

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Special Board Meeting
August 10, 2017

Location: FRRPD Conference Room

Closed Session 9:00am

Open session 10:00am

AGENDA

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER

Time: _____

2. ROLL CALL

Chairperson Victoria Smith	_____
Vice Chairman Gary Emberland	_____
Director Scott Kent Fowler	_____
Director Marcia Carter	_____
Director Don Noble	_____

3. PLEDGE OF ALLEGIANCE

4. ADJOURNMENT TO CLOSED SESSION

A. Public Employee Evaluation
Government Code Section 5495: General Manager

5. ANNOUNCEMENTS FROM CLOSED SESSION

6. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. REGULAR AGENDA

NON ACTION ITEM

A. Riverbend Park restoration workshop Phase 1 facilitated by Melton Design Group
Melton Design Group and Special District Risk Management Authority representatives present. (Appendix A)

ACTION ITEMS

B. Review and approve Melton Design Group agreement for services to restoration of Riverbend Park. (Appendix B)

Requested action: approve agreement

VOTE

Chairperson Smith _____
Vice Chair Emberland _____
Director Fowler _____
Director Noble _____
Director Carter _____

C. RESOLUTION NO. 1363-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE NATIONAL FITNESS CAMPAIGN TO REPLACE DAMAGED EXERCISE EQUIPMENT AT RIVERBEND PARK (Appendix C)

Requested action: adopt resolution

VOTE

Chairperson Smith _____
Vice Chair Emberland _____
Director Fowler _____
Director Noble _____
Director Carter _____

D. RESOLUTION NO. 1364-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA PARKS & RECREATION SOCIETY STATE-WIDE INITIATIVE TO REPLACE PLAY STRUCTURE AT PALERMO PARK (Appendix D)

Requested action: adopt resolution

VOTE

Chairperson Smith _____
Vice Chair Emberland _____
Director Fowler _____
Director Noble _____
Director Carter _____

8. ADJOURNMENT

Time: _____



STAFF REPORT

DATE: AUGUST 10, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: GENERAL MANAGER APRYL RAMAGE AND MELTON DESIGN GROUP

RE: RIVERBEND PARK RESTORATION WORKSHOP AND UPDATE

SUMMARY/TIMELINE

January 2017 Riverbend Park began flooding due to Lake Oroville Spillway releases.

February 12, 2017 Riverbend Park sustained further damage due to the Lake Oroville Spillway Crisis.

February 15, 2017 Special Board Meeting of the Feather River Recreation and Park District was held and RESOLUTION #1345-17 NOTICE OF DISASTER DECLARATION was adopted regarding the February 12th incident. The park was closed and utilities were shut off at the site.

February 23, 2017 Staff met with Butte County Office of Emergency Services to obtain information regarding applying for Federal Emergency Funding (FEMA).

March 1, 2017 Discussions began with Special District Risk Management Authority (SDRMA) to determine District's level of flood insurance coverage for incident.

March 2, 2017 Staff met with FEMA representatives on site to determine that a level of damage sustained ensured applying for FEMA funding.

March 3, 2017 The District hosted a Special Board Meeting Site Tour to visit the site and tour the damage. Multiple community leaders attended.

March 8, 2017 Staff met with Insurance Adjusters from McClarrrens and Site Adjusters from MKA to begin negotiations regarding assessments to determine Scope of Work for project.

March 2017 Staff spoke with and researched original contractors, permits, and history elements of the construction of Riverbend Park. Staff hosted several conversations with Fish & Wildlife, Army Core of Engineers, State Lands Commission, Butte County, Central Valley Flood Protection, Cal Fire and DWR to determine permitting and regulation requirements. Bi-weekly transient encampment cleanups began.

March 15, 2017 District Board of Directors contracted with Melton Design Group (MDG) for assessment and design consulting of Riverbend Park restoration.



March 17 & 20, 2017 Staff participated in mandatory federal webinar series regarding applying for FEMA funding.

March 23, 2017 Staff met with MDG to determine PHASE 1 cleanup and debris removal Scope of Work.

March 28, 2017 Staff met with multiple agency leaders to begin discussions of agency assistance regarding cleanup and debris removal at Riverbend Park.

March 31, 2017 Staff met with insurance adjusters and site adjusters at park to continue assessments

April 7, 2017 Staff spoke with Paul Farris, Department of Water Resources (DWR) appointed representative of FEMA to discuss application process.

April 13, 2017 Staff participated in second mandatory webinar series regarding application of FEMA. Staff also met with DWR representatives to continue discussions. Staff submitted FEMA application and received confirmation.

April 14, 2017 Staff met with MDG and structural engineers at site to continue assessments.

May 2, 2017 Staff met with insurance adjusters and site adjusters at site to continue assessments.

May 4, 2017 Staff met with State Parks representatives and DWR representatives to discuss Riverbend Park cleanup and restoration. Staff also met with City CASP to begin discussions of required ADA and Code Compliance upgrades and permitting.

May 9, 2017 Cal Fire submitted a letter of intent requesting the Riverbend Park boat launch area remain operational due to public safety water rescues.

May 10, 2017 The District hosted a Park & Rec Committee meeting focused on an update of Riverbend Park presented by MDG.

May 17, 2017 Insurance and site adjusters visited park to continue assessments.

May 18, 2017 Staff filed a Notice of Exemption with Fish & Wildlife to begin PHASE 1 cleanup and debris removal. Staff met with Northstar Engineering permitting agents subcontracted by MDG to determine necessary permits are in place to begin PHASE 1.

May 25, 2017 Staff received an update form SDRMA regarding the insurance process. Local agency assistance cleared the boat launch area of cobble due to public safety.

May 31, 2017 FEMA representatives conducted an exploratory phone call with staff to begin the application process. Staff submitted mandatory preliminary List of Projects (LOP).



June 1, 2017 Staff sent out a request for agency assistance in a PHASE 1 cleanup and debris removal scheduled for June 23rd. Response was overwhelming with commitments from DWR, KIEWITT, CCC, CAL FIRE, NWLC, LOCAL CONTRACTORS, FISH & WILDLIFE, CALTRANS and BUTTE COUNTY.

June 5, 2017 Staff received draft Preliminary Scope of Work from insurance representatives.

June 6, 2017 Staff met with grant writer contracted with NorthStar Engineering. During the assessment phase grants may be sought out for Riverbend Park restoration. Staff communicated with State Lands Commission the need for PHASE 1 and received authorization to move forward.

June 7, 2017 Staff met with FEMA representatives for “kick off meeting.” Staff reviewed Preliminary Scope of Work presented by McClarrrens, MKA and SDRMA with MDG.

June 20, 2017 Special Board Meeting update of Riverbend Park restoration and reviewed preliminary scope of work.

June 23, 2017 Scheduled PHASE 1 cleanup and debris removal with outside agency assistance.

June 30, 2017 CCC workday fire prevention at the site.

July 18, 2017 FEMA meeting with Lead, Technical, Permitting and Environmental agents. Site visit at Riverbend Park. Filed for immediate CAT A and CAT B cleanup efforts.

July 19, 2017 Received approval for Request for Public Assistance from FEMA DR-4308.

July 21, 2017 Received letter from District insurance regarding additional comments from FRRPD regarding scope of work and covered items. (attached)

July 28, 2017 District staff and volunteers from Fish & Wildlife watering stressed trees at site with FRRPD water wagon twice a week to deter loss of mature trees. Received confirmation of drone video of June 23rd cleanup from DWR volunteers. Upon history research Staff consulted with Fish & Wildlife and determined that Riverbend Park properties may be coded as Title 14 which makes the properties enforceable by Fish & Wildlife Game Wardens, CA State Parks Rangers and California Highway Patrol Officers.

August 1, 2017 Site visit with MDG to inspect irrigation. Conference call with SDRMA and meeting with MDG to discuss upcoming August 10th workshop. Vandalism to all electrical panels and irrigation boxes at site discovered.

August 3, 2017 Staff organized meeting with law enforcement officials: Butte County Sheriff Honea, Oroville Police Chief Bill Lagrone, CHP Sergeant Marc Stokes, F&W Game Warden Michael Beals, and CA State Parks Superintendent Aaron Wright to discuss and determine enforcement for Riverbend Park.



Consensus was to update the Districts park ordinance (adopted 1994) and develop enforceable rules (similar to State Parks). Staff is working on this development with legal counsel and will meet with the

Park & Rec Committee to finalize prior to review by the board of directors. CHP, State Parks, Sheriffs, and F&W agreed to assist in non-routine patrols of the site. A long term solution consisted of hiring Park Rangers (2) through District funding or grant funding. The daily presence of a park ranger will be instrumental in maintaining longevity of enforcement. Proper enforcement of the site is key to ensuring the protection of assets. Staff are researching funding options and long term solutions. This meeting determined that all vehicular road access at site shall remain unlocked and open for public safety access.

August 8, 2017 Staff received updated repair scope of work from MKA.

August 10, 2017 Feather River Recreation and Park District Board of Directors Riverbend Park Phase 1 restoration workshop including MDG agreement.

Workshop will be focused on immediate irrigation and electrical repairs. All items necessary for operations of the site will be reviewed. These items also include trash can receptacles, picnic benches, south section (dog park) repairs for accessibility of vehicles, barbecue replacements, pavilion roof repairs, sewer repairs, light pole repairs, disc golf course immediate repairs and basket replacement, tree pruning and/or removal.

INSURANCE LIMITS OF LIABILITY

Through multiple conversations with SDRMA it has been determined that sub limits apply to the coverage for restoration of Riverbend Park.

- 1 million dollar limit of liability for landscaping and athletic field restoration, this does not include irrigation repairs or landscaping surrounding pavilions or structures. These landscaping areas will be covered under replacement/repair of structures.
- 1 million dollar limit of liability professional fees including assessment, design consulting and permitting administration fees.
- 2 million dollar limit of liability for roadways, streets, sidewalks, culverts, streetlights, bridges, public use items.
- ADA upgrades for code compliance to the disc golf course are not covered. However ADA upgrades for compliance are covered to building and structures.
- Max limit of coverage 10 million.

Another payment of \$850k has been approved by McClarrens and will be forwarded to the District Improvement Project Fund in the near future. Total allocation approved to date \$3,350,000.

REQUEST

Review and approve contract agreement with Melton Design Group for Phase 1 and Phase 2 services.



NEXT STEP

Begin formal bid process to enter into contract with a General Contractor for PHASE 1. Parallel with PHASE 1 work host public workshops for public input regarding PHASE 2 redesign elements.

Finalize park ordinance including rules and regulations. Determine security solutions including researching Park Ranger options for daily enforcement.

EDMUND G. BROWN JR.
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



July 19, 2017

Apryl Ramage
General Manager
Feather River Recreation & Parks District
1875 Feather River Boulevard
Oroville, 95965-0000

Subject: Approval of Request for Public Assistance
FEMA-4308-DR-CA February 2017 Storms
Cal OES ID: 007-91000 FEMA ID: 007-UJRKC-00
Subrecipient: Feather River Recreation & Parks District
Cal OES Log: 633631.1 FEMA Log: None

Dear Apryl Ramage:

The California Governor's Office of Emergency Services (Cal OES) is pleased to inform Feather River Recreation & Parks District (subrecipient) your Request for Public Assistance for the February 2017 Storms has been approved by the Federal Emergency Management Agency (FEMA). Cal OES requests you use the Cal OES ID number noted above when corresponding with Cal OES for this disaster. All correspondence should be addressed to:

Mr. David Gillings, State Public Assistance Officer
California Governor's Office of Emergency Services
Recovery Section, Public Assistance Division
3650 Schriever Avenue
Mather, California 95655
ATTN: FEMA-4308-DR-CA

Incident Period

Eligibility of Public Assistance costs, as a result of the February 2017 Storms, will be based on events that occurred within the incident period of February 1, 2017, through February 23, 2017. Pursuant to Title 44 of the Code of Federal Regulations (44 CFR) section 206.202, any known damage that occurred within the incident period must have been reported to Cal OES within 60 days of the Recovery Scoping Meeting, formerly known as the Kickoff Meeting, to be eligible for federal assistance.

Deadline to Identify Projects

Project Worksheets (PW) are the reimbursement vehicles used to fund disaster projects. PWs are used to document the location, damage description and dimensions, scope of work, and cost estimate for each project. The PW is the basis for funding and all cost estimates and damages must be identified within 60 days following the Recovery Scoping Meeting for each of those projects identified on the subrecipient's List of Projects. Damages and costs must be estimated when final supporting documents

3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY SECTION • PUBLIC ASSISTANCE DIVISION
PHONE: (916) 845-8200 • FAX: (916) 845-8387

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are not yet available. Subrecipient is strongly encouraged to submit PW information as soon as possible to expedite the assistance and funding process. Failure to identify and submit PW information in accordance with these parameters may jeopardize project funding or place additional work requirements on subrecipients to ensure reimbursement of all project costs. No project funding or payment is available for a PW until it is obligated.

Project Completion Deadlines

In accordance with 44 CFR section 206.204, FEMA requires all projects be completed within approved timeframes or funding may be jeopardized. It is imperative subrecipients submit a time extension request for any project that will not be completed by the current approved project deadline. Further, time extensions will only be granted by Cal OES or FEMA if subrecipient can demonstrate extenuating circumstances or unusual project requirements beyond its control that prevent the successful completion of the approved scope of work by the current approved project deadline. Please be advised FEMA and Cal OES will examine these requests closely and time extensions will only be approved for extenuating circumstances. To assist you in determining whether your agency requires a time extension, please refer to the following time limitations for the completion of work associated with this disaster:

DR-4308 Emergency Work Deadlines (Categories A and B)		DR-4308 Permanent Work Deadlines (Categories C-G)	
Regulatory Deadline	Cal OES Time Extension Authority	Regulatory Deadline	Cal OES Time Extension Authority
October 1, 2017	April 2, 2018	October 1, 2018	April 1, 2021

As delineated in the table above, Cal OES is able to grant time extensions through October 1, 2018, for emergency work, and April 1, 2021, for permanent work. FEMA must approve time extensions for any project that will be completed after these dates. Time extension requests must include the extenuating circumstances causing the delay, the PW number, category of work, a construction schedule, an estimated project completion date, as well as dates and provision of previously approved time extensions. Time extension requests should be submitted to Cal OES prior to the established deadline.

Compliance with Federal, State, and Local Environmental and Historical Laws

Initiating a project prior to FEMA's review for compliance with Federal environmental and historic laws and executive orders may result in jeopardizing funding. FEMA will complete any required documentation and interagency consultations. Subrecipients must obtain all necessary permits required for all projects, and must comply with any federal, state or local environmental and historic laws or permit requirements.

Change in Scope of Work or Additional Funding

Any change to the scope of work and/or significant increase in project funding must be requested in writing through Cal OES. A version to the original PW will be prepared by Cal OES based on the eligible work in the documentation provided with the request. The draft PW will be transmitted by Cal OES to FEMA for approval. It is imperative subrecipients wait for FEMA's approval before

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initiating any changes to the approved scope of work. Such work may be subject to review for compliance with various federal environmental and historic preservation laws and regulations. Any additional work performed prior to approval by FEMA and completion of these reviews may jeopardize funding for the entire project.

Administrative Costs

Pursuant to 44 CFR Part 207, Section 324 Management Costs and Direct Administrative Costs, subrecipients can claim direct administrative costs through the PW process for those disasters declared on or after November 13, 2007. Direct administrative costs now include costs that can be tracked, charged and accounted for directly to a specific project. These tasks can include, but are not limited to, staff time spent to complete initial, interim and final inspections; preparing PWs; collecting and organizing documentation; and attending certain meetings with Cal OES and FEMA. Costs considered indirect costs for any other federal award or activity cannot be charged to a project. In addition, Cal OES will continue to provide a 10 percent administrative allowance on the Cal OES cost-share amount.

Net Small Project Overrun (NSPO) Guidelines

Pursuant to 44 CFR section 206.204(e)(2), Public Assistance subrecipients may appeal for additional small project funding within 60 days of the completion of work on their last small project. The small project threshold for this event is \$123,100. When submitting an appeal for an NSPO, you must include a cost overrun summary listing all small project PWs, actual costs to complete the approved scope of work, and project completion dates. Furthermore, you must be prepared to supply all required supporting documentation upon request.

Appeal Process

In accordance with 44 CFR section 206.206, you have the right to appeal any determination made by FEMA. Subrecipients must submit an appeal, through Cal OES, within 60 days of the certified mail return receipt sent by FEMA that provides notification of the FEMA determination. Cal OES then has an additional 60 days to review the appeal, make a recommendation, and transmit the appeal to FEMA. FEMA regulations require the subrecipient to provide a documented justification in support of their position, the monetary figure in dispute, and the provision of federal law, and the regulation or policy with which the subrecipient believes the initial action was inconsistent. Subrecipients are encouraged to submit, at a minimum, the above documentation, as well as any additional documentation needed to best support the appeal argument. All known relevant information must be submitted with the first appeal. Failure to provide this information will affect Cal OES' ability to support the appeal and still meet FEMA's regulatory deadlines.

Funding Process

Upon obligation of federal and state funds, you will be notified by Cal OES via grant obligation notification letters. These obligation letters will describe the state and federal funding processes. Questions regarding payments of approved funding should be directed to Cal OES Grants Processing Unit at (916) 845-8110.

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Insurance

Pursuant to 44 CFR section 206.252, a subrecipient is required to obtain and maintain insurance on insurable facilities as a condition of receiving Public Assistance funding from FEMA. This requirement is waived when eligible costs for an insurable facility do not exceed \$5,000. FEMA will notify the subrecipient of the type and amount of insurance required. However, FEMA cannot require greater types and extent of insurance than is certified as reasonable by the State Insurance Commissioner. FEMA Policy 206-086-1, Public Assistance Policy on Insurance, describes these requirements in detail.

Procurement

For all approved, federally funded and/or federally financed projects, subrecipients are required to follow the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, at 2 CFR Part 200, as adopted by the Department of Homeland Security at 2 CFR Part 3002, when using the federal financial assistance to procure property and/or services.

In conclusion, expediting the processing of project worksheets and reimbursements involves a high level of proactive participation. It is imperative that you coordinate with your staff and designated Cal OES/FEMA personnel to submit the list of projects, conduct site inspections, and supporting documentation in a timely manner in order to avoid unnecessary delays in reimbursements that can ultimately affect your jurisdiction's recovery. If you have any questions related to this correspondence, please contact me at (916) 845-8200.

Sincerely,

THE CAL OES RECOVERY TEAM

180 Montgomery Street, Suite 2100
San Francisco, CA 94104-4231 USA

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Pete Collins
Assistant Vice President
Direct Dial +1 415 228 6406
Email: pete.collins@mclarens.com

July 21, 2017

Via email: dtimoney@sdrma.org

Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, CA 95814-2865

Attention: Mr. Dennis Timoney, ARM
Chief Risk Officer

Re: **Flooding of February 7, 2017**

Assured:	Special District Risk Management Authority
Member:	Feather River Recreation and Park District
Lexington Primary Policy No.:	017471590/03
Lexington Excess Policy No.:	011660428/04
London Uwrs Policy No.:	PJ163647
Aspen Insurance UK Policy No.:	PRAGET716
Interstate Fire & Casualty Policy No.:	AMW-150972
Policy Term:	July 1, 2016/2017
Location:	Riverbend Park
Assured's Broker:	Alliant Insurance Services
Your File Number:	Please advise
Our File Number:	002.041719.00.C

Dear Mr. Timoney:

We have received additional comments from the Interested Insurers of SDRMA concerning the referenced claim. Per our conference call of June 22, 2017, certain questions arose concerning the extent of coverage available for unscheduled property, demolition and increased cost of construction and potential limitations on insured property. As discussed, the claim involves flooding of the Riverbend Park, damaging structures, athletic fields, landscaping and many installed and natural features of the Park.

Please note that no representative of McLarens or any other consultant retained by or on behalf of the Insurers has any authority either to bind the Insurers with respect to coverage, or to interpret, waive or alter any of the terms, conditions, or limitations of the Policy. All coverage determinations are reserved exclusively to the Insurers. Please be advised that, based on the information provided, the Insurers reserve all of their rights with respect for coverage for this matter, for the reasons set forth below.

Our May 24, 2017 letter described the limitations of coverage which apply, for “unscheduled landscaping, tees, sand traps, greens, athletic fields and artificial turf and further subject to \$25,000/25 gallon maximum per item.” Thus, the landscaping and athletic field damages are sublimited to a \$1,000,000 maximum amount for all landscaping and athletic field damages. However, the Insurers have opined that the irrigation systems are not subject to the sublimit for unscheduled landscaping. The landscaping adjacent to scheduled locations is also considered reimbursable, unless the landscaping is of the type listed in the limitation for unscheduled landscaping.

A \$2,000,000 sublimit of liability applies to unscheduled tunnels, bridges, dams, catwalks (except those not for public use), roadways, highways, streets, sidewalks, culverts, streetlights and traffic signals unless a specific value has been declared (excluding coverage for the peril of earthquake shock) and excluding Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters providing said declaration provides funding for repairs. The Insurers have opined that all unscheduled tunnels, bridges, dams, catwalks, roadways, highways, streets, sidewalks, culverts, sidewalks and traffic signals are subject to the sublimit and deductible and exclusions for such property, however, if the property can be considered an appurtenant of a scheduled location, the sublimit would apply if the insured member can show that they reported the values of such property within the value reported on the schedule.

The claim also includes damages to the Frisbee Disc Golf Course. We understand additional ADA requirements may be enforced by the City of Oroville. The applicable Policy condition is described in B. Extensions of Coverage:

8. BUILDING LAWS

This Policy is extended to include physical damage, business interruption loss, loss of interest and/or extra expense incurred and/or sustained by the Named Insured as a result of physical damage to or destruction of property, by the perils insured against occurring during the policy period and occasioned by the enforcement of any local or state ordinance or law regulating the construction, repair or demolition of buildings or structures, which is in force at the time such a loss occurs, which necessitates the demolition of any portion of the covered building not damaged by the covered peril(s).

The Company shall also be liable for loss due to the additional period of time required for repair or reconstruction in conformity with the minimum standards of such ordinance or law of the building(s) described in this Policy damaged by a covered peril.

The Company shall not be liable under this clause for more than the limit of liability as shown elsewhere in this Policy.

10. INCREASED COST OF CONSTRUCTION

In the event of physical damage to property insured by a covered peril, this Policy is extended to cover the increased cost of repair or replacement occasioned by the enforcement of any local or state ordinance or law including written guidelines used by the department of corrections in any state regulating the construction, repair or demolition of buildings or structures, which is in force at the time such a loss occurs or which comes into force within 6 months after such a loss occurs, which necessitates in repairing or replacing the building covered hereunder which has suffered damage or destruction by the covered peril(s) or which has undergone demolition, limited, however, to the minimum requirements of such ordinance or law.

Insurers have opined that the code upgrade coverage does not apply to the Frisbee Golf Course; it only applies to buildings.

The above Policy provisions appear to be pertinent to the referenced claim and the preceding analysis is based upon information which is currently available. This letter is not, and should not be construed as, a waiver of any terms, conditions, exclusions or other provisions of the Policy, or any other policies of insurance issued by The Insurers. The Insurers expressly reserve all of their rights under the Policy, including the right to amend the above reservation rights to include any additional grounds for disclaimer of coverage, including but not limited to those set forth above. The Insurers acknowledge that, by accepting this reservation of rights, Special District Risk Management Authority is not waiving any of its rights under the Policy. If you have any questions concerning the above or wish to submit any additional information, please contact me at your earliest convenience.

Very truly yours,



Pete Collins
Assistant Vice President
PC/ca

Cc: Bob Frey (rfrey@alliant.com)
Alliant Insurance Services



Feather River Recreation & Park District

UNPRICED REPAIR SCOPE

NOTE

THIS DOCUMENT CONTAINS THE UNPRICED ESTIMATED SCOPE FOR FEATHER RIVER RECREATION & PARK DISTRICT - 60 MONTGOMERY STREET, OROVILLE, CA 95965. FOR PRICING PURPOSES, IT IS ADVISED TO INSPECT THE PROPERTY AND AVAILABLE DOCUMENTATION, AND TO BECOME FAMILIAR WITH THE SCOPE AND PREVAILING CONDITIONS. ANY DEVIATION FROM THE SCOPE SHOULD BE BROUGHT TO THE ATTENTION OF MKA. THE USER SHOULD BE AWARE THAT THE QUANTITIES INCLUDED ARE CALCULATED NET OF WASTAGE AND LAPS.

USER NOTE: PLEASE PROVIDE A LIST OF ALL ASSUMPTIONS AND EXCLUSIONS WHEN PRICING THIS DOCUMENT.

General Description Building

The site is a multi use outdoor recreational park facility. Some of the main features are 3 soccer fields, a 36 hole disc golf course, a dog park, a boat ramp and dock, 4 pavilions, 4 restrooms, a concession stand, water feature, playground area with equipment and a stage area.

General Description Damage

During January and February 2017, abnormal levels of rainfall led to high volume releases of water from the Oroville Dam into the Feather River. This high level of release caused downstream flooding of communities such as Oroville. The high river levels resulted in flooding of the River Bend Park. Flood waters rose more than 8' over the roughly 210 acre park depositing silt, cobble and flooding site structures.

Enclosed is an Area - Location - Item Report which is used to verify (or modify) the estimated scope on a room by room or building by building, etc. basis. Also enclosed is a Summary Detail report which provides a sense of total quantities in each of the C.S.I. categories.

The scope is subject to the following assumptions and exclusions:

Assumptions

Cost associated with:

- All work to be performed by a licensed general contractor who will engage appropriate suppliers and subcontractors as needed.
- General contractor and subcontractors to use local labor forces and pay prevailing wages typical for the Oroville, CA area.
- Work to be performed during normal business hours, Monday through Friday.
- All scope items in this estimate are deemed to include the necessary labor, material, taxes and equipment for the work proposed.

Exclusions

Costs associated with:

- Per diem.
- Overtime or an accelerated construction schedule.
- Temporary facilities of any nature.
- Any temporary or emergency work undertaken prior to issuance of this report.
- Relocation costs.
- Contents and unattached equipment other than that included in this estimate.
- Repair scope beyond that found in this estimate that is required by local authorities.



Feather River Recreation & Park District
UNPRICED REPAIR SCOPE

- Betterments to the site and/or buildings.
- Repair to pre-existing conditions.
- Additional damage to the site as result of ongoing weather events.
- Utility fees unless noted in this estimate.
- Demolition or abatement of hazardous materials except as noted in this estimate.

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

Prepared By BWT / PRH

CSI No.	Description	Unit	Qty
Area No. 1 - Site Work			
Location No. 1.01 - AC Parking Lots & AC Access Roads (Area No. 1)			
02.1001	Remove & dispose of silt - Rough grade	SF	131,800.00
02.1005	Clear drop inlets (DI) of silt	EA	12.00
02.1013	Remove & dispose debris, trash, brush etc.	HR	16.00
02.5001	Flush drop inlets (DI) and retention basin	LS	1.00
02.6005	Re-stripe Parking Lot - Open Item	LS	1.00
17.0001	Wash/clean road	SF	131,800.00
17.0005	Weed abatement	LS	1.00
Total for Location No. 1.01			
Location No. 1.02 - Gravel Parking (Area No. 1)			
02.1037	Remove & dispose debris & cobble; Rough grade (Pond parking area)	SF	10,670.00
02.2001	Grade upper parking area (Soccer Area)	SF	9,000.00
02.2009	Grade south parking access road (Pond)	SF	10,050.00
02.2051	Furnish & install gravel to upper parking area (Soccer Area)	CY	57.00
02.2055	Furnish & install gravel to south parking area (Pond)	CY	67.00
02.2059	Furnish & install gravel to south access road	CY	64.00
02.6009	Re-stripe ADA parking, South Parking	EA	1.00
Total for Location No. 1.02			
Location No. 1.03 - Debris Removal (Area No. 1)			
02.1009	Remove & dispose damaged tree	EA	12.00
02.1013	Remove & dispose debris, trash, brush etc.	HR	200.00
02.1015	Remove & dispose bench & tables	EA	68.00
Total for Location No. 1.03			
Location No. 1.04 - Disc Golf (Area No. 1)			
02.1023	Remove & dispose of disc golf tee pad	EA	9.00
02.6023	Furnish & install disc golf tee pad	EA	9.00
02.6025	Furnish & install disc golf tee marker sign	EA	36.00
02.6029	Furnish & install disc golf target	EA	18.00
Total for Location No. 1.04			
Location No. 1.051 - Par Course, Station 1 (Area No. 1)			
02.2011	Clear & level Par Course area	SF	361.00
02.6026	Furnish & install par course station sign & set	EA	1.00

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

Prepared By BWT / PRH

CSI No.	Description	Unit	Qty
02.6053	Furnish & install weed barrier	SF	361.00
02.6059	Furnish & install tan bark (12" deep)	CY	14.00
02.7001	Replace & set damaged Par Course equipment - Per set	EA	1.00

Total for Location No. 1.051

Location No. 1.052 - Par Course, Station 2 (Area No. 1)

02.2011	Clear & level Par Course area	SF	361.00
02.6026	Furnish & install par course station sign & set	EA	1.00
02.6053	Furnish & install weed barrier	SF	361.00
02.6059	Furnish & install tan bark (12" deep)	CY	14.00
02.7001	Replace & set damaged Par Course equipment - Per set	EA	1.00

Total for Location No. 1.052

Location No. 1.053 - Par Course, Station 3 (Area No. 1)

02.2011	Clear & level Par Course area	SF	361.00
02.6026	Furnish & install par course station sign & set	EA	1.00
02.6053	Furnish & install weed barrier	SF	361.00
02.6059	Furnish & install tan bark (12" deep)	CY	14.00
02.7001	Replace & set damaged Par Course equipment - Per set	EA	1.00

Total for Location No. 1.053

Location No. 1.054 - Par Course, Station 4 (Area No. 1)

02.2011	Clear & level Par Course area	SF	361.00
02.6026	Furnish & install par course station sign & set	EA	1.00
02.6053	Furnish & install weed barrier	SF	361.00
02.6059	Furnish & install tan bark (12" deep)	CY	14.00

Total for Location No. 1.054

Location No. 1.06 - Flag Pole Area (Area No. 1)

02.1039	Remove & dispose debris & cobble; Rough Grade	SF	1,964.00
02.6051	Furnish & install top soil (6" Deep)	CY	34.00
02.6053	Furnish & install weed barrier	SF	1,964.00
02.6057	Furnish & install plants	EA	10.00
02.6058	Furnish & install tan bark (6" deep)	CY	34.00
15.1003	Furnish & install irrigation piping w/ sprinkler heads	SF	1,964.00
15.1004	Furnish & install irrigation valve & box	EA	1.00
16.0001	Replace wiring	LF	270.00

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

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CSI No.	Description	Unit	Qty
16.0003	Replace duplex outlets	EA	2.00

Total for Location No. 1.06

Location No. 1.07 - Water Side Concession (Area No. 1)

02.1029	Remove & dispose concrete sidewalk	SF	510.00
02.7005	Provide & set water side, Tuff Shed, concession building	EA	1.00
03.5001	Furnish & install concrete sidewalk	SF	510.00
16.0006	Replace electrical power feed	LF	325.00
16.0007	Wire Tuff Shed concession building	SF	120.00

Total for Location No. 1.07

Location No. 1.08 - Walking Trail (Area No. 1)

02.1004	Clear debris, cobble & silt from walking trails	SF	4,100.00
02.1029	Remove & dispose concrete sidewalk	SF	1,100.00
02.1033	Remove & dispose river view concrete pad, #1	SF	216.00
02.1034	Remove and dispose river view concrete pads, #3	SF	438.00
02.1035	Remove and dispose river view concrete pads, #5	EA	438.00
02.2015	Grade & level cobble	SF	70,301.00
02.2029	Furnish & place top soil 12"	CY	2,610.00
02.6099	Re-route walkway - Open item	ITEM	1.00
02.7009	Remove & reset benches at river view concrete pad #1	EA	1.00
02.7011	Remove & replace benches at river view concrete pad #3	EA	2.00
02.7012	Remove & replace benches at river view concrete pad #5	EA	2.00
03.5009	Furnish & install river view concrete pads, #1	SF	216.00
03.5011	Furnish & install river view concrete pads, #3	SF	438.00
03.5013	Furnish & install river view concrete pads #5	SF	438.00
03.5015	Furnish & install damaged concrete walkway	SF	1,100.00

Total for Location No. 1.08

Location No. 1.09 - Beach Area (Area No. 1)

02.1039	Remove & dispose debris & cobble; Rough Grade	SF	31,180.00
02.2013	Finish grade sand	SF	31,180.00
02.2017	Furnish & install sand	CY	1,200.00

Total for Location No. 1.09

Location No. 1.1 - Miscellaneous (Area No. 1)

02.7013	Furnish & install trash can	EA	5.00
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PRELIMINARY

Feather River Recreation & Park District
Area - Location - Item Report


Estimate Flood
Building Desc. Park

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CSI No.	Description	Unit	Qty
02.7015	Furnish & install picnic table	EA	22.00
02.7017	Furnish & install bench - wooden	EA	13.00
02.7019	Furnish & install bench - concrete	EA	25.00
02.7023	Furnish & install isolation barrier/Temp fence	LF	300.00
02.7031	Furnish and install road sign - Open Item	EA	0.00

Total for Location No. 1.1

Total for Area No. 1



Feather River Recreation & Park District

Area - Location - Item Report

Estimate Flood
 Building Desc. Park

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CSI No.	Description	Unit	Qty
Area No. 2 - Multi Use Areas			
Location No. 2.01 - Soccer Fields (Area No. 2)			
02.1039	Remove & dispose debris & cobble; Rough Grade	SF	434,624.00
02.2025	Furnish & place sand for soccer fields - 4" depth	CY	25.00
02.2029	Furnish & place top soil 12"	CY	16,100.00
02.6063	Furnish & install Sod	SF	434,624.00
15.1001	Furnish & install irrigation piping	SF	434,624.00
15.1005	Remove, furnish & install irrigation valves & rotors, boxes	EA	9.00
16.0009	Remove, furnish & install decoder/control wire	LF	1,200.00
Total for Location No. 2.01			
Location No. 2.02 - Upper Picnic Areas (Area No. 2)			
02.1039	Remove & dispose debris & cobble; Rough Grade	SF	141,230.00
02.2028	Furnish & place top soil 12"	CY	5,231.00
02.6063	Furnish & install Sod	SF	141,230.00
15.1001	Furnish & install irrigation piping	SF	141,230.00
15.1005	Remove, furnish & install irrigation valves & rotors, boxes	EA	4.00
16.0009	Remove, furnish & install decoder/control wire	LF	800.00
Total for Location No. 2.02			
Location No. 2.03 - Lower Picnic Areas (Area No. 2)			
02.1001	Remove & dispose of silt - Rough grade	SF	23,085.00
02.2029	Furnish & place top soil 12"	CY	427.50
02.6061	Furnish and install grass seed	SF	23,085.00
02.6065	Re-set barbeque	EA	1.00
Total for Location No. 2.03			
Location No. 2.04 - Dog Park (Area No. 2)			
02.1001	Remove & dispose of silt - Rough grade	SF	10,670.00
02.7027	Repair/replace fence	LF	150.00
02.7033	Furnish & install sign	EA	2.00
02.7035	Furnish & install dog bag station	EA	1.00
15.1009	Test water well	EA	1.00
15.1033	Remove, dispose, furnish & install drinking fountain faucet	EA	1.00
16.0017	Remove, furnish & install electrical panel and light	EA	1.00
16.0021	Remove, furnish & install new power feed to the electrical panel	LF	200.00
16.0025	Remove, furnish & install wire for light	LF	20.00

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

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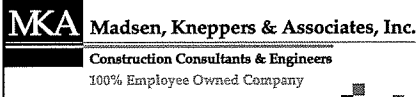
CSI No.	Description	Unit	Qty
Total for Location No. 2.04			
Location No. 2.05 - Pond Walkway (Area No. 2)			
02.1043	Remove & dispose pond side picnic slab on grade	SF	600.00
02.7016	Remove & reset picnic table at pond side, SOG	EA	3.00
03.5017	Furnish & install pond side picnic, SOG	SF	600.00
17.0009	Clean fishing pier at Pond	EA	1.00
17.0013	Clean walkway	SF	3,840.00
Total for Location No. 2.05			
Location No. 2.06 - Boat Ramp & Dock (Area No. 2)			
02.1039	Remove & dispose debris & cobble; Rough Grade	SF	240.00
13.0001	Remove, dispose, furnish & install dock	EA	1.00
Total for Location No. 2.06			
Location No. 2.07 - Fish Cleaning Station (Area No. 2)			
07.3001	Remove, dispose, furnish & install metal roof	SF	56.00
09.8001	Prep & paint fish cleaning station	LS	1.00
15.1013	Remove, furnish & install stainless steel sink/cutting board unit	EA	1.00
15.1017	Remove, furnish & install garbage disposal	EA	1.00
16.0031	Rewire fish cleaning station	EA	1.00
16.0035	Remove, dispose, furnish & install light, outlet and switches	EA	4.00
Total for Location No. 2.07			
Location No. 2.08 - Stage (Area No. 2)			
03.3001	Make stage accessible ADA ramp - Open Item	EA	0.00
16.0005	Furnish & install electrical power feed and conduit	LF	650.00
16.0041	Remove, dispose, furnish & install stage electrical panel and outlets	EA	1.00
Total for Location No. 2.08			
Total for Area No. 2			

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

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CSI No.	Description	Unit	Qty
Area No. 3 - Play Areas			
Location No. 3.01 - Play Ground (Area No. 3)			
02.1001	Remove & dispose of silt - Rough grade	SF	440.00
02.6053	Furnish & install weed barrier	SF	440.00
02.6059	Furnish & install tan bark (12" deep)	CY	17.00
02.7039	Reset sign	EA	1.00
02.7041	Torque all playground equipment fasteners	HR	4.00
03.5023	ADA ramp - Open item	EA	0.00
17.0017	Wipe down playground equipment	HR	6.00
Total for Location No. 3.01			
Location No. 3.02 - Sand Pit (Area No. 3)			
02.2012	Level area	SF	350.00
02.2016	Furnish & place fill 1' deep & grade	CY	13.00
02.2018	Furnish & place sand, 2' deep	CY	26.00
02.6053	Furnish & install weed barrier	SF	350.00
03.5015	Furnish & install damaged concrete walkway	SF	64.00
15.1055	Repair corrugated pipe	EA	1.00
15.1057	Replace grout pad at water valve	EA	1.00
15.1059	Replace water valve	EA	1.00
17.0025	Clean sculpted simulated rock	HR	6.00
Total for Location No. 3.02			
Location No. 3.03 - Rock Climb Area (Area No. 3)			
02.1001	Remove & dispose of silt - Rough grade	SF	2,290.00
02.6053	Furnish & install weed barrier	SF	2,290.00
02.6059	Furnish & install tan bark (12" deep)	CY	70.00
05.5001	Remove, dispose, furnish & install rock climbing tie plates	EA	5.00
Total for Location No. 3.03			
Location No. 3.04 - Water Feature (Area No. 3)			
02.1007	Clean and remove debris	SF	3,000.00
03.2001	Form & place concrete for cistern - Open Item	EA	0.00
03.5019	Furnish & install concrete splash pad - Open Item	EA	0.00
15.1019	Remove, furnish & install rough-in plumbing for the re-circulation equipment and shower tower - Open Item	EA	0.00
15.1021	Remove, furnish & install spray nozzles	EA	14.00



PRELIMINARY

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
Building Desc. Park

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CSI No.	Description	Unit	Qty
15.1023	Recirculation pump shed over cistern - Open Item	EA	0.00
15.1025	Remove, furnish & install re-circulation equipment - Open Item	EA	0.00
15.1029	Furnish & install shower tower - Open Item	EA	0.00
15.1033	Remove, dispose, furnish & install drinking fountain faucet	EA	1.00
16.0005	Furnish & install electrical power feed and conduit	LF	156.00
16.0045	Remove, dispose, furnish & install water feature electrical panel and outlets	EA	1.00
16.0047	Remove, dispose, furnish & install water feature wire and fixtures	LF	120.00

Total for Location No. 3.04

Location No. 3.05 - Horseshoe Pits (Area No. 3)

02.6071	Clean & refurbish horseshoe pit	LS	1.00
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Total for Location No. 3.05

Total for Area No. 3

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

Prepared By BWT / PRH

CSI No.	Description	Unit	Qty
Area No. 4 - Restrooms			
Location No. 4.01 - Restroom/Concession (Area No. 4)			
02.1047	Remove & dispose of fiberglass reinforced paneling	SF	152.00
02.1051	Remove & dispose door and hardware	EA	3.00
08.1001	Furnish & install door and hardware	EA	3.00
09.8005	Prep and paint floor, wall, and ceiling	SF	3,754.00
09.8009	Prep and paint patio area, beams & posts	SF	344.00
09.9001	Furnish & install fiberglass reinforced paneling	SF	152.00
15.1033	Remove, dispose, furnish & install drinking fountain faucet	EA	2.00
15.1035	Remove, dispose, furnish & install restroom sink faucet	EA	4.00
15.1036	Remove, dispose, furnish & install water heater - 10 gallon	EA	1.00
15.1037	Flush waste piping	LS	1.00
15.1039	Remove, dispose, furnish & install kitchen sink faucet	EA	1.00
15.1043	Detach & reset three compartment sink	EA	1.00
16.0091	Remove, dispose, furnish & install outlet below water line	EA	2.00
17.0019	Final clean	SF	5,655.00
Total for Location No. 4.01			
Location No. 4.02 - Restroom @ Lift Station (Area No. 4)			
02.1051	Remove & dispose door and hardware	EA	3.00
08.1001	Furnish & install door and hardware	EA	3.00
09.8005	Prep and paint floor, wall, and ceiling	SF	2,097.00
15.1033	Remove, dispose, furnish & install drinking fountain faucet	EA	2.00
15.1035	Remove, dispose, furnish & install restroom sink faucet	EA	4.00
15.1037	Flush waste piping	LS	1.00
17.0019	Final clean	SF	3,442.00
Total for Location No. 4.02			
Location No. 4.03 - Pit Toilets (Area No. 4)			
02.1051	Remove & dispose door and hardware	EA	1.00
08.1001	Furnish & install door and hardware	EA	1.00
08.5005	Reglaze 3/8" Temperd, obscure window.	SF	12.00
09.8007	Prep and paint floor, wall, and ceiling of pit toilet	SF	1,600.00
09.8013	Prep and paint pit toilet exterior	SF	384.00
10.4001	Remove, dispose furnish & install toilet lid	EA	2.00
15.1049	Pump collection tank	EA	2.00
15.1053	Repair vent stack - men's lower pit toilet	EA	1.00


Madsen, Kneppers & Associates, Inc.

Construction Consultants & Engineers

100% Employee Owned Company



PRELIMINARY

Feather River Recreation & Park District

Area - Location - Item Report

Estimate Flood
Building Desc. Park

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CSI No.	Description	Unit	Qty
17.0003	Clean pit toilet area	EA	2.00
17.0019	Final clean	SF	1,984.00

Total for Location No. 4.03

Total for Area No. 4

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

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CSI No.	Description	Unit	Qty
Area No. 5 - Pavilions			
Location No. 5.01 - Pavilion 1 - Large (Area No. 5)			
15.1037	Flush waste piping	LS	1.00
16.0053	Rewire as needed at outlets - includes power feed	LF	288.00
16.0093	Remove, dispose, furnish & install outlet	EA	8.00
17.0019	Final clean	SF	2,916.00
Total for Location No. 5.01			
Location No. 5.02 - Pavilion 2 - Large (Area No. 5)			
07.3009	Repair decorative trim - 2 sections - pavilions	LF	42.00
15.1037	Flush waste piping	LS	1.00
16.0053	Rewire as needed at outlets - includes power feed	LF	382.00
16.0093	Remove, dispose, furnish & install outlet	EA	2.00
17.0019	Final clean	SF	2,916.00
Total for Location No. 5.02			
Location No. 5.03 - Pavilion 3 - Small (Area No. 5)			
05.5009	Remove, dispose, furnish & install 12.5' LF handrail section - pavilions 3 & 4	LF	12.50
07.3005	Remove, dispose, furnish & install metal roof - pavilions	SF	1,260.00
15.1037	Flush waste piping	LS	1.00
16.0053	Rewire as needed at outlets - includes power feed	LF	300.00
16.0093	Remove, dispose, furnish & install outlet	EA	2.00
17.0019	Final clean	SF	708.00
Total for Location No. 5.03			
Location No. 5.04 - Pavilion 4 - Small (Area No. 5)			
05.5009	Remove, dispose, furnish & install 12.5' LF handrail section - pavilions 3 & 4	LF	12.50
15.1037	Flush waste piping	LS	1.00
16.0053	Rewire as needed at outlets - includes power feed	LF	425.00
16.0093	Remove, dispose, furnish & install outlet	EA	2.00
17.0019	Final clean	SF	708.00
Total for Location No. 5.04			
Total for Area No. 5			

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

Prepared By BWT / PRH

CSI No.	Description	Unit	Qty
Area No. 6 - Tuff Sheds			
Location No. 6.01 - Concession - Tuff Shed (Area No. 6)			
02.7006	Provide & set Tuff Shed building - 12'x10'	EA	1.00
			Total for Location No. 6.01
Location No. 6.02 - Information - Tuff Shed (Area No. 6)			
02.7007	Provide & set Tuff Shed building - 12'x10' with 4'x10' porch	EA	1.00
			Total for Location No. 6.02
			Total for Area No. 6

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

Prepared By BWT / PRH

CSI No.	Description	Unit	Qty
Area No. 7 - Electrical			
Location No. 7.01 - Light Poles (Area No. 7)			
16.0059	Remove electrical wiring for light pole	HR	45.00
16.0061	Clear conduit for light pole	EA	45.00
16.0063	Replace light fixture for light pole - Open Item	EA	0.00
16.0067	Reset light pole	EA	2.00
16.0069	Re-pull wiring for light pole	LF	9,000.00
Total for Location No. 7.01			
Location No. 7.02 - Control Panels-Water Feature (Area No. 7)			
16.0078	Remove existing power feed	LF	400.00
16.0079	Furnish & install power feed	LF	400.00
16.0083	Remove electrical wiring - (pump)	LF	115.00
16.0085	Clear conduit - (pump)	LF	115.00
16.0086	Clear conduit - (to equipment, control to equipment)	LF	400.00
16.0089	Re-pull wiring - (pump)	LF	115.00
Total for Location No. 7.02			
Location No. 7.03 - Control Panels-Lift Station (Area No. 7)			
16.0075	Furnish & install control panel	EA	1.00
16.0078	Remove existing power feed	LF	850.00
16.0079	Furnish & install power feed	LF	850.00
16.0083	Remove electrical wiring - (pump)	LF	10.00
16.0085	Clear conduit - (pump)	LF	10.00
16.0089	Re-pull wiring - (pump)	LF	10.00
Total for Location No. 7.03			
Location No. 7.04 - Sub-Panels-North Side (Area No. 7)			
16.0076	Remove, furnish & install breaker panel	EA	1.00
16.0078	Remove existing power feed	LF	210.00
16.0079	Furnish & install power feed	LF	210.00
16.0087	Clear conduit - (To panel)	LF	210.00
Total for Location No. 7.04			
Location No. 7.05 - Sub-Panels-South Side (Area No. 7)			
16.0076	Remove, furnish & install breaker panel	EA	1.00
16.0078	Remove existing power feed	LF	870.00



PRELIMINARY

Feather River Recreation & Park District
Area - Location - Item Report

Estimate Flood
 Building Desc. Park

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CSI No.	Description	Unit	Qty
16.0079	Furnish & install power feed	LF	870.00
16.0087	Clear conduit - (To panel)	LF	870.00

Total for Location No. 7.05

Total for Area No. 7

Total Hard Cost for Feather River Recreation & Park District



LANDSCAPE ARCHITECTURAL SERVICE AGREEMENT BETWEEN CONSULTANT AND CLIENT

This AGREEMENT, effective as of the ____ day of _____ 2017 shall be

BETWEEN the Feather River Recreation and Park District (FRPPD)
 Client: 1875 Feather River Blvd.
 Oroville, CA 95966

and the Melton Design Group, Inc. (MDG)
 Consultant: 309 Wall Street
 Chico, CA 95928

Project: Riverbend Park Phase One 2017

Client Contact: Apryl Ramage, General Manager, (530) 533-2011, apryl@frrpd.com

Consultant Contacts: Shawn Rohrbacker, Project Manager, (530) 680-2390, shawn@meltongd.com

Greg Melton, Principal Landscape Architect, (530) 518-7593 greg@meltongd.com

PROJECT UNDERSTANDING

Thank you for the opportunity to provide landscape architectural services for the Feather River Recreation and Park District. Under this Agreement, Melton Design Group will produce planning and construction documents for repairs and improvements to Riverbend Park due to the damage that occurred from the flooding of the Feather River, January through June 2017. The most immediate safety and utility needs will be put out to bid first, most likely by mid-September. While construction/bid documents are being produced for immediate repairs, MDG will start a Master Renovation Plan for both the remaining flood related repairs and concepts for future improvements throughout the rest of the site. Workshops will be held to gather community input for the design.

Services for the Master Renovation Plan also include a topographic survey of the entire 210-acre Park. The survey will be provided by NorthStar Engineering and be produced by aerial photography, with a small amount of supplemental ground surveying. NorthStar will also provide environmental and grant writing services. The immediate repair bid documents will include the services of PACE Electrical Engineers.

Once the Master Renovation Plan is complete (October 2017), MDG will provide an Agreement of Services for Construction /Bid Documents to include remaining flood related repairs and improvements that were designed through the Master Renovation Plan. Our goal is to put the project out to bid this winter (December/January), start construction early spring and make the multi-use fields ready for the beginning of the next soccer season (August/September 2018).

The Scope of Services will include the following general tasks. See the next Section of this Agreement for a more detailed outline of Project services.

1. Phase One - Immediate Repairs:
 - Construction Drawings, Bid Documents and Construction Administration.
 - A. Address remaining safety issues
 - B. Clean and open restrooms



- C. Replace shade structure roof (small group picnic area)
 - D. Sewer – replace lift station controller – move to higher ground
 - E. Electrical – replace sub panels – move to higher ground. Rewire lights. New footings for some.
 - F. Replace wiring and fixtures as needed to shade structures and restrooms.
 - G. Replace ponds area well controller. Rewire light pole at well. Rewire irrigation valves.
 - H. Include locking systems to limit public access to electrical outlets and potable water.
 - I. Ponds Area Parking Lots – Finish grade, compaction and gravel placement
 - J. Replace / Add Trees
 - K. Prune trees, remove stumps, remove invasive plants
 - L. Irrigation System – pretest, then scope; most likely replace all valves.
New mainline and 2 wire system for old valves south of soccer fields.
 - M. Replace waste receptacles, picnic tables, benches
 - N. Some utility repairs may be temporary to keep the park operating and be ready for improvements developed through the and Phase Two Construction next spring.
2. Topographic Survey – provide by aerial survey. Supplemental ground surveys will be provided to pick up any necessary details missed by the aerial survey. The survey will be a well needed update to document the layout of previous park improvements and the large amount of open space that has changed since the previous survey from the early 2000's, including the park properties south of Hwy 162 which were not surveyed in previous phases.
 3. Community Workshops for public input during the Master Plan design process.
 4. FRRPD Maintenance Staff Workshop to help limit needs for park maintenance.
 5. Renovation Master Plan for;
 - A. Areas that need to be repaired or replaced due to flooding, including soccer field repairs and a new water play area. Please reference the Preliminary Repair Scope by the District's insurance agency for a list of covered improvements.
 - B. Measures to mitigate for future flooding according to the new flood plain, including coordination with DWR floodplain mapping updates to study the projected future flow of floods through the site.
 - C. Other non-flood related improvements throughout the rest of the Park site.
 - D. Incorporate improvements derived from ongoing ADA and Code Compliance Study.
 - E. Research options for an entrance and road form the southern end of Park.
 6. CEQA Exemption Documentation for insurance and FEMA related replacement, repairs and mitigation.
 7. CEQA documentation for Renovation Master Plan improvements, an Initial Study/Mitigated Negative Declaration will be provided as an additional service to add later if desired.
 8. Habitat Conservation Fund Grant Program Application
 9. Insurance Agency and FEMA Agency Coordination – attend update meetings. Provide planning and construction documents to support insurance claim and FEMA disbursements.

SECTION 1 - CONSULTANT BASIC SERVICES

Consultant Basic Services for the Project are as described below.

Task 1 – Project Set Up and Coordination

- 1.1 Kick off Meeting – Meet with FRRPD to confirm objectives and program for the Project, to establish parameters for the design effort and confirm interim and final deliverables.
 - A. Review Project Team Coordination for duration of Project.
 - B. Establish the Project Schedule to best fit the Client's proposed timeline and the agreed upon scope of services.



C. Refine project program and confirm with Client input.

1.2 Project Coordination during Design Process

- A. Prepare all meeting agendas, notices, presentation materials and minutes.
- B. Hold appropriate number of meetings with Client.
- C. Provide monthly status reports.
- D. Provide design schedule with updates as required.
- E. Insurance Agency and FEMA Agency Coordination – attend update meetings. Provide planning and construction documents to support insurance claim and FEMA disbursements.
- F. Work with DWR to obtain their recent floodplain mapping updates. Work with DWR staff to study the projected future flow of floods through the site.

Task 2 – Phase One Construction Documents

Prepare plans, which will include at minimum a Title Sheet, General Notes, Existing Conditions, a Construction Plan, Utilities Plans, Landscaping and Irrigation Plans, Electrical and Lighting Plans and all necessary Details to construct the project.

2.1 Confirm elements to be repaired according to existing damage assessment

2.2 Analyze Existing Irrigation System and Create Scope for Repairs

- A. Meet FRRPD maintenance staff on site
 - 1. Inspect all valves, spray heads and rotors.
 - 2. Run irrigation system to test operations
- B. Determine irrigation repairs needed in bid document from onsite inspection

2.3 Construction Drawings and Specifications

- A. Title Sheet – Drawing index, project location maps, contacts and general notes
- B. Demolition Plan
- C. Construction and Layout Plan
 - 1. Identify all park elements that are to be repaired or replaced.
 - 2. Include directions to facilities and equipment per FEMA requirements.
 - 3. Specify product materials, size, color and finish.
 - 4. Referenced construction installation detail sheets.
- D. Ponds Area Parking Lots – Grading Plan and installation details.
- E. Utility Plan – define repairs for of sewer and potable water system
- F. Landscape Construction Details – hardscape items such as concrete pads, benches and tables
- G. Planting Plan and Installation Details
- H. Irrigation Plan and Installation Details
- I. Electrical and Lighting Plans with Installation Details

2.4 Technical Specifications - CSI Division 1 through 16 as needed per project elements, development standards and permit requirements.

2.5 Cost Estimates – Adjust existing Estimated Cost of Construction as Construction Documents are approved through the Submittal Process.

2.6 Submittal Process and Final Construction Documents

- A. MDG will present a preliminary review of Construction Documents at the August 10th Special Board Meeting. Input from the Board will be implanted in Final Bid Documents.
- B. Adjust Construction Drawings and Technical Specifications per Client comments



- C. Provide Final Bid Set of Construction Documents; Construction Drawings, Technical Specifications, and Bid Documents in hardcopy and electronic format to Client.

Task 3 – Bid Administration

- 3.1 Produce Bid Forms and Contractor Contract Documents – Add Bid Forms and Contractor Contracts, General Conditions, and Special Provisions to construction drawings and specifications. These documents together will be the Construction Contract Documents and will comprise the construction contract between FRRPD and the contractor.
- 3.2 Pre-Bid Meeting and Bid Questions – Attend the pre-bid meeting and respond to contractor requests for clarification during the bid process.
- 3.3 Addendums - After a question and answer period addendums will follow as needed to complete package and clarify bid.
- 3.4 Award Bid – provide consultation to Client in awarding contract according to bids received and contractor qualifications for the Project.

Task 4 – Construction Administration

- 4.1 Pre-construction meeting to review construction documents with contractor.
- 4.2 Review product submittals, material tests and shop drawings for conformance to specifications. Respond with approval documents or specify necessary changes.
- 4.3 ASI (Architects Supplemental Information) – issue as needed
- 4.4 RFI (Requests for Information) – respond to contractor requests
- 4.5 Issue Memorandum Directives and Field Orders to contractor
- 4.6 Change Orders - review proposals from contractor and provide recommendations to City
- 4.7 Weekly Site Meetings – review progress of construction and upcoming schedule.
- 4.8 Field Observations per plans and specifications.
Typical observations include site visits to report layout, finish grade work, concrete formwork, concrete finish, structure inspections, layout, punch lists and final observations. Field Reports will follow each observation and be submitted to the City and contractor with approval of the work or suggested remedies for construction work that does not follow the Construction Documents.
- 4.9 Reporting administration documents as needed to City and contractor.
- 4.10 Contractor Payment Request – review payment requests to confirm completed work.
- 4.11 Review contractor as-build drawings and close out documents, note edits and/or approvals.
- 4.12 Issue a Notice of Completion when contractor work is complete.

Task 5 – Site Analysis and Topographic Survey

- 5.1 Site Analysis, Topographic Survey and Base Map
- A. Obtain and review all existing site data, information from Client and Stakeholder agencies.
1. Plans from previous phases and plans for the site.
 2. Acquire on-going river mapping information from DWR. Meet with DWR to discuss and determine how new river flow affects park design.
 3. Determine City, State and Federal permit requirements.



B. Topographic Survey

1. Topographic survey coverage area will include the entire Riverbend Park property from the edge of the Feather River to the east and south fence lines.
 2. The site will be aerial surveyed and controlled by ground targets, mapped at a scale of 1"=40' with 1' contour intervals.
 3. Topographic survey will include all necessary work to produce a topographic map, including features such as, but not limited to; buildings, pavement and other items visible from the aerial mapping.
 - a. One-foot contour intervals
 - b. AutoCAD file
 - c. An aerial orthographic photo will be prepared from the aerial photography.
The orthophoto will be georeferenced to the topographic survey
 4. *A boundary survey is not a part of this scope of work.*
 5. Supplemental Ground Topographic Survey
 - a. Provide supplemental ground surveying to fill in underneath the Highway 162 overpass
 - b. Provide supplemental ground surveying to locate utility surface features not visible on the aerial survey
 - C. Prepare a preliminary base map of the site by combining existing design improvement plans and topographic survey.
 - D. Visit site and analyze existing site features, relationships to surrounding environment and outline element features relevant to proposed project design.
 - E. Provide photo documentation of analysis.
 - F. Site Analysis Plan - Provide summary of analysis for project records and Client review
- 5.2 Coordinate with Client to refine park program and elements: Immerse ourselves into the park concept and relate it directly to the Site Analysis, Client vision and potential future use of the park.
- 5.3 Analysis of site features, constraints and opportunities: Develop options and creative solutions that will mitigate and take advantage of the existing site conditions and new elements that guide design.

Task 6 – Master Renovation Plan and Public Outreach

- 6.1 Client Review Meeting - Meet with Client to gain an understanding of issues, concerns and aspiration for the project. Prioritize improvements.
- 6.2 Develop Concept Plans (hand drawn) per results of Site Analysis and program input from Client. MDG will prepare a master renovation plan, product sketches, perspective renderings, cut sheets and vignettes for key site elements. Production will include coordination with Client and design team to review the concept design and provide input.
 - A. Description of park elements and materials
 - B. Layout of concepts with alternatives
 - C. Drainage Conceptual Design – Review drainage patterns and general grading and drainage as part of developing existing concept for comment and discussion
 - D. Conceptual Schematic designs for preliminary review
 - E. Perspective Sketches of key elements to portrait the concept
 - F. Presentation graphics

- G. Present to Client and Team in working design sessions to guide and prioritize design.
Client to provide input and comment
- 6.3 Preliminary Cost Estimate – Research and provide estimated cost of construction.
 - A. Coordinate with recent park construction contractors to update typical cost estimates.
 - B. Work with Vendors to review latest park equipment options.
 - C. Provide costs for the “HIGH end and the LOW end” of the projects elements.
 - D. Review cost with Client and adjust project design as needed to be within budget
- 6.4 User Group Meetings – meet with Riverbend Park user groups to document acquire input regarding improvements at the park; disc golf, kayaks, fishing, biking, hiking, equestrian, etc.
- 6.5 Public Meeting #1 - Conduct one public meeting with 20% developed plan to present conceptual design. Public meetings will consist of large group and small group gatherings to review project ideas, acquire input and gain consensus regarding types and priorities for park improvements.
- 6.6 Phasing Plan – outline and separate costs of construction for repairs, replacements and mitigation that is to be covered by insurance and FEMA separate from future improvements.
- 6.6 Develop Digital Concept Plans and create Package Representing all Improvements (Digitized plan)
 - A. Conceptual Plan and Renderings (24 x 36 and 11 x 17)
 - B. Preliminary Engineering and Costs / Outline of Technical Specifications
 - C. Element cut sheets and description
 - D. Submittals will be both digital and hard copies
- 6.7 Present to FRRPD Board of Directors - Conduct presentation at 65% Design to the Board of Directors to review conceptual design and comments from first public meeting, and receive comments from Board members.
- 6.8 Public Meeting #2 -Conduct a second public meeting at 95% Design to respond to previous Client and public comments. Present final design.
 - A. Meeting consists of staff coordination prior to meeting, agenda submittal and presentation. Follow up will occur to clarify outcome of meeting.
 - B. Public Presentation – Present to staff and team along with public, communicating the design and costs, with the goal of gaining design input, consensus and final design concept direction and approval.
- 6.9 Final Master Renovation Plan – Implement review comments and input in final, digital, colored plan and final cost estimate.
 - A. Compile all preliminary renderings, plans and cost estimates in an 11x17 book format with a cover, table of contents and description of the project planning process.
 - B. This document will serve as base document for construction document production.
 - C. Acquire approval from Client to move forward with Phase 2 Construction Documents.

Task 7 – CEQA Exemption Documentation

It is anticipated that repair, maintenance, replacement or reconstruction activities for the restoration of Riverbend Park facilities resulting from the 2017 storm and flood damage would qualify as either a Categorical Exemption or a Ministerial Project per CEQA. If a project is a Categorical Exemption, NorthStar staff will prepare a Notice of Exemption (NOE) for the proposed project pursuant to CEQA Guidelines Section 15062 and Appendix E. The NOE shall include a brief description of the project,

location map, finding that the project is exempt from CEQA and a brief statement of reasons supporting the finding. The NOE will be submitted to the District for review and signature. The NOE will be filed with the County Clerk once the project has been approved. In addition, if any of the project activities are state funded, the NOE will be filed with the Office of Planning and Research (OPR). Project activities will likely fall under the following categories: 15301-Existing Facilities, 15302-Replacement or Reconstruction, 15303-New Construction or Conversion of Small Structures, 15304-Minor Alterations to Land, and/or 15311-Accessory Structures.

Task 8 – Habitat Conservation Fund Grant Program Application(s)

NorthStar will work with the District and Melton Design Group (MDG) to identify potential grant opportunities and prepare associated grant application(s) through the Habitat Conservation Fund (HCF) Grant Program and/or other identified funding opportunities. The intent of the HCF Grant Program is *“To provide grants to local entities to protect fish, wildlife, and native plant resources, to acquire or develop wildlife corridors and trails, and to provide for nature interpretation programs and other programs which bring urban residents into park and wildlife areas.”*

Potential projects need to be 1) identified in at least one adopted plan and that the project is mentioned as a high priority in that plan, 2) trail projects may be nearby or connect to neighborhoods, school sites, and/or employment locations (note: the applicant will receive the maximum number of points if the trail connects to all three locations), and 3) demonstrate to the State how the project provides the community access (and likely education through interpretive elements) to habitat and wildlife.

Project Examples in the Trails (equestrian and bike access included) Category:

1. Create and/or install interpretive elements.
2. Create or install seating or lighting.
3. Develop new trails.
4. Rehabilitate existing trails.
5. Install “major support amenity,” which is a project element permanently-fixed item to improve the appearance or use of the general project site, costing \$30,000 or more

A draft of the application(s) will be provided to the District for review, comment and edit prior to submittal to the HCF Grant Program.

SECTION 2 - ADDITIONAL SERVICES

Services not described above are Additional Services and shall be provided if authorized in writing by Client. Additional Services include but are not limited to:

Future phased construction or bid documents.

1. Geotechnical engineering or reports.
2. Preparation of owning or operating cost studies, life cycle cost analyses, energy effectiveness studies, and operation and maintenance manuals.
3. Work involving use permits, general plan amendments or other forms of land use entitlements, including representation at Planning Commission hearings or other governmental jurisdiction meetings that go beyond the stipulated review process and required meetings with governmental authorities having jurisdiction as described in the Construction Document Phase.
4. Preparation of erosion control plans, Storm Water Pollution Prevention Plans (SWPPP) or design of other temporary erosion control measures required by governmental agencies having jurisdiction over the project.
5. Preparation of Parcel Maps, easement plats and/or legal descriptions, American Land Title Association



- (ALTA) surveys and maps or flood studies.
6. Work involving environmental impact reports.
 7. Preparation of plans, studies or documents relating to obtaining a National Pollutant Discharge Elimination System (NPDES) Permit.
 8. Analysis or design of improvements or extensions of off-site utilities made necessary by the proposed Project.
 9. Time and reimbursable expenses involving visits to similar existing facilities made at Client's request.
 10. Civil engineering or design for off-site improvements.
 11. Work involving hydrology studies or design of on or off-site detention or retention facilities for storm water.
 12. Renderings, models, computer generated animations or other forms of presentation materials, that go beyond the stipulated study model outlined in the Schematic Design Phase.
 13. Work required due to default of Contractors or serious deficiencies in the work of Contractors or construction subcontractors.
 14. Work required due to the discovery of hazardous materials.
 15. Changes to the Project requested by Client or other parties after approval of the Concept Plan documents.
 16. Construction staking.
 17. Preparation of Record Documents.
 18. **CEQA Documentation for Renovation Master Plan – Initial Study/Mitigated Negative Declaration**
 At the District's request, NorthStar will prepare the appropriate CEQA documentation for the Riverbend Park Renovation Master Plan. Using previously prepared environmental documentation for Riverbend Park, NorthStar will update the baseline conditions at the time of preparation of the Master Plan, identify changes/additions to the Master Plan, and evaluate potential impacts associated with new projects not previously evaluated in the existing Master Plan. It is anticipated that updates to the Master Plan will result in the preparation of an IS/MND. NorthStar will prepare an IS/MND for the proposed project according to CEQA Guidelines Section 15063(d). The IS/MND will be based on our understanding of the proposed project and will include an evaluation of the standard environmental topic areas as listed in CEQA Guidelines Appendix G.
 The IS/MND will generally contain the following, per CEQA Guidelines Section 15063(d):
 - A. A description of the project including the location of the project and the project boundaries.
 - B. A description of the environmental setting and baseline conditions for each topic area.
 - C. Using the Environmental Checklist, NorthStar will analyze the project's environmental effects. The analysis will include a narrative of each issue to support the conclusion. Information and documentation incorporated by reference will be briefly summarized and adequately referenced.
 - D. It is anticipated that environmental effects would result a finding of no impact, less than significant impact, less than significant with mitigation.
 - E. A discussion of required project approvals.
 - F. An examination of whether the project would be consistent with existing plans and other applicable land use or regulatory controls.
 - G. A description of assumptions and methodology used in the environmental analysis.
 - H. Mandatory Findings of Significance will include: the project's potential to degrade the quality of the environment; address cumulatively considerable impacts; and a determination of direct and/or indirect adverse impacts on humans.
 - I. List of Preparers and References.

IS/MND Deliverables and Assumptions:

- A. Administrative Draft IS/MND
- B. Public Review IS/MND for public circulation and submitted to the State Clearinghouse (SCH) for the required 30 day public review period.
- C. Public Noticing. NorthStar will draft the Notice of Availability with the Intent to Adopt a Negative Declaration (CEQA Guidelines Section 15072) for use by the District.
- D. Responses to Comments Document. NorthStar will respond to comments and prepare a "Responses to Comments" Document for review and comment by the District.
- E. The NorthStar project manager will be available to attend up to two (2) public hearings to adopt the IS/MND. It is anticipated that a public hearings before the District Board will be necessary.
- F. It is assumed that the District will prepare and file with the County Clerk the Notice of Determination, including CDFW filing fees, once the project has been approved.

SECTION 3 - CLIENT'S RESPONSIBILITIES

1. Client shall, at his own expense, provide full information concerning its design objectives, constraints and criteria.
2. Client, with consultation from Consultant, shall make application to all agencies having jurisdiction over the Project and shall pay all plan review fees, permit fees, application fees and development fees.
3. Client shall arrange for material testing as required by law or the Contract Documents.
4. Client shall designate an individual to act as the prime liaison with Consultant and sub consultants. Client shall furnish required information, review Consultant's work for conformity with Client's objectives and render approvals and decisions as expeditiously as necessary for the orderly progress of Consultant's services.
5. Client, with consultation from Consultant, shall develop a Project budget including reasonable contingencies for unknown conditions, bidding, minor defects or omissions in the design documents and escalation in the price of materials and labor.

SECTION 4 - BASIS OF COMPENSATION

Compensation due Consultant for services described in Section 1 shall be a not to exceed figure shown as the total of this Task Summary:

Task 1 – Project Set Up and Coordination	\$31,000
Task 2 – Phase One Construction Documents	\$64,100
Task 3 – Bid Administration	\$5,000
Task 4 – Construction Administration	\$16,000
Task 5 – Site Analysis and Topographic Survey	\$35,000
Task 6 – Master Renovation Plan and Public Outreach	\$68,750
Task 7 – CEQA Exemption Documentation	\$1,700
Task 8 – Habitat Conservation Fund Grant Program Application(s)	\$6,260
Sub Total	\$227,810
Reimbursable Expenses (estimated at 5%)	\$11,391
Contingency	\$10,000
TOTAL (Not to exceed)	\$249,201

Charges for Services described in Section 1 shall be billed monthly and in proportion to the work actually completed.

For Additional Services, provided under Section 2, compensation shall be on an hourly rates and charges basis in accordance with the attached Schedule of Hourly Rates and Charges.

If the District would like to add CEQA Documentation for the Renovation Master Plan – Initial Study/Mitigated Negative Declaration, the total to add the service will be \$20,378.

Client shall be responsible for payment of Reimbursable Expenses, which include actual expenditures made by the Consultant in the interest of the Project for all in house printing, color prints, foam core, travel, and submittals to Team, review prints, presentations and submittals per the attached Schedule of Rates.

Client agrees to pay Consultant within thirty (30) days after the date of billing. Payments due Consultant and unpaid under this Agreement shall bear interest on the unpaid balance at a rate of 1.5% per month. If payment is not received within thirty (30) days, Consultant may, at his discretion, stop work until payment is received.

Consultants work involving Change Orders, other than those required due to minor conflicts in the design drawings, shall be performed on an hourly rates and charges basis.

SECTION 5 - MISCELLANEOUS PROVISIONS

1. The Agreement shall be governed by the laws of the State of California, except it is conclusively presumed that both parties had an equal part in the drafting of this Agreement.
2. Client and Consultant bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement. Neither Client nor Consultant shall assign or otherwise transfer his interest in this Agreement without written consent of the other except that Consultant reserves the right to retain duly licensed persons, firms or corporations as engineering or design consultants for portions of the Work herein provided for.
3. If any one or more of the terms, provisions, or conditions of this Agreement are declared invalid, unenforceable, or void by a court of competent jurisdiction, none of the remaining terms, provisions, or conditions shall be affected and shall be valid and enforceable.
4. Notwithstanding any other provisions in this Agreement to the contrary, nothing herein contained shall be construed as:
 - a. Constituting a guarantee, warranty or assurance, either express or implied, that the Consultant services will yield or accomplish a perfect outcome for the Project; or
 - b. Obligating Consultant to exercise professional skill or judgment greater than that which can reasonably be expected from other Consultants currently practicing under like circumstances; or
 - c. An assumption by Consultant of the liability of any other party.
5. In the event of any litigation arising from or related to this agreement or the services provided under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees, and all other related expenses in such litigation.

6. Landscape Architects are regulated by the State of California. Any questions concerning a Landscape Architect may be referred to:

Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, California 95834
(916) 575-7285

Please let us know if you have any questions concerning this proposal. We look forward to working with you to re-build and plan for the future of this great regional park that is so important to the Community of Oroville.

Sincerely,



Shawn Rohrbacker
Production Manager
Melton Design Group

MELTON DESIGN GROUP - 2017 SCHEDULE OF RATES**PERSONNEL**

Principal Landscape Architect	\$150.00/hour
Associate Landscape Architect	\$130.00/hour
Project Manager	\$120.00/ hour
GIS Specialist	\$100.00/hour
Irrigation Specialist	\$110.00/ hour
Irrigation Associate	\$ 70.00/ hour
Graphic Designer	\$ 95.00/ hour
Drafting Technician I	\$ 77.00/ hour
Drafting Technician II	\$ 67.00/ hour
Administration	\$ 57.00/ hour

REIMBURSABLE EXPENSES

Black and White Plan Print	\$.75 / square foot
Color Plan Print	\$ 4.00 / square foot
Premium Color Glossy Plan Print	\$ 6.00 / square foot
Foam Core	\$11.00 each
B & W Copies, 8.5 X 11	\$.25 each
B & W Copies, 11 X 17	\$.45 each
Color Copies 8.5 x 11	\$ 1.10 each
Color Copies 11 X 17	\$ 2.10 each
Binding	\$ 2.55 each
Flash Drive	\$ 7.00 each
Overnight Mail	Cost Plus 15%
Courier	Cost Plus 15%
Photography	Cost Plus 15%
Soils Analysis	Cost Plus 15%
Travel / Automobile	\$ 0.535/ mile

Note: Rates subject to change annually



Civil Engineering
 Architecture
 Environmental
 Planning
 Surveying
 Water Resources

Proposal for Environmental Services

Date: August 7, 2017

Client:

Shawn Rohrbacker
 309 Wall St.
 Chico, CA 95928
 shawn@meltong.com

NorthStar Project Manager:

Ms. Kamie Loeser, M.A.,
 Senior Environmental Planner
 (530) 893-1600 ext. 213
 kloeser@northstareng.com

PROJECT: Riverbend Park Master Plan – Grant Applications and Environmental Documentation

SCOPE OF WORK:

Task 1 – Habitat Conservation Fund Grant Program Application(s)

NorthStar will work with the District and Melton Design Group (MDG) to identify potential grant opportunities and prepare associated grant application(s) through the Habitat Conservation Fund (HCF) Grant Program and/or other identified funding opportunities. The intent of the HCF Grant Program is *“To provide grants to local entities to protect fish, wildlife, and native plant resources, to acquire or develop wildlife corridors and trails, and to provide for nature interpretation programs and other programs which bring urban residents into park and wildlife areas*

Potential projects need to be 1) identified in at least one adopted plan and that the project is mentioned as a high priority in that plan, 2) trail projects may be nearby or connect to neighborhoods, school sites, and/or employment locations (note: the applicant will receive the maximum number of points if the trail connects to all three locations), and 3) demonstrate to the State how the project provides the community access (and likely education through interpretive elements) to habitat and wildlife.

Project Examples in the Trails (equestrian and bike access included) Category:

- Create and/or install interpretive elements.
- Create or install seating or lighting.
- Develop new trails.
- Rehabilitate existing trails.
- Install “major support amenity,” which is a project element permanently-fixed item to improve the appearance or use of the general project site, costing \$30,000 or more.

NorthStar assumes that the District and/or MDG will provide appropriate plans, graphics and project details, cost estimates, and other ancillary information in support application preparation. NorthStar will provide a checklist of information that will be needed from the District/MDG. A draft of the application(s) will be provided to the District for review, comment and edit prior to submittal to the HCF Grant Program.

Task 2 – CEQA Exemption Documentation for Restoration, Reconstruction and/or Rehabilitation of Riverbend Park Facilities

It is anticipated that repair, maintenance, replacement or reconstruction activities for the restoration of Riverbend Park facilities resulting from the 2017 storm and flood damage would qualify as either a Categorical Exemption or a Ministerial Project per CEQA. If a project is a Categorical Exemption, NorthStar staff will prepare a Notice of Exemption (NOE) for the proposed project pursuant to CEQA Guidelines Section 15062 and Appendix E. The NOE shall include a brief description of the project, location map, finding that the project is exempt from CEQA and a brief statement of reasons supporting the finding. The NOE will be submitted to the District for review and signature. The NOE will be filed with the County Clerk once the project has been approved. In addition, if any of the project activities are state funded, the NOE will be filed with the Office of Planning and Research (OPR). Project activities will likely fall under the following categories: 15301-Existing Facilities, 15302-Replacement or Reconstruction, 15303-New Construction or Conversion of Small Structures, 15304-Minor Alterations to Land, and/or 15311-Accessory Structures.

Optional Task 3 – CEQA Documentation for Master Plan Update – Initial Study/Mitigated Negative Declaration

NorthStar will prepare the appropriate CEQA documentation for the Riverbend Park Master Plan Update. Using previously prepared environmental documentation for Riverbend Park, NorthStar will update the baseline conditions at the time of preparation of the Master Plan, identify changes/additions to the Master Plan, and evaluate potential impacts associated with new projects not previously evaluated in the existing Master Plan. It is anticipated that updates to the Master Plan will result in the preparation of an IS/MND. NorthStar will prepare an IS/MND for the proposed project according to CEQA Guidelines Section 15063(d). The IS/MND will be based on our understanding of the proposed project and will include an evaluation of the standard environmental topic areas as listed in CEQA Guidelines Appendix G.

The IS/MND will generally contain the following, per CEQA Guidelines Section 15063(d):

1. A description of the project including the location of the project and the project boundaries.
2. A description of the environmental setting and baseline conditions for each topic area.
3. Using the Environmental Checklist, NorthStar will analyze the project's environmental effects. The analysis will include a narrative of each issue to support the conclusion. Information and documentation incorporated by reference will be briefly summarized and adequately referenced.
4. It is anticipated that environmental effects would result a finding of no impact, less than significant impact, less than significant with mitigation.
5. A discussion of required project approvals.
6. An examination of whether the project would be consistent with existing plans and other applicable land use or regulatory controls.
7. A description of assumptions and methodology used in the environmental analysis.
8. Mandatory Findings of Significance will include: the project's potential to degrade the quality of the environment; address cumulatively considerable impacts; and a determination of direct and/or indirect adverse impacts on humans.
9. List of Preparers and References.

Deliverables and Assumptions:

- Administrative Draft IS/MND
 - Public Review IS/MND for public circulation and submitted to the State Clearinghouse (SCH) for the required 30 day public review period.
 - Public Noticing. NorthStar will draft the Notice of Availability with the Intent to Adopt a Negative Declaration (CEQA Guidelines Section 15072) for use by the District.
 - Responses to Comments Document. NorthStar will respond to comments and prepare a "Responses to Comments" Document for review and comment by the District.
 - The NorthStar project manager will be available to attend up to two (2) public hearings to adopt the IS/MND. It is anticipated that a public hearings before the District Board will be necessary.
-

To: Shawn Rohrbacker
 RE: Riverbend Park Master Plan
 Page 4 of 4



- It is assumed that the District will prepare and file with the County Clerk the Notice of Determination, including CDFW filing fees, once the project has been approved.

COST ESTIMATE:

Task 1 – Habitat Conservation Fund Grant Program Application(s)	\$4,760/application
Task 2 – CEQA Exemption Documentation	\$1200
Total	\$5140
Optional Task 3 – IS/MND for Riverbend Park Master Plan Update	\$17,720

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of July 31, 2017

	Date	Vendor	Memo	Amount
1302 - FEMA Riverbend Claim A/R				
	02/10/2017	Sharp's Locksmithing	8 KEYS TO RIVERBEND LOCKED GATE DUE TO FLOODING/UNSAFE CONITIONS	17.16
	03/03/2017	Inside Out Designs	SIGNS RIVERBEND CLOSED DUE TO FLOODING/UNSAFE CONIDITIONS	231.66
	04/01/2017	FRRPD Internal Adjustment	FEB17 LOSS OF REVENUE PRESCHOOL CLOSED 2/10-19/17	5,864.00
	04/01/2017	FRRPD Internal Adjustment	FEB17 LOSS OF REVENUE GYMNASTICS CLOSED 2/10-19/17	3,847.00
	04/01/2017	FRRPD Internal Adjustment	LOSS OF REVENUE RIVERBEND CLOSED FEB-JUN17	9,290.00
	04/01/2017	FRRPD Internal Adjustment	LOSS OF REVENUE RIVERBEND SOCCER FIELD RENTAL	6,500.00
	04/01/2017	FRRPD Internal Adjustment	LOSS OF WAGES EVACUATIONS 2/10-19/17	27,911.00
	04/07/2017	Melton Design Group	MELTON ASSESSMENT FLOOD DAMAGE RIVERBEND ENGINEER	9,295.04
	05/08/2017	Cresco Equipment Rentals	RENTAL HIGH WEED MOWER, RIVERBEND	325.70
	05/09/2017	All Metals Supply, Inc.	REPLACE GATE RIVERBEND	428.91
	05/17/2017	Home Depot	CONCRETE GATE FOOTINGS, CLOSE TRAIL ACCESS TO RB	13.78
	05/17/2017	Home Depot	CONCRETE GATE FOOTINGS CLOSE TRAIL ACCESS TO RB	41.36
	05/23/2017	Inside Out Designs	PARK CLOSED SIGN, TRAIL GATE	77.22
	05/31/2017	FRRPD Internal Adjustment	MAY17 FRRPD STAFF OVERTIME RIVERBEND	770.80
	06/01/2017	Melton Design Group	RIVERBEND FLOOD ASSESSMENT	4,850.37
	06/01/2017	Inside Out Designs	PARK SAFETY SIGNS	208.60
	06/19/2017	Melton Design Group	ADA COMPLIANCE CONSTULTING RIVERBEND	7,500.00
	06/20/2017	Home Depot	SPRAY PAINT TAG DEBRIS TO BE REMOVED 6/23/17 PHASE I	45.33
	06/21/2017	Fastenal	SAFETY VEST 6/23/17 PHASE I RB	284.01
	06/22/2017	Fastenal	HARD HATS PHASE I RB 6/23/17	226.12
	06/22/2017	Melton Design Group	FLOOD ASSESSMENT MELTON	7,486.78
	06/23/2017	Franklin Construction, Inc	12 LOADS CONCRETE DISPOSAL RIVERBEND CLEANUP	600.00
	06/23/2017	Recology Butte Colusa Counties	5 LOADS GARBAGE RIVERBEND FLOOD DEBRIS CLEANUP	378.24
	06/23/2017	S.E.C. 5 Private Security	OVERNIGHT HEAVY EQUIP SECURITY 6/23/17 PHASE 1	280.00
	06/23/2017	Cresco Equipment Rentals	EQUIPMENT RENTAL DEBRIS REMOVAL	1,676.48
	06/27/2017	Inside Out Designs	SAFETY UNEVEN PAVEMENT SIGNS	308.88
	06/29/2017	Applied Landscape, Inc.	RIVERBEND REPLACE PLAYGROUND WOOD CHIPS	8,437.31
	06/29/2017	Home Depot	FLOOD REPAIR	247.39
	06/30/2017	Better Deal Exchange	BOLTS RIVERBEND	11.57
	06/30/2017	Home Depot	FLOOD REPAIR PLAYSTRUCTURE	40.57
	06/30/2017	Sharp's Locksmithing	LOCKS PARK CLOSED AREAS	926.55
	06/30/2017	Richter Construction, Inc.	DEBRIS REMOVAL TO OPEN PARK 6/29/17 AND 6/28/17 (prevailing wage)	14,000.00
	06/30/2017	Sharp's Locksmithing	KEYS FOR FIRE DEPT LOCKED GATE RIVERBEND	145.43
	07/01/2017	FRRPD Internal Adjustment	RIVERBEND LOSS OF REVENUE RENTALS JUL17-DEC17	9,000.00
	07/03/2017	Fastenal	REPAIR STRUCTURES FLOOD DAMAGE	9.30
	07/05/2017	Inside Out Designs	SAFETY SIGNS SOUTH PARK CLOSED	231.66
	07/05/2017	Ben Toilet Rentals, Inc.	TOILET RENTAL RIVERBEND JUL17	378.70
	07/10/2017	Dept. of Forestry & Fire Protection	CCC FIRE PROTECTION AREAS OF RB DUE TO FLOOD	457.24
	07/24/2017	Melton Design Group	MELTON FLOOD ASSESSMENT	9,326.39
	07/28/2017	Home Depot	CONCRETE SET GATE ON LEVY ROAD STOP CARS	48.69
	07/31/2017	FRRPD Internal Adjustment	PAYROLL RIVERBEND DEBRIS REMOVAL 7/6/17 PAYCHECK	563.21
Total 1302 - FEMA Riverbend Claim A/R				132,282.45



STAFF REPORT

DATE: AUGUST 10, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ASSISTANT VICTORIA ANTON

RE: NATIONAL FITNESS CAMPAIGN GRANT: FITNESS COURT FOR RIVERBEND PARK

SUMMARY

The National Fitness Campaign (NFC) has teamed up with Fit Radio to offer 10k in funding to 100 communities nationwide as a sponsor to upgrade their active infrastructure with Fitness Courts in 2018. The Campaign begins when an organization sees value in developing healthy infrastructure to build a fit community. Staff has researched the application process: meeting with National Fitness Campaign representatives to discuss a partnership and opportunity to pursue the Fitness Court as a replacement of the damaged exercise equipment at Riverbend Park.

Replacing the exercise structures with a Fitness Court at Riverbend Park meet the criteria for application requirements. The structure would offer up-to-date exercise equipment to the community. The community would benefit from this newly designed structure by offering easier access and higher quality equipment (see photos). A resolution must be adopted supporting the national Fitness Campaign movement and approving the General Manager to apply and act as signer on all documents.

Fitness Court® Highlights:

- Features 30 individual pieces of equipment in a 35'x32' space, a shock-resistant sports flooring, and is comprised of exercise stations that allow for up to 28 individuals to use the court at the same time.
- The outdoor bodyweight circuit-training system features a series of full-body exercises that can be completed in just seven minutes. Fitness programs such as *7 Movements in 7 Minutes*: a simple yet powerful workout created for a range of athletic abilities, and is optimally performed on the Fitness Court®.
- Accommodates a variety of skill levels and abilities at each station, from beginner to expert. Each piece of equipment allows users to leverage their body-weight at different angles and levels of resistance as a tool to improve over time.
- The NFC offers a mobile app that makes it easy to personalize every workout. Featuring videos of personal trainers detailing the movements to our 7, 14, and 21-minute workouts. The app also lets you select music from your own music playlist.



- The court offers a low maintenance system, bodies move not the equipment. Estimated annual maintenance cost not to exceed 1k per year for piece replacement as needed.

“2018 National Fitness Campaign.” *National Fitness Campaign*. Fitness Court, July 2017.

If selected, the National Fitness Campaign will begin the project, confirm a local NFC leader and provide an opportunity to commit to the process including: site planning, funding support, site preparation and approvals, and a community launch/grand opening.

RECOMMENDATION

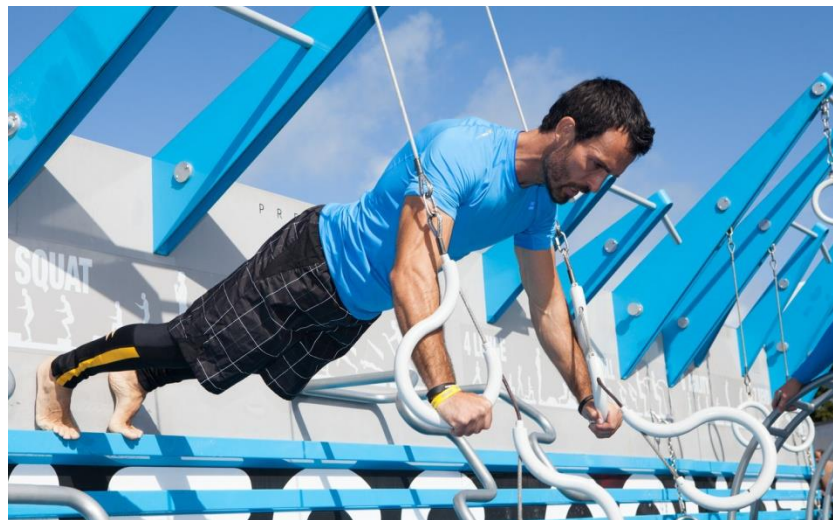
The total cost of the Fitness Court is 90k. Current District insurance proceeds reflects 55k to replace the exercise equipment that was damaged due to the flooding of Riverbend Park. Staff recommends if the District is chosen as a recipient to consider supplementing the remaining 25k with Parkland Impact Fees for the exercise structure.

REQUESTS

Adopt RESOLUTION NO. 1363-17



7 movements in 7 minutes





RESOLUTION NO. 1363-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE NATIONAL FITNESS CAMPAIGN TO REPLACE DAMAGED EXERCISE EQUIPMENT AT RIVERBEND PARK

WHEREAS, the National Fitness Campaign has teamed up with Fit Radio to offer 10k of funding to 100 communities nationwide as a sponsor to upgrade their active infrastructure with Fitness Courts in 2018; and

WHEREAS, Staff has met with National Fitness Campaign representatives to discuss a partnership and opportunity to pursue the Fitness Court as a replacement of the damaged exercise equipment at Riverbend Park; and

WHEREAS, Replacing the damaged exercise structures at Riverbend Park meet the criteria for application requirements. The structure would offer up-to-date exercise equipment to our community. The community would benefit from this newly designed structure but offering easier access and higher quality equipment; and

WHEREAS, Communities who are awarded funds as part of the National Fitness Campaign will apply their 10k funding award toward the Fitness Court®; and

WHEREAS, the Feather River Recreation and Park District is proposing a new exercise structure to be built at Riverbend Park to replace the damaged exercise equipment from the 2017 flood crisis; and

NOW THEREFORE, IT BE RESOLVED, that the Feather River Recreation and Park District Board of Directors supporting the national Fitness Campaign movement and approve the General Manager to apply and act as signer on all grant documents.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 10th day of August 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Victoria Smith, Chairperson

Apryl Ramage, General Manager



STAFF REPORT

DATE: AUGUST 10, 2017

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ASSISTANT VICTORIA ANTON

**RE: CALIFORNIA PARKS AND RECREATION SOCIETY GRANT OPPORTUNITY: STATE-WIDE HEALTHY
PLAY INITIATIVE**

SUMMARY

The California Parks & Recreation Society (CPRS) has teamed up with PlayCore and Game Time to promote play and health across California. The agencies have dedicated and will be awarding two-million dollars in matching funds for agencies who apply and qualify for this funding initiative in an effort to support healthier communities across the state. Two communities from each California Parks & Recreation Society (CPRS) region will receive up to 100% matching funds toward the purchase of a new playground. Communities who are awarded funds as part of the CPRS Statewide initiative can apply their funding award toward the purchase of a PowerScape, PrimeTime and IONiX play systems. This grant opportunity has an application deadline of August 15, 2017.

A new playground structure at Palermo Park meet the criteria for application requirements. The structure would offer play for ages 2-5 years and 5-12 years. The community would benefit from a new play structure at Palermo Park to replace the existing outdated structure (see photos). A resolution must be adopted approving the General Manager to apply for the CPRS grant and act as signer on all grant documents.

RECOMMENDATION

Matching funds options include use of Improvement Project Funds in the amount not to exceed of \$75k as matching grant dollars for the playground. If the CPRS grant is awarded to the District, this would allow up to \$150k towards a play structure at Palermo Park.

REQUESTS

Adopt RESOLUTION NO. 1364-17





RESOLUTION NO. 1364-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA PARKS & RECREATION SOCIETY STATE-WIDE INITIATIVE TO REPLACE PLAY STRUCTURE AT PALERMO PARK

WHEREAS, the California Parks & Recreation Society (CPRS) has teamed up with PlayCore and GameTime to promote play and health across California. The agencies have dedicated two-million dollars in matching funds for agencies who apply and qualify for this funding initiative in an effort to support healthier communities across the state; and

WHEREAS, Two communities from each California Parks & Recreation Society (CPRS) region will receive up to 100% matching funds toward the purchase of a new playground; and

WHEREAS, Communities who are awarded funds as part of the CPRS Statewide initiative can apply their funding award toward the purchase of a PowerScape, primetime and IONiX play systems. This grant opportunity has an application deadline of August 15, 2017; and

WHEREAS, the Feather River Recreation and Park District is proposing a new playground structure be built at Palermo Park to replace the existing structure; and

NOW THEREFORE, IT BE RESOLVED, that the Feather River Recreation and Park District Board of Directors approve the General Manager to apply for the CPRS grant and act as signer on all grant documents.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 10th day of August 2017 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____

Victoria Smith, Chairperson

Apyl Ramage, General Manager