes	11,575	11,575	141,657	(130,082)	8%	11,575	11,805	(230)	98%	
5030	· Employee Benefits	9,843	9,843	154,558	(144,715)	6%	9,843	12,880	(3,037)	76%	
5040	· Workers Comp	4,268	4,268	54,603	(50,335)	8%	4,268	4,550	(282)	94%	
5060	Labor/Benefits CIP Projects		0	(25,000)	25,000	0%	0	(2,083)	2,083	0%	
5060	Labor OT Riverbend FEMA		0		0		0				
Total · Payroll Expenses			142,509	142,509	1,733,711	(1,591,202)	8%	142,509	144,476	(1,967)	99%
5031	GASB 68 Benefit Expense	23,991	23,991	26,275	(2,284)	91%	23,991	2,190	21,801	1096%	
5100	· Advertising & Promotion	43	43	10,000	(9,957)	0%	43	833	(790)	5%	
5102	FEMA Riverbend Flood Expenses	12,370	12,370				12,370				
5120	· Bank Fees	1,239	1,239	14,000	(12,761)	9%	1,239	1,167	72	106%	
5130	· Charitable Contributions		0	2,500	(2,500)	0%	0	208	(208)	0%	
5140	· Copying & Printing	798	798	11,000	(10,202)	7%	798	917	(119)	87%	
5155	· Employment New Hire Screen	97	97	3,985	(3,888)	2%	97	332	(235)	29%	
5160	· Dues, Mbrshps & Publications	343	343	12,000	(11,657)	3%	343	1,000	(657)	34%	
5170	· Education & Development	25	25	12,000	(11,975)	0%	25	1,000	(975)	3%	
5175	· Equipment Rental	232	232	31,000	(30,768)	1%	232	2,583	(2,351)	9%	
· Equipment, Tools & Furn (<\$2k)											
5182	· Operating ET&F	413	413	3,700	(3,287)	11%	413	308	105	134%	
5184	· Program ET&F	268	268	15,600	(15,332)	2%	268	1,300	(1,032)	21%	
5186	· Site/Shop ET&F		0	14,000	(14,000)	0%	0	1,167	(1,167)	0%	
5187	· Computers & Technology ET&F		0	10,000	(10,000)	0%	0	833	(833)	0%	
Total · Equipment, Tools & Furn (<\$2k)			681	681	43,300	(42,619)	2%	681	3,608	(2,927)	19%
5200	· Insurance	41,545	41,545	49,500	(7,955)	84%	41,545	4,125	37,420	1007%	
5225	· Postage & Delivery		0	3,500	(3,500)	0%	0	292	(292)	0%	
· Professional & Outside Svcs											
5232	· Accounting	638	638	30,000	(29,362)	2%	638	2,500	(1,862)	26%	
5233	· Bands/Recreation	600	600	1,850	(1,250)	32%	600	154	446	389%	
5234	· Board Stipends	1,000	1,000	12,000	(11,000)	8%	1,000	1,000	0	100%	
5235	· Recreation Instructors	2,271	2,271	42,100	(39,829)	5%	2,271	3,508	(1,237)	65%	
5236	· Legal	2,905	2,905	18,000	(15,095)	16%	2,905	1,500	1,405	194%	
5237	· Contract Janitorial	5,050	5,050	71,000	(65,950)	7%	5,050	5,917	(867)	85%	
5239	· Outside Service Admin/Consult		0	27,000	(27,000)	0%	0	2,250	(2,250)	0%	
Total · Professional & Outside Svcs			12,464	12,464	201,950	(189,486)	6%	12,464	16,829	(4,365)	74%
5250	· Rent	130	130	2,200	(2,070)	6%	130	183	(53)	71%	
· Repairs & Maintenance											
5261	· Building R&M	889	889	35,000	(34,111)	3%	889	2,917	(2,028)	30%	

Feather River Recreation & Park District Income Statement 2017-18 Fiscal Year			ANNUAL BUDGET COMPARISON				MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months				
Jul-17			YTD	YTD	YTD	YTD	Jul-17	Jul-17	MONTHLY	YTD	
NOT FINAL- JUNE AND JULY ARE NOT CLOSED WAITING ON COUNTY REPORTS (JUN AND JULY), BANK STATEMENTS (JUL) AND MISC LATE INVOICES (JUL)			TOTAL	Annual Budget	Over (Under)	8% % used	ACTUAL YTD TOTAL	BUDGET 1	Over (Under)	100% % used	
	5262	Equipment R&M	853	853	22,000	(21,147)	4%	853	1,833	(980)	47%
	5263	General R&M	1,230	1,230	30,000	(28,770)	4%	1,230	2,500	(1,270)	49%
	5264	Grounds R&M	1,187	1,187	45,000	(43,813)	3%	1,187	3,750	(2,563)	32%
	5265	Janitorial Supplies	2,119	2,119	28,750	(26,631)	7%	2,119	2,396	(277)	88%
	5266	Vandalism Repair	567	567	15,000	(14,433)	4%	567	1,250	(683)	45%
	5267	Vehicle R&M	0	0	6,500	(6,500)	0%	0	542	(542)	0%
	5268	Aquatics Pool R&M	3,780	3,780	45,000	(41,220)	8%	3,780	3,750	30	101%
	5269	Outside Contractor/Services R&M	1,910	1,910	20,000	(18,090)	10%	1,910	1,667	243	115%
		Total · Repairs & Maintenance	12,535	12,535	247,250	(234,715)	5%	12,535	20,604	(8,069)	61%
	5270	Security	800	800	8,000	(7,200)	10%	800	667	133	120%
		· Supplies - Consumable									
	5281	Misc Staff & Uniform Supplies	289	289	9,000	(8,711)	3%	289	750	(461)	39%
	5282	Office Supplies	103	103	6,500	(6,397)	2%	103	542	(439)	19%
	5284	Program Food	858	858	12,000	(11,142)	7%	858	1,000	(142)	86%
	5286	Program Supplies	1,198	1,198	22,000	(20,802)	5%	1,198	1,833	(635)	65%
	5287	Safety Supplies	43	43	3,000	(2,957)	1%	43	250	(207)	17%
	5289	Site Supplies	18	18	2,000	(1,982)	1%	18	167	(149)	11%
		Total · Supplies - Consumable	2,509	2,509	54,500	(51,991)	5%	2,509	4,542	(2,033)	55%
	5290	Taxes, Lic., Notices & Permits	2,618	2,618	6,800	(4,182)	39%	2,618	567	2,051	462%
	5300	Telephone/Internet	968	968	14,000	(13,032)	7%	968	1,167	(199)	83%
		· Transportation, Meals & Travel									
	5312	Air, Lodging, Other Travel	579	579	3,000	(2,421)	19%	579	250	329	232%
	5314	Fuel	1,612	1,612	22,000	(20,388)	7%	1,612	1,833	(221)	88%
	5316	Meals	177	177	1,000	(823)	18%	177	83	94	212%
	5318	Mileage	298	298	3,000	(2,702)	10%	298	250	48	119%
		Total · Transportation, Meals & Travel	2,666	2,666	29,000	(26,334)	9%	2,666	2,417	249	110%
		· Utilities									
	5322	Electric	13,257	13,257	110,000	(96,743)	12%	13,257	9,167	4,090	145%
	5324	Garbage	1,582	1,582	23,000	(21,418)	7%	1,582	1,917	(335)	83%
	5326	Gas/Propane	167	167	8,000	(7,833)	2%	167	667	(500)	25%
	5328	Sewer	146	146	4,000	(3,854)	4%	146	333	(187)	44%
	5329	Water	9,716	9,716	100,000	(90,284)	10%	9,716	8,333	1,383	117%
		Total · Utilities	24,868	24,868	245,000	(220,132)	10%	24,868	20,417	4,451	122%
		Total Expense	283,431	283,431	2,761,471	(2,478,040)	10%	283,431	230,123	53,308	123%
		Total Profit (Loss)	(165,146)	(165,146)	155,611	(320,757)		(165,146)	12,968	(178,114)	
		Other Income/Expense						0	0		
		Other Income									
	4200	Impact Fee Income	2,302	2,302				2,302	0		
	4910	Interest Income - Impact Fees		0				0	0		
	9990	Gail (Loss) on Asset Disposal		0				0	0		
		Total Other Income	2,302	2,302				2,302	0		
		Other Expense									
	7000	Year End Adj Fair Value Adjustment		0				0			
	7210	Debt Interest Expense	10,014	10,014	117,429			10,014	9,786		
		Total Other Expense	10,014	10,014	117,429			10,014	9,786		
		Net Other Income	(7,712)	(7,712)				(7,712)	0		
		Net Income	(172,858)	(172,858)	38,182			(172,858)	3,182		

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of July 31, 2017

3:50 PM
08/16/2017
Accrual Basis

Date	Source Name	Memo	Amount	Balance
1302 - FEMA Riverbend Claim A/R				112,267.26
07/01/2017	GE-General:GE8-RB Flood	RIVERBEND LOSS OF REVENUE RENTALS JUL17-DEC17	9,000.00	121,267.26
07/03/2017	Fastenal	REPAIR STRUCTURES FLOOD DAMAGE	9.30	121,276.56
07/05/2017	Inside Out Designs	SAFETY SIGNS SOUTH PARK CLOSED	231.66	121,508.22
07/05/2017	Ben Toilet Rentals, Inc.	TOILET RENTAL RIVERBEND JUL17	378.70	121,886.92
07/06/2017	GE-General:GE8-RB Flood	PAYROLL RIVERBEND DEBRIS REMOVAL 7/6/17 PAYCHECK	563.21	122,450.13
	Dept. of Forestry & Fire			
07/10/2017	Protection	CCC FIRE PROTECTION AREAS OF RB DUE TO FLOOD	457.24	122,907.37
	Recology Butte Colusa	DUMPSTERS RIVERBEND DEBRIS REMOVAL FOUR 10 YARD, ONE 30 YARD,		
	Counties	ONE 20 YARD	1,918.19	124,825.56
07/14/2017	Melton Design Group	MELTON FLOOD ASSESSMENT	9,326.39	134,151.95
07/24/2017	Home Depot	CONCRETE SET GATE ON LEVY ROAD STOP CARS	48.69	134,200.64
			21,933.38	134,200.64
Total 1302 - FEMA Riverbend Claim A/R				
1320 - Umpqua Bank Project Fund				241,800.00
Total 1320 - Umpqua Bank Project Fund				241,800.00
1410 - Land				627,494.00
Total 1410 - Land				627,494.00
1420 - Buildings & Improvements				18,136,579.60
07/11/2017	The American Gym	KARATE ROOM FLOOR	3,361.60	18,139,941.20
Total 1420 - Buildings & Improvements			3,361.60	18,139,941.20
1430 - Equipment & Vehicles				663,054.79
Total 1430 - Equipment & Vehicles				663,054.79
1440 - Construction in Progress				13,151.81
1446 - CIP Act Center Improvement AC99				7,022.70
07/10/2017	Northstar Engineering	FOAM PIT BID ASSISTANCE	705.00	7,727.70
	Rock Creek Construction,			
07/27/2017	Inc.	FOAM PIT 1ST INVOICE CONTRACTOR	15,675.00	23,402.70
Total 1446 - CIP Act Center Improvement AC99			16,380.00	23,402.70
1447 - CIP Berry Creek Bathroom BC99				6,129.11
Total 1447 - CIP Berry Creek Bathroom BC99				6,129.11
Total 1440 - Construction in Progress			16,380.00	29,531.81
2955 - Umpqua Bank Tax Exempt Bond A				-3,445,750.00
Total 2955 - Umpqua Bank Tax Exempt Bond A				-3,445,750.00
2960 - Umpqua Bank Taxable Bond B				-188,000.00
Total 2960 - Umpqua Bank Taxable Bond B				-188,000.00

Feather River Recreation & Park District
 Check Register
 July 2017

1:41 PM
 08/10/2017
 Accrual Basis

1010 - Treasury Cash
 1010.1 - Treasury Cash - General

Date	Num	Name	Memo	Credit
07/06/2017	79684	Brault, Melissa	INSTRUCTOR FITNESS	162.50
07/06/2017	79685	Ronnie Smith Enterprises	INSTRUCTOR FITNESS	4,195.90
07/06/2017	79686-79781	PAYROLL	PAYROLL ITEMS	47,661.55
07/06/2017	79782	VOID	VOID CHECK 79782	0.00
07/06/2017	79783	CalPers Financial Reporting	ANNUAL UNFUNDED LIABILITY PYMNT	23,991.00
07/06/2017	79784	Lombardi, Joseph	7/14/17 CONCERT	100.00
07/06/2017	79785	Michaelis, Matthew	7/6/17 CONCERT SPORK	100.00
07/06/2017	79786	SDRMA	WORKERS COMP AND LIABILITY INSURANCE	83,059.01
07/06/2017	79787	Townsend, Alvern	7/13/17 CONCERT	100.00
07/06/2017	79788	Carter, Marcia	MONTHLY STIPEND	200.00
07/06/2017	79789	Emberland, Gary	MONTHLY STIPEND	200.00
07/06/2017	79790	Fowler, Scott Kent	MONTHLY STIPEND	200.00
07/06/2017	79791	Noble, Don	MONTHLY STIPEND	200.00
07/06/2017	79792	Smith, Victoria	MONTHLY STIPEND	200.00
07/12/2017	79793	Richter Construction, Inc.	DEBRIS REMOVED TO OPEN PARK	14,000.00
07/20/2017	79794	Accularm Security System	Security Monitoring - 1/1/17-3/31/17	498.00
07/20/2017	79795	Bankcard Center	JUN17 STATEMENT 8111	1,733.69
07/20/2017	79796	Ben Toilet Rentals, Inc.	TOILET RENTAL RIVERBEND	378.70
07/20/2017	79797	Better Deal Exchange	Acct#701960	62.10
07/20/2017	79798	Butte County Auditor-Controller's Office	LAFCO OPERATING EXPENSE 17-18	1,751.87
07/20/2017	79799	Cintas	JANITORIAL SUPPLIES	495.70
07/20/2017	79800	Dawson Oil Company	62765 FUEL	1,517.45
07/20/2017	79801	Eagle Security Systems Inc.	SECURITY ALARM	302.25
07/20/2017	79802	First Choice Services	WATER COOLER JUL-DEC	268.93
07/20/2017	79803	Home Depot	HOME DEPOT STATEMENT	1,925.31
07/20/2017	79804	Inside Out Designs	PARK SIGNS	749.14
07/20/2017	79805	Lake Oroville Area Public Utility Dist.	SEWER MLK QTR	98.40
07/20/2017	79806	Limey Tees	TSHIRTS, ADULT SPORTS, STAFF	717.61
07/20/2017	79807	Lincoln Equipment, Inc.	POOL CHEMICALS	2,975.94
07/20/2017	79808	Melton Design Group	RIVERBEND ASSESSMENT	19,837.15
07/20/2017	79809	P.G. & E.	PGE ALL LOCATIONS 5/23/17-6/21/17	14,225.77
07/20/2017	79810	Recology Butte Colusa Counties	Acct # 020102863	388.10
07/20/2017	79811	Rental Guys, Inc.	FORKLIFT RENTAL ADDED FEE	11.10
07/20/2017	79812	Staples	JUN17 STATEMENT	79.08
07/20/2017	79813	State Board of Equalization	2ND QTR 2017 28828653 SALES TAX	197.00
07/20/2017	79814	TWSD	4-112.01 WATER NELSON	2,056.50
07/20/2017	79815	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	1,678.70
07/20/2017	79816	Wal-Mart Community	STATEMENT 1712	117.10
07/20/2017	79817	State Board of Equalization	FUEL TAX 2ND QTR 2017	8.00
07/20/2017	79818	Applied Landscape, Inc.	PLAYGROUND WOOD CHIPS	10,753.44
07/20/2017	79819	Builders Fence Co, Inc.	KIDDIE POOL FENCE	1,453.01
07/20/2017	79820	Cresco Equipment Rentals	EQUIPMENT RENTAL	1,961.56
07/20/2017	79821	Dept. of Forestry & Fire Protection	CCC FIRE PROTECTION	457.24
07/20/2017	79822	Enterprise-Record	PUBLIC HEARING AD	248.49
07/20/2017	79823	Ewing	IRRIGATION	457.65
07/20/2017	79824	Industrial Power Products	REPAIR AND REPLACE BLOWER	548.34
07/20/2017	79825	Melton Design Group	MASTER PLAN UPDATES	2,250.00
07/20/2017	79826	Sharp's Locksmithing	REPLACE LOCKS PARK CLOSED	926.55
07/20/2017	79827	Butler, Megan	REFUND SWIM LESSON	45.00
07/20/2017	79828	Henry, Angela	REFUND CAMP SHIRT	10.00
07/20/2017	79829	Ruvalcaba, Yecenia	REFUND SWIM LESSON	45.00
07/20/2017	79830	Smart, Jocelyn	REFUND SWIM LESSONS	90.00
07/20/2017	79831	Brazda, Kevin	CELL REIMBR	50.00
07/20/2017	79832	Carter, Shaw	CELL PHONE	40.00
07/20/2017	79833	Gorman, T.	CELL PHONE REIMBR	30.00
07/20/2017	79834	Gray, Jason	MONTHLY CELL REIMBR	30.00
07/20/2017	79835	Peltzer, Deborah	CELL PHONE REIMBR	30.00
07/20/2017	79836	Quigley, G.	CELL PHONE REIMBR	30.00
07/20/2017	79837	Ramirez, Zerimar	CELL, MILEAGE, EXPENSE REIMBR	103.19
07/20/2017	79838	Sinor, Nina	CELL PHONE REIMBR	40.00
07/20/2017	79839	Teague, Victoria	CELL PHONE REIMBR	30.00
07/20/2017	79840	Valencia Estela	CELL REIMBR	40.00
07/20/2017	79841	Valencia Justin	CELL PHONE REIMBR	30.00
07/20/2017	79842	Vang, H.	CELL PHONE REIMBR	30.00
07/20/2017	79843	Vasquez, Sam.	CELL PHONE REIMBR	30.00
07/20/2017	79844	The American Gym	KARATE FLOOR REPLACEMENT	3,176.00
07/20/2017	79845-79933	PAYROLL	PAYROLL ITEMS	42,931.52
07/20/2017	79934	Colby, Cash	8 TRACK ATTACK 7/20/17	100.00
07/20/2017	79935	Johnson, Brett	2 PERFORMANCES- CONCERT PARK	200.00
07/24/2017	79936	Hensley, Hannah	TIMECARD ERROR CHECK REPLACE	165.00
				<u>292,775.54</u>
Total 1010.1 - Treasury Cash - General				<u>292,775.54</u>
Total 1010 - Treasury Cash				<u>292,775.54</u>
TOTAL				<u>292,775.54</u>



July 2017 Staff Reports

Executive Assistant-Victoria Anton

July was a great month for the District. The 2017 Concerts in Park series is in full swing and the parks have been busy. I attended a Special District Leadership Academy conference with the General Manager. During the conference, we attained skills in building a good foundation for governance, fulfilling our District's mission, best practices for communication and outreach, and defining roles and relationships. I assisted in scheduling and implementing interviews for multiple utility worker positions. Daily operations were successful. Customer Relations Specialist staff are providing excellent customer service throughout the District's busy months. I attended monthly Oroville Tourism and Oroville Downtown Business Association committee meetings as a District Representative.

Director of Children's Services-Estela Valencia

Summer camp program was super busy this month. We have had high numbers. Children enjoyed field trips to the movie theatre, Nelson Pool, Activity Center and the Orange Tree Apartments. The seniors at the Orange Tree Apartments enjoyed playing scategories with our campers. It was a neat experience for both the seniors and children. Director and Assistant Director held a staff meeting with summer camp leaders. A supply order was made for summer camp. The new Activity guide updated info was submitted to the Marketing Specialist. Preschool enrollment was a little low as we had a few children who turned 5 years old move to summer camp. We continue to enroll new participants and hope to have a successful preschool year.

Gymnastics Supervisor-Shaw Carter

An FRRPD Gym participant was invited to work out with the Hungarian National team in Hungary. We have over 500 participants already signed up for our Halloween Jamboree October 28th and 29th. August 27th, we will be having a Future Star meet and workout with over 100 of the best male gymnasts from California. In addition to hosting the Xcel State Championships March 10th-11th we will also be hosting the Boys Level 6-10 State Championships March 17th-18th. These are both huge meets and a reflection of how great parents of OGBC are. OGBC will be hosting a fundraiser at Feather Falls Casino barbeque cook off on Saturday, September 16th. Feather Falls has generously donated waters and Gatorades. OGBC will run the booth and all profits will go to the booster club.



Recreation Supervisor-Nina Sinor

July was filled with swimming lessons, family swim night and rec swim to combat the scorching heat. Lifeguards at both pools were very busy, we could have used 5 more lifeguards. It is challenging to get as many lifeguards as needed due to the vigorous training that they have to pass. Besides the physical aspect of the training it also holds a price tag of \$250 bucks and over 20 hours of training. With summer programming in full swing preparation for youth and adult fall sports was too. We have 16 teams signed up for fall adult softball. Upcoming youth sports in flag football, cross country and volleyball. Overall, July was a great month.

Hope to have
FRRPD campers
visit here again!

Dear FRRPD Day Camp Leaders
and Campers,

We, at Orange Tree Senior
Housing appreciated and
enjoyed the visit and game
of Scattogories with your
Summer Youth Day Camp.

Thank you for making
the day with our residents
so fun! The leadership and
behavior of the campers was
fantastic!

8/2/17 Correspondence regarding Bedrock Skate Park

Hi April,

My boys and I skated this morning with Steve again. The halfpipe was all screwed down and awesome. Thank you! We had a great time. We were impressed with the park being almost litter free and even while we were there, one of your staff came through and picked things up. Steve Leaf blew the bowl and made it great to skate with no small rocks or bike parts. All of the tagging has been covered up. I think this is great too. Our only concern is that the cover up paint is done in white. My 14 year old's comment was that it looks like someone created a nice canvas for more tagging. The park cement is like a brownish pink. I wonder if we could get some cover up paint that matched or just use a bland light brown of some sort instead of the white. The white really stands out and looks ugly. Regardless, I like the white paint better than the tagging.

Thank you again for getting the boards all screwed in and for you interest/commitment to the skate park.

Chico Park expansion goes in front of the Parks Commission on Sept 7th. If all goes well, we will be building by the end of Sept.

Take Care,

Scott Bailey





Tim Taylor

Superintendent
ttaylor@bcoe.org

Roy Applegate

SELPA Director
rapplegate@bcoe.org

Julie Romero

Manager Employment
Services
juromero@bcoe.org
(530) 532-5670

Butte County SELPA

1870 Bird Street
Oroville, CA 95965
(530) 532-5922
Fax (530) 532-5920
<http://selpa.bcoe.org>

Board of Education

Amy Christianson
Howard M. Ferguson
Ryne Johnson
Brenda J. McLaughlin
Jeannine MacKay
Roger Steel
Mike Walsh

An Equal Opportunity
Employer

July 25, 2017

Dear Business Partner:

We would like to take a minute to recognize you for your hard work during this past school year. Our mission at WorkAbility is to promote the involvement of key stakeholders including students, families, educators, employers, and other agencies in planning and implementing an array of services that will culminate in successful student transition to employment, lifelong learning, and quality of life. We could not do that without businesses like yours stepping up to mentor and provide work experiences for our students.

Students with disabilities present special challenges, and you voluntarily met those head on to offer them an opportunity to gain meaningful employment experience. These students often take more time and energy to train, and need more supervision than other new employees. We recognize the great effort you put into training these students in your business, and greatly appreciate the opportunity to partner with you.

In an effort to provide you with work-ready students, we are honing our curriculum that we present and train the students on before their placements. We are also reorganizing our staff to best meet the needs of our students and employer partners. Danielle Bailey will be the job developer for the Durham, Paradise and Magalia communities, and will be sharing the Chico area with Sharon Byrne. Lynn Bakke will remain the job developer for Oroville, Biggs and Gridley. Please feel free to contact me if you would like to meet with any of us prior to new placements beginning in September. We would love to align with you on goals for the 17-18 school year.

Again, we really appreciate all you do in our community. If you have any questions, please do not hesitate to contact me at the email or phone number listed.

Sincerely,

Julie Romero
Manager Employment Services

"WHERE STUDENTS COME FIRST"

WorkAbility I

Certificate of Appreciation

This certificate is awarded to

Feather River Recreation & Park District

in recognition of valuable contributions to WorkAbility I.



Julie Romero
 Julie Romero, Manager, Employment Services
 Date 8/1/17

Roy Applegate
 Roy Applegate, SELPA Director
 Date 8-1-17