

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Regular Board Meeting
May 23, 2017

Location: FRRPD Conference Room

AGENDA

Open Session 5:30PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER

Time: _____

2. ROLL CALL

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

5. ACKNOWLEDGEMENTS

Thank you, The Table Church volunteer group that conducted a cleanup of Nolan Complex on Sunday, April 30th.

6. CONSENT AGENDA

- A. Approve April 25, 2017 Regular Board Meeting Minutes (Appendix A)**
- B. Approve May 3, 2017 Special Board Meeting Minutes (Appendix B)**

7. ITEMS PULLED FROM THE CONSENT AGENDA

8. REGULAR AGENDA

A. ACTION ITEMS (Require vote)

1. Review fee waiver request for annual Fallen Law Enforcement Tournament at Nelson Complex (Representative will be present) (Appendix C)

Requested Action: Approve or decline co-sponsorship fee waiver

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

2. Review fee waiver request for Yuba Feather Museum Opening Day event at Forbestown Park (Representative will be present) (Appendix D)

Requested Action: Approve or decline co-sponsorship fee waiver

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. Review Request for Proposal (RFP) for Foam Pit project as presented by Northstar Engineering (Representative from Northstar will be present) (Appendix E)

Requested Action: Approve RFP as is or choose to make changes

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

4. RESOLUTION NO. 1349-17: A RESOLUTION OF INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2017-18, PRELIMINARILY APPROVING ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT (Appendix F)

Requested Action: Adopt Resolution

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

5. RESOLUTION NO. 1350-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE PRELIMINARY BUDGET FOR FISCAL YEAR 2017-18 (Appendix G)

Requested Action: Adopt Resolution

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

6. RESOLUTION NO. 1351-17: REVIEW REQUEST FROM BUTTE COUNTY TO DESIGNATE FEATHER FALLS COMMUNITY CENTER AND FORBESTOWN COMMUNITY HALL AS PUBLIC ASSEMBLY POINTS IN THE CASE OF AN EVACUATION IN THOSE AREAS (Appendix H)

Requested Action: Adopt Resolution

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

7. RESOLUTION NO. 1352-17: ACKNOWLEDGEMENT OF COMPLETION OF NELSON COMPLEX IRRIGATION UPGRADES PROJECT FUNDED BY SUPPLEMENTAL BENEFITS GRANT AND DISTRICT GENERAL FUND (Appendix I)

Requested Action: Adopt Resolution

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

8. RESOLUTION NO. 1353-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ADOPTING JUNE 3-11 AS CALIFORNIA INVASIVE SPECIES ACTION WEEK WITH INTENT TO ADVERTISE AND EDUCATE THE PUBLIC (Appendix J)

Requested Action: Adopt Resolution

VOTE

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

9. NON-ACTION ITEMS

A. FINANCIALS-April 2017 (Appendix K)

10. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix L)

The following committees met: Finance, BAD, Park & Rec (update on Riverbend Park)

11. CORRESPONDENCE

12. UNFINISHED BUSINESS

13. BOARD ITEMS FOR NEXT AGENDA

PUBLIC HEARINGS

- A. Final Budget
- B. Final Engineers Report
- C. Unallocated purchase request
- D. Vehicle Lease

14. ADJOURNMENT

Time: _____

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Regular Board Meeting
April 25, 2017

Location: FRRPD Conference Room

DRAFT Minutes

Open Session 5:30PM

The public portion of the meeting was recorded by Executive Assistant Victoria Anton-Teague.

Chairperson Smith called the meeting to order at 5:31pm.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

The Pledge of Allegiance was performed.

PUBLIC COMMENT

A member of the public informed the Board that she provided a finance projection through December 2017 to the General Manager. She also recommended adding additional line to the District's finance reports to include salary increases and keep track of items that can be used towards the Riverbend Park flood insurance deductible. The community member also reminded the Board of the importance of all recreation programs that the District offers and hopes that the Board finds a balance so their only focus is not on the gymnastics department.

A member of the Oroville Gymnastics Booster Club requested an update regarding the Foam Pit Project and questioned why the item was not listed on the agenda. General Manager Ramage informed the room that Northstar Engineering is still working on the Request for Proposal and will submit the documents as soon as possible.

A member of the Berry Creek community requested that the Board review the District's agreement with the Pioneer Elementary School District and renew it for a longer term. He is concerned that the School District is withholding their contributions to Berry Creek Park due to the short amount of time left on the agreement.

ACKNOWLEDGEMENTS

The District thanked an Arbor Day Foundation member for donating 12 flowering trees to be planted at District locations as well at the Forbestown Advisory Council for conducting a Forbestown Park cleanup on Thursday, April 6th.

CONSENT AGENDA

A. Approve the March 28, 2017 Regular Board Meeting minutes

B. Approve the April 17, 2017 Special Board Meeting minutes

Chairperson Smith pulled item B from the consent agenda and recommended grammatical correction.

Director Emberland moved to approve the consent agenda.

Director Fowler seconded the motion.

***THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED BY A UNANIMOUS VOTE.**

REGULAR AGENDA

A. ACTION ITEMS

1. Feather River Recreation and Park District Board of Directors to appoint members to the Benefit Assessment District Oversight Committee.

Director Noble moved to appoint Trudy MacPhee to the Benefit Assessment District (BAD) Committee.

Director Carter seconded the motion.

***THE MOTION TO APPOINT TRUDY MACPHEE TO THE BENEFIT ASSESSMENT DISTRICT (BAD) COMMITTEE WAS APPROVED BY A UNANIMOUS VOTE.**

2. Review Oroville Noon Rotary club request for fee waiver request and co-sponsorship support in hosting annual fireworks celebration at Nelson Complex
General Manager Ramage provided a staff report including information regarding the relocation of the 2017 Annual Fireworks show in Oroville due to the recent spillway crisis.

The Board expressed their excitement with the Fireworks show continuing in a different location and offering an easily accessible, cost-free viewing area.

Director Carter moved to waive the remaining Nelson Complex rentals fees for the Oroville Noon Rotary Club 2017 Firework event.

Director Fowler seconded the motion.

***THE MOTION TO WAIVE THE REMAINING NELSON COMPLEX RENTALS FEES FOR THE OROVILLE NOON ROTARY CLUB 2017 FIREWORK EVENT WAS APPROVED BY A UNANIMOUS VOTE.**

3. Review fee waiver request for PEB Family Fun Day hosted by the Hmong Cultural Center of Butte County at Nelson Complex

Executive Assistant Anton-Teague provided a Staff report summarizing the event and a representative from the Hmong Cultural Center made a presentation.

Director Noble moved to waive the remaining Nelson Complex rentals fees for the PEB Family Fun Day hosted by the Hmong Cultural Center of Butte County.

Director Carter seconded the motion.

***THE MOTION TO WAIVE THE REMAINING NELSON COMPLEX RENTALS FEES FOR THE PEB FAMILY FUN DAY HOSTED BY THE HMONG CULTURAL CENTER OF BUTTE COUNTY WAS APPROVED BY A UNANIMOUS VOTE.**

4. Director Fowler request to be a representative at CA Libertarian meeting April 28-30 in Santa Clara.

Director Fowler provided a summary of his role in attending the meeting.

Direction was given by the Board of Directors for Director Fowler to represent himself as a member of the Feather River Recreation and Park District Board and not the Board as a whole.

5. Request letter of support of AB18

General Manager Ramage provided a Staff report with a description of the bill and a copy of letter of support. Discussion took place regarding the ballot measure and the financial state of California.

Director Noble moved to approve letter of support of AB18.

A second to the motion did not occur.

***THE MOTION TO APPROVE LETTER OF SUPPORT OF AB18 WAS DENIED BY A 4-1 VOTE.**

6. RESOLUTION NO. 1347-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM THE MERCHANT ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

Director Emberland moved to adopt RESOLUTION NO. 1347-17.

Director Fowler seconded the motion.

***THE MOTION TO ADOPT RESOLUTION NO. 1347-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM THE MERCHANT ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600 WAS APPROVED BY A UNANIMOUS VOTE.**

7. RESOLUTION NO. 1348-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$3,500 FOR APPROVED BERRY CREEK STORAGE UNIT

Director Carter moved to adopt RESOLUTION NO. 1348-17.

Director Noble seconded the motion.

***THE MOTION TO ADOPT RESOLUTION NO. 1348-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$3,500 FOR APPROVED BERRY CREEK STORAGE UNIT WAS APPROVED BY A UNANIMOUS VOTE.**

NON-ACTION ITEMS

March 2017 finance items were reviewed.

DIRECTOR'S & COMMITTEE REPORTS

Committee reports: *SBF, Finance and Benefit Assessment District Oversight Committee (BAD)*

BAD Committee Member Tasha Levinson provided an update of the BAD committee meeting on April 20, 2017 with the newly appointed members.

Director Noble gave an update of the Supplemental Benefits Fund's ongoing consolidated master plan revisions.

Director Carter welcomed the new Benefit Assessment District (BAD) Committee members. She also acknowledged the Maintenance Department on their hard work and completing items listed in the March Staff Board Report.

Directors Emberland, Fowler, and Smith did not provide a report.

General Manager Ramage provided updates to the Board on the following items:

1. Riverbend Park: Melton Design Group Assessment Progress/Process
2. Public Outreach Group: Local agency Partnerships (Department of Water Resources, California State Parks, Butte County, City of Oroville, and the Feather River Recreation and Park District)
3. Foam Pit Project
4. California State Parks Meeting
5. Budget Workshop
6. Recreation Department Operations/Changes
7. Little Hoover Commission

STAFF REPORTS WERE REVIEWED**CORRESPONDENCE**

The Board received copy of the Berry Creek Community Association March 11, 2017 Meeting Minutes.

UNFINISHED BUSINESS

None at this time.

BOARD ITEMS FOR NEXT AGENDA

May 3, 2017 Special Meeting Board Budget Workshop at 1:00pm.

Chairperson Smith adjourned the meeting at 7:03pm.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Special Board Meeting
May 3, 2017

Location: FRRPD Board Room
1875 Feather River Blvd.
Open Session 1:00PM

Draft Minutes

The public portion of the meeting was recorded by Executive Assistant Victoria Anton-Teague.

Chairperson Smith called the meeting to order at 1:01pm.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Don Noble	<u>Present</u>
Director Marcia Carter	<u>Present</u>

The pledge of allegiance was performed.

REGULAR AGENDA

1. 2017-18 Board Budget Workshop (appendix A-G)

General Manager Ramage and Business Manager Peltzer presented the 2017-18 budget overview and noted differences between the 2016-17 and 2017-18 fiscal year budgets.

General Manager Ramage reviewed the internal budget process involving meeting with each department Supervisor and discussing recommendations for their department budgets. These recommendations were taken into account with revenue, payroll and expenses. Each Supervisor will be given a copy of their final budget to manage throughout the fiscal year.

The Board of Directors reviewed the Benefit Assessment District (BAD) budget; salary step schedules for full time and part time employees; options and funding sources for upcoming Capital Improvement Projects (CIP); Impact Fees, Reserves, and Surplus Budgets; Organizational Structure; Park, Facility, and Programming Goals; and the Administration Plans in accordance with the 2017-18 fiscal year budget.

Items Discussed were as follows:

- A. Approved Fiscal Year Budget
- B. Budget Overview-Discussion took place regarding items coming in under budget and 2017-18 variances by General Ledger account. There was a consensus that increasing health insurance compensation for full time employees would be ideal if feasible.

- C. Organization Chart-Discussion took place regarding the implementation of fair wages per the mandated increase and a five year projection that the District can sustain through 2022. There was a consensus to move forward with the proposed salary step schedule as presented.
- D. 2017-18 BAD Budget-Discussion took place on the BAD Committee's recommendation of adopting the maximum increase for the BAD assessment for the 2017-18 fiscal year and what improvements could be made with the increase of funds. There was a consensus to move forward with the BAD Budget as presented.

The meeting adjourned for a short recess at 2:30pm. The meeting reconvened at 2:40pm.

- E. CIP/Fixed Assets- Discussion took place regarding options for District vehicles. There was a consensus that leasing District vehicles may be more beneficial than purchasing and that additional information along with lease options would be presented to the Board for approval.
- F. 2017 Approved Prioritized Annual Strategic Plan
- G. Impact fee Reserve Surplus Budget-Discussion took place regarding proposed ideas for the utilization of impact fees. It was suggested that the possibility of using Public Use Impact Fees be utilized to complete the foam pit project be investigated. There was a consensus to move forward with the Impact Fee/ Surplus Budget as presented and bring back options for leasing a Bobcat as opposed to purchasing.

Director Carter noted her opinion in regards to additional property purchases.

Director Noble recused himself from the meeting at 3:05pm due to conflict of interest.

Chairperson Smith read a letter to the Board that she received from the neighboring property owners requesting that the Board revisit the option of purchasing the property.

Director Noble returned to the meeting at 3:15pm.

There was an overall consensus to move forward with the budget process as presented in the Preliminary Budget.

The meeting was adjourned at 3:34pm.



STAFF REPORT

DATE: MAY 23, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ASSISTANT VICTORIA ANTON-TEAGUE

RE: BUTTE COUNTY DISTRICT ATTORNEY'S OFFICE REQUEST FOR RENTAL FEE WAIVER OF NELSON

COMPLEX FOR ANNUAL FALLEN LAW ENFORCEMENT TOURNAMENT

SUMMARY

The Annual Fallen Law Enforcement Softball Tournament is held at Nelson Complex utilizing three fields. This year the tournament is scheduled for June 16th and 17th. This tournament is to support the families of fallen officers. The tournament consists of 12 teams. Each team pays an entry fee of \$250 to the organization. Vendors are invited with 10% profits going to the organization as well.

*This group is not a non-profit organization and does not carry a 5013c status, however proceeds will be submitted back to community members.

FEES

Field Rental: \$355 per field x 3 (includes 1 field prep per field per day)	\$1065
Facility Attendant (10 Hours)	\$200
Lights: \$20/hour at 2 hours per field	<u>\$120</u>
TOTAL FEES	\$1,385

General Manager Ramage has approved a 50% reduction in rental fees bringing the remaining rental fees to 532.50 and total fees for the event to \$852.50. District Board Policies & Procedures states that requests in addition to 50% of rental fees may be sent to the Board of Directors for consideration. Other information regarding fees include that all individuals, agencies or organizations will be charged if their function is determined to be commercial in nature

*In 2016 field rental fees were waived by District Board of Directors and the remaining fees were paid by public donations.

RECOMMENDATION

Review and discuss fee waiver request.
 Option 1: Waive a portion or all fees for upcoming event.
 Option 2: Do not grant fee waiver request.

REQUEST

Choose an option.



STAFF REPORT

DATE: MAY 23, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ASSISTANT VICTORIA ANTON-TEAGUE

RE: YUBA FEATHER HISTORICAL ASSOCIATION REQUEST FOR RENTAL FEE WAIVER OF FORBESTOWN PARK FOR OPENING DAY CELEBRATION

SUMMARY

The annual Yuba Feather Historical Society Opening Day Celebration is held in Forbestown utilizing the Yuba Feather Museum and Forbestown Park. This year, the celebration is scheduled for Saturday June 3rd and promotes the Opening Day of the Yuba Feather Museum for the summer season. This is a community event to provide educational materials, activities, and also offers a display of small engine machines that were historically used for generating power.

*The Yuba Feather Historical Association is a non-profit organization and carries a 5013c status.

FEES

Park Rental	\$175
TOTAL FEES	\$175

General Manager Ramage has approved a 50% reduction in rental fees bringing the remaining rental fees to 87.50. District Board Policies & Procedures states that requests in addition to 50% of rental fees may be sent to the Board of Directors for consideration. Other information regarding fees include that all individuals, agencies or organizations will be charged if their function is determined to be commercial in nature.

*In 2017 all rental fees were waived by District Board of Directors.

RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

REQUEST

Choose an option.

NOTICE TO CONTRACTORS, GENERAL AND SPECIAL
PROVISIONS, PROPOSAL AND CONTRACT

Gymnastics Foam Pit Project

**Feather River Recreation & Park District
1875 Feather River Blvd.
Oroville, CA 95969
(530) 533-2011**

For use in connection with:

1. State of California
Department of Transportation
Standard Specification 2010
2. County of Butte
Standard Plans
Construction Specifications

Prepared By or Under the Supervision of:

Robin Kampmann RCE 73943
License Expiration Date: June 30, 2017



A handwritten signature in blue ink that reads "Robin Kampmann". The signature is written in a cursive style and is positioned over the bottom right portion of the professional engineer seal.

BID OPEN DATE: June 19, 2017

**FOR INFORMATION PURPOSES ONLY.
THIS IS NOT PART OF THE CONTRACT
DOCUMENT**

WHEN SUBMITTING YOUR BID, PLEASE SUBMIT
ONLY:

1. All PF pages from the set of specifications.
2. All addenda (if there are any).
3. Bidder's bond.

IT IS NOT NECESSARY TO SUBMIT THE ENTIRE SET OF SPECIFICATIONS. PLEASE KEEP THE REMAINDER OF SET FOR YOUR INFORMATION.

Proposal shall be submitted in a sealed envelope plainly marked on the outside with project name, bid opening date, and time of bid opening.

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I. NOTICE TO CONTRACTORS – REQUEST FOR BIDS

A. INTRODUCTION

The Feather River Recreation & Park District, herein referred to as FRRPD, solicits interested and qualified contractors to submit bids for entering into an agreement for the purpose of constructing a new 6' deep foam pit in the FRRPD gymnastics center and the accessible parking improvements required by the City of Oroville at 1875 Feather River Blvd. in Oroville, CA. Accessible parking improvements include but are not limited constructing a new accessible parking area behind the gymnasium, restriping of two existing parking spaces and providing accessible access to the public right of way.

B. GENERAL TERMS AND CONDITIONS OF THE REQUEST FOR BID

1. All bidders shall inspect the work site and conduct a field verification of the scope of work. The gymnasium is used on a continuous basis and access is not allowed to the general public during times when the gymnasium is in use. The site will be open to contractors for inspection and review during the pre-bid meeting. Special accommodations for site access will not be made.
2. A pre-bid meeting will be held on Wednesday May 31, 2017 at 10:00am at the site. Attendance to this meeting is **not mandatory**.
3. Sealed submittals, in three (3) separate envelopes marked "GYMNASTICS FOAM PIT PROJECT" (one (1) copy shall be marked "original") must be received no later than 2:00 pm Local Time Prevailing on June 1J, 2017 at:

Feather River Recreation & Park District
1875 Feather River Blvd.
Oroville, CA 95965
Attention: Apryl Ramage
4. Bidders instruction, specifications and/or plans for this project may be downloaded from the FRRPD website at <http://frrpd.com/> or may be purchased at Feather River Recreation & Park District Office, 1875 Feather River Blvd., Oroville, CA 95965. If a hardcopy is needed it may be obtained from the FRRPD office for a fee of \$5.00, plus a \$5.00 mailing charge if mailing is requested. **NO REFUNDS WILL BE MADE.**
5. Bidders may only submit their bids on proposal forms provided by FRRPD. **Bids must be submitted in sealed envelopes plainly marked on its outside with the project title, the bid opening date and bid opening time.** Each bid must be accompanied by cash, a certified or cashier's check, or a bid bond in favor of the Feather River Recreation & Park District in an amount equal to at least ten percent (10%) of the amount bid, such guaranty to be forfeited should the bidder whom the contract is awarded fail to enter into the contract.
6. Time is of the essence and any bid or addenda pertaining thereto received after the announced time and date for submittals, whether by mail or otherwise, will be rejected. It is the sole responsibility of the bidder for ensuring that their bids are received by FRRPD before the deadline indicated in Section B-3. Bids and/or any addenda pertaining thereto, received after the announced time and date of receipt, by mail or otherwise, will be returned. However, nothing in this RFB precludes

FRRPD from requesting additional information at any time during the procurement process.

7. If you are an individual with a disability and require a reasonable accommodation, please notify FRRPD at (530) 533-2011, three (3) working days prior to need.
8. Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. On the contrary, all responsible contractors are encouraged to submit bids.
9. Selection may be made of one or more bidders deemed to be fully qualified and best suited among those submitting bids, on the basis of the factors involved in the Request for Bid, including price if so stated in the Request for Bid.

Negotiations may then be conducted with the bidders so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with the bidders so selected, FRRPD shall select the bidder which, in its opinion, has made the best responsive bid and award the contract to that bidder.

10. Information and/or factors gathered during interviews, negotiations, reference checks, and any other information or factors deemed relevant by FRRPD, shall be utilized in the final award. The final award of a contract is subject to approval by the Feather River Recreation & Park District's Board of Directors.
11. Prevailing Wages: Bidders are hereby notified that pursuant to the provisions of Section 1720-1861 et. seq. of the State of California Labor Code, the Director of the State Department of Industrial Relations has ascertained the general prevailing rate of per diem wages and the rates for overtime and holiday work in the locality in which the work is to be performed for each craft, classification or type of workman needed, applicable as of the date of the Bid Advertisement, copies of which may be obtained online through the Department of Labor Statistics at <http://www.dir.ca.gov/dlsr/pwd> or at the FRRPD Office if any interested party, and in the case of a contract, a copy will be posted at the job site.
12. In conjunction with all other Labor Code provisions, special attention is made to Labor Code §§ 1771.1 which has been recently changed to require registration of contractors and subcontractors to be eligible for bidding, as follows:

1771.1. (a) A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

Contractor and subcontractors are directed to the Department of Industrial Relations website for further information and online registration information; <http://www.dir.ca.gov/Public-Works/PublicWorks.html>

13. In accordance with Labor Code §§ 1771.4, all Certified Payroll Records must be submitted electronically to the Department of Industrial Relations in addition to original hard copies to the Owner; <http://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>
14. Any bid submitted MUST include the Signature Sheet which has been signed by an individual authorized to bind the bid. All bids submitted without such signature may be deemed non-responsive.

II. GENERAL PROVISIONS

A. SELECTED TERMS AND CONDITIONS OF THE CONTRACT

1. CONTRACTORS SUBMITTING BIDS MUST BE REGISTERED AS A CONTRACTOR WITH THE STATE OF CALIFORNIA:
2. ADDITIONAL INFORMATION REQUESTED: Please indicate if your company has been cited and/or fined within the last five (5) years by any Federal, State or Local regulatory agency. If so, please provide the following information:
 - A. Date
 - B. Identity of the agency issuing the citation of fine
 - C. Description of the violation
 - D. Final rulings of agency
3. NONDISCRIMINATION CLAUSE: The company who is selected as the Contractor, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, disability, height, weight, or marital status.
4. INDEMNIFICATION AND HOLD HARMLESS: The vendor who is selected as the Contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless the FRRPD and its elected and appointed officers, employees, servants and agents from any and all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that FRRPD and its elected and appointed officers, employees, servants and agents may incur as a result of the acts, omissions or negligence of the Contractor or its employees, servants, agents or subcontractors that may arise out of the agreement.

The Contractor's indemnification responsibility under this section shall include the sum of damages, costs and expenses which are in excess of the sum of damages, costs and expenses which are paid out on behalf of or reimbursed to FRRPD, its officers, employees, servants and agents by the insurance coverage obtained and/or maintained by the contractor.
5. INSURANCE: The vendor shall purchase and maintain insurance not less than the limits set forth below. All coverages shall be with insurance companies licensed and admitted to do business in the State of California and have a minimum A. M. Best Company's Insurance Reports rating of A or A- (Excellent).
 - A. Worker's Compensation Insurance including Employers Liability Coverage in accordance with all applicable Statutes of the State of California.
 - B. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and \$1,000,000

aggregate combined single limit. Coverage shall include the following: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Endorsement or equivalent.

- C. Motor Vehicle Liability Insurance, including California No-Fault Coverage, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.
 - D. Additional Insured - Commercial General Liability Insurance, as described above, shall include an endorsement stating the following shall be "Additional Insured": The FRRPD, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof.
 - E. Cancellation Notice - All insurances described above shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to: Feather River Recreation & Park District 1875 Feather River Blvd., Oroville CA 95965, Attention: Apryl Ramage.
 - F. Proof of Insurance - The vendor shall provide to FRRPD at the time the contracts are returned by it for execution, two (2) copies of certificates of insurance for each of the policies mentioned above. If so requested, certified copies of all policies will be furnished.
6. RIGHT OF REJECTION: FRRPD reserves the right to reject any or all bids, to waive any informalities or irregularities in bids, and/or to negotiate separately the terms and conditions of all or any part of the bids as determined to be in FRRPD's best interests at its sole discretion.
 7. STANDARD FORMS: Any preprinted contract form(s) the vendor proposes to include as part of the contract resulting from this bid must be submitted as part of the bid. Any standard contract provisions not submitted as part of the bid and subsequently presented for inclusion may be rejected. FRRPD reserves the right to accept or reject in whole or in part any form contract submitted by a vendor and/or to require that amendments be made thereto, or that an agreement drafted by FRRPD be utilized.
 8. ADVICE OF OMISSION OR MISSTATEMENT: In the event it is evident to a vendor responding to this RFB that FRRPD has omitted or misstated a material requirement to this RFB and/or the services required by this RFB, the responding vendor shall advise Apryl Ramage, General Manager at (530) 533-2011 of such omission or misstatement.
 9. COST OF PREPARATION: FRRPD will not pay any costs incurred in the bid preparation, printing or demonstration process. All costs shall be borne by the

vendors.

10. NOTIFICATION OF WITHDRAWAL OF BID: Bids may be modified or withdrawn prior to the date and time specified for bid submission with a formal written notice by an authorized representative of the vendors. Bids submitted will become the property of FRRPD after the bid submission deadline.
11. APPLICABLE LAW AND VENUE: The agreement resulting from this RFB shall be construed according to the laws of the State of California. FRRPD and vendors agree that the venue for any legal action under this agreement shall be the County of Butte, State of California.
12. COMPLIANCE WITH THE LAW: Vendors shall render the services to be provided pursuant to this agreement in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
13. RIGHTS TO PERTINENT MATERIALS: All responses, inquires, and correspondence relating to this RFB and all reports, charts, displays, schedules, exhibits and other documentation produced by the vendors that are submitted as part of the bid shall become the property of FRRPD after the bid submission deadline.
14. CONFIDENTIALITY OF DOCUMENTS: Submitted responses to the RFB shall be deemed confidential during the evaluation process. Vendor's bid will not be available for review by anyone other than the FRRPD's Evaluation Team or its designated agents within the limits of FRRPD's public disclosure requirements.
15. PRE-OPENING INQUIRES/RESPONSE: Any explanation desired by a prospective vendor regarding the meaning or interpretation of a Request for Sealed Bids and any attachment(s) must be requested in writing and presented to FRRPD. Written requests may be mailed, faxed to 530-533-2724, or e-mailed to apryl@frrpd.com. All requests for explanation or information must be received by Tuesday June 6, 2017 at 5:00pm. All responses shall be in writing and shall be furnished to all prospective vendors as an amendment to the RFB. Receipt of all amendments shall be acknowledged upon the bid by attachment thereto at the time of submission of bid. All amendments shall be signed and dated by the vendor. No oral explanation or instruction of any kind or nature whatsoever - given before the award of a contract to a bidder - shall be binding.
16. BOND REQUIREMENTS: Any proposal, if awarded, will be required to provide 100% of the contract amount coverage in a Performance Bond and Payment Bond. Bond must be with surety companies satisfactory to FRRPD and who are listed in the Federal Register as published by the U.S. Department of Treasury under the most recently revised Circular. In addition, each surety company shall be admitted and licensed to do business in the State of California and have a minimum A.M. Best Company's Insurance Report Rating of A or A- (Excellent.)
17. COMPLETION OF WORK: The Contractor shall begin work as soon as possible after receiving a notice to proceed from FRRPD and shall diligently prosecute the

same to completion before the expiration of

PRIMARY BID: 25 WORKING DAYS

from the date of said NOTICE TO PROCEED. Working days include Monday thru Friday *between 7 a.m. and 7 p.m.* excluding Holidays.

18. CHANGES IN WORK:

District Right to Direct Changes - The District, FRRPD, at any time by written order may make Changes within the general scope of the work under the Contract Documents or issue additional instructions, require additional work or direct deletion of work. The Contractor shall not proceed with any Change involving an increase or decrease in the Contract Price or the Contract Time without prior written authorization from FRRPD. FRRPD's right to make Changes shall not invalidate the Contract nor relieve the Contractor of any liability or other obligations under the Contract Documents. Changes to the work depicted or described in the drawing or these specifications shall be subject to approval by the engineer.

Contractor Notice of Oral Order of Change in Work – Any oral order, direction, instruction, interpretation, or determination from FRRPD which in the opinion of the Contractor causes any change to the scope of the work, or otherwise requires and adjustment to the Contract Price or the Contract Time, shall be treated as a Change in Work only if the Contractor gives FRRPD written notice, on supplied change order form, within ten (10) days of the order, directions, instructions, interpretation or determination and prior to acting in accordance therewith. Time is of the essence in Contractor's written notice pursuant to the preceding sentence so that FRRPD can promptly investigate and consider alternative measures to address the order, direction, instruction, interpretation or determination giving rise to Contractor's notice. Accordingly, Contractor acknowledges that its failure, for any reason, to give written notice within ten (10) days of such order, direction, instruction, interpretation or determination shall be deemed Contractor's waiver of any right to assert or claim any entitlement to an adjustment of the Contract Time or the Contract Price on account of such order, direction, instruction, interpretation or determination. The written notice shall state the date, circumstances, extent of adjustment to the Contract Price or the Contract Time, if any, requested, and the source of the order, directions, instruction, interpretation or determination that the Contractor regards as a Change. Unless the Contractor acts in strict accordance with this procedure, any such order, direction, instruction interpretation or determination shall not be treated as a Change and the Contractor hereby waives and claim for any adjustment to the Contract Price or the Contract Time on account thereof.

Contractor Submittal of Data – Within ten (10) days after receipt of a written order directing a Change in the work or furnishing the written notice regarding any oral order directing a Change in work, the Contractor shall submit to FRRPD a detailed written statement, on the supplied change order form, setting forth the general nature of the Change, the amount of any adjustment to the Contract Price on account thereof, properly itemized and supported by sufficient substantiating data to permit evaluation of the same, and the extent of adjustment of the Contract Time,

if any, required by such Change. The Contractor's strict compliance with the foregoing is an express condition precedent to any right of the Contractor to adjustment of Contract Time or the Contract Price on account of Changes to work. No claim or adjustment to the Contract Price or the Contract Time shall be allowed if not asserted by the Contractor in strict conformity herewith or if asserted after Final Payment is made.

Adjustment to Contract Price and Contract Time on Account of Changes to the Work – Adjustments to the Contract Price due to Changes in the work shall be determined by the application of one of the following methods, in the following order of priority:

1. Mutual Agreement – By negotiation and mutual agreement, on a lump sum basis, between FRRPD and the Contractor on the basis of the estimate of the actual and direct increase or decrease in costs on account of the Change. Within ten (10) days after issuance of written directive of FRRPD directing or authorizing the Contract to commence with a Change to the work, the Contractor shall deliver to FRRPD a detailed cost breakdown of the estimate of increase or decrease in costs directly associated with performance of the Change along with supporting data and documentation. The Contractor's estimate of increase or decrease in costs pursuant to the foregoing shall be in sufficient detail and in such form as to allow FRRPD to review and assess the completeness and accuracy thereof. The Contractor shall be solely responsible for any additional costs or additional time arising out, or related in any manner to, its failure to provide the estimate of costs within the time specified in the request of FRRPD for such estimate. If the Contractor fails or refuses to deliver to FRRPD the Contractor Change Order Data, the Contractor shall be deemed to have waived any right to object to FRRPD's determination of the extent of adjustment of the Contract Time of the Contract Price, provided that such determination is reasonable under the circumstances. In such event FRRPD's determination shall be final, binding and conclusive on the Contractor.
2. Determination by FRRPD – FRRPD, whether or not negotiations are initiated pursuant to the Mutual Agreement above, based upon actual and necessary costs incurred by the Contractor as determined by FRRPD on the basis of the Contractor's records. In the event that the procedure set forth in the article is utilized to determine the extent of adjustment to the Contract Price on account of Changes to the work, promptly upon determining the extent of adjustment to the Contract Price, FRRPD shall notify the Contractor in writing of the same; the Contractor shall be deemed to have accepted FRRPD's determination of the amount of adjustment to the Contract price on account of the Change to the work unless Contractor shall notify FRRPD in writing, not more that fifteen (15) days from the date of FRRPD's written notice, of any objection to FRRPD's determination. Failure of the Contractor to timely notify FRRPD of the Contractors objections to the FRRPD's

determination of the extent of adjustment to the Contract Price shall be deemed Contractor's acceptance of FRRPD's determination and a waiver of any right or basis of the Contractor to thereafter protest or otherwise object to FRRPD's determination.

Basis for Adjustment of Contract Price – If Changes in the work require and adjustment of the Contract Price pursuant to adjustments listed above, the basis of adjustment for the Contract Price shall be as follows:

1. Labor – Contractor shall be compensated for the costs of labor actually and directly utilized in the performance of the Change. Such labor costs shall be limited to field labor for which there is a prevailing wage rate classification. Wage rates for the labor shall not exceed the prevailing wage rates in the locality of the site and shall be in the labor classifications necessary for the performance of the Change. Use of labor classification which would increase labor costs associated with any Change shall not be permitted.
2. Materials and Equipment – Contractor shall be compensated for the costs of materials and equipment necessarily and actually used or consumed in connection with the performance of Changes. Costs of materials and equipment may include reasonable costs of transportation from a source closest to the site of the work and delivery to the site. If discounts by Material Suppliers are available for materials necessarily used in the performance of Changes, they shall be credited to FRRPD. If materials and/or equipment necessarily used in the performance of Changes are obtained from a supplier or source owned in whole or part by the Contractor, compensation therefore shall not exceed the current wholesale price for such materials or equipment. If, in reasonable opinion of FRRPD the costs asserted by the Contractor for materials and/or equipment in connection with any Change is excessive, or if the Contractor fails to provide satisfactory evidence of the actual costs of such from its supplier or vendor, the cost of such materials and/or equipment and FRRPD obligation for payment of the same shall be limited to the lowest wholesale price at which similar materials and/or equipment are available in the quantities required to perform the Change. FRRPD may elect to furnish materials and/or equipment for Changes, in which event the Contractor shall not be compensated for the costs of furnishing such materials or any mark-up thereon.
3. Construction Equipment – Contractor shall be compensated for the actual cost of the necessary and direct use of construction equipment in the performance of Changes of work. Use of such construction equipment in the performance of Changes to the work shall be compensated in increments of fifteen (15) minutes. Rental time for construction equipment moved by its own power shall include time required to move such equipment to the site of the work from the nearest available rental source of the same. If construction equipment

is not moved to the site by its own power, Contractor will be compensated for the loading and transportation costs in lieu of rental time. There foregoing notwithstanding, neither moving time or loading and transportation time shall be allowed if the construction equipment is used for performance of any portion of the work other than changes to the work. Unless prior approval in writing is obtained by FRRPD, no costs or compensation shall be allowed for time while Construction Equipment is inoperative, idle or on standby, for any reason. The Contractor shall not be entitled to an allowance or any other compensation for construction equipment or tools used in the performance of Changes to the work where such construction equipment or tools have a replacement value of One Thousand Dollars (\$1,000.00) or less. Construction equipment costs claimed by the Contractor in connection with the performance of any Change to the work shall not exceed rental rates established by distributors or construction equipment rental agencies in the locality of the Site; any costs asserted which exceed such rental rates shall not be allowed or paid. Unless otherwise specifically approved in writing by FRRPD, the allowable rate for the use of construction equipment in connection with Changes to the work shall constitute full compensation to the Contractor for the cost of rental, fuel, power, oil, lubrication, supplies, necessary attachments, repairs or maintenance of any kind, depreciation, storage, insurance, labor (exclusive of labor costs of the construction equipment operator), and any all other costs incurred by the Contractor incidental to the use of such construction equipment.

4. Mark-up on Costs of Changes to the Work - In determining the cost to FRRPD and the extent of increase to the Contract Price resulting from a Change adding to the Work, the allowance for mark-ups on the costs of the Change for all overhead (including home office and field overhead), general conditions costs and profit associated with the Change shall not exceed 15 percent, regardless of the number of Subcontractors, of any tier, performing any portion of any Change to the work. If a Change to the work reduces the Contract Price, no profit, general conditions or overhead costs shall be paid by the District to the Contractor for the reduced or deleted Work. In such event, the adjustment to the Contract Price shall be the actual cost reduction realized by the reduced or deleted Work.
5. Contractor Maintenance of Records - In the event that Contractor shall be directed to perform any Changes to the Work pursuant to the District Right to Direct Changes or the Contractor Notice of Oral Order of Change in the Work, or should the Contractor encounter conditions which the Contractor, pursuant to the Contractor Notice of Changes, believes would obligate the District to adjust the Contract Price and/or the Contract Time, Contractor shall maintain detailed records itemizing each element of costs along with substantiating evidence of costs incurred on a daily basis. Such records shall include without limitation hourly records for labor and construction equipment and itemized

records of materials and equipment used that day in connection with the performance of any Change to the work. In the event that more than one Change to the work is performed by the Contractor in a calendar day, Contractor shall maintain separate records of labor, construction equipment, materials and equipment for each such Change. In the event that any Subcontractor, of any tier, shall provide or perform any portion of any Change to the Work, Contractor shall require that each such Subcontractor maintain records in accordance with this Article. Each daily record maintained hereunder shall be signed by Contractor's Superintendent or Contractor's authorized representative; such signature shall be deemed Contractor's representation and warranty that all information contained therein is true, accurate, and complete and relate only to the Change referenced therein. All records maintained by a Subcontractor, of any tier, relating to the costs of a Change to the Work shall be signed by such Subcontractor's authorized representative or Superintendent. All records maintained hereunder shall be subject to inspection, review and/or reproduction by FRRPD upon request. In the event that Contractor shall fail or refuse, for any reason, to maintain or make available for inspection, review and/or reproduction such records and the adjustment to the Contract Price on account of any Change to the Work is determined pursuant to this Article, FRRPD's reasonable good faith determination of the extent of adjustment to the Contract Price on account of such Change shall be final, conclusive, dispositive and binding upon Contractor. Contractor's obligation to maintain records hereunder is in addition to, and not in lieu of, any other Contractor obligation under the Contract Documents with respect to Changes to the Work.

Adjustment to Contract Time - In the event of any Change(s) to the Work pursuant to this Article, the Contract Time shall be extended or reduced by Change Order for a period of time commensurate with the time reasonably necessary to perform such Change. In the event that any Change shall require an extension of the Contract Time, the Contractor shall not be subject to Liquidated Damages for such period of time. If completion of the Work is delayed by causes for which FRRPD is responsible and the delay is unreasonable under the circumstances involved, and not within the contemplation of the Contractor and FRRPD at the time of execution of the Agreement, the Contractor shall not be precluded from the recovery of damages arising therefrom.

Addition or Deletion of Alternate Bid Item(s) - If the Bid for the Work includes a proposal(s) for Alternate Bid Item(s), during Contractor's performance of the Work, FRRPD may elect, pursuant to this Article to add any such Alternate Bid Item(s) if the same did not form a basis for award of the Contract or delete any such Alternate Bid Item(s) if the same formed a basis for award of the Contract. If the District elects to add or delete any such Alternate Bid Item(s) pursuant to the foregoing, the cost or credit for such Alternate Bid Item(s) shall be as set forth in the Contractor's Bid. If any Alternate Bid Item is added or deleted from the Work pursuant to the foregoing, the Contract Time shall be adjusted by the number of days allocated for the added or deleted Alternate Bid Item in the Contract Documents; if days are not

allocated for any Alternate Bid Item added or deleted pursuant to the foregoing, the Contract Time shall be equitably adjusted to the extent that the addition or deletion of an Alternate Bid Item actually affects Work on the critical path of the Progress Schedule as of the date of the upon which an Alternate Bid Item is added to or deleted from the Work.

Change Orders - If the FRRPD approves of a Change, a written Change Order prepared by the Engineer on behalf of the FRRPD shall be forwarded to the Contractor describing the Change and setting forth the adjustment to the Contract Time and the Contract Price, if any, on account of such Change. All Change Orders shall be in full payment and final settlement of all claims for direct, indirect and consequential costs, including without limitation, costs of delays or impacts related to, or arising out of, items covered and affected by the Change Order, as well as any adjustments to the Contract Time. Any claim or item relating to any Change incorporated into a Change Order not presented by the Contractor for inclusion in the Change Order shall be deemed waived. The Contractor shall execute the Change Order prepared pursuant to the foregoing; once the Change Order has been prepared and forwarded to the Contractor for execution, without the prior approval of FRRPD which may be granted or withheld in the sole and exclusive discretion of FRRPD, the Contractor shall not modify or amend the form or content of such Change Order, or any portion thereof. The Contractor's attempted or purported modification or amendment of any such Change Order, without the prior approval of FRRPD, shall not be binding upon FRRPD; any such unapproved modification or amendment to such Change Order shall be null, void and unenforceable. Unless otherwise expressly provided for in the Contract Documents or in the Change Order, any Change Order issued hereunder shall be binding upon the District only upon action of the District's Board of Trustees approving and ratifying such Change Order. In the event of any amendment or modification made by the Contractor to a Change Order for which there is no prior approval by FRRPD, in accordance with the provisions of this Article, unless otherwise expressly stated in its approval and ratification of such Change Order, any action of FRRPD to approve and ratify such Change Order shall be deemed to be limited to the Change Order as prepared by the Engineer; such approval and ratification of such Change Order shall not be deemed FRRPD's approval and ratification of any unapproved amendment or modification by the Contractor to such Change Order.

Contractor Notice of Changes - If the Contractor should claim that any instruction, request, the Drawings, the Specifications, action, condition, omission, default, or other situation obligates FRRPD to increase the Contract Price or to extend the Contract Time, the Contractor shall notify FRRPD in writing, of such claim within ten (10) days from the date of its actual or constructive notice of the factual basis supporting the same. FRRPD shall consider any such claim of the Contractor only if sufficient supporting documentation is submitted with the Contractor's notice to the FRRPD. Time is of the essence in Contractor's written notice pursuant to the preceding sentence so that FRRPD can promptly investigate and consider alternative measures to the address such instruction, request, Drawings, Specifications, action, condition, omission, default or other situation. Accordingly, Contractor acknowledges that its failure, for any reason, to give written notice (with sufficient supporting documentation to permit the FRRPD's review and evaluation)

within ten (10) days of its actual or constructive knowledge of any instruction, request, Drawings, Specifications, action, condition, omission, default or other situation for which the Contractor believes there should be an adjustment of the Contract Time or the Contract Price shall be deemed Contractor's waiver, release, discharge and relinquishment of any right to assert or claim any entitlement to an adjustment of the Contract Time or the Contract Price on account of any such instruction, request, Drawings, Specifications, action, condition, omission, default or other situation. In the event that the FRRPD determines that the Contract Price or the Contract Time are subject to adjustment based upon the events, circumstances and supporting documentation submitted with the Contractor's written notice under this Article, any such adjustment shall be determined in accordance with the provisions of this section.

Disputed Changes - In the event of any dispute or disagreement between the Contractor and FRRPD regarding the characterization of any item as a Change to the Work or as to the appropriate adjustment of the Contract Price or the Contract Time on account thereof, the Contractor shall promptly proceed with the performance of such item of the Work, subject to a subsequent resolution of such dispute or disagreement in accordance with the terms of the Contract Documents. The Contractor's failure or refusal to so proceed with such Work is the Contractor's default of a material obligation of the Contractor under the Contract Documents.

Unauthorized Changes - Any Work beyond the extent of Work shown on the Contract Documents, or any extra Work performed or provided by the Contractor without notice to FRRPD in the manner and within the time set forth in this section shall be considered unauthorized and at the sole expense of the Contractor. Work so done will not be measured or paid for, no extension to the Contract Time will be granted on account thereof and any such Work may be ordered removed at the Contractor's sole cost and expense. The failure of FRRPD to direct or order removal of such Work shall not constitute acceptance or approval of such Work nor relieve the Contractor from any liability on account thereof.

19. MEASUREMENT AND PAYMENT:

Partial Payment: Once a month the Contractor will submit to FRRPD a partial payment estimate filled out and signed by the Contractor covering the Work performed during the period covered by the partial payment estimate and supported by such data as FRRPD may reasonably require. Prevailing wage certified payroll must be submitted with the partial payment estimate. If payment is requested on the basis of materials and equipment not incorporated in the Work but delivered and suitably stored at or near the site, the partial payment estimate shall also be accompanied by such supporting data, such as paid invoices, or other written evidence satisfactory to FRRPD; as will establish FRRPD title to the material and equipment and protect FRRPD's interest therein, including applicable insurance. FRRPD will, within thirty (30) days of presentation of an approved partial payment estimate, pay the Contractor a progress payment on the basis of the approved partial payment estimate less the retainage. The retainage shall be an amount equal to 5% of said estimate.

Final Payment: Upon completion and acceptance of the Work, the Engineer shall issue a certificate attached to the final payment request that the Work has been accepted under the conditions of the Contract Documents. The entire balance found to be due the Contractor, including the retained percentages, but except such sums as may be lawfully retained by FRRPD, shall be paid to the Contractor thirty (30) days after the timely recording of a Notice of Completion, or within ninety (90) days after completion and acceptance of the WORK, whichever is earlier.

It is mutually agreed between the parties to the contract that no certificate given or payments made under the contract, except the final certificate or final payment, shall be conclusive evidence of the performance of the contract, either wholly or in part, against any claim of the party of the first part, and no payment shall be construed to be an acceptance of any defective work or improper materials.

And the Contractor further agrees that the payment of the final amount due under the contract, and the adjustment and payment for any work done in accordance with any alterations of the same, shall release FRRPD and the Engineer from any and all claims or liability on account of work performed under the contract or any alteration thereof.

B. PROJECT DESCRIPTION

The Feather River Recreation & Park District, herein referred to as FRRPD, solicits interested and qualified contractors to submit bids for entering into an agreement for the purpose of constructing a new 6' deep foam pit in the FRRPD gymnastics center and the accessible parking improvements required by the City of Oroville at 1875 Feather River Blvd. in Oroville, CA.

Work required under this solicitation includes saw cutting the existing gym floor, excavating for the construction of the retaining walls, constructing the retaining walls and surrounding concrete for the foam pit. In addition to the foam pit installation the City of Oroville is requiring accessible parking improvements throughout the site. These improvements include but are not limited constructing a new accessible parking area behind the gymnasium, restriping of two existing parking spaces and providing accessible access to the public right of way. See Attachments for details.

III. SPECIAL PROVISIONS

A. DEFINITIONS

The work embraced herein shall be done in accordance with the appropriate provisions of construction details of the specifications entitled State of California, Department of Transportation, Standard Specifications dated May 2010 and as revised, which specifications are hereinafter referred to as the Standard Specifications, and the County of Butte and City of Oroville Design Criteria and Improvement Standards, insofar as the same may apply, and in accordance with the following special provisions.

Whenever in the Standard Specifications the following terms are used, they shall be understood to mean and refer to the following:

FRRPD – Feather River Recreation & Parks District (FRRPD) or their authorized agents.

Engineer - Engineer at NorthStar Engineering or authorized agents.

Contract Officer – Apryl Ramage or FRRPD or authorized agents.

Other terms appearing in the Standard Specifications, the General Provisions, and these Special Provisions, shall have the intent and meaning specified in Section 1-1.07, Definitions of the Standard Specifications.

In case of conflict between the Standard Specifications and these Special Provisions, the Special Provisions shall take precedence over and be used in lieu of such conflicting portions.

B. REQUIRED LISTING OF PROPOSED SUBCONTRACTORS

Each proposal shall have listed therein the name and address of each subcontractor, the associated bid item numbers, and the dollar value of the subcontractors work to whom the bidder proposes to subcontract portions of the work, in accordance with the Subletting and Subcontracting Fair Practices Act, commencing with Section 4100 of the Public Contract Code. The list shall include all subcontractors regardless of the value of the subcontract amount. The bidder's attention is invited to other provisions of said Act related to the imposition of penalties for failure to observe its provisions by using unauthorized subcontractors or by making unauthorized substitutions.

A sheet for listing the subcontractors, as required herein, is included in the Proposal. If there will be no subcontractors, enter "None" on the subcontractor's listing sheet.

C. EXECUTION OF CONTRACT

The contract shall be signed by the successful bidder and returned, together with the contract bonds, within **eight (8)** days, not including Sundays, after the bidder has received notice that the contract has been awarded. No proposal shall be considered binding upon the FRRPD until the execution of the contract.

Failure to execute a contract and file acceptable bonds, as provided herein within **eight (8)** days, not including Sundays, after the bidder has received notice that the contract has been awarded, shall be just cause for the annulment of the award and the forfeiture of the proposal guaranty.

D. PROGRESS OF THE WORK AND TIME FOR COMPLETION

The Contractor shall begin work as soon as possible after receiving a notice to proceed from FRRPD and shall diligently prosecute the same to completion before the expiration of

PRIMARY BID: 25 WORKING DAYS

from the date of said NOTICE TO PROCEED. Working days include Monday thru Friday *between 7 a.m. and 7 p.m.* excluding Holidays.

E. REGULATORY REQUIREMENTS

A. Conform to all applicable codes for the construction of retaining walls and ADA accessible improvements.

B. The Contractor shall comply with all applicable Federal, State and local laws, ordinances, rules and regulations pertaining to the performance of the work specified herein.

C. If applicable, the Contractor shall obtain all permits, licenses, and certificates, or any such approvals of plans or specifications as may be required by federal, state and local laws, ordinances, rules, and regulations, for the proper execution and completion of the work specified herein.

D. The Contractor's employees shall wear appropriate safety gear, uniforms, and footwear that comply with all legal requirements including, but not limited to, OSHA (Occupational Safety and Health Administration) requirements.

E. The Contractor shall comply with all applicable federal, state, and local air pollution control laws and regulations.

F. USE OF PREMISES

The Contractor is to repair or replace to the full satisfaction of FRRPD, or reimburse for damages caused by the Contractor, as a result of the performance of the work specified herein.

A staging and equipment storage area will be provided and location will be specified by FRRPD. Contractor shall place temporary fencing around the perimeter of the staging and storage area.

During the progress of the work specified herein, the Contractor shall keep the premises free from the accumulation of waste materials, rubbish, and other debris resulting from the work. At the completion of the work, the Contractor shall remove all waste materials, rubbish, and debris from and about the premises, as well as all tools, appliances, construction equipment, machinery, and surplus materials. The Contractor shall leave the site clean and ready for use by FRRPD.

G. DAILY WORK HOURS

The Contractor shall restrict his work hours on all Project related work to *between 7 a.m. and 7 p.m. daily, excluding holidays*. The restriction shall include all associated move on, set up, equipment and material delivery, and other project activities not strictly related to the daily progress of the project.

H. SAFETY AND PROTECTION

The Contractor shall be solely and completely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work. Construction work done inside of buildings must be done with equipment that is safe to use indoors and/or adequate ventilation must be provided to ensure safety. The Contractor shall take all necessary protection to prevent injury to all employees on the work site and other persons including, but not limited to, the general public who may be affected thereby.

I. CONSTRUCTION PROCEDURES AND DETAILED ORDER OF WORK

The order of work shall be determined by the Contractor and approved by the Contract Officer.

The Contractor shall submit a construction schedule to the Contract Officer for review and approval prior to starting any contract work.

1. UNDERGROUND FACILITIES

NOTICE IS HEREBY GIVEN THAT there may be underground water, gas, telephone, electric, irrigation, storm drain, septic lines, and other utility pipes buried in the project areas. This project does not include any ground disturbance or underground improvements therefore it is not anticipated to have any conflicts with the underground facilities.

Prior to the start of construction the Contractor shall be responsible for contacting all utility companies and/or utility district, and the City of Oroville as to the location of all underground facilities. The Contractor shall be responsible for the location of all underground facilities or other buried objects which may be encountered, but which are not shown on the plans. (Call USA at least 48 hours prior to the start of construction at (1-800-642-2444).

Measurement and Payment: Any cost in locating underground facilities shall be considered as included in the cost of other items of the contract and no additional compensation will be allowed.

2. MATERIALS

The Contractor shall furnish for use under these Technical Specifications all materials required to complete the attached contract. Only materials conforming to the specifications shall be incorporated in the work.

FRRPD's Contract Officer shall have the right to obtain samples of all materials to be used in the work and to test such samples for specification compliance. FRRPD reserves the right to obtain said samples at the point of delivery and/or at the point of manufacture. FRRPD shall also have the right to inspect sources of materials to be used in the work to verify workmanlike procedures used by the materials supplier. If any portion of work doesn't pass testing, it shall be retested after the Contractor feels he has remedied the deficiency. The Contractor will pay for all re-testing.

No contract change orders will be authorized without prior approval from the contract officer.

3. AIR AND WATER POLLUTION CONTROL AND DUST CONTROL

The Contractor's attention is directed to Standard Specifications, Section 7 "Legal Relations and Responsibilities," Section 13 "Water Pollution and Control," Section 14 "Environmental Stewardship" sub-sections 14-9.02 "Air Pollution Control," 14-9.03 "Dust Control", 14-10 "Solid Waste Disposal and Recycling," and Section 21 "Erosion Control" for requirements related to air and water pollution control and dust control. The Contractor shall abide by the following regarding the control of dust and erosion:

1. All exposed earth surfaces shall be watered periodically during construction activities. This practice shall be conducted twice during the morning and afternoon work hours. Further, the frequency of watering shall increase if wind speeds exceed 15 miles per hour averaged over one hour or peak at 20 miles per hour. Any exposed surface shall be revegetated as soon as feasibly possible.
2. Mud and dust carried onto street surfaces by construction equipment shall be removed on a daily basis.
3. Haul trucks shall be covered with tarpaulins or other effective covers at all times.
4. Construction equipment exhaust emission shall not exceed Butte County Air Quality Management District Rule 202 "Visible Emission" limitations.

5. All heavy construction equipment and all stationary noise sources (such as diesel generators) shall be in good working order and have manufacturer installed mufflers.
6. Equipment warm-up areas, water tanks and equipment storage areas shall be located in an area as far away from existing residences as feasible.

Measurement and Payment: Compensation for providing air pollution control, dust control and noise control shall be included in the prices paid for other items of work in the contract, and no additional payment shall be made.

4. MAINTENANCE AND CONTROL OF TRAFFIC

Description of Work: The Feather River Recreation and Parks District Office and Recreation Center is to remain open at the time of construction.

It is not anticipated that any roadway obstructions will be necessary to complete the foam pit construction or the accessible parking area improvements. If roadway obstruction is necessary the Contractor shall supply at his own expense all flagmen, detour signs, barricades and all other traffic control devices and personnel in compliance with provisions of Section 7-1.04 "Public Safety" and Section 12 "Temporary Traffic Control" of the Standard Specifications, and as ordered by the City, necessary to provide a satisfactory level of safety.

Personal vehicles of the Contractor's employees shall not be parked on the traveled way or shoulders, including any section closed to the public.

During Contractor non-working hours all traveled lanes shall remain open.

When leaving a work area and entering a roadway carrying public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic.

Measurement and Payment: Full compensation for Maintenance and Control of Traffic (including signs) shall be considered as included in other contract prices paid and no separate payment will be made.

5. CLEAN UP

The Contractor shall clean up the jobsite prior to acceptance of the work. This includes but is not limited to all dirt, spoils, debris, excess materials, and other items. All items shall be removed and the entire site shall present a clean, workmanlike appearance.

Measurement and Payment: Full compensation for cleanup shall be considered as included in other contract prices paid and no separate payment will be made.

6. HAZARDOUS WASTE IN EXCAVATION

Description of Work: The Contractor's attention is directed to Standard Specification Section 14-11 "Hazardous Waste and Contamination" for requirements related to hazardous waste in excavation.

If the Contractor encounters material in excavation that he/she has reason to believe may be hazardous waste, as defined by §25316 and §25317 of the Health and Safety code, he/she shall immediately so notify the County in writing. Excavation in the immediate area of the suspected hazardous material shall be suspended until the County authorizes the work to be resumed. If such suspension delays the current controlling operation, the Contractor will be granted an extension of time as provided in Section 8-1.10, "Liquidated Damages", of the Standard Specifications.

If such suspension delays the current controlling operation more than 2 working days, the delay will be considered a critical delay and the Contractor will be compensated for such delay as provided in Section 8-1.07, "Delays," of the Standard Specifications.

7. UNANTICIPATED CULTURAL RESOURCES DISCOVERY

Construction operations on this project may unearth or uncover cultural resources of a historic or prehistoric nature. If buried or obscured cultural materials are observed during vegetation removal and/or construction, the work in the area of discovery shall cease, the County of Butte shall be notified, the encountered resource shall then be identified, recorded, and an assessment made of the resource by a qualified archaeologist.

The right is reserved to the County of Butte and its authorized agents, including a qualified archaeologist and appropriate professionals to enter upon the right-of-way for the purpose of investigating and/or excavating and removing such resources. The Contractor shall cooperate with forces engaged in such work, and shall conduct his operations in such a manner to avoid any unnecessary delay or hindrance to the work being performed by such other forces.

The Contractor shall immediately notify the County of Butte of any delays to his operations as a direct result of the discovery of possible cultural resources that were not indicated on the plans or in the Technical Specifications. Any such delays will be considered a critical delays within the meaning of Section 8-1.07, "Delays," and compensation for such delay will be determined in accordance with said Section 8-1.07. The Contractor shall be entitled to no other compensation for any such delay.

8. TESTING & INSPECTIONS

Description of Work: This work shall consist of all testing and inspections required for the completion of the work as shown on the plans and as specified in the Standard Specifications, Standard Plans and these Technical Specifications.

The Contractor shall pay for all failed tests as determined by the Engineer. Tests shall include all tests normally performed by the Engineer to check the Contractor's compliance with the contract provisions.

Measurement and Payment: The cost for furnishing testing and inspections shall be included in the prices paid for the other items of work in the contract and no separate payment will be made.

9. CLEARING AND GRUBBING:

Description of Work: Clearing and grubbing shall conform to the provisions in Section 16, "Clearing and Grubbing," of the Standard Specifications, Standard Plans and these Technical Specifications. The area to be cleared and grubbed shall remain within the limits of work for both the foam pit and the required accessible parking improvements. Specific items requiring removal include the following:

- Remove and dispose of the existing concrete floor.
- Remove and dispose of the existing concrete curbs in parking areas.
- Remove any additional items encountered by the Contractor that are associated with the completion of this project.
- Remove all excess construction materials and equipment at the end of the project.

Sawcutting of the existing concrete floor and curbs is not included within the scope of work for clearing and grubbing. FRRPD has had a volunteer willing to donate his time to perform the sawcutting required for the project. Contractor must be willing to coordinate and work with the volunteer.

Removal and reinstallation of existing gymnastics equipment necessary for contractor access shall be the responsibility of FRRPD. Contractor must be willing to coordinate with FRRPD.

Measurement and Payment: Clearing and Grubbing shall be measured on a lump sum basis. The contract lump sum price paid for clearing and grubbing shall full compensation for furnishing all labor, materials, tools, equipment and incidentals and for doing all the work involved in clearing and grubbing including the placement of temporary construction fencing and the removal of all listed items above, as specified in the Standard Specifications and these Special Provision, and as directed by the Engineer.

10. WATER

Description of Work: The Contractor shall furnish for use under these Technical Provisions all water required and as set forth under Sections 14-9.03, 17, 19, and 25 of the Standard Specifications.

Measurement and Payment: The cost for water shall be considered as being included in the prices paid for other items of work in the contract, and no separate payment will be made.

11. EARTHWORK

SP-7

Description of Work: This work shall consist of performing all necessary work to excavate all materials and to place fill material where necessary. All earthwork shall conform to the provision of Section 19, "Earthwork" of the Standard Specifications, the Standard Plans and these Technical Provisions.

Earthwork shall consist of performing all operations necessary to excavate and haul off earth, rock, and all other materials to prepare for wall installation, backfill behind the proposed wall as specified in the wall specifications and grade for the proposed accessible parking improvements. Included in the earthwork furnish all equipment necessary for these operations, and the performances of all incidental work of whatever nature that may be required to build the grade and maintain it in the form specified. Included in the work shall be all associated grading of areas to drain, and the scarification and recompacting to 90% maximum dry density of the top 6 inches of the subgrade.

Where fill material is to be placed all layers when compacted shall not exceed eight inches (8") in thickness. Each layer shall be spread evenly and be thoroughly mixed during the spreading to promote uniformity of material in each layer. After each layer has been placed, mixed and spread evenly, it shall be thoroughly compacted to at least ninety percent (90%) of the ASTM Specification D1557 Compaction Test. Compaction shall be undertaken with equipment capable of achieving the specified density and shall be accomplished while the fill material is at the required moisture content. Each layer shall be compacted over its entire area until the desired density has been obtained.

Measurement and Payment: Quantities of earthwork shall be measured by the cubic yard for both onsite excavation and import compacted in place as shown on the plans and in listed in the bid schedule. Earthwork will be paid for at the contract price per cubic yard for onsite excavation and for import, and shall include full compensation for furnishing all labor, materials, tools, equipment, and incidentals, and for doing all the work involved in performing earthwork completely including the grading areas to drain, excavating, loading, hauling, depositing, spreading and compacting the material complete in place, preparing subgrade at the grading plane, and scarifying and compacting the top 6" of subgrade as shown on the plans and as specified in the Standard Specifications and these Technical Provisions and as directed by the Engineer. If the required quantity of material changes during the construction process Section 9-1.06 "Changed Quantity Payment Adjustments" of the Standard Specifications shall be referenced for payment adjustments.

12. MISCELLANEOUS CONCRETE CONSTRUCTION:

Description of Work: Curbs, sidewalks and concrete slabs shall conform to the provisions in Section 73, "Concrete Curbs and Sidewalks," of the Standard Specifications, the Standard Plans and these Technical Specifications.

Subgrade preparation shall conform to the provisions of Section 73-1.03B of the Standard Specifications. The Contractor shall be responsible for performing grading, including furnishing fill material and excavating, as necessary to establish finish grade for placement of concrete sidewalk and concrete slab construction.

Subgrade shall be compacted to a relative density of 95 percent in conformance with California Test Method No. 216.

Expansion Joints, ½" wide full depth felt expansion joints at 50 feet on center for sidewalks.

Control Joints, 1/8-inch-wide, scored at 1" depth, shall be constructed at 5 foot intervals in all new sidewalks. Weakened plane joints shall be constructed in the ramps in accordance with the applicable provisions of Section 73-3.03 of the Standard Specifications.

Portland Cement concrete sidewalks and slabs shall be constructed at the location shown on the plans, or as directed by FRRPD, and shall conform to the details and dimensions as shown on the plans and in the 2010 Standard Plans in Standard A87A for Curbs and Driveways and A88A for Curb Ramp Details. If ADA requirements are found to be in conflict with design and field conditions the FRRPD Project Manager shall be contacted.

Concrete: Construction of all curbs, gutters, sidewalks, ramps, slabs and curbs shall be of Class "A" Portland Cement concrete as specified in Section 90, "Concrete" of the Standard Specifications, and shall conform to the provisions of Section 90-2, "Minor Concrete," of the Standard Specifications. Minimum $f'c=3000$ psi.

Adhesives: The City prior to use in the work shall approve Adhesives or bonding agents used to join new concrete to existing concrete.

Lampblack: Lampblack of approved quality shall be mixed with all concrete used in the work at the rate of one pound per cubic yard of concrete.

Joint Filler: Premolded expansion joint filler shall conform to the provisions of Section 51-2.01B of the Standard Specifications.

Dowels: Steel dowels, where specified, shall conform to the provisions of Section 51-1.02C and 52.1.02B of the Standard Specifications.

Curing: The curing method of Portland Cement concrete shall conform to Section 90-1.03B of the Standard Specifications. The curing compound shall consist of the compound specified in Section 90-1.03B(3)(b) #4 of the Standard Specifications.

Reinforcing Steel: Reinforcing steel shall conform to the provisions of ASTM A-615, Grade 40 for #4 bars and smaller and ASTM A-615, Grade 60 for #5 bars and larger. All rebar is to be deformed. Welded wire fabric shall conform to the provisions of ASTM A 185.

All steel and iron to be used in this project shall meet Caltrans SSP 5-1-Buy America requirements Exhibit 12-E, Attachment M, Provisions 23 U.S.C.313 and 23 CFR 635.410.

1. Reinforcement cover shall be as follows:

SP-9

- Concrete cast against and permanently exposed to soil: 3" clear
 - Concrete with soil or weather exposure: (#5 bars and smaller) 1 1/2" clear
 - Concrete without soil or weather exposure: 3/4" clear
2. All reinforcing steel shall be accurately secured in position before and during concrete placement.
 3. All reinforcing steel shall be clean and free of deleterious materials at the time of concrete placement.

Measurement and Payment: Concrete curb shall be measured by the linear foot in place. Concrete sidewalks and concrete slabs shall be measured by the square foot in place. The unit price paid per linear foot of concrete curb and/or gutter and the unit price paid per square foot for installation of concrete sidewalk and concrete slabs and for each handicap ramp shall include full compensation for furnishing all labor, tools, concrete, additional materials and equipment, and for doing all the work involved in installing curbs, sidewalks, and slabs including removal of structural section material, providing fill material, placement of asphalt concrete adjacent to new concrete construction, grading and sand cushion or aggregate base under sidewalk as shown on the plans as required by the Standard Specifications and these Technical Provisions, and as directed by the Engineer.

13. CONCRETE RETAINING WALL

Description of Work: Concrete Retaining Walls shall be installed as shown on the Plans and shall conform the applicable provisions of the California Building Code, 2010 Edition, and the 2001 CMC, CPC, CEC, and the CFC as well as all applicable municipal, State, Federal regulations, these Technical Specifications.

Foundation:

The Contractor shall be responsible for the location of all underground facilities or other buried objects which may be encountered but which are not shown on the plans.

Foundation calculations assume stable, undisturbed soils and level or stepped footings. Any unusual soil conditions such as organic soils or uncertified fills shall be brought to the attention of the Engineer prior to construction.

All excavations shall be inspected and approved by the City before concrete is poured. Footings shall extend into firm, undisturbed native soil 12 inches minimum below existing grade (18 inches minimum where pre-saturation of soil is required), unless noted otherwise on plans, details or geotechnical report (whichever is lowest).

Fill material shall be free from debris, vegetation, and other foreign substances.

Engineered fill may be used as existing grade provided tests are presented to the Engineer of a 90% relative compaction per ASTM 1557.

The bottom of all footing excavations shall be clean and level.

SP-10

The Contractor shall be responsible for determining the exact location of and the securing of all anchor bolts, holdown anchors or straps, embedments and column baseplates prior to the foundation inspection, the placement of concrete and/or the installation of structural framing members.

Anchor bolts are to be as follows: 1/2" diameter in Seismic Zones 1 - 3 and 5/8" dia. in Seismic Zone 4, with 7" minimum embedment into concrete and spaced at 4'-0" o.c. maximum unless otherwise noted on plans, shearwall or braced wall schedules, or details. Anchor bolts shall be located within 12" of each end of sill plate with a minimum of two anchor bolts per sill plate. All anchor bolts shall have 2"x2"x3/16" washer.

Concrete:

All concrete shall have a maximum slump of 4" +/- 1", unless otherwise noted. All foundation and slab on grade concrete has been designed for a minimum $f'c=2,500$ psi. However, Contractor shall supply concrete with a minimum $f'c = 3,000$ psi after 28 days curing. Aggregate size shall be a maximum of 1-1/2" in foundations and 3/4" at all other locations.

Curing compound shall be sprayed on all exposed surfaces immediately after final troweling.

All cement used shall conform to ASTM C-150 and shall be Type II or Type III low alkali.

Aggregate shall conform to ASTM C-33 and shall not contain materials which are alkali reactive as determined by ASTM C-227, 289, and 295. If test data is unavailable in regards to alkali reactive materials, provide cement with maximum alkali content less than 0.45% by weight.

Vibrate concrete around all bolts, rebar and surfaces.

Construction joints shall be clean and wet prior to placing concrete.

Concrete shall have a water-cement ratio of 0.47 to 0.52 lb./lb. or less. Addition of water at the job site is not permitted unless special inspection has been provided and test specimens are taken. If hot weather conditions are anticipated at the job site, concrete materials (aggregates, mixing water, and cement) shall be cooled prior to mixing, and retarders or plasticizers may be added to provide workable concrete. Forms, reinforcing steel and subgrade shall be fogged or sprinkled with cool water just before concrete is placed.

All projecting corners of slabs, beams, columns, walls, etc. shall be formed with a 3/4" chamfer, unless specifically noted otherwise.

Calcium chloride admixtures or chloride-based admixtures shall not be used.

Concrete shall be air entrained a minimum of 5% and maximum of 7%, where exposed to freezing / thawing conditions.

Reinforcing Steel:

SP-11

Reinforcing steel shall conform to the provisions of ASTM A-615, Grade 40 for #4 bars and smaller and ASTM A-615, Grade 60 for #5 bars and larger. All rebar is to be deformed. Welded wire fabric shall conform to the provisions of ASTM A 185.

All steel and iron to be used in this project shall meet Caltrans SSP 5-1-Buy America requirements Exhibit 12-E, Attachment M, Provisions 23 U.S.C.313 and 23 CFR 635.410.

All lap splices shall not be less than 62 bar diameters of the larger bar. Horizontal laps in adjacent bars shall be staggered 5' - 0" minimum.

Reinforcement cover shall be as follows:

- Concrete cast against and permanently exposed to soil: 3" clear
- Concrete with soil or weather exposure: (#5 bars and smaller) 1 1/2" clear
(#6 bars and larger) 2" clear
- Concrete without soil or weather exposure: 3/4" clear

All rebar bends shall be made cold. #5 and larger rebar shall not be re-bent.

All reinforcing steel and anchor bolts shall be accurately secured in position before and during concrete placement.

All reinforcing steel shall be clean and free of deleterious materials at the time of concrete placement.

Each reinforcing bar shall be wired to a cross bar at a maximum spacing of 24" o.c. or at every intersection.

A "standard hook" is defined as either a 180° bend plus a 4 bar diameter extension, but not less than 2 1/2" at the free end of the bar or a 95° bend plus a 12 bar diameter extension at the free end of the bar. Hooks for stirrups and ties shall be as follows:

- #5 bar and smaller, 95° bend plus 6 bar diameter extension at free end of bar, or
- #6, #7 and #8 bar, 95° bend plus 12 bar diameter extension at free end of bar, or
- #8 bar and smaller, 135° bend plus 6 bar diameter extension at free end of bar.

Retaining Walls:

Backfill shall not be placed until the wall concrete or grout has cured for a minimum of 7 days. The Contractor shall provide shoring (designed by the Contractor) for the wall while compacting backfill.

Unless noted otherwise, walls have not been designed to accommodate temporary surcharge loads due to construction or other loads occurring within twice the height of the retained soil behind the wall (i.e. for a 5'-0" wall, these loads shall occur at

least 10'-0" or greater behind the wall). These loads include loads from construction equipment or vehicles such as bulldozers, cranes, etc. or for storage of construction materials. The minimum distance shall be maintained at all times or shoring must be provided for the walls to accommodate these loads.

Vertical contraction joint design and spacing shall be provided by the Contractor. As a minimum, contraction joints shall be cut or formed to a depth approximately 1/4 the thickness of the wall and shall be placed vertically at 20 feet to 25 feet on center maximum, but not greater than two to three times the height of the wall, along the length of the wall.

Depending on the composition of the soil behind the retaining wall, some staining of the wall may occur where methods of drainage that depend on running water through the wall are utilized.

The Contractor shall consult with the City to determine if the wall use will be such that the outside face of the wall must be dry at all times. If so, it is recommended that waterproofing (designed by the Contractor) be placed against the backside of the wall full height from the bottom of the footing to the top of the wall.

Walls shall be placed so as to meet the slope setback requirements of Figure 18-1-1 of the latest edition of the CBC.

Measurement and Payment: Concrete retaining wall shall be measured by the lineal foot amount placed. The unit price paid per lineal foot of concrete retaining wall shall include full compensation for furnishing all labor, tools, materials and equipment, and for doing all the work involved in installing concrete retaining walls and the surrounding slab concrete as shown on the plans as required by the Standard Specifications and these Technical Provisions, and as directed by the Engineer.

14. REINFORCEMENT

Description of Work: Reinforcement shall conform to the provisions in Section 52, "Reinforcement," of the Standard Specifications.

Reinforcing steel shall conform to the provisions of ASTM A-615, Grade 40 for #4 bars and smaller and ASTM A-615, Grade 60 for #5 bars and larger. All rebar is to be deformed. Welded wire fabric shall conform to the provisions of ASTM A 185.

Reinforcement cover shall be as follows:

- Concrete cast against and permanently exposed to soil: 3" clear
- Concrete with soil or weather exposure: (#5 bars and smaller) 1 1/2" clear
- Concrete without soil or weather exposure: 3/4" clear

All reinforcing steel shall be accurately secured in position before and during concrete placement.

All reinforcing steel shall be clean and free of deleterious materials at the time of concrete placement.

All steel and iron to be used in this project shall meet Caltrans SSP 5-1-Buy America requirements Exhibit 12-E, Attachment M, Provisions 23 U.S.C.313 and 23 CFR 635.410.

Measurement and Payment: The cost for reinforcement shall be included in the prices paid for the other items of work in the contract and no separate payment will be made.

15. BRACING/SHORING

Description of Work: Attention is directed to the provisions of the Labor Code of the State of California beginning with Section 6500, and particularly Section 7605, concerning the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches or pits.

Excavation for any trench five feet or more in depth shall meet all of the requirements of the Construction Safety Orders of the Department of Industrial relations of the State of California.

The Contractor shall be fully responsible for providing, installing and removing an adequate shoring system in accordance with the requirements of the Construction Safety Orders of the Department of Industrial Relations of the State of California and the Labor Code of the State of California, and the Contractor is solely responsible for the safety of the workers and the public.

Shoring systems, hereinafter called shoring, shall consist of adequate sheeting, lagging, cribbing, piling, bracing, jacks, sloping excavations and other operations and equipment involved in protecting workers from the hazard of caving ground during or resulting from trench and other excavations in accordance with the Construction Safety Orders. Insofar as possible, sheeting shall not extend below the bottom of pipe barrel. All sheeting, timbering, lagging, and bracing shall be removed during backfilling in such a manner as to prevent any movement of the ground or damage to the piping or structures, unless otherwise approved or required by the Engineer. When the Engineer requires that sheet piling, lagging, and bracing shall be left in place, such materials shall be cut off where designated and the upper part withdrawn. If steel sheet piling is utilized, it may be withdrawn, compaction to proceed as it is removed.

Excavations five feet or more in depth shall be supported in accordance with the requirements of the Construction Safety Orders or supported in accordance with an approved plan signed and approved by a Civil or Structural Engineer registered in the State of California.

Excavations less than five feet in depth may not be shored unless such excavations are made at hazardous locations or in types of soil where hazardous earth movement may be expected in accordance with the Construction Safety Orders of the State of California.

Shoring for sloping excavations as set forth on Plate C-24-b and Plate C-24-c of the Construction Safety Orders shall not be done except at locations where requested by the Contractor and permitted by the Engineer. Permission to use shoring in accordance with said plates shall not constitute approval of that method of shoring, but shall be approved as to location only.

Not less than ten (10) days before beginning excavations requiring shoring, as specified herein, the Contractor shall designate a responsible supervising employee who shall be responsible for supervising the installation and removal of shoring.

In addition to the shoring requirements set forth herein, it shall be the Contractor's responsibility to provide any and all additional shoring required to support excavations which may fall or subside from the effects of loads which may exceed those contemplated by the Construction Safety Orders of the Department of Industrial Relations. The Contractor shall be responsible for any damages which may result from his failure to provide adequate shoring to support excavations under any condition of loading which may exist or arise during the construction of the project. Inspection of the performed work by the Engineer, or the approval of the completed work does not imply any approval or acceptance of the safety measures used by the Contractor. The Engineer shall not be responsible for shoring construction or for worker and public safety.

Measurement and Payment. The cost for furnishing and installing trench bracing shall be considered as being included in the contract price paid for other items of work, and no separate payment will be made. Attention is directed to Section 6502 of the Labor Code requiring issuance of a permit. A copy of any permit issued pursuant to Section 6502 of said Code shall be delivered to the Engineer five days before the commencement of trench excavations 5 feet or more in depth.

16. HOT MIX ASPHALT

Description of Work: Asphalt concrete shall conform to the provisions in Section 39, "Hot Mix Asphalt" of the Standard Specifications, the Standard Plans and these Technical Provisions.

The Contractor shall furnish a pneumatic tired roller to be used for intermediate rolling.

A paint binder (tack coat) of asphaltic emulsion shall be applied to the areas to be surfaced in accordance with Section 39-1.02B of the Standard Specifications. Prime coat will not be required on base rock. Asphaltic emulsion shall be type SS1 unless otherwise permitted by the engineer.

Asphalt concrete shall be Type A, PG70-10, 3/4" maximum, coarse grading for pavement lifts greater than 0.15 foot in thickness and 1/2" maximum coarse grading for lifts 0.15 foot in thickness and under, except that the surface course shall always be 1/2" maximum coarse grading, with an approximate oil content of 6 percent or as designated by the Engineer. Asphalt concrete shall be spread in the number of layers indicated in Section 39-1.11, "Transporting, Spreading and

Compacting” of the Standard Specifications and shall be compacted with approved equipment as delineated in the Standard Specifications.

Measurement and Payment: Asphalt concrete shall be measured by the ton. The contract price paid per ton for Asphalt concrete shall include full compensation for furnishing all labor, materials, tools and equipment and incidentals and for doing all the work involved in constructing asphalt concrete, complete in place, including application of paint binder (tack coat), as shown on the plans and as specified in the Standard Specifications and these Technical Provisions, and as directed by the Engineer.

17. PAINTED STRIPES AND PAVEMENT MARKINGS

Description of Work: Painting stripes and pavement markings shall conform to the provisions in Sections 84 1, "General," and 84 3, "Painted Traffic Stripes and Pavement Markings," of the Standard Specifications and these Special Provisions.

Blue painted pavement markings shall be commercial quality and shall conform to Federal No. 15090 for highway blue.

Measurement and Payment: Painted Traffic Stripes and Pavement Markings shall be measured as a lump sum. The lump sum price paid for Painted Stripes and Pavement Markings shall include full compensation for furnishing all labor, materials, tools, equipment, and incidentals, and for doing all the work involved in pavement marking including layout work, complete in place, as shown on the plans, as specified in the Standard Specifications, the Standard Plans and these Technical Provisions, and as directed by the Engineer.

18. TRUNCATED DOMES

Description of Work: Truncated domes (tactile warning strip) shall be installed at all locations shown on the plans and in Standard Detail A90A "Accessible Parking Off-Street" of the Standard Plans and shall conform to all ADA regulations.

Truncated domes shall be cast in place into the concrete sidewalk (Armor-Tile or approved equivalent) and not the glue down type. Truncated domes shall be installed per manufactures recommendations.

Measurement and Payment: Truncated domes shall be measured per square foot. The contract price paid per square foot of truncated domes shall include full compensation for furnishing all material, labor, tools, and equipment for performing all the work involved in installing the truncated domes as shown on the plans, and as directed by the engineer.

19. PARKING BUMPER

Description of Work: The work undertaken in this section shall include furnishing and installing parking bumper as shown on the plans and in these Special Provisions and the relocation of the existing parking bumpers as shown on the plans. Parking bumpers shall be Cooks Concrete Products, Inc. 4' parking bumpers or approved equivalent.

Measurement and Payment: The lump sum price paid for the placement and relocation of parking bumpers shall include full compensation for furnishing all labor, tools, materials, equipment and incidentals and doing all the work involved in installing header board complete in place, including securing and placing as shown on the plans, as required by these Special Provisions, and as directed by the Engineer.

20. SIGNS

Description of Work: Signs shall be installed at the locations shown on the plans or where directed by the Engineer, and shall conform to the provisions in Section 56 2, "Roadside Signs," of the Standard Specifications and these Special Provisions. Material for roadside sign posts shall be metal in accordance with Section 56-2.02A, "Metal Posts" of the Standard Specifications. Sign panels shall be furnished by the Contractor. All fasteners used for roadside signs shall be vandal proof.

All backgrounds, borders, letters, numerals, shields, and arrows on all permanent signs shall be constructed of encapsulated lens reflective sheeting.

All signs shall be manufactured with encapsulated lens sheeting. The reflective sheeting shall conform to the requirements for encapsulated lens sheeting as found in the California Department of Transportation publication, "SPECIFICATIONS FOR REFLECTIVE SHEETING ALUMINUM SIGNS", dated July 1985. The Contractor shall provide certification that the sheeting not only conforms to Caltrans standards but also carries the manufacturer's ten year warranty.

All signs provided shall be Caltrans standard size unless otherwise noted on the plans.

Measurement and Payment: Signs shall be measured on a lump sum basis. The lump sum price paid for signs shall include full compensation for furnishing all labor, materials, tools, equipment, and incidentals, and for doing all the work involved in installing roadside signs as shown on the plans, as specified in the Standard Specifications and these Special Provisions, and as directed by the Engineer.

21. ADDITIVE BID ITEM #1 – SAWCUTTING

Description of Work: Sawcutting shall consist of saw cutting existing asphalt concrete pavement and concrete slabs with a power driven concrete saw to the lines and dimensions shown on the plans to create a neat line to which new asphalt concrete pavement or concrete shall conform.

FRRPD has had a volunteer willing to donate the labor and equipment to perform the sawcutting required for both the new foam pit and the accessible parking improvements. Contractor must be willing to coordinate and work with the volunteer. If in the case that the verbal agreement with the volunteer does not

work out FRRPD is placing this item of work as an additive bid item so that it can be awarded quickly without having to go back out for bid.

Measurement and Payment: Sawcutting shall be measured on a lump sum basis. The lump sum price paid for sawcutting shall include full compensation for furnishing all labor, materials, tools, equipment, and incidentals, and for all the work involved in sawcutting including establishing alignment, and layout work, complete in place, as shown on the plans, as specified in the Standard Specifications and these Special Provisions, and as directed by the Engineer.

22. ADDITIVE BID ITEM #2 - AGGREGATE BASE

Description of Work: Aggregate Base shall conform to the provisions in Section 26, "Aggregate Bases" of the Standard Specifications, the Standard Plans and these Technical Provisions. The maximum size of aggregate shall be three-quarters (3/4) inch as set forth in Section 26, or as specified by the Engineer. Aggregate Base shall be Class 2.

FRRPD has had a volunteer willing to donate the aggregate base rock, including the trucking, for the project. Contractor must be willing to coordinate and work with the volunteer. If in the case that the verbal agreement with the volunteer does not work out FRRPD is placing this item of work as an additive bid item so that it can be awarded quickly without having to go back out for bid.

Measurement and Payment: Aggregate base shall be measured by the cubic yard. Placement and compaction of the material in place is not included in the contract price paid for aggregate base and shall be included in other items of work. The contract price paid per cubic yard of aggregate base – class 2 shall include full compensation for furnishing all trucking, materials and incidentals for delivering the aggregate base rock to the site and as directed by the Engineer.

END OF SECTION

**FEATHER RIVER RECREATION AND PARK DISTRICT
CONTRACT - ENGINEERING PROJECT**

FRRPD / _____
(Contractor)

Gymnastics Foam Pit Project
(Project Title)

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THIS CONTRACT is executed this ____ day of _____, 2017, between the FEATHER RIVER RECREATION AND PARK DISTRICT, hereinafter called "FRRPD", and _____, a(n) (individual), (partnership), (corporation), (enter as appropriate) hereinafter called "Contractor".

ARTICLE I - WITNESSETH, that for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by FRRPD, Contractor hereby agrees to, at its own proper cost and expense, do all the work and furnish all labor and materials necessary to complete in a good, workmanlike and substantial manner, the public work indicated above and described in the documents listed below and made a part of this Contract by reference thereto, and the same as though set forth herein. Said documents are more fully described as follows:

- 1. NOTICE TO CONTRACTORS
- 2. GENERAL PROVISIONS
- 3. SPECIAL PROVISIONS
- 4. PROPOSAL dated _____
- 5. ATTACHMENTS A

Said public work is located at 1875 Feather River Blvd., Oroville, County of Butte, State of California.

A requirement shown in any of said documents is as binding as though occurring in all. They are intended to be coordinated and to describe and provide for a complete work. Should it appear that the work to be done or any of the matters relative thereto are not sufficiently explained in said documents or should any of said documents appear to be conflicting, the Contractor shall apply to the FRRPD for such further explanation as may be necessary, and shall conform to them as part of the Contract. The decisions of the FRRPD as to the true meaning of any of said documents shall be final.

The work shall be performed in accordance with the directions and specifications set forth in the

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IN WITNESS WHEREOF, the parties hereto have executed these presents in the day and year
first above written.

CONTRACTOR

FEATHER RIVER RECREATION AND PARK DISTRICT

ADDRESS

BY Apryl Ramage
General Manager

CITY/STATE/ZIP

DATE:

BY _____
Signature

TITLE

DATE: _____

CONTRACTOR'S LICENSE NO.

PROPOSAL

Gymnastics Foam Pit Project

TO THE FEATHER RIVER RECREATION AND PARK DISTRICT

The undersigned declares that he/she has carefully examined the location of the proposed work, that he/she has examined the contract plans and specifications, and read the accompanying General and Special Provisions, and hereby proposed to furnish all materials and do all the work required to complete the said work in accordance with said contract plans, if any, and specifications, and General and Special Provisions, for the unit prices or lump sum set forth in the following attached schedules.

The undersigned further agrees that he/she will execute the required contract and provide the necessary bonds within eight days of his/her receipt of notice that the contract is ready for signature. If the undersigned does execute the required contract and provide the necessary bonds within the required time period, the proceeds of the Bidder's guaranty accompanying his/her bid shall become the property of the FEATHER RIVER RECREATION AND PARK DISTRICT.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price:
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentagewise the unit price or item total in FRRPD'S Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all such figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of FRRPD, and such discretion will be exercised in the manner deemed by FRRPD to best protect the public interest in the prompt and economical completion of the work. The decision of the FRRPD respecting the amount of a bid, or the existence or treatment of an irregularity in a bid shall be final.

City of Oroville Business License No. _____

Taxpayer Identification No. _____

Licensed in accordance with an act providing for the registration of contractors:

License No. _____

Signature of Bidder: _____

(Check appropriate box below. State individual name or (if a firm or co-partnership), state the firm name and give names of all individual co-partners composing the firm. If a corporation, state legal name of corporation, also names of president, secretary, treasurer, and manager thereof.)

Individual

Corporation

Co-partnership

Other

Name

Business Address

(Zip Code)

Phone No. _____

Date: _____ 2017

Gymnastics Foam Pit Project

**LIST OF SUBCONTRACTORS
FOR CONTRACTOR _____**

<u>SUBCONTRACTORS NAME</u>	<u>ADDRESS & TELEPHONE #</u>	<u>RESPONSIBLE FOR CONTRACT ITEM NO.</u>	<u>DOLLAR AMOUNT OF SUBCONTRACT WORK</u>
---------------------------------------	---	---	---

CONTRACTOR'S PROPOSAL FORM

FOR

Gymnastics Foam Pit Project

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT	TOTAL PRICE
1	Clearing and Grubbing	1	LS		
2	Earthwork		CY		
3	6" Vertical Curb	39	LF		
4	4" Thick Concrete Sidewalk	38	SF		
5	Traffic Rated Concrete	306	SF		
6	Concrete Retaining Wall	86	LF		
7	Asphalt Concrete (3")	1	TON		
8	Painted Stripes & Markings	1	LS		
9	Truncated Domes	15	SF		
10	Parking Bumpers	1	LS		
11	Signs	1	LS		
BASE BID					
	Additive Bid Item #1 – Sawcutting	1	LS		
ADD BID					
	Additive Bid Item #2 – Aggregate Base	8	CY		
ADD BID					

CONTRACTOR DATA SHEET
(Please type or print clearly in ink only)

*******TO BE COMPLETED BY BIDDER AND SUBMITTED WITH BID*******

QUALIFICATIONS OF BIDDER: The bidder shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of FRRPD.

Indicate the length of time you have been in business as a company providing the type of service required for this contract.

_____ years _____ months

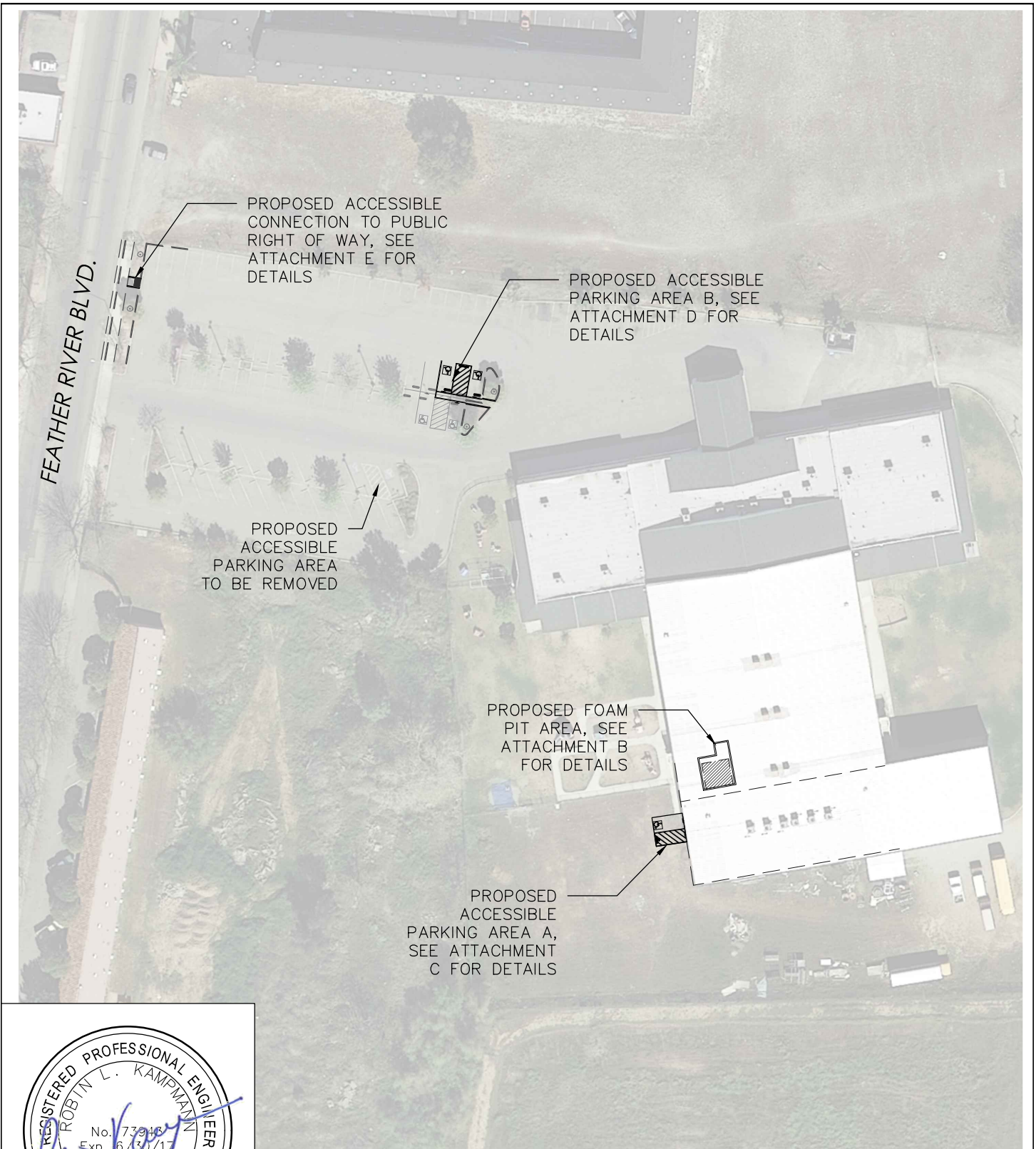
Provide a minimum of three (3) references that may substantiate past work performance and experience in the type of work required for this contract.

Name, Address, Phone Number, Scope of Services Performed and Contact Person

1. _____

2. _____

3. _____

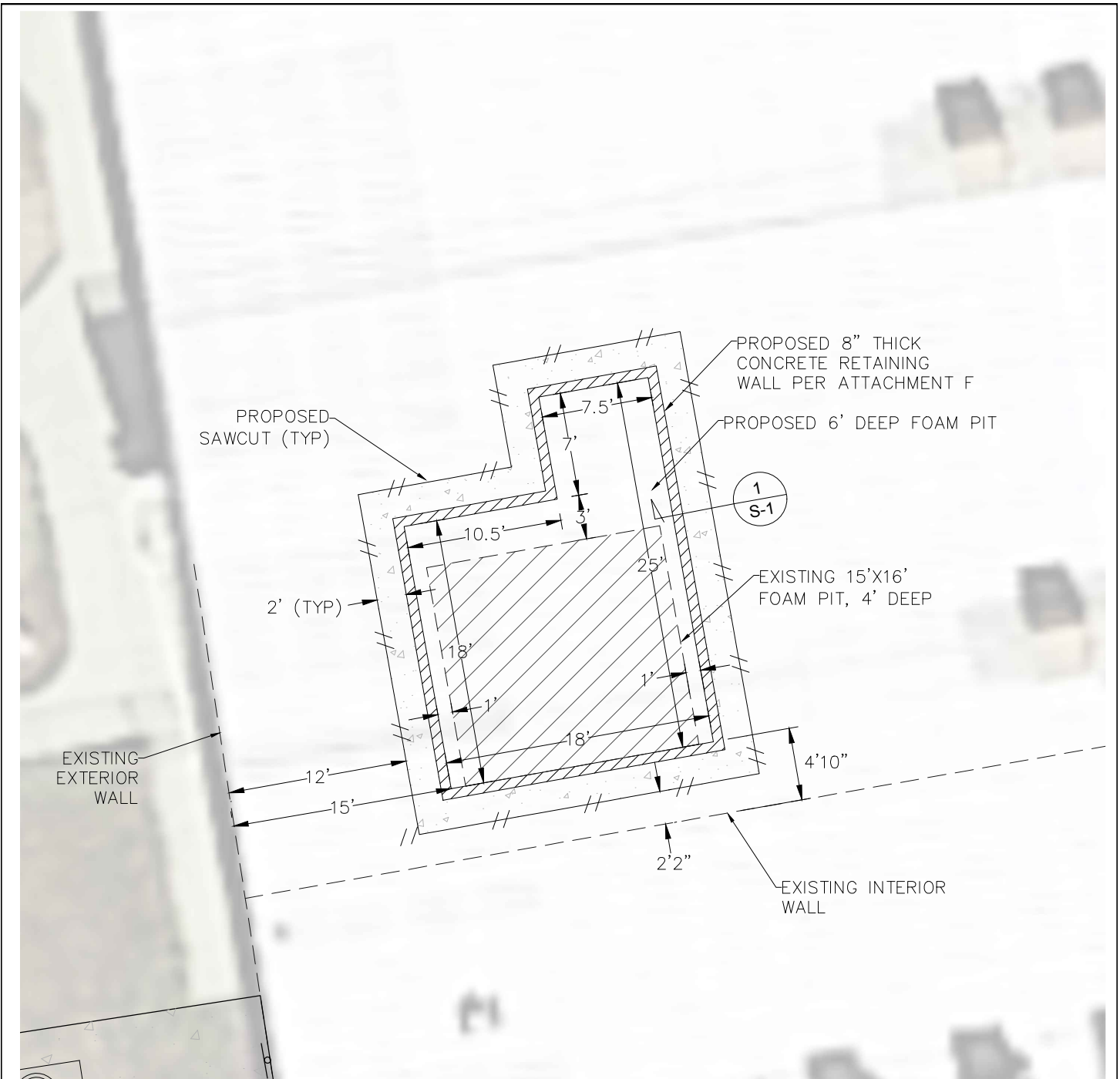


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FRRPD
1875 FEATHER RIVER BLVD.
OROVILLE, CALIFORNIA

ATTACHMENT A: SITE PLAN			
GYMNASTICS FOAM PIT			
Job Number 16-204	1" = 80' Horz.	Scale N/A Vert.	Date: 5/1/17 Sheet 1 Of 1



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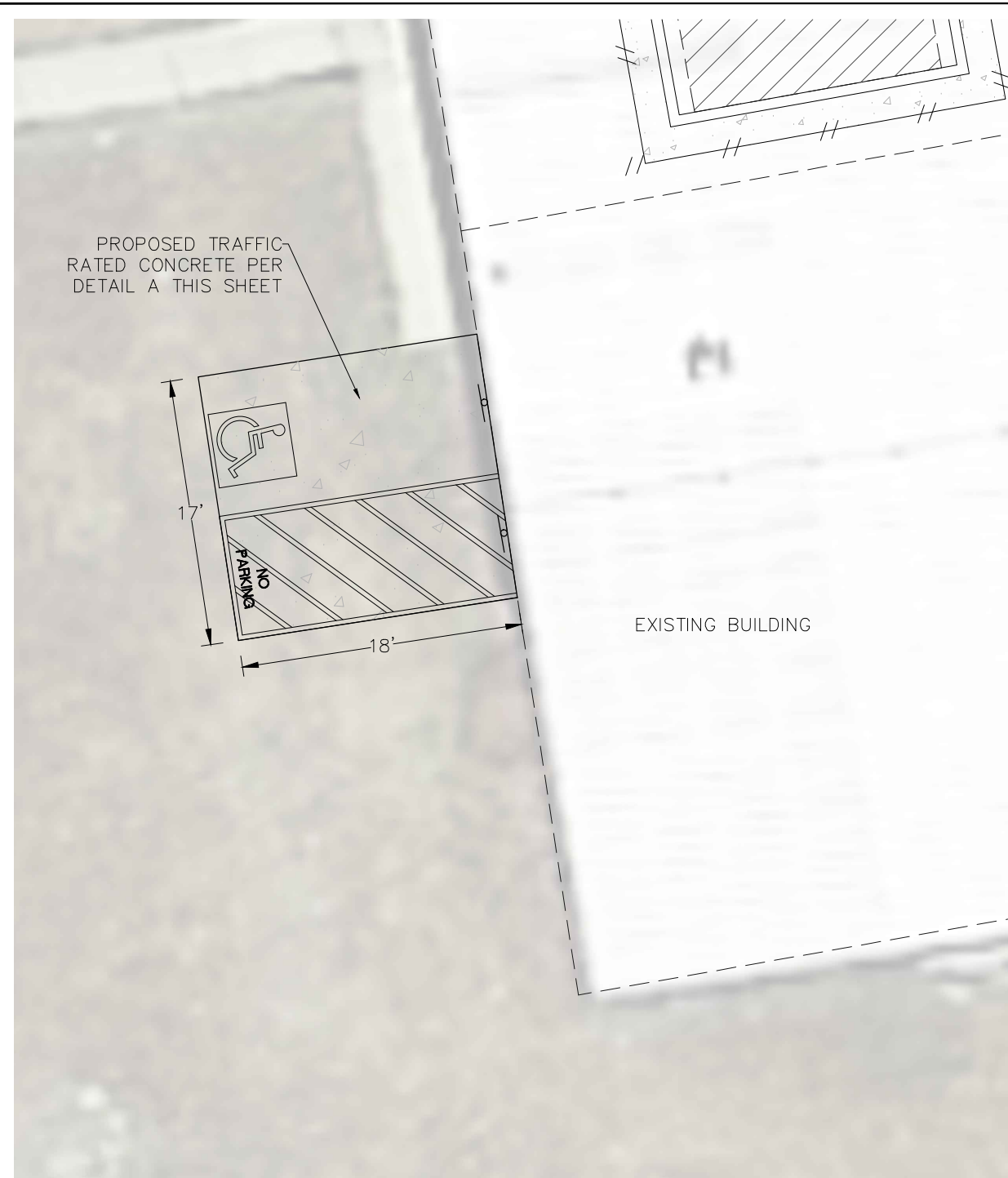
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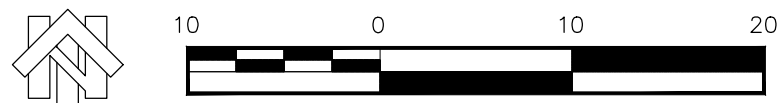
ATTACHMENT B: PROPOSED FOAM PIT LOCATION

GYMNASTICS FOAM PIT

Job Number 16-204	Scale 1" = 2' Horiz.	Scale 1" = 2' Vert.	Date: 5/1/17 Sheet 1 Of 1
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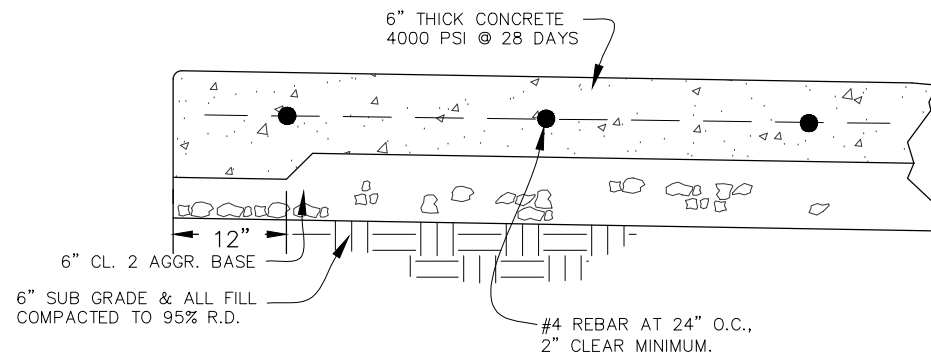


SITE PLAN



A TRAFFIC RATED CONCRETE

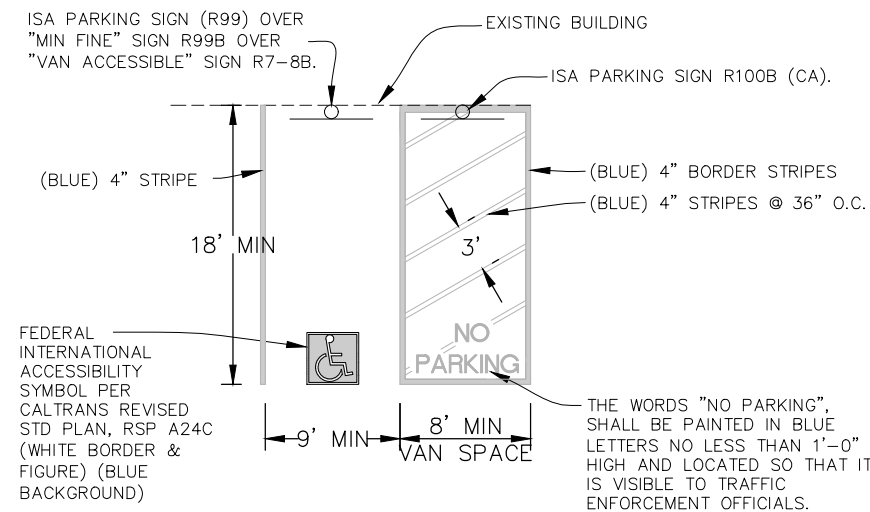
NOT TO SCALE



- NOTES:**
1. THICKEN ALL EDGES OF SLAB AN EXTRA 2" FOR A MIN OF 12".
 2. SLOPE OF ACCESSIBLE PARKING AREA SHALL NOT EXCEED 1.75% IN ANY DIRECTION.
 3. INSTALL EXPANSION JOINTS EVERY 40' MINIMUM AND SCORE JOINTS EVERY 10' MINIMUM.

B TYPICAL ADA PARKING DETAILS & SIGNAGE

NOT TO SCALE



SIGN R100B (CA)
SEE NOTE 1 & 3



SIGN R99 (CA)
SEE NOTE 1 & 2



PLAQUE R99B (CA)
SEE NOTE 1 & 2



SIGN R7-8B
SEE NOTE 1 & 2

- SIGN NOTES:**
1. ONE IN EVERY EIGHT ACCESSIBLE OFF-STREET PARKING STALLS, BUT NOT LESS THAN ONE, SHALL BE SERVED BY AN ACCESSIBLE AISLE OF 8'-0" MINIMUM WIDTH AND SHALL BE SIGNED VAN ACCESSIBLE. THE R7-8B SIGN SHALL BE MOUNTED BELOW THE R99B (CA) PLAQUE. (SEE SITE PLANS FOR SPECIFIC LOCATIONS OF VAN ACCESSIBLE SPACES).
 2. WHERE PLAQUE R99B (CA), SIGN R99 (CA) OR SIGN R7-8B ARE INSTALLED, THE BOTTOM OF THE SIGN OR PLAQUE PANEL SHALL BE A MINIMUM OF 7'-0" ABOVE THE SURROUNDING SURFACE.
 3. A R100B (CA) SIGN SHALL BE POSTED IN A CONSPICUOUS PLACE AT EACH ENTRANCE TO OFF-STREET PARKING FACILITIES OR IMMEDIATELY ADJACENT TO AND VISIBLE FROM EACH STALL. THE SIGN SHALL INCLUDE THE TELEPHONE NUMBER TO RECLAIM TOWED VEHICLES. (SEE SITE PLANS FOR SPECIFIC LOCATIONS OF SIGNS)



Designed:	RLK
Drawn By:	RLK
Approved:	
Date:	5/8/17



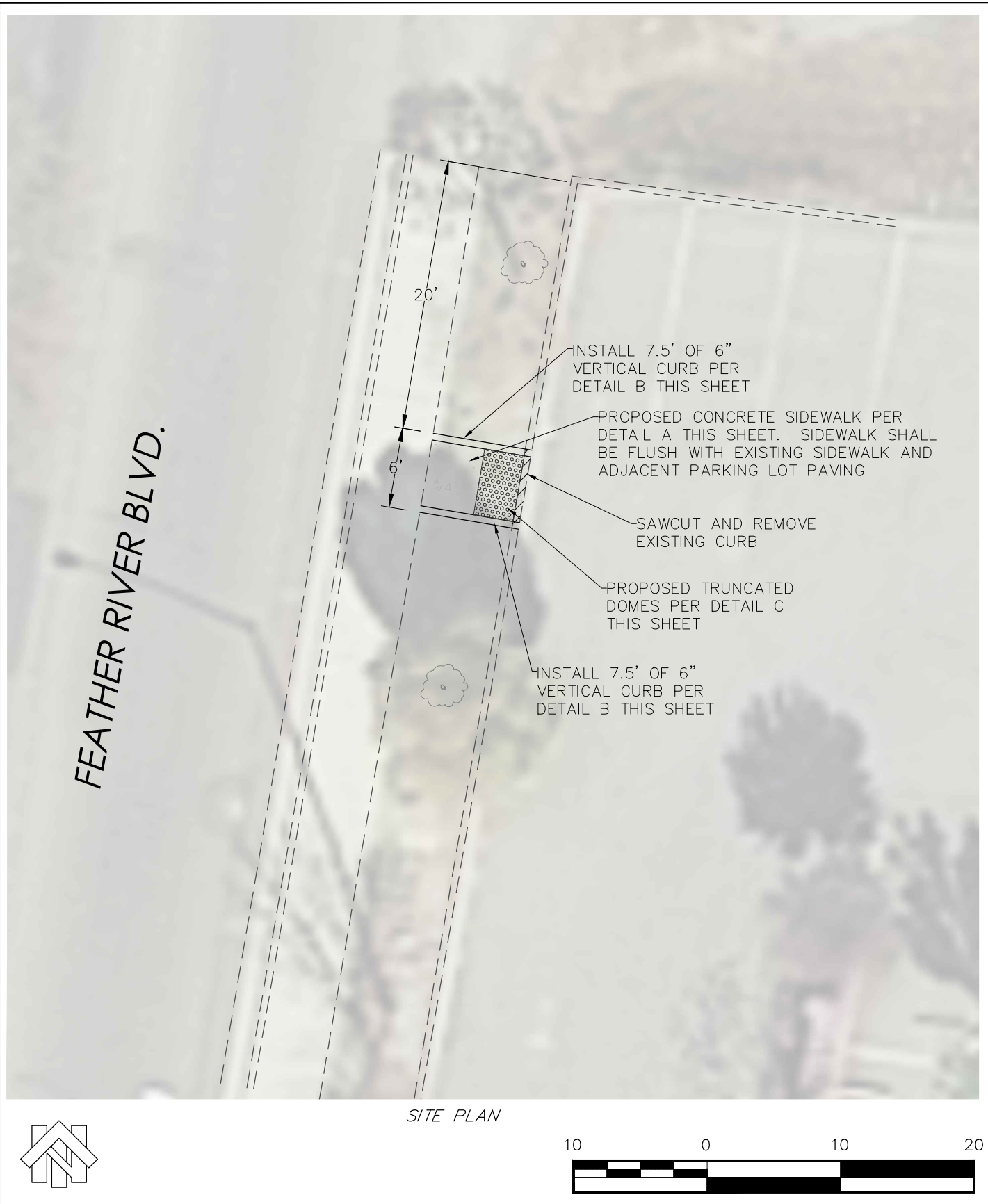
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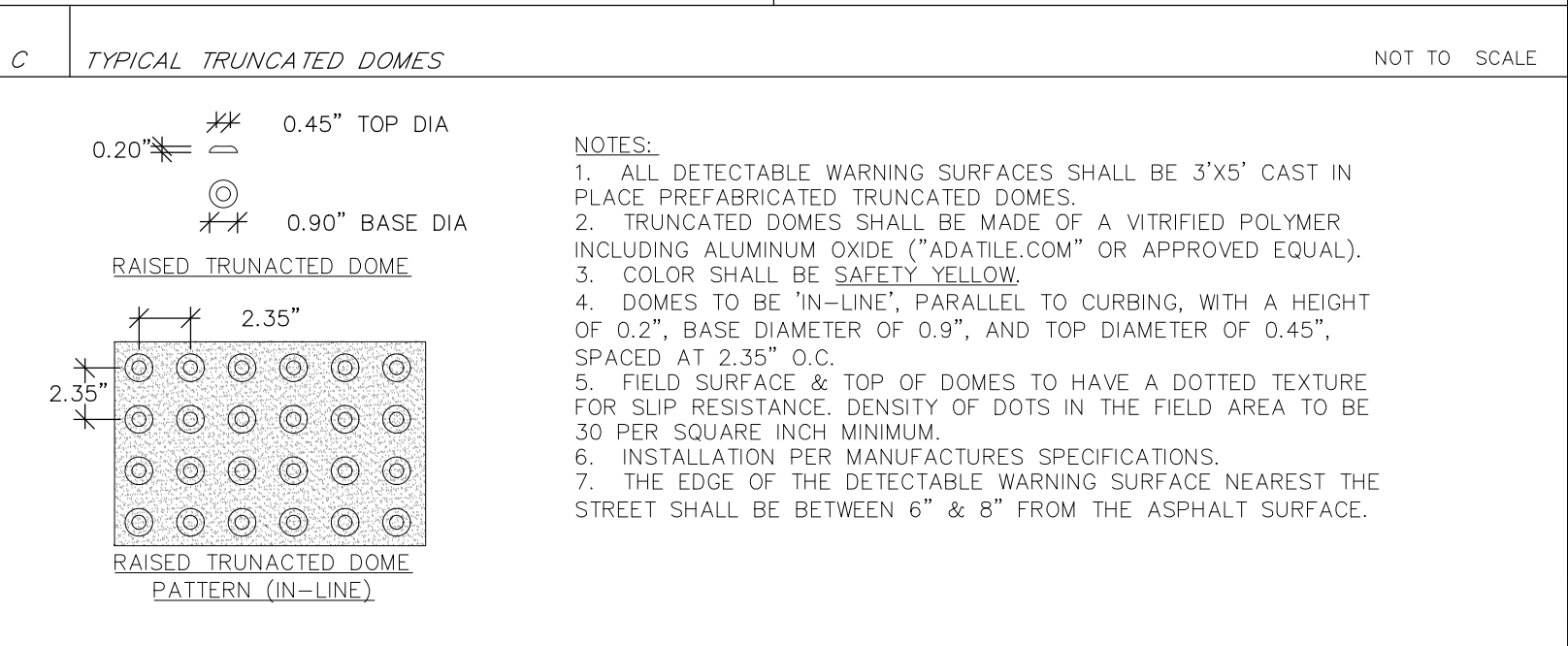
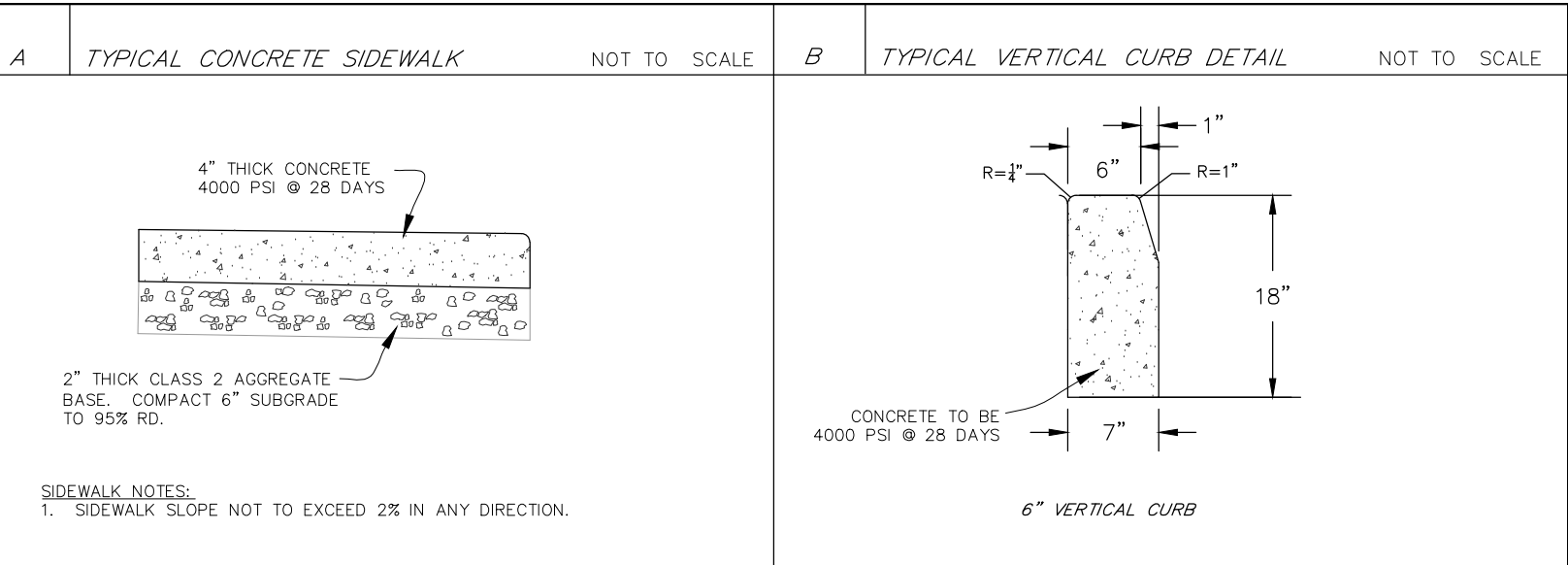
ATTACHMENT C: ACCESSIBLE PARKING AREA A

GYMNASTICS FOAM PIT

APN Number	Job Number 16-#204	Scale 1"=10' Horz. N/A Vert.	Sheet 1 Of 1
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SITE PLAN



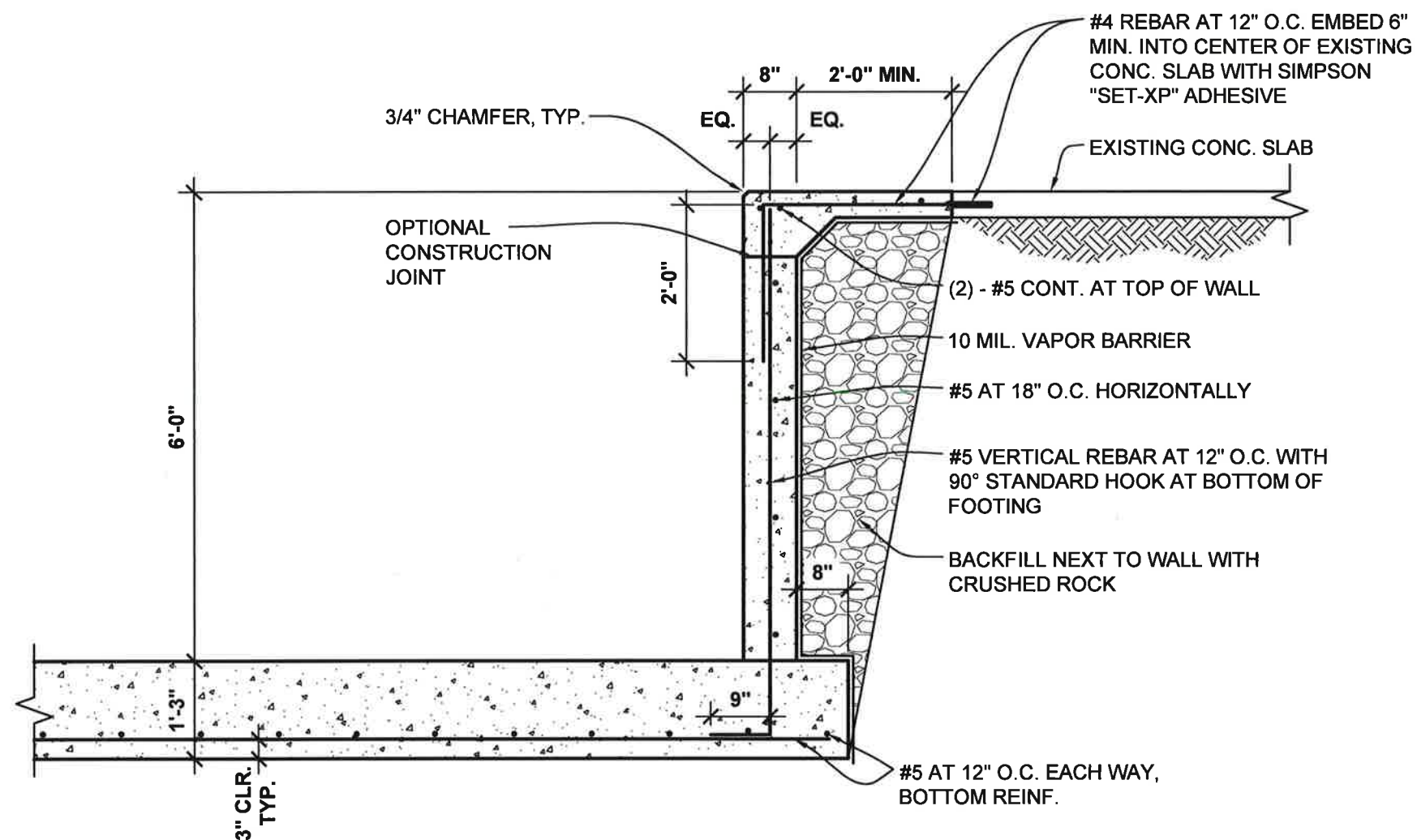
Designed:	RLK
Drawn By:	RLK
Approved:	
Date:	5/8/17

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ATTACHMENT E: ACCESSIBLE RIGHT OF WAY ACCESS			
GYMNASTICS FOAM PIT			
APN Number	Job Number 16-#204	Scale 1"=10' Horz. N/A Vert.	Sheet 1 Of 1



1 RETAINING WALL AT FOAM PIT 1/2" = 1'-0"



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F.R.R.P.D.
Foam Pit Installation
1875 Feather River Blvd., Oroville, CA

Date:	May 10, 2017
Job No:	16-204
Sheet:	Retaining Wall Detail
S-1	

GENERAL CONDITIONS:

- 1-1 The Contractor shall verify all dimensions, details and job site conditions prior to commencing work and notify the Engineer of any discrepancies.
- 1-2 All construction and methods shall be in strict conformance with the applicable provisions of the 2016 California Building Code, CMC, CPC, CFC, and the CEC as well as all applicable municipal, State, and Federal regulations.
- 1-3 All work is subject to the approval of the building official's field inspector.
- 1-4 The Contractor shall provide all measures necessary to protect the structure, workmen, and all other persons during construction.
- 1-5 The Engineer is responsible for the structural items in these plans only. Should any changes be made from the design as specified in the calculations without approval from the Engineer (i.e. alterations to the structural system or addition of construction materials or loads), the Engineer will assume no responsibility for any element or system of the structure.
- 1-6 Additional layouts and/or plans (plumbing, electrical, heating and ventilation, mechanical, etc.) by others, unless otherwise noted or indicated on the drawings.
- 1-7 The Contractor or Owner shall secure all required approvals and permits from the appropriate agencies as required. If they elect not to obtain a permit, these plans shall be considered null and void.
- 1-8 In the event certain features of the construction are not fully shown on the plans or called for in the notes or specifications, their construction shall be of similar character to conditions shown on the plans and shall be reviewed by the Engineer and Owner prior to construction.
- 1-9 The drawings and specifications represent the finished structure, and, unless specifically noted otherwise do not show the method of construction. The Contractor is responsible for the method of construction, and shall provide all measures necessary to protect the public, construction workers, and the structure during construction. Such measures shall include forming, shoring, bracing, scaffolding, etc.
- 1-13 All contractors and / or subcontractors or installers shall be experienced in performing the work they are responsible to perform for the project. Under no circumstances shall inexperienced labor be utilized.

FOUNDATION:

- 2-1 The Contractor shall be responsible for the location of all underground facilities or other buried objects which may be encountered but which are not shown on these plans. Locations and depths of any existing utilities that may or may not be shown on these plans are approximate and may not be complete.
- 2-3 Cuts and fills are to conform with the requirements of the applicable building code.
- 2-4 These calculations assume stable, undisturbed soils. Any unusual soil conditions such as organic soils or uncertified fills shall be brought to the attention of the Engineer prior to construction.
- 2-5 All excavations shall be inspected and approved by the Building Official before concrete is poured.
- 2-8 The bottom of all footing excavations shall be clean and level.
- 2-10 Foundations shall not be scaled from plan or detail drawings.

CONCRETE:

- 3-1 All concrete shall have a maximum slump of 4" +/- 1", unless otherwise noted. All foundation and slab on grade concrete has been designed for a minimum f'c=2,500 psi. However, contractor shall supply concrete with a minimum f'c = 3,500 psi after 28 days curing. Aggregate size shall be a maximum of 1".
- 3-2 Curing compound shall be sprayed on all exposed surfaces immediately after final troweling.
- 3-3 All cement used shall conform to ASTM C-150 and shall be Type II or Type III low alkali.
- 3-4 Aggregate shall conform to ASTM C-33 and shall not contain materials which are alkali reactive as determined by ASTM C-227, 289, and 295. If test data is unavailable in regards to alkali reactive materials, provide cement with a maximum alkali content less than 0.45% by weight.
- 3-6 All concrete shall be properly consolidated.
- 3-7 Construction joints shall be clean and wet prior to placing concrete.
- 3-8 Concrete shall have a water-cement ratio of 0.52 lb./lb. or less. Addition of water at the job site is not permitted unless special inspection has been provided and test specimens are taken. If hot weather conditions are anticipated at the job site, concrete materials (aggregates, mixing water, and cement) shall be cooled prior to mixing, and retarders or plasticizers may be added to provide workable concrete. Forms, reinforcing steel and subgrade shall be fogged or sprinkled with cool water just before concrete is placed.
- 3-9 All projecting corners of slabs, beams, columns, walls, etc. shall be formed with a 3/4" chamfer, unless specifically noted otherwise.



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F.R.R.P.D.
Foam Pit Installation
1875 Feather River Blvd., Oroville, CA

Date: May 10, 2017
 Job No: 16-204
 Sheet: Structural Notes Sheet

S-2

REINFORCING STEEL:

- 5-1 Reinforcing steel shall conform to the provisions of ASTM A-615, Grade 60. All rebar is to be deformed. Welded wire fabric shall conform to the provisions of ASTM A 185.
- 5-2 All lap splices shall not be less than 62 bar diameters of the larger bar. Horizontal laps in adjacent bars shall be staggered 5' - 0" minimum.
- 5-3 Reinforcement cover shall be as follows:
- | | |
|--|--------------|
| Concrete cast against and permanently exposed to soil: | 3" clear |
| Concrete with soil or weather exposure: #5 bars and smaller: | 1 1/2" clear |
| #6 bars and larger: | 2" clear |
| Concrete without soil or weather exposure: | 3/4" clear |
- 5-4 All rebar bends shall be made cold. #5 and larger rebar shall not be re-bent.
- 5-5 All reinforcing steel and anchor bolts shall be accurately secured in position before and during concrete placement.
- 5-6 All reinforcing steel shall be clean and free of deleterious materials at the time of concrete placement.
- 5-7 Each reinforcing bar shall be wired to a cross bar at a maximum spacing of 2'-0" o.c. each way for bars in top layers of reinforcing (or in areas where only one layer of reinforcing exists) and 3'-0" o.c. each way for bottom layers of reinforcing. All perimeter intersections of reinforcing bars and a minimum of 50% of interior intersections shall be tied, subject to the spacing requirements in the preceding sentence.
- Reinforcing bars shall be supported by chairs at 3'-0" o.c. maximum for #3 and #4 bars, and at 4'-0" o.c. maximum for #5 and larger bars.
- 5-9 A "standard hook" is defined as either a 180° bend plus a 4 bar diameter extension, but not less than 2 1/2" at the free end of the bar or a 90° bend plus a 12 bar diameter extension at the free end of the bar. Hooks for stirrups and ties shall be as follows:
1. #5 bar and smaller, 90° bend plus 6 bar diameter extension at free end of bar, or
 2. #6, #7 and #8 bar, 90° bend plus 12 bar diameter extension at free end of bar, or
 3. #8 bar and smaller, 135° bend plus 6 bar diameter extension at free end of bar.

ADDITIONS AND REMODELS

- 22-1 Contractor shall verify that existing conditions match the plans, including existing dimensions, framing, foundations, etc. Discrepancies between the plans and the conditions found at the site shall be brought to the attention of the Engineer.
- 22-2 Unanticipated damage in the existing structure due to rot, corrosion, etc. shall be repaired with equivalent or better material. Any existing structural damage to shall be brought to the attention of the Engineer.
- 22-3 Where the plans call for field cutting an existing concrete slab, the contractor and/or owner shall verify that no post tensioned tendons exist in the slab. If post tensioned tendons are discovered, the Engineer shall be notified prior to any cutting of the slab. Note that cutting post tensioned tendons is hazardous and will affect the structural stability of the floor system.

REQUIREMENTS FOR SPECIAL INSPECTION:

The owner shall be responsible for ensuring that the following special inspections are provided. Special inspectors shall be employed by the owner and not by the contractor or any other person responsible for the work. The special inspector must be acceptable to the project engineer and the local building official. All inspections shall be performed in accordance with the applicable building code. Inspectors shall be approved by the building department prior to the issuance of a building permit.

Anchor Bolts, Allthread or Rebar Installed w/ Epoxy

The portions of work that require special inspection is the rebar installed with epoxy. The duties of the inspector shall be as noted below:

- Verify the embedment depth.
- Observe the cleaning of the drilled holes to be in compliance with the manufacturer.
- Verify that the specified epoxy is being used and that it is mixed properly.
- Verify that the rebar is as specified and that it is clean and oil free.
- Verify that the contractor is requiring minimum cure time.
- Provide report to the building department as noted below.

Samples of inspection reports shall be provided by the special inspector (if required by the building official). Reports shall be submitted to the building department within seven calendar days of the inspection. All inspector's reports noting discrepancies to be filed with the building department weekly during construction, whether corrected or not. All inspector's daily logs shall be maintained on site for review by the building inspectors.



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F.R.R.P.D.
Foam Pit Installation
1875 Feather River Blvd., Oroville, CA

Date: May 10, 2017

Job No: 16-204

Sheet: Structural Notes Sheet

S-3



STAFF REPORT

DATE: MAY 23, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE

RE: RESOLUTION 1349-17 DECLARING THE INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2017-18, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING ON JUNE 27, 2017 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT

RECOMMENDATION

It is recommended that the Board approve a Resolution that would declare the Board's intention to levy the continued assessments for fiscal year 2017-18, preliminarily approve the Engineer's Report for the Park Maintenance and Recreation Improvement District, and provide for the notice of a public hearing on June 27, 2017 regarding levying the continued assessments for fiscal year 2017-18.

RESULT OF RECOMMENDED ACTION

The Board will declare its intention to levy the continued assessments for fiscal year 2017-18, will preliminarily approve the Engineer's Report, including the proposed rates included in the Engineer's Report for the Park Maintenance and Recreation Improvement District. The Engineer will administer and process the current parcel data to establish continued assessments for each parcel in the assessment district boundaries. The Engineer and will cause a Notice to be published in a local newspaper in order to notify the public of the hearing that will be held on June 27, 2017 for the continued levy of the assessments.

BACKGROUND

In 2002, after gaining property owner ballot support, the benefit assessments were first established to provide funding for the installation, maintenance and servicing of landscaping, park and recreation facilities in the Feather River Recreation and Park District's Park Maintenance and Recreation Improvement District.

- Balloting Conducted: May-July 2002
- Ballot Results: 50.4 % of the weighted returned ballots were in support of the proposed assessment
- Board Approval of 1st Year Assessment Levies: July 17, 2002
- Fiscal Year 2002-03 Approved Rate: \$10.00 per single family equivalent benefit unit (SFE) for Zone of Benefit A, and \$5.00 per single family equivalent benefit unit (SFE) for Zone of Benefit B



- Annual CPI: In each subsequent year, the maximum assessment rate increases by the annual change in the Consumer Price Index, not to exceed 3% per year.
- Fiscal Year 2017-18 Approved Rate: \$14.02 per single family equivalent benefit unit (SFE) for Zone of Benefit A, and \$7.00 per single family equivalent benefit unit (SFE) for Zone of Benefit B

The Engineer's Report establishes the important foundation and justification for the continued collection of the assessments for fiscal year 2017-18. The Engineer's Report has been reviewed in context with recent court decisions and legal requirements for benefit assessments. SCI has worked with District's legal counsel to review the Assessment District's compliance with the recent court decisions such as Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority, Dahms v. Downtown Pomona Property, Bonander v. Town of Tiburon, and Golden Hill Neighborhood Association v. City of San Diego. Some enhancements and revisions to the Engineer's Report have been made to ensure the District's assessments are fully compliant with these decisions and the requirements of Proposition 218. These revisions do not modify the underlying assessment methodology or basis for the assessments.

On June 8, 2009, the 4th District Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona (Dahms v. Downtown Pomona Property). On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments, including landscaping maintenance, were directly provided to property in the assessment district. Dahms establishes legal validation for zero or minimal general benefits from assessments that fund services directly provided within the assessment district and implies greater flexibility for assessments than Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority (2008). As an integral part of the scope of work, SCI will work with District to review the implications of Dahms and other recent or pending court decisions.

PROPOSED FY 2017-18 BUDGET, SERVICES & IMPROVEMENTS

Summary of revenue and total cost	FY 2017-18	FY 2016-17
Revenue	\$270,057	\$260,914
Costs:		
Services/Capital Impr.	\$1,192,458	\$1,047,301
Incidentals	\$15,463	\$15,435
District Contributions	\$947,564	\$801,822

- Parks maintained:
 - a. Bedrock Skate and Bike Park
 - b. Berry Creek Park
 - c. MLK Park



- d. Palermo Park
 - e. Playtown Park
 - f. Riverbend Park
 - g. Forbestown Park
- Other Facilities:
 - a. Activity Center (Including leased property behind the Center)
 - b. Bedrock Tennis Courts
 - c. Feather River Bike Trail
 - d. Forbestown Hall
 - e. Gary Nolan Baseball Complex
 - f. Nelson Pool
 - g. Nelson Complex
 - h. Palermo Pool
 - i. Palermo Community Center
 - j. Yuba Feather Museum (leased to Yuba Historical Society)

PROPOSED RATE AND CPI HISTORY

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (CPI), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the “Unused CPI” and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3%, or 2) the change in the CPI plus any Unused CPI as described above.

Based on the preceding annual adjustments, the maximum assessment rate for Fiscal Year 2016-17 was \$13.60 per single family equivalent benefit unit for Zone of Benefit A and \$6.80 per single family equivalent benefit unit for Zone of Benefit B. The annual change in the CPI from December 2015 to December 2016 was 3.53%. Therefore, the maximum authorized assessment rate for Fiscal Year 2017-18 has been increased by the allowable maximum increase of 3.00% from \$13.60 to \$14.03 per single family equivalent benefit unit for Zone of Benefit A and from \$6.80 to \$7.01 per single family equivalent benefit unit for Zone of Benefit B. The estimate of cost and budget in the Engineer’s Report proposes assessments for fiscal year 2017-18 at the rate of \$14.02 per single family equivalent benefit unit for Zone of Benefit A, which is less than the maximum allowable rate and \$7.00 per single family equivalent benefit unit for Zone of Benefit B, which is also less than the maximum allowable rate. The total amount of revenues that would be generated by the assessments in fiscal year 2017-18 at the proposed rate of \$14.02 for Zone A and \$7.00 for Zone B is approximately \$270,057.



The following table summarizes the maximum authorized assessment rates and CPI history:

Year	CPI Rate	Maximum Rate allowed
FY 02-03	0.00%	\$10.00
FY 03-04	1.36%	\$10.14
FY 04-05	1.08%	\$10.25
FY 05-06	2.15%	\$10.47
FY 06-07	1.95%	\$10.67
FY 07-08	3.44%	\$10.98
FY 08-09	3.84%	\$11.32
FY 09-10	0.01%	\$11.46
FY 10-11	2.61%	\$11.76
FY 11-12	1.52%	\$11.94
FY 12-13	2.92%	\$12.29
FY 13-14	2.22%	\$12.56
FY 14-15	2.57%	\$12.88
FY 15-16	2.67%	\$13.23
FY 16-17	3.18%	\$13.60
FY 17-18	3.53%	\$14.03

The following lists the historical revenues and rates for each of the zones.

Year	Rate per SFE - Zone A	Rate per SFE - Zone B	Annual Revenues
FY 02-03	\$10.00	\$5.00	\$171,658
FY 03-04	\$10.14	\$5.07	\$183,264
FY 04-05	\$10.25	\$5.13	\$186,731
FY 05-06	\$10.47	\$5.24	\$197,131
FY 06-07	\$10.67	\$5.34	\$204,666
FY 07-08	\$10.98	\$5.48	\$212,225
FY 08-09	\$11.32	\$5.66	\$222,121
FY 09-10	\$11.46	\$5.73	\$223,794
FY 10-11	\$11.76	\$5.88	\$229,656
FY 11-12	\$11.94	\$5.97	\$229,823
FY 12-13	\$11.94	\$5.97	\$229,816
FY 13-14	\$11.94	\$5.97	\$229,630
FY 14-15	\$12.88	\$6.44	\$247,101
FY 15-16	\$12.88	\$6.44	\$247,417
FY 16-17	\$13.60	\$6.60	\$261,517
FY 17-18	\$14.02	\$7.00	\$270,057

**CONCLUSION**

It is recommended that the Board approve the Resolution of Intention to Continue Assessments for Fiscal Year 2017-18, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing on June 27, 2017 for the Feather River Recreation and Park District, Park Maintenance and Recreation Improvement District.

Respectfully submitted,

Apryl Ramage, General Manager



FEATHER RIVER RECREATION AND PARK DISTRICT

PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2017-18
MAY 2017

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972
AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

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FEATHER RIVER RECREATION AND PARK DISTRICT

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Gary Emberland, Vice Chairperson
Scott Kent Fowler, Director
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GENERAL MANAGER

Apryl Ramage

BUSINESS MANAGER

Deborah Peltzer

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SCI Consulting Group
Lead Assessment Engineer, John Bliss, M.Eng., P.E.

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INTRODUCTION

OVERVIEW

The Feather River Recreation and Park District (the "Park District") was formed in 1952 to provide recreation and park services to the residents of the City of Oroville and surrounding communities for its service area of 31,461 parcels. (For locations of the Park District's facilities, see the Diagram following in this Report.)

The Park District's parks are summarized as follows:

- Bedrock Skate and Bike Park
- Berry Creek Park (leased from Pioneer Union)
- MLK Park
- Palermo Park
- Playtown Park
- Riverbend Park
- Forbestown Park

The Park District's facilities are summarized as follows:

- Activity Center (Including leased property behind the Center)
- Bedrock Tennis Courts
- Feather River Bike Trail (west of nature center)
- Forbestown Hall
- Gary Nolan Baseball Complex
- Nelson Pool
- Nelson Complex
- Palermo Pool
- Palermo Community Center
- Yuba Feather Museum (leased to Yuba Historical Society)

Since 1992 funding for local parks and recreation decreased significantly due to the shift of local property taxes to the State, causing a cumulative Park District loss of more than \$1.3 million by 2002.

Due to the drastic cut in funding, and limited revenues from other sources, a serious gap developed between the Park District's available revenue and the actual cost of park maintenance and improvement. Therefore, in absence of a new local revenue source, the baseline level of park and recreation facilities in the Park District (the "Baseline Service") prior to 2002 was a deteriorating level of maintenance and upkeep of the park and recreation facilities and properties listed above. To address this issue, the Park District's Board of Directors ("Board") directed the initiation of proceedings for an Assessment District formation ("the Parks Maintenance and Recreation Improvement District" or the "Improvement District"), and proposed special assessments in 2002 to allow property owners to decide

whether they would support an assessment to generate local funds for maintaining and improving local parks, recreation facilities and recreation areas.

ASSESSMENT PROCESS

In May of 2002, the Park District conducted an assessment ballot proceeding pursuant to the requirements of Article XIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act"), and the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act"). During this ballot proceeding, property owners in the Park District were provided with a notice and ballot for the proposed special assessment. A 45-day period was provided for balloting and a public hearing was conducted on July 17, 2002. At the public hearing, all ballots returned within the 45-day balloting period were tabulated.

It was determined at the public hearing that 50.4% of the weighted ballots returned were in support of the assessment. Since the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which ballot was submitted), the Park District gained the authority to approve the levy of the assessments for fiscal year 2002-03 and to continue to levy them in future years.

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report ("Report"), budgets and proposed assessments for the upcoming fiscal year. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Improvement District. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a noticed public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board.

This Engineer's Report ("Report") was prepared to establish the budget for the continued improvements, installation, maintenance and servicing costs that would be funded by the proposed 2017-18 assessments, determine the benefits received by property from such improvements and services within the Park District and apportion the assessments to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

If the Board approves this Engineer's Report and the continuation of the assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing must be held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 27, 2017. At this hearing, the Board will consider approval of a resolution confirming the continuation of the assessments for fiscal year 2017-18. If so confirmed and approved, the assessments will be submitted to the County Auditor for inclusion on the property tax rolls for fiscal year 2017-18.

LEGAL ANALYSIS

PROPOSITION 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIII C and XIII D of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. v SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
 - The services and/or improvements funded by assessments must be clearly defined
 - Special benefits are directly received by and provide a direct advantage to property in the assessment district
1. The Improvement District is divided into separate zones of benefit, and the assessment revenue derived from real property in each zone is extended only on specifically identified park and recreational improvements and/or maintenance and servicing of those improvements in that zone and other improvements in the Improvement District that confer special benefits to property in that zone.
 2. The use of zones of benefit ensures that the park and recreational improvements constructed and maintained with assessment proceeds are located in close proximity to the real property subject to the assessment, and that such improvements provide a direct advantage to the property in the zone.
 3. Due to their proximity to the assessed parcels, the improvements and maintenance thereof financed with assessment revenues in each zone benefit the properties in that zone in a manner different in kind from the benefit that other parcels of real

property in the Improvement District derive from such improvements, and the benefits conferred on such property in each zone are more extensive and direct than a general increase in property values.

4. The assessments paid in each zone of benefit are proportional to the special benefit that each parcel within that zone receives from such improvements and the maintenance thereof because:
 - a. The specific park and recreational improvements and maintenance and utility costs thereof in each zone and the costs thereof are specified in this Engineer's Report; and
 - b. Such improvement and maintenance costs in each zone are allocated among different types of property located within each zone of benefit, and equally among those properties which have similar characteristics and receive similar special benefits.

There have been a number of clarifications made to the analysis, findings and supporting text in this Report to ensure that this consistency is well communicated.

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeal issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an

assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIII C and XIII D of the California Constitution and with the *SVTA* decision because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District; and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. In addition, the improvements are directly available to and will directly benefit property in the Assessment District; and the improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because the Services will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the assessments. Moreover, while *Dahms* could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the improvements and proportional special benefit to each property.

PLANS & SPECIFICATIONS

The Feather River Recreation and Park District maintains park facilities in locations throughout its boundaries.

The work and improvements (the "Improvements") are proposed to be undertaken by the Feather River Recreation and Park District's Park Maintenance and Recreation Improvement District (the "Improvement District") and the cost thereof, including any debt service on bonds or other indebtedness issued for the work and improvements, paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Improvement District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, park grounds and facilities, playground equipment, hard court surfaces, tennis courts, gymnasiums, recreation centers, running tracks, walking paths, sports fields, basketball courts, swimming pools, landscape corridors, recreation, trails, other recreational facilities, ground cover, shrubs and trees, irrigation and sprinkler systems, landscaping, drainage systems, lighting, fencing, entry monuments, security patrols to protect the Improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Feather River Recreation and Park District. Plans and specifications for these improvements have been filed with the General Manger of the Feather River Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, and/or the construction of playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or any part of any improvement; providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of

printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Improvement District plus Incidental expenses. Reference is made to the Summary of District's Improvement Plans section in the following section of this Report which specifically identifies the parks, recreation areas and other sites to be funded by the assessment proceeds and to the plans and specifications, including specific expenditure and improvement plans by park/recreation site and zone of benefit, which are on file with the Feather River Recreation and Park District.

FISCAL YEAR 2017-18 ESTIMATE OF COST AND BUDGET

INTRODUCTION

Following are the proposed Improvements, and resulting level of improved parks and recreation facilities, for the Improvement District. As previously noted, the baseline level of service included a declining level of parks and recreation facilities due to shortages of funds for the Park District. Improvements funded by the assessments are over and above the previously declining baseline level of service. The formula below describes the relationship between the final level of improvements, the prior (pre-2002) baseline level of service, and the enhanced level of improvements to be funded by the proposed assessment.

Final Level of Improvements	=	Baseline Level of Improvements	+	Enhanced Level of Improvements
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SUMMARY OF PARK DISTRICT'S IMPROVEMENT PLANS

The budget to be financed by the assessments is partially based on the results of an independent survey conducted for the Park District, which indicated property owners' priorities for various improvement projects and park maintenance services, and staff determination of other needed park and recreation improvements. Projects have been selected based on how closely they meet the needs expressed by the survey results. Projects have been chosen throughout the Park District in order to ensure that all properties in the narrowly drawn Assessment District boundaries will receive improved access to better maintained and improved parks in their area. The Estimate of Cost provided in this Report is for fiscal year 2017-18 and is derived from a multi-year improvement plan that will add new parks to the Park District's infrastructure; improve park and recreation area security by enhancing security lighting; replace outdated playground equipment; keep pace with the rising costs of park maintenance to help ensure the continued beauty, usability, and accessibility of the Park District's parks, playfields, and recreation areas; develop playfields and youth oriented activity areas. The District Master Plan has been developed and is available for review at the Park District offices. In addition, supplemental plans may be developed and filed with the General Manager of the Park District.

MULTI-YEAR IMPROVEMENT PLAN HIGHLIGHTS

- Improved park and recreation facility maintenance
- Additional walkways and security lighting at neighborhood parks and sports fields to protect and maintain the Improvements
- Upgraded recreation areas, playgrounds and restrooms to improve access for the disabled
- Recreational improvements at neighborhood parks

- Sport court repairs and lighting upgrades
- Gary Nolan/Playground Park repairs and lighting upgrades
- Riverbend Park (multi-use fields)

BUDGET FOR FISCAL YEAR 2017-18

The budget presented on the next page lists the improvement projects and park maintenance and security services that would, in part, be funded by the Improvement District in Fiscal Year 2017-18, if the proposed assessments are continued by the Park District Board.

FIGURE 1 – ESTIMATE OF COST, FISCAL YEAR 2017-18
Feather River Recreation and Park District
Park Maintenance and Recreation Improvement District
Estimate of Cost
Fiscal Year 2017-18

	Total Budget		
Beginning Fund Balance	\$54,381		
Park & Recreation Expenses (Installation, Maintenance & Servicing)			
General Maintenance & Operations ¹			
Fuel	\$19,500		
Insurance	\$14,000		
Other Outside Labor	\$35,700		
Contract Janitorial	\$71,000		
Repairs and Maintenance parts and supplies	\$288,800		
Repairs and Maintenance Payroll	\$498,310		
Telephone	\$3,900		
Utilities (includes irrigation water)	\$201,500		
Subtotal: General Maintenance and Operations	<u>\$1,132,710</u>		
Palermo Park / Pool: ADA retrofit restrooms	\$50,000		
Gravel to Palermo Parking Lots	\$8,000		
Riverbend: Ongoing soccer field maintenance	\$11,448		
Subtotal: Capital Improvements	<u>\$69,448</u>		
Total Costs	\$1,202,158		
Total Benefit of Improvements	\$1,192,458		
Single Family Equivelant Units (SFE)	19,304.69		
Benefit Received per Unit	\$61.77		
Less:			
District Contribution ²	(947,564)		
Net Cost of Installation, Maintenance and Servicing	<u>\$254,594</u>		
Incidental Costs			
Collection and Administration	5,463		
Allowence for Contingencies ³	10,000		
Less:			
Beginning Fund Balance and Fund Income	(54,381)		
Total Park Maintenance and Recreation Improvement District Budget	<u>\$270,057</u>		
(Net Amount to be Assessed)			
Budget Allocation to Property			
	SFE		
Zone	Total Budget *	SFE Units	Rate per Unit
Zone	\$269,463.56	19,219.94	\$14.02
Zone	\$593.25	84.75	\$7.00
Totals	<u>\$270,056.81</u>	<u>19,304.69</u>	
* All assessments are rounded to low er even penny. Therefore, the budget amount may slightly differ from the assessment rate.			

Notes to Estimate of Cost:

1. The item, Maintenance & Operation would provide funding for enhanced maintenance of all parks and recreation facilities on a daily basis, seven days per week. Improvements would include mowing turf, trimming and caring for landscaping, fertilization and aeration of grounds and playfields, routine maintenance and safety inspections, painting, replacing/repairing broken or damaged equipment, trash removal and cleanup, irrigation and irrigation system maintenance, and other services as needed. The itemized budgets for these amounts are shown. Other outside labor includes \$15,700 for the Engineers Report including incidental costs, and \$20,000 for other outside labor costs
2. As discussed in the following section, at least 9.4% of the cost of Improvements must be funded from sources other than the assessments to cover any general benefits from the Improvements. Therefore, Figure 1 shows over 9.4% of the cost of Improvements without the projects hoped to be completed, as well as over 9.4% of the cost with the projects hoped to be completed. As is reflected in Figure 1, the Park District will contribute 77.8%, much more than either of these amounts, which more than covers any general benefits from the Improvements.
3. The item, Allowance for Contingencies is to account for any uncollectible assessments.
4. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Improvement District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year (June 30, 2018), must be carried over to the next fiscal year. The Park District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining unexpended balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

METHOD OF APPORTIONMENT

OVERVIEW OF APPORTIONMENT

This section of the Engineer's Report explains the special and general benefits to be derived from the Improvements to park facilities and Park District-maintained property throughout the Park District, and the methodology used to apportion the total assessment to properties within the Improvement District.

The Improvement District consists of all Assessor Parcels within the boundaries of the Feather River Recreation and Park District. The method used for apportioning the assessment is based upon the proportional special benefits conferred to the properties over and above general benefits conferred to real property in the Improvement District or to the public at large. Special benefit is calculated for each parcel in the Improvement District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Improvement District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. Any and all general benefit must be funded from another source. This special benefit is received by property over and above any general benefits from the Improvements. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

"The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the Streets and Highways Code, State of California]."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIII A of the California Constitution.

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Finally, Proposition 218 twice uses the phrase "over and above" general benefits in describing special benefit. (Art. XIID, sections 2(i) & 4(f).)

BENEFIT FACTORS

The special benefits from the Improvements are listed below:

PROXIMITY TO IMPROVED PARKS AND RECREATIONAL FACILITIES

Only the specific properties within close proximity to the Improvements are included in the Improvement District. Therefore, property in the Improvement District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Improvement District do not share.

In absence of the assessments, the Improvements would not be provided and the parks and recreation areas in the Improvement District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Improvement District, they provide a direct advantage and special benefit to property in the Improvement District.

ACCESS TO IMPROVED PARKS AND RECREATIONAL AREAS

Since the parcels in the Improvement District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Improvement District.

IMPROVED VIEWS

The Park District, by maintaining the landscaping at its park and recreation facilities provides improved views to properties with direct line-of-sight as well as other local properties which benefit from improved views when property is accessed. The recreation areas maintained and improved by the Assessments are uniquely located on the hillsides surrounding the Improvement District and the benefiting property in the Improvement District. Therefore, nearly every benefiting property in the Improvement District has direct views of natural lands or parks that are improved by the Assessments. Therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Improvement District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Improvement District, the residential, commercial and other benefiting properties in the Improvement District do not have large outdoor areas and green spaces. The parks in the Improvement District provide these larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Improvement District enjoy the distinct and direct advantage of being close and proximate to parks within the Improvement District. The benefiting properties in the Improvement District therefore uniquely and specially benefit from the Improvements.

BENEFIT FINDING

In summary, real property located within the boundaries of the Improvement District distinctly and directly benefits from closer proximity, access and views of improved parks, recreation facilities, landscaped corridors, greenbelts, recreation areas, trail systems and other public resources funded by the Assessments. The Improvements are specifically designed to serve local properties in the Improvement District, not other properties or the public at large. The public at large and other properties outside the Improvement District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

GENERAL VERSUS SPECIAL BENEFIT

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

$$\text{Total Benefit} = \text{General Benefit} + \text{Special Benefit}$$

There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The assessment will fund Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The *SVTA v. SCCOSA* decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Improvement District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Improvement District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

CALCULATING GENERAL BENEFIT

In this section, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

BENEFIT TO PROPERTY OUTSIDE THE IMPROVEMENT DISTRICT

Properties within the Improvement District receive almost all of the special benefits from the Improvements because properties in the Improvement District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Improvement District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Improvement District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Improvement District and within the proximity radii for neighborhood parks in the Improvement District receive benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District. The general benefit to property outside of the Improvement District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

FEWER THAN 100 PARCELS OUTSIDE THE DISTRICT BUT WITHIN 2.0 MILES OF
THE PARKS WITHIN THE IMPROVEMENT DISTRICT
30,951 PARCELS IN THE IMPROVEMENT DISTRICT
50% RELATIVE BENEFIT COMPARED TO PROPERTY WITHIN THE IMPROVEMENT
DISTRICT

Calculation

general benefit to property outside the improvement district =
 $100/(30,951+100)*.5 = 0.2\%$

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 0.2% of the Improvements may be of general benefit to property outside the Improvement District.

BENEFIT TO PROPERTY *INSIDE* THE DISTRICT THAT IS *INDIRECT AND DERIVATIVE*

The "indirect and derivative" benefit to property within the Improvement District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Improvement District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Improvement District. Therefore, the general benefit contribution that is indirect and derivative is negligible, and calculated to be zero for this analysis.

BENEFIT TO THE PUBLIC AT LARGE

The SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within the Improvement District that is publicly owned and used for regional purposes such as lakes, major roads, rail lines and other regional facilities because such properties used for regional purposes could provide general benefits to the public at large. Approximately 1.2% of the land area in the

Improvement District is used for such regional purposes, so this is a measure of the general benefits to property within the Improvement District.

The general benefit to the public at large can be estimated by the proportionate amount of time that the Park District's parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District¹. A survey of park and recreation facility usage conducted by SCI Consulting Group found that less than 8% of the Park District's facility usage is by those who do not live or work within District boundaries.²

TOTAL GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 9.4% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

General Benefit Calculation	
	0.2% (Outside the Assessment District)
+	0.0% (Inside the District – Indirect and Derivative)
+	9.2% (Public at Large)
=	9.4% (Total General Benefit)

Therefore, this analysis finds that 9.4% of the assessment may provide general benefits, and the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 9.4%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

The Park District's total budget for maintenance and improvement of its parks and recreational facilities is \$1,217,621. Of this total budget amount, the Park District will contribute \$947,564 from sources other than the assessments for park maintenance and operation. This contribution by the Park District equates to approximately 77.8% of the total

¹ . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

² . A total of 118 park users were surveyed on different days and times during the months of February 2002 and April 2002. Nine respondents (7.6%) indicated that they did not reside or work within the Park District.

budget for maintenance and improvements and constitutes far more than the amount attributable to the general benefits from the Improvements.

ZONES OF BENEFIT

Due to their greater distance and reduced proximity from the improvements, parks and recreational facilities, properties in one area of the District are determined to receive lesser benefit from the proposed improvements than other properties in the District. This area of reduced benefit lies along the north east boundaries of the District and includes all Assessor Parcel Numbers within the District in Book 058; Book 059 Pages 11 and 12; Book 061 Pages 01, 06, 07, 09-19, 22-28, 36-40; Book 73 Pages 01-08, 20, 21 and 33. This area is hereinafter referred to as Zone of Benefit B or Zone B and is depicted on the Assessment Diagram included with this Report. All other properties within the Improvement District are classified into Zone of Benefit A or Zone A.

The Improvement District's improvements, parks and recreational facilities are easily accessible to all properties within Zone A. Therefore, benefits from the proposed improvements do not further vary based on proximity of the parcels to the improvements within the Zone because the increased benefits of greater proximity to the improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity.

Since these properties are generally twice the distance from the proposed improvements, it is estimated that the relative level of benefit to properties in Zone B is 50% the benefit received by properties in Zone A. The proposed assessments for properties in Zone B will therefore be 50% of similar properties in Zone A.

All assessed properties within the Improvement District are within the industry-accepted proximity/service area for parks and recreation facilities. As noted, these proximity radii were specifically established to only encompass properties with good proximity and access to local parks and in effect make local parks within the proximity radii an extension of usable land area for the properties in the area. The benefits from the Improvements within each Zone of Benefit do not vary further based on proximity of the parcels to the Improvements because the increased benefits of greater proximity to the Improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity. Consequently, since all parcels in the Improvement District have good access and proximity to the Improvements and the benefits to relatively closer proximity are offset by other factors, additional proximity is not considered to be a factor in determining benefit within each Zone of Benefit. In other words, the boundaries of the Improvement District and the Zones of Benefit have been narrowly drawn to include only properties that have good proximity and access and will specially benefit from the Improvements.

The SVTA vs. SCCOSA decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not “particular and distinct” and are not “over and above” the benefits received by other properties “located in the district.”

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefiting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district’s property values).

In the Improvement District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the assessment. Therefore, the even spread of assessment throughout each narrowly drawn Zone of Benefit is indeed consistent with the SVTA vs. SCCOSA decision and satisfies the “direct relationship to the ‘locality of the improvement’” standard.

APPORTIONMENT

As previously discussed, the assessments provide specific Improvements that confer direct and tangible special benefits to properties in the Improvement District. These benefits can partially be measured by the occupants on property in the Improvement District because such parcel population density is a measure of the relative benefit a parcel receives from the Improvements. Therefore, the apportionment of benefit is partially based the population density of parcels.

It should be noted that many other types of “traditional” assessments also use parcel population densities to apportion the assessments. For example, the assessments for sewer systems, roads and water systems are typically allocated based on the population density of the parcels assessed. Moreover, assessments have a long history of use in California and are in large part based on the principle that benefits from a service or improvement funded by assessments that is enjoyed by tenants and other non-property owners ultimately is conferred directly to the underlying property.³

³ For example, in *Federal Construction Co. v. Ensign* (1922) 59 Cal.App. 200 at 211, the appellate court determined that a sewer system specially benefited property even though the direct benefit was to the

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because commercial, industrial and other properties also receive direct benefits from the Improvements.

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger properties receive a higher degree of benefit than other similarly used properties that are significantly smaller. (For two properties used for commercial purposes, there is clearly a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from proximity and improved access to well maintained and improved parks and recreational facilities. So the potential population of employees or residents is a measure of the special benefits received by the property.) Larger parcels, therefore, receive an increased benefit from the assessments.

Finally, the special benefits derived from the assessments are conferred on property and are not based on a specific property owner's use of the improvements, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above and use and enjoy the Park District's park and recreational facilities. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is one indicator of the relative level of benefit received by a property.

people who used the sewers: "Practically every inhabitant of a city either is the owner of the land on which he resides or on which he pursues his vocation, or he is the tenant of the owner, or is the agent or servant of such owner or of such tenant. And since it is the inhabitants who make by far the greater use of a city's sewer system, it is to them, as lot owners or as tenants, or as the servants or agents of such lot owners or tenants, that the advantages of actual use will redound. But this advantage of use means that, in the final analysis, it is the lot owners themselves who will be especially benefited in a financial sense."

In conclusion, the Assessment Engineer determined that the appropriate method of assessment apportionment should be based on the type and use of property, the relative size of the property, its relative population and usage potential and its proximity to parks and recreational facilities. This method is further described below.

ASSESSMENT APPORTIONMENT

RESIDENTIAL PROPERTIES

Certain improved residential parcels in the Improvement District that contain a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and townhomes are included in this category of single family residential property.

Properties with more than one residential unit are designated as multi-family residential parcels. These parcels benefit from the improvements in proportion to the number of dwelling units that occupy each property, the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home and the average size of multi-family residential units versus the average size of single family homes. The population density factors for the Feather River Recreation and Park District, as depicted below, provide a partial basis for determining the SFE factors for residential parcels. Using the total population in a certain property type in the Park District from the 1990 Census (the most recent data available when the Improvement District was established) and dividing it by the total number of such households, finds that approximately 2.70 persons occupy each single family residence, whereas an average of 2.13 persons occupy each multi-family residence. Using the ratio of one Population Factor for each single-family residence, which equates to one Population Factor for every 2.70 persons, a Population Factor would equate to one multi-family unit or a 0.79 Population Factor for every 2.13 residents. Likewise, each condominium unit receives a 0.99 Population Factor and each mobile home receives a 0.78 Population Factor.

TABLE 1 - RESIDENTIAL DENSITY AND ASSESSMENT BENEFIT FACTORS

	<i>Total Population</i>	<i>Occupied Households</i>	<i>Persons per Household</i>	<i>Population Factor</i>
Single Family Residential	113,152	41,943	2.70	1.00
Condominium	5,185	1,949	2.66	0.99
Multi-Family Residential	31,437	14,728	2.13	0.79
Mobile Home on Separate Lot	26,368	12,494	2.11	0.78

Source: 1990 Census, Butte County.

Once established, Population Factors are adjusted to reflect the average structure size of different residential parcels. This adjustment is needed because the special benefits are deemed to be relative to the potential population density and building area per dwelling unit.

The average structure size of a single family residence in the Feather River Recreation and Park District is 1477 square feet, whereas the average multi-family residence is 807 square feet per unit, or 55% of the size of a single family residence. Likewise, each condominium unit is 88% of the size of a single family residence and each mobile home is 50% of the size of a single family residence. These building area percentages are applied to the Population Factors to determine the SFE benefit factors for residential parcels. Therefore, a multi-family residence with a 0.79 Population Factor and a 55% building area percentage will receive 0.43 SFE.⁴ Likewise, each condominium unit receives 0.87 SFE and each mobile home receives 0.39 SFE.

TABLE 2 - POPULATION AND ASSESSMENT BENEFIT FACTORS

	<i>Average Square Feet</i>	<i>% of SFR</i>	<i>Population Factor</i>	<i>SFE Factor</i>
Single Family Residential	1477	100%	1.00	1.00
Condominium	1297	88%	0.99	0.87
Multi-Family Residential	807	55%	0.79	0.43
Mobile Home on Separate Lot	732.25	50%	0.78	0.39

The single family equivalency factor of 0.43 per dwelling unit for multifamily residential parcels applies to such parcels with 20 or fewer units. Properties in excess of 20 units typically offer on-site recreational amenities and other facilities that tend to offset some of the benefits provided by the improvements. Therefore the benefit for parcels in excess of 20 units is determined to be 0.43 SFE per unit for the first 20 units and 0.10 SFE per each additional unit in excess of 20 dwelling units.

COMMERCIAL/INDUSTRIAL PROPERTIES

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the special benefit factors described previously can be measured by the average number of people who work at commercial/industrial parcels.

In order to determine employee density factors, the findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") are used because these findings were approved by the State Legislature as being a good representation of the average number of employees per acre of land area for commercial and industrial parcels. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24.

⁴ (0.79 * 55% = 0.43)

In comparison, the average number of people residing in a single family home in the area is 2.70. Since the average lot size for a single family home in the District is approximately 0.50 acres, the average number of residents per acre of residential property is 5.40.

The employee density per acre is generally 4.45 times the population density of single family residential property per acre (24 employees per acre / 5.40 residents per acre). Therefore, the average employee density can be used as the basis for allocating benefit to commercial or industrial property since a commercial/industrial property with 4.45 employees receives generally similar special benefit to a residential property with 1 resident. This factor of equivalence of benefit between 1 resident to 4.45 employees is the basis for allocating commercial/industrial benefit. Table 3 shows the average employees per acre of land area or portion thereof for commercial and industrial parcels and lists the relative SFE factors per half of an acre for parcels in each land use category.

Commercial and industrial parcels in excess of 5 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 5 acres is determined to be the SFE rate per half of an acre for the first 5 acres and the relevant SFE rate per each additional acre over 5 acres.

Institutional parcels that are used for residential, commercial or industrial purposes are also assessed at the appropriate residential, commercial or industrial rate.

TABLE 3 - COMMERCIAL/INDUSTRIAL DENSITY AND ASSESSMENT FACTORS

<i>Type of Commercial/Industrial Land Use</i>	<i>Average Employees Per Acre ¹</i>	<i>SFE Units per 1/2 Acre ²</i>
Commercial	24	1.00
Office	68	2.84
Shopping Center	24	1.00
Industrial	24	1.00
Self Storage or Parking Lot	1	0.05

1. Source: San Diego Association of Governments Traffic Generators Study.
2. The SFE factors for commercial and industrial parcels are applied by the half of an acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

OTHER PROPERTIES

Article XIID stipulates that publicly owned parcels must be assessed unless there is clear and convincing evidence that those parcels receive no special benefit from the assessment.

Other publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Benefits received by vacant land from park maintenance and improvement are generally offset by those benefits such recreation area and watershed parcels confer to parcels in the District by way of providing increased community recreation areas and nature lands. Such parcels are, therefore, not specially benefited and are not assessed.

Church parcels and property used for educational purposes typically generate employees on a less consistent basis than other non-residential parcels. Many of these parcels also provide some degree of on-site amenities that serve to offset some of the benefits from the Improvement District. In addition, the District maintains reciprocal use arrangements with many educational parcels that allow for the public, recreational use of these parcels. Such public use tends to reduce the use and wear of District facilities. Therefore, these parcels receive minimal benefit and are assessed an SFE factor of 1.

Miscellaneous, small and other parcels such as roads, right-of-way parcels, and common areas typically do not generate significant numbers of employees, residents, customers or guests and have limited economic value. These miscellaneous parcels receive minimal benefit from the Improvements and are assessed an SFE benefit factor of 0.

DURATION OF ASSESSMENT

It is proposed that the Assessment be levied for fiscal year 2002-03 and every year thereafter, so long as the parks and recreational areas need to be improved and maintained and the Feather River Recreation and Park District requires funding from the Assessments for its Improvements in the Improvement District. As noted previously, the Assessment can be levied annually after the Feather River Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the Park District General Manager or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the Park District General Manager or his or her designee will promptly review the appeal and any information provided by the property owner. If the Park District General Manager or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Park District General Manager or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Park District General Manager or her or his designee shall

be referred to the Feather River Recreation and Park District Board and the decision of the Board shall be final.

ASSESSMENT

WHEREAS, on February 28, 2017 the Feather River Recreation and Park District Board adopted its Resolution initiating proceedings for the continuation of a Park Maintenance and Recreation Improvement District under the Landscaping and Lighting Act of 1972, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIIID of the California Constitution (collectively "the Act"), to proceed with the proposed continuation of assessments;

WHEREAS, the Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Improvement District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Improvement District, to which Resolution and the description of the proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Feather River Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of the improvements, and the costs and expenses incidental thereto to be paid by the Improvement District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the Improvement District for the fiscal year 2017-18 is generally as follows in Figure 2 below.

FIGURE 2 – SUMMARY COST ESTIMATE

	<i>F.Y. 2017-18 Budget</i>
Park Maintenance & Operation	\$1,132,710
Capital Improvements	\$69,448
Incidental Expenses	\$15,463
TOTAL BUDGET	\$1,217,621
Less:	
District Contribution	(\$947,564)
NET AMOUNT TO ASSESSMENTS	\$270,057

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Improvement District. The distinctive number of each parcel or lot of land in the said Improvement District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Improvement District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

Property owners in the Assessment District, in an assessment ballot proceeding in 2002, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

Based on the preceding annual adjustments, the maximum assessment rate for Fiscal Year 2016-17 was \$13.60 per single family equivalent benefit unit for Zone of Benefit A and \$6.80 per single family equivalent benefit unit for Zone of Benefit B. The annual change in the CPI from December 2015 to December 2016 was 3.53%. Therefore, the maximum authorized assessment rate for Fiscal Year 2017-18 has been increased by the allowable maximum increase of 3.00% from \$13.60 to \$14.03 per single family equivalent benefit unit for Zone of Benefit A and from \$6.80 to \$7.01 per single family equivalent benefit unit for Zone of Benefit B. The estimate of cost and budget in the Engineer's Report proposes assessments for fiscal year 2017-18 at the rate of \$14.02 per single family equivalent benefit unit for Zone of Benefit A, which is less than the maximum allowable rate and \$7.00 per single family equivalent benefit unit for Zone of Benefit B, which is also less than the maximum allowable rate.

The assessment is made upon the parcels or lots of land within the Improvement District in proportion to the special benefits to be received by the parcels or lots of land, from the improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2017-18. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2017-18 for each parcel or lot of land within the Improvement District.

Dated: May 8, 2017

Engineer of Work

By

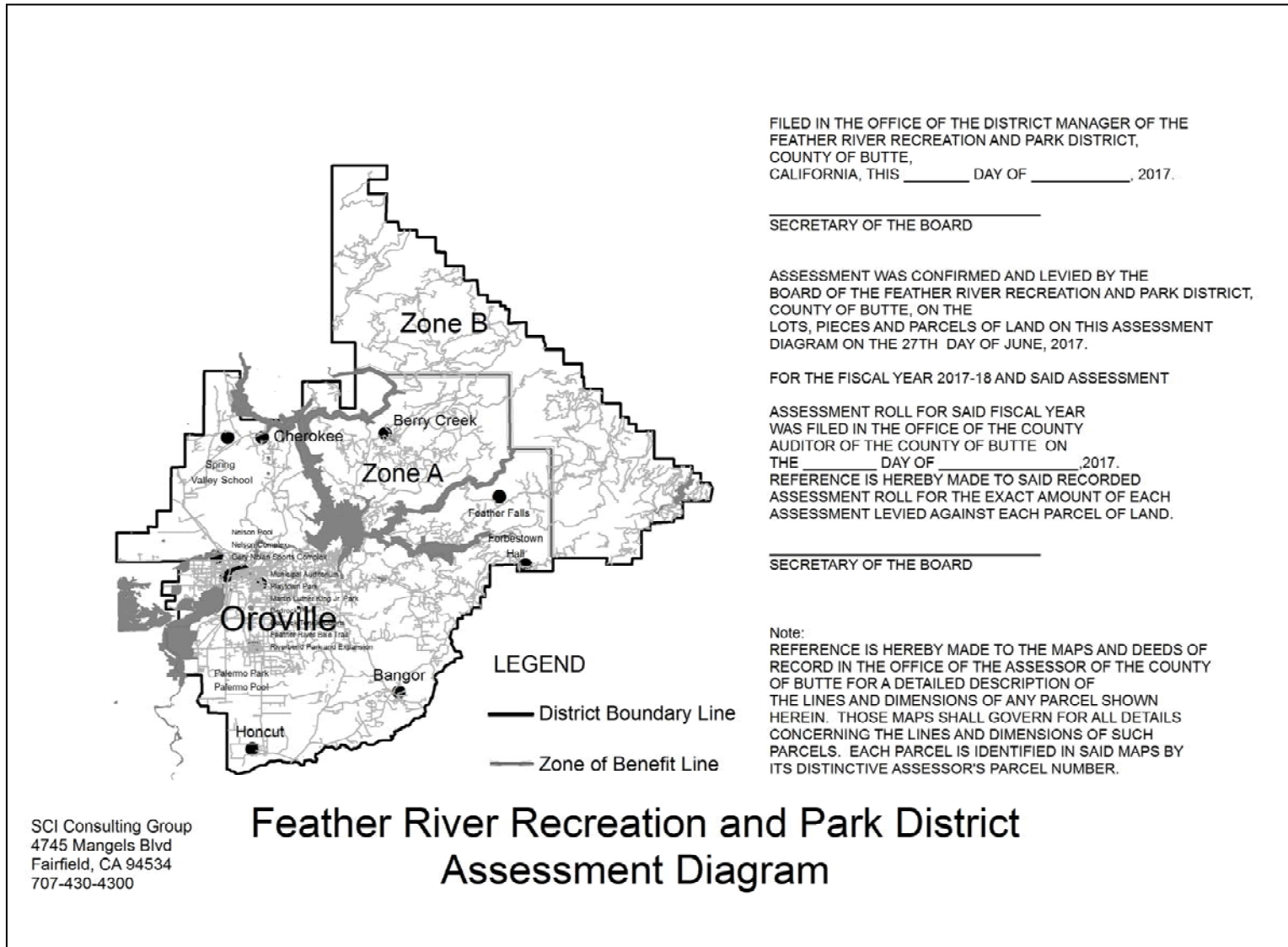
John W. Bliss, License No. C52091

APPENDICES

Appendix A – Assessment Diagram
Appendix B – Assessment Roll, FY 2017-18

APPENDIX A – ASSESSMENT DIAGRAM

The Improvement District includes all parcels within the boundaries of the Feather River Recreation and Park District. The boundaries of the Improvement District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Improvement District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2017-18, and are incorporated herein by reference, and made a part of this Diagram and this Report.



FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE FEATHER RIVER RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, CALIFORNIA, THIS _____ DAY OF _____, 2017.

SECRETARY OF THE BOARD

ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF THE FEATHER RIVER RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE 27TH DAY OF JUNE, 2017.

FOR THE FISCAL YEAR 2017-18 AND SAID ASSESSMENT

ASSESSMENT ROLL FOR SAID FISCAL YEAR WAS FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF BUTTE ON THE _____ DAY OF _____, 2017. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

SECRETARY OF THE BOARD

Note: REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF BUTTE FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534
707-430-4300

Feather River Recreation and Park District Assessment Diagram

APPENDIX B – ASSESSMENT ROLL, FY 2017-18

An Assessment Roll (a listing of all parcels assessed within the Improvement District and the amount of the assessment) will be filed with the Park District General Manager and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

FRRPD 10 year history Benefit Assessment District Increases

Year	CPI Rate	CPI Used	Rate per SFE - Zone A	Rate per SFE - Zone B
FY 07-08	3.44%	2.86%	\$10.98	\$5.48
FY 08-09	3.84%	3.01%	\$11.32	\$5.66
FY 09-10	0.01%	1.23%	\$11.46	\$5.73
FY 10-11	2.61%	2.61%	\$11.76	\$5.88
FY 11-12	1.52%	1.56%	\$11.94	\$5.97
FY 12-13	2.92%	0.00%	\$11.94	\$5.97
FY 13-14	2.22%	0.00%	\$11.94	\$5.97
FY 14-15	2.57%	7.74%	\$12.88	\$6.44
FY 15-16	2.67%	0.00%	\$12.88	\$6.44
FY 16-17	3.18%	3.00%	\$13.60	\$6.80
FY 17-18	3.53%	TBD	TBD- Max=\$14.02	TBD- Max=\$7.00



RESOLUTION 1349-17

A RESOLUTION OF INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2017-18, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT

WHEREAS, on July 24th, 2002, after receiving a weighted majority of 50.4% of ballots in support of the proposed assessment, this Board ordered the formation of and levied the first assessment within the Feather River Recreation and Park District (the "District") pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the first Engineer's Report for Fiscal Year 2002-03 described how the assessment district would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the District Board of Directors: and

WHEREAS, although the methodology by which the assessments are applied to properties in the District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, by Resolution No. 1343-17, the Board ordered the preparation of an Engineer's Report for the Continuation of the Park Maintenance and Recreation Improvement District ("Assessment District") of the Feather River Recreation and Park District for fiscal year 2017-18; and

WHEREAS, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Engineer of Work, in accordance with 22565, *et seq.*, of the Streets and Highways Code (the "Report") and Article XIID of the California Constitution; The Report has been made, filed with the Secretary to the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.



NOW THEREFORE, IT BE RESOLVED, by the Board of the Feather River Recreation and Park District, (the "Board"), State of California, that it is the intention of this Board to continue and to collect assessments within the District for fiscal year 2017-18.

BE IT FURTHER RESOLVED that the assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

BE IT FURTHER RESOLVED that property owners in the Assessment District, in an assessment ballot proceeding in 2002, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may be continued annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

BE IT FURTHER RESOLVED that Based on the preceding annual adjustments, the maximum assessment rate for Fiscal Year 2016-17 was \$13.60 per single family equivalent benefit unit for Zone of Benefit A and \$6.80 per single family equivalent benefit unit for Zone of Benefit B. The annual change in the CPI from December 2015 to December 2016 was 3.53%. Therefore, the maximum authorized assessment rate for Fiscal Year 2017-18 has been increased by the allowable maximum increase of 3.00% from \$13.60 to \$14.03 per single family equivalent benefit unit for Zone of Benefit A and from \$6.80 to \$7.01 per single family equivalent benefit unit for Zone of Benefit B. The estimate of cost and budget in the Engineer's Report proposes assessments for fiscal year 2017-18 at the rate of \$14.02 per single family equivalent benefit unit for Zone of Benefit A, which is less than the maximum allowable rate and \$7.00 per single family equivalent benefit unit for Zone of Benefit B, which is also less than the maximum allowable rate.

BE IT FURTHER RESOLVED, by the Governing Board of the Feather River Recreation and Park District that a Public Hearing shall be held to consider the ordering of the improvements and the continuation of the assessments for fiscal year 2017-18 on June 27th, 2017 at 5:30 p.m. or as soon after as practical, at the Feather River Recreation and Park District Office, 1875 Feather River Blvd., Oroville, California 95965.



DULY AND REGULARLY ADOPTED by the Governing Board of the Feather River Recreation and Park District this 23rd day of May, 2017 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apyrl Ramage, General Manager



DATE: MAY 23, 2017

TO: FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE & BUSINESS MANAGER DEBORAH PELTZER

RE: FRRPD PRELIMINARY BUDGET FISCAL YEAR 2017-18

SUMMARY

May 3, 2017 the Feather River Recreation and Park District hosted the annual Board Budget Workshop for the upcoming 2017-18 fiscal year. During this workshop suggestions were made to the proposed budget. The following preliminary budget reflects those changes.

BUDGET OVERVIEW & BUDGET BY DEPARTMENTS

2016-17 expenditures currently underspent by General Ledger account

5236 Legal fees estimating under budget \$4K
 5000 Payroll (understaffed for several months throughout the year) estimating under budget \$55K
 5200 Insurance (decreased coverage in Trampoline Insurance per board action) under budget \$5K
 5314 Fuel (gas prices lower than antipacted, no Riverbend mowing) under budget \$5K
 5329 Water/Utilities (shutting off of Riverbend utilities and controlled water usage through updated controllers at Nelson Complex) under budget \$10K
 5140 Copier renegotiated lease saved \$10K
 5239 Outside Admin/Consulting under budget \$40K returned to reserve due to no elections

2017-18 variances by General Ledger account

5170: Education and Development: added \$5.5k (Additional \$5k requested for Team Gymnastics' Coach trainings and conferences)
 5175: Equipment Rental/Lease: added \$27k (Additional \$27k lease 3 new utility trucks-see item Vehicle Lease in staff report))
 5264 Grounds: less \$20k (Riverbend closed)
 5266 Vandalism Repair: additional \$3k (increasing vandalism cost and proper coding)
 5267 Vehicle Repair: less \$2k (lease 3 new utility trucks, surplus sale older trucks)
 5269 Outside Contractor: (budget to actual spent variance)
 5286: Program Supplies added \$4k (adding new programs)
 5324: Garbage increased \$2k (adding Nelson and Palermo sites to garbage service)
 2016-17 Program Revenue \$22k over budget
 2016-17 Tax Revenue: May 15, 2017 FRRPD will receive reports of Tax Revenue, at that time we can confirm if additional tax dollars were allocated than the budgeted amounts



Projected 2016-17 Actual amounts will change as we approach year-end June 2016

HEALTH INSURANCE RATES (Budget workshop consensus resulted in increasing rates for the preliminary budget)

The District's current rate is \$525 per month per eligible employee. Staff recommendation is to increase the health insurance rate reimbursement for eligible employees to \$650/month.

Financial impact to the 2017-18 District budget for employee benefits

Current annual cost to the District \$94,500

With recommended increase \$117,000

**Added financial impact to the District in 2017/18 \$22,500*

For the purpose of this board workshop the health insurance rate increase to \$650 has been included.

(5B-6B, 7C) IMPLEMENTATION OF FAIR WAGES PER MANDATE (Budget workshop consensus resulted in a 3% step scale for full time employees and a 0.25 increase step scale for part time employees for the preliminary budget)

The 3% salary schedule has been included with projections of July-December 2017 and January-June 2018. A five year projection wage scale has also been included for reference. Note: this scale is set at step 1 of the pay scale and is subject to change depending on current District staffing needs.

(8D) BENEFIT ASSESSMENT DISTRICT (BAD) BUDGET (Budget workshop consensus resulted in including the max increase in the preliminary budget as recommended by the BAD Committee)

2017-18 options for increase

Options	Zone A	Zone B	Addition to tax payers	Projected 2017-18	Addition of Funds
0%	\$13.60	\$6.80	0/0	261,053.43	0
2%	13.86	\$6.94	.26/.13	266,044.66	4,991.23
3%	14.00	7.00	.40/.20	268,731.81	7,678.38
MAX	14.02	7.00	.42/.20	269,114.53	8,061.11

The BAD Committee met on April 20th, 2017 and has made a unanimous recommendation of adopting the maximum increase for fiscal year 2017-18. Staff also recommends approving the 2017-18 maximum increase of 0.42 for Zone A and 0.20 for Zone B. The additional \$8,061.11 would allow the District to continue improving existing parklands and facilities.

For the purpose of this board workshop the max increase of 0.42/0.20 has been included.



(9E) CIP BUDGET

Options and funding sources for upcoming Capital Improvement Projects (CIP) in accordance with the 2017-18 fiscal year budget. **This list is subject to change depending on District needs.* Each project will require board approval at time of proposal. Staff completed research regarding utilization of Public Use Impact Fees. Response ensured that Public Use Impact Fees may be utilized for projects like the Foam Pit as long as *justification may be made that the pit isn't replacing other facility and it is increasing the capacity of the Activity Center and no other activities are being lost, only new capacity is being added.*

LEASING MAINTENANCE VEHICLES ((Budget workshop consensus resulted in including leasing three vehicles in the preliminary budget)

<u>VEHICLE LEASE WITH MAINTENANCE</u>	<u>MONTHLY COST</u>	<u>PURCHASE PRICE</u>
(2) 2017 Ford F-250XL 4X2 regular cab with tool box	\$687/month	\$37K
(1) 2017 Ford F-350 XL 4x2 with tool box	\$764/month each	\$38K each

Price includes depreciation, full maintenance program to 100,000 miles, monthly lease charge and tax. Quote is based on annual mileage of \$20K. The District receives an option to purchase at any time during lease. For the purpose of this workshop cost of leasing three maintenance trucks has been added. Financial impact to the District \$27K annually vs purchase of three vehicles \$110K .

(11G) IMPACT FEE-RESERVES-SURPLUS BUDGET

IMPACT FEES

2017-18 fiscal budget ideas for utilization of impact fees include addition of a dog park at Nelson Complex (consistent public request), reserve birthday rings at Playtown USA (revenue source), and facility upgrades to Palermo Pool. Impact Fees may only be used for new construction purposes. Impact Fees may be used as matching grant funds leaving the option open to apply for grants in the 2017-18 fiscal year.

RESERVE BUDGET

Currently reserve total is \$244,594 at the county treasury. \$20K of these reserves is contingent for natural disaster emergencies (fire, flood, etc). \$40K is restricted for elections, \$30,000 for equipment replacement and \$166,594 in Reserve. In 2016-17 the District Board of Directors allocated \$40K for the 2017 elections that was unutilized. Also \$40K was Board of Director allocated for the foam pit project. Staff is recommending adding a total of \$100K to reserves from 2016-17 unallocated funds with an ultimate goal of adding funds annually to build a healthy District reserve. This addition of funds would bring total District reserves to \$364,594 with an unrestricted reserve of \$216,594. Utilization of District reserves requires a 4/5 vote of the board of directors. According to District policy reserves are to be used for contingencies such as:

- Cash flow requirements



- Economic uncertainties
- Local emergencies and natural disasters
- Loss of major revenue
- Unanticipated operating or capital expenditures
- Uninsured losses
- Future capital projects
- Vehicle and equipment replacements
- Capital asset and infrastructure repair and replacement

Ideally the District would build a General Reserve large enough to cover three months of projected operating costs. District policy recommends committing 1% of Program Revenue annually to reserves.

POTENTIAL SURPLUS 2016-17 (Budget workshop consensus resulted in bringing back additional information of financing vs purchasing-tbd)

- Bob Cat or Skid Steer with attachments up to \$45K
- Foam Pit allocation of \$65K remains in the General Fund

ORGANIZATIONAL STRUCTURE

Annually the District adopts an Organizational Structure chart that is in compliance with current job descriptions. There are no recommended changes to the 2017-18 Organizational Chart.

PARK AND FACILITY GOALS

At the January 2017 Annual Goals Workshop Special Board Meeting District Board of Directors adopted the Park and Facility Goals Annual Strategic Plan. Goals have been identified as completed or in progress.

MASTER PLAN REVISIONS

District Board of Directors and staff have actively been updating the Feather River Recreation and Park District Master Plan. This plan will cover items such as Fixed Asset Replacement Schedule, ADA Facility Upgrade Schedule, Organizational Development Schedule, Park Development for outlying areas and upgrades to current sites, Potential Impact Fee increases, Future Long Term Strategic Plans, Digital Archiving Plan (in process), ongoing Grant Opportunities, and ongoing Agency Agreements.



FEATHER RIVER RECREATION & PARK DISTRICT

2017-18 PRELIMINARY BUDGET

May 23, 2017



APPROVED 2017-18 FISCAL YEAR BUDGET SCHEDULE

January 24, 2017 Regular Board Meeting -Approve 2017-18 Budget Schedule

February 1, 2017 Special Board Meeting-Annual Strategic Plan/Goals Setting Workshop

February 28, 2017 Regular Board Meeting - Resolution (Directing preparation of the Engineer's Report)

March 22, 2017 (Tentative) 10:00AM Benefit Assessment District Committee Meeting

May 3, 2017 Special Board Meeting (Board Budget Workshop)

May 23, 2017 Regular Board Meeting -Resolution (Approval of Preliminary Budget/Preliminary Engineer's Report)

June 27, 2017 Regular Board Meeting-Resolutions & Public Hearings (Appropriations Limitations/Final Engineers Report)

July 25, 2017 Regular Board Meeting- Resolution (Adoption of Final Budget)

July 31, 2017 submit final budget to Butte County

FRRPD PROPOSED BUDGET 2016-17	Audited 2015/16	Projected 2016/17	Budgeted 2016/17	Budget 2017/18
Ordinary Income/Expense	Actual	Estimated Actuals	Adopted Budget	Proposed
Income		5/11/2017		
4100 · Tax Revenue	\$1,495,873	\$1,504,830	\$1,504,500	\$1,575,000
4150 · Tax Revenue (BAD)	\$242,255	\$261,517	\$261,517	\$270,057
4300 · Program Income	\$980,438	\$1,045,601	\$998,700	\$1,046,175
4350 · Discounts & Credits	(\$6,828)	(\$7,187)	(\$8,000)	(\$8,000)
Total Tax/Program Income	\$2,711,738	\$2,804,761	\$2,756,717	\$2,883,232
4400 · Donation & Fundraising Income	\$2,750	\$3,249	\$2,000	\$4,000
4500 Grant/Reimbursed Expense Income	\$61,512	\$36,987	\$2,000	\$25,000
4600 · Other Income	\$3,925	\$1,000		\$1,000
4900 · Interest Income	\$10,305	\$7,052	\$8,300	\$7,200
4905 · Interest Income - BAD	\$1,623	\$600	\$1,000	\$600
Total Income	\$2,791,854	\$2,853,649	\$2,770,017	\$2,921,032
Expense				
Payroll Expenses				
5010 · Wages & Salaries	\$1,038,244	\$1,252,847	\$1,299,713	\$1,407,074
5020 · Employer Taxes	\$108,844	\$130,940	\$129,346	\$141,595
5030 · Employee Benefits	\$100,314	\$120,985	\$138,629	\$154,548
5040 · Workers Comp	\$32,513	\$49,307	\$50,202	\$54,528
5060 Labor/Benefits CIP Projects	(\$14,680)	(\$12,900)	(\$8,000)	(\$20,000)
Total 5000 · Payroll Expenses	\$1,265,236	\$1,541,179	\$1,609,890	\$1,737,745
5031 GASB 68 Benefit Expense	\$12,904	\$17,609	\$16,500	\$26,275
5033 GASB Annual Audit Adjustment	(\$94,878)			
Payroll w/ GASB Expense	\$1,183,262	\$1,558,788	\$1,626,390	\$1,764,020
5100 · Advertising & Promotion	\$7,284	\$9,000	\$10,000	\$12,000
5110 · Bad Debt				
5120 · Bank Fees	\$12,877	\$13,635	\$9,000	\$14,000
5130 · Charitable Contributions	\$1,420	\$2,500	\$3,000	\$2,500
5140 · Copying & Printing	\$20,726	\$10,750	\$21,000	\$11,000
5155 Employment Screening		\$3,714	\$3,700	\$3,985
5160 · Dues, Mbrshps & Publications	\$12,913	\$11,329	\$12,000	\$12,000
5170 · Education & Development	\$4,687	\$5,500	\$5,500	\$11,000
5175 · Equipment Rental/Lease	\$2,772	\$5,600	\$4,450	\$31,000
Total 5100-5175	\$62,680	\$62,028	\$68,650	\$97,485
Equipment, Tools & Furn (<\$2k)				
5182 · Operating ET&F	\$2,309	\$4,000	\$5,000	\$3,700
5184 · Program ET&F	\$8,199	\$20,575	\$9,050	\$15,600
5186 · Site ET&F	\$25,924	\$15,044	\$19,000	\$14,000
5187 Technology ET&F		\$5,581	\$12,000	\$10,000
Total 5180 · Equipment, Tools & Furn (<\$2k)	\$36,432	\$45,200	\$45,050	\$43,300
5200 · Insurance	\$45,982	\$41,562	\$47,000	\$47,000
5210 · Interest Expense				
5220 · Miscellaneous Expense				
5225 · Postage & Delivery	\$1,841	\$3,226	\$2,300	\$3,500
Total 5200-5225	\$47,823	\$44,788	\$49,300	\$50,500
Professional & Outside Svcs				
5232 · Accounting	\$33,245	\$23,314	\$25,000	\$30,000
5233 · Bands/Recreation	\$1,650	\$1,750	\$1,500	\$1,850

FRRPD PROPOSED BUDGET 2016-17	Audited 2015/16	Projected 2016/17	Budgeted 2016/17	Budget 2017/18
Ordinary Income/Expense	Actual	Estimated Actuals	Adopted Budget	Proposed
5234 · Board Stipends	\$10,700	\$10,800	\$12,000	\$12,000
5235 - Recreation Instructors	\$34,932	\$40,880	\$43,750	\$41,500
5236 · Legal	\$3,006	\$15,259	\$20,000	\$18,000
5237 - Contract Janitorial	\$49,580	\$60,080	\$49,600	\$71,000
Previously Other Outside Labor (gl5238)	\$36,761		\$0	
5239 Outside Admin & Consulting		\$51,750	\$91,000	\$27,000
Total 5230 · Professional & Outside Svcs	\$169,874	\$203,833	\$242,850	\$201,350
5250 · Rent	\$1,642	\$2,513	\$3,200	\$3,000
Total 5250	\$1,642	\$2,513	\$3,200	\$3,000
Repairs & Maintenance				
5261 · Building R&M	\$22,520	\$28,000	\$35,000	\$35,000
5262 · Equipment R&M	\$16,082	\$18,000	\$25,000	\$22,000
5263 · General R&M	\$26,763	\$29,000	\$30,000	\$30,000
5264 · Grounds R&M	\$61,926	\$47,000	\$65,000	\$45,000
5265 · Janitorial supplies	\$26,399	\$24,850	\$27,000	\$28,750
5266 · Vandalism Repair	\$11,488	\$15,000	\$12,000	\$15,000
5267 · Vehicle R&M	\$7,245	\$13,000	\$10,000	\$8,000
5268 Aquatics Pool R&M	\$18,479	\$44,150	\$20,000	\$45,000
5269 Outside Contractor R&M	\$0	\$13,500	\$6,000	\$20,000
Total 5260 · Repairs & Maintenance	\$190,903	\$232,500	\$230,000	\$248,750
5270 · Security	\$5,371	\$5,800	\$6,000	\$7,000
Total 5270	\$5,371	\$5,800	\$6,000	\$7,000
Supplies - Consumable				
5281 Staff & Uniform Supplies		\$7,750	\$7,000	\$7,900
5282 · Office Supplies	\$5,677	\$5,375	\$6,500	\$6,500
5284 · Program Food	\$11,047	\$11,500	\$12,000	\$12,000
5286 · Program Supplies	\$15,586	\$18,000	\$18,000	\$22,000
5287 Safety Supplies	\$0	\$2,700	\$2,300	\$2,800
Previously Safety & staff Supplies (gl5288)	\$9,835		\$0	
5289 · Site Supplies	\$1,661	\$1,950	\$2,500	\$2,000
Total 5280 · Supplies - Consumable	\$43,806	\$47,275	\$48,300	\$53,200
5290 · Taxes, Lic., Notices & Permits	\$5,433	\$6,000	\$6,000	\$6,800
5300 · Telephone/Internet	\$10,738	\$11,820	\$11,000	\$13,000
Total 5290-5300	\$16,170	\$17,820	\$17,000	\$19,800
Transportation, Meals & Travel				
5312 · Air, Lodging, Other Travel	\$1,592	\$2,236	\$2,000	\$3,000
5314 · Fuel	\$18,173	\$19,700	\$25,000	\$22,000
5316 · Meals: during Travel out of area/Conferences	\$319	\$465	\$500	\$1,000
5318 · Mileage	\$4,043	\$2,900	\$4,800	\$2,050
Total 5310 · Transportation, Meals & Travel	\$24,126	\$25,301	\$32,300	\$28,050
5320 · Utilities				
5322 · Electric	\$101,646	\$100,350	\$105,000	\$107,000
5324 · Garbage	\$20,330	\$19,000	\$21,000	\$23,000
5326 · Gas/Propane	\$3,849	\$7,784	\$4,100	\$8,000
5328 · Sewer	\$4,480	\$3,900	\$4,600	\$4,000
5329 · Water	\$104,755	\$90,000	\$110,000	\$110,000
Total 5320 · Utilities	\$235,060	\$221,034	\$244,700	\$252,000
Total Expense	\$2,017,148	\$2,466,880	\$2,613,740	\$2,768,455

FRRPD PROPOSED BUDGET 2016-17	Audited 2015/16	Projected 2016/17	Budgeted 2016/17	Budget 2017/18
Ordinary Income/Expense	Actual	Estimated Actuals	Adopted Budget	Proposed
Net Ordinary Income Less Expenses	\$774,705	\$386,769	\$156,278	\$152,577
Debt Interest Expense	\$131,750	\$124,695	\$124,695	\$117,429
Total expenses including Debt Interest	\$2,791,854	\$2,853,649	\$2,770,018	\$2,921,032
Net Profit/(Loss) Year End	\$600,456	\$262,074	\$31,583	\$35,148
* Depreciation is not a cash expense, but is included in the annual operating budget	\$509,519	\$525,000	\$525,000	\$530,000
Principle Loan Payment	\$206,000	\$214,436	\$214,436	\$220,735
Following info is County reporting purposes only: Capital Improvement Projects require Board Approval during the 2017-18 F/Year				
COUNTY RESERVES 2017-18				
Reserves	Reserve Balance 6/30/16		Reserve Balance 6/30/17	2017-18 Reserve Provision
Imprest (Petty Cash, reallocated to \$1k every year)				\$1,000
Election Reserves (did not utilize \$40k in 2016 election, return to reserve 2017)	\$20,000		\$20,000	\$40,000
Reserves: 2016-17 transferred \$40k foam pit, used \$7k tennis courts, added \$7k year-end	\$213,594	-\$40,000	\$173,594	\$50,000
Equipment Reserves	\$30,000		\$30,000	\$50,000
General Reserve (Natutal Disaster)	\$20,000		\$20,000	
County Budget 2017-18 Fixed Asset (mid-year adjustment if needed as Projects/Grants become available)			Fixed Asset total based on \$241k Project Fund Balance, plus \$26k Berry Creek Bathroom in progress, plus \$45k Bobcat purchase, Foam Pit Project \$65K	
Fixed Assets General Fund county g/l 560 Fund 2600		<i>Committed Foam Pit</i>	\$65,000	\$ 377,000
Fixed Assets BAD Fund county g/l 560 Fund 2610			\$	29,000

County Reserve Fund
Total Balance 7/1/17
\$1,000 Imprest
60,000 Reserve Elections
\$223,594 Reserve Unassigned
\$80,000 Reserve Equipment
\$20,000 General Reserve Natural Disaster
\$377,000 Projects TBA Fixed Asset total subject to change during f/year
\$29,000 BAD Skatepark Fence Carryover

FRRPD: 2017-18 BUDGET BY DEPT		GE1-Gen Op	GE3- Maint	TOTAL RECREATION	EVENTS	RENTALS	TOTAL GYMNASTICS	TOTAL SCHOOL/CAMP	
		ADMIN & IMPACT	MAINT & BAD	TOTAL CLASS, AQUATIC, SPORTS	Total EV-Events	Total RE-Rentals	TOTAL GYM	Total SC-School	TOTAL BUDGET 17-18
Ordinary Income/Expense									
Income									
	4100 · Tax Revenue	1,575,000		0	0	0	0	0	1,575,000
	4150 · Tax Revenue (BAD)		270,057	0	0	0	0	0	270,057
	4350 · Discounts & Credits			(1,000)	0	0	(3,500)	(3,500)	(8,000)
	4300 · Program Income - Other			235,900	6,275	18,000	339,000	447,000	1,046,175
	Total Tax and Program Income	1,575,000	270,057	234,900	6,275	18,000	335,500	443,500	2,883,232
	4400 · Donation & Fundraising Income	500		0	3,500	0	0	0	4,000
	4500 · Grant/Reimbursed Expenses Income	24,000		0	1,000	0	0	0	25,000
	4600 · Other Income	1,000		0	0	0	0	0	1,000
	4900 · Interest Income	7,200		0	0	0	0	0	7,200
	4905 · Interest Income - BAD		600	0	0	0	0	0	600
	Total Income	1,607,700	270,657	234,900	10,775	18,000	335,500	443,500	2,921,032
	Gross Profit	1,607,700	270,657	234,900	10,775	18,000	335,500	443,500	2,921,032
Expense									
	5000 · Payroll Expenses			0	0	0	0	0	0
	5010 · Wages & Salaries	345,774	386,570	119,470	9,426	0	209,066	336,768	1,407,074
	5020 · Employer Taxes	31,009	36,517	16,298	938	0	22,937	33,896	141,595
	5030 · Employee Benefits	56,054	64,891	0	0	0	11,899	21,704	154,548
	5040 · Workers Comp	5,378	35,332	2,880	186	0	4,119	6,633	54,528
	5060 · Labor/Benefits CIP Projects	0	(20,000)	0	0	0	0	0	(20,000)
	Total 5000 · Payroll Expenses	438,215	503,310	138,648	10,550	0	248,020	399,001	1,737,744
	5031 · GASB 68 Benefit Expense	26,275		0	0	0	0	0	26,275
	5033 Annual GASB Auditor Adj			0	0	0	0	0	0
	TOTAL PAYROLL WITH GASB	464,490	503,310	138,648	10,550	0	248,020	399,001	1,764,019
	5100 · Advertising & Promotion	11,300		0	700	0	0	0	12,000
	5110 Bad Debt			0	0	0	0	0	0
	5120 · Bank Fees	14,000		0	0	0	0	0	14,000
	5130 · Charitable Contributions	2,500		0	0	0	0	0	2,500
	5140 · Copying & Printing	11,000		0	0	0	0	0	11,000
	5155 Employment Screen	452	678	1,020	0	0	204	1,631	3,985
	5160 · Dues, Mbrshps & Publications	12,000		0	0	0	0	0	12,000
	5170 · Education & Development	3,300	2,500	1,200	0	0	2,500	1,500	11,000
	5175 · Equipment Rental/Lease		29,900	0	1,100	0	0	0	31,000
	5180 · Equipment, Tools & Furn (<\$2k)			0	0	0	0	0	0
	5182 · Operating ET&F	2,000	1,000	200	0	0	400	100	3,700
	5184 · Program ET&F	0		5,300	1,500	0	5,000	3,800	15,600
	5186 · Site/Shop ET&F		14,000	0	0	0	0	0	14,000
	5187 Technology	6,300	2,000	0	0	0	1,500	200	10,000
	Total 5180 · Equipment, Tools & Furn (<\$2k)	8,300	17,000	5,500	1,500	0	6,900	4,100	43,300
	5200 · Insurance	20,000	20,000	0	0	0	7,000	0	47,000
	5210 Interest Expense			0	0	0	0	0	0
	5225 · Postage & Delivery	3,500		0	0	0	0	0	3,500
	5230 · Professional & Outside Svcs			0	0	0	0	0	0
	5232 · Accounting	30,000		0	0	0	0	0	30,000
	5233 · Bands/Recreation			0	1,850	0	0	0	1,850
	5234 · Board Stipends	12,000		0	0	0	0	0	12,000
	5235 · Recreation Instructors			41,500	0	0	0	0	41,500
	5236 · Legal	18,000		0	0	0	0	0	18,000
	5237 · Contract Janitorial		71,000	0	0	0	0	0	71,000
	5239 · Outside Admin Consulting	13,000	14,000	0	0	0	0	0	27,000
	Total 5230 · Professional & Outside Svcs	73,000	85,000	41,500	1,850	0	0	0	201,350
	5250 · Rent	1,500	1,500	0	0	0	0	0	3,000
	5260 · Repairs & Maintenance			0	0	0	0	0	0
	5261 · Building R&M		35,000	0	0	0	0	0	35,000
	5262 · Equipment R&M		20,000	0	0	0	2,000	0	22,000
	5263 · General R&M		30,000	0	0	0	0	0	30,000
	5264 · Grounds R&M		45,000	0	0	0	0	0	45,000
	5265 · Janitorial Supplies		28,000	0	0	0	750	0	28,750
	5266 · Vandalism Repair		15,000	0	0	0	0	0	15,000
	5267 · Vehicle R&M		8,000	0	0	0	0	0	8,000
	5268 · Aquatics Pool R&M		45,000	0	0	0	0	0	45,000
	5269 · Outside Contractor R&M		20,000	0	0	0	0	0	20,000
	Total 5260 · Repairs & Maintenance	0	246,000	0	0	0	2,750	0	248,750
	5270 · Security		7,000	0	0	0	0	0	7,000

FRRPD: 2017-18 BUDGET BY DEPT		GE1-Gen Op	GE3- Maint	TOTAL RECREATION	EVENTS	RENTALS	TOTAL GYMNASTICS	TOTAL SCHOOL/CAMP	
		ADMIN & IMPACT	MAINT & BAD	TOTAL CLASS, AQUATIC, SPORTS	Total EV-Events	Total RE-Rentals	TOTAL GYM	Total SC-School	TOTAL BUDGET 17-18
	5280 · Supplies - Consumable			0	0	0	0	0	0
	5281 · Staff & Uniform Supplies	1,000	5,000	1,500	0	0	0	400	7,900
	5282 · Office Supplies	6,500		0	0	0	0	0	6,500
	5284 · Program Food			100	550	0	300	11,050	12,000
	5286 · Program Supplies	0		9,150	2,080	0	4,200	6,570	22,000
	5287 · Safety Supplies	0	1,900	800	100	0	0	0	2,800
	5289 · Site Supplies		2,000	0	0	0	0	0	2,000
	Total 5280 · Supplies - Consumable	7,500	8,900	11,550	2,730	0	4,500	18,020	53,200
	5290 · Taxes, Lic., Notices & Permits	6,000		0	0	0	0	800	6,800
	5300 · Telephone/Internet	7,780	3,900	0	0	0	480	840	13,000
	5310 · Transportation, Meals & Travel			0	0	0	0	0	0
	5312 · Air, Lodging, Other Travel	2,000	250	0	0	0	750	0	3,000
	5314 · Fuel		21,500	0	0	0	0	500	22,000
	5316 · Meals	700		0	0	0	300	0	1,000
	5318 · Mileage	1,175	250	150	225	0	150	100	2,050
	Total 5310 · Transportation, Meals & Travel	3,875	22,000	150	225	0	1,200	600	28,050
	5320 · Utilities			0	0	0	0	0	0
	5322 · Electric	8,750	72,000	5,950	0	0	7,700	12,600	107,000
	5324 · Garbage	1,225	17,750	833	0	0	1,428	1,764	23,000
	5326 · Gas/Propane	687	5,250	468	0	0	605	990	8,000
	5328 · Sewer	0	4,000	0	0	0	0	0	4,000
	5329 · Water	1,625	103,500	1,105	0	0	1,430	2,340	110,000
	Total 5320 · Utilities	12,287	202,500	8,356	0	0	11,163	17,694	252,000
	Total Expense	662,784	1,150,188	207,924	18,655	0	284,718	444,186	2,768,455
	Net Ordinary Income Loss/Gain	944,916	(879,531)	26,976	(7,880)	18,000	50,783	(685)	152,579
	Other Income/Expense			0	0	0	0	0	0
	Other Income			0	0	0	0	0	0
	4200 · Impact Fee Income	0		0	0	0	0	0	0
	4910 · Interest Income - Impact Fees	0		0	0	0	0	0	0
	9900 · Gain/(Loss) on Asset disposal			0	0	0	0	0	0
	Total Other Income	0	0	0	0	0	0	0	0
	Other Expense			0	0	0	0	0	0
	7210 · Debt Interest Expense	15,679		23,481	0	0	52,180	26,090	117,429
	Total Other Expense	15,679	0	23,481	0	0	52,180	26,090	117,429
	Net Other Income	(15,679)	0	(23,481)	0	0	(52,180)	(26,090)	(117,429)
	Net Profit/Loss	929,237	(879,531)	3,495	(7,880)	18,000	(1,397)	(26,777)	35,148

FRRPD 2017-18 Full Time Pay Scale

July 2017-December 2017

3% Step Scale July 2017-Dec 2017

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
General Manager	contract				
Executive Assistant	\$ 16.00	\$ 16.48	\$ 16.97	\$ 17.48	\$ 18.01
Business Manager	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Recreation Supervisor	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Recreation Coordinator	\$ 14.00	\$ 14.42	\$ 14.85	\$ 15.30	\$ 15.76
Gymnastics Director	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Director of Children Services	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Assistant Director-Children Services	\$ 14.00	\$ 14.42	\$ 14.85	\$ 15.30	\$ 15.76
Park Supervisor	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Maintenance Worker III	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13
Maintenance Worker II	\$ 14.00	\$ 14.42	\$ 14.85	\$ 15.30	\$ 15.76
Maintenance Worker I	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51

FRRPD 2017-18 Full Time Pay Scale

3% Step Scale Jan 2018- June 2018

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
General Manager	contract				
Executive Assistant	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26
Business Manager	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Recreation Supervisor	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Recreation Coordinator	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.39	\$ 16.88
Gymnastics Director	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Director of Children Services	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Assistant Director-Children Services	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.39	\$ 16.88
Park Supervisor	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89
Maintenance Worker III	\$ 20.00	\$ 20.60	\$ 21.22	\$ 21.85	\$ 22.51
Maintenance Worker II	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13
Maintenance Worker I	\$ 14.00	\$ 14.42	\$ 14.85	\$ 15.30	\$ 15.76

FRRPD starting wage 5 year projection

Fair Wage Mandatory Increase \$ 11.00 \$ 12.00 \$ 13.00 \$ 14.00 \$ 15.00

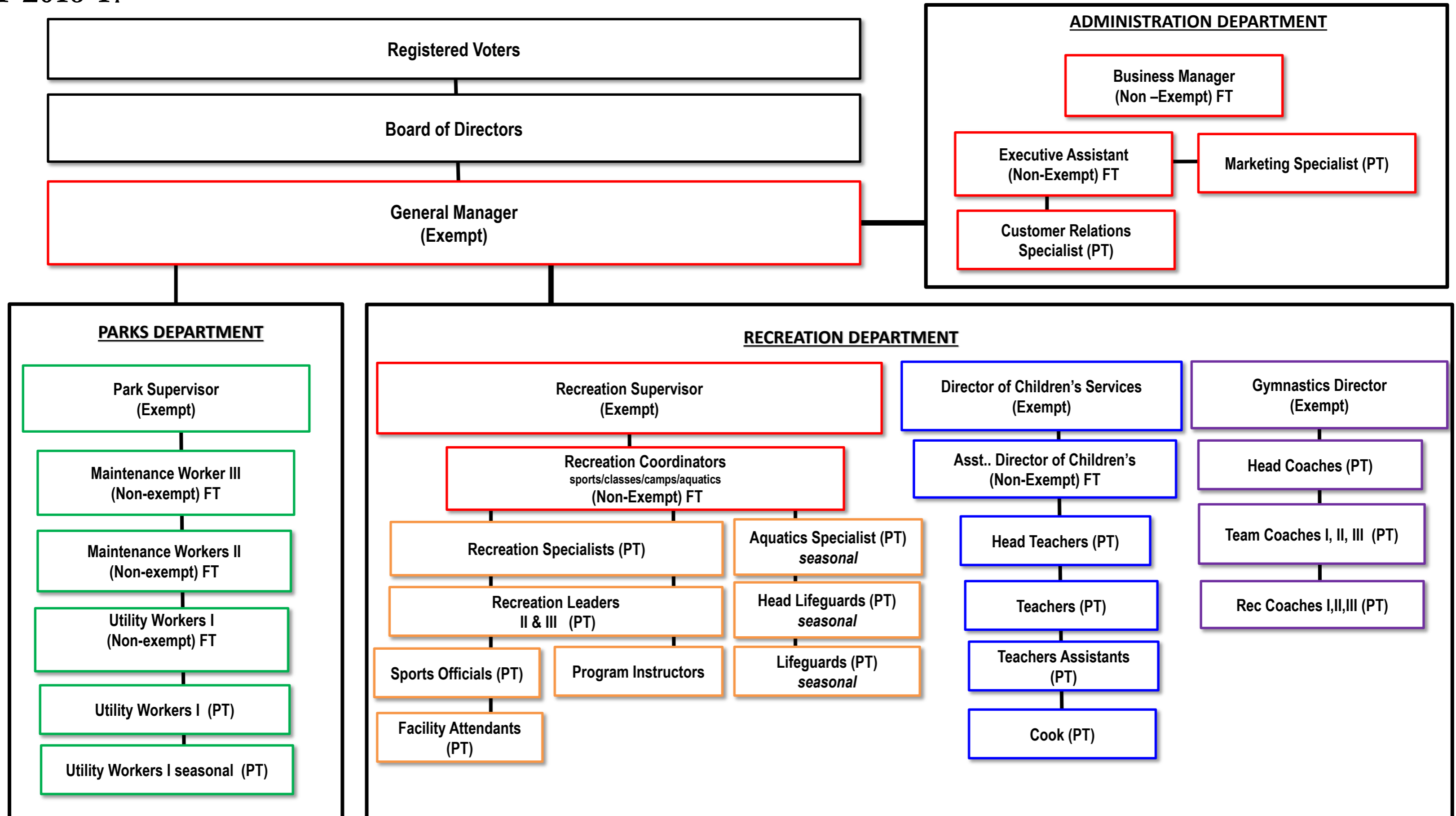
Please note: This isn't a budget document. All projections are based on Step 1 of the pay scale, using current staffing levels and working max hours

TOTAL DISTRICT COST: GROSS WAGES + P/R EXPENSE

Department	2017-18	2018-19	2019-20	2020-21	2021-22
Admin Dept	\$ 423,387	\$ 442,968	\$ 475,646	\$ 505,818	\$ 534,397
Gym Dept	\$ 344,878	\$ 361,269	\$ 380,261	\$ 396,967	\$ 415,712
Maintenance Dept	\$ 413,955	\$ 435,972	\$ 466,605	\$ 497,310	\$ 528,088
Preschool/Camp	\$ 432,706	\$ 449,118	\$ 484,095	\$ 518,627	\$ 553,972
Recreation/Aquatics	\$ 379,990	\$ 409,900	\$ 443,989	\$ 478,078	\$ 512,166
Total	\$ 1,994,917	\$ 2,099,228	\$ 2,250,595	\$ 2,396,801	\$ 2,544,336
Annual increase	Annual add'l increase	\$ 104,311	\$ 151,368	\$ 146,205	\$ 147,535

FY 2016-17

Feather River Recreation & Park District Organizational Structure



FRRPD BAD BUDGET 2017-18	2015-16 BAD Budget	2016-17 BAD Budget	2017-18 BAD Budget
Ordinary Income/Expense			
Income			
4100 · Tax Revenue			
4150 · Tax Revenue (BAD)	\$ 247,417	\$261,517	\$270,057
4905 · Interest Income - BAD			
Total Income	\$ 247,417	\$260,914	\$270,057
Expense			
Payroll Expenses			
5010 · Wages & Salaries	\$ 284,588	\$341,681	\$386,570
5020 · Employer Taxes	\$ 36,996	\$31,705	\$36,517
5030 · Employee Benefits	\$ 32,728	\$58,835	\$64,891
5040 · Workers Comp	\$ 14,229	\$31,230	\$35,332
Less Labor/CIP projects			-\$25,000
Total Payroll Expenses	\$ 368,541	\$463,903	\$498,310
5055 Pre Employment Drug Screen		\$452	\$678
5170 Education Training/Travel			\$3,000
5314 · Fuel	\$ 30,000	\$24,000	\$19,500
5200 · Insurance	\$ 19,000	\$20,000	\$20,000
5239 Outside Admin Consulting	\$ 14,000	\$14,000	\$14,000
5238 · Other Outside Contractor	\$ 7,175	\$11,000	\$20,000
5237 - Contract Janitorial	\$ 48,000	\$50,000	\$71,000
5250 Rent			\$1,500
5175 · Equipment Rental/Lease	\$ 3,215	\$4,450	\$29,900
5180 · Equipment, Tools & Furn (<\$2k)	\$ 4,500	\$14,000	\$17,000
5261 · Building R&M	\$ 32,500	\$35,000	\$35,000
5262 · Equipment R&M	\$ 25,000	\$25,000	\$20,000
5263 · General R&M	\$ 10,000	\$30,000	\$30,000
5264 · Grounds R&M *	\$ 70,000	\$65,000	\$45,000
5265 · Janitorial Supplies	\$ 23,000	\$25,000	\$28,000
5266 · Vandalism Repair	\$ 12,000	\$12,000	\$15,000
5268 Aquatics Pool			\$45,000
5267 · Vehicle R&M	\$ 15,000	\$10,000	\$8,000
Total Repairs/Maintenance/Parts & Supplies	\$ 183,772	\$339,902	\$422,578
5270 Security			\$7,000
5281 Staff and Uniform Supplies			\$5,000
5287 Safety Supplies			\$1,900
5289 Site Supplies			\$2,000
5300 · Telephone	\$ 2,400	\$2,400	\$3,900
5322 · Electric	\$ 57,990	\$60,000	\$72,000
5324 · Garbage	\$ 13,800	\$15,000	\$17,750
5326 · Gas/Propane	\$ 2,000	\$1,500	\$4,250
5328 · Sewer	\$ 5,000	\$4,600	\$4,000
5329 · Water	\$ 101,500	\$97,000	\$103,500
Total Misc and Utilities	\$ 182,690	\$180,500	\$221,300
Total Expense	\$ 735,003	993,853	\$1,142,188
Net Income	(\$657,703)	(\$669,932)	(\$872,131)
Other Sources/(uses) of funds (contingency)	10,000	10,000	\$10,000
Applied unspent BAD dollars in bank from previous years	\$ 70,847	\$29,000	\$0
% of maintenance covered by General Fund	89%	75%	71.00%
Capitol Projects as listed in Engineers Report	\$ 36,509	34,448	\$58,000
*Ongoing soccer field maintenance at RB	11,448	11,448	\$11,448
Bedrock Tennis Court light pole replacement		In process	
Palremo Pool ADA retrofit restrooms		Unfinished 2016/17	\$50,000
Gravel to Palermo Parking Lots			\$8,000
* Grounds R&M includes the budgeted \$11,448 for soccer field maintenance that appears on the EIR			

FEATHER RIVER RECREATION & PARK DISTRICT PROPOSED 2017-18 CIP/FIXED ASSETS

SITE	PROJECT	FUNDING SOURCE	COST	BOD ADOPTED PLAN	*Anticipated available funding 2017-18			Used as is
PALERMO PARK	Irrigation/Drainage	General Fund	\$ 15,000	YES	GENERAL FUND			\$234,000
	Gravel to parking lots	BAD	\$ 8,000	YES	IPF		\$241,000	\$241,000
	Septic repairs/replace	General Fund	\$ 15,000	YES	BAD			\$58,000
PALERMO POOL	Shade structure	AQUATICS IMPACT FEES	\$ 35,000	YES	IMPACT	Parkland	\$201,000	\$85,000
	Restroom roof	PARKLAND IMPACT FEES	\$ 50,000	NO		Aquatics	\$35,000	\$35,000
	Restroom upgrades (ADA)	BAD	\$ 50,000	YES		Public Use	\$64,000	\$50,000
NELSON COMPLEX	Dog park	PARKLAND IMPACT FEES	\$ 35,000	NO				
NELSON POOL	Resurface & repairs	IPF or Grant	\$ 175,000	YES	*IPF: Improvement Project Fund			
	Chemical Feed/Sand Filters	IPF or Grant & General Fund	\$ 150,000	YES	*BAD: Benefit Assessment District Funds-focused on lighting, ADA retrofit and field maintenance			
ACTIVITY CENTER	Shade structure -Pre School	General Fund	\$ 5,500	YES	*Impact Fees-New construction only			
	Tumble trak bed	General Fund	\$ 5,000	NO	*General Fund allocation includes \$100K fro Nelson Pool repairs			
	<i>Committed 2015-16-17</i>	*Foam Pit	General Fund	\$ 65,000	YES	*Committed		
		PUBLIC USE IMPACT FEES	\$ 50,000	YES			Total	\$703,000

FEATHER RIVER RECREATION & PARK DISTRICT 2017-18 FUND BUDGETS

2017-18 PROPOSED IMPACT FEES	YTD - 3/17	2017-18 ANTICIPATED	PROJECTED	PROPOSED
Parklands	\$ 151,000	\$ 50,000	\$ 201,000	
Public Use	\$ 54,000	\$ 10,000	\$ 64,000	
Aquatics	\$ 25,000	\$ 10,000	\$ 35,000	
TOTAL	\$ 230,000	\$ 70,000	\$ 288,000	
POTENTIAL PROJECTS				
	PARKLANDS	Dog Park - Nelson	Public request	\$ 35,000
		Matching funds-SBF-Nelson	Committed	\$ 10,000
		Berry Creek restroom	Committed	\$ 26,000
		Restroom roof Palermo Pool	Public safety	\$ 50,000
	PUBLIC USE	Birthday Rings at Playtown USA (3)	Revenue source	\$ 55,000
		Foam Pit	Revenue Source	\$ 50,000
	AQUATICS	Shade structure -Palermo	Revenue source	\$ 35,000
TOTAL				\$ 261,000
RESERVE BUDGET				
		CURRENT 2016-17 BALANCE	2017-18 BUDGET	TOTAL RESERVES
Election Reserves		\$ 20,000	\$ 40,000	\$ 60,000
General Reserves (ER Natural Disaster)	Emergency use (fire, flood, etc)	\$ 20,000	\$ -	\$ 20,000
Equipment Reserve	Replacement reserve	\$ 30,000	\$ 50,000	\$ 80,000
Reserve	\$40K removed in 2016-17 for foam pit	\$ 173,594	\$ 50,000	\$ 223,594
Petty Cash Reserve		\$ 1,000		\$ 1,000
TOTAL		\$ 244,594	\$ 140,000	\$ 384,594
Restricted Reserves (ER,Elections,Imprest)				\$ (81,000)
				\$ 303,594
IMPROVEMENT PROJECT FUND				
Exhibit B page B-1 of Lease Agreement Loan Documents		\$241,000		\$ 241,000
	(Projects will consist of the replacmeent of aging playground equipment, repair and upgrades to existing swimming pools and pool filtration equipment, upgrades to softball fields inlcluding improved playing fields and upgraded irrigation.)			
POTENTIAL 2016-17 UNALLOCATED FUNDS				
BobCat with attachments				\$222,000
Move to reserve				\$45,000
Foam Pit (allocated in the General Fund-not spent 2015-16-17)	Committed 2015-16-17			\$100,000
General Fund				\$ 65,000
RIVERBEND PARK INSURANCE DEDUCTIBLE	Priority			\$ 12,000
				\$ 250,000

**FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS
2017 APPROVED PRIORITIZED ANNUAL STRATEGIC PLAN**

Items added to the 2017-18 CIP/Fixed Assets List or in process

PALERMO PARK

1. Update pool restrooms ADA with new fixtures, roof and improved drainage (CIP list 2017-18)
2. Pool shade area (CIP list 2017-18)
3. Park irrigation repairs, drainage repairs (CIP list 2017-18)
4. Gravel to parking areas (CIP list 2017-18)
5. Septic repairs, leach line repairs (CIP list 2017-18)
6. ADA upgrades to park restrooms
7. Barbecues at pool area (in process)
8. Sycamore tree planting

BEDROCK SKATE & BIKE PARK/TENNIS COURTS

1. Steam clean rails & concrete at Skate Park
2. Complete fencing around Skate Park (in process)
3. Trim trees along levy behind tennis courts
4. Updated drinking fountains both sites
5. Replace fallen light pole at tennis courts (in process)
6. ADA upgrades to tennis court restrooms
7. Resurface skate bowl

PLAYTOWN USA

1. Remove sand box
2. Signage re-painted
3. Birthday rings (3)
4. Plants/irrigation in planter box
5. Drinking fountain upgrades
6. Parking lot repairs and resurfacing

NELSON COMPLEX & POOL

1. Pool repairs (resurface, chemical feeds, sand filters) (CIP list 2017-18)
2. Electrical panel upgrade
3. Fence upgrades and repairs (ball fields)
4. Backstop replacement (CIP list 2017-18)
5. Lock up dugouts
6. Updated signage
7. Mounted bases

ACTIVITY CENTER

1. Storage for departments (storage units on site) (completed)
2. Parking reconfiguration
3. LED lighting interior
4. Roof repairs (leaks) (ongoing maintenance)
5. Karate room flooring replaced (CIP list 2017-18)
6. Foam pit (RFP in process)
7. Landscape fence border and add irrigation (in process)
8. Street signage
9. Painting interior/exterior
10. Parking lot lighting (additional)
11. New carpet throughout
12. ADA upgrades

NOLAN COMPLEX

1. Electrical panel upgrades (repairs)(completed)
2. Lock up dugouts/ backstop replacements (throughout)
3. Irrigation upgrades/controllers
4. Restroom wall partition (in process)
5. Drinking fountain upgrades

MLK PARK

1. ADA upgrades to restrooms, new fixtures (CIP list 2017-18-cost needed)
2. Electrical panel replacement
3. Checkerboards painted on tables
4. Mile markers on walking path
5. Fencing B street side (deter driving on fields)
6. Irrigation upgrades and drainage issues
7. Replace some olive trees with sycamore trees
8. Spray olive trees to deter growth
9. Amphitheater repairs to doors
10. Security lighting & soccer field lighting
11. Moving signage arch into parking lot

**Riverbend Park removed from this list due to 2017 restoration*



RESOLUTION NO. 1350-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE PRELIMINARY BUDGET FOR FISCAL YEAR 2017-18

WHEREAS, The Feather River Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resources Code of the State of California, and

WHEREAS, pursuant to Section 5788.1 of the Public Resources Code of the State of California, the Board of Directors of the Feather River Recreation and Park District presents its Preliminary Budget for adoption, and

WHEREAS, the Board of Directors notes that the income and expense information for the 2016- 17 fiscal year will be adjusted and reflect actual figures at the end of the fiscal year, June 30, 2017 and be incorporated into the final budget, and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Section 5788.1 of the Public Resources Code, hereby adopts the Preliminary Budget for 2017-18 as currently written.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 23rd day of May 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apryl Ramage, General Manager



STAFF REPORT

DATE: MAY 23, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE

RE: BUTTE COUNTY REQUEST TO DESIGNATE FEATHER FALLS COMMUNITY CENTER AND FORBESTOWN COMMUNITY HALL AS PUBLIC ASSEMBLY POINTS IN CASE OF AN EVACUATION IN THOSE AREAS.

SUMMARY

In the design elements of the revised Butte County evacuation plan the County has begun designating areas that may be considered evacuation sites in case of a mandatory or voluntary evacuation. Two of these outlying sites are owned and/or maintained by Feather River Recreation and Park District. Butte County has requested to designate Forbestown Hall and Feather Falls Community Center as Public Assembly Points in the event of an evacuation.

Butte County defines a public assembly point as a temporary holding area that provides a safe haven for evacuees to assemble until conditions subside and evacuation routes are accessible, or for evacuees who otherwise cannot evacuate the community on their own and need assistance to be moved to a shelter.

Contact for both community halls have been notified and consulted with in regards to this request. With board of director approval these sites will be designated as Public Assembly Points in need of a mandatory or voluntary evacuation. At the time Point of Contacts will be notified and restroom facilities and halls will be made readily available as needed. Capacity will be labeled on the maps for each area. If the evacuation event goes on for several days the EOC would provide porta potties and bottled water. These are Public Assembly Points, not shelters. No food would be provided. Busses would be sent to pick up those that need transportation to permanent shelters as necessary and security would be provided.

RECOMMENDATION

Approve Butte County request to designate both sites as Public Assembly Points

REQUEST

Approve request



RESOLUTION NO. 1351-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING BUTTE COUNTY REQUEST TO DESIGNATE FEATHER FALLS COMMUNITY CENTER AND FORBESTOWN COMMUNITY HALL AS PUBLIC ASSEMBLY POINTS IN THE CASE OF AN EVACUATION IN THOSE AREAS

WHEREAS, Butte County is requesting that the Feather River Recreation and Park District Board of Directors designate the Feather Falls Community Center and Forbestown Community Hall as Public Assembly Points in the case of an evacuation in those areas; and

WHEREAS, Butte County defines a public assembly point as a temporary holding area that provides a safe haven for evacuees to assemble until conditions subside and evacuation routes are accessible, or for evacuees who otherwise cannot evacuate the community on their own and need assistance to be moved to a shelter; and

WHEREAS, the Board of Directors, after receiving the recommendation from Butte County, agrees that the Feather Falls Community Center and Forbestown Community Hall should be used as public assembly points in the case of an evacuation in those areas; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District authorizes Butte County's request to designate the Feather Falls Community Center and Forbestown Community Hall as public assembly points in the case of an evacuation.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 23rd day of May 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apryl Ramage, General Manager



RESOLUTION NO 1352-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE NELSON COMPLEX IRRIGATION UPGRADES PROJECT FUNDED BY SUPPLEMENTAL BENEFITS GRANT AND DISTRICT GENERAL FUND

WHEREAS, on the Feather River Recreation and Park District Board of Directors approved the transfer of \$6,000 of Parkland Impact fees for approved matching funds to the Supplemental Benefits Fund grant for irrigation repairs to Nelson Complex to the General Fund; and,

WHEREAS, the Feather River Recreation and Park District Board approved the utilization of up to \$6,000 of Parkland Impact fees to match the Supplemental Benefits Fund Grant for said project; and,

WHEREAS, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

NOW THEREFORE IT BE RESOLVED, the Feather River Recreation & Park District Board of Directors hereby acknowledges the completion of the Nelson Complex Irrigation Upgrades Project.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 23rd day of May 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apryl Ramage, General Manager

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of May 31, 2017

1448 - CIP Nelson Irrigation SBF NE99		9:59 AM 05/12/2017		Accrual Basis		
Type	Date	Num	Source Name	Memo	Amount	Balance
Bill	12/24/2016	2652283			7,943.18	0.00
Credit Card Charge	03/07/2017	007122	Ewing	IRRIGATION CONTROLLERS SBF UPGRADE	89.91	8,033.09
Credit Card Charge	03/08/2017	008243	Home Depot	CONDUIT, PARTS, GASKETS	10.37	8,043.46
Credit Card Charge	03/10/2017	010673	Home Depot	FITTINGS	113.87	8,157.33
Bill	03/13/2017	5017829-A-B	Ewing	CONDUIT, COMPRESSION CONNECTOR, PARTS	141.46	8,298.79
Bill	03/13/2017	NELSON IRRIGATION	Strang Electric & Pump	WIRE MARKER TAPE DISPENSER, CONN 100	346.00	8,644.79
Credit Card Charge	03/13/2017	013759	Home Depot	INSTALL 15 AMP 120V GFCI, RECEPTICALS AND CONTROL RELAYS	36.25	8,681.04
Credit Card Charge	03/13/2017	013910	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	29.06	8,710.10
Credit Card Charge	03/15/2017	015720	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	277.73	8,987.83
Credit Card Charge	03/15/2017	015161	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	9.36	8,997.19
Bill	03/16/2017	1214445	West Coast Sand & Gravel, Inc.	INFIELD DIRT	1,800.73	10,797.92
Credit Card Charge	03/16/2017	016414	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	15.21	10,813.13
Credit Card Charge	03/16/2017	016216	Home Depot	IRRIGATION SUPPLIES UPGRADE NELSON	24.12	10,837.25
Bill	03/17/2017	4330327-0001	Cresco Equipment Rentals	EQUIPMENT RENTAL	3,016.45	13,853.70
Bill	03/21/2017	11460	Crosswell Trucking	INFIELD DIRT	1,332.93	15,186.63
Bill	03/25/2017	1217006	West Coast Sand & Gravel, Inc.	MIX INFIELD DIRT	5,402.18	20,588.81
Credit Card Charge	03/27/2017	027618	Home Depot	IRRIGATION PARTS	3.70	20,592.51
Bill	03/31/2017	1219080	West Coast Sand & Gravel, Inc.	INFIELD DIRT MIX	5,402.18	25,994.69
General Journal	03/31/2017	LABOR	LABOR	MART LABOR NELSON IRRIGATION PROJECT SBF	3,047.46	29,042.15
Credit Card Charge	04/04/2017	04495	Home Depot	IRRIGATION SUPPLIES NELSON	261.83	29,303.98
Bill	04/05/2017	4346179-0001	Cresco Equipment Rentals	EQUIPMENT RENTAL COMPACTOR	1,031.24	30,335.22
Credit Card Charge	04/05/2017	005593	Home Depot	IRRIGATION SUPPLIES NELSON UPGRADE	13.21	30,348.43
Bill	04/06/2017	4346264-0001	Cresco Equipment Rentals	EQUIP RENTAL TRACK LOADER AND BUCKET	1,183.70	31,532.13
General Journal	04/27/2017	LABOR	LABOR	APR17 LABOR NELSON IRRIGATION UPGRADE	3,593.21	35,125.34
General Journal	04/27/2017	IN SERVICE	IN SERVICE ASSET 161712	NELSON IRRIGATION UPGRADE IN SERVICE 4/27/17 ASSET 161712	-35,125.34	0.00



RESOLUTION 1353-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ADOPTING JUNE 3-11 AS CALIFORNIA INVASIVE SPECIES ACTION WEEK WITH INTENT TO ADVERTISE AND EDUCATE THE PUBLIC

WHEREAS, the California Department of Fish and Wildlife has an Invasive Species Program to reduce the negative effects of non-native invasive species on the wildlands and waterways of California, and

WHEREAS, the California Department of Fish and Wildlife’s Invasive Species Program is introducing an Invasive Action Week June 3rd-11th of 2017 to increase public awareness of invasive species issues and promote public participation in the fight against California's invasive species and their impacts on our natural resources, and

WHEREAS, the Feather River Recreation and Park District Board of Directors adopts the California Invasive Species Action Week to assist in marketing the program to additional organizations and members of the community as well as educating the public, and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District adopts June 3rd-11th as California Invasive Species Action Week with intent to advertise, market and educate the public.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 23rd day of May 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apryl Ramage, General Manager

Feather River Recreation & Park District Business Manager Staff Report		annual budget						MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months				
Compare Monthly Mar-Apr17 Expenses Review Budget Over/Under		YTD	YTD	YTD	YTD	YTD Jul-Apr17		MONTHLY	YTD			
		Mar-17	Apr-17	TOTAL	Annual Budget	Over (Under)	83% % used	ACTUAL	BUDGET	Over (Under)	100% % used	Staff comments: Under/Over Budget
Ordinary Income/Expense								TOTAL	10 MONTHS			
Income												
	4100 - Tax Revenue		590,653	1,447,830	1,504,500	(56,670)	96%	1,447,830	1,253,750	194,080	115%	
	4150 - Tax Revenue (BAD)		100,552	237,134	261,517	(24,383)	91%	237,134	217,931	19,203	109%	
	- Program Income											
	4350 - Discounts & Credits	(496)	(500)	(5,987)	(8,000)	2,013	75%	(5,987)	(6,667)	680	90%	
	4300 - Program Income	98,376	84,915	860,681	998,700	(138,019)	86%	860,681	832,250	28,431	103%	Estimated f/year 2016-17 loss of revenue from flood/spillway crisis \$20k.
	Arp17: Classes \$12k, Preschool \$31k, Gym \$29k, Youth/Adult Sports \$7k, Camp \$3k, Rentals \$3k											
	Total - Program Income	97,880	84,415	854,694	990,700	(136,006)	86%	854,694	825,583	29,111	104%	
	4400 - Donation & Fundraising Income	765	60	3,249	2,000	1,249	162%	3,249	1,667	1,582	195%	
	4500 - Grant/Reimbursed Expense Income	5,672		12,087	2,000	10,087	604%	12,087	1,667	10,420	725%	YTD recap: \$141 credit card points Cash Reimburse. \$11072 SBF Trail Project reimburse Melton Design. \$875 conference/education scholarships.
	Mar17: Melton Design SBF trail project \$5672											
	4501 - FEMA Riverbend Flooding Grant	249	71,707	71,956	0	0	0%	71,956	0	0	0%	YTD Riverbend Flood recap: \$34.5k loss of revenue, \$27.9 loss of wages, \$9.3k Melton assessment,
	Expected Reimbursement from FEMA Grant due to Riverbend Flooding: out of pocket costs covered by FEMA (including Ins Deductible)											
	4600 - Other Income	30		963	0	963		963	0	963		
	4900 - Interest Income			4,719	8,300	(3,581)	57%	4,719	6,917	(2,198)	68%	
	4905 - Interest Income - BAD			193	1,000	(807)	19%	193	833	(640)	23%	
	Total Income	104,596	847,387	2,632,825	2,770,017	(137,192)	95%	2,632,825	2,308,348	324,478	114%	
	Gross Profit	104,596	847,387	2,632,825	2,770,017	(137,192)	95%	2,632,825	2,308,348	324,478	114%	
	Expense											
	- Payroll Expenses											
	5010 - Wages & Salaries	143,405	94,686	1,017,847	1,299,713	(281,866)	78%	1,017,847	1,083,094	(65,247)	94%	Mar17 has 3 pay periods
	5020 - Employer Taxes	16,514	10,033	105,940	129,346	(23,406)	82%	105,940	107,788	(1,848)	98%	
	5030 - Employee Benefits	11,653	9,831	101,301	138,629	(37,328)	73%	101,301	115,524	(14,223)	88%	
	5040 - Workers Comp	5,293	3,369	37,307	50,202	(12,895)	74%	37,307	41,835	(4,528)	89%	
	5060 Labor/Benefits CIP Projects	(3,290)	(3,593)	(12,898)	(8,000)	(4,898)	161%	(12,898)	(6,667)	(6,231)	193%	
	Total - Payroll Expenses	173,575	114,326	1,249,497	1,609,890	(360,393)	78%	1,249,497	1,341,575	(92,078)	93%	April-June seasonal staff will be hired: Lifeguards, Camp, Maintenance, Adult and Youth Sports. Estimated the budget may come in under budget for the year \$70k
	5031 GASB 68 Benefit Expense			17,609	16,500	1,109	107%	17,609	13,750	3,859	128%	GASB paid in full 100%
	5100 - Advertising & Promotion	273	50	5,337	10,000	(4,663)	53%	5,337	8,333	(2,996)	64%	
	5101 FEMA Riverbend Flood Expenses	249	9,295	9,544	0	0	0%	9,544	0	9,544		All expenses FRRPD paid out of pocket due to Riverbend Flood, except OT wages (see g/l 5061 for OT May17 wages paid out)
	5120 - Bank Fees	970	2,919	11,555	9,000	2,555	128%	11,555	7,500	4,055	154%	Over budget trend will continue. Under estimated bank fee expenses, plus program revenue growing results in higher bank fees.
	Apr17: \$2k annual bank fee Bany of New York, both loans.											
	5130 - Charitable Contributions			2,500	3,000	(500)	83%	2,500	2,500	0	100%	Contribution to Do It Leisure paid in full 100%
	5140 - Copying & Printing	626	1,287	9,147	21,000	(11,853)	44%	9,147	17,500	(8,353)	52%	New lease, less equipment. Under budget trend will continue
	5155 - Employment New Hire Screen	492		3,128	3,700	(572)	85%	3,128	3,083	45	101%	Preschool, youth sports, gym hiring more staff than anticipated. Over budget trend will continue with program revenue growth and need to hire staff.
	5160 - Dues, Mbrshps & Publications	237	247	10,826	12,000	(1,174)	90%	10,826	10,000	826	108%	
	5170 - Education & Development	197	551	4,721	5,500	(779)	86%	4,721	4,583	138	103%	Scholarships received offsets expense-see Income account g/l 4500. Total Scholarships received to date: \$875.
	Arp17: Business Mgr. District revenue webinar \$65, Gymnastics, Preschool, Admin Supervisor trainings \$476											
	5175 - Equipment Rental	477	90	2,677	4,450	(1,773)	60%	2,677	3,708	(1,031)	72%	
	- Equipment, Tools & Furn (<\$2k)											
	5182 - Operating ET&F			0	5,000	(5,000)	0%	0	4,167	(4,167)	0%	
	5184 - Program ET&F		536	17,134	9,050	8,084	189%	17,134	7,542	9,592	227%	Board approved \$14k operating expenditure/\$10k Fixed Assets Gymnastic equipment, total \$24k not budgeted.
	Apr17: Adult Soccer Goals \$536											
	5186 - Site/Shop ET&F	129	1,131	10,044	19,000	(8,956)	53%	10,044	15,833	(5,789)	63%	
	5187 - Computers & Technology ET&F	106		2,581	12,000	(9,419)	22%	2,581	10,000	(7,419)	26%	Recreation software budgeted \$6k, and will not be spent in 2016-17. Software to be purchased 2017-18 and added to the Fixed Asset budget.
	Total - Equipment, Tools & Furn (<\$2k)	235	1,667	29,759	45,050	(15,291)	66%	29,759	37,542	(7,783)	79%	

Feather River Recreation & Park District Business Manager Staff Report										MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months					
Compare Monthly Mar-Apr17 Expenses										YTD Jul-Apr17		MONTHLY		YTD	
Review Budget Over/Under										ACTUAL	BUDGET	Over	YTD	Staff comments: Under/Over Budget	
	Mar-17	Apr-17	TOTAL	Annual Budget	Over (Under)	83%	% used	Staff comments: Expenses	TOTAL	10	(Under)	% used			
5200 - Insurance	6,635		41,362	47,000	(5,638)	88%		Mar17: Trampoline insurance	41,362	39,167	2,195	106%	General/Liability \$34k 100% expensed for year, \$6.6k expensed trampoline insurance. \$6k under budget, changed trampoline insurance.		
5225 - Postage & Delivery	207	161	3,020	2,300	720	131%			3,020	1,917	1,103	158%			
- Professional & Outside Svcs															
5232 - Accounting		489	22,614	25,000	(2,386)	90%		Apr17: 3rd qtr. financial review	22,614	20,833	1,781	109%	Annual audit \$21k 100% expensed		
5233 - Bands/Recreation	450		1,450	1,500	(50)	97%		Mar17: Wildflower event bands	1,450	1,250	200	116%			
5234 - Board Stipends	1,000	900	8,800	12,000	(3,200)	73%			8,800	10,000	(1,200)	88%			
5235 - Recreation Instructors	5,443	2,945	32,880	43,750	(10,870)	75%			32,880	36,458	(3,578)	90%			
5236 - Legal	925	338	13,259	20,000	(6,741)	66%			13,259	16,667	(3,408)	80%			
5237 - Contract Janitorial	5,050	5,050	49,980	49,600	380	101%		effective Nov16 Park restrooms on 7 day/week contract, not budgeted. Jan17 \$400 credit, Feb17 \$800 Riverbend Park closed, no bathroom cleaning service required.	49,980	41,333	8,647	121%	Board approved 7 days a week park restroom contract, budgeted at 5 days per week. Over budget trend will continue.		
5239 - Outside Service Admin/Consult	6,165	536	47,231	91,000	(43,769)	52%		Mar17: Melton Design SBF trail project \$5672, reimbursed by SBF see Grant Income g/l.	47,231	75,833	(28,603)	62%	YTD \$11072. Melton Design, not budgeted- SBF to reimbursed FRRPD, see Grant Income to off set this expense. Under budget YTD \$40k related to no elections Nov16.		
Total - Professional & Outside Svcs	19,033	10,258	176,214	242,850	(66,636)	73%			176,214	202,375	(26,161)	87%			
5250 - Rent	821		2,139	3,200	(1,061)	67%		Mar17: 6 month Noble property behind Act Center lease	2,139	2,667	(528)	80%			
- Repairs & Maintenance															
5261 - Building R&M	4,597	1,609	18,148	35,000	(16,852)	52%			18,148	29,167	(11,019)	62%			
5262 - Equipment R&M	639	1,686	13,389	25,000	(11,611)	54%			13,389	20,833	(7,444)	64%			
5263 - General R&M	1,799	616	16,630	30,000	(13,370)	55%			16,630	25,000	(8,370)	67%			
5264 - Grounds R&M	1,232	522	14,742	65,000	(50,258)	23%			14,742	54,167	(39,425)	27%			
5265 - Janitorial Supplies	2,534	2,037	19,856	27,000	(7,144)	74%			19,856	22,500	(2,644)	88%			
5266 - Vandalism Repair	471	2,013	10,709	12,000	(1,291)	89%		Apr17: Door repair Nolan \$70, replace garage door Nelson \$735, toilet repair tennis courts \$515, paint all sites \$695	10,709	10,000	709	107%			
5267 - Vehicle R&M	45	116	8,408	10,000	(1,592)	84%		Apr17: F150 repair leak, Dodge 1500 new brake controller	8,408	8,333	75	101%	Discussion regarding replacing several trucks should be a high priority during 2017-18 budget process. Maintenance on older trucks is becoming costly, leasing would be more cost effective.		
5268 - Aquatics Pool R&M		3,355	28,127	20,000	8,127	141%			28,127	16,667	11,460	169%			
5269 - Outside Contractor/Services R&M	4	193	10,946	6,000	4,946	182%		Feb17: Nolan electric panel repair	10,946	5,000	5,946	219%	This account is combined with the entire R&M accounts are monitored as a whole. For all repairs and Maint. g/l, the total budget used as of 4/30/17 is under budget \$50k		
Total - Repairs & Maintenance	11,321	12,147	140,955	230,000	(89,045)	61%			140,955	191,667	(50,712)	74%			
5270 - Security	0	800	3,808	6,000	(2,192)	63%			3,808	5,000	(1,192)	76%			
- Supplies - Consumable															
5281 - Misc Staff & Uniform Supplies	214	291	6,669	7,000	(331)	95%			6,669	5,833	836	114%			
5282 - Office Supplies	105	145	4,485	6,500	(2,015)	69%			4,485	5,417	(932)	83%			
5284 - Program Food	776	1,440	8,916	12,000	(3,084)	74%			8,916	10,000	(1,084)	89%			
5286 - Program Supplies	2,362	1,561	15,438	18,000	(2,562)	86%			15,438	15,000	438	103%			
5287 - Safety Supplies	269	177	2,406	2,300	106	105%			2,406	1,917	489	126%			
5289 - Site Supplies	4	0	1,324	2,500	(1,176)	53%			1,324	2,083	(759)	64%			
Total - Supplies - Consumable	3,730	3,614	39,238	48,300	(9,062)	81%			39,238	40,250	(1,012)	97%			
5290 - Taxes, Lic., Notices & Permits	624	1,243	5,929	6,000	(71)	99%		Apr17: \$1243 Annual permit State Water Resources Control Riverbend	5,929	5,000	929	119%			
5300 - Telephone/Internet	908	929	9,825	11,000	(1,175)	89%			9,825	9,167	658	107%			
- Transportation, Meals & Travel															
5312 - Air, Lodging, Other Travel		462	2,236	2,000	236	112%		Apr17: 2 roundtrip airfare Gymnastics staff to Boise, ID	2,236	1,667	569	134%			
5314 - Fuel	1,508	1,554	13,696	25,000	(11,304)	55%			13,696	20,833	(7,137)	66%			
5316 - Meals (Traveling Conferences)	40		64	500	(436)	13%			64	417	(353)	15%			
5318 - Mileage	145	146	2,644	4,800	(2,156)	55%			2,644	4,000	(1,356)	66%			
Total - Transportation, Meals & Travel	1,693	2,162	18,640	32,300	(13,660)	58%			18,640	26,917	(8,277)	69%			
- Utilities															
5322 - Electric	4,875	4,837	82,378	105,000	(22,622)	78%			82,378	87,500	(5,122)	94%			
5324 - Garbage	852	1,434	15,117	21,000	(5,883)	72%			15,117	17,500	(2,383)	86%			

Feather River Recreation & Park District Business Manager Staff Report								MONTHLY ACTUAL VS. MONTHLY BUDGET							
								Annual Budget divided by "X" amount of months							
Compare Monthly Mar-Apr17 Expenses Review Budget Over/Under								YTD Jul-Apr17	MONTHLY	YTD					
			YTD	YTD	YTD	YTD		ACTUAL	BUDGET	Over	100%				
			Mar-17	Apr-17	TOTAL	Annual Budget	Over (Under)	% used	Staff comments: Expenses	TOTAL	10	(Under)	% used	Staff comments: Under/Over Budget	
			5326 - Gas/Propane	476	334	7,284	4,100	3,184	178%		7,284	3,417	3,867	213%	Dec16 received Gas bill for Oct/November Nelson pool. The budget for the pool heater is in Electric, not gas.
			5328 - Sewer	240	141	3,383	4,600	(1,217)	74%		3,383	3,833	(450)	88%	
			5329 - Water	2,713	2,236	73,570	110,000	(36,430)	67%		73,570	91,667	(18,097)	80%	
			Total - Utilities	9,156	8,982	181,732	244,700	(62,968)	74%		181,732	203,917	(22,185)	89%	
			Total Expense	231,459	170,728	1,979,162	2,613,740	(634,578)	76%		1,979,162	2,178,117	(198,955)	91%	
			Total Profit (Loss)	(126,863)	676,659	653,663	156,277	497,386			653,663	130,231	523,432		
			Other Income/Expense								0	0			
			Other Income												
			4200 - Impact Fee Income	6,636	5,530	45,436					45,436	0			
			4910 - Interest Income - Impact Fees			1,058					1,058	0			
			9990 Gail (Loss) on Asset Disposal			0					0	0			
			Total Other Income	6,636	5,530	46,494					46,494	0			
			Other Expense												
			7000 Year End Adj Fair Value Adjustment			0					0				
			7210 - Debt Interest Expense	10,316	10,316	104,504	124,695				104,504	103,913			
			Total Other Expense	10,316	10,316	104,504	124,695				104,504	103,913			
			Net Other Income	(3,680)	(4,786)	(58,010)					(58,010)	0			
			Net Income	(130,543)	671,873	595,653	31,582				595,653	26,318			

Feather River Recreation & Park District
Balance Sheet
As of April 30, 2017

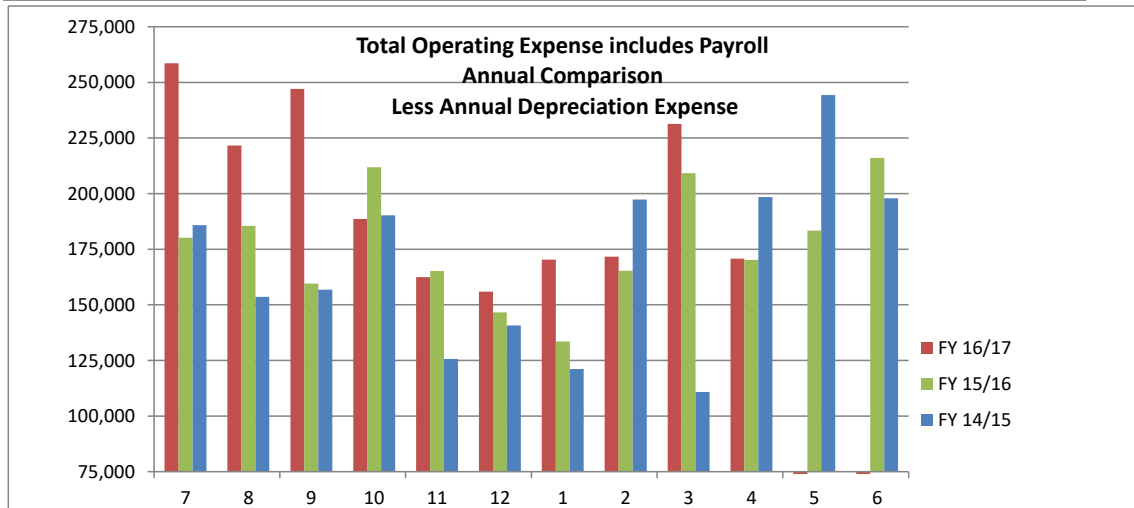
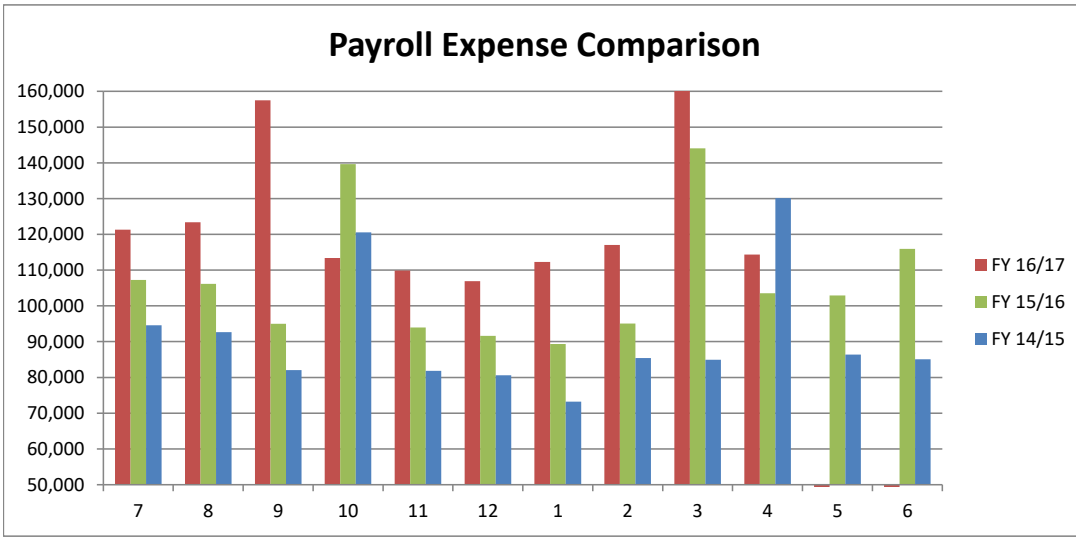
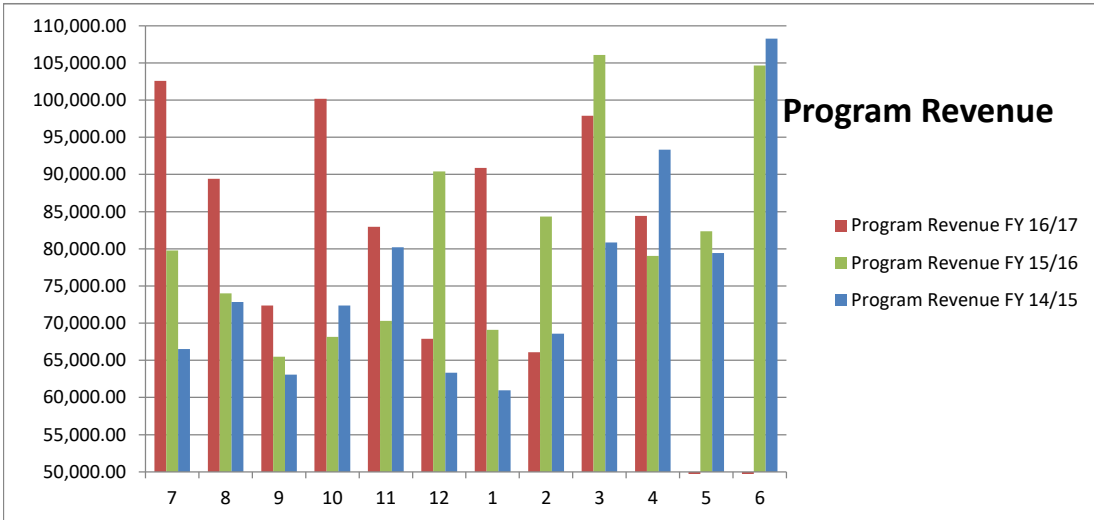
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05/11/2017
Accrual Basis

	Apr 30, 17	Apr 30, 16	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	1,049,623.20	761,727.01	287,896.19	37.8%
1010.2 · Treasury Cash - Reserve	243,594.00	298,594.00	-55,000.00	-18.42%
Total 1010 · Treasury Cash	1,293,217.20	1,060,321.01	232,896.19	21.97%
1020 · Imprest Cash	397.98	559.19	-161.21	-28.83%
1030 · BofW - Merchant Acct.	88,182.60	247,769.83	-159,587.23	-64.41%
1031 · BofW Project Checking	146.38	207,959.38	-207,813.00	-99.93%
1040 · Fund 2610 - BAD	266,935.14	314,422.26	-47,487.12	-15.1%
1050 · Impact Fees				
1051 · Impact - Parklands	156,060.64	114,002.27	42,058.37	36.89%
1052 · Impact - Public Use	51,381.09	48,782.10	2,598.99	5.33%
1053 · Impact - Aquatics	25,758.79	44,438.08	-18,679.29	-42.03%
Total 1050 · Impact Fees	233,200.52	207,222.45	25,978.07	12.54%
Total Checking/Savings	1,882,079.82	2,038,254.12	-156,174.30	-7.66%
Accounts Receivable				
1210 · Accounts Receivable	27,176.16	15,887.09	11,289.07	71.06%
Total Accounts Receivable	27,176.16	15,887.09	11,289.07	71.06%
Other Current Assets				
1205 · Blue Rec A/R	4,910.00	0.00	4,910.00	100.0%
1301 · Merchant Credit Card Receivable	0.00	854.38	-854.38	-100.0%
1302 · FEMA Riverbend Claim A/R	71,955.86	0.00	71,955.86	100.0%
1310 · Miscellaneous Receivables	525.00	1,616.00	-1,091.00	-67.51%
1315 · Prepaid Insurance	0.00	5,696.66	-5,696.66	-100.0%
1320 · Umpqua Bank Project Fund	241,800.00	245,000.00	-3,200.00	-1.31%
1321 · Bank of NY Holding Account	0.00	6.74	-6.74	-100.0%
Total Other Current Assets	319,190.86	253,173.78	66,017.08	26.08%
Total Current Assets	2,228,446.84	2,307,314.99	-78,868.15	-3.42%
Fixed Assets				
1410 · Land	627,494.00	627,494.00	0.00	0.0%
1420 · Buildings & Improvements	18,147,685.61	17,845,179.76	302,505.85	1.7%
1430 · Equipment & Vehicles	771,783.72	690,973.57	80,810.15	11.7%
1440 · Construction in Progress				
1444 · CIP Tennis Courts Oct15 BT99	0.00	1,133.36	-1,133.36	-100.0%
1447 · CIP Berry Creek Bathroom BC99	6,129.11	0.00	6,129.11	100.0%
Total 1440 · Construction in Progress	6,129.11	1,133.36	4,995.75	440.79%
1499 · Accumulated Depreciation	-5,455,785.08	-4,946,265.95	-509,519.13	-10.3%
Total Fixed Assets	14,097,307.36	14,218,514.74	-121,207.38	-0.85%
Other Assets				
1550 · GASB 68 CalPERS Valuation				
1551 · GASB68 Deferred Outflow Pension	59,598.00	28,396.00	31,202.00	109.88%
Total 1550 · GASB 68 CalPERS Valuation	59,598.00	28,396.00	31,202.00	109.88%
Total Other Assets	59,598.00	28,396.00	31,202.00	109.88%
TOTAL ASSETS	16,385,352.20	16,554,225.73	-168,873.53	-1.02%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	35,680.51	42,432.02	-6,751.51	-15.91%

Feather River Recreation & Park District
Balance Sheet
As of April 30, 2017

11:11 AM
05/11/2017
Accrual Basis

	Apr 30, 17	Apr 30, 16	\$ Change	% Change
Total Accounts Payable	35,680.51	42,432.02	-6,751.51	-15.91%
Credit Cards				
2300 · Credit Cards Payable				
2335 · BofW CC 2122 GM	613.73	389.16	224.57	57.71%
2336 · BofW CC 0018 General	0.00	203.90	-203.90	-100.0%
2337 · BoW CC 4607 Preschool	238.12	368.94	-130.82	-35.46%
2339 · BoW CC 8111 General	50.00	0.00	50.00	100.0%
Total 2300 · Credit Cards Payable	901.85	962.00	-60.15	-6.25%
2350 · Supplier Accounts				
2352 · Staples	0.00	32.30	-32.30	-100.0%
2353 · Walmart	121.83	84.56	37.27	44.08%
2354 · Home Depot	3,277.99	34.57	3,243.42	9,382.18%
2357 · Tractor Supply	0.00	217.12	-217.12	-100.0%
Total 2350 · Supplier Accounts	3,399.82	368.55	3,031.27	822.49%
Total Credit Cards	4,301.67	1,330.55	2,971.12	223.3%
Other Current Liabilities				
2100 · Payroll Liabilities				
2160 · Workers Comp Payable	2,028.16	-1,267.97	3,296.13	259.95%
2180 · Health Insurance Payable	0.15	0.04	0.11	275.0%
2185 · Dental Insurance Payable	0.51	0.09	0.42	466.67%
2187 · Aflac Payable	1,028.54	0.00	1,028.54	100.0%
2199 · Accrued Leave Payable	26,077.44	19,076.02	7,001.42	36.7%
Total 2100 · Payroll Liabilities	29,134.80	17,808.18	11,326.62	63.6%
2200 · Sales Tax Payable	0.00	25.67	-25.67	-100.0%
2210 · Accrued Debt Interest	10,316.47	10,762.83	-446.36	-4.15%
2405 · Deferred Revenue	5,056.80	0.00	5,056.80	100.0%
2410 · Gift Certificate Liability	190.00	155.00	35.00	22.58%
Total Other Current Liabilities	44,698.07	28,751.68	15,946.39	55.46%
Total Current Liabilities	84,680.25	72,514.25	12,166.00	16.78%
Long Term Liabilities				
2955 · Umpqua Bank Tax Exempt Bond A	3,493,609.00	3,683,522.00	-189,913.00	-5.16%
2960 · Umpqua Bank Taxable Bond B	195,000.00	217,000.00	-22,000.00	-10.14%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	147,641.00	251,090.00	-103,449.00	-41.2%
2977 · GASB 68 Net Pension Liability	522,135.00	482,362.00	39,773.00	8.25%
Total 2975 · GASB 68 CalPERS Liab Valuation	669,776.00	733,452.00	-63,676.00	-8.68%
Total Long Term Liabilities	4,358,385.00	4,633,974.00	-275,589.00	-5.95%
Total Liabilities	4,443,065.25	4,706,488.25	-263,423.00	-5.6%
Equity				
3010 · Imprest Cash Reserve	1,000.00	617.52	382.48	61.94%
3020 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 · Investment in Assets	11,217,061.82	11,139,232.82	77,829.00	0.7%
3040 · General Fund Balance	-111,251.09	-322,334.19	211,083.10	65.49%
3050 · Benefit Assessment District	29,608.18	86,984.34	-57,376.16	-65.96%
3060 · Impact Fees (general)	190,206.56	219,718.21	-29,511.65	-13.43%
Net Income	595,661.48	703,518.78	-107,857.30	-15.33%
Total Equity	11,942,286.95	11,847,737.48	94,549.47	0.8%
TOTAL LIABILITIES & EQUITY	16,385,352.20	16,554,225.73	-168,873.53	-1.02%



- 2016-17 Operating expense includes \$17k 100% GASB, previous year expensed monthly
- 2016-17 Operating expenses includes \$35k Insurance, previous year expensed monthly
- 2016-17 Dec15 Revenue included \$19k Gym Meet & \$8k Youth Sports.
- 2016-17 Gym Meet Revenue posted Oct16 & Youth Sport revenue will post in Jan17
- 2017-18 Revenue and Expenses do not include FEMA Riverbend accounts

Feather River Recreation & Park District Income Statement 2016-17 f/year												ANNUAL BUDGET COMPARISON				MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months														
Apr-17												YTD	YTD	YTD	YTD	Apr-17	Apr-17	MONTHLY	YTD											
												TOTAL	Annual Budget	Over (Under)	83% used	ACTUAL YTD	BUDGET	Over (Under)	100% used											
Ordinary Income/Expense																MONTHS														
Income																														
4100 · Tax Revenue																														
4150 · Tax Revenue (BAD)																														
· Program Income																														
4350 · Discounts & Credits												(579)	(508)	(602)	(836)	(647)	(636)	(664)	(519)	(496)	(500)	(5,987)	(8,000)	2,013	75%	(5,987)	(6,667)	680	90%	
4300 · Program Income												103,173	89,943	72,956	101,010	83,606	68,540	91,547	66,615	98,376	84,915	860,681	998,700	(138,019)	86%	860,681	832,250	28,431	103%	
Total · Program Income												102,594	89,435	72,354	100,174	82,959	67,904	90,883	66,096	97,880	84,415	854,694	990,700	(136,006)	86%	854,694	825,583	29,111	104%	
4400 · Donation & Fundraising Income												27	26	21		800			1,550	765	60	3,249	2,000	1,249	162%	3,249	1,667	1,582	195%	
4500 · Grant/Reimbursed Expense Income													4,266		580	1,274	295			5,672		12,087	2,000	10,087	604%	12,087	1,667	10,420	725%	
4501 FEMA Riverbend Flooding Grant																				17	232	71,956								
4600 · Other Income												272	80		30	56	1			494	30	963	0	963			963	0	963	
4900 · Interest Income															2,858				1,861			4,719	8,300	(3,581)	57%	4,719	6,917	(2,198)	68%	
4905 · Interest Income - BAD															80				113			193	1,000	(807)	19%	193	833	(640)	23%	
Total Income												102,893	93,807	72,375	177,578	91,151	969,056	99,822	74,177	104,579	847,387	2,632,825	2,770,017	(137,192)	95%	2,632,825	2,308,348	324,478	114%	
Gross Profit												102,893	93,807	72,375	177,578	91,151	969,056	99,822	74,177	104,579	847,387	2,632,825	2,770,017	(137,192)	95%	2,632,825	2,308,348	324,478	114%	
Expense																														
· Payroll Expenses																														
5010 · Wages & Salaries												98,913	101,056	131,430	91,645	88,670	88,627	87,810	91,605	143,405	94,686	1,017,847	1,299,713	(281,866)	78%	1,017,847	1,083,094	(65,247)	94%	
5020 · Employer Taxes												9,898	9,675	11,810	8,294	7,905	7,730	11,956	12,125	16,514	10,033	105,940	129,346	(23,406)	82%	105,940	107,788	(1,848)	98%	
5030 · Employee Benefits												8,870	8,855	11,978	9,997	10,009	10,036	10,036	10,036	11,653	9,831	101,301	138,629	(37,328)	73%	101,301	115,524	(14,223)	88%	
5040 · Workers Comp												3,609	3,762	5,080	3,436	3,304	3,155	3,052	3,247	5,293	3,369	37,307	50,202	(12,895)	74%	37,307	41,835	(4,528)	89%	
5060 Labor/Benefits CIP Projects														(2,839)			(2,638)	(538)		(3,290)	(3,593)	(12,898)	(8,000)	(4,898)	161%	(12,898)	(6,667)	(6,231)	193%	
Total · Payroll Expenses												121,290	123,348	157,459	113,372	109,888	106,910	112,316	117,013	173,575	114,326	1,249,497	1,609,890	(360,393)	78%	1,249,497	1,341,575	(92,078)	93%	
5031 GASB 68 Benefit Expense												16,309	1,300									17,609	16,500	1,109	107%	17,609	13,750	3,859	128%	
5100 · Advertising & Promotion												10	1,911	131		7	211	2,744		273	50	5,337	10,000	(4,663)	53%	5,337	8,333	(2,996)	64%	
5102 FEMA Riverbend Flood Expenses																						9,544					9,544			
5120 · Bank Fees												1,020	1,315	922	835	997	948	712	917	970	2,919	11,555	9,000	2,555	128%	11,555	7,500	4,055	154%	
5130 · Charitable Contributions														1,250					1,250			2,500	3,000	(500)	83%	2,500	2,500	0	100%	
5140 · Copying & Printing												1,559	2,059	1,144	(587)	854	786	646	773	626	1,287	9,147	21,000	(11,853)	44%	9,147	17,500	(8,353)	52%	
5155 · Employment New Hire Screen												213	977	167	428	486		365		492		3,128	3,700	(572)	85%	3,128	3,083	45	101%	
5160 · Dues, Mbrshps & Publications												558	615	220	247	6,904	237	787	774	237	247	10,826	12,000	(1,174)	90%	10,826	10,000	826	108%	
5170 · Education & Development												635	549		1,065	59	280	290	1,095	197	551	4,721	5,500	(779)	86%	4,721	4,583	138	103%	
5175 · Equipment Rental												233		415			664	165	633	477	90	2,677	4,450	(1,773)	60%	2,677	3,708	(1,031)	72%	
· Equipment, Tools & Furn (<\$2k)																														
5182 · Operating ET&F																						0	5,000	(5,000)	0%	0	4,167	(4,167)	0%	
5184 · Program ET&F												1,493	261		14,172				672		536	17,134	9,050	8,084	189%	17,134	7,542	9,592	227%	
5186 · Site/Shop ET&F												1,061	4,581	1,059	681		544	376	482	129	1,131	10,044	19,000	(8,956)	53%	10,044	15,833	(5,789)	63%	
5187 · Computers & Technology ET&F												1,180	75		814			182	224	106		2,581	12,000	(9,419)	22%	2,581	10,000	(7,419)	26%	
Total · Equipment, Tools & Furn (<\$2k)												3,734	4,917	1,059	15,667	0	544	558	1,378	235	1,667	29,759	45,050	(15,291)	66%	29,759	37,542	(7,783)	79%	
5200 · Insurance												34,627					100			6,635		41,362	47,000	(5,638)	88%	41,362	39,167	2,195	106%	
5225 · Postage & Delivery												185	814		175	207	28	1,236	7	207	161	3,020	2,300	720	131%	3,020	1,917	1,103	158%	
· Professional & Outside Svcs																														
5232 · Accounting												595		16,573		574	3,500	883			489	22,614	25,000	(2,386)	90%	22,614	20,833	1,781	109%	
5233 · Bands/Recreation												600	400							450		1,450	1,500	(50)	97%	1,450	1,250	200	116%	
5234 · Board Stipends												900	900	700	700	800	900	1,000	1,000	1,000	900	8,800	12,000	(3,200)	73%	8,800	10,000	(1,200)	88%	
5235 · Recreation Instructors												2,687	3,058	4,762	2,933	1,894	3,493	1,344	4,321	5,443	2,945	32,880	43,750	(10,870)	75%	32,880	36,458	(3,578)	90%	
5236 · Legal												1,600	5,360	0	970	430	338	1,835	1,463	925	338	13,259	20,000	(6,741)	66%	13,259	16,667	(3,408)	80%	
5237 · Contract Janitorial												4,920	4,920	3,920	3,920	5,850	5,850	5,450	5,050	5,050	5,050	49,980	49,600	380	101%	49,980	41,333	8,647	121%	
5239 · Outside Service Admin/Consult												2,771	12,019	4,135	3,794	3,397	3,075	654	10,685	6,165	536	47,231	91,000	(43,769)	52%	47,231	75,833	(28,603)	62%	
Total · Professional & Outside Svcs												14,073	26,657	30,090	12,317	12,945	17,156	11,166	22,519	19,033	10,258	176,214	242,850	(66,636)	73%	176,214	202,375	(26,161)	87%	
5250 · Rent													652	118	274		274			821		2,139	3,200	(1,061)	67%	2,139	2,667	(528)	80%	
· Repairs & Maintenance																														
5261 · Building R&M												304	2,391	3,409	1,201	352	589	3,335	361	4,597	1,609	18,148	35,000	(16,852)	52%	18,148	29,167	(11,019)	62%	
5262 · Equipment R&M												1,687	1,482	569	3,371	995	1,009	1,880	71	639	1,686	13,389	25,000	(11,611)	54%	13,389	20,833	(7,444)	64%	
5263 · General R&M												4,971	3,436	880	88	275	1,261	2,279	1,025	1,799	616	16,630	30,000	(13,370)	55%	16,630	25,000	(8,370)	67%	
5264 · Grounds R&M												1,514	937	6,037	101	1,291	66	434	2,608	1,232	522	14,742	65,000	(50,258)	23%	14,742	54,167	(39,425)	27%	
5265 · Janitorial Supplies												2,770	2,083	2,511	1,998	1,456	2,012	1,864	591	2,534	2,037	19,856	27,000	(7,144)	74%	19,856	22,500	(2,644)	88%	
5266 · Vandalism Repair												509	385	2,203	653	1,035	2,179	1,128	133	471	2,013	10,709	12,000	(1,291)	89%	10,709	10,000	709	107%	
5267 · Vehicle R&M												2,293	1,069	702	1,508	1,243	195	961	276	45	116	8,408	10,000	(1,592)	84%	8,408	8,333	75	101%	
5268 · Aquatics Pool R&M												6,638	5,728	2,149	1,862	1,152	1,924	4,373	946		3,355	28,127	20,000	8,127	141%	28,127	16,667	11,460	169%	
5269 · Outside Contractor/Services R&M												450	341	1,719	2,124	2,105	200	1,950	1,860		193	10,946	6,000	4,946	182%	10,946	5,000	5,946	219%	
Total · Repairs & Maintenance												21,136	17,852	20,179	12,906	9,904	9,435	18,204	7,871	11,321	12,147	140,955	230,000	(89,045)	61%	140,955	191,667	(50,712)	74%	
5270 · Security												914	98		1,012			886	98		800	3,808	6,000	(2,192)	63%	3,808	5,000	(1,192)	76%	
· Supplies - Consumable																														
5281 · Misc Staff & Uniform Supplies												430	789	420	443	359	1,255	2,023	445	214	291	6,669	7,000	(331)	95%	6,669	5,833	836	114%	
5282 · Office Supplies												628	744	456	395	487	349	821	355	105	145	4,485	6,500	(2,015)	69%	4,485	5,417	(932)	83%	
5284 · Program Food												802	1,191</																	

Feather River Recreation & Park District Income Statement 2016-17 f/year												ANNUAL BUDGET COMPARISON				MONTHLY ACTUAL VS. MONTHLY BUDGET Annual Budget divided by "X" amount of months					
Apr-17												YTD	YTD	YTD	YTD	Apr-17	Apr-17	MONTHLY	YTD		
												TOTAL	Annual Budget	Over (Under)	83%	ACTUAL YTD	BUDGET	Over (Under)	100%		
												TOTAL				TOTAL	10	(Under)	% used		
			5312 · Air, Lodging, Other Travel	497	392	690	1,040	1,160	1,096	195	462	2,236	2,000	236	112%	2,236	1,667	569	134%		
			5314 · Fuel	1,419	1,831	1,798	1,040	1,160	1,096	631	1,508	13,696	25,000	(11,304)	55%	13,696	20,833	(7,137)	66%		
			5316 · Meals							24	40	64	500	(436)	13%	64	417	(353)	15%		
			5318 · Mileage	433	575	248	394	15	102	477	145	2,644	4,800	(2,156)	55%	2,644	4,000	(1,356)	66%		
			Total · Transportation, Meals & Travel	2,349	2,798	1,768	2,736	1,434	1,198	1,327	1,693	18,640	32,300	(13,660)	58%	18,640	26,917	(8,277)	69%		
			· Utilities																		
			5322 · Electric	14,389	15,190	12,406	11,084	6,723	4,669	2,930	4,875	82,378	105,000	(22,622)	78%	82,378	87,500	(5,122)	94%		
			5324 · Garbage	1,987	1,921	1,570	1,733	1,861	1,647	891	852	15,117	21,000	(5,883)	72%	15,117	17,500	(2,383)	86%		
			5326 · Gas/Propane	104	107	129	129	147	2,812	1,107	1,939	7,284	4,100	3,184	178%	7,284	3,417	3,867	213%		
			5328 · Sewer	141	141	240	141	141	240	1,817	240	3,383	4,600	(1,217)	74%	3,383	3,833	(450)	88%		
			5329 · Water	14,928	12,671	14,329	10,448	5,546	3,302	4,180	3,217	73,570	110,000	(36,430)	67%	73,570	91,667	(18,097)	80%		
			Total · Utilities	31,549	30,030	28,674	23,535	14,418	13,276	11,318	10,794	181,732	244,700	(62,968)	74%	181,732	203,917	(22,185)	89%		
			Total Expense	258,578	221,841	247,387	188,625	162,480	156,271	170,157	171,653	231,442	170,728	1,979,162	2,613,740	(634,578)	76%	1,979,162	2,178,117	(198,955)	91%
			Total Profit (Loss)	(155,685)	(128,034)	(175,012)	(11,047)	(71,329)	812,785	(70,335)	(97,476)	(126,863)	676,659	653,663	156,277	497,386					
			Other Income/Expense																		
			Other Income																		
			4200 · Impact Fee Income	5,530	6,726	1,106	2,212	1,106	7,742	5,530	3,318	6,636	5,530	45,436							
			4910 · Interest Income - Impact Fees				530		528					1,058							
			9990 Gail (Loss) on Asset Disposal											0							
			Total Other Income	5,530	6,726	1,106	2,742	1,106	7,742	6,058	3,318	6,636	5,530	46,494							
			Other Expense																		
			7000 Year End Adj Fair Value Adjustment											0							
			7210 · Debt Interest Expense	10,616	10,616	10,616	10,464	10,464	10,464	10,316	10,316	10,316	10,316	104,504	124,695						
			Total Other Expense	10,616	10,616	10,616	10,464	10,464	10,464	10,316	10,316	10,316	10,316	104,504	124,695						
			Net Other Income	(5,086)	(3,890)	(9,510)	(7,722)	(9,358)	(2,722)	(4,258)	(6,998)	(3,680)	(4,786)	(58,010)							
			Net Income	(160,771)	(131,924)	(184,522)	(18,769)	(80,687)	810,063	(74,593)	(104,474)	(130,543)	671,873	595,653	31,582						

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of April 30, 2017

11:15 AM
 05/11/2017
 Accrual Basis

	Date	Source Name	Memo	Amount	Balance
1302 - FEMA Riverbend Claim A/R					248.82
	04/01/2017	GE8-Flooding 2017	FEB17 LOSS OF REVENUE PRESCHOOL CLOSED 2/10-19/17	5,864.00	6,112.82
	04/01/2017	GE8-Flooding 2017	FEB17 LOSS OF REVENUE GYMNASTICS CLOSED 2/10-19/17	3,847.00	9,959.82
	04/01/2017	GE8-Flooding 2017	LOSS OF REVENUE RIVERBEND CLOSED JAN-JUN17	9,290.00	19,249.82
	04/01/2017	GE8-Flooding 2017	LOSS OF REVENUE RIVERBEND CLOSED JUL-SEP17	9,000.00	28,249.82
	04/01/2017	GE8-Flooding 2017	LOSS OF REVENUE RIVERBEND SOCCER FIELD RENTAL	6,500.00	34,749.82
	04/01/2017	GE8-Flooding 2017	LOSS OF WAGES EVACUATIONS 2/10-19/17	27,911.00	62,660.82
	04/07/2017	Melton Design Group	MELTON ASSESSMENT FLOOD DAMAGE RIVERBEDN ENGINEER	9,295.04	71,955.86
Total 1302 - FEMA Riverbend Claim A/R				71,707.04	71,955.86
1320 - Umpqua Bank Project Fund					241,800.00
Total 1320 - Umpqua Bank Project Fund					241,800.00
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					18,112,560.27
	04/27/2017	In Service 4/27/17	NELSON IRRIGATION UPGRADE IN SERVICE 4/27/17 ASSET 161712	35,125.34	18,147,685.61
Total 1420 - Buildings & Improvements				35,125.34	18,147,685.61
1430 - Equipment & Vehicles					764,229.22
	04/20/2017	Surplus City	1 CONEX STORAGE CONTAINER ASSET 161711	3,646.50	767,875.72
	04/20/2017	Jeff's Truck Service	70TV 16' UTILITY TRAILER	3,908.00	771,783.72
Total 1430 - Equipment & Vehicles				7,554.50	771,783.72
1440 - Construction in Progress					33,430.59
1447 - CIP Berry Creek Bathroom BC99					4,388.44
	04/18/2017	Gill, Loren	BUTTE COUNTY PERMIT BATHROOM BERRY CREEK IMPACT PUBLIC USE	1,740.67	6,129.11
Total 1447 - CIP Berry Creek Bathroom BC99				1,740.67	6,129.11
1448 - CIP Nelson Irrigation SBF NE99					29,042.15
	04/04/2017	Home Depot	IRRIGATION SUPPLIES NELSON	261.83	29,303.98
	04/04/2017	Cresco Equipment Rentals	EQUIPMENT RENTAL COMPACTOR	1,031.24	30,335.22
	04/05/2017	Home Depot	IRRIGATION SUPPLIES NELSON UPGRADE	13.21	30,348.43
	04/06/2017	Cresco Equipment Rentals	EQUIP RENTAL TRACK LOADER AND BUCKET	1,183.70	31,532.13
	04/27/2017	Labor	APR17 LABOR NELSON IRRIGATION UPGRADE	3,593.21	35,125.34
	04/27/2017	In Service 4/27/17	NELSON IRRIGATION UPGRADE IN SERVICE 4/27/17 ASSET 161712	-35,125.34	0.00
Total 1448 - CIP Nelson Irrigation SBF NE99				total	35,125.34
2955 - Umpqua Bank Tax Exempt Bond A					-3,493,609.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-3,493,609.00
2960 - Umpqua Bank Taxable Bond B					-195,000.00
Total 2960 - Umpqua Bank Taxable Bond B					-195,000.00

Feather River Recreation & Park District
Check Register
 April 2017

12:45 PM
 05/11/2017
 Accrual Basis

1010 - Treasury Cash
 1010.1 - Treasury Cash - General

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	04/13/2017	78881	Accularm Security System	ALARM	469.37
Bill Pmt -Check	04/13/2017	78882	All Metals Supply, Inc.	SIGNS	100.24
Bill Pmt -Check	04/13/2017	78883	All Things Carpet & Upholstery	PARKS RESTROOMS JANITORIAL	3,850.00
Bill Pmt -Check	04/13/2017	78884	Aramark	UNIFORMS	184.08
Bill Pmt -Check	04/13/2017	78885	Bankcard Center	MAR17 STATEMENT 8111	982.42
Bill Pmt -Check	04/13/2017	78886	Better Deal Exchange	Acct#701960 MAR17	51.10
Bill Pmt -Check	04/13/2017	78887	Carr, Christy	REFUND NELSON FIELD RENTAL	100.00
Bill Pmt -Check	04/13/2017	78888	Cassilla, Mary	REFUND NELSON FIELD RENTAL 3/	20.00
Bill Pmt -Check	04/13/2017	78889	Cresco Equipment Rentals	EQUIP RENTAL IRRG NELSON PRO	3,016.45
Bill Pmt -Check	04/13/2017	78890	D & G Sports Inc.	GYM CHALK	294.94
Bill Pmt -Check	04/13/2017	78891	Dawson Oil Company	Acct#62765 FUEL	1,499.56
Bill Pmt -Check	04/13/2017	78892	Eagle Security Systems Inc.	ACT CENTER SECURITY	302.25
Bill Pmt -Check	04/13/2017	78893	Ewing	FERTIZLER	2,925.40
Bill Pmt -Check	04/13/2017	78894	George Roofing	ACT CENTER ROOF LEAK	594.00
Bill Pmt -Check	04/13/2017	78895	Home Depot	HOME DEPOT STATEMENT	1,877.48
Bill Pmt -Check	04/13/2017	78896	Inside Out Designs	FIELD SIGNS	463.32
Bill Pmt -Check	04/13/2017	78897	Lake Oroville Area Public Utility Dist.	MLK SEWER	98.40
Bill Pmt -Check	04/13/2017	78898	Limey Tees	SOCCER JESERY'S YOUTH SPORTS	589.88
Bill Pmt -Check	04/13/2017	78899	Modern Carpet Cleaning	GYM TILE FLOOR REFINISH	1,235.00
Bill Pmt -Check	04/13/2017	78900	P. G. & E.	PGE ALL LOCATIONS 2/22/17-3/22/1	5,350.51
Bill Pmt -Check	04/13/2017	78901	Recology Butte Colusa Counties	TRASH ALL SITES	868.14
Bill Pmt -Check	04/13/2017	78902	Riebes Auto Parts	AC BELT	31.42
Bill Pmt -Check	04/13/2017	78903	Sac-Val Janitorial	PARK JANITORIAL SUPPLIES	214.50
Bill Pmt -Check	04/13/2017	78904	Sharp's Locksmithing	KEYS, DOOR REPLACEMENT	851.60
Bill Pmt -Check	04/13/2017	78905	South Feather Water & Power	007771-000	34.78
Bill Pmt -Check	04/13/2017	78906	Staples	MAR17 STATEMENT 8608	105.34
Bill Pmt -Check	04/13/2017	78907	Tractor Supply Co.	MAR17 STATEMENT 0271 2285	138.78
Bill Pmt -Check	04/13/2017	78908	U.S. Bank Equipment Finance	COPIER LEASE/USAGE	678.69
Bill Pmt -Check	04/13/2017	78909	VanVranken, Miranda	REFUND PALERMO PAV RENTAL	95.00
Bill Pmt -Check	04/13/2017	78910	West Coast Sand & Gravel, Inc.	INFIELD DIRT NELSON	10,804.36
Bill Pmt -Check	04/13/2017	78911	Ronnie Smith Enterprises	FITNESS KARATE	1,900.60
Paycheck	04/13/2017	78912-78985	PAYROLL	PAYROLL ITEMS	40,954.61
Bill Pmt -Check	04/14/2017	78986	Carter, Marcia	BOD MONTHLY STIPEND	200.00
Bill Pmt -Check	04/14/2017	78987	Emberland, Gary	MONTHLY BOD STIPEND	200.00
Bill Pmt -Check	04/14/2017	78988	Fowler, Scott Kent	MONTHLY BOD STIPEND	200.00
Bill Pmt -Check	04/14/2017	78989	Noble, Don	MONTHLY BOD STIPEND	200.00
Bill Pmt -Check	04/14/2017	78990	Smith, Victoria	MONTHLY BOD STIPEND	200.00
Bill Pmt -Check	04/27/2017	78991	Comcast	Acct#8155600190189780 PHONE/INT	345.26
Bill Pmt -Check	04/27/2017	78992	State Board of Equalization	28828653 SALES TAX 1QTR 2017	11.00
Bill Pmt -Check	04/27/2017	78993	Bankcard Center	STATEMENT 2122	502.93
Bill Pmt -Check	04/27/2017	78994	Calif. Water Service	Acct 520857777 3/10/17-4/11/17 WAT	2,012.70
Bill Pmt -Check	04/27/2017	78995	Comcast	Acct# 8155 60 019 0233893	118.18
Bill Pmt -Check	04/27/2017	78996	Dan's Electrical Supply	BALLASTS	112.31
Bill Pmt -Check	04/27/2017	78997	Del-Mar Rental & Landscape Supply	SAND	42.85
Bill Pmt -Check	04/27/2017	78998	Endeavor Homes, Inc.	LUMBER	361.96
Bill Pmt -Check	04/27/2017	78999	Excel Plumbing Co.	TOILET REPAIR	515.00
Bill Pmt -Check	04/27/2017	79000	Fastenal	MISC PARTS, BOLTS, NUTS	216.56
Bill Pmt -Check	04/27/2017	79001	FP Mailing Solutions	POSTAGE MACHINE RENTAL	160.88
Bill Pmt -Check	04/27/2017	79002	Gill, Loren	BUTTE COUNTY PERMIT B01880	1,740.67
Bill Pmt -Check	04/27/2017	79003	Hobbs Pest Solutions, Inc.	ACT CENTER PEST CONTROL 2 MC	150.00
Bill Pmt -Check	04/27/2017	79004	Jeff's Truck Service	70TV 16' UTILITY TRAILER	3,908.00
Bill Pmt -Check	04/27/2017	79005	Melton Design Group	RIVERBEND FLOOD ASSESSMENT	9,295.04
Bill Pmt -Check	04/27/2017	79006	Oroville Power Equipment	REPLACE PUMP PRESSURE WASH	460.19
Bill Pmt -Check	04/27/2017	79007	Rental Guys, Inc.	STAND-ON BLOWER	2,681.25
Bill Pmt -Check	04/27/2017	79008	State Board of Equalization	57-425448 1ST QTR 2017 FUEL TAX	8.00
Bill Pmt -Check	04/27/2017	79009	Surplus City	DEPOSIT 2 CONEX CONTAINERS	3,646.50
Bill Pmt -Check	04/27/2017	79010	SWRCB	ANNUAL PERMIT RIVERBEND WATI	1,243.00
Bill Pmt -Check	04/27/2017	79011	TWSD	4-112.01 WATER NELSON	331.74
Bill Pmt -Check	04/27/2017	79012	Wal-Mart Community	APR17 STATEMENT 1712	215.33
Bill Pmt -Check	04/27/2017	79013	Waugh, Rose	REFUND WFNF BOOTH PAID TWICE	100.00
Bill Pmt -Check	04/27/2017	79014	Work Training Center	WFNF BUS RENTAL/DRIVER	331.90
Liability Check	04/27/2017	79015	Aflac	JRF86 MAR17 PREMIUMS	1,028.50
Liability Check	04/27/2017	79016	Blue Shield of California	4004625 MAY17	5,915.53
Liability Check	04/27/2017	79017	Premier Access	MAY17 DENTAL PREMIUMS	947.47
Liability Check	04/27/2017	79018	Humana Insurance Co.	657103-001 MAY17 LIFE PREMIUMS	75.60
Bill Pmt -Check	04/27/2017	79019	Atkins, Jacob	DOJ REIMBURSE	68.00
Bill Pmt -Check	04/27/2017	79020	Brazda, Kevin	CELL REIMBR	50.00
Bill Pmt -Check	04/27/2017	79021	Carter, Shaw	CELL EXPENSE REIMBR	283.46
Bill Pmt -Check	04/27/2017	79022	Doss, Alexis.	DOJ REIMBURSE	68.00
Bill Pmt -Check	04/27/2017	79023	Gorman, T.	CELL PHONE REIMBR	30.00
Bill Pmt -Check	04/27/2017	79024	Gray, Jason	MONTHLY CELL REIMBR	30.00
Bill Pmt -Check	04/27/2017	79025	Harvey, Trachelle	DOJ REIMBURSE	68.00
Bill Pmt -Check	04/27/2017	79026	Kuntz, Ashley.	DOJ REIMBURSE	110.00
Bill Pmt -Check	04/27/2017	79027	Long, Sara.	AIRFARE TO BOISE GYM	218.40
Bill Pmt -Check	04/27/2017	79028	Peltzer, Deborah	CELL PHONE REIMBR	30.00
Bill Pmt -Check	04/27/2017	79029	Quigley, G.	CELL PHONE REIMBR	30.00

Feather River Recreation & Park District
Check Register
 April 2017

12:45 PM
 05/11/2017
 Accrual Basis

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	04/27/2017	79030	Ramirez, Zerimar	MONTHLY CELL REIMBR	30.00
Bill Pmt -Check	04/27/2017	79031	Sinor, Nina	CELL PHONE REIMBR	40.00
Bill Pmt -Check	04/27/2017	79032	Teague, Victoria	CELL MILEAGE REIMBR	73.28
Bill Pmt -Check	04/27/2017	79033	Terry, Kayla.	CELL MILEAGE REIMBR	40.34
Bill Pmt -Check	04/27/2017	79034	Valencia Estela	CELL EXPENSE REIMBR	264.16
Bill Pmt -Check	04/27/2017	79035	Valencia Justin	CELL PHONE REIMBR	30.00
Bill Pmt -Check	04/27/2017	79036	Vang, H.	CELL PHONE REIMBR	30.00
Bill Pmt -Check	04/27/2017	79037	Vasquez, Sam.	CELL MILEAGE REIMBR	193.50
Bill Pmt -Check	04/27/2017	79038	Wyles, Dianna	DOJ REIMBURSE	110.00
Bill Pmt -Check	04/27/2017	79039	Brault, Melissa	INSTRUCTOR CARDIO FUSION	312.00
Bill Pmt -Check	04/27/2017	79040	Stampanoni, Jennifer	INSTRUCTOR DANCE	731.90
Paycheck	04/27/2017	79041-79118	PAYROLL	PAYROLL ITEMS	39,938.38
Total 1010.1 - Treasury Cash - General				TOTAL	160,939.99



April 2017 Staff Reports

Park Supervisor-Kevin Brazda

Crew

The maintenance staff has been working hard trying to catch up from the rainy weather just to be put back behind from more rain. Towards the end of the month we finally got some drier weather and a new part time employee to replace one we lost a few months back. We are still down a few part time janitorial positions that the crew has been covering every morning which has been cutting into the normal daily operations.

Vandalism

- Tennis courts: 4-1-17
 - Removed graffiti on restrooms
 - Parts \$15 labor \$15
- Nolan: 4-5-17
 - Removed and Painted graffiti
 - Parts \$40 labor \$45
- Sites all: 4-6-17
 - Removed and Painted over graffiti
 - Parts \$ 60 Labor \$45
- Nolan: 4-12-17
 - Replaced screen on door that was vandalized and cleaned up homeless mess in pump shed
 - Parts \$ 200 Labor \$250
- Nolan: 4-13-17
 - Installed bar latch on electrical panel
 - Parts \$ 30 Labor \$60
- Tennis court: 4-13-17
 - Restroom toilets clogged up again with random objects
 - Parts \$30 Labor \$60
- Sites all: 4-14-17
 - Removed and Painted over Graffiti
 - Parts \$45 Labor \$60
- Sites all: 4-18-17
 - Removed and painted graffiti
 - Parts \$ 60 Labor \$75
- Skate park: 4-18-17
 - Picked up a truck load of wood and garbage
 - Parts \$ 45 Labor \$30
- Nelson Pool: 4-19-17
 - Cleaned up broken lane lines and removed lane line holder from deep end of pool
 - Parts Labor \$200



- Nolan: 4-19-17
 - dislodged rock from toilet
 - Parts \$ 0 Labor \$30
- Tennis court: 4-25-17
 - toilet flush valve broken
 - Parts \$ 50 Labor \$60
- Sites all: 4-27-17
 - Remove and paint over graffiti
 - Parts \$ 50 Labor \$75
- Nolan: 4-28-17
 - Painted graffiti
 - Parts \$ 25 Labor \$30

Meetings/ Commitments

- Wildflower and Nature Festival
- Quotes on several items throughout the month
- Meeting with Cal Water to discuss skate park fencing
- Started training new hire
- Started prepping softball fields at Nelson on Tuesday and Thursdays for co-ed softball league
- Several meetings at/about Riverbend to assess the damages.
- Call OPD throughout the month to inform of Transient camps.
- Safety Meeting
- Homeless encampment cleanups at Riverbend with OPD and SWAP.

Irrigation/ Plumbing

- Repair leak at skate park
- Relocated ice maker inside breakroom
- Installed cleaning dispenser in janitorial shed
- Pool start up chemical deliveries
- Installed shut off valve and new water filter at shop
- Irrigation checks and repairs all sites
- Irrigation timers set for three days a week and three cycles through the night, now down to 0% of normal with season change.
- Vacuumed pools and maintain chemicals
- Checked functionality of all faucets, toilets and drinking fountains.

Clean up

- Started nightly park runs which includes trash, bathroom stocking and cleanup of events going on through the week.
- Cleaned up homeless trash at Riverbend throughout the month
- Clearing vines at shop
- Started mowing and weed eating back lot at Activity Center
- Supplied and assisted church group clean up at Nolan and Playtown
- Pressure washed dugouts throughout the month from homeless encampments



- Reinstalled temp fence daily along trail to block public access to Riverbend Park
- Check for fallen limbs and storm debris from winter storms
- Cleaning Activity Center 7 days a week

Turf/ Trees/ shrubs

- Pulling weeds and trimming bushes at Activity Center.
- Blowing, picking up and hauling leaves throughout month
- Continued spraying weeds
- Mowing, weed eating, edging and blowing on a regular basis depending on weather.

Projects

- Set up/ take down / parking patrol at WFNF
- Laid out and painted lines on soccer field at MLK and Softball fields at Nolan and Nelson
- Finished irrigation upgrades on Shawnie field
- Finished grading 90 yards of ball field mix to Shawnie field
- Delivering/ picking up soccer goals to MLK park for games t Crew
- The maintenance staff has been working hard trying to catch up from the rainy weather just to be put back behind from more rain. Towards the end of the month we finally got some dryer weather and a new part time employee to replace one we lost a few months back. We are still down a few part time janitorial positions that the crew has been covering every morning which has been cutting into the normal daily operations.

Vandalism

- Tennis courts: 4-1-17
- Removed graffiti on restrooms
- Parts \$15 labor \$15
- Nolan: 4-5-17
- Removed and Painted graffiti
- Parts \$40 labor \$45
- Sites all: 4-6-17
- Removed and Painted over graffiti
- Parts \$ 60 Labor \$45
- Nolan: 4-12-17
- Replaced screen on door that was vandalized and cleaned up homeless mess in pump shed
- Parts \$ 200 Labor \$250
- Nolan: 4-13-17
- Installed bar latch on electrical panel
- Parts \$ 30 Labor \$60
- Tennis court: 4-13-17
- Restroom toilets clogged up again w/ random objects
- Parts \$30 Labor \$60
- Sites all: 4-14-17
- Removed and Painted over Graffiti
- Parts \$45 Labor \$60



- Sites all: 4-18-17
- Removed and painted graffiti
- Parts \$ 60 Labor \$75
- Skate park: 4-18-17
- Picked up a truck load of wood and garbage
- Parts \$ 45 Labor \$30
- Nelson Pool: 4-19-17
- Cleaned up broken lane lines and removed lane line holder from deep end of pool
- Parts Labor \$200
- Nolan: 4-19-17
- dislodged rock from toilet
- Parts \$ 0 Labor \$30
- Tennis court: 4-25-17
- toilet flush valve broken
- Parts \$ 50 Labor \$60
- Sites all: 4-27-17
- Remove and paint over graffiti
- Parts \$ 50 Labor \$75
- Nolan: 4-28-17
- Painted graffiti
- Parts \$ 25 Labor \$30

Meetings/ Commitments

- Wild flower festival
- Quotes on several items throughout the month
- Meeting with Cal water to discuss skate park fencing
- Started training new hire
- Started prepping softball fields at nelson on Tuesday and Thursdays
- Several meetings at/about Riverbend to assess the damages.
- Call OPD throughout the month to inform of Transient camps.
- Safety Meeting
- Homeless encampment clean up at Riverbend with OPD and SWAP.

Irrigation/ Plumbing

- Repair leak at skate park
- Relocated ice maker inside Breakroom
- Installed cleaning dispenser in janitorial shed
- Pool start up chemical deliveries
- Installed shut off valve and new water filter at shop
- Irrigation checks and repairs
- Irrigation timers set for three days a week and three cycles through the night, now down to 0% of normal with season change.
- Vacuumed pools and maintain chemicals
- Checked functionality of all faucets, toilets and drinking fountains.



Clean up

- Started Nightly Park runs which includes trash, bathroom stocking and cleanup of events going on through the week.
- Cleaned up homeless trash at Riverbend throughout the month
- Clearing vines at shop
- Started mowing and weed eating back lot at ac
- Supplied and assisted church group clean up at Nolan and Playtown
- Pressure washed dugouts throughout the month from homeless encampments
- reinstall temp fence daily along trail to block public access
- Check for fallen Limbs and storm debris from winter storms
- Cleaning Activity Center 7 days a week
- Turf/ Trees/ shrubs
- Pulling weeds and trimming bushes at ac.
- Blowing, picking up and hauling leaves throughout Month
- Continued spraying weeds
- Mowing, weed eating, edging and blowing on a regular basis depending on weather.

Projects

- Set up/ Take down / parking patrol at WFNF
- Laid out and Painted lines on soccer field at MLK and Softball fields at NO and NE
- Finished irrigation upgrades on Shawnie field
- Finished grading 90 yards of ball field mix to Shawnie field
- Delivering/ picking up soccer goals to MLK park for games Tue/Wed/Thurs nights.
- Painted RD Davis backstop at Nelson
- Replaced breakroom lights to LED
- Made base pegs and laid out and set bases on RD Davis and Shawnie
- Added additional header and got new garage door installed at Nelson garage
- Organized and installed new irrigation shelving
- Installed sun screen dispensers at the shop.
- Installed antenna boxes on new controllers at Nelson
- Continued painting restrooms at Activity Center
- Painted bleachers in gym
- Sanded and painted boy's restroom partitions in the preschool.
- Installed new door stops at Activity Center
- Replaced light and ballasts at Activity Center front offices
- Fabricated replacement brackets, welded on bar sets and installed in gym.
- Relocated electrical outlet and installed TV wall mount in preschool.
- Worked on stripping paint off park restroom floors during rainy periods.
- Ongoing maintenance on Bedrock skate park ramps. Tightening screws
- Contracts for rentals handled every weekend. Cleaning and prepping rented areas
- Playground inspections
- Equipment and vehicle inspections
- Repaired diesel mowers clutch



- Repair Husqvarna mower deck
- Service ride on blower
- Patched tire, secured rack and fixed oil leak on Chevy 2500
- Repaired trailer lights, chains and brakes on old trailers
- Repaired small equipment throughout the month that needed maintenance.
- Monthly maintenance logs.
- Cleaning trucks on a regular basis.
- Maintenance checks on mowers and equipment

Equipment and vehicles

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Executive Assistant-Victoria Anton-Teague

April was another busy month for FRRPD! Saturday, April 1st was our annual Wildflower and Nature Festival. Although we moved the location of the event due to the flood damage at Riverbend Park, we had 70 vendors and it was a huge success. I assisted the Park Supervisor in scheduling and interviewing candidates for multiple Utility Worker Positions. I also met with local janitorial companies to obtain quotes for servicing the Activity Center to review during the budget process. I assisted with a field trip at the Activity Center on April 27th and it went off without a hitch! The visitors were from Browns Valley Elementary school and they had a wonderful time rotating stations including Gymnastics, Zumba, Dancing and team building games. In an attempt to save money, I negotiated our postage machine contract and downsized our equipment to fit District needs. I worked with a local church group to schedule a cleanup at Nolan Complex on April 30th. Park cleanups will increase now that the weather is clearing up. I also attended District Staff meetings throughout the month, as well as, monthly Oroville Tourism and Oroville Downtown Business Association committee meetings as a District Representative.

Daily operations were successful. Customer Relations Specialists are beginning to process a high volume of park reservations, summer program registrations, and pool parties. The Marketing Specialist attended a Senior Health Fair on April 12th and focused on scheduling the 2017 Concerts in the Park Series that will be held at Martin Luther King Jr. Park.

Director of Children's Services-Estela Valencia

Enrollment was 75 children. We had a spring egg hunt. We had about 1300 eggs that were donated by parents. Graduation gowns were ordered for pre-K class. We have 30 children graduating that are going to Kindergarten or TK this coming fall. We are very proud of our little ones. Pre-k graduation will be on May 26. Summer camp will be held at Nelson School, this year. Assistant Director Zee has done a great



job planning the summer activities. We are hiring summer camp staff. I (Director) met with GM Ramage to discuss next year's budget. We are super busy!!

Gymnastics Supervisor-Shaw Carter

Reid Ross will be at Nationals in Kissimmee Fl. Good Luck Reid! Mini Meets May 24th – 26th from 6-8. Our Team kids will be performing during the meets. Neil and Patty Resnick from Boise State have rescheduled our team clinic to September. I have been building spotting platforms to help our coaches and gymnasts to perform higher level skills. I am also finalizing and getting our new Developmental Program brochures out to be printed. The Developmental Program will let parents and gymnasts know exactly what skills they will need to move through each level of the gymnastics program.

Recreation Supervisor-Nina Sinor

March and April have been jammed packed months in the Recreation Department. March was filled with wrapping up youth basketball, starting 2 new youth programs which are instructional soccer program and 5/6th and 7/8th soccer league. Our youth track and field program started and is off to a great start. The Recreation Coordinator and Specialist have headed soccer and track and are doing an absolute amazing job. Pre-season prep for Junior Giants and aquatics is in full swing with pre-season meetings, interviews and hiring of summer staff, finalizing training dates and details and finally ordering supplies & safety equipment. Adult softball started and is up and running. Huge thank you to the maintenance department for all of their hard work on re-doing the softball fields. Customers are very happy about the field conditions. Nelson Complex looks absolutely beautiful. They have also been working really hard on field prep for softball and youth soccer. Their program support is very much appreciated. Overall, the Recreation Department is doing very well and excited for the upcoming busy summer.