



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
October 24, 2023

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

AGENDA

Open Session 5:30 PM

Written comments must be sent to KendyleL@frpd.com 1-hour prior to the meeting to be presented to the Board. If you need special accommodations to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Shannon DeLong
Vice-Chairperson Scott "Kent" Fowler
Director Devin Thomas
Director Clarence "Sonny" Brandt
Director Greg Passmore

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. September 26, 2023 Regular Board Meeting Minutes (Appendix A)**
- 2. October 4, 2023 Special Board Meeting Minutes (Appendix B)**
- 2. September 2023 Financials (Appendix C)**

Consent Agenda Motion:

Vote:

ACTION ITEMS

- 1. Approval to Submit Request for Proposal (RFP) for MLK South Parking Lot Repair (Appendix D)**
Motion:
Vote:

2. Approve Request to Hire an Engineer for New Pickleball Courts Project

(Appendix E)

Motion:

Vote:

3. Surplus Backhoe and Attachments (Appendix F)

Motion:

Vote:

4. Allocation of funds for Backhoe Purchase (Appendix G)

Motion:

Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix H)

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

1.

ADJOURNMENT



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
September 26, 2023

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

OUR MISSION: We will provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

AGENDA

Open Session

Written comments must be sent to KendyleL@frpd.com 1-hour prior to the meeting to be presented to the Board. If you need special accommodations to participate in this meeting, please contact (530)533-2011.

MEETING CALLED TO ORDER AT 5:30PM.

ROLL CALL

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

CONSENT AGENDA

- 1. August 22, 2023 Regular Board Meeting Minutes**
- 2. August 2023 Financials**

Director Thomas made a motion to approve the consent agenda.
Director Passmore seconded the motion.

*The motion to approve the consent agenda was passed with a unanimous vote.

NON ACTION ITEMS

- 1. Presentation from Five Star Bank representative Reagan Ballo discussing the benefits of banking with Five Star Bank.**

ACTION ITEMS

- 1. Resolution 2021-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Authorizing All Board Members And General Manager To Sign All District Checks And Bank Documents Associated With Bank Of The West Checking Accounts**

Director Passmore made a motion to approve Resolution 2021-23.
Director Fowler seconded the motion.

*The motion to approve Resolution 2021-23 was passed with a unanimous vote.

- 2. Resolution 2022-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Authorizing The General Manager To Close The Bank Of The West (BMO) Accounts And Open Accounts With Five Star Bank.**

Director Brandt made a motion to approve Resolution 2022-23,
Director Thomas seconded the motion.

*The motion to approve Resolution 2022-23 was passed with a unanimous vote.

3. Resolution 2023-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Authorizing The General Manager To Transfer Ownership Of The Costco Account And Open A Costco Credit Card

Director Brandt made a motion to approve Resolution 2023-23.

Director Fowler seconded the motion.

*The motion to approve Resolution 2023-23 was passed with a unanimous vote.

4. Supplemental Benefits Fund Update

No action needed.

5. SCI Impact Fees

Director Passmore made a motion to approve the eight-year Park Impact Fee plan.

Director Thomas seconded the motion.

*The motion to approve the eight-year SCI Impact Fees was passed with a unanimous vote.

6. Revised Employee Handbook

Director Kent made a motion to approve the revised employee handbook.

Director Passmore seconded the motion.

*The motion to approve the revised employee handbook was passed with a unanimous vote.

7. Job Description Revisions

Director Fowler made a motion to approve the job description revisions.

Director Passmore seconded the motion.

*The motion to approve the job description revisions was passed with a unanimous vote.

8. Organization Chart Revisions

Director Brandt made a motion to approve the organizational chart revisions.

Director Thomas seconded the motion.

*The vote to approve the organization chart revisions was passed with a unanimous vote.

9. Allocation of funds to purchase a pool vacuum for Nelson Pool

Director Brandt made a motion to approve the allocation of funds to purchase a pool vacuum for Nelson pool.

Director Passmore seconded the motion.

*The motion to approve the allocation of funds to purchase a pool vacuum for Nelson pool was passed with a unanimous vote.

10. Allocation of funds to purchase trash cans for Riverbend Park

Director Thomas made a motion to approve the allocation of funds to purchase trash cans for Riverbend Park.

Director Fowler seconded the motion.

*The motion to approve the allocation of funds to purchase trash cans for Riverbend Park was passed with a unanimous vote.

11. Approve FRRPD Parks Services to outsource landscaping to Rodriguez Landscaping

Director Fowler made a motion to approve FRRPD Parks Services to outsource landscaping to Rodriguez landscaping.

Director Thomas seconded the motion.

*The motion to approve the FRRPD Parks Services to outsource landscaping to Rodriguez Landscaping was passed with a unanimous vote.

12. Schedule Special Board Meeting- Bedrock Tennis Lights Contractor Award Notice

No action needed.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

UNFINISHED BUSINESS

MEETING ADJOURNED AT 7:06PM.

DRAFT



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting
October 4, 2023

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

DRAFT Minutes **Closed Session 10:00am/ Open Session Immediately Following**

MEETING CALLED TO ORDER AT 10:00AM

ROLL CALL

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Absent</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

CLOSED SESSION

1. Pursuant to Government Code section 54957 (b) (1): Personnel Exception
No action was taken. Direction was given to staff.

OPEN SESSION 10:13AM

ACTION ITEMS

1. **Review And Select Bid For Bedrock Tennis Court Lighting**
Director Passmore made a motion to approve and select the bid submitted by William Electric.
Director Fowler seconded the motion.
*The motion to approve the bid submitted by William Electric was passed with a unanimous vote.
2. **Approved The Updated Board Policies And Procedures**
Director Fowler made a motion to approve the updated Board Policies and Procedures.
Director Brandt seconded the motion.
*The motion to approve the updated Board Policies and Procedures was passed with a unanimous vote.
3. **Allow the General Manager to Have The Authority to Negotiate the Union Contract**
Director Fowler made a motion to allow the General Manager to have the authority to negotiate the union contract.
Director Passmore seconded the motion.
*The motion to allow the General Manager to have the authority to negotiate the union contract was passed with a unanimous vote.

MEETING ADJOURNED AT 10:33AM

Feather River Recreation & Park District
Profit & Loss Budget Performance
September 2023

	Sep 23	Budget	\$ Over Budget	% of Budget	Jul - Sep 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense									
Income									
4100 · Tax Revenue									
4105 · Tax Revenue (BAD)									328,600.00
4100 · Tax Revenue - Other									2,300,000.00
Total 4100 · Tax Revenue									2,628,600.00
4300 · Program Income									
4350 · Discounts & Credits	180.00		180.00	100.0%	180.00		180.00	100.0%	
4300 · Program Income - Other	22,919.80	21,000.00	1,919.80	109.14%	80,343.05	67,000.00	13,343.05	119.92%	250,250.00
Total 4300 · Program Income	23,099.80	21,000.00	2,099.80	110.0%	80,523.05	67,000.00	13,523.05	120.18%	250,250.00
4400 · Donation & Fundraising Income		3,000.00	(3,000.00)			3,000.00	(3,000.00)		15,000.00
4500* · Grant Income					523.18				
4900 · Interest Income									
4901 · Interest Income - BAD		500.00	(500.00)			500.00	(500.00)		2,000.00
4900 · Interest Income - Other		3,500.00	(3,500.00)			3,500.00	(3,500.00)		14,000.00
Total 4900 · Interest Income		4,000.00	(4,000.00)			4,000.00	(4,000.00)		16,000.00
Total Income	23,099.80	28,000.00	(4,900.20)	82.5%	81,046.23	74,000.00	7,046.23	109.52%	2,909,850.00
Gross Profit	23,099.80	28,000.00	(4,900.20)	82.5%	81,046.23	74,000.00	7,046.23	109.52%	2,909,850.00
Expense									
5000 · Payroll Expenses									
5010 · Wages & Salaries	87,498.44	84,000.00	3,498.44	104.17%	250,394.72	255,000.00	(4,605.28)	98.19%	1,064,000.00
5020 · Employer Taxes	7,229.65	7,666.00	(436.35)	94.31%	20,835.26	23,006.00	(2,170.74)	90.56%	92,000.00
5030 · Employee Benefits	14,119.02	17,500.00	(3,380.98)	80.68%	41,860.50	52,500.00	(10,639.50)	79.73%	210,000.00
5040 · Workers Comp	4,279.08	3,917.00	362.08	109.24%	14,687.37	11,747.00	2,940.37	125.03%	47,000.00
5000 · Payroll Expenses - Other									
Total 5000 · Payroll Expenses	113,126.19	113,083.00	43.19	100.04%	327,777.85	342,253.00	(14,475.15)	95.77%	1,413,000.00
5031 · GASB 68 Benefit Expense					71,255.00	80,000.00	(8,745.00)	89.07%	80,000.00
5033 · GASB Annual Audit Adj									
5100 · Marketing									
5101 · Promotions	575.08				575.08				
5102 · Advertising					20.00				
5103 · Job Fairs	500.00				500.00				
5100 · Marketing - Other		250.00	(250.00)			750.00	(750.00)		3,000.00
Total 5100 · Marketing	1,075.08	250.00	825.08	430.03%	1,095.08	750.00	345.08	146.01%	3,000.00

Feather River Recreation & Park District
 Profit & Loss Budget Performance
 September 2023

	Sep 23	Budget	\$ Over Budget	% of Budget	Jul - Sep 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5120 · Bank Fees		291.00	(291.00)		391.62	881.00	(489.38)	44.45%	3,500.00
5130 · Charitable Contributions									
5140 · Copying & Printing	493.83	208.00	285.83	237.42%	945.78	628.00	317.78	150.6%	2,500.00
5150 · Depreciation									
5155 · Employment New Hire Screen	184.00	133.00	51.00	138.35%	1,189.77	403.00	786.77	295.23%	1,600.00
5160 · Dues, Mbrshps & Subscriptions					5,375.64	7,950.00	(2,574.36)	67.62%	10,000.00
5170 · Education & Development	950.00		950.00	100.0%	3,679.00	2,250.00	1,429.00	163.51%	9,000.00
5175 · Equipment Rental	1,090.54	833.00	257.54	130.92%	1,090.54	2,503.00	(1,412.46)	43.57%	10,000.00
5180 · Equipment, Tools & Furn (<\$5k)									
5182 · Operating ET&F						750.00	(750.00)		3,000.00
5184 · Program ET&F						1,125.00	(1,125.00)		4,500.00
5186 · Site/Shop ET&F	23.81	2,291.00	(2,267.19)	1.04%	13,624.86	6,881.00	6,743.86	198.01%	27,500.00
5187 · IT Computer/HardwareTechnology						2,500.00	(2,500.00)		10,000.00
5188 · IT Computer/Software Technology	7,431.62	1,500.00	5,931.62	495.44%	22,511.61	6,500.00	16,011.61	346.33%	20,000.00
5180 · Equipment, Tools & Furn (<\$5k) - Other									
Total 5180 · Equipment, Tools & Furn (<\$5k)	7,455.43	3,791.00	3,664.43	196.66%	36,136.47	17,756.00	18,380.47	203.52%	65,000.00
5200 · Insurance					123,156.00	100,000.00	23,156.00	123.16%	100,000.00
5210 · Interest Expense - Operating	159.49	250.00	(90.51)	63.8%	1,024.53	750.00	274.53	136.6%	3,000.00
5225 · Postage & Delivery	207.00		207.00	100.0%	450.86	100.00	350.86	450.86%	400.00
5230 · Professional & Outside Svcs									
5232 · Accounting									25,000.00
5233 · Bands/Recreation	1,200.00		1,200.00	100.0%	1,200.00		1,200.00	100.0%	5,000.00
5234 · Board Stipends	2,000.00	2,000.00		100.0%	6,000.00	6,000.00		100.0%	24,000.00
5235 · Recreation Instructors	39.00	250.00	(211.00)	15.6%	95.00	250.00	(155.00)	38.0%	1,000.00
5236 · Legal		1,666.00	(1,666.00)			5,006.00	(5,006.00)		20,000.00
5237 · Contract Janitorial	4,830.00	7,083.00	(2,253.00)	68.19%	16,486.80	21,253.00	(4,766.20)	77.57%	85,000.00
5238 · Other Outside Labor	515.00		515.00	100.0%	515.00		515.00	100.0%	
5239 · Outside Service Admin/Consult	12,373.14	11,000.00	1,373.14	112.48%	28,006.89	17,000.00	11,006.89	164.75%	52,000.00
5230 · Professional & Outside Svcs - Other									
Total 5230 · Professional & Outside Svcs	20,957.14	21,999.00	(1,041.86)	95.26%	52,303.69	49,509.00	2,794.69	105.65%	212,000.00
5240 · Reimbursement Expenses									
5241 · Staff Reimbursement	119.03				119.03				
5242 · Mileage Reimbursement	70.61				218.28				
Total 5240 · Reimbursement Expenses	189.64				337.31				

Feather River Recreation & Park District
 Profit & Loss Budget Performance
 September 2023

	Sep 23	Budget	\$ Over Budget	% of Budget	Jul - Sep 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5250 · Rent									
5260 · Repairs & Maintenance									
5261 · Building R&M		833.00	(833.00)		381.24	2,503.00	(2,121.76)	15.23%	10,000.00
5262 · Equip Repairs & Small Tools	1,274.76	2,500.00	(1,225.24)	50.99%	7,630.44	7,500.00	130.44	101.74%	30,000.00
5263 · General R&M	77.76				206.50				
5264 · Grounds R&M	3,228.38	8,333.00	(5,104.62)	38.74%	18,679.16	25,003.00	(6,323.84)	74.71%	100,000.00
5265 · Janitorial Supplies	920.32	1,216.00	(295.68)	75.68%	5,477.12	3,921.00	1,556.12	139.69%	15,000.00
5266 · Vandalism Repair	100.02	1,666.00	(1,565.98)	6.0%	2,631.54	5,006.00	(2,374.46)	52.57%	20,000.00
5267 · Vehicle R&M	1,153.77	833.00	320.77	138.51%	1,183.86	2,503.00	(1,319.14)	47.3%	10,000.00
5268 · Aquatics Pool R&M	2,276.50	4,310.00	(2,033.50)	52.82%	6,353.58	14,120.00	(7,766.42)	45.0%	30,000.00
5269 · Outside Contractor/Services R&M	13,192.52	10,833.00	2,359.52	121.78%	32,362.22	32,503.00	(140.78)	99.57%	130,000.00
5260 · Repairs & Maintenance - Other									
<i>Total 5260 · Repairs & Maintenance</i>	22,224.03	30,524.00	(8,299.97)	72.81%	74,905.66	93,059.00	(18,153.34)	80.49%	345,000.00
5270 · Security	273.03		273.03	100.0%	1,061.11	2,000.00	(938.89)	53.06%	8,000.00
5280 · Consumables									
5281 · Distrist Clothing	750.46	455.00	295.46	164.94%	1,664.84	1,360.00	304.84	122.42%	8,000.00
5282 · Office Supplies	999.88	334.00	665.88	299.37%	976.90	994.00	(17.10)	98.28%	4,000.00
5283 · Union Clothing Allowance					215.36				
5284 · Program Food	12.17		12.17	100.0%	307.29		307.29	100.0%	
5286 · Program Supplies	2,070.63	1,083.00	987.63	191.19%	2,568.93	3,253.00	(684.07)	78.97%	13,000.00
5287 · Safety Supplies					214.80		214.80	100.0%	
5288 · Staff Supplies	708.74		708.74	100.0%	3,290.21	1,000.00	2,290.21	329.02%	4,000.00
5289 · Volunteer Supplies	25.79		25.79	100.0%	832.64	500.00	332.64	166.53%	2,000.00
5280 · Consumables - Other									
<i>Total 5280 · Consumables</i>	4,567.67	1,872.00	2,695.67	244.0%	10,070.97	7,107.00	2,963.97	141.71%	31,000.00
5290 · Taxes, Lic., Notices & Permits					389.45	625.00	(235.55)	62.31%	2,500.00
5300 · Internet and Telecommunications	989.60	1,000.00	(10.40)	98.96%	3,578.20	3,000.00	578.20	119.27%	12,000.00
5310 · Fuel, Travel and Meals									
5312 · Air, Lodging, Other Travel					821.36		821.36	100.0%	
5314 · Red Diesel		3,700.00	(3,700.00)			11,000.00	(11,000.00)		37,700.00
5315 · Gasoline	3,492.69				9,871.32				
5316 · Meals					575.00				
5318 · Mileage									
5310 · Fuel, Travel and Meals - Other									
<i>Total 5310 · Fuel, Travel and Meals</i>	3,492.69	3,700.00	(207.31)	94.4%	11,267.68	11,000.00	267.68	102.43%	37,700.00

Feather River Recreation & Park District
Profit & Loss Budget Performance
September 2023

	Sep 23	Budget	\$ Over Budget	% of Budget	Jul - Sep 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5320 · Utilities									
5322 · Electric	13,633.29	14,000.00	(366.71)	97.38%	45,289.42	47,000.00	(1,710.58)	96.36%	130,000.00
5324 · Garbage	2,596.63	1,849.00	747.63	140.43%	6,905.03	6,022.00	883.03	114.66%	25,000.00
5326 · Gas/Propane	192.48	220.00	(27.52)	87.49%	433.75	595.00	(161.25)	72.9%	5,000.00
5328 · Sewer	379.93	328.00	51.93	115.83%	827.43	700.00	127.43	118.2%	5,000.00
5329 · Water	18,825.06	16,000.00	2,825.06	117.66%	53,607.16	49,000.00	4,607.16	109.4%	125,000.00
5320 · Utilities - Other									
Total 5320 · Utilities	35,627.39	32,397.00	3,230.39	109.97%	107,062.79	103,317.00	3,745.79	103.63%	290,000.00
7000 · Debt Interest									
7210 · Debt Interest Expense		5,951.00	(5,951.00)		11,903.24	17,855.00	(5,951.76)	66.67%	68,000.00
7000 · Debt Interest - Other	(9.57)		(9.57)	100.0%	(9.57)		(9.57)	100.0%	
Total 7000 · Debt Interest	(9.57)	5,951.00	(5,960.57)	(0.16%)	11,893.67	17,855.00	(5,961.33)	66.61%	68,000.00
Total Expense	213,053.18	216,282.00	(3,228.82)	98.51%	846,438.67	843,696.00	2,742.67	100.33%	2,707,200.00
Net Ordinary Income	(189,953.38)	(188,282.00)	(1,671.38)	100.89%	(765,392.44)	(769,696.00)	4,303.56	99.44%	202,650.00
Other Income/Expense									
Other Income									
4200 · Impact Fee Income	1,106.00		1,106.00	100.0%	8,938.00		8,938.00	100.0%	
4500 · Grant/Reimbursed Expense Income					4,044.42		4,044.42	100.0%	
4600 · Other Income									
4610 · Sponsorship	1,100.00				1,100.00				
4620 · Scholarship	575.00				575.00				
4600 · Other Income - Other	397.00		397.00	100.0%	486.10		486.10	100.0%	
Total 4600 · Other Income	2,072.00		2,072.00	100.0%	2,161.10		2,161.10	100.0%	
4650 · Insurance Proceeds	5,838.89		5,838.89	100.0%	11,677.78		11,677.78	100.0%	
4910 · Interest Income - Impact Fees									
9900 · Gain/(Loss) on Asset disposal									
Total Other Income	9,016.89		9,016.89	100.0%	26,821.30		26,821.30	100.0%	
Other Expense									
7102 · Insurance Claim Expense									
Total Other Expense									
Net Other Income	9,016.89		9,016.89	100.0%	26,821.30		26,821.30	100.0%	
Net Income	(180,936.49)	(188,282.00)	7,345.51	96.1%	(738,571.14)	(769,696.00)	31,124.86	95.96%	202,650.00

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	968,495	651,948	316,547	49%
1010.2 · Treasury Cash - Reserve	295,494	295,494	-	0%
1010.3 · Treasury Admin Ins Proceeds	-	16,525	(16,525)	-100%
1010.4 · Treasury Ins Proceeds Playtown	-	67,657	(67,657)	-100%
1010.5 · Treasury Nelson Pool Funds	-	36,975	(36,975)	-100%
1010 · Treasury Cash - Other	3,630	-	3,630	100%
Total 1010 · Treasury Cash	1,267,619	1,068,599	199,020	19%
1020 · Imprest Cash	1,203	599	604	101%
1030 · BofW - Merchant Acct.	45,476	156,868	(111,392)	-71%
1031 · BofW Project INS PROCEEDS	248,244	300,277	(52,033)	-17%
1040 · Fund 2610 - BAD	30,476	31,766	(1,290)	-4%
1050 · Impact Fees				
1051 · Impact - Parklands	819,658	740,168	79,490	11%
1052 · Impact - Public Use	139,728	121,570	18,158	15%
1053 · Impact - Aquatics	17,993	86,486	(68,493)	-79%
Total 1050 · Impact Fees	977,379	948,224	29,155	3%
1320 · Umpqua Bank PREPAID LOAN	19,435	188,856	(169,421)	-90%
Total Checking/Savings	2,589,832	2,695,189	(105,357)	-4%
Accounts Receivable				
1210 · Accounts Receivable	11,471	(828)	12,299	1485%
Total Accounts Receivable	11,471	(828)	12,299	1485%
Other Current Assets				
1302 · FEMA Riverbend Claim Receivable	2,839	2,839	-	0%
1316 · Prepaid Expenses/Debt Interest	5,952	-	5,952	100%
Total Other Current Assets	8,791	2,839	5,952	210%
Total Current Assets	2,610,094	2,697,200	(87,106)	-3%
Fixed Assets				
1410 · Land	627,494	627,494	-	0%
1420 · Buildings & Improvements	17,145,126	16,054,943	1,090,183	7%
1430 · Equipment & Vehicles	3,513,036	1,808,782	1,704,254	94%
1440 · Construction in Progress				
1448 · CIP Nelson SBF NE99	-	1,547,788	(1,547,788)	-100%
1450 · CIP Feather River Trail FRT99	23,460	23,460	-	0%
1451 · CIP Playtown Bathroom Fire	-	525,622	(525,622)	-100%
Total 1440 · Construction in Progress	23,460	2,096,870	(2,073,410)	-99%
1499 · Accumulated Depreciation	(6,933,887)	(6,947,995)	14,108	0%
Total Fixed Assets	14,375,229	13,640,094	735,135	5%
Other Assets				
1500 · FMV Adjustments	94,302	94,302	-	0%
1550 · GASB 68 CalPERS Valuation				
1551 · GASB68 Deferred Outflow Pension	164,161	164,161	-	0%
Total 1550 · GASB 68 CalPERS Valuation	164,161	164,161	-	0%
Total Other Assets	258,463	258,463	-	0%
TOTAL ASSETS	17,243,786	16,595,757	648,029	4%

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	96,185	463,122	(366,937)	-79%
Total Accounts Payable	96,185	463,122	(366,937)	-79%
Credit Cards				
2300 · Credit Cards Payable				
2337 · BoW CC 2709	821	37	784	2119%
2338 · BoW CC 6804 General	1,428	1,468	(40)	-3%
2340 · Costco Citibank 9398	(8)	4,468	(4,476)	-100%
Total 2300 · Credit Cards Payable	2,241	5,973	(3,732)	-62%
2350 · Supplier Accounts				
2351 · Better Deal Exchange	50	-	50	100%
2352 · Staples	206	-	206	100%
2353 · Walmart	59	318	(259)	-81%
2354 · Home Depot	4,602	454	4,148	914%
Total 2350 · Supplier Accounts	4,917	772	4,145	537%
Total Credit Cards	7,158	6,745	413	6%
Other Current Liabilities				
2100 · Payroll Liabilities				
2110 · Wages Payable	21,786	20,649	1,137	6%
2120 · Payroll Taxes payable	22,809	-	22,809	100%
2130 · Garnishments Payable	-	114	(114)	-100%
2160 · Workers Comp Payable	(28,613)	(27,891)	(722)	-3%
2170 · Retirement Payable	9,539	-	9,539	100%
2180 · Health Insurance Payable	9,037	18,874	(9,837)	-52%
2185 · Dental Insurance Payable	865	1,382	(517)	-37%
2186 · Life Insurance Payable	26	10	16	160%
2187 · Aflac Payable	688	1,645	(957)	-58%
2199 · Accrued Leave Payable	38,494	48,542	(10,048)	-21%
2100 · Payroll Liabilities - Other	264	-	264	100%
Total 2100 · Payroll Liabilities	74,895	63,325	11,570	18%
2400 · Deposits/Refunds to Customers	(30)	-	(30)	-100%
2405 · Deferred Revenue	-	12,528	(12,528)	-100%
Total Other Current Liabilities	74,865	75,853	(988)	-1%
Total Current Liabilities	178,208	545,720	(367,512)	-67%
Long Term Liabilities				
2954 · Ford Motor Vehicle Loan	66,095	18,317	47,778	261%
2955 · Umpqua Bank Tax Exempt Bond A	2,097,338	2,331,726	(234,388)	-10%
2960 · Umpqua Bank Taxable Bond B	23,000	52,000	(29,000)	-56%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	679,520	679,520	-	0%
2977 · GASB 68 Net Pension Liability	657,502	657,502	-	0%
Total 2975 · GASB 68 CalPERS Liab Valuation	1,337,022	1,337,022	-	0%
Total Long Term Liabilities	3,523,455	3,739,065	(215,610)	-6%
Total Liabilities	3,701,663	4,284,785	(583,122)	-14%

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change	% Change
Equity				
3010 · Imprest Cash Reserve	1,000	1,000	-	0%
3020 · General Reserve	20,000	20,000	-	0%
3030 · Investment in Assets	13,301,692	13,301,692	-	0%
3040 · General Fund Balance	(2,036,074)	(2,036,074)	-	0%
3050 · Benefit Assessment District	(107,757)	(107,757)	-	0%
3060 · Impact Fees (general)	1,029,637	1,029,637	-	0%
3099 · Undistributed Retained Earnings	2,072,197	855,375	1,216,822	142%
Net Income	(738,571)	(752,899)	14,328	2%
Total Equity	13,542,124	12,310,974	1,231,150	10%
TOTAL LIABILITIES & EQUITY	17,243,787	16,595,759	648,028	4%

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of September 30, 2023

	Date	Source Name	Memo	Amount	Balance
1031 · BofW Project INS PROCEEDS					248,244
Total 1031 · BofW Project INS PROCEEDS					248,244
1320 · Umpqua Bank PREPAID LOAN					19,435
Total 1320 · Umpqua Bank PREPAID LOAN					19,435
1410 · Land					627,494
Total 1410 · Land					627,494
1420 · Buildings & Improvements					17,145,126
Total 1420 · Buildings & Improvements					17,145,126
1430 · Equipment & Vehicles					3,503,265
	09/23/2023	Lincoln Aquatics	ADA POOL LIFT ASSET #232403 PRDCT#RMI-42-1035	9,771	3,513,036
Total 1430 · Equipment & Vehicles				9,771	3,513,036
1440 · Construction in Progress					23,460
Total 1440 · Construction in Progress					23,460
1450 · CIP Feather River Trail FRT99					23,460
Total 1450 · CIP Feather River Trail FRT99					23,460
2955 · Umpqua Bank Tax Exempt Bond A					-2,097,338
Total 2955 · Umpqua Bank Tax Exempt Bond A					-2,097,338
2960 · Umpqua Bank Taxable Bond B					-23,000
Total 2960 · Umpqua Bank Taxable Bond B					-23,000
3099 · Undistributed Retained Earnings					-3,672,153
Total 3099 · Undistributed Retained Earnings					-3,672,153
4500 · Grant/Reimbursed Expense Income					-4,044
Total 4500 · Grant/Reimbursed Expense Income					-4,044
4650 · Insurance Proceeds					-5,839
	09/07/2023	CAPRI INSURANCE	PAYOUT FOR TRAILER	-5,839	-11,678
Total 4650 · Insurance Proceeds				-5,839	-11,678
TOTAL				3,932	15,768,582

Feather River Recreation & Park District
Check Register
September 2023

Payment Type	Date	Check Number	Name	Memo	Amount
Bill Pmt -Check	09/07/2023	93880	BRANDT, CLARENCE SONNY	BOD STIPEND	400.00
Bill Pmt -Check	09/07/2023	93881	DELONG, SHANNON	BOD STIPEND	400.00
Bill Pmt -Check	09/07/2023	93882	FOWLER, SCOTT KENT	BOD STIPEND	400.00
Bill Pmt -Check	09/07/2023	93883	PASSMORE, GREG	BOD STIPEND	400.00
Bill Pmt -Check	09/07/2023	93884	THOMAS, DEVIN	BOD STIPEND	400.00
Bill Pmt -Check	09/07/2023	93885	ACCULARM SECURITY SYSTEMS	ACCULARM SECURITY SYSTEMS	397.50
Bill Pmt -Check	09/07/2023	93886	BANKCARD CENTER	AUGUST PAYMENTS	3,933.24
Bill Pmt -Check	09/07/2023	93887	CALF. WATER SERVICE	Acct 520857777 07/14/2023-08/10/2023	14,783.09
Bill Pmt -Check	09/07/2023	93888	CALTRONICS	COPYING AND PRINTING	53.03
Bill Pmt -Check	09/07/2023	93889	COMCAST	COMCAST	722.57
Bill Pmt -Check	09/07/2023	93890	Comer's Print Shop	BUSINESS CARDS	473.59
Bill Pmt -Check	09/07/2023	93891	EWING	WEED CONTROL	552.95
Bill Pmt -Check	09/07/2023	93892	FORD MOTOR CREDIT COMPANY LLC	9423802 F250 2022 NEW LOAN	840.07
Bill Pmt -Check	09/07/2023	93893	Industrial Power Products	Industrial Power Products	524.11
Bill Pmt -Check	09/07/2023	93894	Jeff's Truck Service	REPLACEMENT TRAILER	6,806.25
Bill Pmt -Check	09/07/2023	93895	LOWE, KENDYLE.	EXPENSE REIMBR	31.05
Bill Pmt -Check	09/07/2023	93896	MAZES CONSULTING	MAZES CONSULTING	11,233.47
Bill Pmt -Check	09/07/2023	93897	Ray's General Hardware	SIGN FORBESTOWN	295.67
Bill Pmt -Check	09/07/2023	93898	Reichel, Leo	DISTRICT OFFICE TO COUNTY TREASURY - ROUND TRIP	25.94
Bill Pmt -Check	09/07/2023	93899	RIEBES AUTO PARTS	RIEBES AUTO PARTS	238.26
Bill Pmt -Check	09/07/2023	93900	SAL RODRIGUEZ LANDSCAPE LLC	SAL RODRIGUEZ LANDSCAPE LLC	9,200.00
Bill Pmt -Check	09/07/2023	93901	SOUTH FEATHER WATER & POWER	ACCT 007771-000 STATEMENT CHARGES 7/23 THRU 8/2023	37.94
Bill Pmt -Check	09/07/2023	93902	State Lands Commission	LEASE NO. 6751 PACEL CPI RENT PERIOD 10/01/2023-9/30/2024	160.45
Bill Pmt -Check	09/07/2023	93903	Sunrise Environmental Scientific	Sunrise Environmental Scientific	2,798.18
Bill Pmt -Check	09/07/2023	93904	VALENCIA, ESTELA.	STAFF REIMBURSEMENT	97.47
Bill Pmt -Check	09/07/2023	93905	VELASQUEZ, JOE	SPECIALTY PLUMBING PARTS	300.53
Bill Pmt -Check	09/07/2023	93906	WELLS FARGO VENDOR FINANCIAL, LLC	CANON COPIER PMT	187.23
Bill Pmt -Check	09/07/2023	93907	WILSON, ROBERT BRIAN	August 2023 - detailes attached	4,380.00
Bill Pmt -Check	09/07/2023	93909	WOOD, JOELLE.	EXPENSE REIMBR	25.98
PAYCHECKS	09/07/2023	93975-94014	PAYROLL	EMPLOYEES	39,196.20
Liability Check	09/08/2023	94015	State Disbursement Unit	0600099	113.65
Liability Check	09/08/2023	94016	State Disbursement Unit	0070000086271	279.69
Liability Check	09/08/2023	94018	HUMANA INSURANCE CO.	152012636	83.80
Liability Check	09/08/2023	94019	BLUE SHIELD OF CALIFORNIA	INV#232260036289	10,753.11
Liability Check	09/08/2023	94020	PREMIER ACCESS	ACCT#0015763000000010	586.49
Bill Pmt -Check	09/21/2023	94021	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL SERVICE LESS 8%	5,924.80
Bill Pmt -Check	09/21/2023	94022	AT&T - CALNET	AT&T - CALNET	103.20
Bill Pmt -Check	09/21/2023	94023	Bassett, Brian	Concert in the Park Series	300.00
Bill Pmt -Check	09/21/2023	94024	Bello, Beth	INSTRUCTOR REIMBURSEMENT	126.00
Bill Pmt -Check	09/21/2023	94025	BETTER DEAL EXCHANGE	Acct#701960 STATEMENT AUGUST 31, 2023	706.61
Bill Pmt -Check	09/21/2023	94026	BOBCAT OF CHICO	BOBCAT OF CHICO	4,417.69
Bill Pmt -Check	09/21/2023	94027	Butte County Public Health Department	NELSON POOL PERMIT	136.40
Bill Pmt -Check	09/21/2023	94028	CALTRONICS	COPY SERVICE	1,414.74
Bill Pmt -Check	09/21/2023	94029	CAMPBELL, THOR	Concert in the Park Series	300.00
Bill Pmt -Check	09/21/2023	94030	Chalmers, R. Scott	SEPT CONSULT STATEMENT	1,162.50
Bill Pmt -Check	09/21/2023	94031	CINTAS	FIRST AID SERVICE	271.64
Bill Pmt -Check	09/21/2023	94032	Comer's Print Shop	BUSINESS CARDS	216.50
Bill Pmt -Check	09/21/2023	94033	CRESCO EQUIPMENT RENTALS	EQUIPMENT RENTAL CAT EXCAVATOR W/BUCKET	664.00
Bill Pmt -Check	09/21/2023	94034	DAWSON OIL COMPANY	DAWSON OIL COMPANY	3,579.77
Bill Pmt -Check	09/21/2023	94035	DEL-MAR RENTAL & LANDSCAPE SUPPLY	SAND FOR NELSON IRRIGATION	143.61
Bill Pmt -Check	09/21/2023	94036	EAGLE SECURITY SYSTEMS INC.	EAGLE SECURITY SYSTEMS INC.	313.03
Bill Pmt -Check	09/21/2023	94037	FEATHER RIVER AIRE	SERVICE CALL WORK ORDER 11429	250.00
Bill Pmt -Check	09/21/2023	94038	FOOTHILL FIRE PROTECTION, INC.	FOOTHILL FIRE PROTECTION, INC.	1,165.25
Bill Pmt -Check	09/21/2023	94039	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250 2019	758.39
Bill Pmt -Check	09/21/2023	94040	HOBBS PEST SOLUTIONS, INC.	BI MONTHLY SERVICE ACCT#103131	80.00
Bill Pmt -Check	09/21/2023	94041	HOME DEPOT	HOME DEPOT STATEMENT ACCT#6035 3225 3194 6113	4,220.03
Bill Pmt -Check	09/21/2023	94042	INSIDE OUT DESIGNS	EMBROIDERED HATS	256.09
Bill Pmt -Check	09/21/2023	94043	Jimmy's Custom Trophies of Northern CA	NAME PLATES	97.43
Bill Pmt -Check	09/21/2023	94044	KIRBY BUILT	10 BENCHS AND 4 TABLES	10,575.40
Bill Pmt -Check	09/21/2023	94045	LOWE, KENDYLE.	EXPENSE REIMBUSEMENT	17.79
Bill Pmt -Check	09/21/2023	94046	MAZES CONSULTING	IT SERVICE CONTRACT, LABOR AND SOFTWARE	2,438.49
Bill Pmt -Check	09/21/2023	94047	O'Reilly Auto Parts	BULB FOR TRAILER	3.83
Bill Pmt -Check	09/21/2023	94048	OIL CHANGERS	RAM TRUCK SERVICE STORE 905 INV#4812797	86.21

Feather River Recreation & Park District
Check Register
September 2023

Payment Type	Date	Check Number	Name	Memo	Amount
Bill Pmt -Check	09/21/2023	94049	OROVILLE POWER EQUIPMENT	MOWER PARTS	219.74
Bill Pmt -Check	09/21/2023	94050	P.G. & E.	7241369682-3 7/24/23-8/21/23	14,373.03
Bill Pmt -Check	09/21/2023	94051	PRECISION PUMP COMPANY	WELL TESTING	200.00
Bill Pmt -Check	09/21/2023	94052	PROPERTY RX INC	STUMP GRINDING FBT PO #502	600.00
Bill Pmt -Check	09/21/2023	94053	Ray's General Hardware	SIGN HARDWARE	7.84
Bill Pmt -Check	09/21/2023	94054	RECOLOGY BUTTE COLUSA COUNTIES	Acct# 8100122153 AUGUST1-31, 2023 STATEMENT	2,108.62
Bill Pmt -Check	09/21/2023	94055	SHARP'S LOCKSMITHING	SHARP'S LOCKSMITHING	1,871.33
Bill Pmt -Check	09/21/2023	94056	Sunrise Environmental Scientific	TALON JUG	413.06
Bill Pmt -Check	09/21/2023	94057	SWING SET MALL	SWING SET FOR NOLAN PARK	291.93
Bill Pmt -Check	09/21/2023	94058	TWSD	4-112.01 WATER NELSON	4,097.59
Bill Pmt -Check	09/21/2023	94059	VALENCIA, ESTELA.	MILEAGE 9/5-9/14/23	8.38
Bill Pmt -Check	09/21/2023	94060	VERIZON WIRELESS	PREPAID TELEPHONE	25.00
Bill Pmt -Check	09/21/2023	94061	WAGONER, CHRIS	EXPENSE REIMBURSEMENT	114.00
Bill Pmt -Check	09/21/2023	94062	WAXIE SANITARY SUPPLY	WAXIE SANITARY SUPPLY	836.16
Bill Pmt -Check	09/21/2023	94063	WILSON, ROBERT BRIAN	VOLLEYBALL NET AND EQUIPMENT	1,854.54
Bill Pmt -Check	09/21/2023	94064	WOOD, JOELLE.	MILEAGE REIMBUSEMENT	14.41
Liability Check	09/21/2023	94065	AFLAC	Inv No. 970285; Account No. JRF86; August Billing Period	1,765.38
Liability Check	09/21/2023	94066	State Disbursement Unit	Oquendo 0970-0154	279.69
PAYCHECKS	09/21/2023	94067-94097	PAYROLL	EMPLOYEES	25,016.72
Liability Check	09/21/2023	94098	UPEC LOCAL	Sep 23 Union Dues	272.25
Bill Pmt -Check	09/21/2023	94099	CALIFORNIA STATE UNIVERSITY, CHICO	CSU CHICO COB CAREER FAIR 9/27/23	500.00
					<u>\$ 205,710.58</u>



STAFF REPORT

DATE: 10/06/23

TO: Board of Directors

FROM: Joe Velasquez

RE: Approval to Submit Request for Proposal (RFP) for MLK South Parking Lot Repair

SUMMARY

Martin Luther King Jr. Park south parking lot is in poor condition. The parking lot has large potholes and cracks throughout. These potholes are dangerous to the public as they can be trip hazards for pedestrians, can cause damage to wheels on vehicles, and are esthetically unappealing.

BUDGETARY IMPACT

Will know upon return bid packets from RFP.

Will have bids to review at regular board meeting scheduled in November.

RECOMMENDATION

Allow Park Supervisor to submit an RFP to Valley Contractor Exchange to receive bids for the project.

ALTERNATIVE ACTIONS

Leave parking lot in current condition.



STAFF REPORT

DATE: 10/17/23

TO: Board of Directors

FROM: Joe Velasquez

RE: Request to Hire an Engineer for New Pickleball Courts Project

SUMMARY

This staff report outlines the need and rationale for hiring an engineer to design the plans for new pickleball courts at Nelson Sports Complex. The development of these facilities will expand our recreational offerings and potentially increase revenue.

BACKGROUND

Our organization has identified a growing interest in pickleball, a sport that combines elements of tennis, badminton, and table tennis. Pickleball is gaining popularity among individuals of all ages, and there is a clear demand for quality courts in our area. As part of our commitment to providing diverse recreational opportunities, we are considering the addition of pickleball facilities to our amenities.

1. **Market Demand:** The demand for pickleball facilities in our community is steadily increasing. By offering these courts, we can attract new members and potentially generate additional revenue through membership fees and usage fees.
2. **Expertise Required:** The construction and layout of pickleball courts require specialized knowledge and engineering expertise to ensure they meet international standards and safety requirements.
3. **Quality Assurance:** Engaging a professional engineer will ensure the quality and longevity of the pickleball courts, reducing the likelihood of costly repairs or renovations in the future.
4. **Community Benefits:** The availability of pickleball courts will contribute to the overall well-being of our community by providing a safe and enjoyable recreational activity for residents.

BUDGETARY IMPACT

Budgetary impact to be determined.

**RECOMMENDATION**

It is recommended that the Board of Directors approve the request to hire an engineer to design the new pickleball courts at Nelson Sports Complex. This will enable us to meet the rising demand for this sport and enhance our community engagement.

ALTERNATIVE ACTIONS

Postpone hiring an engineer for the Pickleball Court Project



STAFF REPORT

DATE: 10/17/2023

TO: Board of Directors

FROM: Joe Velasquez

RE: Surplus Backhoe and Attachments

SUMMARY

Our 2005 John Deere 110 TLB backhoe is in poor condition and needs replacement. The transmission housing has cracked, and the tractor no longer goes into gear. Cost estimates for replacement are in the \$15,000 dollar range. This model is nearly 20 years old and parts are becoming hard to find. The tractor also will need new back tires, pins, and hoses which are all costly.

BUDGETARY IMPACT

Surplus on GovDeals auction site. Highest bidder wins.

RECOMMENDATION

Surplus old tractor and attachments to help offset cost of new tractor.

ALTERNATIVE ACTIONS

Keep the tractor and repair it.



STAFF REPORT

DATE: 10/17/23

TO: Board of Directors

FROM: Joe Velasquez

RE: Allocation for Backhoe Purchase

SUMMARY

This staff report outlines the need and rationale for allocating \$100,000 to purchase a new backhoe for our company's operations. The new backhoe will enhance our efficiency, productivity, and safety in various construction and excavation projects.

BACKGROUND

The existing backhoe in our equipment fleet is approaching the end of its useful life and has been incurring significant maintenance costs. The backhoe is essential for various tasks, including trenching, digging, and material handling. Its continued operation is vital to maintaining project schedules and meeting maintenance expectations.

1. **Improved Efficiency and Productivity:** A new backhoe will offer superior performance and reliability compared to the aging machine. It will reduce downtime due to breakdowns, leading to increased project efficiency and on-time delivery.
2. **Safety:** The older backhoe's reliability issues pose safety concerns for our operators and other workers on-site. A new backhoe with modern safety features and technology will significantly reduce workplace accidents and enhance employee well-being.
3. **Cost Savings:** The ongoing maintenance costs for the current backhoe are unsustainable. Allocating funds for a new machine will result in significant long-term cost savings.

BUDGETARY IMPACT

Allocate \$100,000 from the General Fund to purchase a new backhoe. We believe this investment is essential to maintain our competitive edge and ensure the continued growth and success of our company.

**RECOMMENDATION**

It is recommended that the Board of Directors approve the allocation of \$100,000 for the purchase of a new backhoe. This investment will improve operational efficiency, safety, and cost-effectiveness, and ultimately benefit our company's bottom line.

ALTERNATIVE ACTIONS

Do not allocate funds. Continue renting equipment for projects.

ATTACHMENTS

N/A



SEPTEMBER 2023 DEPARTMENT UPDATES

Parks & Maintenance Department Update

Joe Velasquez – Park Supervisor

Completed Tasks/Projects: See Attached: Report from MaintainX app.

Additional Information:

Scoreboard project- We have secured five of eight sponsorships for the scoreboards.

- Fairbanks Paving
- Sharps Locksmith
- Feather Falls Casino Lodge
- Williams Electric Company
- FRRPD

We will be building the mounts for the scoreboard in the first week of November. The scoreboards are estimated to be delivered in the first week of December. Our goal is to have them mounted by the first of the year.

Signage: The ordinance signs have been printed and are going to be installed over the next month.

The Berry Creek Swing Project has been completed.

Bedrock Tennis Courts: The project has been started. Williams has pulled permits for the work and will be working on the project this month with an estimated completion date of Dec 31st.

Upcoming/Ongoing Projects:

- Brush/land clearing throughout Riverbend & Berry Creek
- Bedrock Tennis Court Lights
- Scoreboard Project
- Pickleball Project
- Nelson complex field renovations

Administration, Events, and Marketing

Kendyle Lowe- Executive Administrator

Recently completed events/projects: Concerts in the Park are going well. They are held every Sunday in October.

FRRPD is now offering online facility reservations through our Rec Desk site.

Current events/project: We are all working towards completing the 2024 Spring/Summer Activity Guide. We will have the Activity Guide available on our website and mailed out during the first week of January. Breakfast



SEPTEMBER 2023 DEPARTMENT UPDATES

with Santa will be held Saturday, December 2nd. Estela and I have passed out donation request letters and have received \$75 in donations so far. Estela and I will be holding two Community Meetings at the Southside Community Center. The community meetings are essential for the Outdoor Equity Grants Program. The meetings will be held on Monday, October 23rd and Thursday, November 9th.

We are continuing to promote FRRPD's park updates and programming.

Upcoming events/projects: We are beginning to plan the Wildflower and Nature Festival.

Youth Activities Department Update

Estela Valencia – Youth Activities Supervisor

Preschool Enrollment: 11 children for Preschool SC3

Recently completed events/projects: September was off to a good start, we started offering three fun activity classes, Let's get Moving, Messy Adventures and Parent Night Out.

Current events/project: Currently working on bringing back school age camps and summer camps.

Upcoming events/projects: There is a lot of planned activities in the youth recreation area, in the coming months. Upcoming classes are Slime time, Spooktacular Crafts, Halloween Parent Night Out, Ready Set, Play and we will continue to offer Messy Adventures and Let's Get Moving. We are looking forward to providing and facilitating fun activities for the community.

Recreation Department Update

Brian Wilson – Recreation Supervisor

Enrollment:

Youth Sports: 25 Teams - Youth Basketball.

- End of Season Tournament Play for 3 Divisions scheduled for week of 10.23.23 with all games to be played to at FRRPD Activity Center

Adult Sports: 18 Teams playing in 3 divisions through mid-November

Recreation/Special Interest Classes: No offerings at this time

Recently completed events/projects:

Fall Youth Sports

Cross Country 100+ Runners participated in the 5 week program held at Riverbend Park

End of Season Ribbon Meet held October 18.

Positive Feedback from coaches/school administrators

**SEPTEMBER 2023 DEPARTMENT UPDATES****Current events/projects:**

- Recreation Specialist position recruitment
- Basketball officials recruitment -Youth Sports Winter Leagues
- Court layout of 3 indoor pickleball courts at the FRRPD Activity Center
- Staff is currently looking into grant opportunities, and collaborative opportunities with community partners and neighboring districts to provide a broader scope of recreational opportunities to community members.
- Staff is currently working to provide increased training opportunities to individuals working as officials in the District's sports leagues.

Upcoming events/projects:

Youth Basketball Leagues: 2 seasons to be offered - Scheduled Nov. 6 – late February

- Majority of games to be scheduled at the FRRPD Activity Center

Indoor Pickleball at the FRRPD Activity Center

- Staff has been working with the local PB community to provide options for indoor play during the wet winter months. FRRPD will begin offering indoor play on 3 courts at the Activity Center 6 days week, M-Sa, 8:00a-11:00a. Options will include monthly memberships and drop-in play.

MOU/Facility Use agreement reviews/revisions

- The District currently provides regular field/facility use to community organizations providing sports/recreational services to the community. Regular review and revision of agreements is necessary to maintain consistency and accountability for these community partnerships.



Work Orders List for 09/19/2023 - 10/17/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3700	blow the parking lot	Activity Center	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; margin-top: 2px;">Maintenance</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px;">T</div> Maintenance Team Hey goose Aispuro		Total Time Costs \$76.66 Total Time 4h 2m 5s Total Costs \$76.66	<div style="color: green;">✓ Done</div> Completed by Hey goose Aispuro on 09/20/2023
#3744	Repair Hoe Attachment.	Maintenance Shop	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; margin-top: 2px;">Mechanical</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; margin-top: 2px;">Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px;">T</div> Maintenance Team Hey goose Aispuro		Total Time Costs \$22.53 Total Time 1h 11m 8s Total Costs \$22.53	<div style="color: green;">✓ Done</div> Completed by Hey goose Aispuro on 09/21/2023
#3746	Take trailer to Jeff's truck service.	Maintenance Shop	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; margin-top: 2px;">Request</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px;">T</div> Maintenance Team Hey goose Aispuro		Total Time Costs \$39.97 Total Time 2h 6m 14s Total Costs \$39.97	<div style="color: green;">✓ Done</div> Completed by Hey goose Aispuro on 09/21/2023
#3710	Install paper towel dispenser	Activity Center	<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 5px;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; margin-top: 2px;">Request</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 5px;">T</div> Maintenance Team Dommie		Total Time Costs \$6.57 Total Time 24m 39s Total Costs \$6.57	<div style="color: green;">✓ Done</div> Completed by Dommie on 09/21/2023
#3747	Scrap metal from the shop on	Maintenance Shop	<div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; margin-top: 2px;">Clean up</div>	Eric Danner Marco Aispuro		Total Time Costs \$126.48 Total Time 6h 21m 36s Total Costs \$126.48	<div style="color: green;">✓ Done</div> Completed by Eric Danner on 09/21/2023
#3761	Replace base footings RD Davis field	RD Davis Field Parent: Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 5px;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 5px; margin-top: 2px;">Request</div>	Eric Danner Hey goose Aispuro		Total Time Costs \$50.12 Total Time 2h 26m 39s Total Costs \$50.12	<div style="color: green;">✓ Done</div> Completed by Eric Danner on 09/22/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3760	fence at riverbend	Riverbend Park	<div style="background-color: red; color: white; padding: 2px; border-radius: 3px;">High</div> <div style="border: 1px solid blue; border-radius: 3px; padding: 2px; margin-top: 2px;">Vandalism Repair</div>	Eric Danner Hey goose Aispuro Marco Aispuro	09/22/2023	Total Time Costs \$36.48 Total Time 1h 46m 50s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$36.48</div>	<div style="color: green;">✓ Done</div> Completed by Eric Danner on 09/22/2023
#3195	Plaque at Nelson Sports Park needs refinished	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; border-radius: 3px;">High</div> <div style="border: 1px solid blue; border-radius: 3px; padding: 2px; margin-top: 2px;">Request</div>	Dommie Dylan Hilton		Total Time Costs \$9.58 Total Time 1h 10m 48s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$9.58</div>	<div style="color: green;">✓ Done</div> Completed by Dommie on 09/22/2023
#1431	Riverbend Parking Lot Restriping.	Riverbend Park	<div style="background-color: orange; color: white; padding: 2px; border-radius: 3px;">Medium</div> <div style="border: 1px solid blue; border-radius: 3px; padding: 2px; margin-top: 2px;">Project</div> <div style="border: 1px solid blue; border-radius: 3px; padding: 2px; margin-top: 2px;">Maintenance</div>	<div style="background-color: #00bcd4; color: white; padding: 2px; border-radius: 3px;">T</div> Maintenance Team joseph velasquez Hey goose Aispuro Marco Aispuro Paul Vang Dommie Dylan Hilton		Total Time Costs \$851.48 Total Time 62h 0m 49s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$851.48</div>	<div style="color: green;">✓ Done</div> Completed by Dommie on 09/22/2023
#3762	Take Gator to Oroville Chamber of Commerce building between 1&2		<div style="background-color: red; color: white; padding: 2px; border-radius: 3px;">High</div> <div style="border: 1px solid blue; border-radius: 3px; padding: 2px; margin-top: 2px;">Request</div>	joseph velasquez Dommie		Total Time Costs \$3.00 Total Time 11m 14s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$3.00</div>	<div style="color: green;">✓ Done</div> Completed by Dommie on 09/22/2023
#3765	Paint graffiti at Nolan bathroom	Nolan Sports Complex	<div style="border: 1px solid blue; border-radius: 3px; padding: 2px; margin-top: 2px;">Graffiti Removal</div>	Paul Vang Hectorious Herrera		Total Time Costs \$1.22 Total Time 4m 35s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$1.22</div>	<div style="color: green;">✓ Done</div> Completed by Paul Vang on 09/22/2023
#3764	Pressure wash stencils	Maintenance Shop	<div style="background-color: green; color: white; padding: 2px; border-radius: 3px;">Low</div> <div style="border: 1px solid blue; border-radius: 3px; padding: 2px; margin-top: 2px;">Maintenance</div>	Dommie Dylan Hilton		Total Time Costs \$20.05 Total Time 1h 15m 11s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$20.05</div>	<div style="color: green;">✓ Done</div> Completed by Dommie on 09/22/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3766	Drop pressure regulator to MJB	Maintenance Shop	<div style="background-color: red; color: white; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Repair</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Request</div>	Dommie Dylan Hilton		Total Time Costs \$2.40 Total Time 9m 0s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$2.40</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dylan Hilton on 09/22/2023
#3778	repair wooden fence at nolan	Nolan Sports Complex	<div style="background-color: orange; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Damage</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Vandalism Repair</div>	Paul Vang		Total Time Costs \$5.12 Total Time 19m 11s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$5.12</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 09/23/2023
#1494	Nelson storage shed Demo	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Project</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Repair</div>	Eric Danner Hue Vang Hey goose Aispuro Marco Aispuro Dommie		Total Time Costs \$1,185.33 Total Time 63h 10m 17s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$1,185.33</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hey goose Aispuro on 09/24/2023
#3788	Move tables to Nelson pool from shop	Maintenance Shop Big Tex Utility Trailer	<div style="background-color: orange; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Request</div>	Hey goose Aispuro Dommie		Total Time Costs \$21.12 Total Time 1h 12m 25s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$21.12</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/24/2023
#3789	Shopping cart return	Maintenance Shop Big Tex Utility Trailer	<div style="background-color: orange; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Shopping cart return</div>	Hey goose Aispuro Dommie		Total Time Costs \$43.63 Total Time 2h 29m 13s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$43.63</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/24/2023
#3802	Blow the dug house	Nelson Sports Complex	<div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Project</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Request</div>	Paul Vang Hectorious Herrera		Total Time Costs \$6.08 Total Time 22m 47s <div style="background-color: #e1f5fe; padding: 5px;">Total Costs \$6.08</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 09/25/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3800	Install sign post	Nolan Sports Complex	High Project	Dommie	09/25/2023	Total Time Costs Total Time Total Costs	\$25.00 1h 33m 46s \$25.00 ✓ Done Completed by Dommie on 09/25/2023
#3803	Wet mop volley ball court	Activity Center	High Safety Request	T Maintenance Team Eric Danner	09/25/2023	Total Time Costs Total Time Total Costs	\$23.91 1h 5m 13s \$23.91 ✓ Done Completed by Eric Danner on 09/25/2023
#3806	Patch large hole in fence at AC	Activity Center	High Repair	T Maintenance Team Marco Aispuro		Total Time Costs Total Time Total Costs	\$34.14 1h 53m 47s \$34.14 ✓ Done Completed by Marco Aispuro on 09/26/2023
#3805	Repair Husqvarna Mower	Maintenance Shop Husqvarna Mower 48"	Medium Repair	Eric Danner Hue Vang		Total Time Costs Total Time Total Costs	\$57.00 2h 30m 0s \$57.00 ✓ Done Completed by Hue Vang on 09/26/2023
#3807	Wet mop volley ball court	Activity Center	High Safety Request	T Maintenance Team Marco Aispuro	09/26/2023	Total Time Costs Total Time Total Costs	\$11.97 39m 53s \$11.97 ✓ Done Completed by Marco Aispuro on 09/26/2023
#3817	Blow tennis court	Bedrock Tennis Court	High Request	Eric Danner Hue Vang		Total Time Costs Total Time Total Costs	\$46.29 1h 55m 20s \$46.29 ✓ Done Completed by Eric Danner on 09/26/2023
#3820	Fix the wood that covers the septi tank	Palermo Park	Medium Repair	Marco Aispuro		Total Time Costs Total Time Total Costs	\$23.69 1h 18m 58s \$23.69 ✓ Done Completed by Marco Aispuro on 09/26/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3822	Check keys at Bedrock Tennis Restroom	Bedrock Tennis Court	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Request</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team joseph velasquez	09/26/2023	Total Time Costs \$5.48 Total Time 10m 0s <div style="background-color: #e9ecef; padding: 2px; border-radius: 3px;">Total Costs \$5.48</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 09/26/2023
#3756	Work with sheriff crew	Riverbend Park	<div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Sheriff Work Crew</div>	joseph velasquez Marco Aispuro	10/01/2023	Total Time Costs \$99.56 Total Time 5h 31m 52s <div style="background-color: #e9ecef; padding: 2px; border-radius: 3px;">Total Costs \$99.56</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 09/27/2023
#3836	clean, and pressure wash bear rock gazebo	Riverbend Park	<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 3px;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Request</div>	Hey goose Aispuro		Total Time Costs \$47.50 Total Time 2h 30m 0s <div style="background-color: #e9ecef; padding: 2px; border-radius: 3px;">Total Costs \$47.50</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hey goose Aispuro on 09/27/2023
#3837	Receiving chemicals for swimming pool	Nelson Sports Complex	<div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block;">Request</div>	Hey goose Aispuro		Total Time Costs \$19.00 Total Time 1h 0m 0s <div style="background-color: #e9ecef; padding: 2px; border-radius: 3px;">Total Costs \$19.00</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hey goose Aispuro on 09/27/2023
#3849	Paint over graffiti at MLK	Martin Luther King Jr Park	<div style="background-color: #ffc107; color: white; padding: 2px; border-radius: 3px;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Graffiti Removal</div>	Dommie Hectorious Herrera Dylan Hilton		Total Time Costs \$13.09 Total Time 49m 5s <div style="background-color: #e9ecef; padding: 2px; border-radius: 3px;">Total Costs \$13.09</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/28/2023
#3830	Sheriff group	Activity Center	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Safety</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Sheriff Work Crew</div>	joseph velasquez Marco Aispuro		Total Time Costs \$144.00 Total Time 8h 0m 0s <div style="background-color: #e9ecef; padding: 2px; border-radius: 3px;">Total Costs \$144.00</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 09/28/2023
#3818	Wet mop volley ball court	Activity Center	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 3px;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Safety</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; margin-top: 2px;">Request</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 3px; display: inline-block;">T</div> Maintenance Team Dommie Dylan Hilton	09/28/2023	Total Time Costs \$13.43 Total Time 50m 21s <div style="background-color: #e9ecef; padding: 2px; border-radius: 3px;">Total Costs \$13.43</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/28/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3854	Sign repair at dog park	Dog Park	<div style="background-color: #f96; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Vandalism Repair</div>	Hey goose Aispuro Dommie Dylan Hilton		Total Time Costs \$32.18 Total Time 2h 0m 40s <div style="background-color: #e1ecf4; padding: 2px;">Total Costs \$32.18</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/28/2023
#3851	Hang Banner on HWY 70 Billboard	Nelson Sports Complex	<div style="background-color: #f00; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Request</div>	Hey goose Aispuro Dommie	09/28/2023	Total Time Costs \$32.10 Total Time 1h 50m 3s <div style="background-color: #e1ecf4; padding: 2px;">Total Costs \$32.10</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hey goose Aispuro on 09/28/2023
#3848	replace the missing parts on the sink	Martin Luther King Jr Park	<div style="background-color: #f96; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Vandalism Repair</div>	Hey goose Aispuro Marco Aispuro		Total Time Costs \$54.00 Total Time 3h 0m 0s <div style="background-color: #e1ecf4; padding: 2px;">Total Costs \$54.00</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Marco Aispuro on 09/28/2023
#3855	Replace missing monkey swings at Playtown park.	Playground <small>Parent: Nolan Sports Complex</small>	<div style="background-color: #28a745; padding: 2px; border-radius: 3px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Repair</div>	T Maintenance Team Paul Vang Dommie		Total Time Costs \$5.36 Total Time 20m 7s <div style="background-color: #e1ecf4; padding: 2px;">Total Costs \$5.36</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/29/2023
#3856	Hang concert in the park sign at Riverbend entrance.	Riverbend Park	<div style="background-color: #f00; padding: 2px; border-radius: 3px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Request</div>	Paul Vang Dommie		Total Time Costs \$59.56 Total Time 3h 43m 20s <div style="background-color: #e1ecf4; padding: 2px;">Total Costs \$59.56</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/29/2023
#3870	Take new lift to Nelson pool	Nelson Pool <small>Parent: Nelson Sports Complex</small>	<div style="background-color: #f96; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Request</div>	Dommie Dylan Hilton		Total Time Costs \$16.15 Total Time 1h 0m 34s <div style="background-color: #e1ecf4; padding: 2px;">Total Costs \$16.15</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 09/29/2023
#3868	Take down practice board	Bedrock Tennis Court	<div style="background-color: #f96; padding: 2px; border-radius: 3px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Project</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 3px; display: inline-block; margin-top: 2px;">Request</div>	T Maintenance Team Paul Vang Dommie Hectorious Herrera Dylan Hilton		Total Time Costs \$129.27 Total Time 8h 4m 45s <div style="background-color: #e1ecf4; padding: 2px;">Total Costs \$129.27</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 09/29/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3864	Grade swing set pad	Maintenance Shop Bobcat T550	High Project	Hue Vang Marco Aispuro	09/29/2023	Total Time Costs Total Time Total Costs	\$352.00 16h 0m 0s \$352.00 ✓ Done Completed by Hue Vang on 09/29/2023
#3884	Prep (clean and pressure wash)bear rock and little bear pavilion	Riverbend Park	Medium Rental	Hey goose Aispuro Dommie		Total Time Costs Total Time Total Costs	\$90.00 5h 0m 0s \$90.00 ✓ Done Completed by Dommie on 09/30/2023
#3886	Repair concert sign (wind damage)	Riverbend Park	High Damage Repair	Hey goose Aispuro Dommie		Total Time Costs Total Time Total Costs	\$54.00 3h 0m 0s \$54.00 ✓ Done Completed by Dommie on 09/30/2023
#3887	Pressure wash and disinfect 2 restrooms at MLK (human excrement) pressure washed amp	Martin Luther King Jr Park	High Preventive Vandalism Repair	Hey goose Aispuro Dommie		Total Time Costs Total Time Total Costs	\$72.00 4h 0m 0s \$72.00 ✓ Done Completed by Dommie on 09/30/2023
#3876	Repair sink lever handle	North Restrooms Parent: Riverbend Park	High Damage Repair	Hey goose Aispuro Dommie		Total Time Costs Total Time Total Costs	\$5.67 20m 0s \$5.67 ✓ Done Completed by Dommie on 09/30/2023
#3899	Clean and pressure wash amphitheater and Little Bear pavilion for the concert in the park	Riverbend Park	High Request	T Weekend Crew Hey goose Aispuro Dommie		Total Time Costs Total Time Total Costs	\$92.00 5h 0m 0s \$92.00 ✓ Done Completed by Hey goose Aispuro on 10/01/2023
#3614	Toilet Leak MLK	Martin Luther King Jr Park	High Repair	Eric Danner Hue Vang Hey goose Aispuro Marco Aispuro		Total Time Costs Total Time Total Costs	\$143.28 6h 48m 16s \$143.28 ✓ Done Completed by Hey goose Aispuro on 10/01/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3901	Replace stolen disc golf basket	Riverbend Park	<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Vandalism Repair</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Request</div>	Dommie Dylan Hilton		Total Time Costs \$26.23 Total Time 1h 34m 0s Total Costs \$26.23	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 10/02/2023
#3853	Wet mop volley ball court	Activity Center	<div style="background-color: #f00; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Safety</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Request</div>	T Maintenance Team Dommie	10/02/2023	Total Time Costs \$11.29 Total Time 39m 50s Total Costs \$11.29	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 10/02/2023
#3872	Pick up 24" auger bit from Delmar Rental		<div style="background-color: #f00; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Project</div>	T Maintenance Team Hue Vang Marco Aispuro	10/02/2023	Total Time Costs \$14.67 Total Time 40m 0s Total Costs \$14.67	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 10/02/2023
#3865	Dig holes for swing set	Maintenance Shop Bobcat T550	<div style="background-color: #f00; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Project</div>	T Maintenance Team Hue Vang Marco Aispuro	10/02/2023	Total Time Costs \$242.00 Total Time 11h 0m 0s Total Costs \$242.00	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 10/02/2023
#3924	Replace tires on trash truck	Maintenance Shop 2012 Ram 1500 (Trash Truck)	<div style="background-color: #f00; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Mechanical</div>	joseph velasquez Dommie			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 10/02/2023
#3921	Dump run	Maintenance Shop Big Tex Utility Trailer	<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Request</div>	Dommie		Total Time Costs \$16.76 Total Time 59m 10s Total Costs \$16.76	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 10/02/2023
#3914	Install pool covers	Nelson Pool Parent: Nelson Sports Complex	<div style="background-color: #f00; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Request</div>	Marco Aispuro Dommie	10/02/2023	Total Time Costs \$17.58 Total Time 1h 0m 17s Total Costs \$17.58	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 10/02/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3923	Pick up U tote from Del Mar		High Project	Marco Aispuro	10/03/2023	Total Time Costs Total Time Total Costs	\$18.00 1h 0m 0s \$18.00 ✓ Done Completed by Marco Aispuro on 10/03/2023
#3922	Build Swing set at Berry Creek	Berry Creek Park	High Project	T Maintenance Team Eric Danner Hue Vang Marco Aispuro	10/03/2023	Total Time Costs Total Time Total Costs	\$314.89 13h 42m 14s \$314.89 ✓ Done Completed by Hue Vang on 10/03/2023
#3916	Wet mop volley ball court	Activity Center	High Safety Request	T Maintenance Team Marco Aispuro Dommie	10/03/2023	Total Time Costs Total Time Total Costs	\$18.00 1h 0m 0s \$18.00 ✓ Done Completed by Marco Aispuro on 10/03/2023
#3946	Oil change	Maintenance Shop 2022 Ford F 250 Diésel	High Mechanical Preventive	joseph velasquez Marco Aispuro			✓ Done Completed by joseph velasquez on 10/03/2023
#3957	Cleaning and pressure wash rental (bear rock pavilion)	Riverbend Park	Medium Rental	Hey goose Aispuro		Total Time Costs Total Time Total Costs	\$39.78 2h 5m 37s \$39.78 ✓ Done Completed by Hey goose Aispuro on 10/04/2023
#3927	Install weed fabric	Berry Creek Park	High Project	T Maintenance Team Eric Danner Hue Vang	10/04/2023	Total Time Costs Total Time Total Costs	\$180.90 7h 32m 17s \$180.90 ✓ Done Completed by Hue Vang on 10/04/2023
#3964	Truck very need to clean	Maintenance Shop 2019 Ford F-250	Mechanical	Hue Vang		Total Time Costs Total Time Total Costs	\$78.00 3h 0m 0s \$78.00 ✓ Done Completed by Hue Vang on 10/04/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3953	Sheriffs crew	Riverbend Park	Sheriff Work Crew	Marco Aispuro		Total Time Costs Total Time Total Costs	\$90.00 5h 0m 0s \$90.00 ✓ Done Completed by Marco Aispuro on 10/04/2023
#3963	Blow the concrete pathway by the beach	Riverbend Park	Medium Request	T Maintenance Team Hey goose Aispuro		Total Time Costs Total Time Total Costs	\$47.50 2h 30m 0s \$47.50 ✓ Done Completed by Hey goose Aispuro on 10/04/2023
#3910	Replace ceiling tile in preschool	Activity Center	Medium Repair	Eric Danner Dommie		Total Time Costs Total Time Total Costs	\$10.33 36m 28s \$10.33 ✓ Done Completed by Dommie on 10/05/2023
#3929	Ceiling lights out in my office	Activity Center	Medium Request	T Maintenance Team Dommie		Total Time Costs Total Time Total Costs	\$7.55 26m 38s \$7.55 ✓ Done Completed by Dommie on 10/05/2023
#3978	Tidy up AC parking lot	Activity Center	Low Clean up	Dommie		Total Time Costs Total Time Total Costs	\$9.92 35m 0s \$9.92 ✓ Done Completed by Dommie on 10/05/2023
#3961	Please kill the wasps on dugouts at RD Davis field	RD Davis Field Parent: Nelson Sports Complex	High Safety	T Maintenance Team Hectorious Herrera Dylan Hilton		Total Time Costs Total Time Total Costs	\$2.94 11m 1s \$2.94 ✓ Done Completed by Dylan Hilton on 10/05/2023
#3930	Sign removal (riverbend)	Riverbend Park	Medium Damage Request	T Maintenance Team Hey goose Aispuro		Total Time Costs Total Time Total Costs	\$6.33 20m 0s \$6.33 ✓ Done Completed by Hey goose Aispuro on 10/05/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3626	Dog park well testing.	Dog Park Parent: Riverbend Park	High Safety	T Maintenance Team joseph velasquez	10/01/2023		✓ Done Completed by joseph velasquez on 10/05/2023
#3943	Wet mop volley ball court	Activity Center	High Safety Request	T Maintenance Team Hectorious Herrera Dylan Hilton	10/05/2023	Total Time Costs Total Time Total Costs	\$5.13 19m 14s \$5.13 ✓ Done Completed by Dylan Hilton on 10/05/2023
#3979	Replace the 13 burnt bulbs at men's restroom AC and throughout hall ways	Activity Center	Low Maintenance	T Maintenance Team Dommie Hectorious Herrera		Total Time Costs Total Time Total Costs	\$50.35 3h 6m 28s \$50.35 ✓ Done Completed by Dommie on 10/05/2023
#3982	Install Toilet paper roll holder at MLk	Martin Luther King Jr Park	Medium Maintenance Request	Dommie		Total Time Costs Total Time Total Costs	\$27.52 1h 37m 8s \$27.52 ✓ Done Completed by Dommie on 10/05/2023
#3987	Unload and wash truck/blow out interior	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	Low Maintenance	Dommie		Total Time Costs Total Time Total Costs	\$9.92 35m 0s \$9.92 ✓ Done Completed by Dommie on 10/05/2023
#3863	Deliver bark and spread at swing set to Berry Creek Park		High Project	T Maintenance Team Eric Danner Hue Vang Hey goose Aispuro Marco Aispuro	10/06/2023	Total Time Costs Total Time Total Costs	\$752.32 34h 37m 12s \$752.32 ✓ Done Completed by Eric Danner on 10/06/2023
#4003	Fix the fence activity center	Activity Center	Medium Vandalism Repair	Marco Aispuro		Total Time Costs Total Time Total Costs	\$24.00 1h 20m 0s \$24.00 ✓ Done Completed by Marco Aispuro on 10/06/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#3959	Field Rental	Zollner field Parent: Nelson Sports Complex	High Rental	T Weekend Crew Paul Vang	10/07/2023	Total Time Costs \$3.86 Total Time 14m 28s Total Costs \$3.86	✓ Done Completed by Paul Vang on 10/07/2023
#3999	Floor prep and seal at AC	Activity Center	High Project Maintenance Request	joseph velasquez Hey goose Aispuro Paul Vang Dommie Hectorious Herrera Dylan Hilton		Total Time Costs \$1,904.80 Total Time 112h 9m 27s Total Costs \$1,904.80	✓ Done Completed by Hey goose Aispuro on 10/08/2023
#3998	Cheriffs crew	Riverbend Park	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs \$107.46 Total Time 5h 58m 12s Total Costs \$107.46	✓ Done Completed by Marco Aispuro on 10/09/2023
#3985	Wet mop volley ball court	Activity Center	High Safety Request	T Maintenance Team Dommie Hectorious Herrera Dylan Hilton	10/09/2023	Total Time Costs \$0.83 Total Time 2m 55s Total Costs \$0.83	✓ Done Completed by Dommie on 10/09/2023
#3947	Trim back trees from lights in parking lot	Activity Center	High Project Safety	T Maintenance Team joseph velasquez Marco Aispuro	10/09/2023	Total Time Costs \$68.40 Total Time 3h 47m 59s Total Costs \$68.40	✓ Done Completed by joseph velasquez on 10/10/2023
#4030	Sweep volley ball court	Activity Center	High Safety Request	T Maintenance Team Hectorious Herrera Dylan Hilton	10/10/2023	Total Time Costs \$9.31 Total Time 34m 54s Total Costs \$9.31	✓ Done Completed by Hectorious Herrera on 10/10/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#4052	Clean pavilion big bear		<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Rental</div>	Hectorious Herrera Dylan Hilton		Total Time Costs \$54.84 Total Time 3h 25m 40s Total Costs \$54.84	<div style="color: green;">✓ Done</div> Completed by Hectorious Herrera on 10/11/2023
#4050	Cheriffs Crew	Riverbend Park	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Sheriff Work Crew</div>	Marco Aispuro	10/30/2023	Total Time Costs \$127.66 Total Time 7h 5m 32s Total Costs \$127.66	<div style="color: green;">✓ Done</div> Completed by Marco Aispuro on 10/11/2023
#3537	MLK Park Safety Inspection	Martin Luther King Jr Park	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Inspection</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Safety</div>	T Maintenance Team joseph velasquez	10/01/2023	Total Time Costs \$9.12 Total Time 16m 38s Total Costs \$9.12	<div style="color: green;">✓ Done</div> Completed by joseph velasquez on 10/12/2023
#4069	Replace battery	Maintenance Shop 2019 Ford F-250	<div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Mechanical</div>	joseph velasquez Hectorious Herrera Dylan Hilton			<div style="color: green;">✓ Done</div> Completed by joseph velasquez on 10/12/2023
#4041	Sweep volley ball court	Activity Center	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Safety</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Request</div>	T Maintenance Team Hectorious Herrera Dylan Hilton	10/12/2023	Total Time Costs \$6.38 Total Time 23m 55s Total Costs \$6.38	<div style="color: green;">✓ Done</div> Completed by Hectorious Herrera on 10/12/2023
#4055	Repair tennis nets	Bedrock Tennis Court	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Repair</div>	T Maintenance Team joseph velasquez			<div style="color: green;">✓ Done</div> Completed by joseph velasquez on 10/12/2023
#4066	Cheriffs crew	Riverbend Park	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Sheriff Work Crew</div>	Marco Aispuro		Total Time Costs \$132.10 Total Time 7h 20m 20s Total Costs \$132.10	<div style="color: green;">✓ Done</div> Completed by Marco Aispuro on 10/12/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#4065	Blow Nelson Parking Lot	Nelson Sports Complex	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	Eric Danner Hue Vang Hey goose Aispuro		Total Time Costs \$408.49 Total Time 18h 3m 30s Total Costs \$408.49	<div style="color: green;">✓ Done</div> Completed by Eric Danner on 10/12/2023
#4076	Fix riverbend south sink	South Restrooms <small>Parent: Riverbend Park</small>	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	Hey goose Aispuro Dylan Hilton		Total Time Costs \$9.50 Total Time 30m 0s Total Costs \$9.50	<div style="color: green;">✓ Done</div> Completed by Hey goose Aispuro on 10/13/2023
#4086	Fill in tire ruts at Nelson	Nelson Sports Complex	<div style="background-color: #dc3545; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Request</div>	joseph velasquez Eric Danner			<div style="color: green;">✓ Done</div> Completed by joseph velasquez on 10/13/2023
#4080	Sheriff Crew	Riverbend Park	<div style="background-color: #dc3545; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Project</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Clean up</div>	joseph velasquez Marco Aispuro		Total Time Costs \$130.70 Total Time 7h 15m 40s Total Costs \$130.70	<div style="color: green;">✓ Done</div> Completed by joseph velasquez on 10/13/2023
#4105	Concert in park prep	Riverbend Park	<div style="background-color: #f4a460; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Clean up</div>	Dommie		Total Time Costs \$30.70 Total Time 1h 48m 21s Total Costs \$30.70	<div style="color: green;">✓ Done</div> Completed by Dommie on 10/15/2023
#4112	Organize tool box	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	<div style="background-color: #28a745; padding: 2px; border-radius: 4px; display: inline-block;">Low</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Clean up</div>	Dommie		Total Time Costs \$12.75 Total Time 45m 0s Total Costs \$12.75	<div style="color: green;">✓ Done</div> Completed by Dommie on 10/16/2023
#4117	Booster Pump replacement at Nelson Park	Nelson Sports Complex	<div style="background-color: #dc3545; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	joseph velasquez	10/13/2023		<div style="color: green;">✓ Done</div> Completed by joseph velasquez on 10/16/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#4071	Sweep volley ball court	Activity Center	<div style="background-color: red; color: white; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 2px;">Safety</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 2px;">Request</div>	Hey goose Aispuro Dommie	10/16/2023	Total Time Costs \$4.30 Total Time 15m 10s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$4.30</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 10/16/2023
#4107	sink drain trap need replace	Nelson Sports Complex	<div style="background-color: red; color: white; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 2px;">Damage</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 2px;">Repair</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 2px;">Request</div>	Hue Vang Paul Vang		Total Time Costs \$38.67 Total Time 1h 50m 38s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$38.67</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Paul Vang on 10/16/2023
#3997	Fix hand washing sink at Palermo park	Palermo Park	<div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Repair</div>	Hue Vang Hey goose Aispuro Marco Aispuro Hectorious Herrera		Total Time Costs \$119.50 Total Time 5h 30m 0s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$119.50</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Hue Vang on 10/16/2023
#3975	Install new benches	Palermo Park	<div style="background-color: green; color: white; padding: 2px; display: inline-block;">Low</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 2px;">Project</div>	T Maintenance Team Hey goose Aispuro Dommie		Total Time Costs \$104.89 Total Time 5h 58m 34s <div style="background-color: #e1f5fe; padding: 2px;">Total Costs \$104.89</div>	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Dommie on 10/16/2023