

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Regular Board Meeting
March 28, 2017

Location: FRRPD Conference Room

AGENDA

Open Session 5:30PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER

Time: _____

2. ROLL CALL

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

5. ACKNOWLEDGEMENTS

Thank you to local artist for restoring Nolan Complex mural.

6. CONSENT AGENDA

- A. Approve February 28, 2017 Regular Board Meeting Minutes (Appendix A)**
- B. Approve March 3, 2017 Special Board Meeting Minutes (Appendix B)**
- C. Approve March 15, 2017 Special Board Meeting Minutes (Appendix C)**
- D. Approve 2017 Union Agreement Amendment (Appendix D)**

7. ITEMS PULLED FROM THE CONSENT AGENDA

8. REGULAR AGENDA

A. ACTION ITEMS (Require vote)

1. Review fee waiver request from the Oroville Southside Community Improvement Association for their annual Easter Egg Hunt at MLK Park. (Staff report-Appendix E)

Requested Action: Approve or deny request

VOTE

Chairperson Smith	_____
Vice Chairman Emberland	_____
Director Fowler	_____
Director Carter	_____
Director Noble	_____

2. Review recommendation/request from District staff to place a hold on upcoming 2017 District projects that would involve District cash flow due to Riverbend Park restoration. (Staff report-Appendix F)

Requested Action: choose to place hold on projects or decline

VOTE

Chairperson Smith	_____
Vice Chairman Emberland	_____
Director Fowler	_____
Director Carter	_____
Director Noble	_____

****If Action Item #2 is declined move forward with action items 3-4. If Action Item #2 is approved skip to Action Item #5.***

3. Review and approve allocation of funds to necessary repairs of Nelson Pool for 2017 operating season. (Staff report-Appendix G)

Requested Action: Provide staff further direction

VOTE

Chairperson Smith	_____
Vice Chairman Emberland	_____
Director Fowler	_____
Director Carter	_____
Director Noble	_____

4. Review Northstar Engineering quote for services rendered and future services preparing bid package and providing bid assistance for Activity Center Foam Pit project. (Staff report and quote-Appendix H)

Requested Action: Provide staff further direction

VOTE

Chairperson Smith	_____
Vice Chairman Emberland	_____
Director Fowler	_____
Director Carter	_____
Director Noble	_____

5. Review, approve and choose fencing style for Bedrock Skate & Bike Park Fence Project, allocate up to \$23K of Benefit Assessment Funds. (Appendix I)

Requested Action: approve project, choose option and allocate funds or provide staff further direction

VOTE

Chairperson Smith	_____
Vice Chairman Emberland	_____
Director Fowler	_____
Director Carter	_____
Director Noble	_____

6. RESOLUTION NO. 1346-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE PARLERMO POOL FENCE PROJECT (Appendix J)

Requested Action: Adopt the Resolution

VOTE

Chairperson Smith	_____
Vice Chairman Emberland	_____
Director Fowler	_____
Director Carter	_____
Director Noble	_____

7. Cast Feather River Recreation and Park District Board of Directors vote for 2017 Election Ballot of Regular Non-Enterprise and Alternate Members of the Butte Local Agency Formation Commission. (Appendix K)

Requested Action: Two of the three nominees shall be voted for, vote must be returned by May 19, 2017

VOTE

Chairperson Smith	_____
Vice Chairman Emberland	_____
Director Fowler	_____
Director Carter	_____
Director Noble	_____

9. NON-ACTION ITEMS

A. Financials – February 2017 Committee update (Appendix L)

- B. Update SCI Engineering Quote as requested by Board of Directors**
- C. Wildflower & Nature Festival update**
- D. Update Trail Extension and Nelson Complex Irrigation Upgrades Supplemental Benefit Fund grant extensions**
- E. Benefit Assessment District (BAD) vacancy update**
- F. Update Vandal Restitution**
- G. Update Riverbend Park claims process**

10. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (*Appendix M*)

The following committees met: Finance

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. BOARD ITEMS FOR NEXT AGENDA

April 25, 2017 Regular Board Meeting
Transfer of funds

Upcoming: May 3, 2017 Special Meeting Board Budget Workshop @1PM

14. ADJOURNMENT

Time: _____

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Regular Board Meeting
February 28, 2017

Location: FRRPD Conference Room

DRAFT Minutes

Closed Session 5:00PM/Open Session 5:30PM

The public portion of the meeting was recorded by Executive Assistant Victoria Teague.

Chairperson Smith called the meeting to order at 5:03pm.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

The meeting was adjourned to closed session.

A. Union Negotiations -Pursuant to Government Code Section 54957.6,

Conference with Labor Negotiators. District representatives:

Apryl Ramage, General Manager, and Jeff Carter, District Counsel;

and, employee organization: Feather River Recreation and Park District, Local 1

Director Noble excused himself from closed session discussion of Item B due to conflict of interest.

B. Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiators/Property Mitchell Avenue Agency Negotiator:

Apryl Ramage, General Manager Property Negotiator: Donald O. & Jean A. Noble Living Trust

The meeting reconvened to open session at 5:30pm and the Pledge of Allegiance was performed.

Chairperson Smith made the closed session announcement:

The Board met with Union Negotiators and provided direction to staff. The Board also provided staff direction to continue leasing the Noble Living Trust property on a month to month lease until further notice.

PUBLIC COMMENT

A member of the Oroville Gymnastics Booster Club shared with the Board an email that they had received from a parent of a Redding gymnastics student that thanked the OGBC parents and

participants for being so supportive and encouraging to her daughter while performing. She also noted her concern of the absence of the Foam Pit Project from the meeting agenda.

A member of the public inquired about offering ideas for additional recreational opportunities through the District. He mentioned the possibility of a surfing or mountain biking facility.

A member of the Palermo Community Council expressed his concern with the Palermo Pool fence project. He questioned access to the Council's snack bar and vehicle access to the park during community events. He suggested that the snack bar behind the fence be used as storage and for a new snack bar with easy access be built. He noted that he had met with the District Park Supervisor and a solution had been determined prior to this meeting.

Another member of the public inquired about the possibility for future volunteer opportunities at Riverbend Park and how to get involved. General Manager Ramage informed the public that there are plans to schedule volunteer cleanups after the park is assessed and major repairs are completed.

No acknowledgements were made at this time.

CONSENT AGENDA

A. Approve the January 24, Regular Board Meeting minutes

B. Approve the February 1, 2017 Special Board Meeting minutes

C. Approve the February 8, 2017 Special Board Meeting minutes

D. Approve the February 15, 2017 Emergency Board Meeting minutes

Director Carter moved to approve the consent agenda.

Director Noble seconded the motion.

***THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED BY A UNANIMOUS VOTE.**

REGULAR AGENDA

A. ACTION ITEMS

- 1. RESOLUTION NO: 1343-17: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENT FISCAL YEAR 2017-18 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT.**

Director Fowler moved to direct the General Manager to obtain a more detailed estimate.

Director Noble seconded the motion.

Discussion took place regarding the cost of the assessment and a potential timeline of a special meeting if the Board decides to postpone the approval of the Engineer's Report. Directors Fowler and Noble rescinded their motions to avoid adding more work to the General Manager's current workload.

Director Emberland moved to approve RESOLUTION NO: 1343-17.

Director Fowler seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO: 1343-17: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENT FISCAL YEAR 2017-18 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT WAS APPROVED BY A UNANIMOUS VOTE.

2. Review and approve 2017 Annual Strategic Plan as determined by 2017 Park Tour & Annual Strategic Plan Workshops.

Director Emberland moved to approve 2017 Annual Strategic Plan as determined by 2017 Park Tour & Annual Strategic Plan Workshops.

Director Carter seconded the motion.

***THE MOTION TO APPROVE 2017 ANNUAL STRATEGIC PLAN AS DETERMINED BY 2017 PARK TOUR & ANNUAL STRATEGIC PLAN WORKSHOPS WAS APPROVED BY A UNANIMOUS VOTE.**

3. Review request for nomination of elected official for a Regular Non Enterprise Member of the Butte Local Agency Formation Commission (LAFCO).

Director Noble moved to nominate Director Fowler as an elected official for a Regular Non Enterprise Member of the Butte Local Agency Formation Commission.

Director Carter seconded the motion.

***THE MOTION TO NOMINATE DIRECTOR FOWLER AS AN ELECTED OFFICIAL FOR A REGULAR NON ENTERPRISE MEMBER OF THE BUTTE LOCAL AGENCY FORMATION COMMISSION WAS APPROVED BY A UNANIMOUS VOTE.**

4. Review request for nomination of elected official for an Independent Special District Board Member interested in leading the direction of the California Special District Association for the 2018-2020 term.

No nominations occurred. No action was taken.

5. RESOLUTION NO. 1344-17: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS AUTHORIZING THE AGREEMENT FOR CASH MANAGEMENT SERVICES WITH BANK OF THE WEST

Director Noble moved to adopt RESOLUTION NO. 1344-17.

Director Emberland seconded the motion.

***THE MOTION TO ADOPT RESOLUTION NO. 1344-17: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS AUTHORIZING THE AGREEMENT FOR CASH MANAGEMENT SERVICES WITH BANK OF THE WEST WAS APPROVED BY A UNANIMOUS VOTE.**

6. RESOLUTION NO. 1345-17: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY

Director Noble moved to adopt RESOLUTION NO. 1345-17.

Director Fowler seconded the motion.

***THE MOTION TO ADOPT RESOLUTION NO. 1345-17: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY WAS APPROVED BY A UNANIMOUS VOTE.

NON-ACTION ITEMS

1. January 2017 finance items were reviewed.
2. Update: The District was awarded \$1,000 of scholarships for the Forebay Aquatic Center in exchange for advertising on District social media and promotional materials. The District will determine the best way to award the scholarships.
3. Update: Wildflower & Nature Festival has been relocated to Nelson Complex due to the flood damage at Riverbend Park.

DIRECTOR'S & COMMITTEE REPORTS

Committee reports: *The Finance Committee did not meet this month.*

1. Director Carter expressed her appreciation for surrounding gymnastics facilities opening up their doors for Gymnastics Teams to allow gym students to continue practice during the emergency evacuation.
2. Director Noble attended a Department of Water Resources briefing. He is impressed by the efforts of all those involved with the repair of the Oroville Dam Spillways.
3. Director Emberland noted that he and Director Noble visited Riverbend Park.
4. Director Fowler expressed his frustration with the emergency situation with the Oroville Dam Spillways. He is looking forward to the District Park Watch Program volunteer orientation and the Wildflower and Nature Festival.
5. Director Smith expressed her appreciation of local law enforcement agencies during the evacuation. She mentioned that she also visited Riverbend Park after flood waters receded.

STAFF REPORTS WERE REVIEWED

CORRESPONDENCE

- A. A letter from a representative from Harvest Accounting was presented to the Board.

UNFINISHED BUSINESS

None at this time.

Chairperson Smith adjourned the meeting at 6:50pm.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Special Board Meeting
March 3, 2017

*Location: Riverbend Park Entrance Gates
60 West Montgomery Street
Open Session 10:00AM*

Draft Minutes

The public portion of the meeting was recorded by Executive Assistant Victoria Anton-Teague.

Chairperson Smith called the meeting to order at 10:01am.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Don Noble	<u>Present</u>
Director Marcia Carter	<u>Present</u>

The pledge of allegiance was performed.

REGULAR AGENDA

A. Riverbend Park Tour

(Meet at entrance gate at 10:10am) 2017 Flood damage

Representatives with multiple local agencies joined the District Board in a tour of Riverbend Park to access the flood damage.

The meeting was adjourned at 12:06pm.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Special Board Meeting
March 15, 2017

**Location: FRRPD Activity Center
1875 Feather River Blvd.**

Open Session 2:00PM

Draft Minutes

The public portion of the meeting was recorded by Executive Assistant Victoria Anton-Teague.

Chairperson Smith called the meeting to order at 2:00pm.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Don Noble	<u>Present</u>
Director Marcia Carter	<u>Present</u>

The pledge of allegiance was performed.

PUBLIC COMMENT

Sherriff Kory Honea introduced himself as well as Dave Dean, who will act as a liaison for the Butte County Sherriff's office. He noted that wanted to attend the Special Board Meeting Riverbend Park tour on March 3rd but had a previous commitment.

REGULAR AGENDA

A. Riverbend Park Update/Workshop (no action)

General Manager Ramage provided a Riverbend Park update to the public including damage assessments, project timelines, and process management. A representative from Special District Risk Management (SDRMA) was present to further explain the insurance claim process and answer questions from members of the Board and Public. The representative also recommended that the District form an AdHoc Committee to oversee the restoration and repairs process.

B. Review and renew Melton Design Group (MDG) Provision for Services Agreement

A representative from MDG was present to answer questions regarding the agreement.

Director Emberland moved to renew the Melton Design Group Provision for Services agreement.

Director Fowler seconded the motion.

***THE MOTION TO RENEW THE MELTON DESIGN GROUP PROVISION FOR SERVICES AGREEMENT WAS APPROVED BY A UNANIMOUS VOTE.**

C. RESOLUTION NO. CAL OES 130: A RESOLUTION OF DESIGANTION OF APPLICANT'S AGENT RESOLUTION FOR NON STATE AGENCIES

Director Carter moved to renew the Melton Design Group Provision for Services agreement.

Director Noble seconded the motion.

***THE MOTION TO ADOPT RESOLUTION NO. CAL OES 130: A RESOLUTION OF DESIGANTION OF APPLICANT'S AGENT RESOLUTION FOR NON STATE AGENCIES WAS APPROVED BY A UNANIMOUS VOTE.**

Melton Design Group provided the Board with a 30-day timeline for their Riverbend Park flood damage assessment.

Chairperson Smith adjourned the meeting at 3:35pm.

**Amendment to
Memorandum of Understanding Between
Feather River Recreation and Park District
and the
Feather River Recreation and Park District Employees -
January 1 – December 31, 2016**

The Memorandum of Understanding between Feather River Recreation and Park District (“District”) and Feather River Recreation and Park District Employees’ Association (“Association”) - January 1 – December 31, 2016 (the “MOU”) is amended as follows:

1. The dates set forth in the title of the MOU, namely, “January 1 – December 31, 2016,” shall be stricken and in their stead shall be inserted the dates “January 1 – December 31, 2017.”
2. Salary Schedule A shall be deleted and in its stead shall be inserted the following:

SALARY SCHEDULE A

Subject to their receiving at least “satisfactory” job performance evaluations, the employees represented by Association shall receive a wage increase of 5% retroactive to January 1, 2017.

3. Section 4.1: Employees’ Retirement and Contribution to the Public Employees’ Retirement System. shall be deleted in its entirety and in its stead shall be inserted the following:

Section 4.1: EMPLOYEES’ RETIREMENT AND CONTRIBUTION TO P.E.R.S

The District shall continue to participate in the Public Employees’ Retirement System as presently constituted and shall pay the employer’s contribution to the Public Employees’ Retirement System for those employees represented by Association who are members thereof. Effective for the first pay period following execution of this Amendment to the MOU and for each pay period thereafter until otherwise agreed in writing between District and Association, the employees who are represented by Association shall be solely responsible for paying all of the employees’ member contributions to P.E.R.S.

For those employees hired before January 1, 2013, the District shall provide for 2% at age 55 retirement for all full-time employees. For those employees hired on or after January 1, 2013, District shall provide 2% at age 62 retirement for all full-time employees.

4. The first sentence of the first paragraph of Section 13: Uniform Allowance shall be amended by adding the words “up to” after the words “allowance of” and before the symbol and number “\$250.”
5. Section 21: Term of Memorandum shall be amended in its entirety as follows: “This MOU shall effective and in full force and effect for the period January 1, 2017 through December 31, 2017.”

Amended as set forth above, the MOU shall remain in force and effect for the term thereof.

Approved as of the last date set forth below opposite the parties' signatures.

March __, 2017

DISTRICT:

**Feather River Recreation and
Park District**

By: _____
Victoria Smith, Board Chair

March __, 2017

**Feather River Recreation and
Park District**

By: _____
Apryl Ramage, General Manager

ASSOCIATION:

March __, 2017

**Feather River Recreation and
Park District Employees, BCEA**

By: _____
Tracy Snyder, BCEA President

March __, 2017

**Feather River Recreation and
Park District Employees, BCEA**

By: _____
Glen Quigley, Employee Representative



STAFF REPORT

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ASSISTANT VICTORIA ANTON-TEAGUE

RE: OROVILLE SOUTHSIDE COMMUNITY IMPROVEMENT ASSOCIATION FEE WAIVER REQUEST FOR ANNUAL EASTER EGG HUNT AT MARTIN LUTHER KING JR. PARK (MLK)

SUMMARY

The Oroville Southside Community Improvement Association is hosting their annual Easter Egg Hunt on Saturday, April 15, 2017 at MLK Park. The current fees for reservation use are \$500 for the day to reserve the entire MLK Park.

Per Board policy fee waivers may be granted to 501C3 non-profit organizations, schools, service clubs or other public agencies. The General Manager may approve fee waivers from 10%-50% of the rental fee.

The General Manager has waived 50% of fees for the Oroville Southside Community Improvement Association annual Easter Egg Hunt bringing the cost to \$250. This is a non-revenue producing event held for the families in the community. Below is a letter from the Oroville Southside Community Improvement Association:

To: Feather River Recreation & Parks District Board

The Oroville Southside Community Improvement Association will hold their annual Easter Egg Hunt Event on Saturday, April 15, 2017 at the Dr. Martin Luther King Jr. Park from 11-1 p.m. This will be the fourth year that the Oroville Southside Community Improvement Association, formerly known as the Southside Vanguard has hosted this free event.

The OSCIA will donate 3,000 eggs, BBQ hot dogs, condiments and waters. Additionally, the OSCIA will give away 200 prizes to the Community children who look forward to attending this annual event with their parents and friends. This year we will also be donating a bicycle.

The OSCIA is requesting that the Feather River Recreation & Parks District Board waive 50% of the park rental in the amount of \$250.00 in order to offset our expenses.

Thank you for your consideration.

*Sincerely,
Janet Goodson, Secretary
Oroville Southside Community Improvement Association
(530) 693-8892*

**RECOMMENDATION**

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

REQUEST

Choose an option.



STAFF REPORT

DATE: MARCH 28, 2017

TO: FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE

RE: UPCOMING LARGE PROJECTS VS CASH FLOW FOR RIVERBEND PARK RESTORATION

SUMMARY

To date the District has three large projects that were scheduled for review prior to the flooding of Riverbend Park in January/February. The repairs to Nelson Pool, the Activity center Foam Pit construction and the Bedrock Skate & Bike Park fence project. The flooding of Riverbend Park has caused the need for restoration and repairs consuming much of the District's current cash flow. As determined the District's property insurance and applying for Federal Funding will cover much of the cost to restore and repair the park; however both funding sources require upfront cash flow for processing of claims. While much of the cost is reimbursable the time frame for reimbursement is still unknown at this time.

PROJECTS VS CASH FLOW (FUNDING OPTIONS)

PROJECT	REPAIRS	PRIORITY	ESTIMATED COST	FUNDING OPTIONS	STAFF COMMENTS
Nelson Pool	Multiple leaks, 4,000 gallons of water per day. SOLUTION Fix leaks by	Compliance/ Grant requires pool remains operational until 2026. CONS Potential closing	\$275,000	Treasury General Fund/ Improvement Project Fund	While the District has an obligation to repair Nelson Pool and keeping it operational until 2026, it is not advised to begin this project due to unknown amount of cash flow required for Riverbend Park restoration. If the pool becomes non operational summer 2017 the District will need to be prepared for the outcome.



	resurfacing both main & kiddie pool, 2 chemical feeds, 1 sand filter required	of Nelson pool summer 2017			
Project	Repairs	Priority	Estimated Cost	Funding Options	Staff Comments
Foam Pit	New Project	Team Safety	\$175,000	Treasury General Fund/ Improvement Project Fund FRRPD allocated: \$65k Expensed to Date: \$14k Balance allocated amount: \$51k \$124k needed to complete project	It is advised not to continue with the Foam Pit project 2016/17/18 due to unknown amount of cash flow required for Riverbend Park restoration. Recommendation: revisit project once repairs to Riverbend Park are determined and reimbursement timeline is finalized.
Project	Repairs	Priority	Estimated Cost	Funding Source	Staff Comments
Bedrock Skatepark & Bike Park	Complete fencing around park	Compliance/ Public Safety	\$23,000 Plus labor	Benefit Assessment District (BAD)	Project fits BAD restriction requirements. FRRPD staff time not being utilized at Riverbend Park this project is feasible to complete in house.

The District's available unrestricted *projected* cash flow for June 2017 is to be \$441K. This includes the \$241K from Improvement Project Funds and potential unallocated surplus funds and current treasury cash flow. Staff has confirmed with Umpqua Bank and the \$241K Improvement Project Funds may be utilized as insurance deductible funds. As a reminder the District is burdened with the annual minimum wage implantation increase which increases the District's current payroll by \$100K annually until 2022. Staff recommends continuing to build reserve dollars to assist with this implementation and unknown emergencies.

RECOMMENDATION

Staff recommends placing a hold on upcoming Nelson Pool and Foam Pit projects until assessments are complete at Riverbend Park and reimbursement timelines through insurance and FEMA are secured.

REQUESTS

Place hold on upcoming projects through Board of Director action or choose to move forward with specific projects and determine funding.



STAFF REPORT

DATE: MARCH 28, 2017

TO: FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS

FROM: APRYL RAMAGE, GENERAL MANAGER

RE: NELSON POOL REPAIRS

SUMMARY

Nelson Pool is in need of substantial repairs. The pool hosts old and failing sand filters and chemical feeds. These filters and feeds are not processing the pool chemicals efficiently or according to updated health regulations. The existing system is original and is displaying cracks and rust. The District replaced Palermo Pool chemical feeds and sand filters in 2013 with the intent to visit Nelson Pools replacements soon after. Nelson Pool is leaking water from the skimmers, pipes and plaster. American Leak Detection visited the site on January 26, 2017 and assessed the issues. The leak specialist determined that all skimmer throat plaster seals are leaking and a major leak exists between the large pool and the kiddie pool. All skimmers have disconnected from the pool shell due to deck movement. Cracks are in the skimmer casings at both skimmers at the far South side of the pool. There is a leak around the equalizer pipe between the two pools just behind the grates in the deep end. A leak exists on the equalizer line under the deck approximately 4' back from the outlet at the kiddie pool. These leaks are causing an estimated water loss of 4,000 gallons a day. It is estimated that standing drainage issues behind the pool in the grass area and near the restrooms are caused from these leaks. All lines were pressure tested and no leaks were found in the underground plumbing.

In 2000 The District received grant funding from OGALS (CA state grant) funded by the 2000 Parks Bond Act totaling \$127,319.00 for upgrades to Nelson Pool. This grant requires the District to maintain and operate Nelson Pool until 2026.

Due to health regulations and unsafe conditions it is recommended that the repairs to Nelson Pool be addressed as soon as possible. Per consultation and site visits with experts, resurfacing the pool and replacing 1 sand filter and 2 chemical feeds will sufficiently repair the pool for continual use. The estimated cost of resurfacing the pool is \$175K and \$100K for replacement chemical feeds and sand filter. These repairs are similar to the repairs which were completed at



Palermo Pool spring of 2016. An Engineering company would need to be advised for designing the Request for Proposal and assisting with the formal bid process.

Prior to the flooding of Riverbend Park staff had researched multiple options for funding sources to complete these repairs in a timely manner. At that time staff determined through financial management tools that the District could potentially utilize the following District funds.

Note: Current available financial funding by account

ACCOUNT	AMOUNT	POSSIBLE USE
Improvement Project Fund	\$241K	CIP Projects (new or existing) or matching grant funds
Treasury Account	\$200K	General Fund (<i>projected-not confirmed</i>) <i>Ideal for annual operation overages</i>
District Reserve	\$166,594	Unallocated Reserve fund –ideal reserve build to 1 million for emergencies, financial hardships, construction, upgrades, etc.
<i>Impact Fees</i>	<i>\$220K</i>	<i>New projects only-NOT eligible for this project</i>

RECOMMENDATION

Option 1

Allocate \$241K from the Improvement Project Fund and \$34K from the General Fund.

Option 3

Allocate \$150K from the Improvement Project Fund and \$125K from the General Fund.

Staff recommends placing a hold on this project at this time due to unknown amount of cash flow required for Riverbend Park restoration.

REQUEST

Approve or decline project. If approved provide direction to seek engineer to hire for Request for Proposal process and choose option to allocate funds.



STAFF REPORT

DATE: MARCH 28, 2017

TO: FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE

RE: ACTIVITY CENTER FOAM PIT PROJECT

SUMMARY

January 23, 2017 Northstar Engineering visited the Activity Center site and reassessed an indoor location for the foam pit (see attached design). Northstar Engineer agreed the revised layout of the project by modifying the existing pit is feasible. The estimated cost to prepare the bid package, provide bid assistance and current fees incurred with Northstar Engineering on this project are \$7,325. (Quote attached)

To date TASK 1: Review alternatives, including site visits for placement of the Gymnastics Pit and provide feasibility opinion, recommendations cost estimates, construction analysis as requested by client has been completed incurring cost of \$3,745.

To date other cost that have been incurred for this project are \$6,652.42 of the General Fund. (\$5,702.42 in legal fees and \$950 in permits)

TOTAL EXPENSED TO DATE \$10,397.42

\$65K Board action approved for project. (\$40K reserve and \$25K general fund)

\$11K of Oroville Gymnastics Booster Club (OGBC) fundraising is allocated for foam purchase.

Average projected cost of construction is \$150K plus

EXPENSE/FUNDING

-6,652 Legal fees & permits

-7,325 Engineer fees

\$65,000 Allocated 2016/17

\$51,023 Remaining funds available for project

\$150,000 (average) Cost of construction

\$12,000 Contingency

-110,977 needed in funding to continue with construction.



FUNDING SOURCES

ACCOUNT	AMOUNT	POSSIBLE USE
Improvement Project Fund	\$241K	CIP Projects (new or existing) or matching grant funds
Treasury Account	\$200K	General Fund (<i>projected-not confirmed</i>) <i>Ideal for annual operation overages</i>
District Reserve	\$166,594	Unallocated Reserve fund –ideal reserve build to 1 million for emergencies, financial hardships, construction, upgrades, etc.
<i>Impact Fees</i>	<i>\$220K</i>	<i>New projects only-NOT eligible for this project</i>

RECOMMENDATION

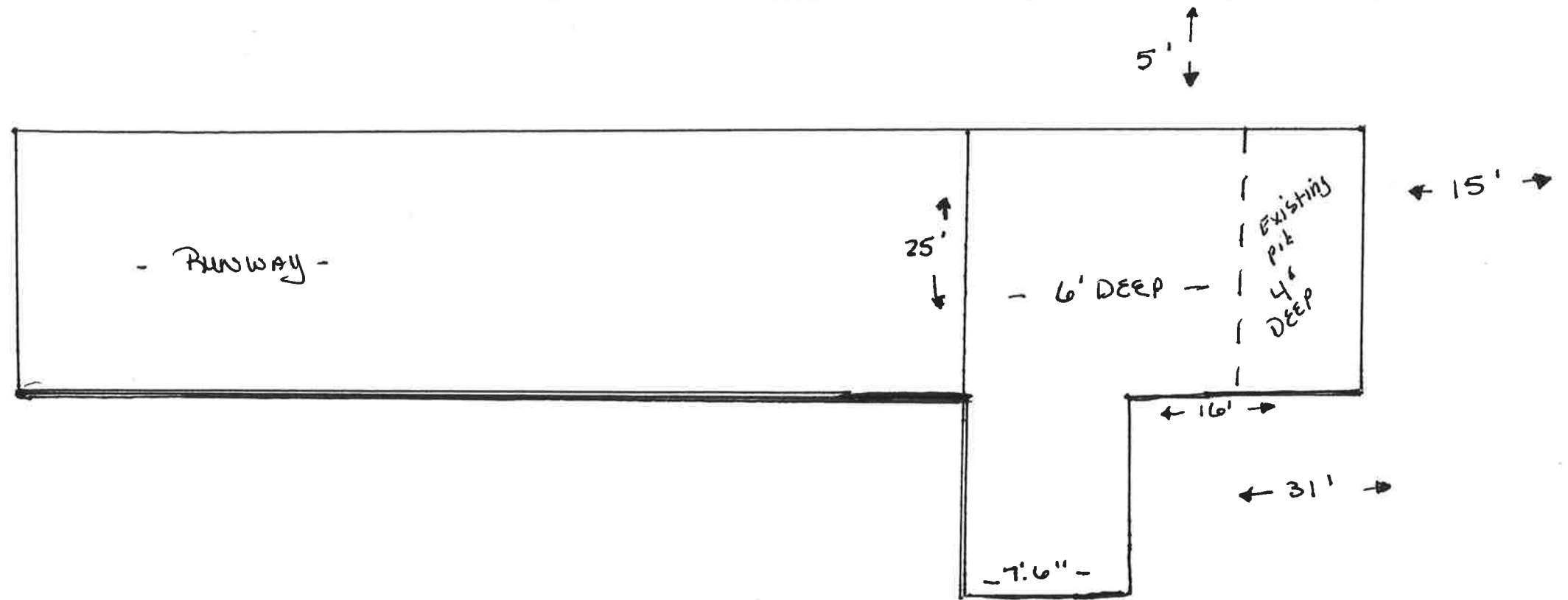
Staff recommends placing a hold on this project at this time due to unknown amount of cash flow required for Riverbend Park restoration.

REQUEST

Provide staff further direction by choosing to continue with formal bid process at cost of \$7,325 and determine funding source of project or abort project until future funds are secured and repairs at Riverbend Park are underway.

FOAM PIT DESIGN 2017
1876 Feather River Blvd.
Orville, CA 95965

- BACK WALL -



Gym FLOOR

CART RACK



Civil Engineering
 Architecture
 Environmental
 Planning
 Surveying
 Water Resources

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN CLIENT AND CONSULTANT**

DATE: January 24, 2017

CLIENT: Apryl Ramage
 Feather River Recreation & Park District
 1875 Feather River Blvd.
 Oroville, CA 95965

CONSULTANT: NorthStar
 111 Mission Ranch Blvd., Suite 100
 Chico, CA 95926
 (530) 893-1600

PROJECT: Gymnastics Pit

NS#: 16-204

ADDRESS: 1875 Feather River Blvd.

APN:

A. CLIENT AND CONSULTANT AGREE AS FOLLOWS:

Client agrees to engage Consultant according to the terms of this agreement ("the Agreement").

1. Consultant agrees to perform the services set forth on Exhibit "A" attached hereto and incorporated herein by this reference ("Scope of Services").
2. Client agrees (unless otherwise stated herein) to compensate Consultant for its Services according to the cost proposal attached hereto as Exhibit "B" and incorporated herein by this reference. Consultant reserves the right to increase the rates set forth in Exhibit "B" at reasonable intervals.
3. Client agrees to provide Consultant with any and all documents necessary to identify the ownership location and the condition of the Property, including but not limited to, deeds, maps, title reports and information, and permits; and to obtain for Consultant, upon request, the authorization of the owner to enter upon the Property for the purpose of conducting Consultant's Services thereon.

B. GENERAL PROVISIONS:

Client and Consultant agree that the following provisions shall be part of this Agreement:

1. **Ownership of Work Product.** Client acknowledges that all original papers, documents, maps, surveys, and other work product of Consultant and copies thereof produced by Consultant pursuant to this Agreement, except documents which are required to be filed with public agencies, shall remain the property of Consultant. This includes documents in electronic form. Consultant shall have the unrestricted right to use any such work product, for any purpose whatsoever, without the consent of Client. Client further acknowledges that its right to utilize the services and work product performed pursuant to this Agreement will continue only so long as Client is not in default pursuant to the terms and conditions of this Agreement and Client has performed all obligations under this Agreement.
2. **Use of Work Product.** Client agrees not to use or permit any other person to use final maps, exhibits, legal descriptions, surveys, plans, details, calculations, or other work product ("Work Product") prepared by Consultant, which Work Product is not final and which is not signed, and stamped or sealed by Consultant. Client agrees that Consultant is not responsible for any such use of non-final Work Product and waives any right to claim liability against Consultant therefore. Client further agrees that final Work Product is for the sole use of Client for the specified purpose described in Exhibit A of this Agreement. Such final Work Product may not be altered or reproduced in any way nor used on any other project or for any other purposes than as specifically authorized by Consultant in writing prior to any such use, alteration, or reproduction.
3. **Changes in Work Product.** In the event Client agrees to permit or authorizes changes in the documents prepared by Consultant pursuant to this Agreement, to which changes Consultant has not previously consented to in writing, Client acknowledges that such changes and the effects thereof are not the responsibility of Consultant and Client agrees that Consultant is automatically released from any and all liability arising there from and further agrees to defend, indemnify and

hold harmless Consultant, its officers, directors, principals, agents and employees from and against all claims, demands, damages or costs arising there from unless caused by the sole negligence or willful misconduct of Consultant.

4. Standard of Care. Consultant's services are to be performed pursuant to generally accepted standard of practice in effect at the time of performance and in the same or similar locale. Consultant makes no warranty either expressed or implied as to its findings, recommendations, or professional advice, except for compliance with the above standards.

5. Basis of Compensation and Method of Payment. Client recognizes that prompt payment of Consultant's invoices is an essential aspect of the overall consideration Consultant requires for providing service to Client. Accordingly, Client agrees to advise Consultant as to the person to whom invoices should be addressed and such other pertinent details Consultant should observe to help Client expedite payment.

Client shall make an initial payment (retainer) upon execution of the Agreement. This retainer shall be held by Consultant and applied against the final invoice. Accounts are billed by the Consultant during the third week of each month for work done in the previous month, are due upon presentation and shall be considered Past Due if not paid prior to the next billing date. If payment is not received by Consultant prior to the next billing date, Client shall pay as interest an additional charge of one-and-one-half (1.5) percent (or the maximum allowable by law, whichever is lower) of the Past Due amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Payment of any invoice by Client to Consultant shall be taken to mean that Client is satisfied with Consultant's services and is not aware of any deficiencies in those services.

If Client objects to any portion of an invoice, Client shall so notify Consultant in writing within 14 calendar days of the invoice date, and Client and Consultant shall work together to resolve the matter within 60 days of its being called to Consultant's attention. Client shall identify the specific cause of the disagreement and shall pay when due that portion of the invoice not in dispute. Interest as stated above shall be paid by Client on all disputed invoiced amounts resolved in the Consultant's favor and unpaid for more than 30 calendar days after date of submission. If resolution of the matter is not attained within 60 days, either party may terminate the Agreement in accordance with conditions indicated in the Termination of Contract clause.

If Client for any reason fails to pay the undisputed portion of Consultant's invoices within 30 days of the invoice date, Consultant has the right to cease work on the project and Client shall waive any claim against Consultant for damages and/or delays attributable to the cessation of services, and shall defend and indemnify Consultant from and against any claims for injury or loss stemming from Consultant's cessation of service. Client shall also pay Consultant the cost associated with premature project demobilization. In the event the project is remobilized, Client shall also pay the cost of remobilization, and shall renegotiate appropriate contract terms and conditions, such as those associated with budget, schedule or scope of service.

Under the Mechanic's Lien Law (California Code of Civil Procedure, Section 1181 et. seq.) any contractor, subcontractor, laborer, supplier, or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property.

In the event legal action is necessary to enforce the payment provisions of the Agreement, Consultant shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by Consultant in connection therewith and, in addition, the reasonable value of Consultant's time and expenses spent in connection with such collection action, computed at the Consultant's prevailing fee schedule and expense policies.

6. Suspension or Termination of Performance. In addition to any other rights Consultant may have for default of Client, if Client fails to pay Consultant within thirty (30) days after invoices are rendered, Client agrees invoices shall be considered past due and Consultant shall have the right to consider such default in payment a material breach of this Agreement, and upon written notice, the duties, obligations, and responsibilities of Consultant under this Agreement may be suspended or terminated at Consultant's sole option.

7. Timeline for Offer to Contract / Termination of Agreement. This offer to contract is good for 14 days after the date shown below in the Consultant's signature block. If Client fails to sign this contract within 14 days, the offer may be withdrawn making it null and void. Once this Agreement has commenced, it may be terminated by either Client or Consultant upon 30 days written notice to the other party. Client shall bring all outstanding charges current prior to termination of Agreement.

8. Changed Conditions. In the event Client discovers or becomes aware of changed field or other conditions which necessitate clarification, adjustments, modifications or other changes, Client agrees to notify Consultant and engage Consultant to prepare the necessary clarifications, adjustments, modifications or other changes to Consultant's services before further activity proceeds. Further, Client agrees that any construction contracts for any project which involves Consultant's Work Product shall include a provision that requires the contractor to notify Client of any changed field or other conditions after which Client shall timely notify Consultant. Changes to any applicable codes, laws, ordinances and regulations that require changes to the calculations, drawings and specifications may result in additional charges.

9. **Project Approval and Conditions of Approval.** There is no guarantee, implied or otherwise, that this project will be approved by the local agency or what the conditions of approval will be.

10. **Extra Work.** Client acknowledges that the scope of services described in Exhibit "A" are based upon conditions and requirements existing at the time of the execution of this Agreement. Client further acknowledges that clarifications, adjustments, modifications, and other changes may be necessary to reflect changed conditions or requirements. No tasks outside the agreed scope of services will be performed without prior written approval of the Client. Client agrees that if services not specified in this Agreement are provided, Client agrees to timely pay for all such services as "Extra Work" at the rates set forth (unless otherwise agreed herein) in Exhibit "B." Any such additional services shall be performed subject to the terms and conditions of this Agreement as if specifically provided for herein.

11. **Payment of Costs.** Client shall pay the costs of checking and inspection fees, all application fees, assessment fees, soils engineering fees, soils testing fees, aerial topography fees and all other fees, permits, bond premiums, title company charges, blueprints and reproductions, and all other charges not specifically covered by the terms of this Agreement. In the event all or any portion of the services are suspended, and restarted, Client agrees to pay Consultant on demand, as extra service, any additional expense or services required by Consultant as a result of suspension of the services.

12. **Indemnity.** Client agrees to the fullest extent permitted by law, to indemnify and hold Consultant, its officers, directors, and employees harmless against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by Client's conduct in connection with the project and the acts of its contractors, subcontractors, consultants or anyone for whom Client is legally liable. Client agrees to be solely and completely responsible for jobsite conditions during the course of Consultants performance including safety of all persons and property and to defend and indemnify and hold Consultant harmless from any and all liability, real or alleged in connection therewith, except liability arising from the sole negligence or willful misconduct of Consultant.

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold the Client, its officers, directors, and employees (collectively "Client"), harmless against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by Consultant's negligent performance of professional services under this Agreement and that of its sub consultants or anyone for whom Consultant is legally liable. Neither Consultant nor the Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

13. **Delays.** Consultant is not responsible for delay caused by activities or factors beyond Consultant's control including, but not limited to, delays caused by strikes, lockouts, work slowdowns or stoppages, accidents, inclement weather, acts of God, failure of Client to timely furnish payment as defined in Section B number 5 in this agreement, information or approval or disapproval Consultant's work, faulty or untimely performance by Client or others, including contractors and governmental agencies. In the event such delays occur, Client agrees to save and hold Consultant harmless therefore.

14. **Lien rights.** This Agreement shall not be construed to alter, affect or waive any lien or stop notice right or other remedy, which Consultant may have for the performance of services pursuant to this Agreement. Client agrees to separately provide to Consultant the present name and address of the record owner of the property on which Consultant is to perform its services. Client also agrees to separately provide Consultant with the name and address of any and all persons, including lenders, who are entitled to receive a preliminary notice.

15. **Liability Limits.** Client and Consultant have discussed the risks and rewards associated with this project, as well as Consultant's fee for services. Client and Consultant agree to allocate certain of the risks so that, to the fullest extent permitted by law, Consultant's total aggregate liability to Client and all contractors and subcontractors is limited to three times the contract amount for any and all injuries, damages, claims, losses, expenses or claim expenses (including attorneys' fees) arising out of this Agreement from any cause or causes. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

Client further agrees to notify all contractors and sub-contractors of this limitation of Consultant's liability to them and require them to abide by this limitation of damages suffered by any contractor or subcontractor arising from Consultant's actions or inactions. Neither the contractor nor any subcontractor assumes any liability for damages to others which may arise on account of Consultant's actions or inactions.

16. **Waiver.** Waiver by Consultant of any term, condition, or covenant, or breach of any term, condition, or covenant, shall not constitute the waiver of any other term, condition, or covenant, or the breach of any other term, condition, or covenant and any such waiver shall not constitute a continuing waiver thereof.

17. **Advisory Only.** Consultant shall only act in an advisory capacity to Client in governmental relations. Client shall be responsible for all decision-making activities therein.

18. **Validity.** If any term, condition, or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding on Client and Consultant.

19. **Jurisdiction.** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

20. Dispute Resolution: All claims, disputes, and other matters in controversy between Consultant and Client arising out of or in any way related to the Agreement will be submitted to non-binding mediation as a condition precedent to other remedies provided by law. If a dispute arises related to the services provided under the Agreement and that dispute requires litigation in addition to mediation as provided above, then:

- A. The claim will be brought and tried in the County where Consultant’s principal place of business is located; and
- B. The prevailing party will be entitled to recover all reasonable costs incurred, including reasonable attorneys’ fees.

21. Time Bar to Litigation: All legal actions by either party against the other for breach of the Agreement or for the failure to perform in accordance with the applicable standard of care, however denominated, shall be barred two (2) years from the time claimant knew or should have known of its claim, but in no event, no later than four (4) years from completion or cessation of Consultant’s services.

22. Assignment. This Agreement shall not be assigned by either Client or Consultant without the prior written consent of the other. Consultant may, at Consultant’s sole discretion, subcontract to third parties portions of the services to be performed hereunder.

23. Inurement. The Agreement shall inure to and be binding upon the heirs, executors, administrators, successors and assigns of Client and Consultant. Nothing in this Agreement however, shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Consultant. Consultant’s services under this Agreement are being performed solely for the Client’s benefit and no other party or entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder.

24. Entire Agreement. This Agreement contains the entire agreement between Client and Consultant relating to the project and the provision of services to the project. Any prior agreements, promises, negotiations or representations not expressly set forth in this Agreement are of no force or effect. Subsequent modifications to this Agreement shall be in writing and signed by both Client and Consultant.

25. Acceptance and Commencement. By execution of this Agreement Client accepts the terms hereof, acknowledges receipt of a copy hereof, including all exhibits, and authorizes Consultant to proceed with the services. In the event Client is not the owner of the property, Client represents that Client has obtained permission from said owner for Consultant to proceed.

26. Code Compliance. Consultant shall exercise usual and customary professional care in rendering a design complying with Consultant’s current understanding of the applicable federal, state or local Code requirements. However, Consultant makes no guarantee or warranty either expressed or implied that its design complies with the Code. Client acknowledges that the standards for design practice under the Code are still evolving.

27. Obtaining Permits from Governing Agencies. Obtaining permits from the governing agencies for the Project is an important step in the construction process (where required). Duties of these agencies that add value to the Project include, but are not limited to, the plan check process and construction inspection, if applicable.

All Instruments of Service provided by Consultant are only valid if permits have been obtained. If permits have not been obtained, where required, all Instruments of Service shall be considered null and void. Client hereby waives any claim against Consultant for loss allegedly arising from the Project if the required permits have not been obtained.

It is the duty of the Client to notify Consultant if they are aware that any public agency permits have not been obtained. If Consultant becomes aware that permits have not been obtained (where required), Consultant is obligated to cease work on the Project, as required by California state law. Consultant may also, at its option, inform some or all parties involved with the Project of the absence of permits. These parties may include, but are not limited to, the Contractor, Architect, Owner and building department. California state law does not impose a duty on Consultant to investigate whether or not permits have been obtained.

28. Third-Party Beneficiaries. Nothing contained in the Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party, against either Client or Consultant. Consultant’s services under the Agreement are being performed solely for Client’s benefit, and no other party or entity shall have any claim against Consultant because the Agreement or the performance or non-performance of services hereunder. Client and Consultant agree to require similar provisions in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

29. Preparation of Agreement. By signing the Agreement, both parties consent that the Agreement has been prepared and negotiated equally by Client and Consultant.

IN WITNESS WHEREOF, the parties hereby execute this Agreement upon the terms and conditions stated above and on the date first above written.


CLIENT:

BY: _____
TITLE: _____
SIGNED: _____
DATE: _____


CLIENT:

BY: _____
TITLE: _____
SIGNED: _____
DATE: _____

CONSULTANT:

BY: Mark Adams
TITLE: Principal Engineer
LICENSE NO. RCE 34257
SIGNED: 
DATE: 1-24-17

CONSULTANT:

BY: Robin Kampmann
TITLE: Senior Engineer
LICENSE NO. RCE 73943
SIGNED: 
DATE: 1/25/17

ATTACHMENTS included and made a part of this agreement:

X	EXHIBIT "A"	SCOPE OF SERVICES
X	EXHIBIT "B"	COST PROPOSAL & STANDARD RATE SCHEDULE
	EXHIBIT "C"	ANNOTATED PLAT
	EXHIBIT "D"	



Civil Engineering
 Architecture
 Environmental
 Planning
 Surveying
 Water Resources

EXHIBIT "A" SCOPE OF SERVICES

Consultant agrees to perform the following services:

Task 1: Review Alternatives

NorthStar will review alternatives, including site visits, for placement of the Gymnastics Pit and provide feasibility opinion, recommendations, cost estimates, construction analysis, etc., as requested by the Client.

Task 2: Develop Bid Package

NorthStar will prepare the following documents:

- Construction Details
- Notice to Contractors
- General Provisions
- Special Provisions
- Contract Documents
- Proposal Documents

The bid package and specifications will be prepared based on the Caltrans 2010 Standard Specification modified for the District's use. The Notice to Contractors, General Provisions, Contract Documents and Proposal Documents will be prepared using the template created as part of a previous project. Special Provision Documents will be project specific.

Deliverables: NorthStar will provide one hard copy and one digital copy (PDF and Word) of all bid package documents.

Task 3: Bid Assistance

NorthStar will conduct the following services:

- Facilitate the Pre-Bid Meeting – meet prospective bidders on site, outline bid and construction requirements and answer any questions relative to bid and construction documents.
- RFI Coordination
- Provide consultation to Client in awarding contract to contractor according to bids received and contractor qualifications.

Deliverables: NorthStar will attend and participate at the pre-bid meeting, response to any RFI and questions for Bidders and draft Addendums as needed.

No tasks outside the agreed scope of work will be performed without additional payment. Outside tasks include but are not limited to: additional modification after final submission, production of addition reports, construction survey or construction management.



Civil Engineering
Architecture
Environmental
Planning
Surveying
Water Resources

EXHIBIT "B"
COST PROPOSAL

CONSULTANT FEE: The estimated fee to complete the Scope of Services is \$7,325.00.

RETAINER: A deposit in the amount of \$ 0.00 is required.

OUTSIDE FEES: Outside costs associated with your project not included in the estimated professional fee(s) above:

City Plan Check and Inspection Fees

Estimated fees are based upon our experience with previous projects. Situations and requirements vary with each project and the actual cost may be more or less than this estimate. Client will be billed monthly for accrued costs.



Civil Engineering
 Architecture
 Environmental
 Planning
 Surveying
 Water Resources

EXHIBIT "B"
STANDARD HOURLY CHARGES
Effective January 1, 2017

Principal Engineer/Surveyor	\$175.00 per hour
Senior Managing Engineer	\$160.00 per hour
Senior Engineer/Surveyor	\$150.00 per hour
Associate Engineer/Surveyor	\$130.00 per hour
Assistant Engineer/Surveyor	\$115.00 per hour
Junior Engineer/Surveyor	\$100.00 per hour
Senior Designer/Technician	\$ 90.00 per hour
Junior Designer/Technician	\$ 80.00 per hour
One Person with GPS/Robotic	\$150.00 per hour
Two-Person Survey Crew	\$190.00 per hour
Three-Person Survey Crew	\$220.00 per hour
Two-Person Survey Crew (Prevailing Wage)	\$275.00 per hour
<u>Architecture</u>	
Senior Architect	\$145.00 per hour
Architect	\$130.00 per hour
Architectural Job Captain	\$110.00 per hour
Architectural Drafter	\$ 90.00 per hour
<u>Environmental/Planning/GIS</u>	
Senior Biologist/Botanist/Planner	\$145.00 per hour
Associate Biologist/Botanist/Planner	\$105.00 per hour
Assistant Biologist/Botanist/Planner	\$ 90.00 per hour
GIS Analyst	\$ 90.00 per hour
<u>Administrative</u>	
Administrative / Accounting / Clerical	\$ 75.00 per hour
<u>Other</u>	
Litigation Support – Expert Witness Testimony	\$350.00 per hour
ATV/Snowmobile/Trimble GPS Unit	\$ 55.00 per day
Boat	\$125.00 per day
Mileage	\$ 0.55 per mile
Reproduction, Materials, Fees, Special Mail, Etc.	Cost + 15%
Subcontractors	Cost + 15%



STAFF REPORT

DATE: MARCH 28, 2017

TO: FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS

FROM: APRYL RAMAGE, GENERAL MANAGER

RE: BEDROCK SKATE & BIKE PARK FENCE

SUMMARY

January 2016: at the 2016 District Board Goals Setting Workshop complete fencing around the Bedrock Skate & Bike Park was discussed as a potential 2016-17 project which could utilize the Benefit Assessment District (BAD) unallocated funds carried over from previous years. Upon completion of the building of the Bedrock Skate & Bike Park in 2006, the fencing surrounding the site was not completed. Temporary fencing has been in place since 2006 on the North side. The wood style fencing surrounding the East and South sides of the park is old and frequently vandalized. The fencing which borders the entrance of the park and Feather River Blvd. is in good shape.

Staff is recommending two options for finishing fencing at the site and installed by District staff. Staff has completed research of material cost for each project. The material cost is approximately \$23,000 for either option. Staff labor is in addition. Pictures are attached for reference of both types of fencing along with a sketch of the project. Both options are viable and are equally subject to vandals; however the horizontal wood fencing will allow for a cleaner site line on the South side of the park.

OPTION A: Combination horizontal wood and chain Link

North, East and South sides: North side no climb 10 gauge chain link fencing, East and South sides horizontal wood fencing 2x6 utilizing existing poles.

TOTAL \$20,500 (ROUND UP TO \$23K for contingency)

OPTION B: 10 gauge chain link

North, East and South sides no climb 10 gauge chain link fencing. Apartment complex will be visible through chain link.

Total \$21,000 (round up to 23K for contingency)



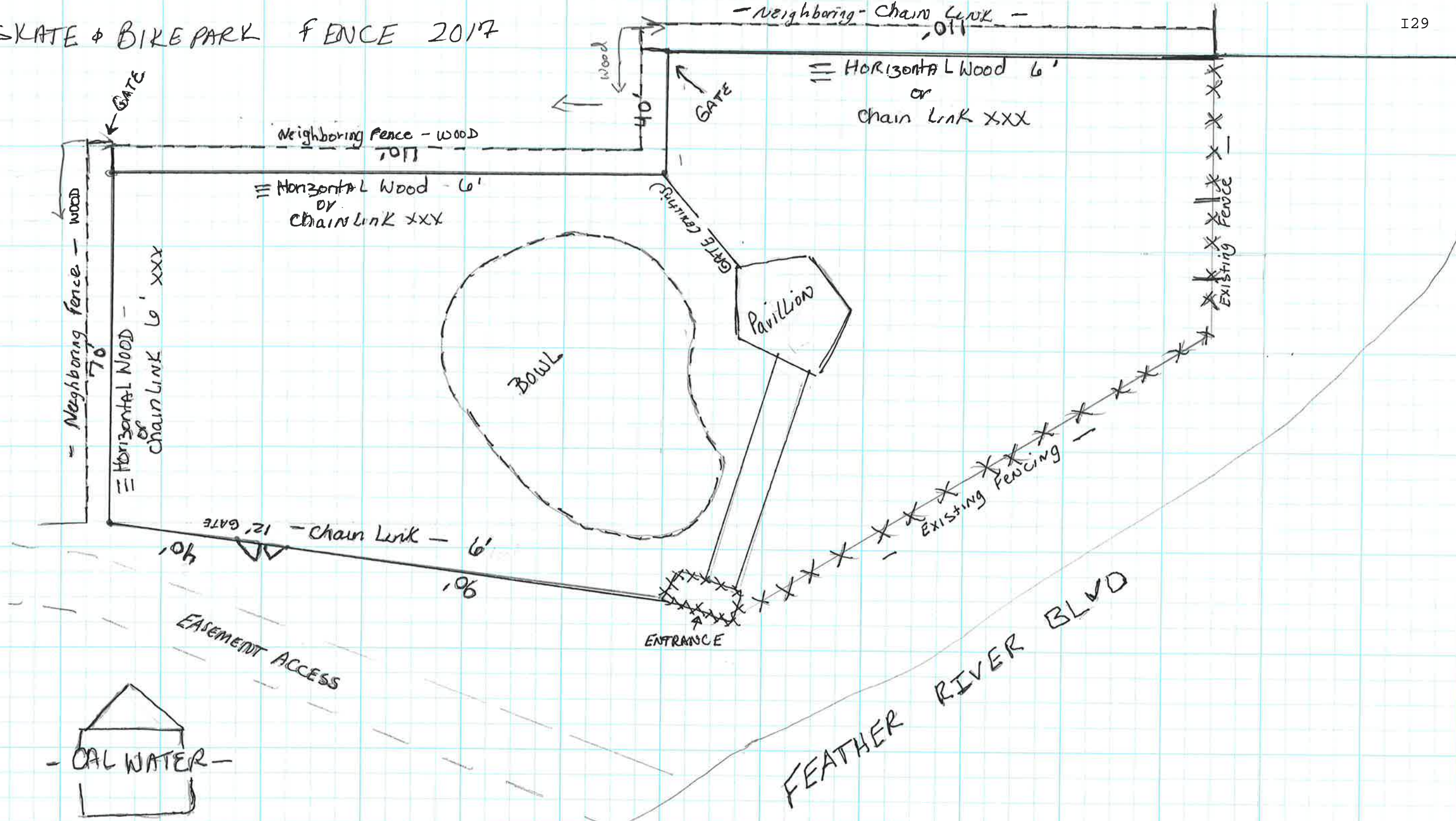
RECOMMENDATION

Choose option and approve up to \$23K Benefit Assessment District (BAD) funds allocated to the Bedrock Skate Park Fence Project. The entire cost of labor and materials will be classified as a Fixed Asset Capital Improvement Project (CIP). Project fits BAD restriction requirements. Staff time currently not being utilized at Riverbend Park allows this project feasibility to be completed in house.

REQUEST

Approve project, choose option and allocate funds.

BEDROCK SKATE & BIKE PARK FENCE 2017



- * OPTION 1 : Combo wood /chain link
- * OPTION 2 : chain link only

2-3-2017

Skate Park Fence Example





RESOLUTION NO 1346-17

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION
AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE PALERMO
POOL FENCE PROJECT**

WHEREAS, on May 24, 2016 at a regular board meeting the Feather River Recreation and Park District Board of Directors approved utilization of Benefit Assessment District Funds for the installation of new iron style no climb fencing to protect the District's Palermo Pool investment as well as protect patrons; and,

WHEREAS, the Feather River Recreation and Park District Board approved up to \$33,000 of Benefit Assessment Funds allocated for said project; and,

WHEREAS, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

WHEREAS, the Feather River Recreation & Park District Board of Directors are acknowledging the completion of the Palermo Pool Fence Project; and,

NOW THEREFORE IT BE RESOLVED, the Feather River Recreation & Park District Board of Directors hereby acknowledges the completion of the Palermo Pool Fence project.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 28th day of March 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apryl Ramage, General Manager

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of June 30, 2017

1440 - Construction in Progress
 1445 - CIP Fence Palermo Pool

Date	Source Name	Memo	Amount	Total
07/12/2016	Builders Fence Co, Inc.	DEPOSIT: FENCE MATERIAL ORDER 801218	5,000.00	
08/26/2016	Builders Fence Co, Inc.	PALERMO POOL FENCE FUNDING: BAD	21,827.63	
08/26/2016	Builders Fence Co, Inc.	DEPOSIT APPLIED ORDER 801218 PALERMO FENCE	-5,000.00	
08/26/2016	Cresco Equipment Rentals	FORKLIFT RENTAL PALERMO FENCE UNLOAD	136.00	
08/26/2016	Builders Fence Co, Inc.	FENCE EXTENTION- SLIDE SIDE	758.05	
11/28/2016	Builders Fence Co, Inc.	FENCE TOOLS	400.74	
11/30/2016	Del-Mar Rental & Landscape Supply	CONCRETE FENCE PALERMO POOL	245.10	
12/01/2016	Home Depot	CONCRETE FENCE PROJECT	54.10	
12/07/2016	Del-Mar Rental & Landscape Supply	CONCRETE	298.31	
12/07/2016	Del-Mar Rental & Landscape Supply	AUGER	63.80	
12/21/2016	Fastenal	DRILL BITS FENCE PROJECT	20.32	
12/23/2016	Labor	DEC16 WAGES FENCE PALERMO POOL CIP	2,637.59	
12/23/2016	Builders Fence Co, Inc.	FENCE PANELS/BRACKETS	5,456.14	
01/10/2017	All Metals Supply, Inc.	STEEL ROD FOR FENCE	4.31	
01/31/2017	Labor	JAN17 WAGES- PALERMO FENCE LABOR CIP	537.95	
01/31/2017	Del-Mar Rental & Landscape Supply	RENTAL AUGUER PALERMO FENCE	106.25	
01/31/2017	Home Depot	CONCRETE FENCE PROJECT	139.60	
02/01/2017	Home Depot	RETURN PALLET CREDIT	-16.09	
03/16/2017	Labor	MAR17 WAGES PALERMO POOL FENCE PROJECT COMPLETED 3/10/17	242.08	32,911.88
03/16/2017	Project in service- completed 3/10/17	PROJECT COMPLETED 3/10/17 PALERMO POOL FENCE IN SERVICE 3/10/17 ASSET 161706	-32,911.88	
		BAD Funding \$22k, balance Gen Fund	0.00	0.00

Total 1445 - CIP Fence Palermo Pool

PALERMO POOL FENCE PROJECT March 2017





BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 Downer Street, Suite C
Oroville, CA 95965 – (530) 538-7784

2017 ELECTION BALLOT

Special District *Regular "Non-Enterprise" Member and Alternate Member*

There are three (3) nominations for the Special District *Regular* "Non-Enterprise" Member position. Please vote for up to **two** nominees by marking the corresponding box. You may also vote for a write-in candidate.

Scott Kent Fowler - Feather River Recreation & Park District

Tom Lando - Chico Area Recreation & Park District

Al McGreehan - Paradise Area Recreation & Park District

(Write in Candidate) (Name of District)

PLEASE NOTE:

1. The nominee with the highest total number of votes will be deemed the "Regular" member and the nominee with the second highest total number of votes will be deemed the "Alternate" member.
2. Should any nominee decline the position elected to, the nominee with next highest number of votes will be advanced to that seat.

Certification of Ballot

District Board Chair or Designee

District Manager/Secretary of the Board



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
 (530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

TO: Butte County Special Districts
 Butte County Special District Association

FROM: Stephen Lucas, Executive Officer
 Jill Broderon, Management Analyst

SUBJECT: Nomination Results for Special District Members on LAFCO

DATE: March 22, 2017

Nominations Requested

On February 1, 2017, the Butte Local Agency Formation Commission called for nominations for the following seats:

- One (1) Special District **Regular "Enterprise"** Member. This seat has been vacated mid-term with the remaining term to expire May 31, 2019.
- One (1) Special District **Regular "Non-Enterprise"** Member. The term for this seat is four years and will begin June 1, 2017 and expire in May 31, 2021.
- One (1) Special District **Alternate** Member, either **"Enterprise"** or **"Non-Enterprise"**. The term for this seat is four years and will begin June 1, 2017 and expire in May of 2021.

Nominations Received

The nomination period closed on Friday, March 10, 2017 and the following nominations were received.

Only one (1) nomination for the Special District **Regular "Enterprise"** Member was received from the Lake Oroville Area Public Utility District Board of Directors nominating District Director, Steven C. Onken. Pursuant to Government Code Section 56332, this candidate shall be deemed selected, with no further proceedings. Mr. Onken's term will commence June 1, 2017 and expire in May of 2019.

Three (3) nominations were received for both the Special District **Regular "Non-Enterprise"** Member and Special District **Alternate "Enterprise" or "Non-Enterprise"** Member:

- Tom Lando, Director, Chico Area Recreation & Park District ("Non-Enterprise").
- Scott Kent Fowler, Director, Feather River Recreation & Park District ("Non-Enterprise").
- Al McGreehan, Director, Paradise Recreation & Park District ("Non-Enterprise").

Therefore, the Butte Local Agency Formation Commission is conducting an election for:

- One (1) Special District **Regular "Non-Enterprise"** Member; and
- One (1) Special District **Alternate** Member, either "**Enterprise**" or "**Non-Enterprise**".

The term for each seat is four years and will begin June 1, 2017 and expire in May 2021.

PLEASE NOTE:

1. **The nominee with the highest total number of votes will be deemed the "Regular" member and the nominee with the second highest total number of votes will be deemed the "Alternate" member.**
2. **Should any nominee decline the position elected to, the nominee with next highest number of votes will be advanced to that seat.**

Instructions:

1. Votes shall be made by official action of the Districts' Board of Directors.
2. Ballots shall be certified by the signature of the Chair, or an alternate District Board Member chosen by the Districts' Board for the purpose of signing the attached ballot AND counter-signed by the Districts' General Manager/Secretary of Board.
3. Ballots shall be returned no later than **4:00 p.m. on Friday, May 19, 2017**. Ballots postmarked after the closing date will not be accepted.
4. Districts may submit their ballots one of the following ways:

Hand Delivered	Electronic Mail	Certified Mail
Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965	slucas@buttecounty.net	Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965

5. District ballots returned by electronic mail shall be scanned copies of the original signed certified ballot.
6. If you do not have a District Board meeting scheduled within this time frame, a special meeting shall be scheduled in order to submit a valid ballot.

In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts. This is an important ballot, as your Special District LAFCO Commissioner will be making decisions on budget issues, policies and projects that may have a direct impact on your district. Please participate in this election and submit your vote.

Should you have any questions, please feel free to contact myself or Jill Broderson, Management Analyst at your convenience.

Attachment

Feather River Recreation & Park District Business Manager Staff Report								MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months				
Compare January to February Expenses Review Budget Over/Under		YTD	YTD	YTD	YTD	annual budget		YTD Jul-Feb17	BUDGET	MONTHLY	YTD	
Jan-17	Feb-17	TOTAL	Annual Budget	Over (Under)	67%	Staff comments: Expenses		ACTUAL	BUDGET	Over (Under)	100%	Staff comments: Under/Over Budget
Ordinary Income/Expense								TOTAL	8 MONTHS	(Under)	% used	
Income												
4100 - Tax Revenue	6,965	6,020	857,177	1,504,500	(647,323)	57%		857,177	1,003,000	(145,823)	85%	
4150 - Tax Revenue (BAD)			136,582	261,517	(124,935)	52%		136,582	174,345	(37,763)	78%	
- Program Income												
4350 - Discounts & Credits	(664)	(519)	(4,991)	(8,000)	3,009	62%		(4,991)	(5,333)	342	94%	
4300 - Program Income	91,547	66,615	677,390	998,700	(321,310)	68%	Feb17: Evacuation/flood Act Center closed, loss of revenue Preschool \$5k, Gym \$5k.	677,390	665,800	11,590	102%	Estimated f/year 2016-17 loss of revenue from flood/spillway crisis \$25k.
Total - Program Income	90,883	66,096	672,399	990,700	(318,301)	68%		672,399	660,467	11,932	102%	
4400 - Donation & Fundraising Income		1,550	2,424	2,000	424	121%	Feb17: \$1500 Oroville Hosp donation Concerts in the Park. \$50 Wildflower bus rides.	2,424	1,333	1,091	182%	
4500 - Grant/Reimbursed Expense Income			6,415	2,000	4,415	321%		6,415	1,333	5,082	481%	YTD recap: \$141 credit card points Cash Reimburse. \$5400 SBF Trail Project reimburse Melton Design. \$875 conference/education scholarships.
4600 - Other Income		494	933	0	933		Feb17: Juvenile restitution for park vandalism received from Butte County Sheriff.	933	0	933		
4900 - Interest Income	1,861		4,719	8,300	(3,581)	57%		4,719	5,533	(814)	85%	
4905 - Interest Income - BAD	113		193	1,000	(807)	19%		193	667	(474)	29%	
Total Income	99,822	74,160	1,680,842	2,770,017	(1,089,175)	61%		1,680,842	1,846,678	(165,836)	91%	
Gross Profit	99,822	74,160	1,680,842	2,770,017	(1,089,175)	61%		1,680,842	1,846,678	(165,836)	91%	
Expense												
- Payroll Expenses												
5010 - Wages & Salaries	87,810	91,605	779,756	1,299,713	(519,957)	60%		779,756	866,475	(86,719)	90%	
5020 - Employer Taxes	11,956	12,125	79,393	129,346	(49,953)	61%		79,393	86,231	(6,838)	92%	
5030 - Employee Benefits	10,036	10,036	79,817	138,629	(58,812)	58%		79,817	92,419	(12,602)	86%	
5040 - Workers Comp	3,052	3,247	28,645	50,202	(21,557)	57%		28,645	33,468	(4,823)	86%	
5060 Labor/Benefits CIP Projects	(538)		(6,015)	(8,000)	1,985	75%		(6,015)	(5,333)	(682)	113%	
Total - Payroll Expenses	112,316	117,013	961,596	1,609,890	(648,294)	60%		961,596	1,073,260	(111,664)	90%	
5031 GASB 68 Benefit Expense			17,609	16,500	1,109	107%	GASB paid in full	17,609	11,000	6,609	160%	GASB paid in full 100%
5100 - Advertising & Promotion	2,744		5,014	10,000	(4,986)	50%	Jan17: Act Guides	5,014	6,667	(1,653)	75%	
5120 - Bank Fees	712	917	7,666	9,000	(1,334)	85%		7,666	6,000	1,666	128%	Over budget trend will continue. Under estimated bank fee expenses, plus program revenue growing results in higher bank fees.
5130 - Charitable Contributions		1,250	2,500	3,000	(500)	83%	Annual donation to Do It Leisure	2,500	2,000	500	125%	Contribution to Do It Leisure paid in full 100%
5140 - Copying & Printing	646	773	7,234	21,000	(13,766)	34%	New copier lease: \$800-950 monthly fee will continue. Down from \$1500-2000 monthly lease	7,234	14,000	(6,766)	52%	New lease, less equipment. Under budget trend will continue
5155 - Employment New Hire Screen	365		2,636	3,700	(1,064)	71%	Jan17: 6 staff DOJ reimbursed at end 6 month probation. 2 staff new hire screens maintenance dept.	2,636	2,467	169	107%	Preschool, youth sports, gym hiring more staff than anticipated. Over budget trend will continue with program revenue growth and need to hire staff.
5160 - Dues, Mbrshps & Publications	787	774	10,342	12,000	(1,658)	86%	Feb17: Annual accounting software Payroll subscription \$600	10,342	8,000	2,342	129%	Paying 2017 annual memberships in full.
5170 - Education & Development	200	1,095	3,883	5,500	(1,617)	71%	Feb17: Deb/Apryl attending Special District Funding seminar May17 \$450. Maint training irrigation \$245. Preschool Teachers training Valley Oaks \$400	3,883	3,667	216	106%	Scholarships received offsets expense-see Income account g/l 4500. Total Scholarships received to date: \$875.
5175 - Equipment Rental	165	633	2,110	4,450	(2,340)	47%		2,110	2,967	(857)	71%	
- Equipment, Tools & Furn (<\$2k)												
5182 - Operating ET&F			0	5,000	(5,000)	0%		0	3,333	(3,333)	0%	
5184 - Program ET&F		672	16,598	9,050	7,548	183%	Feb17: \$672 lifeguard rescue tubes	16,598	6,033	10,565	275%	Board approved \$14k operating expenditure/\$10k Fixed Assets Gymnastic equipment, total \$24k not budgeted.
5186 - Site/Shop ET&F	376	482	8,584	19,000	(10,416)	45%		8,584	12,667	(4,083)	68%	
5187 - Computers & Technology ET&F	182	224	2,475	12,000	(9,525)	21%	Feb17: Microsoft Office software	2,475	8,000	(5,525)	31%	Blue Rec\$8k charges in coming months. Budgeted in Operating Expense, but needs to be adjusted and recorded as Fixed Asset
Total - Equipment, Tools & Furn (<\$2k)	558	1,378	27,657	45,050	(17,393)	61%		27,657	30,033	(2,376)	92%	
5200 - Insurance	100		34,727	47,000	(12,273)	74%		34,727	31,333	3,394	111%	General/Liability \$34k 100% expensed for year. Budget balance \$11k for Trampoline Insurance to be paid Mar 2017
5225 - Postage & Delivery	1,236	7	2,652	2,300	352	115%		2,652	1,533	1,119	173%	
- Professional & Outside Svcs												
5232 - Accounting	883		22,125	25,000	(2,875)	89%		22,125	16,667	5,458	133%	Annual audit \$21k 100% expensed
5233 - Bands/Recreation			1,000	1,500	(500)	67%		1,000	1,000	0	100%	6 concerts left in 2017: 3 bands Wildflower, 3 bands June Concerts in Park.
5234 - Board Stipends	1,000	1,000	6,900	12,000	(5,100)	58%		6,900	8,000	(1,100)	86%	
5235 - Recreation Instructors	1,344	4,321	24,492	43,750	(19,258)	56%		24,492	29,167	(4,675)	84%	
5236 - Legal	1,835	1,463	11,996	20,000	(8,004)	60%		11,996	13,333	(1,337)	90%	
5237 - Contract Janitorial	5,450	5,050	39,880	49,600	(9,720)	80%	effective Nov16 Park restrooms on 7 day/week contract, not budgeted. Jan17 \$400 credit, Feb17 \$800 Riverbend Park closed, no bathroom cleaning service required.	39,880	33,067	6,813	121%	Board approved 7 days a week park restroom contract, budgeted at 5 days per week. Over budget trend will continue.

Feather River Recreation & Park District Business Manager Staff Report			annual budget				MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months					
Compare January to February Expenses Review Budget Over/Under			YTD	YTD	YTD	YTD	YTD Jul-Feb17	MONTHLY	YTD			
	Jan-17	Feb-17	TOTAL	Annual Budget	Over (Under)	% used	ACTUAL	BUDGET	Over (Under)	100%		
							TOTAL	8	(Under)	% used		
										Staff comments: Under/Over Budget		
5239 · Outside Service Admin/Consult	654	10,685	40,530	91,000	(50,470)	45%	40,530	60,667	(20,137)	67%	Feb17: Master Plan revisions \$2550, Election expense \$500, IT support \$400, SCI BAD Engineers Report \$7260.	YTD \$5400 Melton Design, not budgeted- SBF to reimbursed FRRPD, see Grant Income to off set this expense. Under budget YTD related to no elections Nov16.
Total · Professional & Outside Svcs	11,166	22,519	146,923	242,850	(95,927)	60%	146,923	161,900	(14,977)	91%		
5250 · Rent			1,318	3,200	(1,882)	41%	1,318	2,133	(815)	62%		
· Repairs & Maintenance												
5261 · Building R&M	3,335	361	11,757	35,000	(23,243)	34%	11,757	23,333	(11,576)	50%	Jan17: \$2375 Winter maintenance Act Center A/C Heater units.	
5262 · Equipment R&M	1,880	71	11,064	25,000	(13,936)	44%	11,064	16,667	(5,603)	66%		
5263 · General R&M	2,279	1,025	14,215	30,000	(15,785)	47%	14,215	20,000	(5,785)	71%		
5264 · Grounds R&M	434	2,608	12,988	65,000	(52,012)	20%	12,988	43,333	(30,345)	30%	Feb17: \$1530 Mistletoe spray	
5265 · Janitorial Supplies	1,864	591	15,285	27,000	(11,715)	57%	15,285	18,000	(2,715)	85%		
5266 · Vandalism Repair	1,128	133	8,225	12,000	(3,775)	69%	8,225	8,000	225	103%	Jan17: trash can locks \$50, locks at MLK \$112, replace latches, hinges \$35, replace cover pit toilet \$300, replace all rubber trash cans \$500, replace fence boards \$125. Feb17: Nolan toilet replace \$133	growing issue, over budget trend expected to continue through out the fiscal year
5267 · Vehicle R&M	961	276	8,247	10,000	(1,753)	82%	8,247	6,667	1,580	124%	Jan17: replace brakes F150 \$750. battery Dodge 1500 \$170. Feb17: Dodge 1500 broke down again, leak repair \$200. Dump truck broke down again \$75 repaired in house	Discussion regarding replacing several trucks should be a high priority during 2017-18 budget process. Maintenance on older trucks is becoming costly, replacing would be more cost effective.
5268 · Aquatics Pool R&M	4,373	946	24,772	20,000	4,772	124%	24,772	13,333	11,439	186%	Jan17: sand for sand filter \$250, repair chem feeds \$66, custom fiberglass strainer \$2774, sand filter kiddie pool \$1275.	
5269 · Outside Contractor/Services R&M	1,950	1,877	10,766	6,000	4,766	179%	10,766	4,000	6,766	269%	Feb17: Nolan electric panel repair	This account is combined with the entire R&M accounts are monitored as a whole. For all repairs and Maint. g/l, the total budget used as of 2/28/17 is under budget \$36k
Total · Repairs & Maintenance	18,204	7,888	117,319	230,000	(112,681)	51%	117,319	153,333	(36,014)	77%		
5270 · Security	886	98	3,008	6,000	(2,992)	50%	3,008	4,000	(992)	75%		
· Supplies - Consumable												
5281 · Misc Staff & Uniform Supplies	1,899	396	6,175	7,000	(825)	88%	6,175	4,667	1,508	132%	Jan17: \$1120 annual clothing allowance maintenance crew	Clothing allowance once a year. Budget will balance out. Also, Staff Xmas party has \$800 in donation revenue to offset expense
5282 · Office Supplies	821	433	4,313	6,500	(2,187)	66%	4,313	4,333	(20)	100%		
5284 · Program Food	723	554	6,696	12,000	(5,304)	56%	6,696	8,000	(1,304)	84%		
5286 · Program Supplies	2,270	2,246	11,486	18,000	(6,514)	64%	11,486	12,000	(514)	96%		
5287 · Safety Supplies	187		1,960	2,300	(340)	85%	1,960	1,533	427	128%		
5289 · Site Supplies	46		1,320	2,500	(1,180)	53%	1,320	1,667	(347)	79%		
Total · Supplies - Consumable	5,946	3,629	31,950	48,300	(16,350)	66%	31,950	32,200	(250)	99%		
5290 · Taxes, Lic., Notices & Permits	371	561	4,062	6,000	(1,938)	68%	4,062	4,000	62	102%		
5300 · Telephone/Internet	1,156	1,022	8,148	11,000	(2,852)	74%	8,148	7,333	815	111%		
· Transportation, Meals & Travel												
5312 · Air, Lodging, Other Travel		195	1,774	2,000	(226)	89%	1,774	1,333	441	133%		Prepaid conferences and travel. Expenses will lower through out year.
5314 · Fuel	1,096	631	10,634	25,000	(14,366)	43%	10,634	16,667	(6,033)	64%		
5316 · Meals		24	24	500	(476)	5%	24	333	(309)	7%		
5318 · Mileage	102	477	2,353	4,800	(2,447)	49%	2,353	3,200	(847)	74%		
Total · Transportation, Meals & Travel	1,198	1,327	14,785	32,300	(17,515)	46%	14,785	21,533	(6,748)	69%		
· Utilities												
5322 · Electric	4,669	2,930	72,666	105,000	(32,334)	69%	72,666	70,000	2,666	104%		Seasonal higher rates in summer. Annual budget \$105k: Budget on target, with lower expense in winter months
5324 · Garbage	1,221	891	12,831	21,000	(8,169)	61%	12,831	14,000	(1,169)	92%	Feb17: Riverbend garbage service turned off.	Riverbend service turned off until park reopens.
5326 · Gas/Propane	1,107	1,939	6,474	4,100	2,374	158%	6,474	2,733	3,741	237%		Dec16 received Gas bill for Oct/November Nelson pool. The budget for the pool heater is in Electric, not gas.
5328 · Sewer	141	1,817	3,002	4,600	(1,598)	65%	3,002	3,067	(65)	98%		
5329 · Water	4,180	3,217	68,621	110,000	(41,379)	62%	68,621	73,333	(4,712)	94%		
Total · Utilities	11,318	10,794	163,594	244,700	(81,106)	67%	163,594	163,133	461	100%		
Total Expense	170,074	171,678	1,576,733	2,613,740	(1,037,007)	60%	1,576,733	1,742,493	(165,761)	90%		
Total Profit (Loss)	(70,252)	(97,518)	104,109	156,277	(52,168)		104,109	104,185	(75)			
Other Income/Expense												
Other Income												
4200 · Impact Fee Income	5,530	3,318	33,270				33,270	0				
4910 · Interest Income - Impact Fees	528		1,058				1,058	0				
9990 Gail (Loss) on Asset Disposal			0				0	0				
Total Other Income	6,058	3,318	34,328				34,328	0				
Other Expense												
7000 · Year End Adj Fair Value Adjustment			0				0					
7210 · Debt Interest Expense	10,316	10,316	83,872	124,695			83,872	83,130				
Total Other Expense	10,316	10,316	83,872	124,695			83,872	83,130				
Net Other Income	(4,258)	(6,998)	(49,544)				(49,544)	0				
Net Income	(74,510)	(104,516)	54,565	31,582			54,565	21,055				

Feather River Recreation & Park District
Balance Sheet
As of February 28, 2017

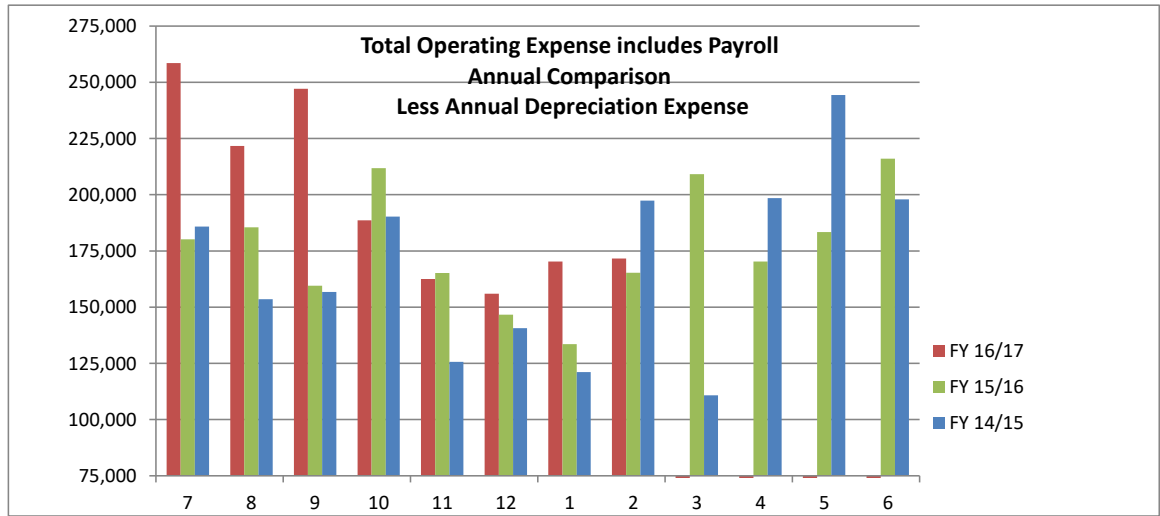
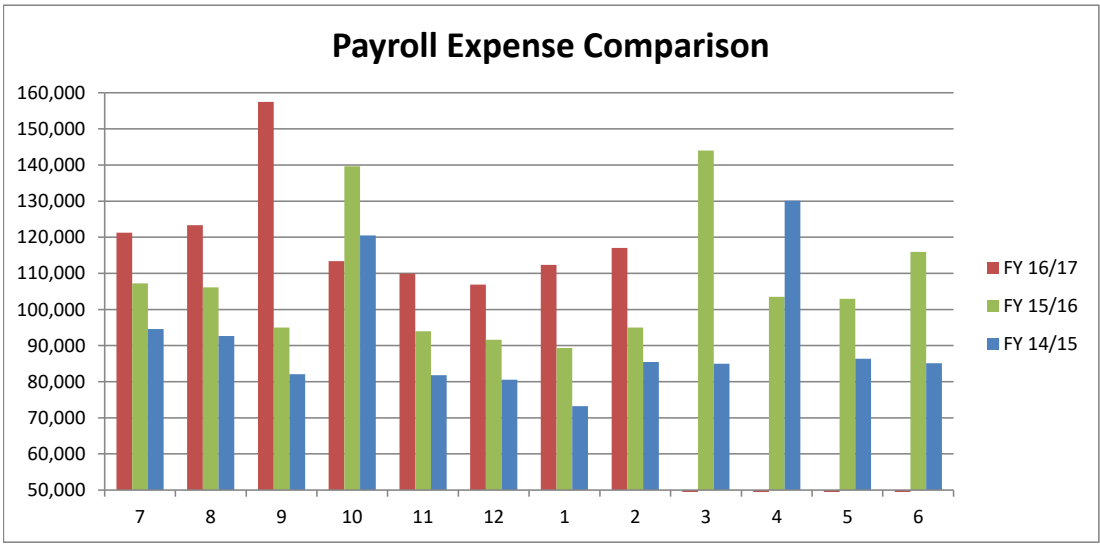
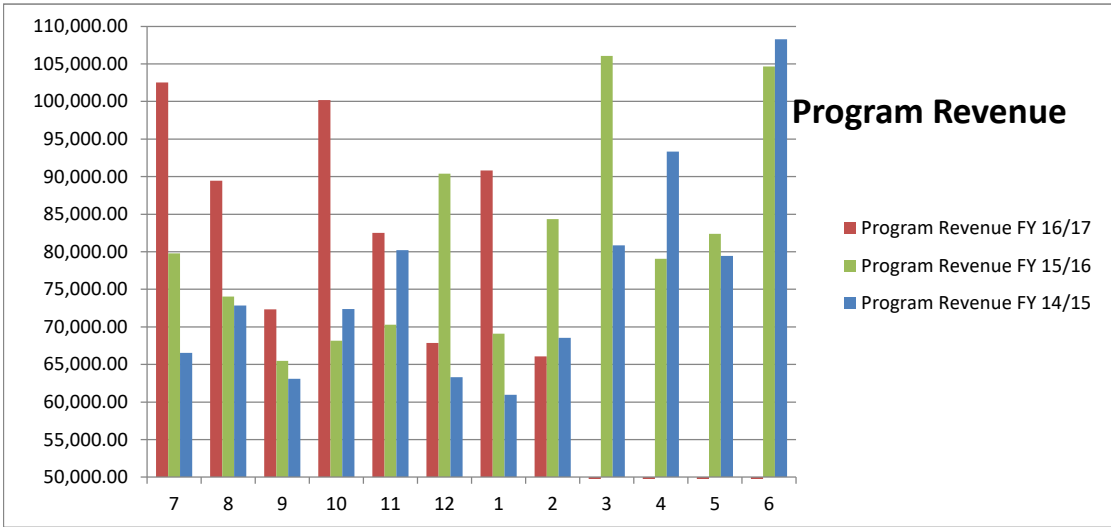
	Feb 28, 17	Feb 29, 16	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	615,973.06	780,907.90	-164,934.84	-21.12%
1010.2 - Treasury Cash - Reserve	243,594.00	0.00	243,594.00	100.0%
Total 1010 - Treasury Cash	859,567.06	780,907.90	78,659.16	10.07%
1020 - Imprest Cash	845.67	305.11	540.56	177.17%
1030 - BofW - Merchant Acct.	198,771.58	158,642.47	40,129.11	25.3%
1031 - BofW Project Checking	146.38	56,126.61	-55,980.23	-99.74%
1040 - Fund 2610 - BAD	166,383.09	219,260.36	-52,877.27	-24.12%
1050 - Impact Fees				
1051 - Impact - Parklands	145,575.76	104,543.05	41,032.71	39.25%
1052 - Impact - Public Use	53,421.17	47,496.20	5,924.97	12.48%
1053 - Impact - Aquatics	24,431.59	43,269.08	-18,837.49	-43.54%
Total 1050 - Impact Fees	223,428.52	195,308.33	28,120.19	14.4%
Total Checking/Savings	1,449,142.30	1,410,550.78	38,591.52	2.74%
Accounts Receivable				
1210 - Accounts Receivable	23,165.01	24,437.30	-1,272.29	-5.21%
Total Accounts Receivable	23,165.01	24,437.30	-1,272.29	-5.21%
Other Current Assets				
1205 - Blue Rec A/R	861.50	0.00	861.50	100.0%
1301 - Merchant Credit Card Receivable	0.00	865.99	-865.99	-100.0%
1310 - Miscellaneous Receivables	484.81	756.00	-271.19	-35.87%
1315 - Prepaid Insurance	0.00	11,393.28	-11,393.28	-100.0%
1316 - Prepaid Expenses/Debt Interest	10,316.47	10,906.44	-589.97	-5.41%
1320 - Umpqua Bank Project Fund	241,800.00	400,000.00	-158,200.00	-39.55%
1321 - Bank of NY Holding Account	0.00	6.73	-6.73	-100.0%
Total Other Current Assets	253,462.78	423,928.44	-170,465.66	-40.21%
Total Current Assets	1,725,770.09	1,858,916.52	-133,146.43	-7.16%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	18,079,648.39	17,818,375.31	261,273.08	1.47%
1430 - Equipment & Vehicles	759,125.61	690,973.57	68,152.04	9.86%
1440 - Construction in Progress				
1442 - CIP Fence Playtown Nov15 PT99	0.00	24,863.44	-24,863.44	-100.0%
1444 - CIP Tennis Courts Oct15 BT99	0.00	1,133.36	-1,133.36	-100.0%
1445 - CIP Fence Palermo Pool	32,669.80	0.00	32,669.80	100.0%
1447 - CIP Berry Creek Bathroom BC99	4,388.44	0.00	4,388.44	100.0%
1448 - CIP Nelson Irrigation SBF NE99	7,943.18	0.00	7,943.18	100.0%
Total 1440 - Construction in Progress	45,001.42	25,996.80	19,004.62	73.1%
1499 - Accumulated Depreciation	-5,455,785.08	-4,946,265.95	-509,519.13	-10.3%
Total Fixed Assets	14,055,484.34	14,216,573.73	-161,089.39	-1.13%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	59,598.00	28,396.00	31,202.00	109.88%

Feather River Recreation & Park District
Balance Sheet
As of February 28, 2017

	Feb 28, 17	Feb 29, 16	\$ Change	% Change
Total 1550 · GASB 68 CalPERS Valuation	59,598.00	28,396.00	31,202.00	109.88%
Total Other Assets	59,598.00	28,396.00	31,202.00	109.88%
TOTAL ASSETS	15,840,852.43	16,103,886.25	-263,033.82	-1.63%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	54,294.70	52,533.19	1,761.51	3.35%
Total Accounts Payable	54,294.70	52,533.19	1,761.51	3.35%
Credit Cards				
2300 · Credit Cards Payable				
2335 · BofW CC 2122 GM	164.43	107.41	57.02	53.09%
2336 · BofW CC 0018 General	0.00	532.11	-532.11	-100.0%
2337 · BoW CC 4607 Preschool	483.21	0.00	483.21	100.0%
2338 · BoW CC 6280 Maintenance	452.38	0.00	452.38	100.0%
Total 2300 · Credit Cards Payable	1,100.02	639.52	460.50	72.01%
2350 · Supplier Accounts				
2352 · Staples	78.00	21.49	56.51	262.96%
2353 · Walmart	40.99	139.44	-98.45	-70.6%
2354 · Home Depot	16.03	0.00	16.03	100.0%
2357 · Tractor Supply	128.68	0.00	128.68	100.0%
Total 2350 · Supplier Accounts	263.70	160.93	102.77	63.86%
Total Credit Cards	1,363.72	800.45	563.27	70.37%
Other Current Liabilities				
2100 · Payroll Liabilities				
2120 · Payroll Taxes payable	0.00	-0.01	0.01	100.0%
2160 · Workers Comp Payable	-6,633.68	-8,693.85	2,060.17	23.7%
2180 · Health Insurance Payable	0.13	4,824.52	-4,824.39	-100.0%
2185 · Dental Insurance Payable	0.41	662.75	-662.34	-99.94%
2186 · Life Insurance Payable	0.00	58.80	-58.80	-100.0%
2187 · Aflac Payable	1,028.54	856.36	172.18	20.11%
2199 · Accrued Leave Payable	26,077.44	19,076.02	7,001.42	36.7%
Total 2100 · Payroll Liabilities	20,472.84	16,784.59	3,688.25	21.97%
2200 · Sales Tax Payable	0.00	51.88	-51.88	-100.0%
2400 · Deposits Held for Others	34.00	0.00	34.00	100.0%
2405 · Deferred Revenue	4,676.40	0.00	4,676.40	100.0%
2410 · Gift Certificate Liability	340.00	160.00	180.00	112.5%
Total Other Current Liabilities	25,523.24	16,996.47	8,526.77	50.17%
Total Current Liabilities	81,181.66	70,330.11	10,851.55	15.43%
Long Term Liabilities				
2955 · Umpqua Bank Tax Exempt Bond A	3,493,609.00	3,683,522.00	-189,913.00	-5.16%
2960 · Umpqua Bank Taxable Bond B	195,000.00	217,000.00	-22,000.00	-10.14%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	147,641.00	251,090.00	-103,449.00	-41.2%
2977 · GASB 68 Net Pension Liability	522,135.00	482,362.00	39,773.00	8.25%
Total 2975 · GASB 68 CalPERS Liab Valuation	669,776.00	733,452.00	-63,676.00	-8.68%

Feather River Recreation & Park District
Balance Sheet
As of February 28, 2017

	Feb 28, 17	Feb 29, 16	\$ Change	% Change
Total Long Term Liabilities	4,358,385.00	4,633,974.00	-275,589.00	-5.95%
Total Liabilities	4,439,566.66	4,704,304.11	-264,737.45	-5.63%
Equity				
3010 - Imprest Cash Reserve	1,000.00	617.52	382.48	61.94%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	11,217,061.82	11,139,232.82	77,829.00	0.7%
3040 - General Fund Balance	-111,251.09	-322,334.19	211,083.10	65.49%
3050 - Benefit Assessment District	29,608.18	86,984.34	-57,376.16	-65.96%
3060 - Impact Fees (general)	190,206.56	219,718.21	-29,511.65	-13.43%
Net Income	54,660.30	255,363.44	-200,703.14	-78.6%
Total Equity	11,401,285.77	11,399,582.14	1,703.63	0.02%
TOTAL LIABILITIES & EQUITY	15,840,852.43	16,103,886.25	-263,033.82	-1.63%



2016-17 Operating expense includes \$17k 100% GASB, previous year expensed monthly
 2016-17 Operating expenses includes \$35k Insurance, previous year expensed monthly
 2016-17 Dec15 Revenue included \$19k Gym Meet & \$8k Youth Sports.
 2016-17 Gym Meet Revenue posted Oct16 & Youth Sport revenue will post in Jan17

Feather River Recreation & Park District Income Statement 2016-17 f/year							ANNUAL BUDGET COMPARISON					MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months								
Feb-17							YTD	YTD	YTD	YTD	Feb-17	Feb-17	MONTHLY	YTD						
							TOTAL	Annual Budget	Over (Under)	67% % used	ACTUAL TOTAL	BUDGET 8 MONTHS	Over (Under)	100% % used						
Ordinary Income/Expense																				
Income																				
4100	·	Tax Revenue			73,856	6,965	6,020	857,177	1,504,500	(647,323)	57%	857,177	1,003,000	(145,823)	85%					
4150	·	Tax Revenue (BAD)						136,582	261,517	(124,935)	52%	136,582	174,345	(37,763)	78%					
· Program Income																				
4350	·	Discounts & Credits	(579)	(508)	(602)	(836)	(664)	(519)	(4,991)	(8,000)	3,009	62%	(4,991)	(5,333)	342	94%				
4300	·	Program Income	103,173	89,943	72,956	101,010	91,547	66,615	677,390	998,700	(321,310)	68%	677,390	665,800	11,590	102%				
Total · Program Income							102,594	89,435	72,354	100,174	90,883	66,096	672,399	990,700	(318,301)	68%	672,399	660,467	11,932	102%
4400	·	Donation & Fundraising Income	27	26	21			1,550	2,424	2,000	424	121%	2,424	1,333	1,091	182%				
4500	·	Grant/Reimbursed Expense Income		4,266		580			6,415	2,000	4,415	321%	6,415	1,333	5,082	481%				
4600	·	Other Income	272	80		30		494	933	0	933		933	0	933					
4900	·	Interest Income				2,858	1,861		4,719	8,300	(3,581)	57%	4,719	5,533	(814)	85%				
4905	·	Interest Income - BAD				80	113		193	1,000	(807)	19%	193	667	(474)	29%				
Total Income							102,893	93,807	72,375	177,578	99,822	74,160	1,680,842	2,770,017	(1,089,175)	61%	1,680,842	1,846,678	(165,836)	91%
Gross Profit							102,893	93,807	72,375	177,578	99,822	74,160	1,680,842	2,770,017	(1,089,175)	61%	1,680,842	1,846,678	(165,836)	91%
Expense																				
· Payroll Expenses																				
5010	·	Wages & Salaries	98,913	101,056	131,430	91,645	87,810	91,605	779,756	1,299,713	(519,957)	60%	779,756	866,475	(86,719)	90%				
5020	·	Employer Taxes	9,898	9,675	11,810	8,294	11,956	12,125	79,393	129,346	(49,953)	61%	79,393	86,231	(6,838)	92%				
5030	·	Employee Benefits	8,870	8,855	11,978	9,997	10,036	10,036	79,817	138,629	(58,812)	58%	79,817	92,419	(12,602)	86%				
5040	·	Workers Comp	3,609	3,762	5,080	3,436	3,052	3,247	28,645	50,202	(21,557)	57%	28,645	33,468	(4,823)	86%				
5060	·	Labor/Benefits CIP Projects			(2,839)		(538)		(6,015)	(8,000)	1,985	75%	(6,015)	(5,333)	(682)	113%				
Total · Payroll Expenses							121,290	123,348	157,459	113,372	112,316	117,013	961,596	1,609,890	(648,294)	60%	961,596	1,073,260	(111,664)	90%
5031	·	GASB 68 Benefit Expense	16,309	1,300					17,609	16,500	1,109	107%	17,609	11,000	6,609	160%				
5100	·	Advertising & Promotion	10	1,911	131		2,744		5,014	10,000	(4,986)	50%	5,014	6,667	(1,653)	75%				
5120	·	Bank Fees	1,020	1,315	922	835	712	917	7,666	9,000	(1,334)	85%	7,666	6,000	1,666	128%				
5130	·	Charitable Contributions			1,250			1,250	2,500	3,000	(500)	83%	2,500	2,000	500	125%				
5140	·	Copying & Printing	1,559	2,059	1,144	(587)	646	773	7,234	21,000	(13,766)	34%	7,234	14,000	(6,766)	52%				
5155	·	Employment New Hire Screen	213	977	167	428	365		2,636	3,700	(1,064)	71%	2,636	2,467	169	107%				
5160	·	Dues, Mbrshps & Publications	558	615	220	247	787	774	10,342	12,000	(1,658)	86%	10,342	8,000	2,342	129%				
5170	·	Education & Development	635	549		1,065	200	1,095	3,883	5,500	(1,617)	71%	3,883	3,667	216	106%				
5175	·	Equipment Rental	233		415		165	633	2,110	4,450	(2,340)	47%	2,110	2,967	(857)	71%				
· Equipment, Tools & Furn (<\$2k)																				
5182	·	Operating ET&F							0	5,000	(5,000)	0%	0	3,333	(3,333)	0%				
5184	·	Program ET&F	1,493	261		14,172		672	16,598	9,050	7,548	183%	16,598	6,033	10,565	275%				
5186	·	Site/Shop ET&F	1,061	4,381	1,059	681	376	482	8,584	19,000	(10,416)	45%	8,584	12,667	(4,083)	68%				
5187	·	Computers & Technology ET&F	1,180	75		814	182	224	2,475	12,000	(9,525)	21%	2,475	8,000	(5,525)	31%				
Total · Equipment, Tools & Furn (<\$2k)							3,734	4,717	1,059	15,667	558	1,378	27,657	45,050	(17,393)	61%	27,657	30,033	(2,376)	92%
5200	·	Insurance	34,627				100		34,727	47,000	(12,273)	74%	34,727	31,333	3,394	111%				
5225	·	Postage & Delivery	185	814		175	1,236	7	2,652	2,300	352	115%	2,652	1,533	1,119	173%				
· Professional & Outside Svcs																				
5232	·	Accounting	595		16,573		883		22,125	25,000	(2,875)	89%	22,125	16,667	5,458	133%				
5233	·	Bands/Recreation	600	400					1,000	1,500	(500)	67%	1,000	1,000	0	100%				
5234	·	Board Stipends	900	900	700	700	1,000	1,000	6,900	12,000	(5,100)	58%	6,900	8,000	(1,100)	86%				
5235	·	Recreation Instructors	2,687	3,058	4,762	2,933	1,344	4,321	24,492	43,750	(19,258)	56%	24,492	29,167	(4,675)	84%				
5236	·	Legal	1,600	5,360	0	970	1,835	1,463	11,996	20,000	(8,004)	60%	11,996	13,333	(1,337)	90%				
5237	·	Contract Janitorial	4,920	4,920	3,920	3,920	5,450	5,050	39,880	49,600	(9,720)	80%	39,880	33,067	6,813	121%				
5239	·	Outside Service Admin/Consult	2,771	12,019	4,135	3,794	654	10,685	40,530	91,000	(50,470)	45%	40,530	60,667	(20,137)	67%				
Total · Professional & Outside Svcs							14,073	26,657	30,090	12,317	11,166	22,519	146,923	242,850	(95,927)	60%	146,923	161,900	(14,977)	91%
5250	·	Rent		652	118	274			1,318	3,200	(1,882)	41%	1,318	2,133	(815)	62%				
· Repairs & Maintenance																				
5261	·	Building R&M	304	2,391	3,409	1,201	3,335	361	11,757	35,000	(23,243)	34%	11,757	23,333	(11,576)	50%				
5262	·	Equipment R&M	1,687	1,482	569	3,371	1,880	71	11,064	25,000	(13,936)	44%	11,064	16,667	(5,603)	66%				
5263	·	General R&M	4,971	3,436	880	88	2,279	1,025	14,215	30,000	(15,785)	47%	14,215	20,000	(5,785)	71%				
5264	·	Grounds R&M	1,514	937	6,037	101	434	2,608	12,988	65,000	(52,012)	20%	12,988	43,333	(30,345)	30%				
5265	·	Janitorial Supplies	2,770	2,083	2,511	1,998	1,864	591	15,285	27,000	(11,715)	57%	15,285	18,000	(2,715)	85%				
5266	·	Vandalism Repair	509	385	2,203	653	1,128	133	8,225	12,000	(3,775)	69%	8,225	8,000	225	103%				
5267	·	Vehicle R&M	2,293	1,069	702	1,508	961	276	8,247	10,000	(1,753)	82%	8,247	6,667	1,580	124%				
5268	·	Aquatics Pool R&M	6,638	5,728	2,149	1,862	4,373	946	24,772	20,000	4,772	124%	24,772	13,333	11,439	186%				
5269	·	Outside Contractor/Services R&M	450	341	1,719	2,124	1,950	1,877	10,766	6,000	4,766	179%	10,766	4,000	6,766	269%				
Total · Repairs & Maintenance							21,136	17,852	20,179	12,906	18,204	7,888	117,319	230,000	(112,681)	51%	117,319	153,333	(36,014)	77%
5270	·	Security	914	98		1,012	886	98	3,008	6,000	(2,992)	50%	3,008	4,000	(992)	75%				
· Supplies - Consumable																				
5281	·	Misc Staff & Uniform Supplies	430	789	420	443	1,899	396	6,175	7,000	(825)	88%	6,175	4,667	1,508	132%				
5282	·	Office Supplies	628	744	456	395	821	433	4,313	6,500	(2,187)	66%	4,313	4,333	(20)	100%				
5284	·	Program Food	802	1,191	825	831	723	554	6,696	12,000	(5,304)	56%	6,696	8,000	(1,304)	84%				
5286	·	Program Supplies	1,787	1,433	607	1,693	2,270	2,246	11,486	18,000	(6,514)	64%	11,486	12,000	(514)	96%				

Feather River Recreation & Park District Income Statement 2016-17 f/year							ANNUAL BUDGET COMPARISON				MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months			
Feb-17							YTD	YTD	YTD	YTD	Feb-17	Feb-17	MONTHLY	YTD
							TOTAL	Annual Budget	Over (Under)	67% % used	ACTUAL TOTAL	BUDGET 8	Over (Under)	100% % used
	Jul-16	Aug-16	Sep-16	Oct-16	Jan-17	Feb-17								
5287 · Safety Supplies	44	463	227		187		1,960	2,300	(340)	85%	1,960	1,533	427	128%
5289 · Site Supplies	608	259	95	177	46		1,320	2,500	(1,180)	53%	1,320	1,667	(347)	79%
Total · Supplies - Consumable	4,299	4,879	2,630	3,539	5,946	3,629	31,950	48,300	(16,350)	66%	31,950	32,200	(250)	99%
5290 · Taxes, Lic., Notices & Permits	2,946	118	66		371	561	4,062	6,000	(1,938)	68%	4,062	4,000	62	102%
5300 · Telephone/Internet	939	952	1,095	1,104	1,156	1,022	8,148	11,000	(2,852)	74%	8,148	7,333	815	111%
· Transportation, Meals & Travel														
5312 · Air, Lodging, Other Travel	497	392		690		195	1,774	2,000	(226)	89%	1,774	1,333	441	133%
5314 · Fuel	1,419	1,831	1,659	1,798	1,096	631	10,634	25,000	(14,366)	43%	10,634	16,667	(6,033)	64%
5316 · Meals						24	24	500	(476)	5%	24	333	(309)	7%
5318 · Mileage	433	575	109	248	102	477	2,353	4,800	(2,447)	49%	2,353	3,200	(847)	74%
Total · Transportation, Meals & Travel	2,349	2,798	1,768	2,736	1,198	1,327	14,785	32,300	(17,515)	46%	14,785	21,533	(6,748)	69%
· Utilities														
5322 · Electric	14,389	15,190	12,406	11,084	4,669	2,930	72,666	105,000	(32,334)	69%	72,666	70,000	2,666	104%
5324 · Garbage	1,987	1,921	1,570	1,733	1,221	891	12,831	21,000	(8,169)	61%	12,831	14,000	(1,169)	92%
5326 · Gas/Propane	104	107	129	129	1,107	1,939	6,474	4,100	2,374	158%	6,474	2,733	3,741	237%
5328 · Sewer	141	141	240	141	141	1,817	3,002	4,600	(1,598)	65%	3,002	3,067	(65)	98%
5329 · Water	14,928	12,671	14,329	10,448	4,180	3,217	68,621	110,000	(41,379)	62%	68,621	73,333	(4,712)	94%
Total · Utilities	31,549	30,030	28,674	23,535	11,318	10,794	163,594	244,700	(81,106)	67%	163,594	163,133	461	100%
Total Expense	258,578	221,641	247,387	188,625	170,074	171,678	1,576,733	2,613,740	(1,037,007)	60%	1,576,733	1,742,493	(165,761)	90%
Total Profit (Loss)	(155,685)	(127,834)	(175,012)	(11,047)	(70,252)	(97,518)	104,109	156,277	(52,168)		104,109	104,185	(75)	
Other Income/Expense											0	0		
Other Income														
4200 · Impact Fee Income	5,530	6,726	1,106	2,212	5,530	3,318	33,270				33,270	0		
4910 · Interest Income - Impact Fees				530	528		1,058				1,058	0		
9990 Gail (Loss) on Asset Disposal							0				0	0		
Total Other Income	5,530	6,726	1,106	2,742	6,058	3,318	34,328				34,328	0		
Other Expense														
7000 Year End Adj Fair Value Adjustment							0				0			
7210 · Debt Interest Expense	10,616	10,616	10,616	10,464	10,316	10,316	83,872	124,695			83,872	83,130		
Total Other Expense	10,616	10,616	10,616	10,464	10,316	10,316	83,872	124,695			83,872	83,130		
Net Other Income	(5,086)	(3,890)	(9,510)	(7,722)	(4,258)	(6,998)	(49,544)				(49,544)	0		
Net Income	(160,771)	(131,724)	(184,522)	(18,769)	(74,510)	(104,516)	54,565	31,582			54,565	21,055		

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of February 28, 2017

9:12 AM
 03/17/2017
 Accrual Basis

	Date	Num	Source Name	Memo	Amount	Balance
1320 · Umpqua Bank Project Fund						241,800.00
Total 1320 · Umpqua Bank Project Fund						241,800.00
1410 · Land						627,494.00
Total 1410 · Land						627,494.00
1420 · Buildings & Improvements						18,079,648.39
Total 1420 · Buildings & Improvements						18,079,648.39
1430 · Equipment & Vehicles						753,266.11
	02/21/2017	4315159-0001	Cresco Equipment Rentals	SHARK MODEL SGP303037 3000 PSI HOT WATER PRESSURE WASHER	2,359.50	755,625.61
	02/27/2017	CONTAINER BER CREEK	Bodkins, Ron	BERRY CREEK STORAGE CONTAINER IMPACT PUBLIC USE FEES	3,500.00	759,125.61
Total 1430 · Equipment & Vehicles					5,859.50	759,125.61
1440 · Construction in Progress						45,017.51
1445 · CIP Fence Palermo Pool						32,685.89
	02/01/2017	1140245	Home Depot	RETURN PALLET CREDIT	-16.09	32,669.80
Total 1445 · CIP Fence Palermo Pool					-16.09	32,669.80
1447 · CIP Berry Creek Bathroom BC99						4,388.44
Total 1447 · CIP Berry Creek Bathroom BC99						4,388.44
1448 · CIP Nelson Irrigation SBF NE99						7,943.18
Total 1448 · CIP Nelson Irrigation SBF NE99						7,943.18
Total 1440 · Construction in Progress					-16.09	45,001.42
2955 · Umpqua Bank Tax Exempt Bond A						-3,541,468.00
	02/01/2017	2015A 2015B JAN-MAR	Bank of New York Mellon	2015A PRINCIPAL PAYMENT	47,859.00	-3,493,609.00
Total 2955 · Umpqua Bank Tax Exempt Bond A					47,859.00	-3,493,609.00
2960 · Umpqua Bank Taxable Bond B						-200,000.00
	02/01/2017	2015A 2015B JAN-MAR	Bank of New York Mellon	2015B PRINCIPAL PAYMENT	5,000.00	-195,000.00
Total 2960 · Umpqua Bank Taxable Bond B					5,000.00	-195,000.00

Feather River Recreation & Park District
Check Register
February 2017

8:24 AM
03/17/2017
Accrual Basis
Credit

Date	Num	Name	Memo	Credit
1010 - Treasury Cash				
1010.1 - Treasury Cash - General				
02/02/2017	78287	Blue Shield of California	4004625 FEB17 HEALTH	5,915.53
02/02/2017	78288	Premier Access	15763 FEB17 PREMIUMS	947.47
02/02/2017	78289	Humana Insurance Co.	657103-001 LIFE PREMIUMS	75.60
02/02/2017	78290	Aflac	JRF86 JAN16 PREMIUMS	1,028.50
02/02/2017	78291	Carter, Marcia	BOD MONTHLY STIPEND	200.00
02/02/2017	78292	Emberland, Gary	MONTHLY BOD STIPEND	200.00
02/02/2017	78293	Fowler, Scott Kent	MONTHLY BOD STIPEND	200.00
02/02/2017	78294	Noble, Don	MONTHLY BOD STIPEND	200.00
02/02/2017	78295	Smith, Victoria	MONTHLY BOD STIPEND	200.00
02/02/2017	78296	Bankcard Center	JAN17 STATEMENT 6280	254.11
02/02/2017	78297	Bankcard Center	STATEMENT 4607	813.86
02/02/2017	78298	Comcast	Acct# 8155 60 019 0233893	118.12
02/02/2017	78299	ASCAP	CONCERT IN PARK COPYRIGHTS	341.00
02/02/2017	78300	AT&T - Calnet 2	CALNET 2 C602225148777	55.61
02/02/2017	78301	Bank of New York Mellon	JAN17-MAR17 UMPQUA LOANS	83,808.43
02/02/2017	78302	Carter Law Office	LEGAL SERVICES	1,834.99
02/02/2017	78303	Comcast	Acct#8155600190189780 PHONE/INTERENT SEP16	344.87
02/02/2017	78304	COMP	PRE EMPLOYMENT SCREENS	93.00
02/02/2017	78305	FP Mailing Solutions	POSTAGE MACHINE LEASE	161.25
02/02/2017	78306	Gill, Loren	POPPY SEEDS REIMBR	32.24
02/02/2017	78307	Limey Tees	T-SHIRTS, JACKETS	372.33
02/02/2017	78308	North Yuba Water District	2695 WATER	28.00
02/02/2017	78309	P.G. & E.	PGE ALL LOCAITONS 12/211/16-1/20/17	5,775.73
02/02/2017	78310	Site Hatchery	WEBSITE	260.00
02/02/2017	78311	South Feather Water & Power	007771-000 water	31.00
02/02/2017	78312	Tractor Supply Co.	JAN17 STATEMENT 0271 2285	98.63
02/02/2017	78313	Verizon Wireless	WIRELESS PHONES	3.81
02/02/2017	78314	Bankcard Center	STATEMENT 2122	415.87
02/02/2017	78315	Calif. Water Service	Acct 520857777 12/10/16-1/10/17	3,931.08
02/02/2017	78316	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	5,850.00
02/02/2017	78317	All Metals Supply, Inc.	MISC SUPPLIES, SIGN POSTS	550.30
02/02/2017	78318	Aramark	UNIFORMS	132.47
02/02/2017	78319	Avery's	OIL CHANGE F150 1351114	55.02
02/02/2017	78320	Cintas	JANITORIAL SUPPLIES ACT CENTER	1,313.79
02/02/2017	78321	Cresco Equipment Rentals	WATER PRESSURE RENTAL	164.83
02/02/2017	78322	Dan's Electrical Supply	LIGHT BULBS/PHOTO CELL	42.90
02/02/2017	78323	Fastenal	TRASH CANS/EAR PLUS	595.99
02/02/2017	78324	Industrial Power Products	MISC SUPPLIES	206.47
02/02/2017	78325	Les Schwab Tires	BRAKES F150 2004	745.76
02/02/2017	78326	Lincoln Equipment, Inc.	POOL CHEMICALS, FILTER REPAIR, FEED REPAIR	3,090.86
02/02/2017	78327	North Valley Barricade	RAIN GEAR/FLOOD SIGNS	93.74
02/02/2017	78328	Oroville Power Equipment	MISC SUPPLIES	113.51
02/02/2017	78329	Riebes Auto Parts	EQUIPMENT/TRUCK REPAIR	106.78
02/02/2017	78330	Sac-Val Janitorial	JANITORIAL SUPPLIES ALL PARKS	954.25
02/02/2017	78331	Sharp's Locksmithing	MLK LOCK	112.61
02/02/2017	78332	Valley Truck & Tractor, Inc.	REPAIR BACKHOE	628.74
02/02/2017	78333-78412	PAYROLL	PAYROLL ITEMS	39,978.45
02/16/2017	78413	AT&T - Calnet 2	CALNET 2 C602225148777	18.53
02/16/2017	78414	All Metals Supply, Inc.	BATHROOM PARTION/SIGN PLATES POSTS	618.63
02/16/2017	78415	American Leak Detection	NELSON POOL LEAK DETECTION	1,950.00
02/16/2017	78416	AT&T - Calnet 2	CALNET PHONES 53067552675088	19.14
02/16/2017	78417	Bankcard Center	JAN17 STATEMENT 8111	1,823.38
02/16/2017	78418	Better Deal Exchange	Acct#701960 JAN17	224.02
02/16/2017	78419	Butte County Air Quality Mgmt. District	BURN PERMIT	30.00
02/16/2017	78420	Dawson Oil Company	FUEL JAN17	1,086.09
02/16/2017	78421	Del-Mar Rental & Landscape Supply	SAND FENCE PROJECT	287.75
02/16/2017	78422	Dept of Fish and Wildlife	1600-2015-0284-R2 LAKE/STREMBED PROGRAM	561.00
02/16/2017	78423	Fastenal	MISC PARTS	63.30
02/16/2017	78424	Feather River Aire	A/C HEAT WINTER MAINTENANCE	2,376.00
02/16/2017	78425	Golden Bear Alarms	ALARM QTRLY FBT	97.50
02/16/2017	78426	Harvest Accounting & Management Systems	2ND QTR ACCOUNTING REVIEW	382.50
02/16/2017	78427	Home Depot	JAN17 HOME DEPOT STATEMENTY	1,675.59
02/16/2017	78428	Lincoln Equipment, Inc.	SAND FILTER KIDDIE POOL PALERMO	1,276.75
02/16/2017	78429	Recology Butte Colusa Counties	TRASH ALL SITES	1,220.80
02/16/2017	78430	Roto-Rooter	FBT PUMP, CLEAR DRAIN	970.00
02/16/2017	78431	Staples	JAN17 STATEMENT 8608	516.11
02/16/2017	78432	TWSD	4-112.01 WATER NELSON	365.78
02/16/2017	78433	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	646.35
02/16/2017	78434	Wal-Mart Community	JAN17 STATEMENT 1712	93.03
02/16/2017	78435	Western Web	FEB-AUG ACT GUIDES 15,000	2,738.03
02/16/2017	78436	Ronnie Smith Enterprises	INSTRUCTOR KARATE	1,851.20
02/16/2017	78437	Stampanoni, Jennifer	INSTRUCTOR THEATER	510.92
02/16/2017	78438	Brazda, Kevin	CELL REIMBR	50.00
02/16/2017	78439	Carter, Shaw	CELL PHONE REIMBR	40.00
02/16/2017	78440	Gorman, T.	CELL PHONE REIMBR	30.00

Feather River Recreation & Park District
 Check Register
 February 2017

8:24 AM
 03/17/2017
 Accrual Basis

Date	Num	Name	Memo	Credit
02/16/2017	78441	Gray, Jason	MONTHLY CELL REIMBR	30.00
02/16/2017	78442	Mirola-Lopez, Monica	JR GIANTS MILAGE REIMBR SFRAN	159.43
02/16/2017	78443	Quigley, G.	CELL PHONE REIMBR	30.00
02/16/2017	78444	Ramirez, Zerimar	MONTHLY CELL REIMBR	30.00
02/16/2017	78445	Sinor, Nina	CELL/MILAGE REIMBR	103.13
02/16/2017	78446	Teague, Victoria	CELL/MILAGE REIMBR	37.54
02/16/2017	78447	Terry, Kayla.	CELL/MILAGE REIMBR	31.42
02/16/2017	78448	Valencia Estela	CELL REIMBR	40.00
02/16/2017	78449	Valencia Justin	CELL PHONE REIMBR	30.00
02/16/2017	78450	Vang, H.	CELL PHONE REIMBR	30.00
02/16/2017	78451	Vasquez, Sam.	CELL/MILAGE REIMBR	113.64
02/16/2017	78452-78527	PAYROLL	PAYROLL ITEMS	47,067.10
Total 1010.1 - Treasury Cash - General				231,702.16
Total 1010 - Treasury Cash				231,702.16
TOTAL				231,702.16



February 2017 Staff Reports

Park Supervisor-Kevin Brazda

With all the wet weather and evacuation everyone is trying to get back in the groove again and hit tasks head on. Keeping people out of Riverbend has been a never-ending chore throughout the month but it seems the word is finally getting out that the park is closed and only having issues with the transients again towards the end of the month.

Vandalism

- Riverbend: 2-5-17
 - Hauled away transient trash
 - Parts \$35 labor \$30
- Nolan: 2-5-17
 - Removed and Painted graffiti
 - Parts \$25 labor \$30
- Tennis court: 2-7-17
 - Replaced and welded on new latch on bathroom doors
 - Parts \$ 25 Labor \$40
- Nolan: 2-11-17
 - Removed pile of dirt, garbage, and graffiti from clean up
 - Parts \$200 Labor \$100
- MLK: 2-12-17
 - Repaired door handle
 - Parts \$100 Labor \$30
- Tennis court:2-12-17
 - Replaced lock that was cut from tennis gate by one of the players to gain access to courts because it was closed due to the evacuation.
 - Parts \$ 20 Labor \$15
- Sites all: 2-24-17
 - Cleaned graffiti off play grounds
 - Parts \$ 80 Labor \$100
- Tennis courts: 2-26-17
 - Had toilets snaked due to rocks, toilet paper and syringes flushed down toilets on multiple occasions.
 - Parts \$ 100 Labor \$500
- Nolan: 2-26-17
 - Removed graffiti
 - Parts \$ 30 Labor \$25
- Nolan: 2-27-17
 - Replaced Broken toilet at Nolan



- Parts \$ 200 Labor \$80

Meetings/ Commitments

- Met with Sac Val to go over pricing for Activity Center supplies
- Met with little league to go over proposed upgrades to Baldry field for a 50/70 field
- Met with Lineman's College to go over setting poles at Nelson Complex that ended up getting postponed due to the evacuation and wet weather.
- Pumped out lift pump station and shut down power to Riverbend when the park was closed.
- Several meetings at/about Riverbend to assess the damages.
- Started getting prices on replacement trucks
- Irrigation renovation training for full time staff.
- Attended the master plan meeting
- Part-time staff interviews for Activity Center janitor.
- PGE Repaired fence at Playtown
- Call OPD throughout the month to inform of transient camps.
- Safety Meeting
- Homeless encampment clean up at Riverbend with OPD and SWAP.

Irrigation/ Plumbing

- Finished modifying and upgrading pool chemical feed systems at Palermo
- Installed new kiddie pool sand filter and hair and lint strainer for main pool at Palermo.
- Irrigation checks and repairs
- Turned off drinking fountains for winter
- Irrigation timers set for three days a week and three cycles through the night, now down to 0% of normal with season change.
- Vacuumed pools and maintain chemicals
- Checked functionality of all faucets, toilets and drinking fountains.

Clean up

- Pressure washed dugouts throughout the month from homeless encampments
- Pumped water from playgrounds out at Palermo and MLK
- Cleaned up flood damage in buildings at Riverbend
- Installed temp fence along Riverbend trail to block public access
- Check for fallen limbs and storm debris from winter storms
- Cleaning Activity Center 7 days a week

Turf/ Trees/ shrubs

- Removed downed limb at MLK
- Removed downed trees on the trail from flooding.



- Blowing, picking up and hauling leaves throughout month
- Continued spraying weeds
- Mowing, weed eating, edging and blowing on a regular basis depending on weather.

Projects

- Fabricated and welded up sign post and partition doors for the restrooms at Riverbend and sent off to powder coat.
- Finished installing the iron fence around the pool at Palermo.
- Installed a fence around slide at Palermo.
- Worked on stripping paint off park restroom floors during rainy periods.
- Fabricated stand for Palermo lap pool motor
- Electrical panel backboard replacement at Nolan
- Ongoing maintenance on Bedrock skate park ramps. Tightening screws
- Contracts for rentals handled every weekend. Cleaning and prepping pavilions.
- Playground inspections

Equipment and vehicles

- Installed new seat on Backhoe, fixed gauges and turn signal lights
- Repaired small equipment throughout the month that needed maintenance
- Replaced third brake light on 2013 dodge because of water leaking in cab
- Airbag recall repair on 2 dodge trucks
- Repaired dump truck safety issues.
- Monthly maintenance logs.
- Cleaning trucks on a regular basis.
- Maintenance checks on mowers and equipment

Executive Assistant-Victoria Anton-Teague

February was a little crazy. 2017 Activity Guides were disbursed to local businesses and schools throughout the community. On February 7th, I attended a follow up Butte County Fish and Game Commission meeting and the District was awarded \$1000 in grand funds for the 2018 Wildflower and Nature Festival! I participated in a Coffee Connection event hosted by the Oroville Chamber of Commerce which provided the opportunity to broaden our community resources. I also attended monthly Oroville Tourism and Oroville Downtown Business Association committee meetings as a District Representative.

Daily operations were interrupted and the office was closed due to the flood emergency evacuation. Customer Relations Specialists did a wonderful job returning to the office and providing an easy transition for participants and families to get back into their normal schedules. Due to the flood damage at Riverbend Park, the Marketing Specialist focused relocating the 2017 Wildflower and Nature Festival to Nelson Complex.



Director of Children's Services-Estela Valencia

Enrollment was at 70 children. Children learned about healthy teeth, being a good friend and we closed our unit with a fun friendship party. Some of our staff members registered to attend Courageous Connections Professional Conference that will be held in March. Intersession camp was held at the Activity Center, with about 25 children enrolled. Children enjoyed fun crafts and games in the big gym. Assistant Director Ramirez is planning summer and spring camp activities.

Director of Gymnastics-Shaw Carter

Boys Level 6-10 State Championships were held at the District facility March 18-19th. This is a huge success and I would like to put out a big THANK YOU to the OGBC parents for putting on a Fantastic Meet. 6-10 Optional Boys and Girls did extremely well at their State Meets and will be going on to Regionals. We have changed the dates of the annual Mini-Meets to June 17th. We are hoping this will help with June enrollment. We have also moved it to one day which will be a Saturday in hopes that we will have more parents and families attend. The Boys Level 6-10 state meet brought FRRPD percentage to \$10K.

Recreation Supervisor-Nina Sinor

February was another busy month in the world of recreation. We are half way through our second half of youth basketball season and geared up for all of the new and returning youth sports. Recreation Coordinator Sam has been working really hard on managing any and all onsite issues for youth basketball (coaching and staffing) and prepping for upcoming new youth sports programs which include instructional soccer program and 5/6th and 7/8th soccer leagues. He has been working with Park Supervisor Kevin in preparation for field specs for soccer and with Oroville Youth Soccer League Club on finalizing an agreement for FRRPD to borrow some soccer equipment for programs. We are thankful they have agreed to do so. Recreation Specialist Monica has been working really hard on preparing for another great youth track program and preparation for Junior Giants programs. She has met with local high school Athletic Directors where she has been bouncing ideas for how we can continue to improve our terrific track program. She also attended a meeting in San Francisco in preparation for Junior Giants. I have been continuously working on entering classes and programs in Blue Rec, trouble shooting to solve minor issues as well working on summer aquatics programming and preparation. The Recreation Department is running smoothly and really firing on all cylinders right now, I'm thankful for the great staff I work with.