

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING

Regular Board Meeting
April 24, 2018

Location: FRRPD Conference Room

Approved Minutes Closed session 5:00PM/ Open Session 5:30PM

The public Portion of the meeting was recorded by Chairperson Smith.

Chairperson Smith called the meeting to order at 5:02pm.

In Attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Late</u> Arrived @ 5:21pm during closed session Recused for 2 of the 3 items in closed session.

ADJOURNMENT TO CLOSED SESSION

- A. Pursuant to Government Code section 54956.9(b)(3)(A), Conference with Legal Counsel – Anticipated Litigation (two cases);
- B. Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Existing Litigation: Shaw Carter v Feather River Recreation and Park District, Department of Fair Employment and Housing Case No. 970781-322443.

The Pledge of Allegiance was performed.

ANNOUNCEMENTS FROM CLOSED SESSION

As to Item A, the Board heard from Counsel and there was no action taken.
As to Item B, the Board was informed by the Department of Fair Employment and Housing that the claim had been dismissed.

ACKNOWLEDGEMENTS

None

PUBLIC COMMENT

A member of the public brought up a few concerns with regards to the financial state of the District. She expressed her concern with the \$250K that was borrowed. She also expressed concern with the agenda. She felt certain items on the consent agenda should be regular items to be voted on. She offered a few hours of her time to help the Board Clerk with the agenda process. General Manager Murphy stated that the Board Clerk was following his direction. He stated that it is normal to have these items on the consent agenda. If any of the items needed more information or discussion that they could be pulled and voted on separately.

CONSENT AGENDA

- A. Approve the February 8, 2018 Special Board Meeting Minutes (Appendix A)**
- B. Approve the February 22, 2018 Special Board Meeting Minutes (Appendix B)**
- C. Approve the February 27, 2018 Regular Board Meeting Minutes (Appendix C)**
- D. Approve the March 9, 2018 Special Board Meeting Minutes (Appendix D)**
- E. Approve the March 13, 2018 Special Board Meeting Minutes (Appendix E)**
- F. Approve the March 23, 2018 Special Board Meeting Minutes (Appendix F)**
- G Approve the March 27, 2018 Special Board Meeting Minutes (Appendix G)**
- H. Approve March Financials (Appendices H1-H7)**

Vice Chairperson Emberland made the motion to approve the Consent Agenda.

Director Carter seconded the motion.

The Consent Agenda was approved by a unanimous vote, with Director Carter abstaining from Item B.

ITEMS PULLED FROM THE CONSENT AGENDA**I. Approve updated cost of the fence and Bedrock Skatepark (Appendix I)**

General Manager Murphy reported to the Board that the City wanted improvements made and the cost for the project went up. General Manager Murphy wanted the Board to increase his authorization limit from \$5K to \$7.5K.

Vice Chairperson Emberland made the motion to increase the General Manager's authorization from \$5 to \$7.5K.

Director Fowler seconded the motion.

The motion to approve the General Manager's authorization from \$5K to \$7.5K was approved by a unanimous vote.

J. Adopt Resolution 1383-18-A Resolution of the Feather River Recreation and Park District Board authorizing the General Manager to utilize District resources and waive fees related to the use of the Nelson Complex during the 2018 Oroville Independence Day Celebration. (Appendices J1-J2)

General Manager Murphy updated the Board and the public on the Fireworks Celebration. He wanted to ask that the Board give approval to utilize the District's resources for the fireworks celebration at Nelson Complex. This would be for parking and a viewing area. DWR is expected to defray expenses, except for the fireworks. There was another group in the area trying to cover the expense of the fireworks.

There was discussion regarding the cost to the District, including any fees waived for the use of Nelson Complex and staff.

Vice Chairperson Emberland made the motion to Adopt Resolution 1383-18-A Resolution of the Feather River Recreation and Park District Board authorizing the

General Manager to utilize District resources and waive fees related to the use of the Nelson Complex during the 2018 Oroville Independence Day Celebration.

Director Fowler seconded the motion.

The motion to adopt Resolution 1383-18-A Resolution of the Feather River Recreation and Park District Board authorizing the General Manager to utilize District resources and waive fees related to the use of the Nelson Complex during the 2018 Oroville Independence Day Celebration was approved by a unanimous vote.

K. Authorize the General Manager to allow Fishing Guide Access to Launch at Riverbend during Riverbend Park closure. (Appendix K)

General Manager Murphy was contact by 3 professional fishing guides, who rely on our river access for their livelihoods. He wants the Board to give him the discretion to approve access to Riverbend Park during the closure so that professional guides would be able to launch their boats there. Strict requirements would be set-up for these guides. There was discussion regarding indemnity. There would not be any loss of revenue to the District.

Director Fowler made the motion to authorize the General Manager to allow Fishing Guide Access to Launch at Riverbend during Riverbend Park closure.

Vice Chairperson Emberland seconded the motion.

The motion to authorize the General Manager to allow Fishing Guide Access to Launch at Riverbend during Riverbend Park closure was approved by a unanimous vote.

L. Authorize the General Manager to purchase a mower in an amount not to exceed \$25K. (Appendix L)

General Manager Murphy reported that he and the Maintenance Supervisor met with the Finance Committee. The Committee agreed with the Maintenance Supervisor that a new mower would be a worthwhile expense to the District. The mower that the Maintenance Supervisor endorsed cuts wider sections, and would save approximately 15 hours of labor per week. Some of the expense would be recovered with the sale of the District's excess equipment.

Director Carter made the motion to authorize the General Manager to purchase a mower in an amount not to exceed \$25K.

Director Fowler seconded the motion.

The motion to authorize the General Manager to purchase a mower in an amount not to exceed \$25K was approved by a unanimous vote.

M. Adopt Resolution 1381-18-A Resolution of the Board of Directors of the Feather River Recreation and Park District authorizing the District General Manager and all Board members to sign any and all checks, ACH transfers, and check registers. (Appendix M)

General Manager Murphy stated that there was a technical flaw to the Resolution previously passed and this resolution had corrected information. The District needs more than 2 check signers.

Director Carter made the motion to adopt Resolution 1381-18-A Resolution of the Board of Directors of the Feather River Recreation and Park District authorizing the District General Manager and all Board members to sign any and all checks, ACH transfers, and check registers.

Director Fowler seconded the motion.

The motion to adopt Resolution 1381-18-A Resolution of the Board of Directors of the Feather River Recreation and Park District authorizing the District General Manager and all Board members to sign any and all checks, ACH transfers, and check registers was passed by a unanimous vote.

N. Approve Amendment to Lease Agreement between Yuba Feather Historical Association and Feather River Recreation and Park District. (Appendices N1-N3)

Patricia Shields spoke to the Board regarding maintenance issues at the Forbestown Museum that needed to be addressed. She also highlighted the events that are held there. She would like the Board to approve another 5 year extension to the lease agreement between the Yuba Feather Historical Association and FRRPD. The budget for the operating the museum relies on donations.

General Manager Murphy stated that he talked to the Maintenance Supervisor, who would be coordinating the maintenance issues with Grace.

Vice Chairperson Emberland made the suggestion to hold a Board meeting up in Forbestown in the next year.

A member of the public suggested having a copy of the original lease with the amendment so it could be reviewed.

Vice Chairperson Emberland made the motion to approve Amendment to Lease Agreement between Yuba Feather Historical Association and Feather River Recreation and Park District, contingent on the review of the original lease.

Director Fowler seconded the motion.

The motion to approve Amendment to Lease Agreement between Yuba Feather Historical Association and Feather River Recreation and Park District was passed by a unanimous vote.

There was a discussion in regards to the finances and the gymnastics program. Director Carter congratulated the gymnasts that went to the Regional competition.

Director Carter recused herself.

REGULAR AGENDA

ACTION ITEMS

1. Review and approve Job Titles and Descriptions of Gymnastics Director and Recreation Supervisor 1, as requested by Director Carter.

Chairperson Smith asked to table this item. District counsel cautioned that the Board could not withdraw an agenda item without Board action. He also stated that the public might be attending the meeting thinking that it would be called and acted upon.

A member of the public expressed her confusion as to what was happening. Her gymnast is training to be a Level 8 and is in line for a scholarship. While she appreciates the effort to fill the position, she feels that the current coach is unqualified for coaching the higher levels of gymnastics. She implored the Board to act to fill the position with a qualified coach.

A member of OGBC stated she didn't think anybody wanted the gymnastics program to leave. She wants FRRPD and OGBC to work together.

Another member of the public expressed her confusion as to what the problem was. She stated that when the facility was purchased, the Board had another coach lined up in case Shaw Carter left. She just wants the Board to do what needs to be done to support the kids in the gymnastics program.

Vice Chairperson Emberland stated that it is just semantics. The General Manager is on the path and he is pursuing a new coach.

General Manager Murphy stated that at a previous meeting, the Board took action to reclassify/retitle Gymnastics Director to Recreation Supervisor 1-Gymnastics. The District has received applications for the position, 1 of which the Gymnastics parents seem to be okay with. General Manager Murphy is not happy with the recruitment efforts so far. He would like time to make the best choice and not a choice just because it needs to be done.

A member of OGBC stated that one of the qualifications should be that the coach is trusted by the gymnasts.

General Manager Murphy stated that he would be talking to Clinton and Laura, members of the OGBC Board, after the meeting.

Vice Chairperson Emberland stated that the title of the position didn't matter, but the qualifications of the person in the position did. He also stated that he would like the position to report directly to the General Manager.

District counsel stated that no action was needed if the Board was going to uphold the original motion of Recreation Supervisor 1-Gymnastics.

The original motion for Recreation Supervisor 1-Gymnastics, reporting directly to the General Manager, stands.

Director Carter rejoined the meeting.

2. Review policy regarding the misuse of District facilities.

General Manager Murphy reminded the Board of a discussion at a previous meeting regarding the disrepair of facilities following events that were held. Some of these events had the fees waived by the Board. Policy is needed to dissuade the misuse of District facilities.

Chairperson Smith suggested a deposit that would be returned if the facility was left in good condition.

Director Fowler stated that the deposit would need to be substantial.

District Counsel recommended checking with other Districts to see what their policy is.

Chairperson Smith wanted to direct staff to return to the Board with a policy for misuse.

Vice Chairperson Emberland wanted to bring this to the Policies and Procedures Committee, and the General Manager agreed.

A member of the public asked if a fine would work and Chairperson Smith clarified that a deposit would essentially do that.

A member of the public liked the idea of a deposit, but suggested that before and after photographs be collected.

No action was taken.

DIRECTOR, & COMMITTEE REPORTS, MANAGER, & STAFF REPORTS

Director Carter questioned Business Manager Peltzer on the Feb18 and Mar18 increase to the program income. It was clarified that about \$11K came from rentals and gymnastics meets and \$7K came from youth sports.

CORRESPONDENCE

None

UNFINISHED BUSINESS

Chairperson Smith invited the public to the next SBF Committee Meeting starting at 5pm on April 25th.

BOARD ITEMS FOR NEXT AGENDA

The next Board meeting was Thursday, April 26th at 5pm. It would be an open session to discuss the candidates for the Board vacancy as well as a presentation on Riverbend.

Chairperson Smith adjourned the meeting at 7:16pm.