



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
November 28, 2023

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**OUR MISSION:** We will provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.

## **AGENDA**

**Open Session 5:30 PM**

*Written comments must be sent to [KendyleL@frprd.com](mailto:KendyleL@frprd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.*

### **CALL MEETING TO ORDER**

#### **ROLL CALL**

Chairperson Shannon DeLong  
Vice-Chairperson Scott "Kent" Fowler  
Director Devin Thomas  
Director Clarence "Sonny" Brandt  
Director Greg Passmore

### **PLEDGE OF ALLEGIANCE**

#### **CLOSED SESSION**

- 1. Pursuant to Government Code Section 54957: Personnel Exemption**
- 2. Pursuant to Government Code Section 54957.6: Labor Negotiations**
- 3. Pursuant to Government Code Section 54957: Public Security**

#### **PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

#### **CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. October 24 2023 Regular Board Meeting Minutes (Appendix A)**
- 2. October 2023 Financials (Appendix B)**

Consent Agenda Motion:

Vote:

**NON-ACTION ITEMS**

- 1. Hiring Rolls Anderson & Rolls Engineering Firm for Pickleball Project**  
(Appendix C)  
Motion:  
Vote:

**ACTION ITEMS**

- 2. Resolution 2024-23: A Resolution of the Board of Directors of Feather River Recreation and Park District Approving the Application for Outdoor Equity Grants Program Grant Funds**  
(Appendix D)  
Motion:  
Vote:
- 3. Approve Sole Source Justification for Partnership with Explore California Outdoors in the California State Parks Outdoor Equity Grant** (Appendix E)  
Motion:  
Vote:
- 4. Approve Support Letter for Final Funding of Brad Freeman Trail** (Appendix F)  
Motion:  
Vote:
- 5. Approve Allocation from Riverbend Insurance Fund for Riverbend Asphalt Path Replacement** (Appendix G)  
Motion:  
Vote:
- 6. Approve Allocation from Riverbend Insurance Fund for Riverbend Park North & South Trail Gate Improvements** (Appendix H)  
Motion:  
Vote:

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS** (Appendix I)

**UNFINISHED BUSINESS**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

- 1.**

**ADJOURNMENT**



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
October 24, 2023

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**DRAFT MINUTES**

**Open Session 5:30 PM**

**MEETING CALLED TO ORDER AT 5:31PM**

**ROLL CALL**

|                                      |                |
|--------------------------------------|----------------|
| Chairperson Shannon DeLong           | <u>Present</u> |
| Vice-Chairperson Scott "Kent" Fowler | <u>Present</u> |
| Director Devin Thomas                | <u>Present</u> |
| Director Clarence "Sonny" Brandt     | <u>Present</u> |
| Director Greg Passmore               | <u>Present</u> |

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. **September 26, 2023 Regular Board Meeting Minutes**
- 2. **October 4, 2023 Special Board Meeting Minutes**
- 2. **September 2023 Financials**

Director Fowler made a motion to approve the consent agenda.

Director Brandt seconded the motion.

\*The motion to approve the consent agenda was passed with a unanimous vote.

**ACTION ITEMS**

- 1. **Approval to Submit Request for Proposal (RFP) for MLK South Parking Lot Repair**

Director Fowler made a motion to approve the submittal of a request for MLK south parking lot repair.

Director Passmore seconded the motion.

\*The motion to approve the submittal of a request for MLK south parking lot repairs was passed with a unanimous vote.

- 2. **Approve Request to Hire an Engineer for New Pickleball Courts Project**

Director Brandt made a motion to approve the request to hire an engineer for the new pickleball courts project.

Director Thomas seconded the motion.

\*The motion to approve the request to hire an engineer for the new pickleball courts project was approved unanimously.

- 3. **Surplus Backhoe and Attachments**

Director Fowler made a motion to approve the surplus of the backhoe and attachments.

Director Thomas seconded the motion.

\*The motion to approve the surplus of the backhoe and attachments was approved with a unanimous vote.

**4. Allocation of funds for Backhoe Purchase**

Director Passmore made a motion to approve the allocation of funds for a backhoe purchase. Director Fowler seconded the motion.

\*The motion to approve the allocation of funds for a backhoe purchase was approved with a unanimous vote.

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS** (Appendix H)

**MEETING ADJOURNED AT 5:57PM.**

DRAFT

**Feather River Recreation & Park District**  
**Check Register**  
**October 2023**

| Type            | Date       | Check Number | Name                                | Memo                            | Amount    |
|-----------------|------------|--------------|-------------------------------------|---------------------------------|-----------|
| Liability Check | 10/02/2023 | 94189        | State Disbursement Unit             | 0070000086271                   | 279.69    |
| Paycheck        | 10/05/2023 | 94100-94128  | Employees                           | Payroll                         | 26,772.13 |
| Bill Pmt -Check | 10/05/2023 | 94133        | BRANDT, CLARENCE SONNY              | BOD STIPEND                     | 400.00    |
| Bill Pmt -Check | 10/05/2023 | 94134        | DELONG, SHANNON                     | BOD STIPEND                     | 400.00    |
| Bill Pmt -Check | 10/05/2023 | 94135        | FOWLER, SCOTT KENT                  | BOD STIPEND                     | 400.00    |
| Bill Pmt -Check | 10/05/2023 | 94136        | PASSMORE, GREG                      | STIPEND                         | 400.00    |
| Bill Pmt -Check | 10/05/2023 | 94137        | THOMAS, DEVIN                       | BOD STIPEND                     | 400.00    |
| Bill Pmt -Check | 10/05/2023 | 94138        | BANKCARD CENTER                     | SEPTEMBER 19, 2023 STATEMENT (  | 1,704.47  |
| Bill Pmt -Check | 10/05/2023 | 94139        | ALL THINGS CLEANING                 | PARKS RESTROOMS JANITORIAL S    | 4,830.00  |
| Bill Pmt -Check | 10/05/2023 | 94140        | APEX TECH MANAGEMENT                | TECH MANAGEMENT SEPT STATEN     | 1,084.50  |
| Bill Pmt -Check | 10/05/2023 | 94141        | BANKCARD CENTER                     | SEPTEMBER STATEMENT, 2023 ST/   | 1,868.20  |
| Bill Pmt -Check | 10/05/2023 | 94142        | BOBCAT OF CHICO                     | BOBCAT REPAIRS                  | 235.48    |
| Bill Pmt -Check | 10/05/2023 | 94143        | CALF. WATER SERVICE                 | Acct 520857777 08/11/23-9/12/23 | 14,734.95 |
| Bill Pmt -Check | 10/05/2023 | 94144        | CALIFORNIA INVASSIVE PLANT COL      | WEED MANAGEMENT TRAINING        | 850.00    |
| Bill Pmt -Check | 10/05/2023 | 94145        | Chalmers, R. Scott                  | AUGUST STATEMENT                | 960.00    |
| Bill Pmt -Check | 10/05/2023 | 94146        | COMCAST                             | Acct#8155600190189780 PHONE/INT | 533.61    |
| Bill Pmt -Check | 10/05/2023 | 94147        | Comer's Print Shop                  | BUSINESS CARDS                  | 328.81    |
| Bill Pmt -Check | 10/05/2023 | 94148        | CRESCO EQUIPMENT RENTALS            | BERRY CREEK SWING               | 426.54    |
| Bill Pmt -Check | 10/05/2023 | 94149        | DEL-MAR RENTAL & LANDSCAPE SI       | BOBCAT RENTAL                   | 65.40     |
| Bill Pmt -Check | 10/05/2023 | 94150        | FGL ENVIRONMENTAL                   | DOG PARK WELL TESTING           | 67.00     |
| Bill Pmt -Check | 10/05/2023 | 94151        | INSIDE OUT DESIGNS                  | INSIDE OUT DESIGNS              | 990.52    |
| Bill Pmt -Check | 10/05/2023 | 94152        | Jimmy's Custom Trophies of Northern | ADULT SOFTBALL TROPHIES         | 105.92    |
| Bill Pmt -Check | 10/05/2023 | 94153        | JOHNSON, BRETT                      | CONCERT IN PARK                 | 300.00    |
| Bill Pmt -Check | 10/05/2023 | 94154        | LAPORTE, KEMA                       | CERT REIMBURSEMENT              | 79.99     |
| Bill Pmt -Check | 10/05/2023 | 94155        | LEESE, KAREN.                       | MILEAGE REIMBUR                 | 15.07     |
| Bill Pmt -Check | 10/05/2023 | 94156        | LES SCHWAB TIRES                    | LES SCHWAB TIRES                | 2,077.10  |
| Bill Pmt -Check | 10/05/2023 | 94157        | Lincoln Aquatics                    | Lincoln Aquatics                | 12,047.49 |
| Bill Pmt -Check | 10/05/2023 | 94158        | LOWE, KENDYLE.                      | LOWE, KENDYLE.                  | 52.58     |
| Bill Pmt -Check | 10/05/2023 | 94159        | MAZES CONSULTING                    | MAZES CONSULTING - SEP BILLING  | 8,573.58  |
| Bill Pmt -Check | 10/05/2023 | 94160        | MJB Welding Supply                  | OXYGEN REGULATOR                | 171.65    |
| Bill Pmt -Check | 10/05/2023 | 94161        | NORTH YUBA WATER DISTRICT           | 2695 FBT WATER                  | 178.75    |
| Bill Pmt -Check | 10/05/2023 | 94162        | Petty Cash                          | PETTY CASH REPLENSHMENT FOI     | 1,000.00  |
| Bill Pmt -Check | 10/05/2023 | 94163        | Procure Software                    | CRM SOFTWARE                    | 40.00     |
| Bill Pmt -Check | 10/05/2023 | 94164        | Ray's General Hardware              | ACCT 147 INVOICE 381469         | 47.95     |
| Bill Pmt -Check | 10/05/2023 | 94165        | RESULTS RADIO ADVERTISING           | CONCERT ADVERT                  | 750.00    |
| Bill Pmt -Check | 10/05/2023 | 94166        | SCHOFIELD, BOB                      | CONCERT IN THE PARK             | 300.00    |
| Bill Pmt -Check | 10/05/2023 | 94167        | SHARP'S LOCKSMITHING                | SHARP'S LOCKSMITHING            | 690.64    |
| Bill Pmt -Check | 10/05/2023 | 94168        | SILVA, MIRIAM.                      | CPR REIMBUR                     | 100.00    |
| Bill Pmt -Check | 10/05/2023 | 94169        | Smithson, Lynn                      | INSTRUCTOR DOG TRAINING         | 39.00     |
| Bill Pmt -Check | 10/05/2023 | 94170        | SOUTH FEATHER WATER & POWEF         | 007771-000                      | 37.52     |
| Bill Pmt -Check | 10/05/2023 | 94171        | SWEET WATER SHAVED ICE              | SHAVED ICE FOR PARK CLEANUP     | 515.00    |
| Bill Pmt -Check | 10/05/2023 | 94172        | Teague, Victoria                    | AUGUST SERVICES                 | 1,976.25  |
| Bill Pmt -Check | 10/05/2023 | 94173        | TERESA BACHELLERIE ,                | STAFF EXPENSE REIMBUR           | 27.04     |
| Bill Pmt -Check | 10/05/2023 | 94174        | Tractor Supply Co.                  | TRACTOR SUPPLY STATEMENT        | 215.36    |
| Bill Pmt -Check | 10/05/2023 | 94175        | Uline                               | PARKING LOT SIGNS AND POSTS     | 1,485.07  |
| Bill Pmt -Check | 10/05/2023 | 94176        | VALENCIA, ESTELA.                   | PARENTS NIGHT OUT REIMBUR       | 12.17     |
| Bill Pmt -Check | 10/05/2023 | 94177        | WAL-MART CAPITAL ONE                | STATEMENT 638691 SEPTEMBER, 2   | 73.35     |
| Bill Pmt -Check | 10/05/2023 | 94178        | WAXIE SANITARY SUPPLY               | DISHWASHING SOAP                | 25.97     |
| Bill Pmt -Check | 10/05/2023 | 94179        | WILSON, ROBERT BRIAN                | WILSON, ROBERT BRIAN            | 6,163.22  |
| Liability Check | 10/05/2023 | 94180        | BLUE SHIELD OF CALIFORNIA           | ACCT: W00224991000              | 9,332.18  |

**Feather River Recreation & Park District**  
**Check Register**  
 October 2023

| Type            | Date       | Check Number | Name                                     | Memo                                   | Amount                   |
|-----------------|------------|--------------|--|--|--------------------------|
| Liability Check | 10/05/2023 | 94181        | PREMIER ACCESS                           | GROUP NO. 15763                        | 1,292.07                 |
| Liability Check | 10/05/2023 | 94182        | AFLAC                                    | ACCT:JRF86                             | 1,856.08                 |
| Liability Check | 10/05/2023 | 94183        | State Disbursement Unit                  | OQUENDO 0970-0154                      | 279.69                   |
| Liability Check | 10/19/2023 | 94211        | PRINCIPAL GROUP BENEFITS                 | ACCT NO. 1177149-10001                 | 1,612.50                 |
| Paycheck        | 10/19/2023 | 94196-94195  | Employees                                | Payroll                                | 25,652.80                |
| Liability Check | 10/19/2023 | 94212        | UPEC LOCAL                               | UPEC LOCAL                             | 247.50                   |
| Liability Check | 10/19/2023 | 94213        | State Disbursement Unit                  | Oquendo 0970-0154; 20000000201016      | 279.69                   |
| Bill Pmt -Check | 10/19/2023 | 94214        | ACCULARM SECURITY SYSTEMS                | Security Monitoring - 10/10/23-12/31-2 | 957.00                   |
| Bill Pmt -Check | 10/19/2023 | 94215        | APEX TECH MANAGEMENT                     | IT MANAGMENT SERVICE SEPT/OCT          | 2,416.50                 |
| Bill Pmt -Check | 10/19/2023 | 94216        | AT&T - CALNET                            | AT&T - CALNET                          | 98.80                    |
| Bill Pmt -Check | 10/19/2023 | 94217        | BETTER DEAL EXCHANGE                     | Acct#701960 STATMENT SEPTEMBER         | 344.14                   |
| Bill Pmt -Check | 10/19/2023 | 94218        | Butte County Sheriff's Office            | SHERIFF WORK CREW                      | 3,840.00                 |
| Bill Pmt -Check | 10/19/2023 | 94219        | California Special Districts Association | CSDA MEMBERSHIP 2024 RENEWAL           | 8,187.00                 |
| Bill Pmt -Check | 10/19/2023 | 94220        | CALTRONICS                               | COPYING AND PRINTING AUG/SEP1          | 224.84                   |
| Bill Pmt -Check | 10/19/2023 | 94221        | City of Oroville                         | ANNUAL SEWER SERVICE                   | 2,275.68                 |
| Bill Pmt -Check | 10/19/2023 | 94222        | Comer's Print Shop                       | BRIANS BUSINESS CARDS                  | 73.07                    |
| Bill Pmt -Check | 10/19/2023 | 94223        | COMP                                     | ACCT NO. FFRPR                         | 460.00                   |
| Bill Pmt -Check | 10/19/2023 | 94224        | DAWSON OIL COMPANY                       | 62765 SEPT FUEL STATEMENT              | 3,492.69                 |
| Bill Pmt -Check | 10/19/2023 | 94225        | DEL-MAR RENTAL & LANDSCAPE SUPPLY        |  | 867.74                   |
| Bill Pmt -Check | 10/19/2023 | 94226        | Fairhill Backflow                        | BACKFLOW TESTING                       | 754.32                   |
| Bill Pmt -Check | 10/19/2023 | 94227        | Ferrellgas                               | GAS FBT ACCT 112692785                 | 65.00                    |
| Bill Pmt -Check | 10/19/2023 | 94228        | FOOTHILL FIRE PROTECTION, INC.           | FIRE EXTINGUISHER MAINTENANCE          | 465.00                   |
| Bill Pmt -Check | 10/19/2023 | 94229        | GRAINGER                                 | HARD SURFACE FLOOR SEAL                | 849.08                   |
| Bill Pmt -Check | 10/19/2023 | 94230        | Jimmy's Custom Trophies of Northern      | NAME PLATE                             | 119.08                   |
| Bill Pmt -Check | 10/19/2023 | 94231        | LAKE OROVILLE AREA PUBLIC UTIL           | SEWER                                  | 156.18                   |
| Bill Pmt -Check | 10/19/2023 | 94232        | LEESE, KAREN.                            | MILEAGE REIMBUR                        | 6.55                     |
| Bill Pmt -Check | 10/19/2023 | 94233        | LES SCHWAB TIRES                         | TIRES FOR THE DUMP TRAILER             | 598.89                   |
| Bill Pmt -Check | 10/19/2023 | 94234        | Lincoln Aquatics                         | ROBOTIC POOL CLEANER                   | 5,434.03                 |
| Bill Pmt -Check | 10/19/2023 | 94235        | OIL CHANGERS                             | 22 FORD F-250 OIL CHANGE               | 147.83                   |
| Bill Pmt -Check | 10/19/2023 | 94236        | Oroville Cable & Equipment               | BOBCAT REPAIRS                         | 25.90                    |
| Bill Pmt -Check | 10/19/2023 | 94237        | P.G. & E.                                | 7241369682-3 AUG-22 THRU SEPT-2        | 13,760.77                |
| Bill Pmt -Check | 10/19/2023 | 94238        | PRECISION PUMP COMPANY                   | PRECISION PUMP COMPANY                 | 5,199.25                 |
| Bill Pmt -Check | 10/19/2023 | 94239        | RECOLOGY BUTTE COLUSA COUNTY             | Acct# 8100122153                       | 2,596.63                 |
| Bill Pmt -Check | 10/19/2023 | 94240        | Reichel, Leo                             | MILEAGE REIMBURSEMENT                  | 22.53                    |
| Bill Pmt -Check | 10/19/2023 | 94241        | RIEBES AUTO PARTS                        | RIEBES AUTO PARTS                      | 598.22                   |
| Bill Pmt -Check | 10/19/2023 | 94242        | SAL RODRIGUEZ LANDSCAPE LLC              | SAL RODRIGUEZ LANDSCAPE LLC            | 9,200.00                 |
| Bill Pmt -Check | 10/19/2023 | 94243        | SCI Consulting Group                     | SCI Consulting Group                   | 12,782.74                |
| Bill Pmt -Check | 10/19/2023 | 94244        | SILVA, MIRIAM.                           | FITTOUR CLASS REIMB                    | 39.99                    |
| Bill Pmt -Check | 10/19/2023 | 94245        | THERMALITO WATER AND SEWER               | 4-112.01 WATER NELSON                  | 2,174.89                 |
| Bill Pmt -Check | 10/19/2023 | 94246        | VALENCIA, ESTELA.                        | VALENCIA, ESTELA.                      | 146.04                   |
| Bill Pmt -Check | 10/19/2023 | 94247        | VELASQUEZ, JOE                           | PARKS SUP MILEAGE REIBUR               | 91.05                    |
| Bill Pmt -Check | 10/19/2023 | 94248        | WAL-MART CAPITAL ONE                     | STATEMENT 638691 OCT, 2023             | 59.98                    |
| Bill Pmt -Check | 10/19/2023 | 94250        | WELLS FARGO VENDOR FINANCIAL             | COPIER LEASE                           | 268.99                   |
| Bill Pmt -Check | 10/19/2023 | 94251        | WILSON, ROBERT BRIAN                     | WILSON, ROBERT BRIAN                   | 2,975.18                 |
| Bill Pmt -Check | 10/19/2023 | 94253        | WAXIE SANITARY SUPPLY                    | WAXIE SANITARY SUPPLY                  | 367.81                   |
| Bill Pmt -Check | 10/19/2023 | 94252        | HOME DEPOT                               | HOME DEPOT STATEMENT                   | 4,533.24                 |
| Bill Pmt -Check | 10/26/2023 | 94254        | FEATHER RIVER RECREATION & PARK DISTRICT | PAYROLL XFER CHECK TO CLEARING         | 20,000.00                |
| Bill Pmt -Check | 10/26/2023 | 94255        | LEESE, KAREN.                            | REIMB FOR PIZZA                        | 92.07                    |
| Bill Pmt -Check | 10/26/2023 | 94256        | Thompson, Traci                          | CONCERTS IN THE PARK                   | 300.00                   |
| <b>TOTAL</b>    |            |              |  |  | <b><u>242,453.18</u></b> |

## Feather River Recreation & Park District Balance Sheet Snapshot Year Comparison

| As of October 31, 2023                  | Oct 31, 23     | Oct 31, 22     | \$ Change      | % Change |
|---|----------------|----------------|----------------|----------|
| <b>ASSETS</b>                           |                |                |                |          |
| <b>Current Assets</b>                   |                |                |                |          |
| <b>Checking/Savings</b>                 |                |                |                |          |
| 1010 · Treasury Cash                    |                |                |                |          |
| 1010.1 · Treasury Cash - General        | 753,260.03     | 719,182.99     | 34,077.04      | 4.74%    |
| 1010.2 · Treasury Cash - Reserve        | 295,494.00     | 295,494.00     | 0.00           | 0.0%     |
| 1010.3 · Treasury Admin Ins Proceeds    | 0.19           | 216,525.19     | (216,525.00)   | (100.0%) |
| 1010.4 · Treasury Ins Proceeds Playtown | 0.00           | 67,657.06      | (67,657.06)    | (100.0%) |
| 1010.5 · Treasury Nelson Pool Funds     | 0.00           | (356,145.30)   | 356,145.30     | 100.0%   |
| Total 1010 · Treasury Cash              | 1,048,754.22   | 942,713.94     | 106,040.28     | 11.25%   |
| 1020 · Imprest Cash                     | 1,203.32       | 295.36         | 907.96         | 307.41%  |
| 1030 · BofW - Merchant Acct.            | 50,107.24      | 18,189.58      | 31,917.66      | 175.47%  |
| 1031 · BofW Project INS PROCEEDS        | 248,243.84     | 296,302.20     | (48,058.36)    | (16.22%) |
| 1035 · FIVE STAR BANK CLEARING ACCOUNT  | 20,000.00      | 0.00           | 20,000.00      | 100.0%   |
| 1040 · Fund 2610 - BAD                  | 30,475.66      | 31,765.62      | (1,289.96)     | (4.06%)  |
| 1050 · Impact Fees                      |                |                |                |          |
| 1051 · Impact - Parklands               | 831,961.12     | 696,140.37     | 135,820.75     | 19.51%   |
| 1052 · Impact - Public Use              | 141,541.09     | 122,806.54     | 18,734.55      | 15.26%   |
| 1053 · Impact - Aquatics                | 19,550.78      | 2,389.08       | 17,161.70      | 718.34%  |
| Total 1050 · Impact Fees                | 993,052.99     | 821,335.99     | 171,717.00     | 20.91%   |
| 1320 · Umpqua Bank PREPAID LOAN         | 19,435.14      | 188,856.12     | (169,420.98)   | (89.71%) |
| Total Checking/Savings                  | 2,411,272.41   | 2,299,458.81   | 111,813.60     | 4.86%    |
| <b>Accounts Receivable</b>              |                |                |                |          |
| 1210 · Accounts Receivable              | 1,103.00       | 6,872.04       | (5,769.04)     | (83.95%) |
| Total Accounts Receivable               | 1,103.00       | 6,872.04       | (5,769.04)     | (83.95%) |
| <b>Other Current Assets</b>             |                |                |                |          |
| 1302 · FEMA Riverbend Claim Receivable  | 2,839.00       | 2,839.00       | 0.00           | 0.0%     |
| 1316 · Prepaid Expenses/Debt Interest   | 5,951.63       | 0.00           | 5,951.63       | 100.0%   |
| Total Other Current Assets              | 8,790.63       | 2,839.00       | 5,951.63       | 209.64%  |
| Total Current Assets                    | 2,421,166.04   | 2,309,169.85   | 111,996.19     | 4.85%    |
| <b>Fixed Assets</b>                     |                |                |                |          |
| 1410 · Land                             | 627,494.00     | 627,494.00     | 0.00           | 0.0%     |
| 1420 · Buildings & Improvements         | 17,145,125.87  | 16,054,943.43  | 1,090,182.44   | 6.79%    |
| 1430 · Equipment & Vehicles             | 3,518,470.06   | 1,879,016.31   | 1,639,453.75   | 87.25%   |
| 1440 · Construction in Progress         |                |                |                |          |
| 1448 · CIP Nelson SBF NE99              | 0.00           | 1,547,788.27   | (1,547,788.27) | (100.0%) |
| 1450 · CIP Feather River Trail FRT99    | 23,460.41      | 23,460.41      | 0.00           | 0.0%     |
| 1451 · CIP Playtown Bathroom Fire       | 0.00           | 525,621.54     | (525,621.54)   | (100.0%) |
| Total 1440 · Construction in Progress   | 23,460.41      | 2,096,870.22   | (2,073,409.81) | (98.88%) |
| 1499 · Accumulated Depreciation         | (6,933,887.42) | (6,947,995.22) | 14,107.80      | 0.2%     |
| Total Fixed Assets                      | 14,380,662.92  | 13,710,328.74  | 670,334.18     | 4.89%    |
| <b>Other Assets</b>                     |                |                |                |          |
| 1500 · FMV Adjustments                  | 94,301.69      | 94,301.69      | 0.00           | 0.0%     |
| 1550 · GASB 68 CalPERS Valuation        |                |                |                |          |
| 1551 · GASB68 Deferred Outflow Pension  | 164,161.00     | 164,161.00     | 0.00           | 0.0%     |
| Total 1550 · GASB 68 CalPERS Valuation  | 164,161.00     | 164,161.00     | 0.00           | 0.0%     |
| Total Other Assets                      | 258,462.69     | 258,462.69     | 0.00           | 0.0%     |
| TOTAL ASSETS                            | 17,060,291.65  | 16,277,961.28  | 782,330.37     | 4.81%    |

## Feather River Recreation & Park District Balance Sheet Snapshot Year Comparison

| As of October 31, 2023                             | Oct 31, 23           | Oct 31, 22           | \$ Change           | % Change         |
|--|----------------------|----------------------|---------------------|------------------|
| <b>LIABILITIES &amp; EQUITY</b>                    |                      |                      |                     |                  |
| <b>Liabilities</b>                                 |                      |                      |                     |                  |
| <b>Current Liabilities</b>                         |                      |                      |                     |                  |
| <b>Accounts Payable</b>                            |                      |                      |                     |                  |
| 2000 · Accounts Payable                            | 56,284.70            | 115,298.87           | (59,014.17)         | (51.18%)         |
| <b>Total Accounts Payable</b>                      | <b>56,284.70</b>     | <b>115,298.87</b>    | <b>(59,014.17)</b>  | <b>(51.18%)</b>  |
| <b>Credit Cards</b>                                |                      |                      |                     |                  |
| <b>2300 · Credit Cards Payable</b>                 |                      |                      |                     |                  |
| 2305 · FIVE STAR CC GM 9896                        | 7,265.56             | 0.00                 | 7,265.56            | 100.0%           |
| 2337 · BoW CC 2709                                 | 821.36               | 69.45                | 751.91              | 1,082.66%        |
| 2338 · BoW CC 6804 General                         | 380.48               | 328.05               | 52.43               | 15.98%           |
| 2340 · Costco Citibank 9398                        | 0.00                 | 2,433.58             | (2,433.58)          | (100.0%)         |
| <b>Total 2300 · Credit Cards Payable</b>           | <b>8,467.40</b>      | <b>2,831.08</b>      | <b>5,636.32</b>     | <b>199.09%</b>   |
| <b>2350 · Supplier Accounts</b>                    |                      |                      |                     |                  |
| 2351 · Better Deal Exchange                        | 371.50               | 0.00                 | 371.50              | 100.0%           |
| 2353 · Walmart                                     | 163.86               | 479.55               | (315.69)            | (65.83%)         |
| 2354 · Home Depot                                  | 7,673.16             | 211.21               | 7,461.95            | 3,532.95%        |
| 2357 · Tractor Supply                              | 285.69               | 0.00                 | 285.69              | 100.0%           |
| <b>Total 2350 · Supplier Accounts</b>              | <b>8,494.21</b>      | <b>690.76</b>        | <b>7,803.45</b>     | <b>1,129.69%</b> |
| <b>Total Credit Cards</b>                          | <b>16,961.61</b>     | <b>3,521.84</b>      | <b>13,439.77</b>    | <b>381.61%</b>   |
| <b>Other Current Liabilities</b>                   |                      |                      |                     |                  |
| <b>2100 · Payroll Liabilities</b>                  |                      |                      |                     |                  |
| 2110 · Wages Payable                               | 21,786.00            | 20,649.00            | 1,137.00            | 5.51%            |
| 2120 · Payroll Taxes payable                       | 39,603.11            | 0.00                 | 39,603.11           | 100.0%           |
| 2130 · Garnishments Payable                        | (279.69)             | 0.00                 | (279.69)            | (100.0%)         |
| 2140 · Union Dues Payable                          | 0.00                 | 291.00               | (291.00)            | (100.0%)         |
| 2160 · Workers Comp Payable                        | (27,177.42)          | (23,944.29)          | (3,233.13)          | (13.5%)          |
| 2170 · Retirement Payable                          | 17,458.95            | 0.36                 | 17,458.59           | 4,849,608.33%    |
| 2180 · Health Insurance Payable                    | 8,769.63             | 17,972.93            | (9,203.30)          | (51.21%)         |
| 2185 · Dental Insurance Payable                    | (935.55)             | 1,212.55             | (2,148.10)          | (177.16%)        |
| 2186 · Life Insurance Payable                      | (20.00)              | 97.00                | (117.00)            | (120.62%)        |
| 2187 · Aflac Payable                               | (175.82)             | 1,645.21             | (1,821.03)          | (110.69%)        |
| 2199 · Accrued Leave Payable                       | 38,494.07            | 48,542.07            | (10,048.00)         | (20.7%)          |
| 2100 · Payroll Liabilities - Other                 | 168.35               | 0.00                 | 168.35              | 100.0%           |
| <b>Total 2100 · Payroll Liabilities</b>            | <b>97,691.63</b>     | <b>66,465.83</b>     | <b>31,225.80</b>    | <b>46.98%</b>    |
| 2210 · Accrued Debt Interest                       | 0.00                 | 6,503.59             | (6,503.59)          | (100.0%)         |
| 2400 · Deposits/Refunds to Customers               | (30.00)              | 0.00                 | (30.00)             | (100.0%)         |
| 2405 · Deferred Revenue                            | 0.00                 | 19,008.00            | (19,008.00)         | (100.0%)         |
| <b>Total Other Current Liabilities</b>             | <b>97,661.63</b>     | <b>91,977.42</b>     | <b>5,684.21</b>     | <b>6.18%</b>     |
| <b>Total Current Liabilities</b>                   | <b>170,907.94</b>    | <b>210,798.13</b>    | <b>(39,890.19)</b>  | <b>(18.92%)</b>  |
| <b>Long Term Liabilities</b>                       |                      |                      |                     |                  |
| 2954 · Ford Motor Vehicle Loan                     | 64,414.98            | 85,518.79            | (21,103.81)         | (24.68%)         |
| 2955 · Umpqua Bank Tax Exempt Bond A               | 2,097,338.00         | 2,331,726.00         | (234,388.00)        | (10.05%)         |
| 2960 · Umpqua Bank Taxable Bond B                  | 22,999.94            | 51,999.95            | (29,000.01)         | (55.77%)         |
| <b>2975 · GASB 68 CalPERS Liab Valuation</b>       |                      |                      |                     |                  |
| 2976 · GASB 68 Deferred Inflow Pension             | 679,520.00           | 679,520.00           | 0.00                | 0.0%             |
| 2977 · GASB 68 Net Pension Liability               | 657,502.00           | 657,502.00           | 0.00                | 0.0%             |
| <b>Total 2975 · GASB 68 CalPERS Liab Valuation</b> | <b>1,337,022.00</b>  | <b>1,337,022.00</b>  | <b>0.00</b>         | <b>0.0%</b>      |
| <b>Total Long Term Liabilities</b>                 | <b>3,521,774.92</b>  | <b>3,806,266.74</b>  | <b>(284,491.82)</b> | <b>(7.47%)</b>   |
| <b>Total Liabilities</b>                           | <b>3,692,682.86</b>  | <b>4,017,064.87</b>  | <b>(324,382.01)</b> | <b>(8.08%)</b>   |
| <b>Equity</b>                                      |                      |                      |                     |                  |
| 3010 · Imprest Cash Reserve                        | 1,000.00             | 1,000.00             | 0.00                | 0.0%             |
| 3020 · General Reserve                             | 20,000.00            | 20,000.00            | 0.00                | 0.0%             |
| 3030 · Investment in Assets                        | 13,301,692.10        | 13,301,692.10        | 0.00                | 0.0%             |
| 3040 · General Fund Balance                        | (2,036,074.00)       | (2,036,074.00)       | 0.00                | 0.0%             |
| 3050 · Benefit Assessment District                 | (107,756.83)         | (107,756.83)         | 0.00                | 0.0%             |
| 3060 · Impact Fees (general)                       | 1,029,636.53         | 1,029,636.53         | 0.00                | 0.0%             |
| 3099 · Undistributed Retained Earnings             | 2,072,072.87         | 855,374.65           | 1,216,698.22        | 142.24%          |
| <b>Net Income</b>                                  | <b>(912,961.88)</b>  | <b>(802,976.04)</b>  | <b>(109,985.84)</b> | <b>(13.7%)</b>   |
| <b>Total Equity</b>                                | <b>13,367,608.79</b> | <b>12,260,896.41</b> | <b>1,106,712.38</b> | <b>9.03%</b>     |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>              | <b>17,060,291.65</b> | <b>16,277,961.28</b> | <b>782,330.37</b>   | <b>4.81%</b>     |



# Feather River Recreation & Park District

## Profit & Loss Budget Performance

| October 2023                         | Oct 23           | Budget            | \$ Over Budget     | Jul - Oct 23      | YTD Budget        | \$ Over Budget     | Annual Budget       |
|--------------------------------------|------------------|-------------------|--------------------|-------------------|-------------------|--------------------|---------------------|
| <b>Ordinary Income/Expense</b>       |                  |                   |                    |                   |                   |                    |                     |
| <b>Income</b>                        |                  |                   |                    |                   |                   |                    |                     |
| 4100 · Tax Revenue                   |                  |                   |                    |                   |                   |                    | 328,600.00          |
| 4105 · Tax Revenue (BAD)             |                  |                   |                    |                   |                   |                    | 2,300,000.00        |
| 4100 · Tax Revenue - Other           |                  |                   |                    |                   |                   |                    | <b>2,628,600.00</b> |
| <b>Total 4100 · Tax Revenue</b>      |                  |                   |                    |                   |                   |                    |                     |
| 4400 · Donation & Fundraising Income |                  |                   |                    |                   | 3,000.00          | (3,000.00)         | 15,000.00           |
| 47200 · Program Income               |                  |                   |                    |                   |                   |                    |                     |
| 4350 · Discounts & Credits           |                  |                   |                    | 180.00            |                   | 180.00             |                     |
| 47200 · Program Income - Other       | 11,499.00        | 19,905.00         | (8,406.00)         | 92,312.05         | 86,905.00         | 5,407.05           | 250,250.00          |
| <b>Total 47200 · Program Income</b>  | <b>11,499.00</b> | <b>19,905.00</b>  | <b>(8,406.00)</b>  | <b>92,492.05</b>  | <b>86,905.00</b>  | <b>5,587.05</b>    | <b>250,250.00</b>   |
| 4900 · Interest Income               |                  |                   |                    |                   |                   |                    |                     |
| 4901 · Interest Income - BAD         |                  |                   |                    |                   | 500.00            | (500.00)           | 2,000.00            |
| 4900 · Interest Income - Other       |                  |                   |                    |                   | 3,500.00          | (3,500.00)         | 14,000.00           |
| <b>Total 4900 · Interest Income</b>  |                  |                   |                    |                   | <b>4,000.00</b>   | <b>(4,000.00)</b>  | <b>16,000.00</b>    |
| <b>Total Income</b>                  | <b>11,499.00</b> | <b>19,905.00</b>  | <b>(8,406.00)</b>  | <b>92,492.05</b>  | <b>93,905.00</b>  | <b>(1,412.95)</b>  | <b>2,909,850.00</b> |
| <b>Gross Profit</b>                  | <b>11,499.00</b> | <b>19,905.00</b>  | <b>(8,406.00)</b>  | <b>92,492.05</b>  | <b>93,905.00</b>  | <b>(1,412.95)</b>  | <b>2,909,850.00</b> |
| <b>Expense</b>                       |                  |                   |                    |                   |                   |                    |                     |
| 5000 · Payroll Expenses              |                  |                   |                    |                   |                   |                    |                     |
| 5010 · Wages & Salaries              | 69,717.66        | 84,000.00         | (14,282.34)        | 320,112.38        | 339,000.00        | (18,887.62)        | 1,064,000.00        |
| 5020 · Employer Taxes                | 5,587.20         | 7,666.00          | (2,078.80)         | 26,422.46         | 30,672.00         | (4,249.54)         | 92,000.00           |
| 5030 · Employee Benefits             | 13,512.06        | 17,500.00         | (3,987.94)         | 55,372.56         | 70,000.00         | (14,627.44)        | 210,000.00          |
| 5040 · Workers Comp                  | 1,435.27         | 3,917.00          | (2,481.73)         | 16,122.64         | 15,664.00         | 458.64             | 47,000.00           |
| 5000 · Payroll Expenses - Other      |                  |                   |                    |                   |                   |                    |                     |
| <b>Total 5000 · Payroll Expenses</b> | <b>90,252.19</b> | <b>113,083.00</b> | <b>(22,830.81)</b> | <b>418,030.04</b> | <b>455,336.00</b> | <b>(37,305.96)</b> | <b>1,413,000.00</b> |
| 5031 · GASB 68 Benefit Expense       |                  |                   |                    | 71,255.00         | 80,000.00         | (8,745.00)         | 80,000.00           |
| 5033 · GASB Annual Audit Adj         |                  |                   |                    |                   |                   |                    |                     |
| 5100 · Marketing                     |                  |                   |                    |                   |                   |                    |                     |
| 5101 · Promotions                    | 21.50            |                   |                    | 596.58            |                   |                    |                     |
| 5102 · Advertising                   | 770.00           |                   |                    | 790.00            |                   |                    |                     |
| 5103 · Job Fairs                     |                  |                   |                    | 500.00            |                   |                    |                     |
| 5100 · Marketing - Other             |                  | 250.00            | (250.00)           |                   | 1,000.00          | (1,000.00)         | 3,000.00            |
| <b>Total 5100 · Marketing</b>        | <b>791.50</b>    | <b>250.00</b>     | <b>541.50</b>      | <b>1,886.58</b>   | <b>1,000.00</b>   | <b>886.58</b>      | <b>3,000.00</b>     |

# Feather River Recreation & Park District

## Profit & Loss Budget Performance

| October 2023   | Oct 23           | Budget           | \$ Over Budget    | Jul - Oct 23     | YTD Budget       | \$ Over Budget   | Annual Budget     |
|--|------------------|------------------|-------------------|------------------|------------------|------------------|-------------------|
| 5120 · Bank Fees   |                  | 291.00           | (291.00)          | 391.62           | 1,172.00         | (780.38)         | 3,500.00          |
| 5130 · Charitable Contributions                            | 260.30           |                  | 260.30            | 260.30           |                  | 260.30           |                   |
| 5140 · Copying & Printing                                  | 252.65           | 208.00           | 44.65             | 1,198.43         | 836.00           | 362.43           | 2,500.00          |
| 5150 · Depreciation  |                  |                  |                   |                  |                  |                  |                   |
| 5155 · Employment New Hire Screen                          | 527.00           | 133.00           | 394.00            | 1,716.77         | 536.00           | 1,180.77         | 1,600.00          |
| 5160 · Dues, Mbrshps & Subscriptions                       | 8,237.00         | 1,714.00         | 6,523.00          | 13,612.64        | 9,664.00         | 3,948.64         | 10,000.00         |
| 5170 · Education & Development                             | 4,582.98         | 2,250.00         | 2,332.98          | 8,301.97         | 4,500.00         | 3,801.97         | 9,000.00          |
| 5175 · Equipment Rental                                    | 65.40            | 833.00           | (767.60)          | 1,155.94         | 3,336.00         | (2,180.06)       | 10,000.00         |
| 5180 · Equipment, Tools & Furn (<\$5k)                     |                  |                  |                   |                  |                  |                  |                   |
| 5182 · Operating ET&F                                      |                  | 750.00           | (750.00)          |                  | 1,500.00         | (1,500.00)       | 3,000.00          |
| 5184 · Program ET&F  |                  | 1,125.00         | (1,125.00)        |                  | 2,250.00         | (2,250.00)       | 4,500.00          |
| 5186 · Site/Shop ET&F                                      | 4,999.25         | 2,291.00         | 2,708.25          | 18,624.11        | 9,172.00         | 9,452.11         | 27,500.00         |
| 5187 · IT Computer/Hardware Technology                     | 136.70           | 2,500.00         | (2,363.30)        | 136.70           | 5,000.00         | (4,863.30)       | 10,000.00         |
| 5188 · IT Computer/Software Technology                     | 4,767.60         | 1,500.00         | 3,267.60          | 27,264.22        | 8,000.00         | 19,264.22        | 20,000.00         |
| 5180 · Equipment, Tools & Furn (<\$5k) - Other             |                  |                  |                   |                  |                  |                  |                   |
| <b>Total 5180 · Equipment, Tools &amp; Furn (&lt;\$5k)</b> | <b>9,903.55</b>  | <b>8,166.00</b>  | <b>1,737.55</b>   | <b>46,025.03</b> | <b>25,922.00</b> | <b>20,103.03</b> | <b>65,000.00</b>  |
| 5200 · Insurance   | 1,125.10         |                  | 1,125.10          | 124,281.10       | 100,000.00       | 24,281.10        | 100,000.00        |
| 5210 · Interest Expense - Operating                        | 463.63           | 250.00           | 213.63            | 1,488.16         | 1,000.00         | 488.16           | 3,000.00          |
| 5225 · Postage & Delivery                                  | 192.07           | 100.00           | 92.07             | 642.93           | 200.00           | 442.93           | 400.00            |
| 5230 · Professional & Outside Svcs                         |                  |                  |                   |                  |                  |                  |                   |
| 5232 · Accounting  |                  |                  |                   |                  |                  |                  | 25,000.00         |
| 5233 · Bands/Recreation                                    | 300.00           |                  | 300.00            | 1,500.00         |                  | 1,500.00         | 5,000.00          |
| 5234 · Board Stipends                                      | 2,000.00         | 2,000.00         |                   | 8,000.00         | 8,000.00         |                  | 24,000.00         |
| 5235 · Recreation Instructors                              |                  |                  |                   | 95.00            | 250.00           | (155.00)         | 1,000.00          |
| 5236 · Legal   |                  | 1,666.00         | (1,666.00)        |                  | 6,672.00         | (6,672.00)       | 20,000.00         |
| 5237 · Contract Janitorial                                 | 5,538.40         | 7,083.00         | (1,544.60)        | 22,025.20        | 28,336.00        | (6,310.80)       | 85,000.00         |
| 5238 · Other Outside Labor                                 |                  |                  |                   | 515.00           |                  | 515.00           |                   |
| 5239 · Outside Service Admin/Consult                       | 4,126.50         | 3,000.00         | 1,126.50          | 44,916.13        | 20,000.00        | 24,916.13        | 52,000.00         |
| 5230 · Professional & Outside Svcs - Other                 |                  |                  |                   |                  |                  |                  |                   |
| <b>Total 5230 · Professional &amp; Outside Svcs</b>        | <b>11,964.90</b> | <b>13,749.00</b> | <b>(1,784.10)</b> | <b>77,051.33</b> | <b>63,258.00</b> | <b>13,793.33</b> | <b>212,000.00</b> |
| 5240 · Reimbursement Expenses                              |                  |                  |                   |                  |                  |                  |                   |
| 5242 · Mileage Reimbursement                               | 120.13           |                  |                   | 338.41           |                  |                  |                   |
| <b>Total 5240 · Reimbursement Expenses</b>                 | <b>120.13</b>    |                  |                   | <b>338.41</b>    |                  |                  |                   |

# Feather River Recreation & Park District

## Profit & Loss Budget Performance

| October 2023                                  | Oct 23           | Budget           | \$ Over Budget   | Jul - Oct 23      | YTD Budget        | \$ Over Budget    | Annual Budget     |
|---|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| 5250 · Rent                                   |                  |                  |                  |                   |                   |                   |                   |
| 5260 · Repairs & Maintenance                  |                  |                  |                  |                   |                   |                   |                   |
| 5261 · Building R&M                           | 17.51            | 833.00           | (815.49)         | 1,247.83          | 3,336.00          | (2,088.17)        | 10,000.00         |
| 5262 · Equip Repairs & Small Tools            | 532.30           | 2,500.00         | (1,967.70)       | 8,162.74          | 10,000.00         | (1,837.26)        | 30,000.00         |
| 5263 · General R&M                            |                  |                  |                  | 206.50            |                   |                   |                   |
| 5264 · Grounds R&M                            | 15,731.31        | 8,333.00         | 7,398.31         | 34,989.63         | 33,336.00         | 1,653.63          | 100,000.00        |
| 5265 · Janitorial Supplies                    | 826.64           | 893.00           | (66.36)          | 6,303.76          | 4,814.00          | 1,489.76          | 15,000.00         |
| 5266 · Vandalism Repair                       | 51.00            | 1,666.00         | (1,615.00)       | 2,682.54          | 6,672.00          | (3,989.46)        | 20,000.00         |
| 5267 · Vehicle R&M                            | 3,880.58         | 833.00           | 3,047.58         | 5,060.61          | 3,336.00          | 1,724.61          | 10,000.00         |
| 5268 · Aquatics Pool R&M                      |                  | 5,752.00         | (5,752.00)       | 6,353.58          | 19,872.00         | (13,518.42)       | 30,000.00         |
| 5269 · Outside Contractor/Services R&M        | 25,549.53        | 10,833.00        | 14,716.53        | 57,911.75         | 43,336.00         | 14,575.75         | 130,000.00        |
| 5260 · Repairs & Maintenance - Other          |                  |                  |                  |                   |                   |                   |                   |
| <b>Total 5260 · Repairs &amp; Maintenance</b> | <b>46,588.87</b> | <b>31,643.00</b> | <b>14,945.87</b> | <b>122,918.94</b> | <b>124,702.00</b> | <b>(1,783.06)</b> | <b>345,000.00</b> |
| 5270 · Security                               | 1,762.24         | 2,000.00         | (237.76)         | 2,823.35          | 4,000.00          | (1,176.65)        | 8,000.00          |
| 5280 · Consumables                            |                  |                  |                  |                   |                   |                   |                   |
| 5281 · Distrist Clothing                      | 224.03           | 455.00           | (230.97)         | 1,888.87          | 1,815.00          | 73.87             | 8,000.00          |
| 5282 · Office Supplies                        | 192.15           | 334.00           | (141.85)         | 1,248.01          | 1,328.00          | (79.99)           | 4,000.00          |
| 5283 · Union Clothing Allowance               |                  |                  |                  | 215.36            |                   |                   |                   |
| 5284 · Program Food                           | 527.99           |                  | 527.99           | 835.28            |                   | 835.28            |                   |
| 5286 · Program Supplies                       | 2,649.31         | 1,083.00         | 1,566.31         | 5,297.28          | 4,336.00          | 961.28            | 13,000.00         |
| 5287 · Safety Supplies                        | 593.07           |                  | 593.07           | 807.87            |                   | 807.87            |                   |
| 5288 · Staff Supplies                         | 92.07            | 1,000.00         | (907.93)         | 3,382.28          | 2,000.00          | 1,382.28          | 4,000.00          |
| 5289 · Volunteer Supplies                     |                  | 500.00           | (500.00)         | 832.64            | 1,000.00          | (167.36)          | 2,000.00          |
| 5280 · Consumables - Other                    |                  |                  |                  |                   |                   |                   |                   |
| <b>Total 5280 · Consumables</b>               | <b>4,278.62</b>  | <b>3,372.00</b>  | <b>906.62</b>    | <b>14,507.59</b>  | <b>10,479.00</b>  | <b>4,028.59</b>   | <b>31,000.00</b>  |
| 5290 · Taxes, Lic., Notices & Permits         |                  | 625.00           | (625.00)         | 389.45            | 1,250.00          | (860.55)          | 2,500.00          |
| 5300 · Internet and Telecommunications        | 1,376.75         | 1,000.00         | 376.75           | 4,954.95          | 4,000.00          | 954.95            | 12,000.00         |
| 5310 · Fuel, Travel and Meals                 |                  |                  |                  |                   |                   |                   |                   |
| 5312 · Air, Lodging, Other Travel             | 278.96           |                  | 278.96           | 1,100.32          |                   | 1,100.32          |                   |
| 5313 · Diesel                                 | 934.72           |                  |                  | 934.72            |                   |                   |                   |
| 5314 · Red Diesel                             | 17.58            |                  | 17.58            | 17.58             |                   | 17.58             |                   |
| 5315 · Gasoline                               | 1,977.86         | 3,600.00         | (1,622.14)       | 11,849.18         | 14,600.00         | (2,750.82)        | 37,700.00         |
| 5316 · Meals                                  |                  |                  |                  | 575.00            |                   |                   |                   |
| 5318 · Mileage                                |                  |                  |                  |                   |                   |                   |                   |
| 5310 · Fuel, Travel and Meals - Other         |                  |                  |                  |                   |                   |                   |                   |
| <b>Total 5310 · Fuel, Travel and Meals</b>    | <b>3,209.12</b>  | <b>3,600.00</b>  | <b>(390.88)</b>  | <b>14,476.80</b>  | <b>14,600.00</b>  | <b>(123.20)</b>   | <b>37,700.00</b>  |

# Feather River Recreation & Park District

## Profit & Loss Budget Performance

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| October 2023                           | Oct 23              | Budget              | \$ Over Budget     | Jul - Oct 23        | YTD Budget          | \$ Over Budget     | Annual Budget       |
|--|---------------------|---------------------|--------------------|---------------------|---------------------|--------------------|---------------------|
| 5320 · Utilities                       |                     |                     |                    |                     |                     |                    |                     |
| 5322 · Electric                        |                     | 12,000.00           | (12,000.00)        | 45,289.42           | 59,000.00           | (13,710.58)        | 130,000.00          |
| 5324 · Garbage                         |                     | 2,165.00            | (2,165.00)         | 6,905.03            | 8,187.00            | (1,281.97)         | 25,000.00           |
| 5326 · Gas/Propane                     |                     | 207.00              | (207.00)           | 433.75              | 802.00              | (368.25)           | 5,000.00            |
| 5328 · Sewer                           | 2,499.43            | 2,270.00            | 229.43             | 3,326.86            | 2,970.00            | 356.86             | 5,000.00            |
| 5329 · Water                           | 12,156.04           | 15,000.00           | (2,843.96)         | 65,763.20           | 64,000.00           | 1,763.20           | 125,000.00          |
| 5320 · Utilities - Other               |                     |                     |                    |                     |                     |                    |                     |
| <b>Total 5320 · Utilities</b>          | <b>14,655.47</b>    | <b>31,642.00</b>    | <b>(16,986.53)</b> | <b>121,718.26</b>   | <b>134,959.00</b>   | <b>(13,240.74)</b> | <b>290,000.00</b>   |
| 7000 · Debt Interest                   |                     |                     |                    |                     |                     |                    |                     |
| 7210 · Debt Interest Expense           |                     | 5,764.00            | (5,764.00)         | 11,903.24           | 23,619.00           | (11,715.76)        | 68,000.00           |
| 7000 · Debt Interest - Other           |                     |                     |                    | (9.57)              |                     | (9.57)             |                     |
| <b>Total 7000 · Debt Interest</b>      |                     | <b>5,764.00</b>     | <b>(5,764.00)</b>  | <b>11,893.67</b>    | <b>23,619.00</b>    | <b>(11,725.33)</b> | <b>68,000.00</b>    |
| <b>Total Expense</b>                   | <b>200,609.47</b>   | <b>220,673.00</b>   | <b>(20,063.53)</b> | <b>1,061,319.26</b> | <b>1,064,369.00</b> | <b>(3,049.74)</b>  | <b>2,707,200.00</b> |
| <b>Net Ordinary Income</b>             | <b>(189,110.47)</b> | <b>(200,768.00)</b> | <b>11,657.53</b>   | <b>(968,827.21)</b> | <b>(970,464.00)</b> | <b>1,636.79</b>    | <b>202,650.00</b>   |
| <b>Other Income/Expense</b>            |                     |                     |                    |                     |                     |                    |                     |
| <b>Other Income</b>                    |                     |                     |                    |                     |                     |                    |                     |
| 4200 · Impact Fee Income               | 15,674.00           |                     | 15,674.00          | 24,612.00           |                     | 24,612.00          |                     |
| 4500 · Grant/Reimbursed Expense Income |                     |                     |                    | 4,567.60            |                     | 4,567.60           |                     |
| 4600 · Other Income                    |                     |                     |                    |                     |                     |                    |                     |
| 4605 · Fundraising                     | 50.00               |                     |                    | 50.00               |                     |                    |                     |
| 4610 · Sponsorship                     | 5,000.00            |                     |                    | 6,100.00            |                     |                    |                     |
| 4615 · Donations                       | 50.00               |                     |                    | 750.00              |                     |                    |                     |
| 4620 · Scholarship                     |                     |                     |                    | 575.00              |                     |                    |                     |
| 4600 · Other Income - Other            |                     |                     |                    | 676.10              |                     | 676.10             |                     |
| <b>Total 4600 · Other Income</b>       | <b>5,100.00</b>     |                     | <b>5,100.00</b>    | <b>8,151.10</b>     |                     | <b>8,151.10</b>    |                     |
| 4650 · Insurance Proceeds              |                     |                     |                    | 11,677.78           |                     | 11,677.78          |                     |
| 4910 · Interest Income - Impact Fees   |                     |                     |                    |                     |                     |                    |                     |
| 9900 · Gain/(Loss) on Asset disposal   |                     |                     |                    |                     |                     |                    |                     |
| <b>Total Other Income</b>              | <b>20,774.00</b>    |                     | <b>20,774.00</b>   | <b>49,008.48</b>    |                     | <b>49,008.48</b>   |                     |
| <b>Other Expense</b>                   |                     |                     |                    |                     |                     |                    |                     |
| 7102 · Insurance Claim Expense         |                     |                     |                    |                     |                     |                    |                     |
| <b>Total Other Expense</b>             |                     |                     |                    |                     |                     |                    |                     |
| <b>Net Other Income</b>                | <b>20,774.00</b>    |                     | <b>20,774.00</b>   | <b>49,008.48</b>    |                     | <b>49,008.48</b>   |                     |
| <b>Net Income</b>                      | <b>(168,336.47)</b> | <b>(200,768.00)</b> | <b>32,431.53</b>   | <b>(919,818.73)</b> | <b>(970,464.00)</b> | <b>50,645.27</b>   | <b>202,650.00</b>   |

# Feather River Recreation & Park District

## Detail Fixed Asset & Bonds

B9

| As of October 31, 2023                        | Debit             | Credit             | Amount | Balance            |
|---|-------------------|--------------------|--------|--------------------|
| <b>1031 · BofW Project INS PROCEEDS</b>       | <b>248,244</b>    |                    |        | <b>248,244</b>     |
| Total 1031 · BofW Project INS PROCEEDS        | 248,244           |                    |        | 248,244            |
| <b>1320 · Umpqua Bank PREPAID LOAN</b>        | <b>19,435</b>     |                    |        | <b>19,435</b>      |
| Total 1320 · Umpqua Bank PREPAID LOAN         | 19,435            |                    |        | 19,435             |
| <b>1410 · Land</b>                            | <b>627,494</b>    |                    |        | <b>627,494</b>     |
| Total 1410 · Land                             | 627,494           |                    |        | 627,494            |
| <b>1420 · Buildings &amp; Improvements</b>    | <b>17,145,126</b> |                    |        | <b>17,145,126</b>  |
| Total 1420 · Buildings & Improvements         | 17,145,126        |                    |        | 17,145,126         |
| <b>1430 · Equipment &amp; Vehicles</b>        | <b>3,518,470</b>  |                    |        | <b>3,518,470</b>   |
| Total 1430 · Equipment & Vehicles             | 3,518,470         |                    |        | 3,518,470          |
| <b>1440 · Construction in Progress</b>        | <b>23,460</b>     |                    |        | <b>23,460</b>      |
| Total 1440 · Construction in Progress         | 23,460            |                    |        | 23,460             |
| <b>1450 · CIP Feather River Trail FRT99</b>   | <b>23,460</b>     |                    |        | <b>23,460</b>      |
| Total 1450 · CIP Feather River Trail FRT99    | 23,460            |                    |        | 23,460             |
| <b>2955 · Umpqua Bank Tax Exempt Bond A</b>   |                   | <b>(2,097,338)</b> |        | <b>(2,097,338)</b> |
| Total 2955 · Umpqua Bank Tax Exempt Bond A    |                   | (2,097,338)        |        | (2,097,338)        |
| <b>2960 · Umpqua Bank Taxable Bond B</b>      |                   | <b>(23,000)</b>    |        | <b>(23,000)</b>    |
| Total 2960 · Umpqua Bank Taxable Bond B       |                   | (23,000)           |        | (23,000)           |
| <b>3099 · Undistributed Retained Earnings</b> |                   | <b>(3,672,153)</b> |        | <b>(3,672,153)</b> |
| Total 3099 · Undistributed Retained Earnings  |                   | (3,672,153)        |        | (3,672,153)        |
| <b>4500 · Grant/Reimbursed Expense Income</b> |                   | <b>(4,568)</b>     |        | <b>(4,568)</b>     |
| Total 4500 · Grant/Reimbursed Expense Income  |                   | (4,568)            |        | (4,568)            |
| <b>4650 · Insurance Proceeds</b>              |                   | <b>(11,678)</b>    |        | <b>(11,678)</b>    |
| Total 4650 · Insurance Proceeds               |                   | (11,678)           |        | (11,678)           |
| <b>TOTAL</b>                                  | <b>21,605,689</b> | <b>(5,808,737)</b> |        | <b>15,796,952</b>  |



## STAFF REPORT

**DATE: 11/17/2023**

**TO: BOARD OF DIRECTORS**

**FROM: Joe Velasquez, Park Supervisor**

**RE: Hiring Rolls Anderson & Rolls Engineering Firm for Pickleball Project**

### SUMMARY

Rolls, Anderson & Rolls is a well-known, well-trusted engineering firm in the Northern California area. They are highly recommended by fellow park & rec districts and have a diverse portfolio of services. Rolls has been hired by the district in the past for other projects. We are planning to hire Rolls for their engineering services on the new pickleball project at Nelson Complex.

### BUDGETARY IMPACT

- Up to \$48,000 for hired service.

### ATTACHMENTS

Proposal for engineering services

November 2, 2023

Joe Velasquez  
Park Supervisor  
Feather River Recreation & Park District (FRRPD)  
Joev@frrpd.com

**SUBJECT:     PROPOSAL FOR PROFESSIONAL SERVICES  
                  PICKLEBALL COURT IMPROVEMENTS AT NELSON SPORTS COMPLEX**

Dear Mr. Velasquez:

Based on our discussion and our review of available information, we propose to provide the following professional services:

- Task 1 - would involve coordination with you to obtain the location, size and conceptual layout information for the pickleball courts.
- Task 2 - would involve performing a topographic survey of the project area including trees over 4-inches in diameter, curbs, asphalt parking, fences, surface visible utilities, and ground shots.
- Task 3 - would involve importing and drafting the survey data in AutoCAD software.
- Task 4 - would involve preparation of a conceptual layout including locations of pickleball courts, sidewalks or paths, restroom, lighting and accessible parking. The layout would be provided to FRRPD for review and comment.
- Task 5 - would involve performing one round of revisions to the conceptual layout based on comments received from FRRPD.
- Task 6 - would involve preparation of an engineer's estimate of preliminary quantities and costs for budgeting purposes.
- Task 7 - would involve providing color copies of the conceptual layout and attending a maximum of two public outreach events scheduled by FRRPD.
- Task 8 - would involve performing one round of revisions to the conceptual layout based on comments FRRPD received from the public.
- Task 9 - would involve providing FRRPD with a final layout for review and approval. Subsequent tasks would not begin until a final layout has been approved.
- Task 10 - would involve preparation of a site grading and drainage plan including the pickleball courts, restroom, sidewalks or paths and parking areas. We have assumed storm drain leach trenches would be used for storm drain runoff from the pickleball courts.
- Task 11 - would involve preparation of a site plan including construction notes for proposed features.
- Task 12 - would involve the design of a sewer lateral to the restroom. These items would be shown on the site plan.

November 2, 2023  
 Mr. Velasquez  
 Page 2

Task 13 - would involve the design of onsite lighting around the pickleball courts. These items would be shown on the site plan. We have assumed the proposed lighting would connect to an existing service point(s) and a new service would not be needed.

Task 14 - would involve the preparation of a dimensioned site plan.

Task 15 - would involve the preparation of an engineer's estimate of preliminary quantities and costs for construction purposes.

Task 16 - would involve preparation of technical specifications for items designed by RAR.

Task 17 - would involve preparation of Construction Contract Documents for bidding purposes. We have assumed FRRPD would provide a copy of the format used on previous projects.

Task 18 - would involve providing technical support during the bid advertisement including preparation and distribution of addendums and responding to questions. We have assumed a maximum of 8 hours of a principal engineer for this task.

Task 19 - would involve providing construction administration and support including preparation and distribution of Requests for Information, responding to questions, preparation of progress pay estimates to the contractor, reviewing and approving shop drawings and performing site inspections. We have assumed a maximum of 18 site visits and a maximum of 36 hours of a principal engineer would be needed for this task.

Task 20 - would involve preparation of point controls and staking notes and performing construction staking including the location(s) of the pickleball courts, restroom, sewer lateral, storm drain leach trenches, sidewalks or paths, site lighting and parking areas. We have assumed a maximum of 4 site visits would be needed.

The cost to complete the above tasks would be:

|               |             |         |             |
|---------------|-------------|---------|-------------|
| Tasks 1 - 9   | \$10,070.00 | Task 19 | \$12,520.00 |
| Tasks 10 - 17 | \$13,520.00 | Task 20 | \$10,690.00 |
| Task 18       | \$1,200.00  |         |             |

The following items are not included in our scope of professional services identified above:

1. Payment of any fees including title company fees, plan check fees, inspection fees, etc.
2. Performing a boundary survey.
3. Surveying the location of landscape sprinkler heads.
4. Performing any redesign work after receipt of the final site layout.
5. Performing soil analysis or testing (including percolation tests) or preparation of a geotechnical report.
6. Layout or design of water infrastructure.
7. Performing a drainage analysis of storm drain features upstream or downstream of the project area.
8. Layout or design of post-construction or "LID" features.
9. Design of pavement structural sections. It is assumed this information would be provided in a project geotechnical report or by the owner.
10. Preparation of landscape irrigation or landscaping plans.
11. Design or preparation of plans for relocating existing utilities.
12. Preparation of utility company applications.
13. Preparation of a Stormwater Pollution Prevention Plan or Erosion and Sediment Control Plan. We have assumed a contractor would provide one or both of these plans plus required sampling and testing as part of their contract work.



November 2, 2023  
Mr. Velasquez  
Page 3

14. Meetings and conference calls. Except as provided in Task 7, Attendance at meetings or conference calls that are required by the owner, contractor or public agencies would be provided on a time and materials basis and would be an addition to the proposed cost.

Thank you for the opportunity to submit this proposal for your review and consideration. Please call if you have any questions.

Sincerely,

*ROLLS, ANDERSON & ROLLS*

A handwritten signature in blue ink that reads "Paul W. Rabo". The signature is written in a cursive style with a large, stylized 'P' and 'R'.

Paul W. Rabo



D1

## STAFF REPORT

**DATE:** November 13, 2023

**TO:** FRRPD BOARD OF DIRECTORS

**FROM:** Chris Wagoner, General Manager

**RE:** Grant Resolution

### **SUMMARY**

As a part of the State Park Outdoor Equity Grant a board resolution supporting the application is required.

### **1 Items for review**

1. Grant resolution template

### **RECOMMENDATION**

Approve and create resolution supporting the grant.

### **ATTACHMENTS:**

Template Resolution

**RESOLUTION OF THE \_\_\_\_\_ OF \_\_\_\_\_  
Approving the Application for  
OUTDOOR EQUITY GRANTS PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Outdoor Equity Grants Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope program;

NOW, THEREFORE, BE IT RESOLVED that the \_\_\_\_\_ hereby:

APPROVES THE FILING OF AN APPLICATION FOR THE \_\_\_\_\_; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the program(s) included in this application, the sufficient funds to complete the program(s); and
2. Certifies that if the grant is awarded, the Applicant has or will have sufficient funds to operate the program(s) as described in the Grant Selection Criteria response, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to \_\_\_\_\_ to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and adopted the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

I, the undersigned, hereby certify that the foregoing Resolution Number \_\_\_\_\_ was duly adopted by the \_\_\_\_\_ following a roll call vote:

Ayes: \_\_\_\_

Noes: \_\_\_\_

Absent: \_\_\_\_\_(Clerk)



## STAFF REPORT

**DATE:** November 13, 2023

**TO:** FRRPD BOARD OF DIRECTORS

**FROM:** Chris Wagoner, General Manager

**RE:** Sole Source Justification for Partnership with Explore California Outdoors in the California State Parks Outdoor Equity Grant

### SUMMARY

I am writing to propose a partnership with Explore California Outdoors (ECO) for the California State Parks Outdoor Equity Grant. This recommendation is based on a sole source justification, considering the unique expertise and qualifications that ECO brings to the table, which aligns precisely with the objectives of the grant and the needs of our community.

**1. Specialized Expertise in Nature-Based Activities:** ECO has established a reputation for their exceptional knowledge and experience in conducting a wide range of nature-based activities. Their programs are not only diverse, covering various aspects of outdoor recreation and conservation, but also tailored to suit different age groups and skill levels. This versatility is crucial in ensuring that our grant application and subsequent programs cater to the broad needs of our community, fulfilling the grant's purpose of promoting equitable outdoor access.

**2. Unique Skills and Training Programs:** One of the standout features of ECO is their team's unique skill set and specialized training programs. They have certified professionals in areas such as wilderness first aid, outdoor leadership, and environmental education. Their staff's ability to impart these skills to participants enhances the safety, quality, and educational value of the outdoor experiences they offer. This aligns seamlessly with FRRPD's commitment to providing safe and enriching recreational opportunities.

**3. Demonstrated Success in Outreach to Diverse Communities:** ECO has a proven track record of successfully engaging diverse communities, especially underserved groups, in outdoor activities. Their approach to inclusivity and community engagement is exactly what we need to ensure that the Outdoor Equity Grant effectively reaches and benefits all sections of our community, particularly those who have historically had limited access to such opportunities.

**4. Alignment with FRRPD's Mission and Values:** The mission and values of ECO closely align with those of FRRPD. Their commitment to environmental stewardship, community engagement, and making outdoor activities accessible and enjoyable for all, mirrors our district's goals. This synergy is vital for a successful collaboration under the Outdoor Equity Grant.



**5. Efficiency and Effectiveness:** Partnering with ECO enables us to leverage their existing infrastructure, expertise, and community connections. This not only streamlines the process of program development and implementation but also increases the effectiveness and reach of our initiatives under the grant.

In conclusion, given ECO's specialized expertise, unique skills, proven outreach strategies, and alignment with our mission, I strongly recommend that FRRPD enter into a sole source partnership with Explore California Outdoors for the California State Parks Outdoor Equity Grant. This collaboration will significantly enhance our ability to deliver impactful, inclusive, and high-quality outdoor programs to our community.

**RECOMMENDATION**

Approve Sole Source Justification

**ATTACHMENTS:**

None.



**STAFF REPORT**

**DATE: November 13, 2023**

**TO: FRRPD BOARD OF DIRECTORS**

**FROM: Chris Wagoner, General Manager**

**RE: Support letter for final funding of Brad Freeman Trail**

**SUMMARY**

I am working to acquire the remaining \$200,000 to fully fund Brad Freeman Trail Project. This support letter is for a CALRECYCLE grant to do so.

**1 Item for review**

1. Letter of Support for grant funding. Roughly \$200,000 plus for application.

**RECOMMENDATION**

Approve my support letter for grant.

**ATTACHMENTS:**

Support letter.



CalRecycle

Grants and Loan Programs  
1001 I Street, P.O. 4025  
Sacramento, CA 95812  
November 13, 2023

Re: Letter of Support

Dear CalRecycle:

I would like to express my support for the City of Oroville's Tire-Derived Aggregate grant application. This project is important to our local businesses and community as it will allow the extension of our communities' Recreation and Park's infrastructure. This grant will allow the City to promote the use of tire-derived aggregates to increase tire recycling and provide a cost saving alternative to conventional lightweight aggregates. Specifically, this grant will support slope stabilization and lightweight fill projects at two community park locations.

Our programs, facilities, outdoor settings, and services provide opportunities to support good health for people of all abilities, ages, socio-economic backgrounds, and ethnicities. They foster change through collaborative programs and policies to promote and maintain a peaceful, safe, and secure environment. The grant will go a long way toward helping the City reach our community goals of reducing waste, protecting our environment, and providing quality of life to all citizens. I am grateful for the opportunity that CalRecycle is providing with this grant, and I support City of Oroville's application for this innovative effort aimed at supporting diversion waste goals. If I may be of any other assistance, please contact me at 530-864-3909.

Sincerely,

Chris Wagoner, MPA  
General Manager



## **STAFF REPORT**

**DATE: 11/16/2023**

**TO: BOARD OF DIRECTORS**

**FROM: Joe Velasquez, Park Supervisor**

**RE: Riverbend Asphalt Path Replacement**

### **SUMMARY**

There are numerous sections of footpaths around the soccer fields, amphitheater, and fitness stations that are asphalt. These portions of the footpaths were not completed in the rebuild after the flood due to budgetary constraints. The sections around the soccer fields and amphitheater are slowly deteriorating and when we have high water release in the river, they go underwater. When these sections are underwater, they wash away faster causing divots, ruts, and missing sections of walkway. It is becoming a safety concern.

Replacing these sections of walkway with concrete will increase the overall strength of the path, eliminate safety concerns, improve esthetics, and withstand future flooding.

### **BUDGETARY IMPACT**

Allocation of up to \$100,000 from Riverbend insurance fund.

### **RECOMMENDATION**

Recommend allocation of up to \$100,000 to replace deteriorating asphalt with concrete.

### **ALTERNATIVE ACTIONS**

Do not allocate.

### **ATTACHMENTS**

Map of asphalt footpaths.



### Riverbend Foot Paths

Write a description for your map.

**Legend**

- Feature 1
- Pavilion
- Asphalt Foot Paths
- Restrooms
- TTHHwells & Fargos





## **STAFF REPORT**

**DATE: 11/20/2023**

**TO: BOARD OF DIRECTORS**

**FROM: Joe Velasquez, Park Supervisor**

**RE: Riverbend Park North & South Trail Gate Improvements**

### **SUMMARY**

The entrance to Riverbend Park through the Feather River trail at the north end of the park is in poor shape and needs to be repaired. There is currently a small cattle type gate, and it is not being used. This entrance is wide enough for vehicles to drive through and enter the park after hours. The plan is to install removable steel bollards that can lock on the base, so that we can block vehicle entry, but still allow bicycles, scooters, and foot traffic to enter/exit the park. We would still be able to remove the bollards, if necessary, should we have vehicle access on the trail.

The gate entrance to the undeveloped area of Riverbend south is also in poor shape. We plan to install a heavier duty steel gate and vandal proof locking mechanisms. This entrance is commonly vandalized due to the high population of homeless camping in the south end of the park. Making improvements to both gates increase security, will reduce unwanted activities after hours, increase esthetics, and deter unauthorized vehicle access.

### **BUDGETARY IMPACT**

Allocation of up to \$25,000 to make necessary improvements to the north and south gates in Riverbend Park

Funds will be allocated from Riverbend insurance fund.

### **RECOMMENDATION**

To allocate funds for the improvements to the north and south gates in Riverbend Park

### **ALTERNATIVE ACTIONS**

Do not allocate funds.



## NOVEMBER 2023 DEPARTMENT UPDATES

### Parks & Maintenance Department Update

*Joe Velasquez – Park Supervisor*

#### **Completed Tasks/Projects**

See Attached: Report from MaintainX app.

#### **Additional Information:**

Our old Backhoe sold for \$17,427.00, this helps offset the cost for the new backhoe.

Riverbend Main Gate Update: I have filed an insurance claim for the damage to the gate that happen in September of 2022. Our insurance deductible is \$2,000 dollars for this claim. Insurance has requested three bids to repair/replace the gate. I have bids coming in soon and hope to have the gate repaired asap.

Ordinance signage has been going up around the parks.

Bedrock Tennis Courts: The project is near completion. There are some minor repairs needed that Williams has scheduled. The timeline for completion is by the end of November.

Nelson complex field renovations are still underway. Focus is on backstops, dugouts, and score booths. Scoreboards will be going up soon.

#### **Upcoming/Ongoing Projects:**

- Brush/land clearing throughout Riverbend
- Bedrock Tennis Court Lights
- Scoreboard Project
- Pickleball Project
- Nelson complex field renovations

### Administration, Events, and Marketing

*Kendyle Lowe- Executive Administrator*

**Recently completed events/projects:** Estela and I facilitated both Community Meetings for the OEP grant. The first meeting had low attendance but the second meeting had about 23 attendees. We received great ideas from the community about youth summer camp activities.

**Current events/project:** I am excited to take on the Events and Marketing Supervisor role. It is important for us to have events for the families and community members of Oroville. It will be great to build relationships with Oroville organizations and businesses. I believe that this role is essential as it will foster a sense of community, bring people together, and provide opportunities for residents to socialize, network, and celebrate their shared interests.



## NOVEMBER 2023 DEPARTMENT UPDATES

We are wrapping up our donation requests for Breakfast with Santa. We have received donations from Starbucks, Walmart, Special Time Events and Rentals, Oro Dam Auto Center, Grocery Outlet, Foodmaxx, Dutch Bros, Feather River 4 Wheel Drive & Auto Center, Trader Joe's, Lee Family Farms, and the Waffle Shop. The Kiwanis of Oroville and the LPHS Key Club will be volunteering. We are continuing to promote the event and are almost full for the 9:30am session.

I am working with Joelle and Brian to design and complete the 2024 Spring/Summer Activity Guide. We are excited to provide this for our community. The activity guide will feature advertisements from local groups and businesses.

Our new Social Media and Marketing Intern, Mawil, is continuing to promote FRRPD's park updates and programming on social media. He is doing great job utilizing videos to promote our youth activities and sports.

**Upcoming events/projects:** Planning for early 2024 events.

### **Youth Activities Department Update**

*Estela Valencia – Youth Activities Supervisor*

**Enrollment:** Parent Night Out = 15 enrolled    Let's Get Moving = 10 drop-ins    Spooktacular Craft time= 0  
Slime Time=10 enrolled    Messy Adventures= 0  
Ready, Set, Play= 4 enrolled    Pumpkin Carving= 2- low enrollment

**Recently completed events/projects:** I attended YMCA Trunk Or Treat, it was FRRPD's first time in attendance on 10/28/23. It was a fun free event for the community! There were lots of children in their wonderful costumes and plenty of smiles! Candy, informational flyers, and corn hole game was provided on behalf of FRRPD!

Kendyle and I hosted the first community meeting at the Southside Community Center on 10/23/23. The goal was to get input from the community, as the district will be applying for The Outdoor Equity Grants Program.

Admin duties- HR Bootcamp and Harassment training was completed!

**Current events/project:** Mommy/Daddy Me Craft 11/4/23  
Fall Parent Night Out 11/17/23  
Fall Camp November 20-22

**Upcoming events/projects:** Breakfast with Santa



## NOVEMBER 2023 DEPARTMENT UPDATES

### **Recreation Department Update**

*Brian Wilson – Recreation Supervisor*

#### **Enrollments:**

- *Youth Sports:*
  - Youth Basketball-Season 1                      21 teams
- *Adult Sports:*
  - Fall Softball Season wrapping up with Playoffs for Top 4 teams in each division.
- *Recreation/Special Interest Classes:*
  - Youth Pickleball Instruction                      8 participants

#### **Recently completed events/projects:**

##### *Fall Youth Sports*

- Cross Country
- Youth Volleyball

##### *Indoor Programming at FRRPD Activity Center*

- Activity Center:   (3) Indoor Pickleball Court layout/install
- Activity Center:   (1) HS sized basketball court layout/install

##### *Supervisor Training*

- Supervisor Sexual Harassment Training

#### **Current events/projects:**

- Youth Basketball Leagues: 2 seasons to be offered - Scheduled Nov. 6 – late February
  - Majority of games to be scheduled at the FRRPD Activity Center
- Indoor Pickleball at the FRRPD Activity Center
  - FRRPD will offer indoor play on 3 courts at the Activity Center 6 days week, M-Sa, 8:00a-11:00a. Options include monthly memberships and drop-in play.
- Staff is working to provide increased training opportunities to individuals working as officials in the District's sports leagues.
  - Sports staff completed CDC HEADS UP to Sports Officials: Online Concussion Training
  - Sports staff is participating in NFHS Online Course - Basketball Officiating
- Staff is currently working on District Activity Guide to include recreation programming calendar for Spring/Summer 2024

#### **Ongoing events/projects:**

- MOU/Facility Use agreement reviews/revisions
  - The District currently provides regular field/facility use to community organizations providing sports/recreational services to the community. Staff participates in regular review and revision of agreements as necessary to maintain consistency and accountability for these community partnerships.



# Work Orders List for 10/17/2023 - 11/20/2023

| ID    | TITLE  | LOCATION & ASSET                           | CATEGORIES                   | ASSIGNEES  | DUE        | TIME & COST  | STATUS  |
|-------|--|--|------------------------------|--|------------|--|---|
| #4145 | <b>Clean Bear Rock Pavilion</b>  | Feather River Recreation and Park District | High<br>Rental               | Eric Danner<br>Marco Aispuro                                 |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$30.68<br>1h 42m 15s<br><b>\$30.68</b><br>✓ Done<br>Completed by Marco Aispuro on 10/18/2023 |
| #4122 | <b>Fix irrigation at Nelson</b>  | Nelson Sports Complex                      | High<br>Repair               | joseph velasquez<br>Eric Danner<br>Hue Vang<br>Jesus Aispuro |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$348.75<br>15h 30m 0s<br><b>\$348.75</b><br>✓ Done<br>Completed by Hue Vang on 10/18/2023    |
| #4149 | <b>Need to Replace the sprinkle head on the station #2 behind the swimming, pool</b> | Nelson Sports Complex                      | High<br>Damage               | Hue Vang<br>Jesus Aispuro                                    |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$22.50<br>1h 0m 0s<br><b>\$22.50</b><br>✓ Done<br>Completed by Hue Vang on 10/18/2023        |
| #4150 | <b>Station number one irrigation (new side control) need to be inspected</b>         | Nelson Sports Complex                      | High<br>Inspection<br>Repair | Hue Vang<br>Jesus Aispuro                                    |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$67.50<br>3h 0m 0s<br><b>\$67.50</b><br>✓ Done<br>Completed by Hue Vang on 10/18/2023        |
| #4137 | <b>Sweep volley ball court</b>   | Activity Center                            | High<br>Safety<br>Request    | T Maintenance Team<br>Hector Herrera<br>Dylan Hilton         | 10/19/2023 | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$2.66<br>9m 59s<br><b>\$2.66</b><br>✓ Done<br>Completed by Hector Herrera on 10/19/2023      |
| #4126 | <b>Equipment Return</b>  | Activity Center                            | Low<br>Request               | joseph velasquez   |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$2.13<br>3m 53s<br><b>\$2.13</b><br>✓ Done<br>Completed by joseph velasquez on 10/19/2023    |

| ID    | TITLE                                     | LOCATION & ASSET                                | CATEGORIES   | ASSIGNEES  | DUE        | TIME & COST   | STATUS  |
|-------|---|---|--|--|------------|---|---|
| #4096 | <b>Sheriff work crew.</b>                 | Maintenance Shop<br>Bobcat T550                 | Request<br>Clean up                                | T Maintenance Team<br>joseph velasquez<br>Jesus Aispuro  |            | Total Time Costs \$95.00<br>Total Time 5h 0m 0s<br><b>Total Costs \$95.00</b>         | ✓ Done<br>Completed by joseph velasquez on 10/19/2023 |
| #3926 | <b>Rebuild Backstop on RD Davis Field</b> | RD Davis Field<br>Parent: Nelson Sports Complex | High<br>Project<br>Repair                          | T Maintenance Team<br>Eric Danner<br>Hue Vang<br>Jesus Aispuro<br>Marco Aispuro<br>Paul Vang<br>Dommie<br>Hector Herrera | 10/13/2023 | Total Time Costs \$1,191.42<br>Total Time 62h 6m 34s<br><b>Total Costs \$1,191.42</b> | ✓ Done<br>Completed by Eric Danner on 10/20/2023      |
| #4174 | <b>Cheriff Crew</b>                       | Dog Park  | Medium<br>Project<br>Clean up<br>Sheriff Work Crew | joseph velasquez<br>Marco Aispuro  |            | Total Time Costs \$135.00<br>Total Time 7h 30m 0s<br><b>Total Costs \$135.00</b>      | ✓ Done<br>Completed by Marco Aispuro on 10/20/2023    |
| #4186 | <b>Gazebo prep for rental</b>             | Riverbend Park                                  | Medium<br>Rental<br>Clean up                       | Dommie   |            | Total Time Costs \$21.25<br>Total Time 1h 15m 0s<br><b>Total Costs \$21.25</b>        | ✓ Done<br>Completed by Dommie on 10/21/2023           |
| #4187 | <b>Gazebo prep (eagle point)</b>          | Riverbend Park                                  | Medium<br>Rental<br>Clean up                       | Dommie   |            | Total Time Costs \$14.82<br>Total Time 52m 18s<br><b>Total Costs \$14.82</b>          | ✓ Done<br>Completed by Dommie on 10/21/2023           |

| ID    | TITLE  | LOCATION & ASSET                                       | CATEGORIES                            | ASSIGNEES                  | DUE        | TIME & COST  | STATUS   |
|-------|--|--|---------------------------------------|----------------------------|------------|--|--|
| #4188 | <b>Pick up bobcat from Medina</b>                                      | Maintenance Shop<br>Big Tex Tilt                       | Medium<br>Request                     | Dommie                     |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$17.00<br>1h 0m 0s<br><b>\$17.00</b><br>✓ Done<br>Completed by Dommie on 10/21/2023 |
| #4197 | <b>Sprinkler/drip line repair</b>                                      | Riverbend Park   | Medium<br>Repair<br>Irrigation Repair | Dommie                     |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$3.98<br>14m 3s<br><b>\$3.98</b><br>✓ Done<br>Completed by Dommie on 10/22/2023     |
| #4199 | <b>Pick up fallen branches</b>   | Maintenance Shop<br>Big Tex Utility Trailer            | Medium<br>Clean up                    | Dommie                     |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$13.29<br>46m 55s<br><b>\$13.29</b><br>✓ Done<br>Completed by Dommie on 10/22/2023  |
| #4201 | <b>Porta potty's</b>   | Maintenance Shop<br>2012 Ram 1500<br>(assigned to Dom) | Medium<br>Request                     | Dommie                     |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$9.92<br>35m 0s<br><b>\$9.92</b><br>✓ Done<br>Completed by Dommie on 10/22/2023     |
| #4200 | <b>paint graffiti at nalon bathroom &amp; Riverbend bathroom door.</b> | Riverbend Park   | Medium<br>Graffiti Removal            | Paul Vang                  |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$5.35<br>20m 4s<br><b>\$5.35</b><br>✓ Done<br>Completed by Paul Vang on 10/22/2023  |
| #4162 | <b>Sweep volley ball court</b>   | Activity Center  | High<br>Safety<br>Request             | Maintenance Team<br>Dommie | 10/23/2023 | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$5.68<br>20m 2s<br><b>\$5.68</b><br>✓ Done<br>Completed by Dommie on 10/23/2023     |



| ID    | TITLE   | LOCATION & ASSET                               | CATEGORIES                | ASSIGNEES   | DUE        | TIME & COST   | STATUS   |
|-------|---|--|---------------------------|---|------------|---|--|
| #3925 | <b>Rebuild Backstop on Shawnee Field</b>                                  | Shawnee Field<br>Parent: Nelson Sports Complex | High<br>Project<br>Repair | T Maintenance Team<br>joseph velasquez<br>Eric Danner<br>Hue Vang<br>Jesus Aispuro<br>Marco Aispuro<br>Dommie | 10/13/2023 | Total Time Costs \$830.00<br>Total Time 39h 30m 0s<br><b>Total Costs \$830.00</b> | ✓ Done<br>Completed by Marco Aispuro on 10/23/2023 |
| #4214 | <b>Mount Park Rules signs</b>   | Nelson Sports Complex                          | Medium<br>Request         | Dommie  |            | Total Time Costs \$12.31<br>Total Time 43m 27s<br><b>Total Costs \$12.31</b>      | ✓ Done<br>Completed by Dommie on 10/23/2023        |
| #4211 | <b>Sweep volley ball court</b>  | Activity Center                                | High<br>Safety<br>Request | T Maintenance Team<br>Dommie<br>Dylan Hilton  | 10/24/2023 | Total Time Costs \$2.96<br>Total Time 11m 7s<br><b>Total Costs \$2.96</b>         | ✓ Done<br>Completed by Dylan Hilton on 10/24/2023  |
| #4000 | <b>Fix man's bathroom hand washing sinks at north side riverbend park</b> | Riverbend Park                                 | Medium<br>Repair          | Eric Danner<br>Marco Aispuro<br>Dommie<br>Hector Herrera  |            | Total Time Costs \$50.61<br>Total Time 2h 36m 47s<br><b>Total Costs \$50.61</b>   | ✓ Done<br>Completed by Marco Aispuro on 10/25/2023 |
| #3656 | <b>Build tables &amp; benches</b>   | Maintenance Shop                               | Low<br>Project            | T Maintenance Team<br>Hue Vang<br>Jesus Aispuro<br>Paul Vang<br>Dommie<br>Hector Herrera                      |            | Total Time Costs \$171.28<br>Total Time 9h 29m 11s<br><b>Total Costs \$171.28</b> | ✓ Done<br>Completed by Hue Vang on 10/25/2023      |
| #3944 | <b>Install new benches at MLK park</b>                                    | Martin Luther King Jr Park                     | Low<br>Project            | T Maintenance Team<br>Jesus Aispuro<br>Dommie   |            | Total Time Costs \$109.00<br>Total Time 6h 0m 0s<br><b>Total Costs \$109.00</b>   | ✓ Done<br>Completed by Jesus Aispuro on 10/26/2023 |

| ID    | TITLE                                       | LOCATION & ASSET                               | CATEGORIES  | ASSIGNEES  | DUE        | TIME & COST   | STATUS   |
|-------|---|--|---|--|------------|---|--|
| #4223 | Sweep volley ball court                     | Activity Center                                | <div style="background-color: red; color: white; padding: 2px;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Safety</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Request</div>   | <div style="background-color: #008000; color: white; padding: 2px;">T</div> Maintenance Team<br>Dommie<br>Hector Herrera<br>Dylan Hilton | 10/26/2023 | Total Time Costs \$9.52<br>Total Time 35m 41s<br><div style="background-color: #e6f2ff; padding: 2px;"><b>Total Costs \$9.52</b></div>        | <div style="color: green;">✓</div> Done<br>Completed by Hector Herrera on 10/26/2023 |
| #4084 | Mount new tables on pads at Riverbend.      | Riverbend Park                                 | <div style="background-color: #008000; color: white; padding: 2px;">Low</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Project</div>   | <div style="background-color: #008000; color: white; padding: 2px;">T</div> Maintenance Team<br>Jesus Aispuro<br>Dommie                  |            | Total Time Costs \$90.00<br>Total Time 5h 0m 0s<br><div style="background-color: #e6f2ff; padding: 2px;"><b>Total Costs \$90.00</b></div>     | <div style="color: green;">✓</div> Done<br>Completed by Jesus Aispuro on 10/26/2023  |
| #4246 | Replace old bench at RB                     | Riverbend Park                                 | <div style="background-color: #ffa500; color: white; padding: 2px;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Project</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Repair</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Request</div> | Jesus Aispuro<br>Dommie  |            | Total Time Costs \$63.00<br>Total Time 3h 30m 0s<br><div style="background-color: #e6f2ff; padding: 2px;"><b>Total Costs \$63.00</b></div>    | <div style="color: green;">✓</div> Done<br>Completed by Dommie on 10/26/2023         |
| #4247 | Taken down score booth shed on zolner field | Zollner field<br>Parent: Nelson Sports Complex | <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Project</div>   | Hue Vang<br>Marco Aispuro  |            | Total Time Costs \$88.00<br>Total Time 4h 0m 0s<br><div style="background-color: #e6f2ff; padding: 2px;"><b>Total Costs \$88.00</b></div>     | <div style="color: green;">✓</div> Done<br>Completed by Marco Aispuro on 10/26/2023  |
| #4164 | Repair irrigation at Nelson                 | Nelson Sports Complex                          | <div style="background-color: red; color: white; padding: 2px;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Repair</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Irrigation Repair</div>   | Hue Vang<br>Jesus Aispuro  |            | Total Time Costs \$279.25<br>Total Time 11h 45m 0s<br><div style="background-color: #e6f2ff; padding: 2px;"><b>Total Costs \$279.25</b></div> | <div style="color: green;">✓</div> Done<br>Completed by Jesus Aispuro on 10/27/2023  |
| #1771 | Replace bark in playground                  | Playground<br>Parent: Nelson Sports Complex    | <div style="background-color: #008000; color: white; padding: 2px;">Low</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Project</div>   | <div style="background-color: #008000; color: white; padding: 2px;">T</div> Maintenance Team<br>Marco Aispuro                            |            | Total Time Costs \$217.50<br>Total Time 12h 5m 0s<br><div style="background-color: #e6f2ff; padding: 2px;"><b>Total Costs \$217.50</b></div>  | <div style="color: green;">✓</div> Done<br>Completed by Marco Aispuro on 10/27/2023  |

| ID    | TITLE  | LOCATION & ASSET      | CATEGORIES  | ASSIGNEES   | DUE        | TIME & COST  | STATUS   |
|-------|--|-----------------------|---|---|------------|--|--|
| #4255 | Replace broken valve at Shawnie's baseball field   | Nelson Sports Complex | <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Repair</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>   | Hue Vang<br>Jesus Aispuro   |            | Total Time Costs \$135.00<br>Total Time 6h 0m 0s<br><b>Total Costs \$135.00</b>  | <span style="color: green;">✓</span> Done<br>Completed by Hue Vang on 10/27/2023       |
| #4266 | repair broke fence   | Nolan Sports Complex  | <div style="background-color: #ffc107; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Vandalism Repair</div>  | Paul Vang   |            | Total Time Costs \$3.33<br>Total Time 12m 29s<br><b>Total Costs \$3.33</b>       | <span style="color: green;">✓</span> Done<br>Completed by Paul Vang on 10/28/2023      |
| #4244 | Sweep volley ball court  | Activity Center       | <div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">High</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Safety</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Request</div> | <span style="color: green;">T</span> Maintenance Team<br>Dommie<br>Hector Herrera | 10/30/2023 | Total Time Costs \$5.09<br>Total Time 19m 5s<br><b>Total Costs \$5.09</b>        | <span style="color: green;">✓</span> Done<br>Completed by Hector Herrera on 10/30/2023 |
| #4294 | Riverbend soccer field irrigation station #43 got no pressure and have broken sprinklers . | Riverbend Park        | <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block;">Repair</div>   | Hue Vang  |            | Total Time Costs \$39.00<br>Total Time 1h 30m 0s<br><b>Total Costs \$39.00</b>   | <span style="color: green;">✓</span> Done<br>Completed by Hue Vang on 10/30/2023       |
| #4304 | Fix drip line on activity center parking lot   | Activity Center       | <div style="background-color: #ffc107; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Repair</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Irrigation Repair</div>   | Hue Vang<br>Jesus Aispuro   |            | Total Time Costs \$112.50<br>Total Time 5h 0m 0s<br><b>Total Costs \$112.50</b>  | <span style="color: green;">✓</span> Done<br>Completed by Hue Vang on 10/31/2023       |
| #4291 | Remove trip hazard at Tennis Courts  | Bedrock Tennis Court  | <div style="background-color: #dc3545; color: white; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">High</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Safety</div>  | <span style="color: green;">T</span> Maintenance Team<br>Eric Danner              |            | Total Time Costs \$11.00<br>Total Time 30m 0s<br><b>Total Costs \$11.00</b>      | <span style="color: green;">✓</span> Done<br>Completed by Eric Danner on 10/31/2023    |
| #4302 | Sheriff crew   | Riverbend Park        | <div style="background-color: #ffc107; border-radius: 5px; padding: 2px; display: inline-block; margin-bottom: 5px;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Sheriff Work Crew</div>   | Marco Aispuro   |            | Total Time Costs \$117.64<br>Total Time 6h 32m 7s<br><b>Total Costs \$117.64</b> | <span style="color: green;">✓</span> Done<br>Completed by Marco Aispuro on 11/01/2023  |

| ID    | TITLE   | LOCATION & ASSET  | CATEGORIES   | ASSIGNEES  | DUE        | TIME & COST  | STATUS   |
|-------|---|---|--|--|------------|--|--|
| #4068 | <b>MLK Park Safety Inspection</b>                                     | Martin Luther King Jr Park                                  | <div style="background-color: red; color: white; padding: 2px;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Inspection</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Safety</div> | <div style="background-color: #008000; color: white; padding: 2px;">T</div> Maintenance Team<br>joseph velasquez | 11/01/2023 | Total Time Costs \$6.58<br>Total Time 12m 0s<br><div style="background-color: #e1f5fe; padding: 5px;"><b>Total Costs \$6.58</b></div>        | <div style="color: green;">✓</div> Done<br>Completed by joseph velasquez on 11/01/2023 |
| #3981 | <b>Dog park well testing.</b>   | Dog Park <small>Parent: Riverbend Park</small>              | <div style="background-color: red; color: white; padding: 2px;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Safety</div>  | <div style="background-color: #008000; color: white; padding: 2px;">T</div> Maintenance Team<br>joseph velasquez | 11/01/2023 |  | <div style="color: green;">✓</div> Done<br>Completed by joseph velasquez on 11/01/2023 |
| #4303 | <b>Rental - Nelson Complex- RD Davis Field</b>                        | RD Davis Field <small>Parent: Nelson Sports Complex</small> | <div style="background-color: red; color: white; padding: 2px;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Request</div>   | Paul Vang  | 11/01/2023 |  | <div style="color: green;">✓</div> Done<br>Completed by Paul Vang on 11/01/2023        |
| #4317 | <b>Sheriff Crew</b>   | Maintenance Shop<br>Bobcat T550                             | <div style="background-color: orange; padding: 2px;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Sheriff Work Crew</div>  | joseph velasquez<br>Marco Aispuro  |            | Total Time Costs \$141.00<br>Total Time 7h 50m 0s<br><div style="background-color: #e1f5fe; padding: 5px;"><b>Total Costs \$141.00</b></div> | <div style="color: green;">✓</div> Done<br>Completed by joseph velasquez on 11/02/2023 |
| #4345 | <b>Water fountain/trash cans mapping</b>                              | Maintenance Shop<br>2012 Ram 1500<br>(assigned to Dom)      | <div style="background-color: red; color: white; padding: 2px;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Request</div>   | Dommie   |            | Total Time Costs \$40.59<br>Total Time 2h 23m 15s<br><div style="background-color: #e1f5fe; padding: 5px;"><b>Total Costs \$40.59</b></div>  | <div style="color: green;">✓</div> Done<br>Completed by Dommie on 11/02/2023           |
| #4293 | <b>Install Mutt Mitt Dispenser at Nolan, Palermo, &amp; MLK Park.</b> |   | <div style="background-color: green; color: white; padding: 2px;">Low</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; margin-top: 2px;">Project</div>  | Dommie   | 11/03/2023 | Total Time Costs \$91.45<br>Total Time 5h 22m 46s<br><div style="background-color: #e1f5fe; padding: 5px;"><b>Total Costs \$91.45</b></div>  | <div style="color: green;">✓</div> Done<br>Completed by Dommie on 11/02/2023           |

| ID    | TITLE  | LOCATION & ASSET                                    | CATEGORIES                       | ASSIGNEES  | DUE        | TIME & COST  | STATUS   |
|-------|--|---|----------------------------------|--|------------|--|--|
| #4083 | <b>Repair dugout roofs and benches and remove score booth (RD Davis)</b> | Nelson Sports Complex                               | High<br>Project                  | T Maintenance Team<br>joseph velasquez<br>Eric Danner<br>Hue Vang<br>Jesus Aispuro<br>Marco Aispuro<br>Paul Vang<br>Dommie |            | Total Time Costs \$2,750.94<br>Total Time 137h 40m 0s<br><b>Total Costs \$2,750.94</b> | ✓ Done<br>Completed by Marco Aispuro on 11/02/2023 |
| #3942 | <b>Replace brakes and rotors on 2019 ford f250</b>                       | Maintenance Shop<br>2019 Ford F-250                 | High<br>Inspection<br>Mechanical | joseph velasquez<br>Hue Vang<br>Dommie   |            | Total Time Costs \$171.48<br>Total Time 7h 26m 25s<br><b>Total Costs \$171.48</b>      | ✓ Done<br>Completed by Hue Vang on 11/03/2023      |
| #4308 | <b>Rental - Shawnee &amp; RD Davis Fields</b>                            | Nelson Sports Complex                               | High<br>Request                  | T Weekend Crew<br>Dommie   | 11/04/2023 |  | ✓ Done<br>Completed by Dommie on 11/04/2023        |
| #4309 | <b>Rental - Riverbend Amphitheater, Salmon, and Little bear Pavilion</b> | Riverbend Park                                      | High<br>Request                  | T Weekend Crew<br>Dommie   | 11/04/2023 | Total Time Costs \$14.84<br>Total Time 52m 23s<br><b>Total Costs \$14.84</b>           | ✓ Done<br>Completed by Dommie on 11/04/2023        |
| #4374 | <b>Mop/disinfect bathrooms</b>   | Maintenance Shop<br>2012 Ram 1500 (assigned to Dom) | High<br>Request<br>Clean up      | Dommie   |            | Total Time Costs \$17.00<br>Total Time 1h 0m 0s<br><b>Total Costs \$17.00</b>          | ✓ Done<br>Completed by Dommie on 11/04/2023        |
| #4375 | <b>Wash the ole work truck</b>   | Maintenance Shop<br>2012 Ram 1500 (assigned to Dom) | Low<br>Clean up                  | Dommie   |            | Total Time Costs \$7.28<br>Total Time 25m 41s<br><b>Total Costs \$7.28</b>             | ✓ Done<br>Completed by Dommie on 11/04/2023        |

| ID    | TITLE  | LOCATION & ASSET                                       | CATEGORIES  | ASSIGNEES   | DUE        | TIME & COST  | STATUS   |
|-------|--|--|---|---|------------|--|--|
| #4368 | <b>Sheriff Crew</b>                                | Riverbend Park   | <p>Medium</p> <p>Sheriff Work Crew</p>                | joseph velasquez<br>Marco Aispuro                     |            | <p>Total Time Costs \$90.00</p> <p>Total Time 5h 0m 0s</p> <p><b>Total Costs \$90.00</b></p>   | <p>✓ Done</p> <p>Completed by joseph velasquez on 11/05/2023</p> |
| #4310 | <b>Rental - Riverbend Bear Rock Pavilion</b>       | Bear rock pavilion<br>Parent: Riverbend Park           | <p>High</p> <p>Request</p>                            | <b>T</b> Weekend Crew<br>Dommie                       | 11/05/2023 | <p>Total Time Costs \$10.80</p> <p>Total Time 38m 7s</p> <p><b>Total Costs \$10.80</b></p>     | <p>✓ Done</p> <p>Completed by Dommie on 11/05/2023</p>           |
| #4385 | <b>Fence repair @ Riverbend</b>                    | Maintenance Shop<br>2012 Ram 1500<br>(assigned to Dom) | <p>High</p> <p>Damage</p> <p>Repair</p>               | Dommie  |            | <p>Total Time Costs \$19.83</p> <p>Total Time 1h 10m 0s</p> <p><b>Total Costs \$19.83</b></p>  | <p>✓ Done</p> <p>Completed by Dommie on 11/05/2023</p>           |
| #4330 | <b>Install tree stakes.</b>                        | Amphitheatre<br>Parent: Riverbend Park                 | <p>Medium</p> <p>Repair</p>                           | <b>T</b> Maintenance Team<br>Dommie<br>Hector Herrera |            | <p>Total Time Costs \$22.87</p> <p>Total Time 1h 23m 10s</p> <p><b>Total Costs \$22.87</b></p> | <p>✓ Done</p> <p>Completed by Hector Herrera on 11/06/2023</p>   |
| #4386 | <b>Adjust all light timers at all parks and AC</b> |  | <p>High</p> <p>Request</p>                            | Eric Danner<br>Hue Vang                               |            | <p>Total Time Costs \$11.00</p> <p>Total Time 30m 0s</p> <p><b>Total Costs \$11.00</b></p>     | <p>✓ Done</p> <p>Completed by Eric Danner on 11/07/2023</p>      |
| #4404 | <b>Cheriff Crew</b>                                | Maintenance Shop<br>Bobcat T550                        | <p>Medium</p> <p>Project</p> <p>Sheriff Work Crew</p> | Marco Aispuro   |            | <p>Total Time Costs \$144.00</p> <p>Total Time 8h 0m 0s</p> <p><b>Total Costs \$144.00</b></p> | <p>✓ Done</p> <p>Completed by Marco Aispuro on 11/07/2023</p>    |

| ID    | TITLE                                   | LOCATION & ASSET                                | CATEGORIES                   | ASSIGNEES                         | DUE        | TIME & COST  | STATUS   |
|-------|---|---|------------------------------|-----------------------------------|------------|--|--|
| #4416 | Paint over graffiti at Palermo park     | Palermo Park                                    | High<br>Graffiti Removal     | Paul Vang<br>Dylan Hilton         |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$16.87<br>1h 3m 16s<br><b>\$16.87</b><br>✓ Done<br>Completed by Paul Vang on 11/08/2023 |
| #4311 | Rental - Nelson Complex RD Davis Field  | RD Davis Field<br>Parent: Nelson Sports Complex | High<br>Request              | Paul Vang                         | 11/08/2023 |  | ✓ Done<br>Completed by Paul Vang on 11/08/2023   |
| #4427 | Help hope center crew                   | Maintenance Shop<br>John Deere Gator            | High<br>Request<br>Clean up  | Dommie                            |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$14.66<br>51m 45s<br><b>\$14.66</b><br>✓ Done<br>Completed by Dommie on 11/09/2023      |
| #4432 | Remove and paint over graffiti at MLK   | Martin Luther King Jr Park                      | Medium<br>Graffiti Removal   | Hector Herrera<br>Dylan Hilton    |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$11.20<br>42m 0s<br><b>\$11.20</b><br>✓ Done<br>Completed by Dylan Hilton on 11/09/2023 |
| #3984 | Nelson Sports Complex Safety Inspection | Nelson Sports Complex                           | High<br>Inspection<br>Safety | T Maintenance Team<br>Dommie      | 11/01/2023 | Total Time Costs<br>Total Time<br><b>Total Costs</b> | \$10.95<br>38m 39s<br><b>\$10.95</b><br>✓ Done<br>Completed by Dommie on 11/09/2023      |
| #3974 | Palermo Park Safety Inspection          | Palermo Park                                    | High<br>Inspection<br>Safety | T Maintenance Team<br>Eric Danner | 11/01/2023 |  | ✓ Done<br>Completed by Eric Danner on 11/09/2023   |

| ID    | TITLE   | LOCATION & ASSET                           | CATEGORIES   | ASSIGNEES   | DUE        | TIME & COST  | STATUS  |
|-------|---|--|--|---|------------|--|---|
| #4426 | <b>Cheriff Crew</b>                                 | Maintenance Shop<br>Big Tex Tilt           | <div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Project</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Sheriff<br/>Work<br/>Crew</div> | Marco Aispuro   |            | Total Time Costs      \$132.00<br>Total Time              7h 20m 0s<br><b>Total Costs              \$132.00</b>  | <span style="color: green;">✓</span> Done<br>Completed by Marco Aispuro on 11/09/2023 |
| #4446 | <b>Repair fence at shop yard</b>                    | Feather River Recreation and Park District | <div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Vandalism<br/>Repair</div>   | Paul Vang   | 11/10/2023 | Total Time Costs      \$31.26<br>Total Time              1h 57m 14s<br><b>Total Costs              \$31.26</b>   | <span style="color: green;">✓</span> Done<br>Completed by Paul Vang on 11/10/2023     |
| #4082 | <b>Maintenance Shop/Yard Safety Inspection</b>      | Maintenance Shop                           | <div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Inspection</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Safety</div>                      | <span style="color: green;">T</span> Maintenance Team<br>Dommie                                 | 11/01/2023 | Total Time Costs      \$5.99<br>Total Time              21m 8s<br><b>Total Costs              \$5.99</b>         | <span style="color: green;">✓</span> Done<br>Completed by Dommie on 11/12/2023        |
| #4383 | <b>Blow parking lot at AC</b>                       | Activity Center                            | <div style="border: 1px solid green; border-radius: 5px; padding: 2px; display: inline-block;">Low</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Leaf<br/>Removal</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Request</div>              | <span style="color: green;">T</span> Maintenance Team<br>Hue Vang<br>Jesus Aispuro<br>Paul Vang |            | Total Time Costs      \$206.72<br>Total Time              9h 40m 11s<br><b>Total Costs              \$206.72</b> | <span style="color: green;">✓</span> Done<br>Completed by Hue Vang on 11/13/2023      |
| #4484 | <b>Mowing edging weed eater blowing parking lot</b> | Maintenance Shop                           | <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Lawn<br/>care</div>  | Hue Vang<br>Jesus Aispuro   |            | Total Time Costs      \$67.50<br>Total Time              3h 0m 0s<br><b>Total Costs              \$67.50</b>     | <span style="color: green;">✓</span> Done<br>Completed by Jesus Aispuro on 11/13/2023 |
| #4485 | <b>AC mowing weed, eating, edging blowing</b>       | Activity Center                            | <div style="border: 1px solid green; border-radius: 5px; padding: 2px; display: inline-block;">Low</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Lawn<br/>care</div>  | Hue Vang<br>Jesus Aispuro   |            | Total Time Costs      \$90.00<br>Total Time              4h 0m 0s<br><b>Total Costs              \$90.00</b>     | <span style="color: green;">✓</span> Done<br>Completed by Hue Vang on 11/13/2023      |



| ID    | TITLE   | LOCATION & ASSET                            | CATEGORIES   | ASSIGNEES   | DUE | TIME & COST  | STATUS   |
|-------|---|---|--|---|-----|--|--|
| #4456 | <b>bathroom sink faucet need replacement.</b>                     | Palermo Park                                | <div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Vandalism Repair</div>   | <div style="background-color: #e0f2f1; padding: 2px; display: inline-block;">T</div> Maintenance Team<br><div style="background-color: #ffe0b2; padding: 2px; display: inline-block;">T</div> Weekend Crew<br>Hue Vang<br>Jesus Aispuro |     | Total Time Costs \$45.00<br>Total Time 2h 0m 0s<br><div style="background-color: #e0f2f1; padding: 2px;"><b>Total Costs \$45.00</b></div>      | <div style="color: green;">✓</div> Done<br>Completed by Hue Vang on 11/13/2023         |
| #4429 | <b>Fix hole in fence at Dog park/ clean up with bobcat</b>        | Dog Park                                    | <div style="background-color: #ffe0b2; border-radius: 5px; padding: 2px; display: inline-block;">High</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Repair</div>  | Marco Aispuro<br>Dommie<br>Dylan Hilton   |     | Total Time Costs \$280.00<br>Total Time 16h 0m 0s<br><div style="background-color: #e0f2f1; padding: 2px;"><b>Total Costs \$280.00</b></div>   | <div style="color: green;">✓</div> Done<br>Completed by Marco Aispuro on 11/13/2023    |
| #4342 | <b>Tighten Ayla's desk keyboard tray.</b>                         | Activity Center                             | <div style="background-color: #e0f2f1; border-radius: 5px; padding: 2px; display: inline-block;">Low</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Request</div>  | <div style="background-color: #e0f2f1; padding: 2px; display: inline-block;">T</div> Maintenance Team<br>Jesus Aispuro  |     | Total Time Costs \$4.75<br>Total Time 15m 0s<br><div style="background-color: #e0f2f1; padding: 2px;"><b>Total Costs \$4.75</b></div>          | <div style="color: green;">✓</div> Done<br>Completed by Jesus Aispuro on 11/15/2023    |
| #4341 | <b>Hanging a bulletin board in Ayla's office behind hall door</b> | Activity Center                             | <div style="background-color: #e0f2f1; border-radius: 5px; padding: 2px; display: inline-block;">Low</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Request</div>  | <div style="background-color: #e0f2f1; padding: 2px; display: inline-block;">T</div> Maintenance Team<br>Jesus Aispuro  |     | Total Time Costs \$4.75<br>Total Time 15m 0s<br><div style="background-color: #e0f2f1; padding: 2px;"><b>Total Costs \$4.75</b></div>          | <div style="color: green;">✓</div> Done<br>Completed by Jesus Aispuro on 11/15/2023    |
| #4513 | <b>Cheriff crew</b>   | Riverbend Park                              | <div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Sheriff Work Crew</div>  | Marco Aispuro   |     | Total Time Costs \$121.55<br>Total Time 6h 45m 9s<br><div style="background-color: #e0f2f1; padding: 2px;"><b>Total Costs \$121.55</b></div>   | <div style="color: green;">✓</div> Done<br>Completed by Marco Aispuro on 11/16/2023    |
| #4347 | <b>Demo Dugouts on Baldry Field</b>                               | Nelson Sports Complex                       | <div style="background-color: #ffe0b2; border-radius: 5px; padding: 2px; display: inline-block;">High</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Project</div>   | Eric Danner<br>Jesus Aispuro<br>Dommie  |     | Total Time Costs \$419.05<br>Total Time 20h 53m 47s<br><div style="background-color: #e0f2f1; padding: 2px;"><b>Total Costs \$419.05</b></div> | <div style="color: green;">✓</div> Done<br>Completed by Eric Danner on 11/17/2023      |
| #4516 | <b>Carpet/ trip hazard removal at AC</b>                          | Maintenance Shop<br>Big Tex Utility Trailer | <div style="background-color: #ffe0b2; border-radius: 5px; padding: 2px; display: inline-block;">High</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Safety</div><br><div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Request</div> | joseph velasquez<br>Eric Danner<br>Jesus Aispuro<br>Marco Aispuro<br>Dommie<br>Dylan Hilton   |     | Total Time Costs \$440.89<br>Total Time 23h 0m 0s<br><div style="background-color: #e0f2f1; padding: 2px;"><b>Total Costs \$440.89</b></div>   | <div style="color: green;">✓</div> Done<br>Completed by joseph velasquez on 11/17/2023 |

| ID    | TITLE                                     | LOCATION & ASSET                                       | CATEGORIES  | ASSIGNEES  | DUE        | TIME & COST  | STATUS   |
|-------|---|--|---|--|------------|--|--|
| #4526 | <b>Clean amphitheater at mlk</b>          | Martin Luther King Jr Park                             | <div style="background-color: #f7941d; color: white; padding: 2px 5px; border-radius: 3px;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px 5px; border-radius: 3px; margin-top: 2px;">Maintenance</div>   | Dylan Hilton   |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | <div style="display: flex; align-items: center;"> <span style="color: green; font-size: 1.2em; margin-right: 5px;">✓</span> <b>Done</b><br/> <small>Completed by Dylan Hilton on 11/17/2023</small> </div> \$4.96<br>18m 36s<br><b>\$4.96</b>  |
| #4547 | <b>paint Graffiti</b>                     | Martin Luther King Jr Park                             | <div style="background-color: #28a745; color: white; padding: 2px 5px; border-radius: 3px;">Low</div> <div style="border: 1px solid #007bff; padding: 2px 5px; border-radius: 3px; margin-top: 2px;">Graffiti Removal</div> | Paul Vang  | 11/19/2023 | Total Time Costs<br>Total Time<br><b>Total Costs</b> | <div style="display: flex; align-items: center;"> <span style="color: green; font-size: 1.2em; margin-right: 5px;">✓</span> <b>Done</b><br/> <small>Completed by Paul Vang on 11/19/2023</small> </div> \$6.16<br>23m 5s<br><b>\$6.16</b>      |
| #4472 | <b>Post ordinance signs</b>               | Maintenance Shop<br>2012 Ram 1500<br>(assigned to Dom) | <div style="background-color: #f7941d; color: white; padding: 2px 5px; border-radius: 3px;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px 5px; border-radius: 3px; margin-top: 2px;">Request</div>       | Paul Vang<br>Dommie  |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | <div style="display: flex; align-items: center;"> <span style="color: green; font-size: 1.2em; margin-right: 5px;">✓</span> <b>Done</b><br/> <small>Completed by Dommie on 11/19/2023</small> </div> \$131.00<br>7h 46m 46s<br><b>\$131.00</b> |
| #4438 | <b>END OF SEASON SOFTBALL FIELD PREPS</b> | Shawnee Field<br>Parent: Nelson Sports Complex         | <div style="background-color: #dc3545; color: white; padding: 2px 5px; border-radius: 3px;">High</div> <div style="border: 1px solid #007bff; padding: 2px 5px; border-radius: 3px; margin-top: 2px;">Request</div>         | <span style="color: green; font-weight: bold;">T</span> Maintenance Team<br>Dommie |            | Total Time Costs<br>Total Time<br><b>Total Costs</b> | <div style="display: flex; align-items: center;"> <span style="color: green; font-size: 1.2em; margin-right: 5px;">✓</span> <b>Done</b><br/> <small>Completed by Dommie on 11/20/2023</small> </div> \$16.21<br>57m 13s<br><b>\$16.21</b>      |