



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
July 25, 2023

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**AGENDA**

**Open Session 5:30 PM**

*If you need special accommodation to participate in this meeting, please contact 530-533-2011.*

**CALL MEETING TO ORDER**

**ROLL CALL**

Chairperson Shannon DeLong  
Vice-Chairperson Scott “Kent” Fowler  
Director Devin Thomas  
Director Clarence “Sonny” Brandt  
Director Greg Passmore

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

**CONSENT AGENDA** (Appendix A)

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

- 1. June 27, 2023 Regular Board Meeting Minutes**
- 2. July 6, 2023 Special Board Meeting Minutes**
- 3. July 10, 2023 Special Board Meeting Minutes**
- 4. June 2023 Financials**
- 5. Resolution 2019-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Authorizing the District General Manager and All Board Members to Sign District Checks, Ach Transfers and Check Registers**

Consent Agenda Motion:

Vote:

**ACTION ITEMS**

- 1. Letter of Support For The Sutter Butte Flood Control Agency (SBFCA) Oroville Wildlife Area Robinson’s Riffle Restoration Project** (Appendix B)

Motion:

Vote:

**2. Resolution 2020-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving the Final Budget for Fiscal Year 2023-24 (Appendix C)**

Motion:

Vote:

**3. General Manager Authorization to Secure New Credit Cards (Appendix D)**

Motion:

Vote:

**DIRECTOR & COMMITTEE REPORTS**

**UNFINISHED BUSINESS**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

**ADJOURNMENT**



**FEATHER RIVER RECREATION & PARK DISTRICT**

Regular Board Meeting  
June 27, 2023

**ACTIVITY CENTER**

1875 Feather River Blvd.  
Oroville, CA 95965

**DRAFT Minutes**

**Closed Session 5:00 PM/Open Session Immediately Following**

**CHAIRPERSON DELONG CALLED THE MEETING TO ORDER AT 5:07 PM.**

**ROLL CALL**

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

**CLOSED SESSION ANNOUNCEMENTS**

**1. Pursuant to Government Code Section 54956.8: Real Property Negotiations**

FRRPD Negotiator: Mike Donnelly of Coldwell Banker C & C Properties  
Property Address: 1875 Feather River Blvd. Oroville, CA 95965

Director Brandt made a motion to approve an agreement with Butte County to purchase the Activity Center property for \$3,690,000.

Director Thomas seconded the motion.

\*The motion to approve an agreement with Butte County to purchase the Activity Center property for \$3,690,000 passed with a unanimous vote.

**2. Conference with Legal Counsel, Pursuant to Government Code Section 54956.9**

The board met with SacValleyLaw representatives. No action was taken, direction given to staff.

**3. General Manager, Pursuant to Government Code section 49457**

The board met with candidate Christopher Wagoner and provided staff direction.

**PUBLIC HEARINGS**

**1. Public Hearing: 2023-24 Fiscal Year Budget (no action)**

*Final Fiscal Year Budget adoption scheduled for July 25<sup>th</sup>.*

**2. Public Hearing: 2023-24 Engineers Report (no action)**

*Final Engineers Report adoption scheduled for July 25<sup>th</sup>.*

**CONSENT AGENDA**

**1. May 23, 2023 Regular Board Meeting Minutes**

**2. June 12, 2023 Special Board Meeting Minutes**

**3. May 2023 Financials**

**4. Resolution 2014-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Transfer Of Funds In The Amount Of \$200,000 From The Merchant Payment Received By Credit Card Account: Bank Of The West To The General Fund Account 2600**

**5. Resolution 2015-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Transfer Of Funds In The Amount Of \$317,500 From County Accounts: Benefit Assessment Fund 2610 To The General Fund Account 2600**

Director Fowler made a motion to approve the consent agenda.

Director Thomas seconded the motion.

**\*The motion to approve the Consent Agenda passed with a unanimous vote.**

**ACTION ITEMS**

- 1. Resolution No. 2016-23: A Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessment for Fiscal Year 2023-24 for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District**

Director Brandt made a motion to adopt resolution 2016-23.

Director Thomas seconded the motion.

\*The motion to adopt resolution 2016-23 passed with a unanimous vote.

- 2. Resolution No. 2017-23: A Resolution of The Feather River Recreation and Park District Board of Directors Adopting the 2023-24 Appropriations Limitations**

Director Brandt made a motion to adopt resolution 2017-23.

Director Passmore seconded the motion.

\*The motion to adopt resolution 2017-23 passed with a unanimous vote.

- 3. Ordinance 2023-01: An Ordinance Of The Board Of Directors Of The Feather River Recreation And Park District Levying Special Taxes Within Community Facilities District No. 2022-01**

Director Passmore made a motion to adopt draft ordinance 2023-01 as presented.

Director Fowler seconded the motion.

\*The motion to adopt draft ordinance 2023-01 as presented passed with a unanimous vote.

- 4. Resolution No. 2018-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Ordering The Levy Of Special Taxes For Fiscal Year 2023-24 Within Community Facilities District No. 2022-01 (Park Maintenance)**

Director Passmore made a motion to adopt resolution 2018-23.

Director Thomas seconded the motion.

\*The motion to adopt resolution 2018-23 passed with a unanimous vote.

- 5. Allocation for Scoreboard Projects at Nolan and Nelson Sports Complex**

Director Brandt made a motion to allocate up to \$70k for the Scoreboard Projects at Nolan and Nelson Sports Complex.

Director Fowler seconded the motion.

\*The motion to allocate up to \$70k for the Scoreboard Projects at Nolan and Nelson Sports Complex passed with a unanimous vote.

- 6. Service Agreement with Sal Rodriguez Landscapes for Palermo Park**

Director Fowler made a motion to approve the agreement with Sal Rodriguez Landscapes for services at Palermo Park.

Director Brandt seconded the motion.

\*The motion to approve the agreement with Sal Rodriguez Landscapes for services at Palermo Park passed with a unanimous vote.

**DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.****BOARD ITEMS FOR UPCOMING AGENDA(S)**

1. July Regular Meeting: Adopt Budget & Approve Engineer's Report

**CHAIRPERSON DELONG ADJOURNED THE MEETING AT 7:00 PM.**



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Special Board Meeting  
July 6, 2023

**ACTIVITY CENTER**  
1875 Feather River Blvd.  
Oroville, CA 95965

**Draft Minutes** **Closed Session 10:00am/Open Session Immediately Following**

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**CHAIRPERSON DELONG CALL THE MEETING TO ORDER 10:10 AM**

**ROLL CALL**

Chairperson Shannon DeLong	PRESENT
Vice-Chairperson Scott "Kent" Fowler	PRESENT
Director Devin Thomas	ABSENT
Director Clarence "Sonny" Brandt	PRESENT
Director Greg Passmore	PRESENT

**CLOSED SESSION**

1. **Conference with Legal Counsel, Pursuant to Government Code Section 54956.9**  
Topic removed from closed session agenda, moved to action item on July 10, 2023 special board meeting agenda.
2. **General Manager, Pursuant to Government Code section 49457**  
No action taken. Direction given to staff.

**OPEN SESSION 11:01 AM**

**ACTION ITEM(S)**

1. **Letter of Support For The Sutter Butte Flood Control Agency (SBFCA) Oroville Wildlife Area Robinson's Riffle Restoration Project**  
No action taken. The Board requested additional information and item to be moved to July 25, 2023 meeting agenda.

**ADJOURNMENT 11:20 AM**



FEATHER RIVER RECREATION & PARK DISTRICT  
Special Board Meeting  
July 10, 2023

ACTIVITY CENTER  
1875 Feather River Blvd.  
Oroville, CA 95965

**DRAFT MINUTES** **Closed Session 5:30pm/Open Session Immediately Following**

**CHAIRPERSON DELONG CALLED THE MEETING TO ORDER 5:35 PM**

**ROLL CALL**

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

**CLOSED SESSION**

- 1. General Manager position**, Pursuant to Government Code section 49457  
**Announcement:** Chris Wagoner has been offered and accepted the position of General Manager. Hire date 7/31/2023. Starting annual salary \$85k, plus \$150/month stipend. Salary increased \$5k six months from hire date followed by a satisfactory performance evaluation by the Board of Directors.

**ACTION ITEM(S)**

- 1. Agreement with Sac Valley Law, LLP for Legal Services (Appendix A)**  
 Director Fowler made a motion to approve the agreement with Sac Valley Law, LLP for legal services.  
 Director Brandt seconded the motion.  
 The motion to approve the agreement Sac Valley Law, LLP for legal services passed with a unanimous vote.
- 2. Feather River Recreation and Park District Board review and response to letter written by Supplemental Benefit Fund Committee Chair addressed to the Federal Entergy Regulatory Commission regarding the committee's support of current relicensing agreement.**  
 No action was taken. Board requested further discussion at a Special Meeting
- 3. Agreement with Victoria Teague for Consulting Services**  
 Director Fowler made a motion to approve the agreement with Victoria Teague for consulting services.  
 Director Thomas seconded the motion.  
 The motion to approve the agreement with Victoria Teague for consulting services passed with a unanimous vote.

**ADJOURNMENT 6:36PM**

Feather River Recreation & Park District  
 Profit & Loss Budget Performance  
 June 2023

	annual budget						
	Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	YTD Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
4100 · Tax Revenue		75,000	(75,000)	2,039,648	2,200,000	(160,352)	93%
4150 · Tax Revenue (BAD)				288,606	317,500	(28,894)	91%
4300 · Program Income	31,321	75,000	(43,679)	582,374	816,300	(233,926)	71%
4400 · Donation & Fundraising Income		2,000	(2,000)	20,476	6,000	14,476	341%
4600 · Other Income				1,202	1,202		100%
4900 · Interest Income	24		24	14,007	10,000	4,007	140%
4905 · Interest Income - BAD				1,585	1,585		100%
<b>Total Income</b>	<b>31,345</b>	<b>152,000</b>	<b>(120,655)</b>	<b>2,947,898</b>	<b>3,349,800</b>	<b>(401,902)</b>	<b>88%</b>
<b>Gross Profit</b>	<b>31,345</b>	<b>152,000</b>	<b>(120,655)</b>	<b>2,947,898</b>	<b>3,349,800</b>	<b>(401,902)</b>	<b>88%</b>
<b>Expense</b>							
5000 · Payroll Expenses	153,483	234,685	(81,202)	1,531,100	1,924,500	(393,400)	80%
5031 · GASB 68 Benefit Expense				77,848	81,800	(3,952)	95%
5100 · Advertising & Promotion	282	325	(43)	3,567	5,000	(1,433)	71%
5120 · Bank Fees	490	685	(195)	6,918	8,000	(1,082)	86%
5140 · Copying & Printing	264	750	(486)	2,691	9,000	(6,309)	30%
5155 · Employment New Hire Screen	145	300	(155)	1,546	2,500	(954)	62%
5160 · Dues, Mbrshps & Subscriptions	3,410		3,410	20,906	11,000	9,906	190%
5170 · Education & Development	320		320	6,464	5,000	1,464	129%
5175 · Equipment Rental	285		285	6,786	4,000	2,786	170%
5180 · Equipment, Tools & Furn (<\$5k)	7,454	4,650	2,804	53,844	56,000	(2,156)	96%
5200 · Insurance				105,413	116,000	(10,587)	91%
5210 · Interest Expense - Operating	421	350	71	4,465	3,500	965	128%
5225 · Postage & Delivery	29		29	949	1,000	(51)	95%
5230 · Professional & Outside Svcs							
5232 · Accounting				28,450	25,000	3,450	114%
5233 · Bands/Recreation	300		300	4,175	6,000	(1,825)	70%
5234 · Board Stipends	1,000	1,000		9,800	12,000	(2,200)	82%
5235 · Recreation Instructors	2,018		2,018	7,854	1,000	6,854	785%
5236 · Legal	5,976	800	5,176	82,870	10,000	72,870	829%
5237 · Contract Janitorial	6,440	7,200	(760)	76,790	80,000	(3,210)	96%
5238 · Other Outside Labor				6,656	6,656		100%
5239 · Outside Service Admin/Consult	7,350	1,500	5,850	100,149	46,000	54,149	218%
<b>Total 5230 · Professional &amp; Outside Svcs</b>	<b>23,084</b>	<b>10,500</b>	<b>12,584</b>	<b>316,744</b>	<b>180,000</b>	<b>136,744</b>	<b>176%</b>
5260 · Repairs & Maintenance							
5261 · Building R&M	75	1,900	(1,825)	16,975	25,000	(8,025)	68%
5262 · Equip Repairs & Small Tools	2,635	1,600	1,035	20,658	20,000	658	103%
5264 · Grounds R&M	3,226	8,000	(4,774)	55,782	60,000	(4,218)	93%
5265 · Janitorial Supplies	1,455	1,250	205	17,778	15,000	2,778	119%
5266 · Vandalism Repair	3,622	1,500	2,122	16,023	20,000	(3,977)	80%
5267 · Vehicle R&M	248	800	(552)	7,900	10,000	(2,100)	79%

	Jun 23	Budget	\$ Over Budget	Jul '22 - Jun 23	YTD Budget	\$ Over Budget	% of Budget
5268 · Aquatics Pool R&M	11,298	9,000	2,298	35,758	40,000	(4,242)	89%
5269 · Outside Contractor/Services R&M	13,036	3,000	10,036	133,057	35,000	98,057	380%
<b>Total 5260 · Repairs &amp; Maintenance</b>	<b>35,595</b>	<b>27,050</b>	<b>8,545</b>	<b>303,931</b>	<b>225,000</b>	<b>78,931</b>	<b>135%</b>
5270 · Security	1,077	1,500	(423)	6,086	20,000	(13,914)	30%
<b>5280 · Supplies - Consumable</b>							
5281 · Misc Staff & Uniforms Supplies	758		758	9,989	5,000	4,989	200%
5282 · Office Supplies	226	250	(24)	5,152	3,000	2,152	172%
5284 · Program Food	260	250	10	945	3,000	(2,055)	32%
5286 · Program Supplies	1,093	5,500	(4,407)	15,575	35,500	(19,925)	44%
5288 · Safety & Staff Supplies	241		241	4,337		4,337	100%
5289 · Site/Volunteer Maint Supplies		500	(500)	4,067	6,000	(1,933)	68%
<b>Total 5280 · Supplies - Consumable</b>	<b>2,578</b>	<b>6,500</b>	<b>(3,922)</b>	<b>40,065</b>	<b>52,500</b>	<b>(12,435)</b>	<b>76%</b>
5290 · Taxes, Lic., Notices & Permits	8	500	(492)	3,170	7,000	(3,830)	45%
5300 · Telephone/Internet	1,328	1,500	(172)	15,754	18,000	(2,246)	88%
<b>5310 · Fuel, Travel and Meals</b>							
5312 · Air, Lodging, Other Travel					1,000	(1,000)	
5314 · Fuel	3,628	3,000	628	35,938	36,000	(62)	100%
5316 · Meals				109		109	100%
5318 · Mileage	18	185	(167)	1,301	2,000	(699)	65%
<b>Total 5310 · Fuel, Travel and Meals</b>	<b>3,646</b>	<b>3,185</b>	<b>461</b>	<b>37,348</b>	<b>39,000</b>	<b>(1,652)</b>	<b>96%</b>
5320 · Utilities	30,381	41,100	(10,719)	301,212	385,000	(83,788)	78%
7000 · Debt Interest	6,138	6,200	(62)	76,946	77,000	(54)	100%
<b>Total Expense</b>	<b>270,418</b>	<b>339,780</b>	<b>(69,362)</b>	<b>2,923,753</b>	<b>3,230,800</b>	<b>(307,047)</b>	<b>90%</b>
<b>Net Ordinary Income</b>	<b>(239,073)</b>	<b>(187,780)</b>	<b>(51,293)</b>	<b>24,145</b>	<b>119,000</b>	<b>(94,855)</b>	<b>20%</b>
<b>Other Income/Expense</b>							
<b>Other Income</b>							
4200 · Impact Fee Income	121,397		121,397	174,009		174,009	100%
4500 · Grant/Reimbursed Expense Income		1,575	(1,575)	234,756	20,000	214,756	1,174%
4650 · Insurance Proceeds	22,033		22,033	531,780		531,780	100%
4910 · Interest Income - Impact Fees				3,075		3,075	100%
9900 · Gain/(Loss) on Asset disposal				10,575		10,575	100%
<b>Total Other Income</b>	<b>143,430</b>	<b>1,575</b>	<b>141,855</b>	<b>954,195</b>	<b>20,000</b>	<b>934,195</b>	<b>4,771%</b>
<b>Net Other Income</b>	<b>143,430</b>	<b>1,575</b>	<b>141,855</b>	<b>954,195</b>	<b>20,000</b>	<b>934,195</b>	<b>4,771%</b>
<b>Net Income</b>	<b>(95,643)</b>	<b>(186,205)</b>	<b>90,562</b>	<b>978,340</b>	<b>139,000</b>	<b>839,340</b>	<b>704%</b>



Feather River Recreation & Park District  
 Detail Fixed Asset & Bonds  
 As of June 30, 2023

	Date	Source Name	Memo	Amount	Balance
<b>1010 - Treasury Cash</b>					<b>0</b>
<b>1010.3 - Treasury Admin Ins Proceeds</b>					<b>0</b>
Total 1010.3 - Treasury Admin Ins Proceeds					0
Total 1010 - Treasury Cash					0
<b>1031 - BofW Project INS PROCEEDS</b>					<b>244,594</b>
Total 1031 - BofW Project INS PROCEEDS					244,594
<b>1320 - Umpqua Bank PREPAID LOAN</b>					<b>104,321</b>
Total 1320 - Umpqua Bank PREPAID LOAN					104,321
<b>1410 - Land</b>					<b>627,494</b>
Total 1410 - Land					627,494
<b>1420 - Buildings &amp; Improvements</b>					<b>17,145,126</b>
Total 1420 - Buildings & Improvements					17,145,126
<b>1430 - Equipment &amp; Vehicles</b>					<b>3,496,987</b>
Total 1430 - Equipment & Vehicles					3,496,987
<b>1440 - Construction in Progress</b>					<b>23,460</b>
<b>1450 - CIP Feather River Trail FRT99</b>					<b>23,460</b>
Total 1450 - CIP Feather River Trail FRT99					23,460
Total 1440 - Construction in Progress					23,460
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>					<b>-2,157,369</b>
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,157,369
<b>2960 - Umpqua Bank Taxable Bond B</b>					<b>-30,000</b>
Total 2960 - Umpqua Bank Taxable Bond B					-30,000
<b>4500 - Grant/Reimbursed Expense Income</b>					<b>-234,756</b>
Total 4500 - Grant/Reimbursed Expense Income					-234,756
<b>4650 - Insurance Proceeds</b>					<b>-509,747</b>
06/26/2023 SDRMA			FINAL PLAYTOWN FIRE	-22,033	-531,780
Total 4650 - Insurance Proceeds				-22,033	-531,780

Feather River Recreation & Park District  
 Check Register  
 June 2023

9:01 PM  
 07/13/2023  
 Accrual Basis

Date	Num	Name	Memo	Credit
06/01/2023	93312	AFLAC	JRF86	1,765.38
06/01/2023	93313	BLUE SHIELD OF CALIFORNIA	4004625	9,317.89
06/01/2023	93314	PREMIER ACCESS	15763	990.16
06/01/2023	93315	HUMANA INSURANCE CO.	657103-001	81.20
06/01/2023	93316	MCDONALD, JENNY	REFUND	75.00
06/01/2023	93317	NEWTON, JAMIE	REFUND	56.25
06/01/2023	93318	TRUJILLO, CHELSEA	REFUND	75.00
06/01/2023	93319	COMCAST	Acct#8155600190189780 PHONE/INTERENT	530.65
06/01/2023	93320	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	6,440.00
06/01/2023	93321	AT&T - CALNET	PHONE	91.40
06/01/2023	93322	BANK OF NEW YORK MELLON	BANK FEES ANNUAL	2,000.00
06/01/2023	93323	CALF. WATER SERVICE	Acct 520857777 4/13/23-5/12/23	6,443.43
06/01/2023	93324	COMCAST	Acct# 8155 60 019 0233893	188.21
06/01/2023	93325	FENIMORE, RANDI	REFUND	75.00
06/01/2023	93326	FP MAILING SOLUTIONS	MAIL / POSTAGE MACHINE	130.94
06/01/2023	93327	JOHNSON, BRETT	CONCERT IN PARK 6/2/23 STRING TOWN	300.00
06/01/2023	93328	MANSFIELD, MARY	CPR TRAINING	760.00
06/01/2023	93329	MCCUTCHEON, STEPHANIE	REFUND - RB BEAR ROCK	140.00
06/01/2023	93330	SOUTH FEATHER WATER & POWER	007771-000	38.36
06/01/2023	93331	VERIZON WIRELESS	WIRELESS PHONES 842045253-00001	25.00
06/01/2023	93332	payroll	payroll items	7,757.44
06/01/2023	93333	VOID	void check 93333	0.00
06/01/2023	93334	BANKCARD CENTER	STATEMENT 4607	443.04
06/01/2023	93335	BANKCARD CENTER	STATEMENT 6804	2,720.96
06/01/2023	93336	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
06/01/2023	93337	DELONG, SHANNON	BOD STIPEND	200.00
06/01/2023	93338	FOWLER, SCOTT KENT	BOD STIPEND	100.00
06/01/2023	93339	PASSMORE, GREG	STIPEND	200.00
06/01/2023	93340	THOMAS, DEVIN	BOD STIPEND	200.00
06/01/2023	93341	P.G. & E.	7241369682-3 4/24/23-5/22/23	13,037.19
06/01/2023	93342-382	payroll	payroll items	28,541.40
06/01/2023	93383	Dugger, Daneen	LIFEGUARD TRAININGS	590.00
06/15/2023	93384-428	payroll	payroll items	668.95
06/15/2023	93429	MILLER, MACKENZIE.	2022 LIGEGUARD CERT	220.00
06/15/2023	93430	Reichel, Leo	MILEAGE	21.80
06/15/2023	93431	Bello, Beth	INSTRUCTOR	45.50
06/15/2023	93432	BURLESON, HARRY	INSTRUCTOR FITNESS	468.00
06/15/2023	93433	BETTER DEAL EXCHANGE	Acct#701960 STATMENT MAY 31, 23	437.26
06/15/2023	93434	BIDWELL WATER	WATER DELIVERY SERVICE	54.83
06/15/2023	93435	Butte County Public Health Department	PERMIT FEES	312.00
06/15/2023	93436	CARTER LAW OFFICE	LEGAL SERVICES	1,018.22
06/15/2023	93437	Chalmers, R. Scott	CONSULTING	4,560.00
06/15/2023	93438	CPRS	CPRS ANNUAL MEMBERSHIP	550.00
06/15/2023	93439	DAWSON OIL COMPANY	62765 FUEL	2,490.13
06/15/2023	93440	DEL-MAR RENTAL & LANDSCAPE SUPPLY		1,333.12
06/15/2023	93441	EWING	IRRIGATION/GROUNDS	4,227.85
06/15/2023	93442	Excel Plumbing Co.	RIVERBEND PUMP REPAIR	3,265.26
06/15/2023	93443	FORD MOTOR CREDIT COMPANY LLC	TRUCK LEASE	2,143.46
06/15/2023	93444	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	405.00
06/15/2023	93445	HOME DEPOT	HOME DEPOT STATEMENT	3,822.97
06/15/2023	93446	Industrial Power Products	MISC SUPPLIES	732.54
06/15/2023	93447	INSIDE OUT DESIGNS	HATS	198.20
06/15/2023	93448	Lincoln Aquatics	POOL CHEMICALS	3,476.93
06/15/2023	93449	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,253.03
06/15/2023	93450	NORTH YUBA WATER DISTRICT	2695 FBT WATER	32.50
06/15/2023	93451	RECDESK LLC	RECDESK SUB 7/1/23-6/30-24	6,600.00
06/15/2023	93452	RECOLOGY BUTTE COLUSA COUNTIES	Acct# 8100122153	2,065.70
06/15/2023	93453	RP PORTABLE RENTALS	PORTABLE RENTAL - NELSON	100.00
06/15/2023	93454	SAL RODRIGUEZ LANDSCAPE LLC	LANDSCAPE CONTRACT	7,200.00
06/15/2023	93455	SHARP'S LOCKSMITHING	LOCKS/KEYS	230.00
06/15/2023	93456	Staples	STAPLES STATEMENT 3721 MAY23	629.26
06/15/2023	93457	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	1,101.82
06/15/2023	93458	WELLS FARGO VENDOR FINANCIAL, LLC	CUST #1055709916	187.23
06/15/2023	93459	UPEC LOCAL	UNION DUES	272.25
06/29/2023	93488-530	payroll	payroll items	31,584.92
06/29/2023	93531	VALENCIA, ESTELA.	EXPENSE REIMBURSEMENT	129.62

Feather River Recreation & Park District  
**Check Register**  
 June 2023

9:01 PM  
 07/13/2023  
 Accrual Basis

Date	Num	Name	Memo	Credit
06/29/2023	93532	BLUE SHIELD OF CALIFORNIA	4004625	8,784.44
06/29/2023	93533	HUMANA INSURANCE CO.	657103-001	81.20
06/29/2023	93534	PREMIER ACCESS	INSURANCE PREMIUMS	937.76
06/29/2023	93535	AISPURO, JESUS	DOJ REIMBURSEMENT	68.00
06/29/2023	93536	GUZMAN, JULIAN.	DOJ REIMBR	67.00
06/29/2023	93537	NARAYAN, CHRISTOPHER.	DOJ REIMBURSEMENT	70.00
06/29/2023	93538	REICHEL, ELVINA	DOJ REIMBURSEMENT	72.77
06/29/2023	93539	WOOD, JOELLE.	DOJ REIMBURSEMENT	71.75
06/29/2023	93540	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	6,440.00
06/29/2023	93541	AT&T - CALNET	PHONE LINES	97.22
06/29/2023	93542	BOUCHER LAW, PC	LEGAL SERVICES	16,530.35
06/29/2023	93543	BURLESON, HARRY	INSTRUCTOR FITNESS	263.25
06/29/2023	93544	Butte County Sheriff's Office	SHERIFF CREW	3,840.00
06/29/2023	93545	CALF. WATER SERVICE	Acct 520857777 5.11.23-6.12.23	13,297.94
06/29/2023	93546	CALTRONICS	PRINTER FEES	103.70
06/29/2023	93547	CINTAS	JANITORIAL SUPPLIES	1,458.75
06/29/2023	93548	COMCAST	PHONE AND INTERNET	530.65
06/29/2023	93549	CRESCO EQUIPMENT RENTALS	HIGH WEED MOWER	234.91
06/29/2023	93550	DEL-MAR RENTAL & LANDSCAPE SUPPLY	PALERMO	70.73
06/29/2023	93551	EAGLE SECURITY SYSTEMS INC.	SECURITY MONITORING	120.13
06/29/2023	93552	FGL ENVIRONMENTAL	WELL TEST	67.00
06/29/2023	93553	INSIDE OUT DESIGNS	UNIFORM EMBROIDERY	256.09
06/29/2023	93554	Jimmy's Custom Trophies of Northern CA	TROPHYS	109.66
06/29/2023	93555	LAYNE, ALIZE	REFUND	70.00
06/29/2023	93556	LES SCHWAB TIRES	TIRE CHANGE	32.97
06/29/2023	93557	Lincoln Aquatics	POOL CHEMICALS	3,037.25
06/29/2023	93558	OIL CHANGERS	TRUCK MAINTAANCE	215.02
06/29/2023	93559	Oroville Cable & Equipment	IMPACT SET AND HEX DRIVER	105.06
06/29/2023	93560	OROVILLE POWER EQUIPMENT	MOWER PULLY	26.12
06/29/2023	93561	PELTZER, DEBORAH.	MILEAGE	21.80
06/29/2023	93562	Ray's General Hardware	MISC SUPPLIES	259.47
06/29/2023	93563	RENTAL GUYS, INC.	HUSTLER REPAIR	893.70
06/29/2023	93564	RIEBES AUTO PARTS	TRUCK MAINTAANCE	38.74
06/29/2023	93565	SCHNEIDER, BRENT JAMES	SKATE CAMP REVENUE	1,241.50
06/29/2023	93566	SHARP'S LOCKSMITHING	LOCKS/KEYS	71.70
06/29/2023	93567	TWSD	WATER AND SEWER	1,466.76
06/29/2023	93568	WAL-MART CAPITAL ONE	STATEMENT 638691	654.90
06/29/2023	93569	AFLAC	JRF86 JUN23 PREM	1,765.38
06/29/2023	93570	ACCULARM SECURITY SYSTEMS	SERVICE EXPENSE	77.50
06/29/2023	93571	BERGSTROM, KYLIE	REIMBR LIFEGUARD CERT	100.00
06/29/2023	93572	Chalmers, R. Scott	EXPENSE REIMBURSEMENT	243.56
06/29/2023	93573	COMCAST	Acct# 8155 60 019 0233893	188.21
06/29/2023	93574	Industrial Power Products	MISC SUPPLIES	260.76
06/29/2023	93575	MESA VISTA SCHOOL	CANCELLED 6.16	275.00
06/29/2023	93576	Miracle Playsystems, Inc	SLIDE REPLACEMENT	3,586.78
06/29/2023	93577	NEWSOM, BRENDA	REFUND - KARATE	55.00
06/29/2023	93578	RP PORTABLE RENTALS	PORTABLE TOILET RENTAL	285.00
06/29/2023	93579	SOUTH FEATHER WATER & POWER	007771-000	37.94
<b>TOTAL</b>				<b>234,935.67</b>



RESOLUTION NO. 2019-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE DISTRICT GENERAL MANAGER AND ALL BOARD MEMBERS TO SIGN DISTRICT CHECKS, ACH TRANSFERS AND CHECK REGISTERS

WHEREAS, the District has appointed Christopher Wagoner to serve as its General Manager; and

WHEREAS, Devin Thomas, Shannon DeLong, Scott Kent Fowler, Greg Passmore, and Clarence Sonny Brandt are all members of the Board of Directors of the Feather River Recreation and Park District; and

NOW THEREFORE, IT BE RESOLVED that the Board of Directors of the Feather River Recreation and Park District hereby adopts Resolution 2019-23 authorizing the following individuals to sign any and all checks, ACH transfers, and check registers (some documents require two signatures required):

- 1. Christopher Wagoner, General Manager
- 2. Devin Thomas, Director
- 3. Scott Kent Fowler, Director
- 4. Shannon DeLong, Director
- 5. Greg Passmore, Director
- 6. Clarence Sonny Brandt, Director

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>th</sup> day of July 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Shannon DeLong, Chairperson

Attest: \_\_\_\_\_  
Scott "Kent" Fowler, Vice-Chairperson



Mr. Michael Bessette  
Executive Director  
Sutter Butte Flood Control Agency  
Post Office Box M  
Yuba City, CA 95992

RE: SUPPORT FOR THE SUTTER BUTTE FLOOD CONTROL AGENCY (SBFCA) OROVILLE WILDLIFE  
AREA ROBINSON'S RIFFLE RESTORATION PROJECT

Dear Mr. Bessette:

By this communication, the Feather River Recreation and Park District indicates its support for the Oroville Wildlife Area (OWA) Robinson's Riffle Project. We have reviewed the proposed project and agree that implementation of this project would provide significant enhancements to flood control, floodplain management, ecosystem restoration, recreation, and public safety along the adjoining reaches of the Feather River.

The Feather River Recreation and Park District supports jointly produced and implemented multi-benefit projects such as this one because they provide greater efficiency in the use of scarce public funds and better overall results. The Robinson's Riffle project will build upon the success of SBFCA's recently completed OWA Flood Stage Reduction (D-Unit) Project in order to further enhance this critical reach of the Feather River.

The Feather River Recreation and Park District will participate within its resources in the planning and implementation of the project and will continue to engage in the collaborative efforts which have brought tremendous success thus far.

Finally, the Feather River Recreation and Park District appreciates the willingness of SBFCA to serve as the lead agency for this joint effort and we fully support the efforts of SBFCA as they seek external funding for this project.

Sincerely,

Shannon DeLong  
FRRPD Board Chair

Feather River Recreation & Park District  
 BUDGET  
 OVERALL BUDGET COMPARED TO PREV YEARS

	ACTUAL 2020-21	PROJECTION 2022-23	BUDGET 2023-24
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4100 · Tax Revenue	2,006,000	2,140,000	2,300,000
4150 · Tax Revenue (BAD)	303,050	308,000	328,600
4300 · Program Income	639,000	550,000	250,250
4400 · Donation & Fundraising Income	10,000	4,600	15,000
4600 · Other Income	32,500	2,000	0
4900 · Interest Income	13,000	13,700	14,000
4905 · Interest Income - BAD	1,100	1,500	2,000
<b>Total Income</b>	<b>3,004,650</b>	<b>3,019,800</b>	<b>2,909,850</b>
<b>Gross Profit</b>	3,004,650	3,019,800	2,909,850
<b>Expense</b>			
5000 · Payroll Expenses	1,443,500	1,500,000	1,413,000
5031 · GASB 68 Benefit Expense	68,000	78,000	80,000
5033 · GASB Annual Audit Adj	220,000	0	0
5100 · Advertising & Promotion	2,900	3,000	3,000
5120 · Bank Fees	6,000	5,000	3,500
5130 · Charitable Contributions	0	0	0
5140 · Copying & Printing	8,000	2,500	2,500
5155 · Employment New Hire Screen	1,100	1,500	1,600
5160 · Dues, Mbrshps & Subscriptions	9,300	17,000	10,000
5170 · Education & Development	1,300	6,000	9,000
5175 · Equipment Rental	8,000	6,300	10,000
5180 · Equipment, Tools & Furn (<\$5k)	62,000	53,000	65,000
5200 · Insurance	160,000	105,000	100,000
5210 · Interest Expense - Operating	1,050	4,400	3,000
5225 · Postage & Delivery	550	700	400
5230 · Professional & Outside Svcs	174,000	320,000	212,000
5260 · Repairs & Maintenance	219,000	293,000	345,000
5270 · Security	15,325	6,000	8,000
5280 · Supplies - Consumable	36,000	38,000	31,000
5290 · Taxes, Lic., Notices & Permits	7,300	2,800	2,500
5300 · Telephone/Internet	14,800	16,000	12,000
5310 · Fuel, Travel and Meals	33,300	38,000	37,700
5320 · Utilities	307,500	300,000	290,000
7000 · Debt Interest	85,600	77,000	68,000
<b>Total Expense</b>	<b>2,884,525</b>	<b>2,873,200</b>	<b>2,707,200</b>
<b>Net Profit/Loss</b>	<b>120,125</b>	<b>146,600</b>	<b>202,650</b>
Non Cash Expense			
5150 · Depreciation	752,000	775,000	800,000
<b>Loan Payment</b>			270,125
<b>Fixed Assets/Capital Improvement/Equipment</b>			350,000
<b>Projects/Purchase Equipment to be approved by board at time of project</b>			
Funds to be utilized: General Fund, Riverbend Insurance Proceeds, Impact Fees			

Feather River Recreation & Park District  
**BUDGET**  
**OVERALL BUDGET COMPARED TO PREV YEARS ACTION**

	total downsized	ADMIN	MAINTENANCE	AQUATICS	EVENTS	RENTALS	PRESCHOOL	ADULT SPORTS	YOUTH SPORTS
	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
4100 · Tax Revenue	2,300,000	2,300,000	0						
4150 · Tax Revenue (BAD)	328,600		328,600						
4300 · Program Income	250,250			50,000	30,000	70,000	20,000	35,250	45,000
4400 · Donation & Fundraising Income	15,000	10,000			5,000			0	
4600 · Other Income	0								
4900 · Interest Income	14,000	14,000	0						
4905 · Interest Income - BAD	2,000		2,000						
<b>Total Income</b>	<b>2,909,850</b>	<b>2,324,000</b>	<b>330,600</b>	<b>50,000</b>	<b>35,000</b>	<b>70,000</b>	<b>20,000</b>	<b>35,250</b>	<b>45,000</b>
<b>Gross Profit</b>	<b>2,909,850</b>	<b>2,324,000</b>	<b>330,600</b>	<b>50,000</b>	<b>35,000</b>	<b>70,000</b>	<b>20,000</b>	<b>35,250</b>	<b>45,000</b>
<b>Expense</b>									
5000 · Payroll Expenses	1,413,000	645,000	605,000	60,000			35,000	30,000	38,000
5031 · GASB 68 Benefit Expense	80,000	80,000							
5033 · GASB Annual Audit Adj	0								
5100 · Advertising & Promotion	3,000	1,000			2,000				
5120 · Bank Fees	3,500	3,500							
5130 · Charitable Contributions	0								
5140 · Copying & Printing	2,500	2,500							
5155 · Employment New Hire Screen	1,600	700	700	200					
5160 · Dues, Mbrshps & Subscriptions	10,000	10,000							
5170 · Education & Development	9,000	5,000	2,000	2,000					
5175 · Equipment Rental	10,000		8,000		2,000				
5180 · Equipment, Tools & Furn (<\$5k)	65,000	33,000	27,500	1,000	1,000		1,000	1,500	
5200 · Insurance	100,000	75,000	25,000						
5210 · Interest Expense - Operating	3,000		3,000						
5225 · Postage & Delivery	400	400							
5230 · Professional & Outside Svcs	212,000	114,000	92,000	1,000	5,000				
5260 · Repairs & Maintenance	345,000		345,000						
5270 · Security	8,000		8,000						
5280 · Supplies - Consumable	31,000	4,000	14,000	4,500	2,500		2,500	3,500	
5290 · Taxes, Lic., Notices & Permits	2,500	500	2,000						
5300 · Telephone/Internet	12,000	9,000	3,000						
5310 · Fuel, Travel and Meals	37,700	1,000	36,500	100	100				
5320 · Utilities	290,000	39,000	251,000						
7000 · Debt Interest	68,000	68,000							
<b>Total Expense</b>	<b>2,707,200</b>	<b>1,091,600</b>	<b>1,422,700</b>	<b>68,800</b>	<b>12,600</b>	<b>0</b>	<b>35,000</b>	<b>33,500</b>	<b>43,000</b>
<b>Net Profit/Loss</b>	<b>202,650</b>	<b>1,232,400</b>	<b>(1,092,100)</b>	<b>(18,800)</b>	<b>22,400</b>	<b>70,000</b>	<b>(15,000)</b>	<b>1,750</b>	<b>2,000</b>

Department	Job Title	FULL/PART	number of positoins
Admin	OPEN GM	F	1
Admin	Exec Admin	F	1
Admin	Business Manager	F	1
Admin	Rec Supervisor	F	2
Admin	Rec Coordinator	F	0
Admin	Front Desk		1
Admin	market spec		1
Admin	ACCT cleark		1
Admin	Rec Spec		1
Preschool	Preschool Sep23		
AQUATIC	AQUATIC		10
Maintenance	park sup	F	1
Maintenance	FT 1	F	2
Maintenance	FT 2	F	3
Maintenance	FT 3	F	1
Maintenance	PT Utility I		6
Sports Adult	Official per game	1500 hours	multiple
sports youth/kids	added youth program	1600 hours	multiple



**FRRPD Full Time Pay Scale  
2023-2024 f/year**

3% Step Scale

Job Title	3%	Step 1	Step 2	Step 3	Step 4	Step 5	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5
General Manager	contract										
Executive Administrator	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45	
Business Manager	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45	
Customer Service FT	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18	
Recreation Supervisor	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45	
Recreation Coordinator	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49	
Park Supervisor	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45	
Maintenance Worker III	\$ 22.00	\$ 22.66	\$ 23.34	\$ 24.04	\$ 24.76	\$ 25.50	\$ 26.27	\$ 27.06	\$ 27.87	\$ 28.71	
Maintenance Worker II	\$ 19.00	\$ 19.57	\$ 20.16	\$ 20.76	\$ 21.38	\$ 22.03	\$ 22.69	\$ 23.37	\$ 24.07	\$ 24.79	
Maintenance Worker I	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18	

FRRPD Part Time Pay Scale Fiscal Year: 2023-24

July - June  
Part-time Pay Scale

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21
Customer Relations Specialist	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Accounting Clerk	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00	\$ 22.25	\$ 22.50	\$ 22.75	\$ 23.00	\$ 23.25	\$ 23.50	\$ 23.75	\$ 24.00	\$ 24.25	\$ 24.50	\$ 24.75	\$ 25.00
Marketing Specialist	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00	\$ 22.25	\$ 22.50	\$ 22.75	\$ 23.00	\$ 23.25	\$ 23.50	\$ 23.75	\$ 24.00	\$ 24.25	\$ 24.50	\$ 24.75	\$ 25.00
Recreation Program Specialist	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Recreation Leader III	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75
Recreation Leader II	\$ 15.50	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50
Youth Sports Official	\$ 15.50	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50
Adult Basketball Referee- per game	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00	\$ 29.25	\$ 29.50	\$ 29.75	\$ 30.00
Adult Softball Official- per game	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00	\$ 29.25	\$ 29.50	\$ 29.75	\$ 30.00
Adult Soccer Assistant Official- per game	\$ 24.00	\$ 24.25	\$ 24.50	\$ 24.75	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00
Adult Soccer Center Official- per game	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00	\$ 29.25	\$ 29.50	\$ 29.75	\$ 30.00
Facility Attendant	\$ 15.50	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50
Pool Manager	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00	\$ 22.25	\$ 22.50	\$ 22.75	\$ 23.00
Head LifeGuard	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00
Lifeguard	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Aquatics Class Instructor	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Custodian	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Utility Worker I	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Seasonal Parttime Utility Worker I	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00

**COUNTY OF BUTTE**  
**FEATHER RIVER RECREATION & PARK DISTRICT - BUDGET DETAIL**  
**FINANCING SOURCES AND USES BY BUDGET UNIT**  
**BUDGET FOR FISCAL YEAR 2023-24**

STATE CONTROLLER SCHEDULES  
 COUNTY BUDGET ACT

SCHEDULE 15

FUNDS: F2600, F2610, F2620, F2630, F2640

Detail by Revenue Category and Expenditure Object				2021-22	2022-23	2023-24	2023-24	FUND
Account	Account Title	Revenue/Spend Category ID	Revenue/Spend Category Title	Actuals	Adopted By District Board	Recommended Budget	Adopted By District Board	NUMBER
(1)				(2)	(3)	(4)	(5)	
411000	Property Taxes Current Secured	RC0001	Secured	1,433,707	2,200,000		2,300,000	F2600
451140	State Disaster Relief	RC0196	State Disaster Assistance	21,924	-			F2600
411400	Property Taxes Current Unsecured	RC0006	Unsecured	85,754	-			F2600
411200	Property Taxes Prior Unsecured	RC0010	Prior Unsecured	2,619	-			F2600
411300	Property Taxes Supplemental	RC0011	Supplemental	35,279	-			F2600
411500	Property Taxes Residual RDA	RC0012	Residual RDA	47,077	-			F2600
411600	Property Taxes Pass-Through	RC0013	Pass Through RDA	349,051	-			F2600
413000	Other Taxes	RC0018	Other Taxes	12,634	-			F2600
441000	Investment Income	RC0071	Interest	13,055	10,000		14,000	F2600
441000	Investment Income	RC0072	Unrealized Gain - Loss	(10,733)	-			F2600
451160	State Homeowner Property Tax Relief	RC0259	Homeowner Property Tax Relief	17,859	-			F2600
453000	Other Governmental Agencies	RC0316	Other Government Agencies	197,225	-			F2600
474000	Development Impact Fees	RC0266	Impact Fees	311,000	-			F2600
462000	Charges for Services-Other	RC0145	Charges For Services	880,416	816,300		250,250	F2600
473000	Miscellaneous Revenue	RC0310	Miscellaneous Revenue	278,252	26,000		15,000	F2600
473000	Miscellaneous Revenue	RC0274	Insurance-Third Party Reimbursement	-	-			F2600
482000	Transfers-In	RC0416	Transfers-In	-	-			F2600
441000	Investment Income	RC0071	Interest	1,160	-		2,000	F2610
441000	Investment Income	RC0072	Unrealized Gain - Loss	(203)	-			F2610
461300	Special Assessments	RC0377	Special Assessments	303,046	317,500		328,600	F2610
462000	Charges for Services-Other	RC0145	Charges For Services	-	-			F2610
441000	Investment Income	RC0071	Interest	2,342	-			F2620
441000	Investment Income	RC0071	Interest	398	-			F2630
441000	Investment Income	RC0071	Interest	271	-			F2640
<b>TOTAL REVENUE</b>				<b>3,982,133</b>	<b>3,369,800</b>	<b>-</b>	<b>2,909,850</b>	
511000	Salaries and Wages	SC0125	Salaries	1,482,838	1,858,300		1,493,000	F2600
520000	Services and Supplies	SC0127	Services and Supplies	1,631,214	978,000			F2600
534000	Professional & Specialized Services	SC0117	Psychiatrist Medication Support	172,443	-			F2600
552000	Retirement Other Long-Term Debt	SC0037	Debt Payment-Principle	126,534	262,000		270,125	F2600
553000	Interest on Other Long-Term Debt	SC0036	Debt Payment-Interest	43,851	77,000		68,000	F2600
563000	Equipment	SC0017	Capital Assets Expense	401,086	500,000		350,000	F2600
581000	Appropriations for Contingencies	SC0263	Adopt Appropriation Contingency	-	-			F2600
511000	Salaries and Wages	SC0125	Salaries	-	148,000		140,000	F2610
520000	Services and Supplies	SC0127	Services and Supplies	-	169,500		188,600	F2610
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>				<b>3,857,966</b>	<b>3,992,800</b>	<b>-</b>	<b>2,509,725</b>	
<b>NET COSTS</b>				<b>(124,167)</b>	<b>623,000</b>	<b>-</b>	<b>(400,125)</b>	

unappropriated available financing is not reflected on the approved budget, but is shown on \*Schedule 13.

SUBMITTED BY: Deborah Peltzer  
 TITLE: Business Manager

NOTE:

# Attachment 2

## SPECIAL DISTRICT INFORMATION FORM FOR PROVISION OF RESERVES AND CALCULATION OF FUND BALANCES

**FROM:** Feather River Recreation and Park District  
(Name of District)

**TO:** GRACIELA C. GUTIERREZ, AUDITOR-CONTROLLER  
(Attention: Souly Sanyakul, Internal Auditor)

**SUBJECT:** PROVISION FOR RESERVES AND CALCULATION OF FUND BALANCE

**DATE:** 25-Jul-23

PLEASE MAKE PROVISION FOR RESERVES FOR OUR DISTRICT FOR THE 2023-2024 FISCAL YEAR AS SHOWN BELOW:

Please see accompanying information sheet regarding how "Reserves" are reported.

<u>RESERVES AND FUND BALANCE</u>	(1) Balance 06/30/2023	(2) (Decrease) or Cancel Existing Reserves	(3) Increase or Create New Reserve	(4) Total for 2023 - 2024 Budget
DESCRIPTION				
<b>NONSPENDABLE:</b>				
IMPREST CASH (Petty Cash/Revolving Funds)	\$ 1,000	\$	\$	\$ 1,000
PREPAID RESERVE				-
<b>COMMITTED:</b>				
ACCUMULATED CAPITAL OUTLAY (ACO)				-
GENERAL RESERVE	20,000			20,000
RESEARCH RESERVE				-
<b>ASSIGNED:</b>				
Reserve	265,494			
Election	10,000			
Equipment	-			
<b>DESIGNATED FUND BALANCE</b>	<b>275,494</b>			<b>275,494</b>
<b>TOTAL RESERVES &amp; FUND BALANCE &gt;&gt;</b>	<b>\$ 296,494</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 296,494</b>

<b>CALCULATION OF AVAILABLE FINANCING TO FUND FY 2023-24 BUDGET</b>		
ESTIMATED <b>TOTAL</b> ENDING FUND BALANCE @ 6/30/23	(5) \$	1,700,000
<b>LESS :</b> TOTAL RESERVES & FUND BALANCE SHOWN ABOVE	(6) \$	296,494
AMOUNT OF <b>UNASSIGNED</b> FUND BALANCE AVAILABLE TO FUND FY 2023-24 BUDGET	(7) \$	<u>1,403,506</u>
PLEASE NOTE THAT YOUR UNASSIGNED FUND BALANCE <b>MUST BE GREATER THAN ANY NET COSTS</b> ON YOUR SCHEDULE 15		

THE GOVERNING BOARD, BY MAJORITY VOTE (4/5) HAS APPROVED THE RESERVE PROVISIONS AS NOTED ABOVE AND REQUEST THAT THEY BE REFLECTED IN THE DISTRICT'S BUDGET AND THAT THE AUDITOR MAKE ADJUSTMENTS TO THE GENERAL LEDGER ACCOUNTS TO REFLECT THOSE RESERVES.

DATE OF BOARD ACTION: 25-Jul-23 Shannon DeLong  
BOARD CHAIRMAN

RESOLUTION # (if made) \_\_\_\_\_ SECRETARY / MANAGER



RESOLUTION NO. 2020-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2023–2024

WHEREAS, the Feather River Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resources Code of the State of California; and

WHEREAS, pursuant to Section 5788.7 of the Public Resources Code of the State of California, the Board of Directors of the Feather River Recreation and Park District at any regular meeting or properly noticed special meeting after the adoption of its final budget, the Board of Directors may adopt a resolution amending the budget and ordering the transfer of funds between categories, other than transfers from the restricted reserve for capital outlay and the restricted reserve for contingencies; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Section 5788.7 of the Public Resources Code, hereby adopt the Resolution approving the Final Budget for fiscal year 2023-2024.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25<sup>th</sup> day of July 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: \_\_\_\_\_  
Shannon DeLong, Chairperson

\_\_\_\_\_  
Scott "Kent" Folwer, Vice-Chairperson



## STAFF REPORT

**DATE: JULY 25, 2023**

**TO: FRRPD BOARD OF DIRECTORS**

**FROM: DEBORAH PELTZER, BUSINESS MANAGER**

**RE: FRRPD CREDIT CARD ACCOUNTS CREDIT LIMIT MAX \$25,000**

### SUMMARY

Staff is requesting to apply/open new credit card accounts. Credit cards are generally attached to the General Manager name. Christopher Wagoner will be coming on board at FRRPD July 31, 2023 and staff is requesting board approval to reapply and reopen 4 general credit cards with a max of \$25,000 credit limit.

### BACKGROUND

Bank of West has been the District's main credit card account for decades. Total credit limit \$15k, 4 different cards assigned to each program. All cards but one are inactive. After FRRPD receives new cards, the Bank of West card will be canceled.

The District also received a Citi Bank credit card January 2022, which was attached to FRRPD's Costco account. The District found this credit card to provide the best rewards incentive. When the District applies for credit cards, the cards are link to the General Manager's name. The Citi-Bank card was closed with the separation of the last General Manager.

Staff is requesting approval to apply and reinstate 4 credit cards with a credit maximum of \$25k. During the month of August, the new General Manager will complete the application and receive 4 cards which are issued to departments. Citi-Bank Costco card has been the best option for FRRPD, but staff will research and find the most beneficial bank. Cards will be disturbed as follows:

1. General Manager card
2. General Admin card
3. Maintenance card
4. Recreation card

Staff will follow policies and procedures for department use, approvals, submitting receipts and month reconciliation applies. All cards are paid in full monthly, avoiding interest and penalty charges.

### RECOMMENDATION

Approve GM to research best card options, apply and sign credit application.